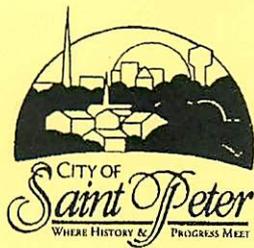


**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, July 22, 2013
Community Center Governors' Room - 7:00 p.m.
Please enter Community Center through the door marked "A"

- I. **CALL TO ORDER**
- II. **APPROVAL OF AGENDA**
- III. **APPROVAL OF MINUTES**
- IV. **VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. **APPROVAL OF CONSENT AGENDA ITEMS**
- VI. **UNFINISHED BUSINESS**
 - A. North Third Street Project Bond Sale
- VII. **NEW BUSINESS**
 - A. Compost Site Lease
 - B. MnDOT Fiscal Agent Agreement – Washington Avenue Link Project
 - C. Washington Avenue Link Project Design
- VIII. **REPORTS**
 - A. **MAYOR**
 - B. **CITY ADMINISTRATOR**
 - 1. City/School/Gustavus Committee Discussion
 - 2. City/School District Committee Discussion
 - 3. Joint City Council/School Board Discussion
 - 4. Others
- IX. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. CALL TO ORDER

Mayor Strand will call the meeting to order and lead the Pledge of Allegiance.

II. APPROVAL OF AGENDA

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. APPROVAL OF MINUTES

A copy of the minutes of the July 8, 2013 regular Council meeting is attached for approval. A MOTION is in order.

IV. VISITORS

A. **Scheduling of Visitor Comments on Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Any other members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

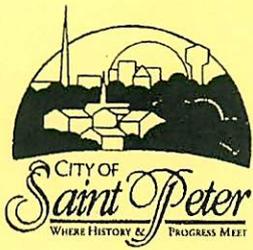
V. APPROVAL OF CONSENT AGENDA ITEMS

The consent agenda, including approval of the schedule of disbursements for July 4, 2013 through July 17, 2013, is attached. Please see the attached staff reports and RESOLUTION.

VI. UNFINISHED BUSINESS

A. **ADOPTION OF A RESOLUTION AUTHORIZING SALE OF \$890,000 GENERAL OBLIGATION TAX INCREMENT BONDS**

The Council previously authorized David Drown Associates (DDA) to provide for a competitive sale of \$890,000 in general obligation Tax Increment bonds to finance construction of the North Third Street Improvement project. Bids for the bonds will be received by DDA on July 22nd and Shannon Sweeney will be in attendance at the Council meeting on Monday evening to provide a recommendation on sale of the bonds. Please see the attached staff report and draft RESOLUTION.



VII. NEW BUSINESS

A. ADOPTION OF A RESOLUTION APPROVING EXECUTION OF LEASE FOR NEW COMPOST SITE

The Minnesota Pollution Control Agency is mandating that the City vacate the existing yard waste compost facility and relocate to a new facility by September 30, 2013. City staff has negotiated a land lease with Unimin for a 10-acre site and has obtained the necessary conditional use permit and permit to operate in Le Sueur County. It is recommended the City Council authorize the execution of the land lease with UNIMIN. Please see the attached staff report and RESOLUTION.

B. ADOPTION OF A RESOLUTION APPROVING EXECUTION OF FISCAL AGENT AGREEMENT WITH MnDOT FOR WASHINGTON AVENUE LINK PROJECT

The City has received a federal grant for funding a portion of the cost of the construction of the Washington Avenue Link Project. The project plans are in the final stages of approval by the Federal Highway Administration. The Minnesota Department of Transportation is the authorized agent in the state for processing federal aid for street projects. It is recommended the City Council authorize execution of an agency agreement with the Minnesota Department of Transportation to be the city's agent. Please see the attached staff report and RESOLUTION.

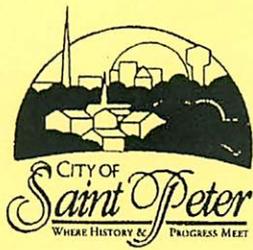
C. ADOPTION OF A RESOLUTION APPROVING DESIGN FOR PART ONE OF WASHINGTON AVENUE LINK PROJECT

Part One of the Washington Avenue Link Project will be funded by only Municipal State Aid funds while the north portion of the project will be funded by Federal Funds in addition to other funding sources. The Federal Highway Administration advised that this portion of the project must be bid and constructed separately to separate out work that will be funded by the Federal funds. It is recommended the plans and specifications for Part 1 of the Washington Avenue Link Project (from Sumner Street to 300 feet north of St. Julien Street) be approved and bids for this portion of the project be received on Tuesday, August 20, 2013 at 10:00 AM. Please see the attached staff report and RESOLUTION.

VIII. REPORTS

A. MAYOR

Any reports by the Mayor will be provided at this time.



B. CITY ADMINISTRATOR

1. REPORT ON CITY/SCHOOL/GUSTAVUS COMMITTEE MEETING

A report will be provided at this time on discussion at the City/School/Gustavus committee meeting.

2. REPORT ON CITY/SCHOOL COMMITTEE MEETING

A report will be provided at this time on discussion at the City/School committee meeting of July 11th.

3. REPORT ON JOINT CITY COUNCIL/SCHOOL BOARD MEETING

A report will be provided on discussion at the joint meeting of the City Council and School Board.

4. OTHERS

Any further reports by the City Administrator will be provided at this time.

IX. ADJOURNMENT

Office of the City Administrator
Todd Prafke

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
JULY 8, 2013

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on July 8, 2013.

A quorum present, Mayor Strand called the meeting to order at 7:01 p.m. The following members were present: Councilmembers Pfeifer, Kvamme, Eichmann, Brand, Carlin and Mayor Strand. Absent was Councilmember Ziemann. The following officials were present: City Administrator Prafke, City Attorney Brandt, and City Engineer Domras.

Approval of Agenda – A motion was made by Pfeifer, seconded by Brand, to approve the agenda. With all in favor, the motion carried.

Approval of Minutes – A motion was made by Pfeifer, seconded by Carlin, to approve the minutes of the June 24, 2013 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the June 24, 2013 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 18.

Consent Agenda – In motion by Kvamme, seconded by Carlin, Resolution No. 2013-99 entitled "Resolution Approving Consent Agenda" was introduced. Councilmember Kvamme asked if the street maintenance plan would still be under budget if the additional \$30,000 in asphalt purchase was approved. City Administrator Prafke indicated the additional purchase was still within the budget. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-99 is contained in the City Administrator's book entitled Council Resolutions 19.

Chapel View Development Agreement Release – City Administrator Prafke recommended approval of a request by Chapel View LLC for release of the terms of the development agreement for Chapel View No. 2 Subdivision. Prafke indicated the terms of the agreement stipulated that the agreement may be released upon completion of the public improvements in the subdivision. Prafke indicated the improvements had been completed to City standards. Prafke also noted that if Outlots A and B were developed in the future, an additional development agreement would be required. In motion by Eichmann, seconded by Brand, Resolution No. 2013-100 entitled "Resolution Releasing Chapel View LLC From Development Agreement For Chapel View No. 2 Subdivision", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-100 is contained in the City Administrator's book entitled Council Resolutions 19.

Unbudgeted Purchase: Vehicle Repair Lift – Public Works Director Giesking requested authorization for an unbudgeted purchase of a wireless vehicle repair lift (\$38,807) and two jack stands (\$1,536 plus sales tax) from Benco Equipment. Giesking indicated the current vehicle lift is not of sufficient size to safely lift some of the larger City vehicles and using the current lift to lift only one end of a larger vehicle is dangerous and has caused a recent near miss. Giesking indicated staff had researched options for a lift and had tried out a wireless lift from Benco Equipment as a test model. Giesking requested the unbudgeted purchase be funded by

reserves. In motion by Pfeifer, seconded by Carlin, Resolution No. 2013-101 entitled "Resolution Authorizing Unbudgeted Purchase Of Portable Lift And Jack Stands", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-101 is contained in the City Administrator's book entitled Council Resolutions 19.

Highway 169 Project Public Hearing – Public Works Director Giesking requested adoption of a resolution calling for an August 12th public hearing on the Highway 169 Improvement Project which is proposed for construction by the Minnesota Department of Transportation (MnDOT). Giesking indicated the City would be doing improvement work at intersections along Old Minnesota Avenue in conjunction with the MnDOT project and the project was planned for 2014. Giesking also noted the project would consist of raising the southbound lanes of Highway 169 from Union Street to Old Minnesota Avenue and providing enhanced safety at the intersections with the Highway. Giesking reported State Statute required a public hearing before the City Council prior to adoption of the plan concept.

Kip Lager, President of Lagers, Inc. at 910 Old Minnesota Avenue, addressed the Council to question why a public hearing was being scheduled at this time "when the traffic patterns and controls behind it are unknown at this time". Lager expressed his belief that the intersection of Union Street/Highway 169, which is adjacent to his business, was not currently a safety issue and that there wasn't enough retail development north of his property to justify making changes at this time. Lager asked for project information including detailed traffic safety facts and indicated his belief that the public hearing should not be held "without something ironclad to discuss". Lager also expressed his belief that no one is in favor of the proposed changes.

City Administrator Prafke offered Mr. Lager an opportunity to meet with City staff to once again review the designs and concept plans for the City improvement projects which had been discussed with him on several other occasions. Prafke indicated the plans are being developed using reasonable assumptions about future growth and traffic patterns and the City was being proactive in addressing potential safety issues on Highway 169 while working to save Saint Peter taxpayers money by doing a joint project with MnDOT.

Mayor Strand informed Mr. Lager that while the Council values his opinion, the City Council makes their decisions based on what is best for the entire community.

Public Works Director Giesking indicated MnDOT has allocated safety funds for the improvement project in 2014 and that if the project was not completed by then, funding for the improvements may not be available for an additional 15-20 years.

Councilmember Kvamme pointed out MnDOT holds the cards in relation to intersections with State Highways and that if something is not done to address MnDOT's safety concerns at the Union Street intersection, MnDOT may very well close the intersection entirely.

