

I. CALL TO ORDER

Mayor Strand will call the meeting to order and lead the Pledge of Allegiance.

II. APPROVAL OF AGENDA

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. PUBLIC HEARING

A. ANNEXATION OF SCHOOL DISTRICT PROPERTY

The School District #508 Board has petitioned for annexation of property that is designed for the new High School. A public hearing has been scheduled at this time to receive public comment on the proposed annexation. Notice of the hearing has been duly published in the St. Peter herald and abutting property owners have been notified. Action on the proposed annexation is scheduled under NEW BUSINESS.

IV. APPROVAL OF MINUTES

Copies of the minutes of the June 8, 2015 regular City Council meeting and the June 15, 2015 special City Council meeting are attached for approval. MOTIONS are in order.

V. VISITORS

A. Scheduling of Visitor Comments On Agenda Items

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

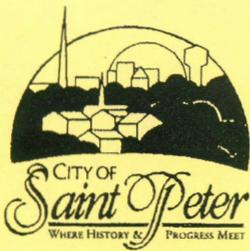
B. General Visitor Comments

Any members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

VI. APPROVAL OF CONSENT AGENDA ITEMS

The consent agenda, including approval of the schedule of disbursements for June 4, 2015 through June 17, 2015 is attached. Please see the attached staff reports and RESOLUTION.

VII. UNFINISHED BUSINESS



None scheduled.

**VIII. NEW BUSINESS**

**A. ADOPTION OF A RESOLUTION ACCEPTING 2014 AUDIT**

Auditor James Eichten of MMKR, the City's audit firm, will be in attendance at the meeting to present the results of the 2014 audit. Please see the attached staff report and RESOLUTION.

**B. ADOPTION OF ORDINANCES ANNEXING PROPERTY OWNED BY THE CITY OF SAINT PETER AND SCHOOL DISTRICT #508**

The School District #508 has petition for annexation of property designated for the new High School. The City has also petitioned for annexation of the former Lambert farm property to be used for a new City park. Please see the attached staff report and ORDINANCES.

**C. ADOPTION OF A RESOLUTION APPROVING REQUEST FOR CITY ASSISTANCE FOR FOURTH OF JULY EVENT**

Staff recommends approval of a request from the St. Peter Area Chamber of Commerce for City assistance for the Fourth of July celebration. Please see the attached staff report and RESOLUTION.

**D. ADOPTION OF A RESOLUTION APPROVING TREE WORKER LICENSE APPLICATIONS**

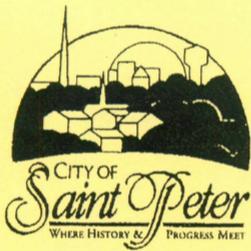
Following the completion of background investigations, nothing was discovered that would prohibit issuance of Tree Worker License applications to the two applicants. Staff recommends approval. Please see the attached staff report and RESOLUTION.

**E. ADOPTION OF A RESOLUTION APPROVING APPOINTMENT OF SPECIAL CITY ATTORNEY FOR ELECTRIC SERVICE TERRITORY ISSUES**

Staff recommends appointment of a Special City Attorney to work on electric service territory issues related to the two parcels being annexed into the City. Please see the attached staff report and RESOLUTION.

**F. ADOPTION OF A RESOLUTION APPROVING EXECUTION OF MEMORANDUM OF UNDERSTANDING BETWEEN CITY AND SCHOOL DISTRICT FOR EXECUTION OF CERTAIN PROGRAMS**

Staff recommends approval be provided for execution of a renewal agreement for the City to provide certain programming for School District



#508 through the City's Recreation and Leisure Services Department.  
Please see the attached staff report and RESOLUTION.

**IX. REPORTS**

**A. MAYOR**

Any reports by the Mayor will be provided at this time.

**B. CITY ADMINISTRATOR**

**1. REPORT ON NICOLLET COUNTY HISTORICAL SOCIETY TOUR**

A report will be provided at this time on the tour of the Nicollet County Historical Society held during the workshop session on June 15th.

**2. REPORT ON FOURTH OF JULY CLOSINGS**

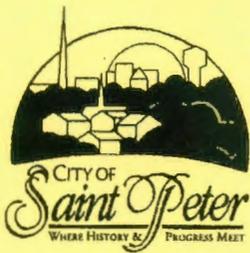
A report will be provided at this time on closings of City facilities for the Fourth of July holiday.

**3. OTHERS**

Any further reports by the City Administrator will be provided at this time.

**X. ADJOURNMENT**

Office of the City Administrator  
Todd Prafke



**B. CITY ADMINISTRATOR**

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**IX. ADJOURNMENT**

Office of the City Administrator  
Todd Prafke

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

MINUTES OF THE CITY COUNCIL MEETING

JUNE 8, 2015

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on June 8, 2015.

A quorum present, Mayor Strand called the meeting to order at 7:00 p.m. The following members were present: Councilmembers Ziemann, Parras, Carlin, Grams, Brand, Kvarme and Mayor Strand. The following officials were present: City Administrator Prafke, Assistant City Attorney Grean, and City Engineer Domras.

**Approval of Agenda** – A motion was made by Carlin, seconded by Brand, to approve the agenda. With all in favor, the motion carried.

**Approval of Minutes** – A motion was made by Parras, seconded by Ziemann, to approve the minutes of the May 26, 2015 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the May 26, 2015 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

**Visitors** – Mayor Strand introduced CenterPoint Energy representative Barry Hager. Mr. Hager presented a check for \$2,500 to Fire Chief Quade from CenterPoint's Community Partnership Grant Program to be used for purchase of a thermal imaging camera and replacement tanks for the Fire Department. Mr. Hager indicated the grant program has awarded over \$1.38 million dollars for over 700 safety projects and programs in communities served by CenterPoint Energy. Chief Quade thanked Mr. Hager and CenterPoint Energy for their support of the Fire Department's safety needs and their continued partnership with the Saint Peter community. Mayor Strand also expressed the City Council's appreciation for the grant funds and the company's continued support in Saint Peter.

**Consent Agenda** – In motion by Parras, seconded by Carlin, Resolution No. 2015-81 entitled "Resolution Approving Consent Agenda" was introduced. With all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-81 is contained in the City Administrator's book entitled Council Resolutions 20.

**2006B Electric Revenue Bond Refinancing** – Shannon Sweeney of David Drown Associates appeared before the City Council to recommend acceptance of the lowest cost bid submitted by Piper Jaffray for \$3,540,000 in electric revenue refunding bonds with a net interest rate of 2.7959%. Sweeney noted that only one of the two electric revenue bonds (2010C and 2006B) for which the City Council had authorized refunding had been sold due to changes in the market place following Council approval for the action and there no longer being enough savings to justify refunding of the 2006B bonds. Sweeney reported five bids had been received ranging in net interest cost of \$637,855 to \$748,778.13 which showed purchasers had a lot of interest in the City's issuance. Sweeney also reported the lowest cost proposal would save \$223,764 (net of issuance costs discounted) over the remaining life of the bonds and that Moody's had affirmed the A3 bond rating which has been in place on City electric bonds for a number of years.

In motion by Kvarme, seconded by Ziemann, Resolution No. 2015-82 entitled "Resolution Relating To \$3,565,000 Electric Revenue Refunding Bonds, Series 2015A, Authorizing The Issuance, Awarding The Sale, Fixing The Form And Details, Providing For The Execution And

Delivery Thereof And Security Therefor", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-82 is contained in the City Administrator's book entitled Council Resolutions 20.

**Hallett's Landing Apartment/Solace Project Support** – City Administrator Prafke indicated Southwest Minnesota Housing Partnership was requesting a letter of support for the Hallett's Landing Apartments/Solace Project at 1000 North Third Street which would have included a commitment by the City to rezone the property and to establish a housing Tax Increment Financing district for the property. Rick Goodemann of Southwest Minnesota Housing Partnership (SWMHP) and Sue Serbus, Nicollet County Social Services Supervisor, provided an overview of the revised project which would be located west of Shopko near Hallett's Pond. Goodemann indicated the revised project would be a 48 unit general occupancy housing facility with 10 units set aside for Drug Court participants. Serbus reported the project had received push back from the Minnesota Department of Human Services over non-compliance with the Federal Olmstead Act which does not allow for a concentration of individuals with disabilities in any one corporate facility which would allow individual choice for housing options disabled persons.

Councilmember Zieman indicated he felt the revised project was "settling" and indicated while he did not approve of the previous location near the City's Sunrise Water Tower, he was in favor of the Solace project. Zieman asked if 30-40 units were previously needed for the Solace project and only ten units were being provided in the proposed building, would that mean three more buildings were needed? Zieman indicated he would expect conflicts between the residents needing the services and those who did not when the population was mixed. Goodemann replied that the counseling and other services would no longer be provided in-house in the revised project.

Councilmember Brand questioned how the mixed use being recommended would lead to a safe and secure environment for everyone involved and asked what the developers would do to ensure everyone's safety. Serbus indicated that Drug Court staff performs random checks on participants and that the Saint Peter Police Department has done an admirable job working with apartment owners to clean up problem properties.

Councilmember Parras expressed concerns that while the old model project provided controls for access to the building by non-residents of the tenants, the revised project did not. Parras also questioned what guarantees the Council would have that the developers wouldn't revert more of the general occupancy units to drug court units. Goodemann indicated that the project would not be financially feasible if more of the general occupancy units were converted to Solace use and the investors were guaranteed 15 years before any changes could be made to the facility.

Councilmember Kvamme reminded everyone that drug court participants are already living in Saint Peter and any problems they might be causing were already being dealt with. Kvamme indicated he felt the project was a very positive step.

A motion was made by Kvamme, seconded by Carlin, to approve a resolution entitled "Resolution Supporting Southwest Minnesota Housing Partnership Proposed Hallett's Landing Apartments/Solace Project". Upon roll call, Councilmembers Kvamme, Carlin, and Mayor Strand voting aye; Councilmembers Grams, Zieman, Brand and Parras voting nay, the Resolution was defeated.

**City Council Wage Modification** – City Administrator Prafke presented a draft ordinance that would provide for a wage increase for City Councilmembers effective January 1, 2016. Prafke noted that the Mayor's wage would increase to \$8,000 per year and the Councilmember's wages would be 75% of the Mayor's wage. Prafke also noted that as per State law, the wage

increase could not take effect until January 1st following a general election. Mayor Strand stated that although the percentage increase was quite large, the dollar amount of the increase was not much. Councilmember Carlin expressed her belief that the provision for a \$25 payment per special meeting was unneeded as special meetings occur so infrequently. In motion by Carlin, seconded by Zieman, Ordinance No. 20, Third Series entitled "An Ordinance Amending Saint Peter City Code Section 2-32 Entitled 'Salaries Of Mayor And Councilmembers' And Adopting By Reference Saint Peter City Code Chapter 1 And Section 1-6, Which, Among Other Things, Contain Penalty Provisions", was introduced with Subdivision 2 (special meetings) being removed from the language. Upon roll call, with all in favor, the Ordinance was declared passed and adopted as modified. A complete copy of Ordinance No. 20, Third Series is contained in the City Administrator's book entitled Council Ordinances 2.

## **Reports**

**Mayor's Report** – Mayor Strand reported on his recent activities which included attending Coalition of Greater Minnesota Cities board meeting and the tour of the Arts Center of Saint Peter taken by the City Council at the last workshop.

**Arts Center Tour Recap** – City Administrator Prafke indicated he would not be recapping the Arts Center tour as the Mayor had already reported on the same.

Councilmember Grams expressed appreciation for the new base materials installed by the City at the TREEmendous playground. City Administrator Prafke noted two volunteer groups would be working in the near future to repaint and reseal the playground.

**Closed Session: Land Purchase Negotiations** – City Administrator Prafke requested a closed session for discussion of land purchase negotiations for future development as allowed under State Statute. In motion by Zieman, seconded by Brand, Resolution No. 2015-83 entitled "Resolution Calling For Closed Session", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-83 is contained in the City Administrator's book entitled Council Resolutions 20. Mayor Strand noted the closed session would take place in the Traverse des Sioux Room of the Community Center and the meeting would be adjourned following that closed session.

The Council adjourned to closed session in the Traverse des Sioux Room at 8:02 p.m. to discuss land purchase negotiations for future development. The Council returned to open session at 8:19 p.m.

There being no further business, a motion was made by Brand, seconded by Zieman, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:20 p.m.

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Timothy Strand  
Mayor

ATTEST:

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Todd Prafke  
City Administrator

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

MINUTES OF THE SPECIAL CITY COUNCIL MEETING  
JUNE 15, 2015

Pursuant to due call and notice thereof, a special meeting of the City Council of the City of Saint Peter was conducted in the Meeting Room of the Public Library on June 15, 2015.

A quorum present, Mayor Strand called the meeting to order at 6:53 p.m. The following members were present: Councilmembers Zieman, Parras, Carlin, Grams, Brand, Kvamme and Mayor Strand. The following officials were present: City Administrator Prafke, City Attorney Brandt, and Special City Attorneys from Greene Espel PLLP Sybil Dunlop and Kathryn Hibbard.

**Closed Session: Attorney-Client Privilege** – City Administrator Prafke requested a closed session as allowed for under Minnesota Statute 13D.05, Subdivision 3(b) attorney-client privilege discussion. In motion by Parras, seconded by Brand, Resolution No. 2015-84 entitled "Resolution Calling For Closed Session", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-84 is contained in the City Administrator's book entitled Council Resolutions 20.

The Council adjourned to closed session 6:54 p.m. to discuss issues covered under attorney-client privilege. The Council returned to open session at 7:24 p.m.

**Green Valley Lawsuit Settlement** – City Administrator Prafke recommended approval of a proposed settlement in the case Green Valley, LLC versus City of Saint Peter. In motion by Zieman, seconded by Brand, Resolution No. 2015-85 entitled, "Resolution Accepting Settlement Agreement In Lawsuit Between Green Valley LLP And City Of Saint Peter", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-85 is contained in the City Administrator's book entitled Council Resolutions 20.

There being no further business, a motion was made by Kvamme, seconded by Brand, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:25 p.m.

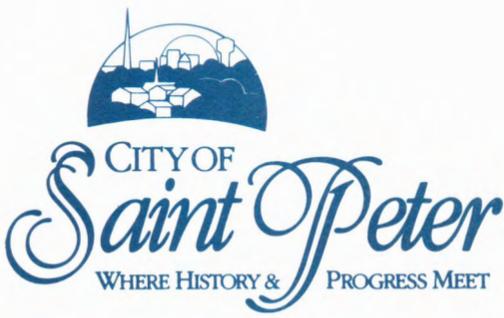
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Timothy Strand  
Mayor

ATTEST:

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Todd Prafke  
City Administrator



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 06/10/15

**FROM:** Pete Moulton *Pete*  
Director of Public Works

**RE:** Fire Hydrant Painting Program

### ACTION/RECOMMENDATION

Authorize B & L Utility Maintenance of South Haven, Minnesota to paint 100 fire hydrants in the amount of \$8,700.

### BACKGROUND

In 2013 money was allocated to start an annual fire hydrant painting program. This year will mark the third year of the program and the hydrants that were painted in the first two years have shown no signs of paint fading or surface rust showing.

Following the City's purchasing policy four quotes were obtained to paint 100 fire hydrants. They are as follows:

<b>Contractor</b>	<b>Cost per hydrant</b>	<b>Total cost for 100 hydrants</b>
B & L Utility Maintenance – South Haven, MN	\$ 87.00	\$ 8,700
Scandia Consulting – Ojibwa, WI	\$ 93.00	\$ 9,300
Color Dynamics – Burlington, ND	\$100.00	\$10,000
Franco's Painting & Dec. – Ramsey, MN	\$180.00	\$18,000

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/JK/CV



**TO:** Todd Prafke  
City Administrator

**DATE:** 6/8/2015

**FROM:** Pete Moulton  
Director of Public Works

**RE:** Tire Replacement Program

#### **ACTION/RECOMMENDATION**

Approve the blanket purchase order #4470 for all City tire replacements from Royal Tire of New Ulm using our state bid tire replacement program of different prices per vehicle replacement in the amount not to exceed \$10,000.00.

#### **BACKGROUND**

City staff has the need for such a program with ongoing issues of tires wearing out on a regular basis in the fleet of trucks and other rubber tired equipment within the Public Works Department. This has a contract period of April 26, 2012 through March 31, 2016. After the first initial start up cost, Royal Tire will give staff 4 new tires and 4 refurbished rims that will be at Public Works for replacement onto any of our fleet's trucks. Royal Tire will then take the 4 bad tires and rims and bring them to their shop where they will sandblast, repaint the rims, and put on 4 new tires. They will then return them to us to be used when the next two or four tires need to be replaced. This will always give staff a set of four new tires and rims on hand which the mechanic can change out in-house when needed which in the long run will save the City time and money.

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/TM/amg



**TO:** Todd Prafke  
City Administrator

**DATE:** 06/09/2015

**FROM:** Pete Moulton  
Public Works Director

Jeff Knutson  
Water Resources Superintendent

**RE:** Ramsey Park - Fencing

### **ACTION/RECOMMENDATION**

Authorize payment in the amount of \$14,042 to Century Fence, Forest Lake, Minnesota for the new chain link fencing, backstop, and dugouts for the newly creating ball field located at Ramsey Park.

### **BACKGROUND**

In May the council accepted a donation of \$10,000 from the Saint Peter Baseball Association of a new chain link fencing, backstop and dugouts for the newly created ball field located at Ramsey Park.

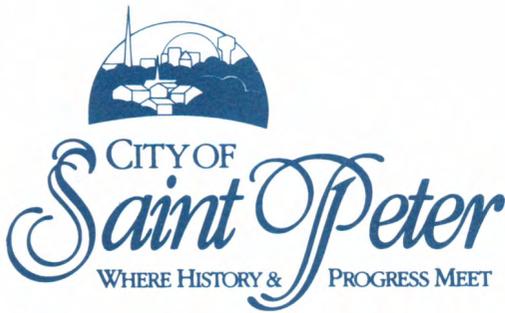
During the Washington Avenue Link project the donor contacted the current fence vendor of the project for Ramsey Park ball field fence quote. There was only one quote obtained due to the project timeline. The original quote received by the Saint Peter Baseball Association was for the amount of \$13,895.00. The fence alignment was altered and the backstop size was increased to provide pedestrian and traffic safety. This caused the original quote to increase.

The City has allocated funding from the Parks budget for the remaining balance of this project which totaled \$4,042.

The project has been completed to City specification and staff recommend approval of payment.

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/amg



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 6/18/2015

**FROM:** Cindy Moulton  
Administrative Secretary

**RE:** Licenses

### **ACTION/RECOMMENDATION**

Provide approval of licenses.

### **BACKGROUND**

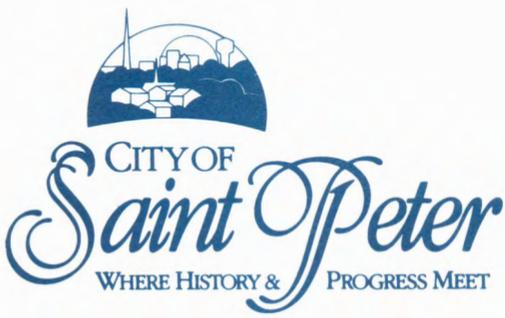
El Agave of MN LLC has purchased the former City Grille located at 814 N MN Ave. and plans to move El Agave Restaurant to the new location. The tentative date of opening the restaurant is July 6, 2015. The current plan is to remain open at their current location, 402 South Third Street through July 3, 2015.

The liquor licenses (On-Sale and Sunday) at the current location will expire June 30, 2015. In order to comply with State Law, the license must be renewed for the location the alcohol sale will take place, therefore the license must be renewed for the three days (July 1 – 3, 2015). The license for the new location will be in effect from July 6, 2015 – June 30, 2016, which will coincide with the City's licensing period.

Please place these items on the June 22, 2015 City Council consent agenda.

Please feel free to contact me if you have any questions or concerns about these agenda items.

CKM



## Memorandum

**To:** Todd Prafke  
City Administrator

June 5, 2015

**From:** Pete Moulton *Pete*  
Director of Public Works

**RE:** Assignment as Temporary Wastewater Laborer

### Action / Recommendation

Authorize Brian Zabel to fill the position of Temporary Wastewater Laborer.

### Background

Brian Zabel applied for the position of Temporary Wastewater Laborer; he was interviewed by the Water Resources Superintendent, Wastewater Foreman and myself where he emerged as the top candidate. Brian graduated from Gustavus Adolphus in 2014 and has previous experience with the wastewater utility having worked as an intern where he demonstrated interest in laboratory analysis and quality control of raw water production, stormwater runoff and wastewater treatment.

This assignment would allow Brian to work for the wastewater utility thru August 2015. By that time it is planned to hire a permanent replacement for the open wastewater operator position which was created when Sean Kleespies left employment in April.

Brian's wage for this period will be \$17.68 per hour and he would begin work on June 22, 2105.

Please do not hesitate to contact me if you have additional questions or concerns.

### Fiscal Impact:

Money is budgeted for this purpose in the Wastewater Fund.

*12*



TO: Todd Prafke  
City Administrator

Date: June 12, 2015

FROM: Jane Timmerman, Director  
Recreation & Leisure Services

RE: SPPA Production Assistant Appointment

#### Action/Recommendation

Appoint Arlen Tackett and Dan Deschaine to the position of part-time Production Assistant for Saint Peter Public Access in the Recreation and Leisure Services Department at the wage rate of \$9.25 beginning Tuesday, June 23, 2015.

#### Background

Both Arlen Tackett and Dan Deschaine currently work for the City as part time meter readers and are qualified and available to assist in the video production of city council meetings and school board meetings. The Finance Department has indicated that both Dan and Arlen are dedicated, punctual, and dependable employees.

I recommend the appointment of Mr. Arlen Tackett and Mr. Dan Deschaine to the part time position of Saint Peter Public Access Production Assistant in the Recreation and Leisure Services Department at the wage rate of \$9.25 per hour. Hours will be in keeping with the budgeted amount allowed in the 2015 SPPA budget.

#### Fiscal Impact:

This is a position that is included in the 2015 SPPA budget.

#### Alternatives and Variations:

Vote in favor: Staff will contact the candidate.

Negative vote: Staff will wait for further direction.

Modification of the resolution: This is always an option of the Council.

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4 THE TEAM, LLC	summer soccer shirts	GENERAL FUND	RECREATION/LEISURE SER	2,062.33
			TOTAL:	2,062.33
AFFILIATED CREDIT SERVICES	collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	44.80
			TOTAL:	44.80
ALPHA WIRELESS COMMUNICATIONS CO	maintenance on ltr radio	GENERAL FUND	MUNICIPAL BUILDING	59.32
	maintenance on ltr radio	GENERAL FUND	PUBLIC WORKS ADMIN	83.04
	maintenance on ltr radio	WATER	ADMIN AND GENERAL	56.83
	maintenance on ltr radio	WASTE WATER FUND	ADMIN AND GENERAL	51.40
	maintenance on ltr radio	ELECTRIC FUND	ADMIN AND GENERAL	51.41
			TOTAL:	302.00
AMERICAN RED CROSS	red cross training	GENERAL FUND	RECREATION/LEISURE SER	38.00
	red cross training	GENERAL FUND	SWIMMING POOL	27.00
	red cross training	COMMUNITY CENTER	COMMUNITY CENTER	19.00
			TOTAL:	84.00
ARROW ACE HARDWARE INC	scraper and paint	GENERAL FUND	MUNICIPAL BUILDING	9.99
	scraper and paint	GENERAL FUND	MUNICIPAL BUILDING	138.70
	flashlights	GENERAL FUND	FIRE	33.98
	duct tape	GENERAL FUND	STREETS	2.00
	extension cords	GENERAL FUND	STREETS	26.00
	rakes	GENERAL FUND	STREETS	75.96
	supplies summer programs	GENERAL FUND	RECREATION/LEISURE SER	38.56
	robot parts	GENERAL FUND	RECREATION/LEISURE SER	21.58
	nipple, ball, stopper	GENERAL FUND	SWIMMING POOL	166.27
	duct tape	GENERAL FUND	PARKS	2.00
	paint, weedline, padlock,	GENERAL FUND	PARKS	146.31
	extension cords	GENERAL FUND	PARKS	20.80
	batteries	LIBRARY FUND	LIBRARY	15.99
	spcc supplies	COMMUNITY CENTER	COMMUNITY CENTER	14.52
	batteries	COMMUNITY CENTER	COMMUNITY CENTER	15.99
	duct tape	WATER	DISTRIBUTION AND STORA	1.00
	extension cords	WATER	DISTRIBUTION AND STORA	10.40
	gorilla glue, nipple	WATER	DISTRIBUTION AND STORA	11.58
	sink repair parts	WATER	ADMIN AND GENERAL	5.99
	tote	WATER	ADMIN AND GENERAL	6.99
	duct tape	WASTE WATER FUND	SOURCE/TREATMENT	1.00
	extension cords	WASTE WATER FUND	SOURCE/TREATMENT	10.40
	hose, brush, battery	WASTE WATER FUND	SOURCE/TREATMENT	26.93
	duct tape	ENVIRON SERVICES F	REFUSE DISPOSAL	1.00
	hose	ENVIRON SERVICES F	REFUSE DISPOSAL	13.99
	nozzle, faucet copper	ENVIRON SERVICES F	REFUSE DISPOSAL	61.97
	extension cords	ENVIRON SERVICES F	REFUSE DISPOSAL	10.38
	duct tape	ELECTRIC FUND	POWER DISTRIBUTION	2.00
	great stuff g & c	ELECTRIC FUND	POWER DISTRIBUTION	4.59
	extension cords	ELECTRIC FUND	POWER DISTRIBUTION	26.00
	duct tape	STORMWATER FUND	TREATMENT	0.99
	locating paint	STORMWATER FUND	ADMINISTRATION AND GEN	2.59
			TOTAL:	926.45
BACHMAN'S, INC.	trees	ENVIRON SERVICES F	REFUSE DISPOSAL	2,265.00
	trees down town medians	ENVIRON SERVICES F	REFUSE DISPOSAL	85.00
			TOTAL:	2,350.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BLUE EARTH COUNTY	patrol mdts 1st qtr	GENERAL FUND	POLICE	450.00
			TOTAL:	450.00
BNR IRRIGATION SERVICES, INC.	vet's field irrigation	GENERAL FUND	PARKS	503.98
	irriagation start-up wwtp	WASTE WATER FUND	SOURCE/TREATMENT	224.54
			TOTAL:	728.52
BOBCAT OF MANKATO	mower blades	GENERAL FUND	PARKS	44.43
			TOTAL:	44.43
BOLTON & MENK INC	gardener rd	GENERAL FUND	STREETS	1,662.40
	n. 3rd st. sidewalk	GENERAL FUND	STREETS	1,895.00
	APRIL STAFF MTG	GENERAL FUND	STREETS	120.00
	mn dot msa mtg	GENERAL FUND	STREETS	300.00
	mved playground equipment	GENERAL FUND	PARKS	1,365.00
	ramsey park backstop fence	GENERAL FUND	PARKS	290.00
	APRIL STAFF MTG	GENERAL FUND	PARKS	96.00
	2014 old mn ave/ st. julie	PERM IMPROVMENT RE	STREETS	1,332.50
	wash av link	PERM IMPROVMENT RE	STREETS	4,951.50
	dwrif watermain	WATER	ADMIN AND GENERAL	390.00
	APRIL STAFF MTG	WATER	ADMIN AND GENERAL	48.00
	APRIL STAFF MTG	WASTE WATER FUND	ADMIN AND GENERAL	48.00
	APRIL STAFF MTG	ENVIRON SERVICES F	ADMIN AND GENERAL	48.00
	APRIL STAFF MTG	ELECTRIC FUND	ADMIN AND GENERAL	120.00
	brown st. detention basin	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	2,800.00
	city pond sw basin	STORMWATER FUND	COLLECTIONS/LIFT STATI	755.00
	center st. drainage	STORMWATER FUND	COLLECTIONS/LIFT STATI	585.00
			TOTAL:	16,806.40
BORDER STATES ELECTRIC SUPPLY	outlet & cord for hose dry	GENERAL FUND	FIRE	22.81
	polywater lubricant	ELECTRIC FUND	POWER DISTRIBUTION	74.87
			TOTAL:	97.68
BRANDT LAW OFFICE	civil/ gardner	GENERAL FUND	LEGAL SERVICES	3,522.50
	criminal	GENERAL FUND	LEGAL SERVICES	7,816.50
	salonek loan	REVOLVING LOAN FUN	ECONOMIC DEVMT	50.00
	ritt st.	TORNADO DISASTER R	ECONOMIC DEVMT	345.00
	annex/moce	PARK LAND DEDICATI	PARKS	840.00
	legal opinion	2015 EQUIPMENT CER	FINANCE	150.00
	dahlgren	STORMWATER FUND	COLLECTIONS/LIFT STATI	1,766.50
			TOTAL:	14,490.50
BRYAN ROCK PRODUCTS INC	red ball diamond	GENERAL FUND	PARKS	309.00
			TOTAL:	309.00
CANNON TECHNOLOGIES INC	cannon sev. charge	ELECTRIC FUND	POWER DISTRIBUTION	116.63
	tune cannon system	ELECTRIC FUND	POWER DISTRIBUTION	1,020.00
			TOTAL:	1,136.63
CARQUEST AUTO PARTS STORES	plugs, chuck, lug	GENERAL FUND	STREETS	11.81
	plugs, chuck, lug	GENERAL FUND	PARKS	9.44
	plugs, chuck, lug	WATER	DISTRIBUTION AND STORA	4.72
	v-belts, grease, gun, hose	WASTE WATER FUND	SOURCE/TREATMENT	968.27
	plugs, chuck, lug	WASTE WATER FUND	SOURCE/TREATMENT	4.72
	plugs, chuck, lug	ENVIRON SERVICES F	REFUSE DISPOSAL	4.72
	plugs, chuck, lug	ELECTRIC FUND	POWER DISTRIBUTION	11.81