In motion by Brand, seconded by Eichmann, Resolution No. 2013-102 entitled "Resolution Calling For Public Hearing On Proposed Minnesota Department Of Transportation Highway 169 Improvement Project", was introduced. Staff asked for the resolution to be modified to indicate the public hearing would be to discuss the proposed plan by MnDOT for improvements to Highway 169 from Union Street to Old Minnesota Avenue. Councilmembers Brand and Eichmann agreed to modify their motions with that change. Upon roll call, with all in favor, the Resolution was declared passed and adopted as modified. A complete copy of Resolution No. 2013-102 is contained in the City Administrator's book entitled Council Resolutions 19.

2013 Wastewater Budget/Rate Approval – Finance Director O'Connell presented a recommendation for changes to wastewater rates that will take effect with bills due August 1, 2013 (10% increase); November 1, 2013 (\$0.50 increase); January 1, 2014 (\$1.00 increase); and January 1, 2015 (\$1.00 increase). O'Connell indicated that projected sales had decreased due to infrastructure changes and customer use and the rates needed to be modified to allow adequate revenues for payment of the PFA bonds used for construction of the plant and to increase the unrestricted reserve funds. O'Connell also reviewed the proposed wastewater budget and outlined the projected capital expenditures.

Mayor Strand pointed out that the Council has been talking about, planning for, and expecting the increases since the plant was constructed with the understanding that the debt service amounts would increase throughout the life of the loan.

Councilmember Kvamme suggested refinancing of the PFA loan. Kvamme pointed out that once the debt service on the PFA loan was paid, rates would drop 40% and suggested that issuance of a bond at this time would allow repayment of the PFA loan and extending the debt service over the useful life of the plant rather than just the first 20 years. Kvamme noted that would also spread the cost of the plant to all users.

Councilmember Brand expressed concern that the City's high utility rates did not allow Saint Peter to be competitive for new businesses when rates in Mankato were half that of Saint Peter.

In motion by Kvamme, seconded by Eichmann, Resolution No. 2013-103 entitled "Resolution Adopting Wastewater Rates", was introduced. Upon roll call, Councilmembers Carlin, Eichmann, Kvamme, Pfeifer and Mayor Strand voting aye, Councilmember Brand voting nay, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-103 is contained in the City Administrator's book entitled Council Resolutions 19.

Finance Director O'Connell recommended the 2013 Wastewater Fund budget be established at \$3,406,266. In motion by Carlin, seconded by Eichmann, Resolution No. 2013-104 entitled "Resolution Adopting 2013 Wastewater Fund Budget", was introduced. Upon roll call, Councilmembers Carlin, Eichmann, Kvamme, Pfeifer and Mayor Strand voting aye, Councilmember Brand voting nay, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-104 is contained in the City Administrator's book entitled Council Resolutions 19.

Transit System Route Project – Finance Director O'Connell requested approval for implementation of a deviated route system for the City's Transit service. O'Connell indicated the route system would be in addition to the current dial-a-ride system and would begin on August 1st with two loops (north and south) being put in place. O'Connell pointed out that the routes were based on a study of transit ridership that was done in 2012 which identified the most used drop-off points. O'Connell also reported the current fares would remain in place for the loop system, but fares for the dial-a-ride would be doubled and staff will develop a public information campaign to educate the public about the route system and fare change. Councilmember Brand pointed out that in some locations the distance from residential areas to a stop on the route was lengthy and questioned whether modifications could be made to the route. O'Connell responded by indicating staff will monitor usage on a regular basis and make changes to the route as needed.

In motion by Pfeifer, seconded by Brand, Resolution No. 2013-105 entitled "Resolution Approving Implementation Of A Transit Route", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-105 is contained in the City Administrator's book entitled Council Resolutions 19. City Administrator Prafke introduced the City's new Transit Coordinator Wayne Albers.

Business License Application – City Administrator Prafke recommended approval of a six month peddler license for Pro-Tech Exteriors. Prafke indicated nothing had been found in the background investigation that would prohibit issuance of the license. In motion by Kvamme, seconded by Carlin, Resolution No. 2013-106 entitled "Resolution Approving New Business License Application", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-106 is contained in the City Administrator's book entitled Council Resolutions 19.

Reports

Mayor's Reports – Mayor Strand reported on his recent activities which included meeting with representatives of Gaylord's business community regarding a highway project that will disrupt access to their businesses; participating in the interviews of the Hospital CEO candidates; attending the annual Fire Department dance; and attending the Fourth of July activities.

City/School/Gustavus Committee Meeting Schedule – City Administrator Prafke reported the next City/School/Gustavus committee meeting is scheduled for July 10th at 6:30 p.m., but cautioned Councilmembers to keep an eye on their e-mails because the meeting may be cancelled.

City/School District Committee Meeting Schedule – City Administrator Prafke reminded Councilmembers of the upcoming City/School committee meeting which will take place on July 11th beginning at 12:00 noon at City Hall.

Joint City Council/School Board Meeting Schedule – City Administrator Prafke also reminded the Council of the joint City Council/School Board meeting which is scheduled for Tuesday, July 16, 2013 at 6:00 p.m. in the Governors' Room.

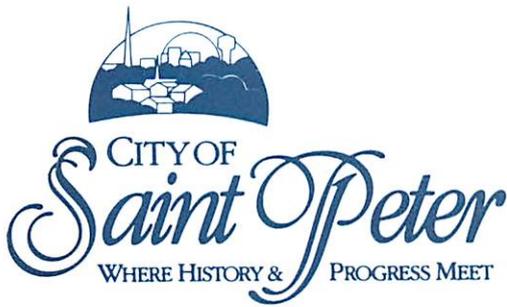
Pool Painting Project Update – Public Works Director Giesking reported the pool painting project, which was approved by the Council in 2012, had been completed and the contractor used 100 less gallons of paint than was projected for a savings of \$5,000 on the project. Giesking also noted that using the epoxy paint and the sphagnum moss had significantly reduced the amount of chemicals needed for the pool operation.

There being no further business, a motion was made by Pfeifer, seconded by Brand, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:21 p.m.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 7/19/2013

FROM: Jane Timmerman
Recreation and Leisure Services Director

RE: Community Center Roof Repairs

ACTION/RECOMMENDATION

Authorize Schwickert's Tecta America to provide for roof repairs at the Community Center in the amount of \$12,386 plus tax.

BACKGROUND

The City contracts with Schwickert's to provide roof inspections at the Community Center as part of the preventative maintenance plan for the building. In 2012 Schwickert's discovered numerous deficiencies that led to water leaking into the building.

Since Schwickert's has provided the ongoing maintenance and inspection services for the roof, formal proposals for the repairs were not obtained. Staff recommends Schwickert's be retained to perform the roof repairs.

FISCAL IMPACT:

Funding for the work is included in the 2013 Community Center budget.

ALTERNATIVES/VARIATIONS:

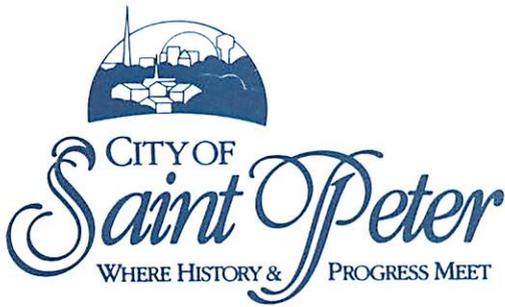
Do Not Act: No further action will be taken without additional direction from the Council. However, failure to act on the necessary repairs may cause additional water damage in the building.

Denial: No further action will be taken without additional direction from the Council.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

JT/



Memorandum

TO: Todd Prafke
City Administrator

FROM: Cindy Moulton
Administrative Secretary

RE: Licenses

DATE: 7/17/2013

ACTION/RECOMMENDATION

Provide approval of licenses.

BACKGROUND

The City has received several license applications for City Council approval.

The Nicollet County Fair is being held August 7, 2013 – August 11, 2013. The Saint Peter Jaycees have submitted a Temporary On Sale Wine license application in order to sell Wine at the fair August 8, 2013 – August 11, 2013. The Nicollet County Agricultural Society has submitted a Temporary On Sale Wine and Temporary On Sale Beer license application in order to sell these beverages on August 7, 2013.

The Church of Saint Peter will be holding their annual fundraiser October 12 – 13, 2013 at 1801 W. Broadway. They have submitted a Temporary On Sale Wine and Temporary On Sale Beer license application in order to sell these beverages on October 12, 2013. They have also submitted a Temporary Gambling License to allow them to hold a raffle on October 13, 2013.

The Jesus Assembly Church located at 722 Sunrise Drive has submitted a Temporary Gambling Permit application to allow them to hold a raffle. The raffle will take place on August 18, 2013 at the church.

The American Legion Post 37 has submitted a LG214 Premises Permit Application in order to establish a gambling site at Erickson's Sports Bar, 220 South Minnesota. The licensing period will be that of the State of Minnesota.

Please place these items on the July 22, 2013 City Council consent agenda.

Please feel free to contact me if you have any questions or concerns about these agenda items.

CKM



*Saint Peter Volunteer Fire Department
227 West Mulberry Street, Saint Peter, Minnesota 56082
507-934-1120
Office of the Fire Chief- Ronald D. Quade*

July 10, 2013

TO: Mr. Todd Prafke, City Administrator
Mr. Mayor, City Council Members

From: Ronald D. Quade
Fire Chief

Re: St. Peter Fire Department surplus equipment to be sent along with Pumper 501 to Petatlan Mexico.

Action /Recommendation

The recommendation is to declare the old Saint Peter Fire Department Pumper 501 and the following equipment 1.) 4.0 Onan Generator w/lights mounted on TK, 2.) 14' aluminum ladder, 3.) 35' aluminum extension ladder, 4.) 1000 gallon portable tank, 5.) 1 length of hard suction hose, 6.) 1 strainer drafting plate adaptor, 7.) 1 length soft suction hose (hydrant hook up), and 8.) 1 VHF mobile radio as surplus equipment.

Background

Much discussion has led to the decision to donate Unit 501 Pumper to Petatlan, Mexico, Saint Peter's sister city. The equipment listed is surplus equipment that is specific to the vehicle (501) and has been replaced with the onset of Unit 512 Pumper put into service recently. This replacement upgrades equipment that fits the new pumper and enhances safety in use due to age, wear and tear of 501 equipment.

Final Impact:

The declaration of this equipment as surplus gives the City of Saint Peter the option to include the equipment in the donation to Petatlan should you decide to take this option. This also makes the vehicle a more usable vehicle from the onset to Petatlan.

Respectfully:

Ronald D. Quade
Fire Chief

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A. H. HERMEL WHOLESALE	vending concessions	COMMUNITY CENTER	COMMUNITY CENTER	172.80
			TOTAL:	172.80
AFFILIATED CREDIT SERVICES	june 2013 collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	138.30
			TOTAL:	138.30
ALPHA WIRELESS COMMUNICATIONS CO	7/1-8/1 ltr radio maintena	GENERAL FUND	MUNICIPAL BUILDING	58.53
	radio service,dust cover	GENERAL FUND	POLICE	9.21
	7/1-8/1 ltr radio maintena	GENERAL FUND	PUBLIC WORKS ADMIN	81.94
	7/1-8/1 ltr radio maintena	WATER	ADMIN AND GENERAL	56.08
	7/1-8/1 ltr radio maintena	WASTE WATER FUND	ADMIN AND GENERAL	50.72
	7/1-8/1 ltr radio maintena	ELECTRIC FUND	ADMIN AND GENERAL	50.73
			TOTAL:	307.21
AMERICAN PUBLIC POWER ASSOCIATION	appa dues for 2013	ELECTRIC FUND	ADMIN AND GENERAL	4,960.77
			TOTAL:	4,960.77
ARROW ACE HARDWARE INC	weed killer	GENERAL FUND	MUNICIPAL BUILDING	14.94
	weed kill,paint,teflon,num	GENERAL FUND	FIRE	65.72
	bulbs	GENERAL FUND	BUILDING INSPECTOR	4.26
	plbg hose,weather strip,fi	GENERAL FUND	STREETS	4.00
	water jug	GENERAL FUND	STREETS	8.54
	water jugs	GENERAL FUND	STREETS	32.04
	plexiglass,hooks,roundup,c	GENERAL FUND	SWIMMING POOL	149.98
	nuts,washers,belts	GENERAL FUND	PARKS	18.66
	plbg hose,weather strip,fi	GENERAL FUND	PARKS	4.00
	liquid tite conn	WATER	SOURCE OF SUPPLY	6.40
	plbg hose,weather strip,fi	WATER	DISTRIBUTION AND STORA	2.00
	stihl clamp lever,nipple,c	WATER	DISTRIBUTION AND STORA	48.13
	nipple	WASTE WATER FUND	COLLECTOR/LIFT STAT	2.12
	plbg hose,weather strip,fi	WASTE WATER FUND	SOURCE/TREATMENT	2.00
	filters	WASTE WATER FUND	SOURCE/TREATMENT	537.88
	#253 UTILITY HOSE	WASTE WATER FUND	SOURCE/TREATMENT	6.94
	grass seed	WASTE WATER FUND	SOURCE/TREATMENT	32.04
	plbg hose,weather strip,fi	ENVIRON SERVICES F	REFUSE DISPOSAL	2.00
	bag,sprayr&weedbgon,tiedow	ENVIRON SERVICES F	REFUSE DISPOSAL	93.12
	nut driver tool	ELECTRIC FUND	POWER DISTRIBUTION	7.47
	plbg hose,weather strip,fi	ELECTRIC FUND	POWER DISTRIBUTION	4.00
	plbg hose,weather strip,fi	STORMWATER FUND	TREATMENT	1.98
	tape ruler leverlock	STORMWATER FUND	TREATMENT	11.74
	bulbs	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	3.73
			TOTAL:	1,063.69
ATLAS COPCO COMPRESSORS LLC	air compressor 4000 hr svc	WASTE WATER FUND	SOURCE/TREATMENT	962.31
	air compressor 4000hr svc	WASTE WATER FUND	SOURCE/TREATMENT	995.69
			TOTAL:	1,958.00
AUDIO EDITIONS	library materials	LIBRARY FUND	LIBRARY	137.93
			TOTAL:	137.93
AUTOMATIC SYSTEMS CO.	analog input module	WASTE WATER FUND	SOURCE/TREATMENT	1,106.30
			TOTAL:	1,106.30
BALLMAN ROOFING & COATINGS, LLC	pw roof leak	GENERAL FUND	STREETS	80.75
	pw roof leak	GENERAL FUND	PARKS	64.60
	pw roof leak	WATER	ADMIN AND GENERAL	32.30

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	pw roof leak	WASTE WATER FUND	ADMIN AND GENERAL	32.30
	pw roof leak	ENVIRON SERVICES F	ADMIN AND GENERAL	32.30
	pw roof leak	ELECTRIC FUND	ADMIN AND GENERAL	80.75
			TOTAL:	323.00
BLUE EARTH COUNTY	patrol mdt's	GENERAL FUND	POLICE	450.00
			TOTAL:	450.00
BNR IRRIGATION SERVICES, INC.	vet field irrig startup&re	GENERAL FUND	PARKS	938.02
			TOTAL:	938.02
BOLTON & MENK INC	staff mtg	GENERAL FUND	STREETS	105.00
	msa	GENERAL FUND	STREETS	262.50
	menk/daniels plan,as built	GENERAL FUND	STREETS	521.25
	staff mtg	GENERAL FUND	PARKS	84.00
	research&stake ewing5/11-6	GENERAL FUND	ECONOMIC DEVMT	332.50
	north end169 options5/11-6	PERM IMPROVMENT RE	STREETS	825.00
	old mn/st julien5/11-6/7/1	PERM IMPROVMENT RE	STREETS	1,514.50
	n3rd st 5/11-7/7/13	WATER	CAPITAL-WATER DISTRIBU	4,524.16
	as builds 5/11-6/7/13	WATER	DISTRIBUTION AND STORA	191.66
	staff mtg	WATER	ADMIN AND GENERAL	42.00
	n3rd st 5/11-7/7/13	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	4,524.17
	as builds 5/11-6/7/13	WASTE WATER FUND	COLLECTOR/LIFT STAT	450.42
	staff mtg	WASTE WATER FUND	ADMIN AND GENERAL	42.00
	compost site5/11-7/7/13	ENVIRON SERVICES F	CAPITAL-GENERAL PLANT	537.50
	staff mtg	ENVIRON SERVICES F	ADMIN AND GENERAL	42.00
	elec svc area map,as built	ELECTRIC FUND	POWER DISTRIBUTION	443.75
	staff mtg	ELECTRIC FUND	ADMIN AND GENERAL	105.00
	n3rd st 5/11-7/7/13	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	4,524.17
	brown st basin 5/11-7/7/13	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	7,456.50
	ramsey/4th storm5/11-6/7/1	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	1,637.50
	as builds 5/11-6/7/13	STORMWATER FUND	COLLECTIONS/LIFT STATI	450.42
			TOTAL:	28,616.00
BORDER STATES ELECTRIC SUPPLY	brass shackle locks/keys	GENERAL FUND	STREETS	45.53
	brass shackle locks/keys	GENERAL FUND	PARKS	45.53
	brass shackle locks/keys	WATER	DISTRIBUTION AND STORA	22.77
	brass shackle locks/keys	WASTE WATER FUND	SOURCE/TREATMENT	22.77
	6v batteries	WASTE WATER FUND	SOURCE/TREATMENT	182.43
	brass shackle locks/keys	ENVIRON SERVICES F	REFUSE DISPOSAL	22.77
	#642wire#610fusehldr#649sp	ELECTRIC FUND	NON-DEPARTMENTAL	9,000.86
	brass shackle locks/keys	ELECTRIC FUND	POWER DISTRIBUTION	45.53
	brass shackle locks/keys	STORMWATER FUND	TREATMENT	22.77
			TOTAL:	9,410.96
BRANDT LAW OFFICE	civil	GENERAL FUND	LEGAL SERVICES	1,921.00
	criminal	GENERAL FUND	LEGAL SERVICES	8,440.50
	park row crossing	GENERAL FUND	ECONOMIC DEVMT	350.00
	hulsebus loan	REVOLVING LOAN FUN	ECONOMIC DEVMT	84.00
	wash ave link	PERM IMPROVMENT RE	STREETS	1,823.00
	green valley	WATER	ADMIN AND GENERAL	98.00
	compost	ENVIRON SERVICES F	REFUSE DISPOSAL	42.00
			TOTAL:	12,758.50
BRIGGS AND MORGAN	2013 eq cert legal counsel	2013 EQUIPMENT CER	FINANCE	4,000.00
			TOTAL:	4,000.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BUREAU OF CRIMINAL APPREHENSION	computer services	GENERAL FUND	POLICE	270.00
			TOTAL:	270.00
STEVE BUSHMAN	contract hours 20	WASTE WATER FUND	ADMIN AND GENERAL	600.00
			TOTAL:	600.00
CARQUEST AUTO PARTS STORES	fuses,gloves,conductrs,cln	GENERAL FUND	STREETS	130.36
	pigtails,plug,lamps,silico	GENERAL FUND	STREETS	12.32
	bit,headlite,ball mount	GENERAL FUND	STREETS	38.74
	greasegun,battery,hose,the	GENERAL FUND	STREETS	591.93
	belts	GENERAL FUND	PARKS	13.38
	belt	GENERAL FUND	PARKS	10.95
	#554 fuel pump	GENERAL FUND	PARKS	65.24
	fuses,gloves,conductrs,cln	GENERAL FUND	PARKS	130.36
	#554 filter	GENERAL FUND	PARKS	2.32
	pigtails,plug,lamps,silico	GENERAL FUND	PARKS	12.32
	belts&spark plug	WATER	DISTRIBUTION AND STORA	3.01
	push mower ignition coil	WATER	DISTRIBUTION AND STORA	54.95
	fuses,gloves,conductrs,cln	WATER	DISTRIBUTION AND STORA	65.18
	pigtails,plug,lamps,silico	WATER	DISTRIBUTION AND STORA	6.16
	belts&spark plug	WASTE WATER FUND	COLLECTOR/LIFT STAT	31.38
	fuses,gloves,conductrs,cln	WASTE WATER FUND	SOURCE/TREATMENT	65.18
	pigtails,plug,lamps,silico	WASTE WATER FUND	SOURCE/TREATMENT	6.16
	fuses,gloves,conductrs,cln	ENVIRON SERVICES F	REFUSE DISPOSAL	65.18
	#276radiator,hose,wipr bla	ENVIRON SERVICES F	REFUSE DISPOSAL	206.11
	pigtails,plug,lamps,silico	ENVIRON SERVICES F	REFUSE DISPOSAL	6.16
	steering wheel cover	ELECTRIC FUND	POWER DISTRIBUTION	13.47
	fuses,gloves,conductrs,cln	ELECTRIC FUND	POWER DISTRIBUTION	130.36
	pigtails,plug,lamps,silico	ELECTRIC FUND	POWER DISTRIBUTION	12.32
	coupler plug,radiator cap	STORMWATER FUND	TREATMENT	9.09
	fuses,gloves,conductrs,cln	STORMWATER FUND	TREATMENT	65.20
	pigtails,plug,lamps,silico	STORMWATER FUND	TREATMENT	6.15
			TOTAL:	1,753.98
CINTAS CORPORATION #754	jun uniforms	ELECTRIC FUND	ADMIN AND GENERAL	490.09
			TOTAL:	490.09
CINTAS FIRST AID & SAFETY	first aid supplies	GENERAL FUND	STREETS	6.53
	vehic kit,ear muff,1st aid	GENERAL FUND	STREETS	42.27
	first aid supplies	GENERAL FUND	RECREATION/LEISURE SER	35.89
	first aid supplies	GENERAL FUND	RECREATION/LEISURE SER	263.94
	first aid supplies	GENERAL FUND	SWIMMING POOL	143.81
	first aid supplies	GENERAL FUND	PARKS	5.22
	vehic kit,ear muff,1st aid	GENERAL FUND	PARKS	33.82
	first aid supplies	COMMUNITY CENTER	COMMUNITY CENTER	35.89
	first aid supplies	COMMUNITY CENTER	COMMUNITY CENTER	263.95
	first aid supplies	WATER	ADMIN AND GENERAL	2.61
	vehic kit,ear muff,1st aid	WATER	ADMIN AND GENERAL	16.91
	first aid supplies	WASTE WATER FUND	ADMIN AND GENERAL	2.61
	vehic kit,ear muff,1st aid	WASTE WATER FUND	ADMIN AND GENERAL	16.91
	first aid supplies	ENVIRON SERVICES F	ADMIN AND GENERAL	2.61
	vehic kit,ear muff,1st aid	ENVIRON SERVICES F	ADMIN AND GENERAL	16.91
	first aid supplies	ELECTRIC FUND	ADMIN AND GENERAL	6.53
	vehic kit,ear muff,1st aid	ELECTRIC FUND	ADMIN AND GENERAL	42.27
			TOTAL:	938.68