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	oil, urethane	TRANSIT	TRANSIT/TRANSPORTATION	63.47
			TOTAL:	1,078.96
CENTERPOINT ENERGY MINNEGASCO	gas bill	GENERAL FUND	FIRE	90.46
	gas bill	GENERAL FUND	STREETS	69.17
	gas bill	GENERAL FUND	SWIMMING POOL	43.00
	gas bill	GENERAL FUND	PARKS	55.34
	gas bill	LIBRARY FUND	LIBRARY	469.58
	gas bill	COMMUNITY CENTER	COMMUNITY CENTER	1,327.88
	gas bill	WATER	PURIFICATION AND TREAT	346.38
	gas bill	WATER	PURIFICATION AND TREAT	25.37
	gas bill	WATER	ADMIN AND GENERAL	27.67
	gas bill	WASTE WATER FUND	COLLECTOR/LIFT STAT	15.00
	gas bill	WASTE WATER FUND	SOURCE/TREATMENT	932.98
	gas bill	WASTE WATER FUND	ADMIN AND GENERAL	27.67
	gas bill	ENVIRON SERVICES F	ADMIN AND GENERAL	27.67
	gas bill	ELECTRIC FUND	ADMIN AND GENERAL	69.17
			TOTAL:	3,527.34
CERTIFIED LABORATORIES	parts washer deposit	GENERAL FUND	NON-DEPARTMENTAL	288.82
			TOTAL:	288.82
CINTAS CORPORATION #754	shop towels	GENERAL FUND	STREETS	4.00
	shop towels	GENERAL FUND	PARKS	4.00
	shop towels	WATER	DISTRIBUTION AND STORA	2.00
	shop towels	WASTE WATER FUND	SOURCE/TREATMENT	2.00
	shop towels	ENVIRON SERVICES F	REFUSE DISPOSAL	2.00
	shop towels	ELECTRIC FUND	POWER DISTRIBUTION	4.00
	may uniforms	ELECTRIC FUND	ADMIN AND GENERAL	470.10
	shop towels	STORMWATER FUND	TREATMENT	2.00
			TOTAL:	490.10
CINTAS FIRST AID & SAFETY	safety cabinet aed pads	GENERAL FUND	FIRE	154.70
	aed replacement pads	GENERAL FUND	STREETS	33.23
	1st aid suppliles	GENERAL FUND	RECREATION/LEISURE SER	29.81
	aed supplies	GENERAL FUND	SWIMMING POOL	154.20
	aed replacement pads	GENERAL FUND	PARKS	26.58
	1st aid suppliles	LIBRARY FUND	LIBRARY	5.54
	aed replacement pads	COMMUNITY CENTER	COMMUNITY CENTER	132.90
	aed replacement pads	WATER	ADMIN AND GENERAL	13.29
	safety cabinet aed pads	WASTE WATER FUND	ADMIN AND GENERAL	106.35
	aed replacement pads	WASTE WATER FUND	ADMIN AND GENERAL	13.29
	aed replacement pads	ENVIRON SERVICES F	ADMIN AND GENERAL	13.28
	aed replacement pads	ELECTRIC FUND	ADMIN AND GENERAL	33.23
			TOTAL:	716.40
COLE PAPERS INC	pool towels and wipes	GENERAL FUND	SWIMMING POOL	363.12
	pool towels and wipes	GENERAL FUND	PARKS	40.53
	filters for vacuum	LIBRARY FUND	LIBRARY	162.50
	CLEANERS	LIBRARY FUND	LIBRARY	130.29
	CLEANERS	COMMUNITY CENTER	COMMUNITY CENTER	521.17
			TOTAL:	1,217.61
COMPUTER TECHNOLOGY SOLUTIONS, INC.	pool firewall	GENERAL FUND	SWIMMING POOL	524.00
			TOTAL:	524.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CREDIT RIVER TOOLS	cordless ratchet	GENERAL FUND	STREETS	47.58
	cordless ratchet	GENERAL FUND	PARKS	47.58
	cordless ratchet	WATER	DISTRIBUTION AND STORA	23.79
	cordless ratchet	WASTE WATER FUND	SOURCE/TREATMENT	23.79
	cordless ratchet	ENVIRON SERVICES F	REFUSE DISPOSAL	23.79
	cordless ratchet	ELECTRIC FUND	POWER DISTRIBUTION	47.58
	cordless ratchet	STORMWATER FUND	TREATMENT	23.79
			TOTAL:	237.90
CRYSTAL LAWN, INC	gault soil test	GENERAL FUND	PARKS	45.00
			TOTAL:	45.00
CULLIGAN	drinking water/staff	GENERAL FUND	SWIMMING POOL	22.60
	solar salt	COMMUNITY CENTER	COMMUNITY CENTER	26.80
			TOTAL:	49.40
CUSHMAN MOTOR COMPANY INC	#85 field grooming brooms	GENERAL FUND	PARKS	528.22
			TOTAL:	528.22
DAVIS EQUIPMENT CORPORATION	pulley flat, desk belts	GENERAL FUND	PARKS	278.81
			TOTAL:	278.81
DGR ENGINEERING	electric system mapping	ELECTRIC FUND	POWER DISTRIBUTION	7,716.50
			TOTAL:	7,716.50
BANK OF THE WEST (DITCH WITCH)	line locator repairs	ELECTRIC FUND	POWER DISTRIBUTION	331.06
			TOTAL:	331.06
DRANTTEL SALES & SERVICE	safety suspenders	ENVIRON SERVICES F	REFUSE DISPOSAL	32.00
			TOTAL:	32.00
EMERGENCY RESPONSE SOLUTIONS	msa cyl & valve assy	GENERAL FUND	FIRE	4,888.40
	camera, vehicle kit, batte	GENERAL FUND	FIRE	8,561.51
			TOTAL:	13,449.91
ENVENTIS	phone bills	GENERAL FUND	CITY ADMINISTRATION	71.90
	phone bills	GENERAL FUND	CITY CLERK	14.22
	phone bills	GENERAL FUND	FINANCE	111.92
	phone bills	GENERAL FUND	MUNICIPAL BUILDING	6.65
	phone bills	GENERAL FUND	POLICE	346.12
	phone bills	GENERAL FUND	FIRE	151.54
	phone bills	GENERAL FUND	BUILDING INSPECTOR	41.73
	phone bills	GENERAL FUND	PUBLIC WORKS ADMIN	83.64
	phone bills	GENERAL FUND	STREETS	48.36
	phone bills	GENERAL FUND	SENIOR COORDINATOR	5.75
	phone bills	GENERAL FUND	RECREATION/LEISURE SER	198.13
	phone bills	GENERAL FUND	SWIMMING POOL	31.34
	phone bills	GENERAL FUND	SKATING RINKS	0.00
	phone bills	GENERAL FUND	PARKS	91.14
	phone bills	GENERAL FUND	ECONOMIC DEVMT	27.51
	phone bills	LIBRARY FUND	LIBRARY	84.77
	phone bills	PUBLIC ACCESS	PUBLIC ACCESS	14.20
	phone bills	COMMUNITY CENTER	COMMUNITY CENTER	121.10
	phone bills	WATER	ADMIN AND GENERAL	168.10
	phone bills	WASTE WATER FUND	ADMIN AND GENERAL	192.44
	phone bills	ENVIRON SERVICES F	ADMIN AND GENERAL	30.73

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	phone bills	ELECTRIC FUND	ADMIN AND GENERAL	141.39
	phone bills	TRANSIT	TRANSIT/TRANSPORTATION	49.11
			TOTAL:	2,031.79
FAMILY FRESH MARKET	leonhardt cake	GENERAL FUND	FINANCE	34.99
	groceries	GENERAL FUND	STREETS	9.97
	senior dance	GENERAL FUND	SENIOR COORDINATOR	37.36
	senior dance	GENERAL FUND	SENIOR COORDINATOR	16.80
	create a camp play doh sup	GENERAL FUND	RECREATION/LEISURE SER	10.72
	create a camp program supp	GENERAL FUND	RECREATION/LEISURE SER	1.99
	groceries	GENERAL FUND	PARKS	7.97
	groceries	WATER	ADMIN AND GENERAL	3.99
	distilled	WASTE WATER FUND	SOURCE/TREATMENT	12.37
	groceries	WASTE WATER FUND	ADMIN AND GENERAL	3.99
	groceries	ENVIRON SERVICES F	ADMIN AND GENERAL	3.97
	donuts/fruit	ELECTRIC FUND	ADMIN AND GENERAL	9.97
			TOTAL:	154.09
FASTENAL COMPANY	eyewash solution	GENERAL FUND	STREETS	19.10
	safety glasses/ sunscreen	GENERAL FUND	STREETS	8.30
	d batteries	GENERAL FUND	STREETS	1.54
	d batteries	GENERAL FUND	STREETS	7.68
	bits & nutset	GENERAL FUND	PARKS	11.50
	eyewash solution	GENERAL FUND	PARKS	15.28
	safety glasses/ sunscreen	GENERAL FUND	PARKS	6.64
	d batteries	GENERAL FUND	PARKS	1.54
	d batteries	GENERAL FUND	PARKS	7.68
	parts for bleachers	COMMUNITY CENTER	COMMUNITY CENTER	8.62
	parts for bleachers	COMMUNITY CENTER	COMMUNITY CENTER	2.51
	bleacher parts	COMMUNITY CENTER	COMMUNITY CENTER	38.18
	supplies	COMMUNITY CENTER	COMMUNITY CENTER	2.93
	d batteries	WATER	DISTRIBUTION AND STORA	0.77
	d batteries	WATER	DISTRIBUTION AND STORA	3.84
	eyewash solution	WATER	ADMIN AND GENERAL	7.64
	safety glasses/ sunscreen	WATER	ADMIN AND GENERAL	3.32
	lights	WASTE WATER FUND	SOURCE/TREATMENT	17.10
	d batteries	WASTE WATER FUND	SOURCE/TREATMENT	0.77
	d batteries	WASTE WATER FUND	SOURCE/TREATMENT	3.84
	eyewash solution	WASTE WATER FUND	ADMIN AND GENERAL	7.64
	safety glasses/ sunscreen	WASTE WATER FUND	ADMIN AND GENERAL	3.32
	white flagging tape	ENVIRON SERVICES F	REFUSE DISPOSAL	2.20
	d batteries	ENVIRON SERVICES F	REFUSE DISPOSAL	0.77
	d batteries	ENVIRON SERVICES F	REFUSE DISPOSAL	3.84
	eyewash solution	ENVIRON SERVICES F	ADMIN AND GENERAL	7.65
	safety glasses/ sunscreen	ENVIRON SERVICES F	ADMIN AND GENERAL	3.31
	d batteries	ELECTRIC FUND	POWER DISTRIBUTION	1.54
	d batteries	ELECTRIC FUND	POWER DISTRIBUTION	7.68
	eyewash solution	ELECTRIC FUND	ADMIN AND GENERAL	19.10
	safety glasses/ sunscreen	ELECTRIC FUND	ADMIN AND GENERAL	8.30
	36" litter pickers	STORMWATER FUND	COLLECTIONS/LIFT STATI	30.79
	d batteries	STORMWATER FUND	TREATMENT	0.75
	d batteries	STORMWATER FUND	TREATMENT	3.85
			TOTAL:	269.52
FORESTRY SUPPLIERS INC	tree watering bags	ENVIRON SERVICES F	REFUSE DISPOSAL	92.00
			TOTAL:	92.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
THE FREE PRESS	free press subscription	LIBRARY FUND	LIBRARY	263.88
			TOTAL:	263.88
FREEDOM VALUE CENTERS, INC.	may fuel	GENERAL FUND	POLICE	109.30
	may fuel	WATER	DISTRIBUTION AND STORA	226.74
	may fuel	STORMWATER FUND	COLLECTIONS/LIFT STATI	78.73
	unleaded gasoline	TRANSIT	TRANSIT/TRANSPORTATION	2,515.21
			TOTAL:	2,929.98
GELDNER UNDERGROUND, INC.	4" directional bore nic av	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	1,540.00
			TOTAL:	1,540.00
GRAYBAR ELECTRIC COMPANY INC	#767 flushmount tool box	ELECTRIC FUND	NON-DEPARTMENTAL	1,577.00
	silicone rubber tape	ELECTRIC FUND	POWER DISTRIBUTION	283.00
			TOTAL:	1,860.00
GRAYMONT WESTERN LIME INC.	biosolids lime	WASTE WATER FUND	BIOSOLIDS	4,338.72
			TOTAL:	4,338.72
GREEN TECH RECYCLING	appliance pick up	ELECTRIC FUND	NON-DEPARTMENTAL	465.00
			TOTAL:	465.00
GUSTAVUS ADOLPHUS COLLEGE P.O.	postage	GENERAL FUND	CITY ADMINISTRATION	18.14
	postage	GENERAL FUND	CITY CLERK	113.77
	postage	GENERAL FUND	ELECTIONS	29.15
	postage	GENERAL FUND	FINANCE	130.69
	postage	GENERAL FUND	POLICE	51.21
	postage	GENERAL FUND	FIRE	0.53
	postage	GENERAL FUND	BUILDING INSPECTOR	7.60
	postage	GENERAL FUND	PUBLIC WORKS ADMIN	0.53
	postage	GENERAL FUND	STREETS	7.18
	postage	GENERAL FUND	RECREATION/LEISURE SER	20.14
	postage	GENERAL FUND	PARKS	3.18
	postage	GENERAL FUND	ECONOMIC DEVMT	93.73
	postage	LIBRARY FUND	LIBRARY	3.18
	postage	COMMUNITY CENTER	COMMUNITY CENTER	2.12
	postage	WATER	ADMIN AND GENERAL	12.19
	postage	WATER	CUSTOMER ACCOUNTS	82.89
	postage	WASTE WATER FUND	ADMIN AND GENERAL	3.24
	postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	82.89
	postage	ENVIRON SERVICES F	ADMIN AND GENERAL	4.17
	postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	82.89
	postage	ELECTRIC FUND	ADMIN AND GENERAL	4.68
	postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	82.89
	postage	STORMWATER FUND	ADMINISTRATION AND GEN	3.18
	postage	TRANSIT	TRANSIT/TRANSPORTATION	3.71
			TOTAL:	843.88
HAMEISTER, LORI ANN	instructor for home alone	GENERAL FUND	RECREATION/LEISURE SER	462.00
			TOTAL:	462.00
HAWKINS, INC.	pool chemicals	GENERAL FUND	SWIMMING POOL	981.21
	water treatment chemical	WATER	PURIFICATION AND TREAT	1,365.00
	water chemicals	WATER	PURIFICATION AND TREAT	487.50
	water chemicals	WATER	PURIFICATION AND TREAT	2,115.00
	water chemicals	WATER	PURIFICATION AND TREAT	267.75

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	5,216.46
HOLIDAY COMMERCIAL	may fuel	GENERAL FUND	BUILDING INSPECTOR	78.56
	may fuel	GENERAL FUND	STREETS	204.35
	may fuel	GENERAL FUND	PARKS	312.43
	may fuel	COMMUNITY CENTER	COMMUNITY CENTER	57.82
	well #7 & #4	WATER	SOURCE OF SUPPLY	10.69
	broadway wtp	WATER	PURIFICATION AND TREAT	16.02
	may fuel	WATER	DISTRIBUTION AND STORA	80.15
	may fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	309.18
	may fuel/ refuse	ENVIRON SERVICES F	REFUSE DISPOSAL	111.71
	electric	ELECTRIC FUND	POWER DISTRIBUTION	231.10
	may fuel/ storm water	STORMWATER FUND	TREATMENT	430.26
			TOTAL:	1,842.27
HOLTMEIER CONSTRUCTION	gravel stock pile	WATER	ADMIN AND GENERAL	144.35
	gravel stock pile	WASTE WATER FUND	ADMIN AND GENERAL	144.35
	gravel stock pile	ENVIRON SERVICES F	ADMIN AND GENERAL	72.18
	gravel stock pile	ELECTRIC FUND	ADMIN AND GENERAL	360.88
			TOTAL:	721.76
INGRAM BOOK COMPANY	new books	LIBRARY FUND	LIBRARY	322.67
			TOTAL:	322.67
JAVENS MECHANICAL CONTRACTING CO.	pool repair	GENERAL FUND	SWIMMING POOL	643.72
	pool plug replacement	GENERAL FUND	SWIMMING POOL	68.00
	replace rpz gorman park	GENERAL FUND	PARKS	917.85
	sunrise tower rpz repair	WATER	DISTRIBUTION AND STORA	294.49
			TOTAL:	1,924.06
JRK SEED & TURF SUPPLY	red infield conditioner	GENERAL FUND	PARKS	358.00
			TOTAL:	358.00
JT SERVICES	5 gal. polywaterlubricant	ELECTRIC FUND	POWER DISTRIBUTION	136.00
			TOTAL:	136.00
AMY KAMM	exp reimbursement check	STORMWATER FUND	ADMINISTRATION AND GEN	46.73
	exp reimbursement check	STORMWATER FUND	ADMINISTRATION AND GEN	93.45
			TOTAL:	140.18
KIND VETERINARY CLINIC PA	animal care	GENERAL FUND	COMMUNITY SERVICE	88.40
	animal care	RESTRICTED CONTRIB	COMMUNITY SERVICE	296.71
			TOTAL:	385.11
DONNIE KLOSSNER	sr. dance music entertainm	GENERAL FUND	SENIOR COORDINATOR	175.00
			TOTAL:	175.00
KWIK TRIP INC	may fuel	GENERAL FUND	PARKS	249.45
			TOTAL:	249.45
LEAGUE OF MINNESOTA CITIES	workers comp.	GENERAL FUND	MAYOR & COUNCIL	42.52
	workers comp.	GENERAL FUND	CITY ADMINISTRATION	334.04
	workers comp.	GENERAL FUND	CITY CLERK	145.14
	workers comp.	GENERAL FUND	FINANCE	439.11
	workers comp.	GENERAL FUND	MUNICIPAL BUILDING	581.81
	workers comp.	GENERAL FUND	POLICE	15,381.27