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COLE PAPERS INC	40x46 garbage bags	GENERAL FUND	SWIMMING POOL	76.81
	garbage bags	GENERAL FUND	SWIMMING POOL	69.33
	garbage bags	GENERAL FUND	PARKS	69.33
	cleanser	COMMUNITY CENTER	COMMUNITY CENTER	96.26
			TOTAL:	311.73
COMFORT SYSTEMS, INC.	furnace filters	GENERAL FUND	STREETS	5.96
	a-coil, a/c & labor	GENERAL FUND	STREETS	214.38
	furnace filters	GENERAL FUND	PARKS	5.96
	a-coil, a/c & labor	GENERAL FUND	PARKS	171.50
	furnace filters	WATER	DISTRIBUTION AND STORA	2.98
	circuit board repair	WATER	DISTRIBUTION AND STORA	219.41
	a-coil, a/c & labor	WATER	ADMIN AND GENERAL	85.75
	furnace filters	WASTE WATER FUND	SOURCE/TREATMENT	2.98
	a-coil, a/c & labor	WASTE WATER FUND	ADMIN AND GENERAL	85.75
	furnace filters	ENVIRON SERVICES F	REFUSE DISPOSAL	2.98
	a-coil, a/c & labor	ENVIRON SERVICES F	ADMIN AND GENERAL	85.74
	cleared condensate line	ELECTRIC FUND	POWER PRODUCTION	85.00
	furnace filters	ELECTRIC FUND	POWER DISTRIBUTION	5.96
	a-coil, a/c & labor	ELECTRIC FUND	ADMIN AND GENERAL	214.38
	furnace filters	STORMWATER FUND	TREATMENT	2.98
			TOTAL:	1,191.71
COMPUTER TECHNOLOGY SOLUTIONS, INC.	laptop ram for windows7upg	GENERAL FUND	POLICE	85.50
	5 computers	GENERAL FUND	STREETS	801.56
	5 computers	GENERAL FUND	PARKS	641.25
	5 computers	WATER	ADMIN AND GENERAL	320.63
	2 computers	WATER	ADMIN AND GENERAL	1,282.50
	5 computers	WASTE WATER FUND	ADMIN AND GENERAL	320.63
	5 computers	ENVIRON SERVICES F	ADMIN AND GENERAL	320.62
	5 computers	ELECTRIC FUND	ADMIN AND GENERAL	801.56
	1 computer	ELECTRIC FUND	ADMIN AND GENERAL	641.25
			TOTAL:	5,215.50
COP STOP SHOP	holster,light	GENERAL FUND	POLICE	277.99
	carrier,speed plate	GENERAL FUND	POLICE	224.45
			TOTAL:	502.44
COPIER BUSINESS SOLUTIONS	copier contract 7/1-9/30/1	GENERAL FUND	STREETS	31.42
	copier contract 7/1-9/30/1	GENERAL FUND	PARKS	25.14
	copier contract 7/1-9/30/1	WATER	ADMIN AND GENERAL	12.57
	copier contract 7/1-9/30/1	WASTE WATER FUND	ADMIN AND GENERAL	12.57
	copier contract 7/1-9/30/1	ENVIRON SERVICES F	ADMIN AND GENERAL	12.56
	copier contract 7/1-9/30/1	ELECTRIC FUND	ADMIN AND GENERAL	31.42
			TOTAL:	125.68
CRAGUN'S RESORT & HOTEL ON GULL LAKE	mn crime prev conf dave a	GENERAL FUND	POLICE	328.70
			TOTAL:	328.70
CREDIT RIVER TOOLS	socket set	GENERAL FUND	STREETS	46.17
	scraper,wrench set	GENERAL FUND	STREETS	55.38
	socket set	GENERAL FUND	PARKS	46.17
	scraper,wrench set	GENERAL FUND	PARKS	55.38
	socket set	WATER	DISTRIBUTION AND STORA	23.09
	scraper,wrench set	WATER	DISTRIBUTION AND STORA	27.69
	socket set	WASTE WATER FUND	SOURCE/TREATMENT	23.09

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	scraper,wrench set	WASTE WATER FUND	SOURCE/TREATMENT	27.69
	socket set	ENVIRON SERVICES F	REFUSE DISPOSAL	23.09
	scraper,wrench set	ENVIRON SERVICES F	REFUSE DISPOSAL	27.69
	socket set	ELECTRIC FUND	POWER DISTRIBUTION	46.17
	scraper,wrench set	ELECTRIC FUND	POWER DISTRIBUTION	55.38
	socket set	STORMWATER FUND	TREATMENT	23.07
	scraper,wrench set	STORMWATER FUND	TREATMENT	27.70
			TOTAL:	507.76
CULLIGAN	muni bldg softener rental	GENERAL FUND	MUNICIPAL BUILDING	28.05
	drinking water for pool	GENERAL FUND	SWIMMING POOL	94.56
	cc solar salt delivered	COMMUNITY CENTER	COMMUNITY CENTER	69.96
			TOTAL:	192.57
DAKOTA SUPPLY GROUP	#351 copper horn w/swivel	WATER	NON-DEPARTMENTAL	839.99
	#796 meter w/radio	WATER	NON-DEPARTMENTAL	881.72
	#796 meter w/radio & torx	WATER	NON-DEPARTMENTAL	893.90
	#796 meter w/radio	WATER	NON-DEPARTMENTAL	894.38
	meter upgrades radio read	WATER	DISTRIBUTION AND STORA	649.63
			TOTAL:	4,159.62
DAVIS EQUIPMENT CORPORATION	#808 ferris mower cast&hos	GENERAL FUND	PARKS	439.81
			TOTAL:	439.81
DGR ENGINEERING	bdwy gener rebid work cons	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	3,295.89
			TOTAL:	3,295.89
LANCE DLOUHY	create a camp supplies	GENERAL FUND	RECREATION/LEISURE SER	34.10
			TOTAL:	34.10
DON'S APPLIANCE & TV	dehumidifier	WASTE WATER FUND	SOURCE/TREATMENT	256.49
			TOTAL:	256.49
DOUGLAS-KERR UNDERGROUND, LLC	pay est #2 n 3rd st imp	WATER	CAPITAL-WATER DISTRIBU	69,147.23
	pay est #2 n 3rd st imp	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	69,147.23
	pay est #2 n 3rd st imp	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	69,147.24
			TOTAL:	207,441.70
DPC INDUSTRIES, INC.	POTASSIUM PERMAGANATE	WATER	PURIFICATION AND TREAT	900.00
			TOTAL:	900.00
DRANTTEL SALES & SERVICE	ear muffs	GENERAL FUND	STREETS	72.14
	ear muffs	GENERAL FUND	PARKS	57.71
	ear muffs	WATER	ADMIN AND GENERAL	28.86
	ear muffs	WASTE WATER FUND	ADMIN AND GENERAL	28.86
	ear muffs	ENVIRON SERVICES F	ADMIN AND GENERAL	28.85
	ear muffs	ELECTRIC FUND	ADMIN AND GENERAL	72.14
			TOTAL:	288.56
ECONO FOODS	mtg supp	GENERAL FUND	POLICE	15.47
	summer staff	GENERAL FUND	RECREATION/LEISURE SER	17.98
	specialty camp supplies	GENERAL FUND	RECREATION/LEISURE SER	7.99
	microstars snack	GENERAL FUND	RECREATION/LEISURE SER	11.16
	bugging out camp supplies	GENERAL FUND	RECREATION/LEISURE SER	3.83
	lil rascals supplies	GENERAL FUND	RECREATION/LEISURE SER	19.13
	vip supp	GENERAL FUND	RECREATION/LEISURE SER	12.28