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	workers comp.	GENERAL FUND	FIRE	7,881.98
	workers comp.	GENERAL FUND	BUILDING INSPECTOR	341.81
	workers comp.	GENERAL FUND	COMMUNITY SERVICE	713.05
	workers comp.	GENERAL FUND	PUBLIC WORKS ADMIN	502.49
	workers comp.	GENERAL FUND	STREETS	10,781.61
	workers comp.	GENERAL FUND	RECREATION/LEISURE SER	3,281.91
	workers comp.	GENERAL FUND	SWIMMING POOL	1,957.62
	workers comp.	GENERAL FUND	SKATING RINKS	42.52
	workers comp.	GENERAL FUND	PARKS	6,096.08
	workers comp.	GENERAL FUND	ECONOMIC DEVMT	210.56
	workers comp.	LIBRARY FUND	LIBRARY	730.22
	workers comp.	PUBLIC ACCESS	PUBLIC ACCESS	21.67
	workers comp.	COMMUNITY CENTER	COMMUNITY CENTER	1,693.90
	workers comp.	WATER	SOURCE OF SUPPLY	416.22
	workers comp.	WATER	PURIFICATION AND TREAT	2,367.29
	workers comp.	WATER	DISTRIBUTION AND STORA	2,737.31
	workers comp.	WATER	ADMIN AND GENERAL	350.39
	workers comp.	WATER	CUSTOMER ACCOUNTS	58.06
	workers comp.	WASTE WATER FUND	BIOSOLIDS	822.62
	workers comp.	WASTE WATER FUND	COLLECTOR/LIFT STAT	1,776.90
	workers comp.	WASTE WATER FUND	SOURCE/TREATMENT	4,419.76
	workers comp.	WASTE WATER FUND	ADMIN AND GENERAL	379.42
	workers comp.	WASTE WATER FUND	CUSTOMER ACCOUNTS	58.06
	workers comp.	ENVIRON SERVICES F	REFUSE DISPOSAL	2,729.54
	workers comp.	ENVIRON SERVICES F	ADMIN AND GENERAL	220.37
	workers comp.	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	27.80
	workers comp.	ELECTRIC FUND	POWER PRODUCTION	210.97
	workers comp.	ELECTRIC FUND	POWER DISTRIBUTION	5,099.70
	workers comp.	ELECTRIC FUND	ADMIN AND GENERAL	1,063.44
	workers comp.	ELECTRIC FUND	CUSTOMER ACCOUNTS	227.33
	workers comp.	STORMWATER FUND	COLLECTIONS/LIFT STATI	2,417.17
	workers comp.	STORMWATER FUND	TREATMENT	854.11
	workers comp.	STORMWATER FUND	ADMINISTRATION AND GEN	216.29
	workers comp.	STORMWATER FUND	CUSTOMER ACCOUNTS	27.80
	workers comp.	TRANSIT	TRANSIT/TRANSPORTATION	4,003.14
			TOTAL:	81,663.00
LEXIS NEXIS	monthly subscription	GENERAL FUND	POLICE	200.00
			TOTAL:	200.00
LJP ENTERPRISES INC	may refuse pickup & dispos	ENVIRON SERVICES F	REFUSE DISPOSAL	19,455.68
			TOTAL:	19,455.68
M PETERS ENTERPRISES INC	flags	GENERAL FUND	PARKS	288.00
	flags	GENERAL FUND	PARKS	104.00
			TOTAL:	392.00
MARTIN-MCALLISTER	background check	GENERAL FUND	POLICE	450.00
			TOTAL:	450.00
PAT MCSHANE	lineman license	ELECTRIC FUND	ADMIN AND GENERAL	48.00
			TOTAL:	48.00
MED-COMPASS INC	medical exam	GENERAL FUND	FIRE	2,295.00
			TOTAL:	2,295.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
MENARDS	paint	GENERAL FUND	FIRE	13.56	
	ladder hanger	GENERAL FUND	FIRE	8.37	
			TOTAL:	21.93	
METERING & TECHNOLOGY SOLUTIONS	water meter inv.	WATER	NON-DEPARTMENTAL	841.11	
	#811 meter heads	WATER	NON-DEPARTMENTAL	757.21	
	meters	WATER	NON-DEPARTMENTAL	744.31	
			TOTAL:	2,342.63	
METRO JANITORIAL SUPPLY INC.	bathroom cleaner	LIBRARY FUND	LIBRARY	15.05	
	bathroom cleaner	COMMUNITY CENTER	COMMUNITY CENTER	60.18	
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	277.10	
			TOTAL:	352.33	
MIKE'S COUNTRYSIDE BODY SHOP INC	repair rec truck windshield	COMMUNITY CENTER	COMMUNITY CENTER	441.39	
			TOTAL:	441.39	
MISC VENDOR	AG SPRAY EQUIPMENT	#413 hoses	GENERAL FUND	PARKS	25.67
	BASHLIN INDUSTRIES INC	BASHLIN INDUSTRIES INC.:HA	ELECTRIC FUND	ADMIN AND GENERAL	351.63
	CLIMB THEATRE	CLIMB THEATRE: LIBRARY MIN	LIBRARY FUND	LIBRARY	467.00
	HOFFMAN, BEN	HOFFMAN, BEN: CANCELED RES	GENERAL FUND	NON-DEPARTMENTAL	52.58
	JESSEN, MERYL	JESSEN, MERYL: CANCELED CL	GENERAL FUND	NON-DEPARTMENTAL	37.00
	PANKRATZ, JOSEPH	bosch coil, cord clean tes	RESTRICTED CONTRIB	FIRE	404.08
	SAFETY & SECURITY	on scene fire investigatio	GENERAL FUND	FIRE	100.00
	SOFTWARE TENT	office 2013	COMMUNITY CENTER	COMMUNITY CENTER	149.99
	SOFTWARE TENT	office 2013	2013 EQUIPMENT CER	FINANCE	5,649.62
	SOFTWARE TENT	office 2013	WATER	ADMIN AND GENERAL	749.95
	SOFTWARE TENT	office 2013	STORMWATER FUND	ADMINISTRATION AND GEN	449.97
	TWO GUYS	TWO GUYS: BOOK	LIBRARY FUND	LIBRARY	15.00
	USA SAFETY SUPPLY	USA SAFETY SUPPLY:SAFETY C	WATER	DISTRIBUTION AND STORA	1,414.60
			TOTAL:	9,867.09	
MN DEPT OF HUMAN SERVICES	mowing service @ 507 elm s	GENERAL FUND	NON-DEPARTMENTAL	50.00	
			TOTAL:	50.00	
MN DEPT OF LABOR & INDUSTRY	annual elevator permit	COMMUNITY CENTER	COMMUNITY CENTER	100.00	
			TOTAL:	100.00	
MN PIPE & EQUIPMENT	water main valve box repai	WATER	NON-DEPARTMENTAL	429.40	
	watermain valve box	WATER	NON-DEPARTMENTAL	224.16	
	pacerc hydrant	WATER	NON-DEPARTMENTAL	2,501.81	
	256, 221 dips	WATER	NON-DEPARTMENTAL	471.45	
	non- dom. mj tee fbe	WATER	NON-DEPARTMENTAL	154.36	
	#264 box bottoms	WATER	NON-DEPARTMENTAL	189.10	
	#266 vb#26" tops	WATER	NON-DEPARTMENTAL	266.52	
			TOTAL:	4,236.80	
MN WASTE PROCESSING	may disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	14,464.24	
			TOTAL:	14,464.24	
MOTOROLA SOLUTIONS, INC	data cable	GENERAL FUND	POLICE	74.25	
			TOTAL:	74.25	
PETE MOULTON	mileage expense reimbursem	GENERAL FUND	PUBLIC WORKS ADMIN	12.65	
	mileage expense reimbursem	GENERAL FUND	PUBLIC WORKS ADMIN	14.38	
	mileage expense reimbursem	GENERAL FUND	PUBLIC WORKS ADMIN	15.53	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	mileage expense reimburse	GENERAL FUND	PUBLIC WORKS ADMIN	9.76
	mileage expense reimburse	WASTE WATER FUND	ADMIN AND GENERAL	6.33
	mpca lic 05/16/15	WASTE WATER FUND	ADMIN AND GENERAL	23.00
	mileage expense reimburse	ELECTRIC FUND	ADMIN AND GENERAL	14.95
	mileage expense reimburse	ELECTRIC FUND	ADMIN AND GENERAL	16.10
	mileage expense reimburse	ELECTRIC FUND	ADMIN AND GENERAL	83.38
	mileage expense reimburse	ELECTRIC FUND	ADMIN AND GENERAL	8.05
	appa national conf meal	ELECTRIC FUND	ADMIN AND GENERAL	8.79
			TOTAL:	212.92
MUNICIPAL CODE CORPORATION	online code hosting/ codeb	GENERAL FUND	CITY ADMINISTRATION	650.00
			TOTAL:	650.00
MVTL LABORATORIES INC	fecal celiform testing	WASTE WATER FUND	SOURCE/TREATMENT	12.00
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	53.00
	fecal coliform	WASTE WATER FUND	SOURCE/TREATMENT	12.00
	fecal coliform testing	WASTE WATER FUND	SOURCE/TREATMENT	12.00
	ww testing	WASTE WATER FUND	SOURCE/TREATMENT	12.00
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	12.00
			TOTAL:	113.00
NAPA AUTO PARTS OF ST PETER	battery	GENERAL FUND	POLICE	234.61
	spark plug	GENERAL FUND	FIRE	4.08
	shop supplies	GENERAL FUND	FIRE	11.36
	spark plugs	GENERAL FUND	FIRE	20.40
	shop/ op supplies	GENERAL FUND	FIRE	9.99
	air hose	GENERAL FUND	STREETS	9.00
	filters , lamp, battery	GENERAL FUND	STREETS	228.69
	air hose	GENERAL FUND	PARKS	9.00
	oil/ filters brake pads	GENERAL FUND	PARKS	399.86
	accessory	COMMUNITY CENTER	COMMUNITY CENTER	4.67
	air hose	WATER	DISTRIBUTION AND STORA	4.50
	meter reader veh parts	WATER	CUSTOMER ACCOUNTS	3.09-
	filters, battery	WASTE WATER FUND	COLLECTOR/LIFT STAT	175.69
	air hose	WASTE WATER FUND	SOURCE/TREATMENT	4.50
	meter reader veh parts	WASTE WATER FUND	CUSTOMER ACCOUNTS	3.09-
	air hose	ENVIRON SERVICES F	REFUSE DISPOSAL	4.50
	oil filter	ENVIRON SERVICES F	REFUSE DISPOSAL	2.80
	meter reader veh parts	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	3.07-
	air hose	ELECTRIC FUND	POWER DISTRIBUTION	9.00
	ball joint stud return	ELECTRIC FUND	POWER DISTRIBUTION	3.52-
	meter reader veh parts	ELECTRIC FUND	CUSTOMER ACCOUNTS	3.09-
	air hose	STORMWATER FUND	TREATMENT	4.49
	filters	STORMWATER FUND	TREATMENT	7.33
	battery	TRANSIT	TRANSIT/TRANSPORTATION	24.38-
			TOTAL:	1,104.23
NEWMAN TRAFFIC SIGNS	street name plate signs	GENERAL FUND	STREETS	7,173.62
			TOTAL:	7,173.62
NICOLLET CTY PUBLIC HEALTH	sr. coord. contract	GENERAL FUND	SENIOR COORDINATOR	2,441.40
			TOTAL:	2,441.40
NICOLLET COUNTY BANK	may ach fees	GENERAL FUND	FINANCE	10.00
	may ach fees	WATER	ADMIN AND GENERAL	2.50
	may ach fees	WATER	CUSTOMER ACCOUNTS	12.95

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	may ach fees	WASTE WATER FUND	ADMIN AND GENERAL	2.50
	may ach fees	WASTE WATER FUND	CUSTOMER ACCOUNTS	12.95
	may ach fees	ENVIRON SERVICES F	ADMIN AND GENERAL	2.50
	may ach fees	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	12.95
	may ach fees	ELECTRIC FUND	ADMIN AND GENERAL	2.50
	may ach fees	ELECTRIC FUND	CUSTOMER ACCOUNTS	12.95
			TOTAL:	71.80
NORTH CENTRAL INTERNATIONAL	cable clamp	GENERAL FUND	STREETS	16.85
	#44 hose	GENERAL FUND	STREETS	55.04
	cable clamp	GENERAL FUND	PARKS	16.85
	cable clamp	WATER	DISTRIBUTION AND STORA	8.43
	cable clamp	WASTE WATER FUND	SOURCE/TREATMENT	8.43
	cable clamp	ENVIRON SERVICES F	REFUSE DISPOSAL	8.43
	cable clamp	ELECTRIC FUND	POWER DISTRIBUTION	16.85
	cable clamp	STORMWATER FUND	TREATMENT	8.43
			TOTAL:	139.31
NORTH CENTRAL LABORATORIES	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	488.96
	chemicals	WASTE WATER FUND	SOURCE/TREATMENT	121.65
			TOTAL:	610.61
NORTH SHORE ANALYTICAL, INC	influent, effluent	WASTE WATER FUND	SOURCE/TREATMENT	410.00
			TOTAL:	410.00
NORTHLAND BUSINESS SYSTEMS, INC.	svc contract logger/record	GENERAL FUND	POLICE	998.00
			TOTAL:	998.00
NORTHLAND TRUST (EFT ACCT) SERVICES, I	2012a refdg. bond	WASTE WATER FUND	INTEREST EXPENSE	28,953.75
			TOTAL:	28,953.75
NUSS TRUCK & EQUIPMENT	vactor mach chassis	WASTE WATER FUND	CAPITAL-GENERAL PLANT	89,248.75
	vactor mach chassis	STORMWATER FUND	CAPITAL-GENERAL PLANT	29,406.55
			TOTAL:	118,655.30
NUTTER CLOTHING CO	clothing community service	GENERAL FUND	COMMUNITY SERVICE	18.07
			TOTAL:	18.07
PAAPE COMPANIES, INC.	replaced 10hp vfd air hand	COMMUNITY CENTER	COMMUNITY CENTER	1,945.00
			TOTAL:	1,945.00
PARTIES & WEDDINGS PLUS	cup liners- sr. programs	GENERAL FUND	SENIOR COORDINATOR	176.22
			TOTAL:	176.22
AL PASSON	labor	LIBRARY FUND	LIBRARY	70.00
	replaced front drive on mo	COMMUNITY CENTER	COMMUNITY CENTER	70.00
			TOTAL:	140.00
PEPSI-COLA OF MANKATO INC	pool concessions	GENERAL FUND	SWIMMING POOL	88.40
	pool concessions	GENERAL FUND	SWIMMING POOL	137.20
			TOTAL:	225.60
PET EXPO DIST.	routine aquarium maintenanc	LIBRARY FUND	LIBRARY	120.44
			TOTAL:	120.44
MATTHEW PETERS-PETTY CASH	thumb drive	GENERAL FUND	POLICE	6.40

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	fuel	GENERAL FUND	POLICE	7.00
	postage	GENERAL FUND	POLICE	19.60
	meal reimbursement	GENERAL FUND	POLICE	84.71
			TOTAL:	117.71
SCOT PETERSON	class a&c ww/water lic ren	WASTE WATER FUND	ADMIN AND GENERAL	46.00
			TOTAL:	46.00
QUICK MART ST PETER	may fuel	GENERAL FUND	POLICE	681.21
	may fuel	GENERAL FUND	FIRE	125.75
			TOTAL:	806.96
RDO EQUIPMENT CO.	#68 hoses	WASTE WATER FUND	SOURCE/TREATMENT	392.04
	chipper throttle	ENVIRON SERVICES F	REFUSE DISPOSAL	91.52
			TOTAL:	483.56
RECREATION SUPPLY COMPANY	supplies to secure wibit	GENERAL FUND	SWIMMING POOL	79.87
	floats for wibbit	RESTRICTED CONTRIB	SWIMMING POOL	88.59
			TOTAL:	168.46
THE RETROFIT COMPANIES, INC.	lamps 2015 cip	ELECTRIC FUND	POWER DISTRIBUTION	432.53
			TOTAL:	432.53
ROCHESTER MIDLAND CORPORATION	monthly restroom air fresh	LIBRARY FUND	LIBRARY	15.20
	monthly restroom air fresh	COMMUNITY CENTER	COMMUNITY CENTER	60.81
			TOTAL:	76.01
ROYAL TIRE, INC	#47 tires	GENERAL FUND	STREETS	1,079.02
	wheel repair #207	GENERAL FUND	STREETS	1,043.96
	tires	WASTE WATER FUND	SOURCE/TREATMENT	276.20
			TOTAL:	2,399.18
RUFFRIDGE JOHNSON EQUIPMENT CO., INC.	#609 mount	GENERAL FUND	STREETS	150.07
			TOTAL:	150.07
NICOLE RUHLAND	mileage	GENERAL FUND	SWIMMING POOL	120.12
			TOTAL:	120.12
RYAN ELECTRIC OF ST PETER	repleced bad switches	GENERAL FUND	MUNICIPAL BUILDING	403.13
	pd garage sensors	GENERAL FUND	MUNICIPAL BUILDING	417.74
			TOTAL:	820.87
RYAN PLUMBING & HEATING	up/down stairs restroom re	GENERAL FUND	MUNICIPAL BUILDING	195.59
			TOTAL:	195.59
SCHWICKERT'S, INC.	semi annual preventative m	GENERAL FUND	MUNICIPAL BUILDING	427.75
	repair of hvac @ 430 ritt	TORNADO DISASTER R	ECONOMIC DEVMT	7,867.00
			TOTAL:	8,294.75
SHOPKO STORES OPERATING CO., LLC	training	GENERAL FUND	RECREATION/LEISURE SER	7.77
	speciality camp	GENERAL FUND	RECREATION/LEISURE SER	16.01
	cac supplies	GENERAL FUND	RECREATION/LEISURE SER	7.96
			TOTAL:	31.74
SOUTHERN MN CONSTRUCTION CO INC	asphalt patching locust	GENERAL FUND	STREETS	6,064.01
	locust st. asphalt repair	GENERAL FUND	STREETS	1,097.39

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	nassau, park row, willow a	GENERAL FUND	STREETS	4,584.76
	valves and manholes	GENERAL FUND	STREETS	1,188.89
	asphalt patch s 7th, s 4th	WATER	DISTRIBUTION AND STORA	794.22
	valves and manholes	WATER	DISTRIBUTION AND STORA	306.99
	seal coat, manholes, & val	WATER	DISTRIBUTION AND STORA	269.21
	pw gravel stockpile	WATER	ADMIN AND GENERAL	157.63
	valves and manholes	WASTE WATER FUND	COLLECTOR/LIFT STAT	306.99
	seal coat, manholes, & val	WASTE WATER FUND	COLLECTOR/LIFT STAT	269.21
	pw gravel stockpile	WASTE WATER FUND	ADMIN AND GENERAL	157.63
	pw gravel stockpile	ENVIRON SERVICES F	ADMIN AND GENERAL	78.82
	pw gravel stockpile	ELECTRIC FUND	ADMIN AND GENERAL	394.08
	valves and manholes	STORMWATER FUND	COLLECTIONS/LIFT STATI	306.99
	seal coat, manholes, & val	STORMWATER FUND	COLLECTIONS/LIFT STATI	269.22
			TOTAL:	16,246.04
ST LOUIS MRO, INC.	pre-employment drug testin	GENERAL FUND	SWIMMING POOL	717.75
			TOTAL:	717.75
ST PETER COMMUNITY & FAMILY EDUCATION	prepping rooms for rec cor	COMMUNITY CENTER	COMMUNITY CENTER	209.52
			TOTAL:	209.52
ST PETER HERALD	hrq- annex land school	GENERAL FUND	CITY CLERK	65.80
	billing clerk ad.	WATER	CUSTOMER ACCOUNTS	14.35
	billing clerk ad.	WASTE WATER FUND	CUSTOMER ACCOUNTS	14.35
	billing clerk ad.	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	14.35
	billing clerk ad.	ELECTRIC FUND	CUSTOMER ACCOUNTS	14.35
			TOTAL:	123.20
ST PETER LUMBER CO	mved playground	GENERAL FUND	PARKS	112.56
	plastic epoxy	WATER	PURIFICATION AND TREAT	5.99
	concrete mix	WATER	DISTRIBUTION AND STORA	9.38
			TOTAL:	127.93
STAPLES ADVANTAGE	flags, markers, & scissors	GENERAL FUND	STREETS	26.82
	flags, markers, & scissors	GENERAL FUND	PARKS	21.46
	projection screen	COMMUNITY CENTER	COMMUNITY CENTER	149.99
	flags, markers, & scissors	WATER	ADMIN AND GENERAL	10.73
	flags, markers, & scissors	WASTE WATER FUND	ADMIN AND GENERAL	10.73
	flags, markers, & scissors	ENVIRON SERVICES F	ADMIN AND GENERAL	10.72
	flags, markers, & scissors	ELECTRIC FUND	ADMIN AND GENERAL	26.82
			TOTAL:	257.27
STEFFEN ELECTRIC OF LE CENTER INC.	mill pond fountain repair	GENERAL FUND	PARKS	105.00
			TOTAL:	105.00
STREICHER'S	uniform- hughes	GENERAL FUND	POLICE	37.97
	uniform for new hire	GENERAL FUND	POLICE	758.89
	uniform purchase	GENERAL FUND	POLICE	8.99
	uniform purchase	GENERAL FUND	POLICE	125.98
	uniform boots	GENERAL FUND	POLICE	159.99
	uniform purchase	GENERAL FUND	POLICE	110.95
			TOTAL:	1,202.77
STUART C. IRBY CO.	4/0 str allum 15k	ELECTRIC FUND	NON-DEPARTMENTAL	6,920.68
			TOTAL:	6,920.68

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TIGERDIRECT.COM	computer for circulation d	LIBRARY FUND	LIBRARY	<u>698.66</u>
			TOTAL:	698.66
TIRE ASSOCIATES	tire repair	GENERAL FUND	STREETS	<u>42.40</u>
			TOTAL:	42.40
TRANE	service agreement preventi	COMMUNITY CENTER	COMMUNITY CENTER	<u>1,043.00</u>
			TOTAL:	1,043.00
TRUGREEN CHEMLAWN	103 n mn ave ornamental be	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>250.00</u>
			TOTAL:	250.00
TURFWERKS	#85 belts & starter	GENERAL FUND	PARKS	<u>986.87</u>
			TOTAL:	986.87
ULINE	smoker's receptacle	GENERAL FUND	MUNICIPAL BUILDING	<u>62.44</u>
			TOTAL:	62.44
UNITED RENTALS AERIAL EQUIPMENT	repair speedpatch	STORMWATER FUND	COLLECTIONS/LIFT STATI	<u>261.00</u>
			TOTAL:	261.00
USA BLUE BOOK	water treatment chemicals	WATER	PURIFICATION AND TREAT	999.82
	cheme gripper	WASTE WATER FUND	COLLECTOR/LIFT STAT	<u>243.49</u>
			TOTAL:	1,243.31
UTILITY CONSULTANTS, INC.	may coliform	WATER	DISTRIBUTION AND STORA	<u>121.00</u>
			TOTAL:	121.00
VALLEY ENTERPRISES	lawn care for may	TORNADO DISASTER R	ECONOMIC DEVMT	<u>50.00</u>
			TOTAL:	50.00
VERIZON WIRELESS	phone bill	GENERAL FUND	POLICE	340.86
	wifi service	GENERAL FUND	BUILDING INSPECTOR	70.14
	may may water & pw jet pac	GENERAL FUND	STREETS	8.75
	may may water & pw jet pac	GENERAL FUND	PARKS	7.00
	may may water & pw jet pac	WATER	ADMIN AND GENERAL	3.50
	may may water & pw jet pac	WATER	ADMIN AND GENERAL	35.01
	may may water & pw jet pac	WASTE WATER FUND	ADMIN AND GENERAL	3.50
	may may water & pw jet pac	ENVIRON SERVICES F	ADMIN AND GENERAL	3.51
	may may water & pw jet pac	ELECTRIC FUND	ADMIN AND GENERAL	<u>8.75</u>
			TOTAL:	481.02
VOSS LIGHTING	lightbulbs	LIBRARY FUND	LIBRARY	240.42
	lightbulbs	COMMUNITY CENTER	COMMUNITY CENTER	<u>360.63</u>
			TOTAL:	601.05
W L CONSTRUCTIONS SUPPLY	combo diamond blade	GENERAL FUND	STREETS	<u>379.99</u>
			TOTAL:	379.99
WATER CONSRVATION SERVICE, INC.	survey of water dist. leak	WATER	DISTRIBUTION AND STORA	<u>2,250.00</u>
			TOTAL:	2,250.00
THE WATSON CO	concessions	GENERAL FUND	SWIMMING POOL	1,374.44
	concessions	GENERAL FUND	SWIMMING POOL	<u>603.17</u>
			TOTAL:	1,977.61

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WESCO DISTRIBUTION INC	1/0 elbow	ELECTRIC FUND	NON-DEPARTMENTAL	757.50
	#554,555 meter vt & harnes	ELECTRIC FUND	NON-DEPARTMENTAL	2,007.92
	#556 meters centron	ELECTRIC FUND	NON-DEPARTMENTAL	260.00
	shrink wrap	ELECTRIC FUND	NON-DEPARTMENTAL	506.54
	#558, 563, 565 meter socke	ELECTRIC FUND	NON-DEPARTMENTAL	2,149.75
	#425 sleeves	ELECTRIC FUND	NON-DEPARTMENTAL	923.04
	bushing	ELECTRIC FUND	POWER DISTRIBUTION	762.50
	fire tape	ELECTRIC FUND	POWER DISTRIBUTION	620.51
	meter cover	ELECTRIC FUND	POWER DISTRIBUTION	180.00
		TOTAL:		
WESTMAN FREIGHTLINER	solder #13	ENVIRON SERVICES F	REFUSE DISPOSAL	269.69
		TOTAL:		269.69
WOLF MOTOR COMPANY, INC.	repair diagnostics ( bus 1	TRANSIT	TRANSIT/TRANSPORTATION	1,202.34
		TOTAL:		1,202.34

===== FUND TOTALS =====

101	GENERAL FUND	133,354.34
211	LIBRARY FUND	3,830.39
213	PUBLIC ACCESS	35.87
217	COMMUNITY CENTER	8,857.72
230	REVOLVING LOAN FUND	50.00
240	TORNADO DISASTER REV LOAN	8,262.00
401	PERM IMPROVMENT REVOLVING	6,284.00
404	PARK LAND DEDICATION	840.00
473	2013 EQUIPMENT CERTIFICAT	5,649.62
475	2015 EQUIPMENT CERTIFICAT	150.00
601	WATER	25,940.81
602	WASTE WATER FUND	136,319.51
603	ENVIRON SERVICES FUND	40,648.57
604	ELECTRIC FUND	38,144.28
606	STORMWATER FUND	40,852.96
610	TRANSIT	7,812.60
820	RESTRICTED CONTRIBUTIONS	789.38
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	GRAND TOTAL:	457,822.05
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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 –

STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

- 1. The following budgeted purchases in excess of \$7,500 are hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
B & L Utility Maintenance	Paint 100 water hydrants	\$8,700.00	Water
Royal Tire, Inc.	New tires, wheel repair and maintenance not to exceed..	\$10,000.00	Various
Century Fence	Fencing, backstop and dugouts	\$14,042.00	General/ Restricted

- 2. The following business licenses are approved subject to payment of the licensing fee and compliance with City Code regulations:

On-Sale Liquor License

El Agave Restaurant	402 South Third Street	7/1/15 – 7/3/15
El Agave Restaurant	814 North Minnesota Ave	7/6/15 – 6/30/15

- 3. The following employee appointments are hereby approved at the wages indicated:

<u>NAME</u>	<u>POSITION</u>	<u>WAGE RATE</u>
Brian Zabel	Temporary Wastewater Laborer	\$17.68/hour
J. Arlen Tackett	Part-time Production Assistant	\$9.25/hour
Daniel Deschaine	Part-time Production Assistant	\$9.25/hour

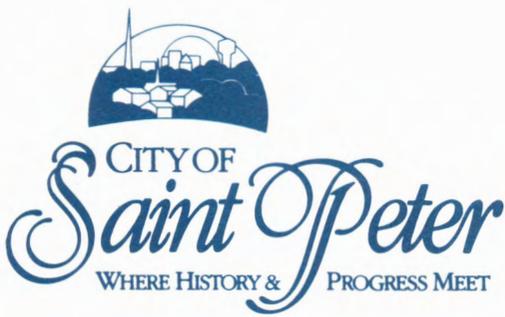
- 4. The schedule of disbursements for June 4, 2015 through June 17, 2015 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 22nd day of June, 2015.

\_\_\_\_\_  
Timothy Strand  
Mayor

ATTEST:

\_\_\_\_\_  
Todd Prafke  
City Administrator



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** June 18, 2015

**FROM:** Paula O'Connell  
Finance Director

**RE:** Resolution Accepting 2014 Financial Statements

### ACTION/RECOMMENDATION

Accept the 2014 Financial Statements and the Independent Auditor's Report.

### BACKGROUND

Included in Councilmembers packets is a copy of the 2014 Annual Financial Report, the special purpose report and the Management Report from our audit firm, Malloy, Montague, Karnowski, Radosevich & Co., P.A. (MMKR). Jim Eichten, MMKR CPA will be attending the City Council meeting to present and discuss Saint Peter's financial position. The Auditor has given an unmodified (clean) opinion on the 2014 Financial Statements.

Please note that when you look at the General Fund data, it also includes data from the Insurance and Old Hospital Funds. These funds are combined because those fund balances are unassigned.