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	concessions	GENERAL FUND	SWIMMING POOL	23.45
	summer reading prog snacks	LIBRARY FUND	LIBRARY	33.37
	water	WASTE WATER FUND	SOURCE/TREATMENT	9.19
	vip supp	RESTRICTED CONTRIB	RECREATION/LEISURE SER	13.49
			TOTAL:	167.34
ELECTION SYSTEMS & SOFTWARE, INC	election equipment softwar	GENERAL FUND	ELECTIONS	726.64
			TOTAL:	726.64
ERICKSON OIL PRODUCTS INC	june fuel	WATER	SOURCE OF SUPPLY	9.53
	june fuel	WATER	PURIFICATION AND TREAT	14.30
	june fuel	WATER	DISTRIBUTION AND STORA	71.51
	june fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	302.25
	june fuel	STORMWATER FUND	TREATMENT	65.89
			TOTAL:	463.48
ESS BROTHERS & SONS, INC.	4" frame lid only adj ring	WATER	DISTRIBUTION AND STORA	479.87
			TOTAL:	479.87
FASTENAL COMPANY	propane self-igniting torc	ELECTRIC FUND	POWER DISTRIBUTION	112.20
			TOTAL:	112.20
FIRST NATIONAL BANK	park shelter reservation r	GENERAL FUND	NON-DEPARTMENTAL	42.75
	36500go equip cert 2008b	2008B BHS EQUIP CE	DEBT SERVICE PAYMENTS	4,223.00
			TOTAL:	4,265.75
FROZEN YOGURT CREATIONS	concessions	GENERAL FUND	SWIMMING POOL	75.00
	concessions	GENERAL FUND	SWIMMING POOL	62.50
	concessions	GENERAL FUND	SWIMMING POOL	93.75
			TOTAL:	231.25
GALLS INC	uniform	GENERAL FUND	POLICE	266.69
	uniform	GENERAL FUND	POLICE	130.90
	uniform	GENERAL FUND	POLICE	104.97
			TOTAL:	502.56
GENERATIONS PHOTOGRAPHY & VINYL CREATI	'no change' sign	GENERAL FUND	STREETS	2.00
	#713 logo& #'s	GENERAL FUND	STREETS	25.00
	'no change' sign	GENERAL FUND	PARKS	2.00
	'no change' sign	WATER	DISTRIBUTION AND STORA	1.00
	'no change' sign	WASTE WATER FUND	SOURCE/TREATMENT	1.00
	'no change' sign	ENVIRON SERVICES F	REFUSE DISPOSAL	1.00
	'no change' sign	ELECTRIC FUND	POWER DISTRIBUTION	2.00
	'no change' sign	STORMWATER FUND	TREATMENT	1.00
			TOTAL:	35.00
GENESIS	june diesel	GENERAL FUND	FIRE	126.84
	june diesel	GENERAL FUND	STREETS	4,152.92
	june diesel	GENERAL FUND	PARKS	1,624.54
	june diesel	WATER	SOURCE OF SUPPLY	409.74
	june diesel	WATER	PURIFICATION AND TREAT	1,424.41
	june diesel	WATER	DISTRIBUTION AND STORA	749.89
	june diesel	WASTE WATER FUND	COLLECTOR/LIFT STAT	217.01
	june diesel	ENVIRON SERVICES F	REFUSE DISPOSAL	31.27
	june diesel	ELECTRIC FUND	POWER DISTRIBUTION	1,941.41
	june diesel	ELECTRIC FUND	POWER DISTRIBUTION	408.65

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	june diesel	STORMWATER FUND	TREATMENT	176.88
	june diesel	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	<u>127.53</u>
			TOTAL:	11,391.09
LEWIS GIESKING	5/21-6/26 mileage	GENERAL FUND	STREETS	5.79
	169 coal mtg,20 yr plan mt	GENERAL FUND	STREETS	84.81
	5/21-6/26 mileage	GENERAL FUND	PARKS	5.79
	5/21-6/26 mileage	GENERAL FUND	PARKS	2.60
	5/21-6/26 mileage	WATER	DISTRIBUTION AND STORA	2.89
	5/21-6/26 mileage	WATER	ADMIN AND GENERAL	3.05
	5/21-6/26 mileage	WASTE WATER FUND	SOURCE/TREATMENT	2.89
	5/21-6/26 mileage	ENVIRON SERVICES F	REFUSE DISPOSAL	2.89
	compost mtg	ENVIRON SERVICES F	ADMIN AND GENERAL	56.78
	5/21-6/26 mileage	ELECTRIC FUND	POWER DISTRIBUTION	5.79
	appa conf	ELECTRIC FUND	ADMIN AND GENERAL	78.08
	5/21-6/26 mileage	STORMWATER FUND	TREATMENT	<u>2.89</u>
			TOTAL:	254.25
GILLUND ENTERPRISES INC	rust penetrant ps cond	GENERAL FUND	STREETS	30.10
	rust penetrant ps cond	GENERAL FUND	PARKS	30.10
	rust penetrant ps cond	WATER	DISTRIBUTION AND STORA	15.05
	rust penetrant ps cond	WASTE WATER FUND	SOURCE/TREATMENT	15.05
	rust penetrant ps cond	ENVIRON SERVICES F	REFUSE DISPOSAL	15.05
	rust penetrant ps cond	ELECTRIC FUND	POWER DISTRIBUTION	30.10
	rust penetrant ps cond	STORMWATER FUND	TREATMENT	<u>15.05</u>
			TOTAL:	150.50
GOPHER STATE ONE-CALL INC	locates for june '13	WATER	DISTRIBUTION AND STORA	114.66
	locates for june '13	WASTE WATER FUND	COLLECTOR/LIFT STAT	114.67
	locates for june '13	ELECTRIC FUND	POWER DISTRIBUTION	<u>114.67</u>
			TOTAL:	344.00
GRAINGER	chemical gloves	GENERAL FUND	STREETS	173.46
	chemical gloves	GENERAL FUND	PARKS	138.77
	chemical gloves	WATER	ADMIN AND GENERAL	69.38
	chemical gloves	WASTE WATER FUND	ADMIN AND GENERAL	69.38
	chemical gloves	ENVIRON SERVICES F	ADMIN AND GENERAL	69.39
	chemical gloves	ELECTRIC FUND	ADMIN AND GENERAL	<u>173.46</u>
			TOTAL:	693.84
GRAYBAR ELECTRIC COMPANY INC	red marking paint	ELECTRIC FUND	POWER DISTRIBUTION	<u>796.77</u>
			TOTAL:	796.77
GREEN TECH RECYCLING	2013 curbside appl pick up	ELECTRIC FUND	NON-DEPARTMENTAL	<u>240.00</u>
			TOTAL:	240.00
GUSTAVUS ADOLPHUS COLLEGE P.O.	june postage	GENERAL FUND	CITY ADMINISTRATION	45.55
	june postage	GENERAL FUND	CITY CLERK	15.72
	june postage	GENERAL FUND	FINANCE	116.79
	june postage	GENERAL FUND	POLICE	189.12
	june postage	GENERAL FUND	FIRE	2.04
	june postage	GENERAL FUND	BUILDING INSPECTOR	4.68
	june postage	GENERAL FUND	PUBLIC WORKS ADMIN	40.49
	june postage	GENERAL FUND	RECREATION/LEISURE SER	58.04
	june postage	GENERAL FUND	SWIMMING POOL	0.51
	june postage	GENERAL FUND	PARKS	3.77