In the General Fund one measure we use to assess financial strength is the amount of reserve on hand. Our current policy is based on striving to maintain cash to cover five months of expenses, which comes out to 42%. Our policy is 35% to 50%. As of December 31, 2014, the following balances make up the General Fund Balance in the Financial Statements:

General Fund	\$3,473,657	52.8% of the 2015 General Fund Budget
Insurance Fund	\$ 321,736	
Old Hospital Fund	<u>\$ -19,798</u>	
Total:	\$3,775,595	57.4% of all the 2015 General Fund Budgets

In 2014 there was a total decrease in the General Fund reserve (without the Insurance or Old Hospital funds) of \$42,345. There was a variety of activities that influenced this small change including the Council approval to transfer General Fund reserves to the Parkland Dedication Fund in the amount of \$460,000, which was offset by an increase in building permit revenues and savings realized in expenditures in several areas of the budget. (The transfer to the Parkland Dedication Fund was to provide a portion of the funding for the development of a new park on the western edge of the City limits.)

Special Revenue Funds include the Library, Community Center, SPPA (public access), Fireman's Relief, revolving loans, and Tax increment Financing Districts. These funds are performing as projected.

Debt Service Funds are performing as projected.

Capital Project Funds include the Permanent Improvement Fund, Parkland Dedication Fund, Equipment Certificates, Nicollet Meadows and Washington Terrace Housing, and the Industrial Park. These funds are also performing as projected.

Enterprise Funds consist of Electric, Environmental Services, Water, Wastewater, Stormwater, Transit, Telecommunications Conduit, Long Term Care Facility Lease fund, and the Medical Office Building. The Unrestricted category of net assets shown in the utility funds is a good indicator of how funds are doing from year to year; this is an amount of money that each utility has available for future operations.

Trust Funds are set up when money is designated for a specific use. We have funds set up to use interest only for the purchase of library books, to record donations, DARE activity and employee flexible benefit proceeds.

**FISCAL IMPACT:**

The City will submit the 2014 Financial Report to the State Auditor and we will continue discussions for maintaining fund balances at adequate levels.

**ALTERNATIVES AND VARIATIONS:**

Do not act: Without action the report should not be submitted to the State Auditor. Our policy is to provide approval to the State prior to the June 30<sup>th</sup> submittal deadline.

Negative vote: Staff will wait for further direction from the City Council. The report will not be submitted. At some point the State Auditor will inquire and Local Government Aid will be withheld until the situation is resolved.

Modification of the resolution: This is always an option of the Council.

Jim Eichten, our Managing Auditor, and I will be available to answer any questions or clarify any points.

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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015-

STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)

**RESOLUTION ACCEPTING 2014 FINANCIAL STATEMENTS TOGETHER WITH  
INDEPENDENT AUDITOR'S REPORT**

WHEREAS, preparation of the financial statements has been completed for the fiscal year ended December 31, 2014; and

WHEREAS, the content of these statements has been disclosed to the City Council and to the public in a public presentation; and

WHEREAS, the information contained in these statements will be available for public review at the Saint Peter Public Library and on the City of Saint Peter website.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The "City of Saint Peter, Minnesota - Financial Statements together with the Independent Auditor's Report" with opinion dated June 16, 2015 for the fiscal year ended December 31, 2014 are hereby accepted and approved as an official and permanent record.
2. The closing entries and adjusting transactions made in connection with the audit of the financial statements are also accepted and approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of June, 2015.

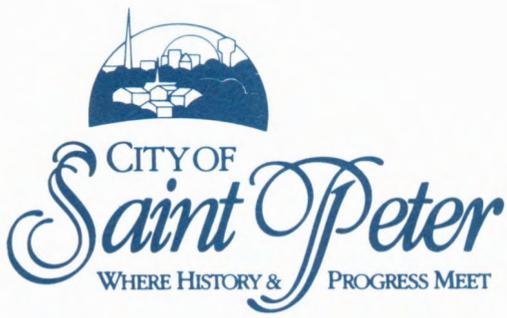
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Timothy Strand  
Mayor

ATTEST:

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Todd Prafke  
City Administrator



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 06/19/15

**FROM:** Russ Wille  
Community Development Director

**RE:** Annexation by Ordinance (ISD #508/City of Saint Peter)

### **ACTION/RECOMMENDATION**

Adopt the attached ordinances providing for the annexation of land owned by Independent School District #508 and a second parcel owned by the City of Saint Peter.

### **BACKGROUND**

Independent School District #508 (ISD #508) and the City of Saint Peter own adjoining parcels of land immediately adjacent to the existing corporate limits of Saint Peter. The parcels were purchased with the intent of providing a site for the construction of a new, voter approved, Saint Peter High School and associated recreational facilities (City park).

To begin the development process, it is necessary and appropriate to annex the properties into the City of Saint Peter. To that end, the ISD #508 School Board has petitioned the City Council to approve the annexation of their parcel. A copy of the petition resolution is included in the agenda packet for your review.

Minnesota Statutes §414.033 provides the process upon which a property can be annexed into the City limits by ordinance. Given that the School property abuts the existing City limits, and contains less than 120 acres, and is not currently served by a public wastewater facility; Subd. 3 of the Statute allows the land to be annexed by ordinance upon receipt of a petition from 100% of the property owners.

Subd. 1 of Chapter 414.033 allows municipally owned land to be annexed by the City Council by passage of an ordinance. No public hearing or notice is necessary for the City to annex property it owns.

The applicable Statute would require that the City Council conduct a public hearing regarding annexation of the ISD #508 land by ordinance. As such, notice of the hearing was provided to Oshawa Township and the owners of adjoining land by certified mail. Notice was also published in the Saint Peter Herald and posted at City Hall.

Upon annexation, the prepared ordinances provide for an (R-3) Multi-family Residential designation upon both the ISD #508 and City owned property.

Once the land is annexed, ISD #508 and the City of Saint Peter are expected to jointly file a Preliminary and Final Plat of the two properties. The Planning Commission and City Council are expected to consider the plats in the following month.

Once the land is appropriately platted, ISD #508 and the City of Saint Peter are expected to jointly submit the necessary forms, documents and drawings for consideration of a Conditional Use Permit. Both Secondary Educational Facilities and Park and Recreation Facilities are listed as conditional uses within the (R-3) Multi-family Residential zoning district.

Once the final site design is approved, ISD #508 and the City are expected to subdivide the plat into two separate parcels of land. The School would own the parcel to be used for the High School and School athletic facilities while the City will own the parcel that will be used for a City park with recreational facilities.

The Planning and Zoning Commission has considered the petitioned annexation of the ISD #508 property and has recommended that the City Council annex this parcel by ordinance. Likewise, the Commission has recommended that the City Council provide for the annexation of the City owned land by ordinance.

Each ordinance must be considered as a separate Council action.

**FISCAL IMPACT:**

ISD #508 would pay the established fee of \$530 for annexation of land. The fee would reimburse the City's costs for mailing, publication and staff time necessary to administer the annexation. The City of Saint Peter would be charged a fee of \$600 by Minnesota Planning for their administration and final approval of the annexation.

**ALTERNATIVES/VARIATIONS:**

Do not act: A delay in any portion of the development process would jeopardize the established project timeline and delay the start of construction.

Negative Votes: ISD #508 will be notified of the City Council's denial.

Modification of the Ordinance: While the Council may modify either ordinance, it must take some action related to the petition submitted by the School District. The Council could withdraw its' own petition or modify the City annexation ordinance as it wishes. Staff suggests that if a modification is sought, that members give Staff ample time to review and compare against requirements in State Statutes and those adopted by the Minnesota Department of Administration board that oversees annexations.

Please feel free to contact me should you have any questions or concerns about this agenda item.

RJW

APPLICATION FORM  
CITY OF SAINT PETER, MINNESOTA

Street Location of Property (address) The NW<sup>1</sup>/<sub>4</sub> of the SW<sup>1</sup>/<sub>4</sub> and the  
W<sup>1</sup>/<sub>2</sub> of the NE<sup>1</sup>/<sub>4</sub> of the SW<sup>1</sup>/<sub>4</sub> of Section 17, T110N, R26W,  
Nicollet County.

Owner:  
Name Independent School District #508

Address 100 Lincoln Drive, Saint Peter, MN 56082.

Applicant: (If different from owner)  
Name \_\_\_\_\_

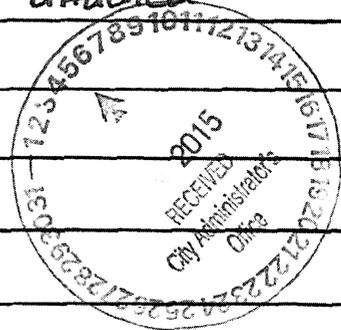
Address \_\_\_\_\_

Type of Request:

(Please check one)

- Rezoning                       Annexation                       Variance  
 Conditional Use               Vacate Public Ways  
 Application for Subdivision      \_\_\_\_\_ Number of Lots  
 Other

Description of Request: Annexation of land as per the attached  
petition.



Paul Peterson  
Applicant Signature  
6-4-15  
Date

(To be filled in by City Officials)

Petition received with fee \$ 530<sup>00</sup> on \_\_\_\_\_ by \_\_\_\_\_

Action of Variance Board (if request is for Variance) N/A \_\_\_\_\_ Date \_\_\_\_\_

Action of Planning Commission \_\_\_\_\_ Date \_\_\_\_\_

Action of City Council \_\_\_\_\_ Date \_\_\_\_\_

Fee \$ \_\_\_\_\_ Receipt Number \_\_\_\_\_ Date \_\_\_\_\_

**RESOLUTION**

**RESOLUTION PETITIONING THE CITY OF SAINT PETER FOR THE ANNEXATION AND ZONING DESIGNATION OF A TRACT OF LAND OWNED BY INDEPENDENT SCHOOL DISTRICT #508**

**WHEREAS**, Independent School District #508 owns 100% of the property subject to the petitioned annexation; and

**WHEREAS**, the subject property is legally described as: The Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$  of SW $\frac{1}{4}$ ) and the West One-Half of the Northeast Quarter of the Southwest Quarter (W $\frac{1}{2}$  of NE $\frac{1}{4}$  of SW $\frac{1}{4}$ ) of Section Seventeen (17), Township One Hundred Ten (110) North, Range Twenty-Six (26) West, Nicollet County, Minnesota.

**WHEREAS**, the land has not been platted and contains fewer than 120 acres; and

**WHEREAS**, the subject land is immediately adjacent to, and abuts the existing municipal corporate limits; and

**WHEREAS**, the subject property is not currently served by a public water or wastewater facilities or services; and

**WHEREAS**, upon annexation the petitioner would seek to have the subject property zoned as (R-3) Multi-family Residential uses as per the regulations of the Zoning Code of the City of Saint Peter; and

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF INDEPENDENT SCHOOL DISTRICT #508 THAT:**

1. The Board petitions the City Council for the annexation by ordinance of land legally described property:

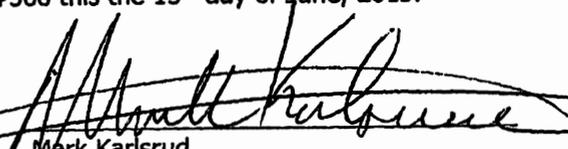
The Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$  of SW $\frac{1}{4}$ ) and the West One-Half of the Northeast Quarter of the Southwest Quarter (W $\frac{1}{2}$  of NE $\frac{1}{4}$  of SW $\frac{1}{4}$ ) of Section Seventeen (17), Township One Hundred Ten (110) North, Range Twenty-Six (26) West, Nicollet County, Minnesota.

2. Upon annexation, the Board requests that the property be zoned (R-3) Multi-family Residential as per the regulations of the Zoning Code of the City of Saint Peter.

Adopted by the Board of Independent School District #508 this the 15<sup>th</sup> day of June, 2015.

ATTEST:



  
Mark Karlsrud  
Chair

# ISD #508 - Annexation

37



SCALE 1 : 23,647



ORDINANCE NO. \_\_\_\_\_, THIRD SERIES

**AN ORDINANCE OF THE CITY OF SAINT PETER, MINNESOTA ANNEXING LAND OWNED BY INDEPENDENT SCHOOL DISTRICT #508 LOCATED WITHIN THE TOWN OF OSHAWA TOWNSHIP, NICOLLET COUNTY, MINNESOTA PURSUANT TO MINN. STAT. 414.033, SUBD. 2(3), PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, the territory described below is not presently within the corporate limits of any incorporated city and abuts the corporate limits of the City of Saint Peter, Minnesota; and

WHEREAS, this territory is deemed to be urban or suburban in character; and

WHEREAS, this territory is wholly owned by Independent School District #508 who has petitioned the City seeking the annexation of the territory; and

WHEREAS, the territory to be annexed is not currently served by municipal water or sanitary sewer services; and

WHEREAS, the territory to be annexed contains less than 120 acres; and

WHEREAS, notice of public hearing was provided as per statute and a public hearing was held on June 22, 2015 to receive citizen input regarding the petitioned annexation; and

WHEREAS, upon recommendation of the Saint Peter Planning and Zoning Commission, the City Council has determined that the annexation of the subject territory is in conformance with the Comprehensive Plan of the City of Saint Peter.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA DOES HEREBY ORDAIN:

Section 1. Territory Annexed: Pursuant to Minnesota Statute 414.033, Subd. 2(3) the corporate limits of the City of Saint Peter are hereby extended by annexation of the property described as follows:

The Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$  of SW $\frac{1}{4}$ ) and the West One-Half of the Northeast Quarter of the Southwest Quarter (W $\frac{1}{2}$  of NE $\frac{1}{4}$  of SW $\frac{1}{4}$ ) of Section Seventeen (17), Township One Hundred Ten (110) North, Range Twenty-Six (26) West, Nicollet County, Minnesota.

Section 2. Filing: The City Administrator is directed to file certified copies of this ordinance with the Secretary of State, the County Auditor of Nicollet County, the Town Clerk of Oshawa Township and Minnesota Planning Boundary Adjustments.

Section 3. Effective Date of Annexation: This ordinance takes effect upon its passage, publication and the filing of certified copies as directed in Section 2, and its approval by the Minnesota Planning Municipal Boundary Adjustments.

Section 4. Official Map: The Community Development Director is directed to change the Official Zoning Map to reflect the new boundary of the City resulting from annexation of the property and to depict its zoning classification as (R-3) Multi-family Residential District.

Section 5. Adoption of General Provisions: All the provisions of Chapter 1, of the Saint Peter City Code are made a part hereof and applicable to this Ordinance.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 22nd day of June, 2015.

ATTEST:

\_\_\_\_\_  
Todd Prafke  
City Administrator

\_\_\_\_\_  
Timothy Strand  
Mayor

The foregoing Ordinance was adopted by the following votes:

Ayes:

Nayes:

Absent:

Published in the *Saint Peter Herald* on \_\_\_\_\_, 2015.



ORDINANCE NO. \_\_\_\_\_, THIRD SERIES

**AN ORDINANCE OF THE CITY OF SAINT PETER, MINNESOTA ANNEXING LAND OWNED BY THE CITY OF SAINT PETER LOCATED WITHIN THE TOWN OF OSHAWA TOWNSHIP, NICOLLET COUNTY, MINNESOTA PURSUANT TO MINN. STAT. 414.033, SUBD. 2(1), PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, the territory described below is not presently within the corporate limits of any incorporated city and abuts the corporate limits of the City of Saint Peter, Minnesota; and

WHEREAS, this territory is deemed to be urban or suburban in character; and

WHEREAS, this territory is wholly owned by the City of Saint Peter, Nicollet County, Minnesota; and

WHEREAS, the territory to be annexed is not currently served by City owned water or sanitary sewer services; and

WHEREAS, upon recommendation of the Saint Peter Planning and Zoning Commission, the City Council has determined that the annexation of the subject territory is in conformance with the Comprehensive Plan of the City of Saint Peter.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA DOES HEREBY ORDAIN:

Section 1. Territory Annexed: Pursuant to Minnesota Statute 414.033, Subd. 2(1) the corporate limits of the City of Saint Peter are hereby extended by annexation of the property described as follows:

The South Half of the Southwest Quarter (S½ of SW¼), Section Seventeen (17), Township 110 North, Range 26 West, Nicollet County, Minnesota, EXCEPTING THEREFROM the following described parcel of land:

All that part of Parcel 2, Nicollet County Right of Way Plat No. 1, lying in the Southeast Quarter of the Southwest Quarter and the Southwest Quarter of the Southwest Quarter of Section 17, Township 110 North, Range 26 West, Nicollet County, Minnesota, described as: Commencing at the South Quarter corner of Section 17; thence North 00 degrees 07 minutes 44 seconds East (assumed bearing) on the East line of the Southwest Quarter of Section 17, a distance of 946.54 feet to a Southeasterly corner of said Parcel 2 and the point of beginning; thence continuing North 00 degrees 07 minutes 44 seconds East on said East line, 151.69 feet to a Northeasterly corner of said Parcel 2 and a point on a 5784.48 foot radius nontangential curve to the left having a central angle of 02 degrees 52 minutes 06 seconds and a 289.55 foot chord which bears South 51 degrees 26 minutes 39 seconds West; thence on the curve and Northeasterly line of said Parcel 2, a distance of 289.58 feet to the point of tangency; thence South 50 degrees 00 minutes 36 seconds West on said Northeasterly line, 936.91 feet to a point on a 1085.90 foot radius curve to the right having a central angle of 21 degrees 42 minutes 59 seconds; thence on the curve and said Northeasterly line, 411.58 feet; thence South 18 degrees 16 minutes 25 seconds East, 20.00 feet to a point on a 1105.90 foot radius nontangential curve to the right having a central angle of 15 degrees 36 minutes 33 seconds and a 300.35 foot chord which bears South 79 degrees 31

minutes and 51 seconds West; thence on the curve 301.28 feet to the point of intersection with the North right of way line of a public road being 41.25 feet North of the South line of the Southwest Quarter of Section 17; thence North 89 degrees 56 minutes 24 seconds West; not tangent to previous curve on said right of way line, 52.57 feet; thence South 00 degrees 03 minutes 36 seconds West, 41.25 feet to a South line of said parcel 2 and the South line of the Southwest Quarter of Section 17; thence South 89 degrees 56 minutes 24 seconds East on said South line, 375.64 feet to a point on a 1205.90 foot nontangential radius curve to the left, having a central angle of 21 degrees 54 minutes 01 seconds and a 458.13 foot chord which bears North 60 degrees 57 minutes 37 seconds East; thence on the curve and Southerly line of said Parcel 2, a distance of 460.93 feet to the point of tangency; thence North 50 degrees 00 minutes 36 seconds East on said Southerly line, 936.91 feet to a point on a 5664.48 foot radius curve to the right, having a central angle of 01 degrees 56 minutes 22 seconds; thence on the curve and said Southerly line, 191.75 feet to the point of beginning;

and

Parcel No. "16" of Nicollet County Right-of-Way Plat No. 27. And Parcel No. "2N1" of Revised Nicollet County Right-of-Way Plat No. 1 for CSAH 5, according to the plat thereof on file in the office of the Nicollet County Recorder

Section 2. Filing: The City Administrator is directed to file certified copies of this ordinance with the Secretary of State, the County Auditor of Nicollet County, the Town Clerk of Oshawa Township and Minnesota Planning Boundary Adjustments.

Section 3. Effective Date of Annexation: This ordinance takes effect upon its passage, publication and the filing of certified copies as directed in Section 2, and its approval by the Minnesota Planning Municipal Boundary Adjustments.

Section 4. Official Map: The Community Development Director is directed to change the Official Zoning Map to reflect the new boundary of the City resulting from annexation of the property and to depict its zoning classification as (R-3) Multi-family Residential District.

Section 5. Adoption of General Provisions: All the provisions of Chapter 1 of the Saint Peter City Code are made a part hereof and applicable to this Ordinance.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 22nd day of June, 2015.

ATTEST:

\_\_\_\_\_  
Todd Prafke  
City Administrator

\_\_\_\_\_  
Timothy Strand  
Mayor

The foregoing Ordinance was adopted by the following votes:

Ayes:

Nayes:

Absent:

Published in the *Saint Peter Herald* on \_\_\_\_\_, 2015.



## Memorandum

DATE: 6/18/15

**TO:** Honorable Mayor Strand  
Members of the City Council

**FROM:** Todd Prafke  
City Administrator

**RE:** City Assistance Request – Fourth of July

### **ACTION/RECOMMENDATION**

Approve the attached resolution authorizing City assistance for the community-wide Fourth of July celebration.

### **BACKGROUND**

The Chamber of Commerce has once again requested City assistance for the community-wide Fourth of July celebration in Saint Peter and staff recommends approval of the request as outlined in the letter from the Chamber of Commerce and the proposed resolution.

The recommended approval will include staff assistance; use of water, electricity and restroom facilities in the park; closing roadways, and restricted parking in the area of Minnesota Square Park and along the parade and parade staging routes.

Again this year, the Chamber included a request for the City to place barriers at the entrances to the parking lot of Union Presbyterian Church for vendor parking and permission to play two 30-yard roll-off dumpsters on the street on the north and south side of the park.

As we require of all community events, both the Chamber of Commerce and the owners of the animals being displayed in the park must provide Certificates of Insurance naming the City of Saint Peter as an additional insured in an amount not less than \$1,500,000. The resolution also requires the Chamber to ensure that vendors in the park have no more than one vehicle in the park and that they have obtained the required City, County and/or State licensure for their sales.

### **FISCAL IMPACT:**

The cost to the City for this assistance is estimated to be \$9,000.

### **ALTERNATIVES AND VARIATIONS:**

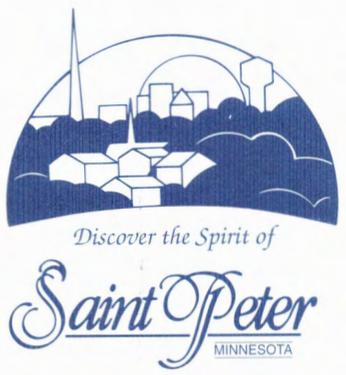
**Do Not Act:** Should the Council fail to take action on this request, no assistance will be provided.

**Negative vote:** No further action will be taken without additional direction from the Council.

**Modification of the resolution:** This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



*Area Chamber of Commerce  
and  
Tourism and Visitors Bureau*  
101 South Front Street  
Saint Peter, MN 56082-2500

May 8, 2015

Honorable Mayor Tim Strand  
Members of City Council  
City of St. Peter  
227 S. Front St.  
St. Peter, MN 56082

Dear Mayor Strand and City Council Members:

The St. Peter Area Chamber of Commerce has been making preparations for an old-fashioned July Fourth celebration. For the 45<sup>th</sup> consecutive year, the celebration will include a parade, a picnic in Minnesota Square, and other activities. Throughout the years, the organizers of the event have enjoyed the full cooperation of the City of St. Peter and its employees. The Chamber of Commerce respectfully requests this assistance for 2015 as outlined below:

**MINNESOTA SQUARE PARK**

- + Use of the Park Thurs., July 2 through Monday, July 6 for setup, activities on the 4<sup>th</sup>, and tear down on the 6<sup>th</sup>. (The Park has been reserved with the Recreation and Leisure office.)
- + Picnic tables delivered to the Park and placed under the shade tents (July 2<sup>nd</sup> or 3<sup>rd</sup>).  
Number to be determined.
- + Use of fully supplied public restrooms along with keys to the store room to maintain the Park restrooms.  
Contact person's cell phone number.
- + Use of water in the Park.
- + Check and activate electricity in the Park; provide contact name and phone number of person to call for help, if needed.
- + Set up slip 'n slide in the Park (set up - Public Works; Rec. Dept. staffs)
- + Use of the Park for pony rides.
- + Use of the Park for kiddie train rides.
- + Spray for mosquito control as determined by City staff.



44  
507-934-3400 800-473-3404 Fax 507-934-8960  
[www.tourism.st-peter.mn.us](http://www.tourism.st-peter.mn.us)  
e-mail: [spchamb@hickorytech.net](mailto:spchamb@hickorytech.net)



**NO PARKING**

- + Establishment of "No Parking" restrictions on July 4<sup>th</sup> as follows (as early as possible, to be determined by proper City department):
  - A) South Washington from Broadway Ave. to Elm St. and Elm St. to Third St. for the parade.
  - B) North Washington Ave. from Broadway Ave. to just short of Traverse Rd. for parade staging.
  - C) 200 to 500 blocks of Elm St. (both sides).
  - D) 200 block of West College Ave. (south side from handicap parking area to Minnesota Ave.).
  - E) South 4<sup>th</sup> St. from Elm St. to St. Paul St. designated as "BUS PARKING ONLY" on east side and "NO PARKING BEFORE 9:15 A.M." on both sides from St. Paul to College Ave.
  - F) Cones placed as above from College Avenue to St. Paul St. for 8K Run and Walk access.

**STREET CLOSURES**

- + Washington Ave. from Elm St. to just before Traverse Rd.
- + 200 through 500 blocks of Elm St.
- + Street to be determined for 8K race route (Police Department will determine).

**ADDITIONAL ITEMS**

- + Bleachers set up in Gorman Park for viewing the parade.
- + Police personnel and reserves to monitor/assist with parade and 8K run as necessary. Other City employees to assist as necessary.
- + Place curbies along parade route and staging areas to assist public and participants
- + Portable toilets have been ordered from Seppmann and will be placed along the parade route and staging area and in the Park to assist the public and participants.
- + Announcement will be made throughout the event that pet animals are not allowed in the park; visitors with animals will be asked to remove them from the park.
- + Permission to place 30-yard rolloff dumpsters on College St. at northeast corner of the Park and on Elm Street on the south side of the Park.

Thank you for your consideration of the request. If you need additional information, please let me know. We look forward to meeting with City staff to review the plans and to address any concerns.

Sincerely,



Ed Lee  
Executive Director

ep

cc: Todd Prafke, City Administrator  
Matt Peters, Chief of Police  
Pete Moulton, Director of Public Works  
Tim Mayo, Maintenance Superintendent  
Rachel More, Run/Walk Coordinator

**CITY OF SAINT PETER, MINNESOTA**

**RESOLUTION NO. 2015-**

**STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)**

**RESOLUTION AUTHORIZING CITY ASSISTANCE FOR FOURTH OF JULY EVENT**

WHEREAS, the Fourth of July celebration in Saint Peter is a community event; and

WHEREAS, the Chamber of Commerce has requested City assistance to provide for this event; and

WHEREAS, there is a need to allow for parade staging, parade routes, and establishment of a temporary bridle trail in Minnesota Square Park for pony rides; and

WHEREAS, the City Council finds that parking restrictions and closure of streets on July 4th would not cause a public safety concern and would be in the best interest of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the following authorizations are provided for the community Fourth of July celebration:

The Saint Peter Chamber of Commerce is authorized to:

- Use Minnesota Square Park from July 2nd through the morning of July 6th for setup, the actual celebration and tear down of the associated facilities.
- Use the portion of Minnesota Square Park located adjacent to the intersection of South Third Street and West Elm Street on July 4, 2015 in order to provide for pony rides provided the owners of the animals provide a certificate of insurance naming the City of Saint Peter as an additional insured in an amount not less than \$1,500,000. The certificate of insurance must be provided to the City by no later than July 1<sup>st</sup>.
- Use public restroom keys to maintain the Minnesota Square restroom.
- Use City water and electricity in the park for the Fourth of July event.
- Place a 30 yard roll-off dumpster on College Avenue at the northeast corner of Minnesota Square Park and another 30 yard dumpster on West Elm Street on the south side of the park.

The City shall:

- Provide mosquito control in the park prior to the event.
- Provide for delivery of additional picnic tables to the park.
- Provide "No Parking" designations on July 4, 2015 as follows:
  - South Washington Avenue from Broadway Avenue to West Elm Street and West Elm Street to South Third Street (parade route)
  - North Washington Avenue from Broadway Avenue to Traverse Road (parade staging)
  - 200 -500 blocks of West Elm Street (both sides)
  - 200 block West College Avenue (south side from handicapped parking area to Minnesota Avenue)

- South Fourth Street (east side) from Elm Street to St. Paul Street signed as "BUS PARKING ONLY" on east side and "NO PARKING BEFORE 9:15 A.M." on both sides from St. Paul Street to College Avenue
- Placement of cones from College Avenue to St. Paul Street for 8K run and walk access.
- Provide for street closures on July 4, 2015 as follows:
  - Washington Avenue from Elm Street to Sumner Street
  - 200 - 500 blocks of West Elm Street
  - Along the 8K race route (to be determined at a later date by the Police Department)
- Provide Police Department assistance with the July 4, 2015 "8K Run" and parade.
- Provide for Police regulation of parking and street closures as may be necessary to ensure public safety during these events.
- Place temporary bleachers in Gorman Park for viewing the parade.
- Authorize the Chamber's vendors to place of portable toilets and curbies along the parade route and staging area and in the park to assist the public and participants.
- Set up and staff the water slide in Minnesota Square Park on July 4, 2015.

The Chamber of Commerce shall:

- Provide regular announcements throughout the event that pets are not allowed in Minnesota Square Park and asking visitors with pets to remove them from the park.
- Provide to the City a certificate of insurance naming the City of Saint Peter as an additional insured in an amount not less than \$1,500,000 by no later than July 1, 2015.
- Ensure that each vendor shall be limited to having no more than one vehicle in the park.
- Ensure that each vendor receives the appropriate City, County, and/or State licensures no later than July 1st.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of June, 2015

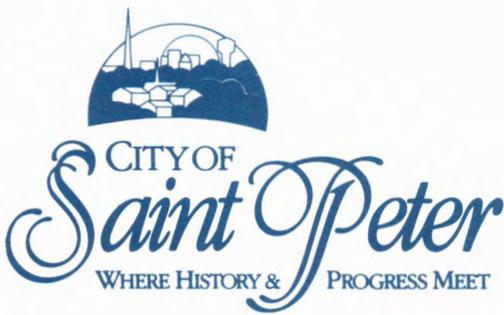
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Timothy Strand  
Mayor

ATTEST:

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Todd Prafke  
City Administrator



## Memorandum

**TO:** Honorable Mayor Strand  
Members of the City Council

**DATE:** 6/16/15

**FROM:** Todd Prafke  
City Administrator

**RE:** Tree Worker Licenses

### **ACTION/RECOMMENDATION**

Provide approval of two new Tree Worker license applications.

### **BACKGROUND**

The City has received two new Tree Worker License applications.

Perfection Landscaping & Patio and Construction & Tree Services LLC have each submitted a Tree Worker License application in order to cut, trim, prune and remove trees, shrubs or vines in the Saint Peter. A background investigation has been completed on each applicant and nothing was found that would prohibit each of them from obtaining the above mentioned license.

The license period will be June 23, 2015 through April 30, 2016 if all the requirements are met.

### **FISCAL IMPACT:**

None other than receipt of the permit fees.

### **ALTERNATIVES/VARIATIONS:**

Do Not Act: No further action will be taken without Council direction.

Denial: The applicants will be informed of the Council decision.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about these agenda items.

TP

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015-

STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)

**RESOLUTION APPROVING TREE WORKER LICENSE APPLICATIONS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the following license applications be approved subject to compliance with all requirements of the City Code and payment of the licensing fee:

**Tree Worker License**

Perfection Landscaping & Patio  
Construction & Tree Service LLC

6/23/15 – 4/30/16  
6/23/15 – 4/30/16

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of June, 2015.