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	june postage	GENERAL FUND	ECONOMIC DEVMT	71.62
	june postage	LIBRARY FUND	LIBRARY	3.77
	june postage	COMMUNITY CENTER	COMMUNITY CENTER	2.04
	june postage	WATER	CUSTOMER ACCOUNTS	100.85
	june postage	WASTE WATER FUND	ADMIN AND GENERAL	3.25
	june postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	100.84
	june postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	100.84
	june postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	100.84
	june postage	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	23.97
			TOTAL:	984.73
HACH COMPANY	reagents	WASTE WATER FUND	SOURCE/TREATMENT	765.45
			TOTAL:	765.45
PAUL HAGEN	july 4th reserve tent	GENERAL FUND	POLICE	76.76
			TOTAL:	76.76
HANSEN SANITATION, INC.	1728 n 5th demo	PERM IMPROVMENT RE	STREETS	11,500.00
			TOTAL:	11,500.00
HAWKINS, INC.	azone15&sulfuric acid	GENERAL FUND	SWIMMING POOL	2,109.78
	caustic soda	WATER	PURIFICATION AND TREAT	1,365.00
	sulfuric acid	WASTE WATER FUND	BIOSOLIDS	52.65
	aqua hawk	WASTE WATER FUND	BIOSOLIDS	5,407.88
	suphuric acid	WASTE WATER FUND	BIOSOLIDS	81.36
	aqua hawk	WASTE WATER FUND	BIOSOLIDS	5,407.88
	sulfuric acid	WASTE WATER FUND	SOURCE/TREATMENT	122.84
	suphuric acid	WASTE WATER FUND	SOURCE/TREATMENT	189.85
	ferric chloride	WASTE WATER FUND	SOURCE/TREATMENT	5,122.34
			TOTAL:	19,859.58
HICKORY TECH	phone svc 7/8-8/7/13	GENERAL FUND	CITY ADMINISTRATION	78.27
	phone svc 7/8-8/7/13	GENERAL FUND	CITY CLERK	15.48
	phone svc 7/8-8/7/13	GENERAL FUND	FINANCE	121.84
	phone svc 7/8-8/7/13	GENERAL FUND	MUNICIPAL BUILDING	7.23
	phone svc 7/8-8/7/13	GENERAL FUND	POLICE	364.79
	phone svc 7/8-8/7/13	GENERAL FUND	FIRE	151.63
	phone svc 7/8-8/7/13	GENERAL FUND	BUILDING INSPECTOR	45.43
	phone svc 7/8-8/7/13	GENERAL FUND	PUBLIC WORKS ADMIN	85.38
	phone svc 7/8-8/7/13	GENERAL FUND	STREETS	52.65
	phone svc 7/8-8/7/13	GENERAL FUND	SENIOR COORDINATOR	6.17
	phone svc 7/8-8/7/13	GENERAL FUND	RECREATION/LEISURE SER	129.64
	phone svc 7/8-8/7/13	GENERAL FUND	SWIMMING POOL	31.37
	phone svc 7/8-8/7/13	GENERAL FUND	PARKS	93.72
	phone svc 7/8-8/7/13	GENERAL FUND	ECONOMIC DEVMT	29.95
	phone svc 7/8-8/7/13	LIBRARY FUND	LIBRARY	92.18
	phone svc 7/8-8/7/13	PUBLIC ACCESS	PUBLIC ACCESS	15.47
	phone svc 7/8-8/7/13	COMMUNITY CENTER	COMMUNITY CENTER	48.06
	phone svc 7/8-8/7/13	WATER	ADMIN AND GENERAL	240.03
	phone svc 7/8-8/7/13	WASTE WATER FUND	ADMIN AND GENERAL	195.31
	phone svc 7/8-8/7/13	ENVIRON SERVICES F	ADMIN AND GENERAL	33.45
	phone svc 7/8-8/7/13	ELECTRIC FUND	ADMIN AND GENERAL	151.05
	phone svc 7/8-8/7/13	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	50.40
			TOTAL:	2,039.50
HOLIDAY INN	nutrient rmvl wkshp jen t	WASTE WATER FUND	ADMIN AND GENERAL	106.70

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	106.70
INGRAM BOOK COMPANY	library materials	LIBRARY FUND	LIBRARY	279.79
	library materials	LIBRARY FUND	LIBRARY	301.18
	library materials	LIBRARY FUND	LIBRARY	678.99
	library materials	LIBRARY FUND	LIBRARY	384.93
	library materials	LIBRARY FUND	LIBRARY	298.44
			TOTAL:	1,943.33
JACKSON-HIRSH, INC.	laminator pouches	GENERAL FUND	STREETS	24.98
	laminator pouches	GENERAL FUND	PARKS	19.98
	laminator pouches	WATER	ADMIN AND GENERAL	9.99
	laminator pouches	WASTE WATER FUND	ADMIN AND GENERAL	9.99
	laminator pouches	ENVIRON SERVICES F	ADMIN AND GENERAL	10.00
	laminator pouches	ELECTRIC FUND	ADMIN AND GENERAL	24.98
			TOTAL:	99.92
JOHNSON AGGREGATES	econo foods washed rock	GENERAL FUND	STREETS	237.26
			TOTAL:	237.26
KENDELL DOORS & HARDWARE, INC.	service call	LIBRARY FUND	LIBRARY	75.00
			TOTAL:	75.00
KIND VETERINARY CLINIC PA	june vet svcs	GENERAL FUND	COMMUNITY SERVICE	446.36
	june paws vet svcs	RESTRICTED CONTRIB	COMMUNITY SERVICE	525.33
			TOTAL:	971.69
KWIK TRIP INC	june fuel	GENERAL FUND	POLICE	2,382.95
	june fuel	GENERAL FUND	BUILDING INSPECTOR	56.22
	june fuel	GENERAL FUND	PARKS	161.65
	june fuel	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	2,797.07
			TOTAL:	5,397.89
LEAGUE OF MN CITIES INSURANCE TRUST	13 property & liability in	GENERAL FUND	MAYOR & COUNCIL	333.44
	13 property & liability in	GENERAL FUND	CITY ADMINISTRATION	1,932.33
	13 property & liability in	GENERAL FUND	FINANCE	1,711.91
	13 property & liability in	GENERAL FUND	MUNICIPAL BUILDING	727.74
	13 property&liability ins-	GENERAL FUND	MUNICIPAL BUILDING	58.00
	13 property & liability in	GENERAL FUND	POLICE	15,700.95
	13 property&liability ins-	GENERAL FUND	POLICE	3,240.00
	13 property & liability in	GENERAL FUND	FIRE	2,127.47
	13 property&liability ins-	GENERAL FUND	FIRE	4,400.00
	13 property & liability in	GENERAL FUND	BUILDING INSPECTOR	1,374.56
	13 property&liability ins-	GENERAL FUND	BUILDING INSPECTOR	202.00
	13 property & liability in	GENERAL FUND	EMERGENCY MGMT	8.71
	13 property & liability in	GENERAL FUND	COMMUNITY SERVICE	639.84
	13 property & liability in	GENERAL FUND	PUBLIC WORKS ADMIN	649.81
	13 property & liability in	GENERAL FUND	STREETS	8,058.41
	13 property&liability ins-	GENERAL FUND	STREETS	2,026.00
	13 property&liability ins-	GENERAL FUND	STREETS	419.25
	13 property & liability in	GENERAL FUND	SENIOR COORDINATOR	240.16
	13 property & liability in	GENERAL FUND	RECREATION/LEISURE SER	2,644.12
	13 property & liability in	GENERAL FUND	SWIMMING POOL	5,906.70
	13 property & liability in	GENERAL FUND	SKATING RINKS	73.21
	13 property & liability in	GENERAL FUND	PARKS	25,797.14
	13 property&liability ins-	GENERAL FUND	PARKS	591.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	13 property&liability ins-	GENERAL FUND	PARKS	335.40
	13 property & liability in	GENERAL FUND	ECONOMIC DEVMT	1,122.04
	13 property & liability in	GENERAL FUND	INSURANCE-UNALLOCATED	1,056.00-
	13 property & liability in	LIBRARY FUND	LIBRARY	6,180.54
	13 property & liability in	PUBLIC ACCESS	PUBLIC ACCESS	198.93
	13 property & liability in	COMMUNITY CENTER	COMMUNITY CENTER	11,983.29
	13 property & liability in	TORNADO DISASTER R	ECONOMIC DEVMT	1,662.00
	13 property & liability in	WATER	SOURCE OF SUPPLY	9,132.99
	13 property & liability in	WATER	PURIFICATION AND TREAT	5,811.26
	13 property & liability in	WATER	DISTRIBUTION AND STORA	2,186.57
	13 property & liability in	WATER	ADMIN AND GENERAL	1,245.77
	13 property&liability ins-	WATER	ADMIN AND GENERAL	167.70
	13 property&liability ins-	WATER	ADMIN AND GENERAL	829.00
	13 property & liability in	WATER	CUSTOMER ACCOUNTS	272.60
	13 property&liability ins-	WATER	CUSTOMER ACCOUNTS	25.25
	13 property & liability in	WASTE WATER FUND	BIOSOLIDS	1,312.22
	13 property & liability in	WASTE WATER FUND	COLLECTOR/LIFT STAT	2,259.73
	13 property & liability in	WASTE WATER FUND	SOURCE/TREATMENT	24,215.32
	13 property & liability in	WASTE WATER FUND	ADMIN AND GENERAL	1,158.00
	13 property&liability ins-	WASTE WATER FUND	ADMIN AND GENERAL	167.70
	13 property&liability ins-	WASTE WATER FUND	ADMIN AND GENERAL	829.00
	13 property & liability in	WASTE WATER FUND	CUSTOMER ACCOUNTS	266.89
	13 property&liability ins-	WASTE WATER FUND	CUSTOMER ACCOUNTS	25.25
	13 property & liability in	ENVIRON SERVICES F	REFUSE DISPOSAL	4,914.63
	13 property & liability in	ENVIRON SERVICES F	ADMIN AND GENERAL	659.54
	13 property&liability ins-	ENVIRON SERVICES F	ADMIN AND GENERAL	244.00
	13 property&liability ins-	ENVIRON SERVICES F	ADMIN AND GENERAL	167.70
	13 property & liability in	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	212.41
	13 property&liability ins-	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	25.25
	13 property & liability in	ELECTRIC FUND	POWER PRODUCTION	32,426.38
	13 property & liability in	ELECTRIC FUND	POWER DISTRIBUTION	15,146.02
	13 property & liability in	ELECTRIC FUND	ADMIN AND GENERAL	3,220.60
	13 property&liability ins-	ELECTRIC FUND	ADMIN AND GENERAL	1,376.00
	13 property&liability ins-	ELECTRIC FUND	ADMIN AND GENERAL	419.25
	13 property & liability in	ELECTRIC FUND	CUSTOMER ACCOUNTS	1,350.69
	13 property&liability ins-	ELECTRIC FUND	CUSTOMER ACCOUNTS	25.25
	13 property & liability in	STORMWATER FUND	COLLECTIONS/LIFT STATI	1,609.61
	13 property & liability in	STORMWATER FUND	TREATMENT	443.57
	13 property&liability ins-	STORMWATER FUND	TREATMENT	120.00
	13 property & liability in	STORMWATER FUND	ADMINISTRATION AND GEN	1,005.13
	13 property & liability in	STORMWATER FUND	CUSTOMER ACCOUNTS	152.23
	13 property & liability in	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	2,497.54
	13 property&liability ins-	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	3,960.00
	13 property & liability in	LONG TERM CARE LEA	ADMIN AND GENERAL	4,619.00
	13 property & liability in	MEDICAL CAMPUS	ADMIN & GENERAL	2,268.00
			TOTAL:	226,057.00
LEXIS NEXIS	june '13 subscription	GENERAL FUND	POLICE	100.00
			TOTAL:	100.00
LJP ENTERPRISES INC	jun waste svc	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	disposal at 1728 n 5th st	PERM IMPROVMENT RE	STREETS	958.20
	jun waste svc	WATER	PURIFICATION AND TREAT	99.42
	jun waste svc	WASTE WATER FUND	SOURCE/TREATMENT	128.31
	jun waste svc	ENVIRON SERVICES F	REFUSE DISPOSAL	979.45
			TOTAL:	2,609.84

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT		
LOCATORS & SUPPLIES, INC.	hard hat,rain pants,gloves	GENERAL FUND	STREETS	60.44		
	orange safety gloves	GENERAL FUND	STREETS	77.66		
	safety glasses & shirts	GENERAL FUND	STREETS	52.36		
	safety glasses	GENERAL FUND	STREETS	10.27		
	hard hat,rain pants,gloves	GENERAL FUND	PARKS	48.35		
	orange safety gloves	GENERAL FUND	PARKS	62.13		
	safety glasses & shirts	GENERAL FUND	PARKS	41.89		
	safety glasses	GENERAL FUND	PARKS	8.21		
	hard hat,rain pants,gloves	WATER	ADMIN AND GENERAL	24.18		
	orange safety gloves	WATER	ADMIN AND GENERAL	31.06		
	safety glasses & shirts	WATER	ADMIN AND GENERAL	20.95		
	safety glasses & shirts	WATER	ADMIN AND GENERAL	32.04		
	safety glasses	WATER	ADMIN AND GENERAL	4.11		
	hard hat,rain pants,gloves	WASTE WATER FUND	ADMIN AND GENERAL	24.18		
	orange safety gloves	WASTE WATER FUND	ADMIN AND GENERAL	31.06		
	safety glasses & shirts	WASTE WATER FUND	ADMIN AND GENERAL	20.95		
	safety glasses	WASTE WATER FUND	ADMIN AND GENERAL	4.11		
	hard hat,rain pants,gloves	ENVIRON SERVICES F	ADMIN AND GENERAL	24.16		
	orange safety gloves	ENVIRON SERVICES F	ADMIN AND GENERAL	31.07		
	safety glasses & shirts	ENVIRON SERVICES F	ADMIN AND GENERAL	20.94		
	safety glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	4.10		
	hard hat,rain pants,gloves	ELECTRIC FUND	ADMIN AND GENERAL	60.44		
	safety vests	ELECTRIC FUND	ADMIN AND GENERAL	128.17		
	orange safety gloves	ELECTRIC FUND	ADMIN AND GENERAL	77.66		
	safety glasses & shirts	ELECTRIC FUND	ADMIN AND GENERAL	52.36		
	safety glasses & shirts	ELECTRIC FUND	ADMIN AND GENERAL	16.02		
	safety glasses	ELECTRIC FUND	ADMIN AND GENERAL	10.27		
	safety t-shirt	ELECTRIC FUND	ADMIN AND GENERAL	25.08		
				TOTAL:	1,004.22	
	LUBRICATION TECHNOLOGIES, INC.	oil, filters	GENERAL FUND	POLICE	830.61	
		oil, filters	GENERAL FUND	STREETS	87.97	
		oil, filters	GENERAL FUND	PARKS	87.97	
		oil, filters	WATER	DISTRIBUTION AND STORA	43.98	
		oil, filters	WASTE WATER FUND	SOURCE/TREATMENT	43.98	
		oil, filters	ENVIRON SERVICES F	REFUSE DISPOSAL	43.98	
		oil, filters	ELECTRIC FUND	POWER DISTRIBUTION	87.97	
		oil, filters	STORMWATER FUND	TREATMENT	43.98	
		oil, filters #878	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	553.74	
					TOTAL:	1,824.18
		MANKATO DEPT OF PUBLIC SAFETY	crisis interv training--to	GENERAL FUND	POLICE	100.00
				TOTAL:	100.00	
	MANKATO-SPS COMPANIES, INC.	air handler filters	LIBRARY FUND	LIBRARY	169.29	
		air handler filters	COMMUNITY CENTER	COMMUNITY CENTER	677.16	
				TOTAL:	846.45	
	MARCO, INC.	5/23-6/22 contract	GENERAL FUND	CITY ADMINISTRATION	21.03	
		5/23-6/22 contract	GENERAL FUND	CITY CLERK	21.03	
		5/23-6/22 contract	GENERAL FUND	FINANCE	14.02	
		5/23-6/22 contract	GENERAL FUND	POLICE	11.21	
		5/23-6/22 contract	GENERAL FUND	BUILDING INSPECTOR	5.61	
5/23-6/22 contract		GENERAL FUND	PUBLIC WORKS ADMIN	2.80		
5/23-6/22 contract		GENERAL FUND	ECONOMIC DEVMT	1.40		
5/23-6/22 contract		WATER	ADMIN AND GENERAL	12.62		

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
	5/23-6/22 contract	WASTE WATER FUND	ADMIN AND GENERAL	12.60	
	5/23-6/22 contract	ELECTRIC FUND	ADMIN AND GENERAL	37.85	
			TOTAL:	140.17	
MATHESON TRI-GAS INC	cylinder rental welding sh	GENERAL FUND	STREETS	24.78	
	cylinder rental welding sh	GENERAL FUND	PARKS	19.83	
	cylinder rental welding sh	WATER	ADMIN AND GENERAL	9.91	
	cylinder rental welding sh	WASTE WATER FUND	ADMIN AND GENERAL	9.91	
	cylinder rental welding sh	ENVIRON SERVICES F	ADMIN AND GENERAL	9.92	
	cylinder rental welding sh	ELECTRIC FUND	ADMIN AND GENERAL	24.78	
			TOTAL:	99.13	
MENARDS	slip n slide 6m 20'x100' c	GENERAL FUND	SWIMMING POOL	155.99	
			TOTAL:	155.99	
METRO FIRE	#511 thermal image camera	GENERAL FUND	FIRE	767.13	
			TOTAL:	767.13	
METRO JANITORIAL SUPPLY INC.	cleaning supplies	LIBRARY FUND	LIBRARY	120.20	
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	262.69	
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	480.79	
			TOTAL:	863.68	
DEREK MEYER	summit pk chks 6/6-7/4/13	PERM IMPROVMENT RE	STREETS	220.00	
			TOTAL:	220.00	
MIKE'S COUNTRYSIDE BODY SHOP INC	#308 f150 repair	PROPERTY INSURANCE	INSURANCE-UNALLOCATED	1,423.87	
	#308 f150 repair	STORMWATER FUND	TREATMENT	1,000.00	
			TOTAL:	2,423.87	
MISC VENDOR	HAHN, STACY	pool pass refund	GENERAL FUND	NON-DEPARTMENTAL	35.00
	HERMAN, MANDY	lost/found children's book	LIBRARY FUND	NON-DEPARTMENTAL	14.95
	HOOGUE, ROBERT	labor 7/1,7/8/13	TORNADO DISASTER R	ECONOMIC DEVMT	141.00
	LAJAC,JEFF	lost/found book	LIBRARY FUND	NON-DEPARTMENTAL	20.00
	POTTS, ANGIE	refund swim lessons	GENERAL FUND	NON-DEPARTMENTAL	68.00
	SCHILY, HEIDI	refund soccer	GENERAL FUND	NON-DEPARTMENTAL	17.00
			TOTAL:	295.95	
MN DEPT OF EMPLOYMENT & ECONOMIC DEVEL	2nd qtr unemployment	WASTE WATER FUND	COLLECTOR/LIFT STAT	298.32	
			TOTAL:	298.32	
MN DEPT OF HUMAN SERVICES	mow elm,walnut,brdwy,welco	GENERAL FUND	NON-DEPARTMENTAL	350.00	
	mow484 w union,519medary	GENERAL FUND	NON-DEPARTMENTAL	100.00	
			TOTAL:	450.00	
MN DEPT OF LABOR & INDUSTRY	2nd qtr 2013 state surchar	GENERAL FUND	BUILDING INSPECTOR	2,573.17	
			TOTAL:	2,573.17	
MN GOVERNMENT FINANCE OFFICERS ASSOC	affordabl care act wkshp 2	GENERAL FUND	FINANCE	100.00	
			TOTAL:	100.00	
MN MUNICIPAL UTILITIES ASSOCIATION	3rd qtr prog	GENERAL FUND	FIRE	130.22	
	3rd qtr prog	GENERAL FUND	PUBLIC WORKS ADMIN	780.24	
	3rd qtr prog	GENERAL FUND	STREETS	780.79	
	3rd qtr prog	GENERAL FUND	PARKS	651.10	
	3rd qtr prog	COMMUNITY CENTER	COMMUNITY CENTER	390.66	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3rd qtr prog	WATER	ADMIN AND GENERAL	520.88
	3rd qtr prog	WASTE WATER FUND	ADMIN AND GENERAL	780.79
	3rd qtr prog	ENVIRON SERVICES F	ADMIN AND GENERAL	260.44
	2013 dues	ELECTRIC FUND	ADMIN AND GENERAL	3,466.75
	3rd qtr prog	ELECTRIC FUND	ADMIN AND GENERAL	651.10
	3rd qtr elec training	ELECTRIC FUND	ADMIN AND GENERAL	0.00
	3rd qtr prog	ELECTRIC FUND	ADMIN AND GENERAL	687.50
	3rd qtr prog	STORMWATER FUND	ADMINISTRATION AND GEN	390.66
			TOTAL:	9,491.13
MN NATIONAL GUARD ARMORY	armory rental for gymnasti	GENERAL FUND	RECREATION/LEISURE SER	800.00
			TOTAL:	800.00
MN PIPE & EQUIPMENT	1" copper tubing	WATER	NON-DEPARTMENTAL	3,334.50
	#346 3/4" lo ball valve	WATER	NON-DEPARTMENTAL	887.23
	#2 copper horn w/swivels	WATER	NON-DEPARTMENTAL	1,634.80
	#243 1" copper tubing	WATER	NON-DEPARTMENTAL	3,251.14
	#796 meter w/radio i tron	WATER	NON-DEPARTMENTAL	924.47
	price adj inv#299482	WATER	NON-DEPARTMENTAL	219.09-
			TOTAL:	9,813.05
MN POLLUTION CONTROL AGENCY	nutrient rmvl wkshp jen t	WASTE WATER FUND	ADMIN AND GENERAL	100.00
			TOTAL:	100.00
MN TWINS	vip outing twins game,yth	RESTRICTED CONTRIB	RECREATION/LEISURE SER	610.00
			TOTAL:	610.00
MN WASTE PROCESSING	june disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	13,463.18
			TOTAL:	13,463.18
PETE MOULTON	mileage 6/24-7/3	WATER	ADMIN AND GENERAL	9.04
	meals awwa ace in denver	WATER	ADMIN AND GENERAL	110.51
	taxi awwa ace in denver	WATER	ADMIN AND GENERAL	58.00
	hotel awwa ace in denver	WATER	ADMIN AND GENERAL	1,313.90
	lions dues	WASTE WATER FUND	ADMIN AND GENERAL	80.00
	mileage 6/24-7/3	WASTE WATER FUND	ADMIN AND GENERAL	50.85
	smmpa mtg hotel rochester	ELECTRIC FUND	ADMIN AND GENERAL	100.24
	mileage 6/24-7/3	STORMWATER FUND	ADMINISTRATION AND GEN	47.46
			TOTAL:	1,770.00
MTI DISTRIBUTING CO	#554 fuel pump to diesel e	GENERAL FUND	PARKS	165.56
	#554 idler pulley toro	GENERAL FUND	PARKS	33.29
	#554 v belt toro mower	GENERAL FUND	PARKS	80.35
	#554 center spindle arm to	GENERAL FUND	PARKS	554.00
			TOTAL:	833.20
MVTL LABORATORIES INC	salty dischg	WASTE WATER FUND	SOURCE/TREATMENT	144.00
	aerobic plate testing	WASTE WATER FUND	SOURCE/TREATMENT	11.00
			TOTAL:	155.00
NAPA AUTO PARTS OF ST PETER	comm batt for generator	GENERAL FUND	MUNICIPAL BUILDING	442.93
	filter kits 109 108	GENERAL FUND	POLICE	36.90
	ignition coil, batt, rotor	GENERAL FUND	POLICE	442.88
	ubolt, clamp, adhesive	GENERAL FUND	FIRE	28.10
	bulbs, brake fluid, vac gu	GENERAL FUND	STREETS	25.58
	pressure hose #2	GENERAL FUND	STREETS	17.29