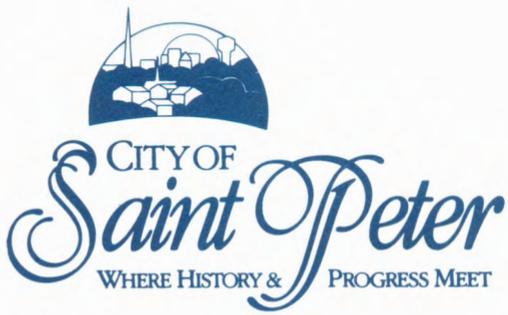
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Timothy Strand  
Mayor

ATTEST:

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Todd Prafke  
City Administrator



## Memorandum

**TO:** Honorable Mayor Strand  
Members of the City Council

**DATE:** 6/18/2015

**FROM:** Todd Prafke  
City Administrator

**RE:** Special City Attorney for Electric Service Territory Issues

### **ACTION/RECOMMENDATION**

Appoint Kathleen M. Brennan from the McGrann, Shea, Carnival, Straughn & Lamb law firm as Special City Attorney to assist the Council and staff with work related to electric service territory issues.

### **BACKGROUND**

Consideration of annexation petitions will be brought before the City Council for the new High School and new City park properties. Should that annexation occur staff would recommend petitioning the Public Utilities Commission for inclusion of those properties into the City's electric service territory. This can be a complex and demanding process; one that is best left to experts.

I am recommending that we hire a Special City Attorney to help us with this work. This is a specialized area of the law and I believe it requires someone involved in these issues on a regular basis. This is not something that your City Attorney deals with on a regular basis.

Ms. Brennan has provided legal services for other members of Southern Minnesota Municipal Power Agency (SMMPA) as well as for the Minnesota Municipal Utilities Association (MMUA). She is highly recommended by those SMMPA member cities. Her areas of practice include utilities and general litigation as well as liquor licensing.

In the past we have used Briggs and Morgan (Michael Krikava) for this work. It would still be my hope to use Briggs for our SMMPA contract work because of their knowledge and expertise in this area, but for the territory issues this change will meet our needs and the cost is 10 to 20% less on a per hour basis.

### **FISCAL IMPACT**

Ms. Brennan's legal fees will be funded from the Electric Fund. While it is not possible to predict exactly the time needed, I anticipate about 3 to 20 hours depending on the position Benco takes, which so far has been very positive (reducing hours needed). Ms. Brennan's current proposed rate is \$335 per hour. Therefore, the total cost could range from approximately \$1,000 to about \$7,000. Please know these are estimates.

**ALTERNATIVES/VARIATIONS:**

Do not act. Staff will wait for your direction.

Negative Vote. Staff will wait for further direction from the Council.

Modification of the Resolution. This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

McGRANN  
SHEA  
CARNIVAL  
STRAUGHN  
& LAMB  
CHARTERED

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CAPITOL NEWS REPORT

[McGrann Shea Attorney Named to 2014 Minnesota Rising Stars List](#)

[McGrann Shea Attorneys Named to 2014 Minnesota Super Lawyers List](#)

[McGrann Shea Attorney Named to 2013 Minnesota Rising Stars List](#)



**Kathleen M. Brennan**  
Shareholder

T | 612-338-2525  
F | 612-339-2386  
[kmb@mcgrannshea.com](mailto:kmb@mcgrannshea.com)

[My vCard](#)

**Practice Areas:**

[Utilities Litigation](#), [General Litigation](#), [Liquor Licensing](#)

**Representative Clients:**

Minnesota Municipal Utilities Association, various Minnesota municipal utilities, Washington County Housing and Redevelopment Authority, nation-wide and local restaurants.

**Admissions:**

State of Minnesota, 1995

**Education:**

University of Minnesota Law School, 1995, J.D.

1994 Charles E. Nadler Award (best overall Law Review staff performance); Minnesota Law Review article editor (1994-1995); Minnesota Law Review staff member (1993-1994); Legal Writing Instructor (1994-1995); Published: Must the Show Go On? Defining When One Party May Call or Compel an Opposing Party's Consultative Expert to Testify, 78 Minn. L. Rev. 1191 (1994).

University of St. Thomas, B.A., summa cum laude

l'Institut d'Etudes Européennes; La Sorbonne; l'Institut d'Etudes Politiques (Study Abroad in Paris, France, 1990-1991)

**Professional Memberships/Affiliations:**

Member, Hennepin County Bar Association  
Member, Minnesota State Bar Association  
Member, American Bar Association

**Professional Honors/Awards:**

Named by Minnesota *Super Lawyer* as a *Rising Star* for 2001-2002  
Chainlinks Preferred Vendor for liquor licensing work

**Personal Information:**

Kaela lives in St. Paul with her husband, Jack Lemmon, Jr., and their two children. Interests include theater, kickboxing, and serving as parish lector coordinator for her church. Kaela is also a Minnesotans for Nebraska member.

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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 -

STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)

**RESOLUTION APPOINTING SPECIAL CITY ATTORNEY KATHLEEN BRENNAN FOR  
ELECTRIC SERVICE TERRITORY NEGOTIATIONS**

WHEREAS, the City will annex additional territory related to development of a City park and a new High School; and

WHEREAS, the territory to be annexed is outside the City's electric service territory; and

WHEREAS, the City wishes to consider expansion of its' electric service territory to include the newly annexed property; and

WHEREAS, expansion of electric service territory is a complex and challenging process requiring specialized legal knowledge; and

WHEREAS, it is appropriate to consider appointment of a Special City Attorney to provide the legal services related to this issue; and

WHEREAS, Kathleen Brennan of McGrann, Shea, Carnival, Straugh, & Lamb law firm specializes in utilities litigation and is recommended by several other members of Southern Minnesota Municipal Power Agency (SMMPA); and

WHEREAS, the City Administrator recommends the appointment of Ms. Brennan as a Special City Attorney for electric service territory negotiations.

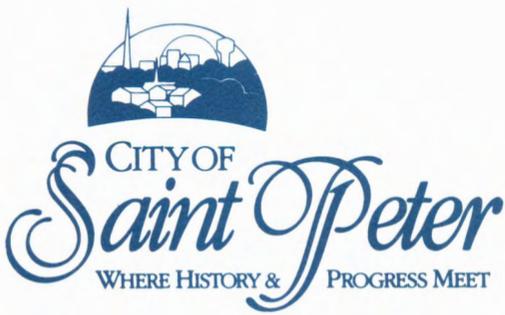
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: Kathleen Brennan is hereby appointed as Special City Attorney for the City of Saint Peter for negotiations related to electric service territory changes for a fee of \$335 per hour.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of June, 2015.

\_\_\_\_\_  
Timothy Strand  
Mayor

ATTEST:

\_\_\_\_\_  
Todd Prafke  
City Administrator



## Memorandum

**TO:** Honorable Mayor Strand  
Members of the City Council

**DATE:** 6/18/15

**FROM:** Todd Prafke  
City Administrator

**RE:** School District Memorandum Of Understanding

### **ACTION/RECOMMENDATION**

Provide authorization for execution of a Memorandum Of Understanding (MOU) with School District #508 for provision of services to the Community Education program.

### **BACKGROUND**

This exchange of service started in about 2004 with severe state budget cuts to Community Education. At that time, as today, we meet cooperatively to discuss issues that affect our local governments. The School District was faced with cuts and with rules that hindered them from making the most of their dollars in the area of Community Education. In addition, we were discussing a re-focus on efforts to accurately articulate to each other what our respective mission was and avoid duplication of efforts.

A contract signed by School District #508 is attached which delineates programs that both Community Education and the City's Recreation and Leisure Services Department will undertake while respecting each other's articulated missions. The contract provides for a payment from the District to the City to support some of their programs that we are able to complete efficiently because of the program connection to other programs that we run.

Again, this contract is similar to what you have approved in previous years. Contract dollars have been reduced over the years with the last reduction occurring in 2010. There is no reduction in this year's contract. Staff still believes that we are in a position to provide the services outlined.

In the bigger picture I am concerned about additional decreases in those dollars. Additional funding erosion may lead us to the point of ending or subsidizing those services, which was not our intent nor is that the intent of the District. Because we currently provide those services if the funding does stop the Council may be put into the position of ending a program that was or isn't really ours. We are not to that point, but this is an issue to be aware of. We would still have the opportunity to provide those programs anyway, but the fee - tax cost basis model may need to change. With levy limits and other factors pressing on our budget it may put us in a hard spot.

Now to the good. This is a very positive example of local units of government working together to provide a service, or continue services in the most efficient way possible by letting go of

traditional territorial boundaries. This contract has served us and our joint customers well over last number of years and I expect that will continue through this year as well.

**FISCAL IMPACT:**

The cost of service and the funding received are anticipated to be in balance for the 2015 year so this has no direct tax or general fund impact. School District #508 will pay \$10,200 to the City for provision of these services.

**ALTERNATIVES/VARIATIONS:**

Do Not Act: No further action will be taken without additional direction from the Council and the City would discontinue the services outlined in the MOU.

Denial: Again, the City would discontinue the services and programs provided as part of the MOU and staff would take no further action.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns on this agenda item.

TP/bal

Memorandum of Understanding

Saint Peter Public Schools  
Community and Family Education  
&  
City of Saint Peter  
Recreation and Leisure Services

July 1, 2015 – June 30, 2016

*This memorandum identifies key components  
to maximize opportunities to the community.*

- I. Best Practices & Guiding Principles
- II. Youth Development/Service Funding Assurances \*
- III. After School Funding Assurances \*
- IV. Guidelines for Sponsoring Youth Programs

\*Community and Family Education will allocate the following funds to Recreation and Leisure Services:

Youth Development Funding	\$7,500
After School Funding	\$2,700

Saint Peter Public Schools



\_\_\_\_\_  
Paul Peterson, Superintendent

6-15-15

\_\_\_\_\_  
Date

City of Saint Peter

\_\_\_\_\_  
Todd Prafke, City Administrator

\_\_\_\_\_  
Date

*Distribution of funds 2X per year: funds may be requested and distributed  
in two equal payments (e.g. July 1, 2015 & January 4, 2016).*

# Memorandum of Understanding

July 1, 2015 – June 30, 2016

Saint Peter Public Schools  
Community and Family Education  
&  
City of Saint Peter  
Recreation and Leisure Services

*This memorandum identifies key components  
to maximize opportunities to the community.*

- |                                                  |        |
|--------------------------------------------------|--------|
| I. Best Practices & Guiding Principles           | page 2 |
| II. Youth Development/Service Funding Assurances | page 3 |
| III. After School Funding Assurances             | page 4 |
| IV. Guidelines for Sponsoring Youth Programs     | page 5 |
| V. Signature Page                                | page 6 |

## I. BEST PRACTICES & GUIDING PRINCIPLES

**C& FE and R&LS recognize a shared commitment to best practices that maximize opportunities for the community.**

- A. Prioritize community needs and allocation of funding
- B. Delineate responsibilities to minimize program duplication
- C. When appropriate, combine resources including staff and facilities to strengthen and/or develop signature community wide events
- D. Routinely examine and address community program and service needs
- E. Collaborate with other area organizations to strengthen the involvement and support of underserved families
- F. Co-publish seasonal brochures
- G. Offer common registration dates

## II. YOUTH DEVELOPMENT/ SERVICE FUNDING ASSURANCES

### **STATEMENT OF ASSURANCES:**

Community and Family Education will provide funding to Recreation and Leisure Services to enhance Youth Development opportunities, meeting the intent of State Statutes, which govern Youth Development expenditures. (\$7,500)

*(Minnesota Statute (2003) 124D.19, Subd. 9. and 10.)*

*(age priority: 8 through 14 years)*

*All programs assigned to these funds will not be subject to non-resident fees (City of Saint Peter); non-resident fees may be charged for non-residents of the Saint Peter School District.*

### ***WITH ADDITIONAL YOUTH DEVELOPMENT/SERVICE FUNDS, R&LS WILL OFFER YOUTH PROGRAMS THAT PROVIDE YOUTH WITH:***

- *an understanding and appreciation, of service in their community through hands-on experiences*
- *knowledge needed to make safe and healthy lifestyle choices*
- *an understanding, appreciation and respect for diversity in race, culture, gender, age, social status, ability, etc.*
- *an opportunity to have a voice in decisions that affect them*
- *positive recreational, social and learning activities*
- *opportunities to develop a safe, equitable, accepting, cooperative, friendly and inclusive school and community environment*

### III. AFTER-SCHOOL FUNDING ASSURANCES

#### **STATEMENT OF ASSURANCES:**

Community and Family Education (C&FE) will provide funding to Recreation and Leisure Services (R&LS) to enhance after-school opportunities, meeting the intent of State statutes, which govern After-School expenditures. (\$2,700)

(Minnesota Statute (2003) 124D.19, Subd. 13.)

*(Age priority: 8 through 14 years)*

*All programs assigned to these funds will not be subject to non-resident fees (City of Saint Peter); non-resident fees may be charged for non-residents of the Saint Peter School District.*

#### ***WITH ADDITIONAL YOUTH FUNDS, R&LS WILL OFFER AFTER-SCHOOL PROGRAMS THAT:***

- *collaborate with and leverage existing community resources that have demonstrated effectiveness*
- *reach out to youth, including at-risk youth in the community*
- *increase the number of children participating in adult-supervised programs during non-school hours*
- *support academic achievement*
- *increase skills in sports and other activities*

## **IV. GUIDELINES FOR SPONSORING YOUTH PROGRAMS**

### **SCHOOL YEAR 2015-16 YOUTH PROGRAMS**

(Aug. 31, 2015–May 27, 2016)

R&LS will offer the following:

- After school activities (e.g. Legos Program, Gymnastics, and Open Gym)
- Leadership and/or certification programs for youth ages 14 and under (e.g. Babysitter Training)

C&FE will offer the following:

- Theatre & Fine Arts experiences ( e.g. Arts Center)
- Educational enrichment experiences (e.g. foreign languages, nutrition, and reading)
- American Red Cross Swim Lessons at the high school pool
- Certification programs for young adults 15 yrs<sup>+</sup> (e.g. First Aid, CPR, Lifeguard Training, Water Safety Instruction)
- All ISD 508 tickets/registrations/admissions sold at the Community Center

### **SUMMER YOUTH PROGRAMS**

(July 1–August 30, 2015 and May 28–June 30, 2016)

R&LS will offer the following:

- E-12 Youth activities, teams, and camps (e.g. Legos Program, youth sports, and camps)
- American Red Cross Swim Lessons at the city outdoor pool
- Leadership and/or certification programs for youth ages 14 and under ( e.g. Volunteer In the Park, Babysitter Training, Guard Start, Youth First Aid and CPR)

C&FE will offer the following:

- Theatre & Fine Arts experiences (e.g. Prairie Fire Theatre, Watch Me Draw, & Arts Center Classes)
- Educational enrichment experiences (e.g. Foreign Languages, nutrition, and reading)
- Parent/Child classes/events
- Certification programs young adults 15 yrs<sup>+</sup> (e.g. First Aid, CPR, Lifeguard Training, and Water Safety Instruction)
- All ISD 508 tickets/registrations/admissions sold at the Community Center

*Signature Page*

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 -

STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)

**RESOLUTION AUTHORIZING EXECUTION OF YOUTH DEVELOPMENT MEMORANDUM  
OF UNDERSTANDING**

WHEREAS, the City Council has established partnerships with many other local units of government including School District #508; and

WHEREAS, the City and School have previously partnered on the programs provided for in the Memorandum of Understanding for Youth Development and Youth Service Programs; and

WHEREAS, use of the service continues to grow or be stable.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the City Administrator is hereby authorized to execute a Memorandum of Understanding for Youth Development and Youth Service Programs with School District #508 for the period July 1, 2015 through June 30, 2016.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of June, 2015.

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Timothy Strand  
Mayor

ATTEST:

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Todd Prafke  
City Administrator