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	bulbs, brake fluid, vac gu	GENERAL FUND	PARKS	25.58
	hydraulic filter #554	GENERAL FUND	PARKS	39.98
	bulbs, brake fluid, vac gu	WATER	DISTRIBUTION AND STORA	12.79
	bulbs, brake fluid, vac gu	WASTE WATER FUND	SOURCE/TREATMENT	12.79
	bulbs, brake fluid, vac gu	ENVIRON SERVICES F	REFUSE DISPOSAL	12.79
	bulbs, brake fluid, vac gu	ELECTRIC FUND	POWER DISTRIBUTION	25.58
	bulbs, brake fluid, vac gu	STORMWATER FUND	TREATMENT	12.79
			TOTAL:	1,135.98
NATIONAL FIRE SAFETY COUNCIL	book donation	GENERAL FUND	FIRE	300.00
			TOTAL:	300.00
NATIONAL TACTICAL OFFICERS ASSN	membership reimb by n mkto	GENERAL FUND	POLICE	150.00
			TOTAL:	150.00
NELSON PRINTING COMPANY	letterhead, envelopes	GENERAL FUND	CITY ADMINISTRATION	1,338.35
	envelopes	GENERAL FUND	POLICE	465.44
	letterhead	GENERAL FUND	POLICE	294.07
	labels for names	GENERAL FUND	RECREATION/LEISURE SER	12.22
			TOTAL:	2,110.08
NICOLLET COUNTY RECORDER/ABSTRACTER	partial release	GENERAL FUND	ECONOMIC DEVMT	46.00
	correct agrmt-alley Myrtle	GENERAL FUND	ECONOMIC DEVMT	46.00
	satisfaction of mort - Str	REVOLVING LOAN FUN	ECONOMIC DEVMT	46.00
	satisfaction of mortgage D	TORNADO DISASTER R	ECONOMIC DEVMT	46.00
			TOTAL:	184.00
NICOLLET COUNTY TREASURER	#44 acquisition Kukacka	PERM IMPROVMENT RE	STREETS	198.00
	#67 acquisition Robb	PERM IMPROVMENT RE	STREETS	124.00
			TOTAL:	322.00
NICOLLET COUNTY BANK	july ach fee	GENERAL FUND	FINANCE	8.20
	july ach fee	WATER	ADMIN AND GENERAL	2.05
	july ach utility bills	WATER	CUSTOMER ACCOUNTS	11.71
	july ach fee	WASTE WATER FUND	ADMIN AND GENERAL	2.05
	july ach utility bills	WASTE WATER FUND	CUSTOMER ACCOUNTS	11.71
	july ach fee	ENVIRON SERVICES F	ADMIN AND GENERAL	2.05
	july ach utility bills	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	11.71
	july ach fee	ELECTRIC FUND	ADMIN AND GENERAL	2.05
	july ach utility bills	ELECTRIC FUND	CUSTOMER ACCOUNTS	11.72
			TOTAL:	63.25
NICOLLET COUNTY PUBLIC HEALTH	july aug newsletters	GENERAL FUND	SENIOR COORDINATOR	145.73
	sr ctr prog coord June	GENERAL FUND	SENIOR COORDINATOR	2,300.00
			TOTAL:	2,445.73
NORTH CENTRAL INTERNATIONAL	air filters	GENERAL FUND	NON-DEPARTMENTAL	26.48
	filter inventory	GENERAL FUND	NON-DEPARTMENTAL	44.82
	filters	GENERAL FUND	NON-DEPARTMENTAL	17.12
	filters	GENERAL FUND	NON-DEPARTMENTAL	5.44
	a/c compressor #45	GENERAL FUND	STREETS	259.35
	oil pan gasket #44	GENERAL FUND	STREETS	63.99
	clamps	GENERAL FUND	STREETS	0.90
	clamps	GENERAL FUND	PARKS	0.90
	clamps	WATER	DISTRIBUTION AND STORA	0.45
	clamps	WASTE WATER FUND	SOURCE/TREATMENT	0.45

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	clamps	ENVIRON SERVICES F	REFUSE DISPOSAL	0.45
	clamps	ELECTRIC FUND	POWER DISTRIBUTION	0.90
	clamps	STORMWATER FUND	TREATMENT	0.45
			TOTAL:	421.70
NORTHLAND BUSINESS SYSTEMS, INC.	setup pc w/olumpus setting	GENERAL FUND	POLICE	171.00
			TOTAL:	171.00
OFFICEMAX	battery back up	GENERAL FUND	RECREATION/LEISURE SER	53.43
	mini usb lib laptop #2	LIBRARY FUND	LIBRARY	64.11
			TOTAL:	117.54
WAYNE PASSON	class b drivers lic	COMMUNITY CENTER	COMMUNITY CENTER	34.25
			TOTAL:	34.25
PEPSI-COLA OF MANKATO INC	concessions pool	GENERAL FUND	SWIMMING POOL	112.20
	pool concessions	GENERAL FUND	SWIMMING POOL	65.45
	pool concessions	GENERAL FUND	SWIMMING POOL	112.20
	vending comm ctr	COMMUNITY CENTER	COMMUNITY CENTER	234.30
			TOTAL:	524.15
PET EXPO DIST.	aquarium maint & supp	LIBRARY FUND	LIBRARY	83.38
	aquarium maint	LIBRARY FUND	LIBRARY	93.99
			TOTAL:	177.37
PETER'S SODDING SERVICE	sod 8th & medary	WATER	DISTRIBUTION AND STORA	105.00
			TOTAL:	105.00
MATTHEW PETERS-PETTY CASH	jeep title	GENERAL FUND	POLICE	20.75
	postage	GENERAL FUND	POLICE	78.07
	training reimb	GENERAL FUND	POLICE	12.29
			TOTAL:	111.11
PONGRATZ FENCE&FAB	greenhill 14' gate & insta	WATER	DISTRIBUTION AND STORA	964.40
			TOTAL:	964.40
QUICK MART ST PETER	june fuel	GENERAL FUND	POLICE	717.15
			TOTAL:	717.15
QUILL	ink cartridges	GENERAL FUND	POLICE	129.89
	ink cartridges	GENERAL FUND	STREETS	16.02
	ink cartridges	GENERAL FUND	STREETS	14.00
	ink cartridges	GENERAL FUND	PARKS	12.82
	ink cartridges	GENERAL FUND	PARKS	11.20
	ink cartridges	WATER	ADMIN AND GENERAL	6.41
	ink cartridges	WATER	ADMIN AND GENERAL	5.60
	ink cartridges	WASTE WATER FUND	ADMIN AND GENERAL	6.41
	ink cartridges	WASTE WATER FUND	ADMIN AND GENERAL	5.60
	ink cartridges	ENVIRON SERVICES F	ADMIN AND GENERAL	6.40
	ink cartridges	ENVIRON SERVICES F	ADMIN AND GENERAL	5.58
	ink cartridges	ELECTRIC FUND	ADMIN AND GENERAL	16.02
	ink cartridges	ELECTRIC FUND	ADMIN AND GENERAL	14.00
			TOTAL:	249.95
RAMY TURF PRODUCTS	tube socks 1725 n 5th	PERM IMPROVMENT RE	STREETS	99.39
			TOTAL:	99.39

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RDO EQUIPMENT CO.	wood chipper c hook #13	ENVIRON SERVICES F	REFUSE DISPOSAL	18.68
			TOTAL:	18.68
RECREATION SUPPLY COMPANY	pool vac motor	GENERAL FUND	SWIMMING POOL	1,156.49
	knee boards	WATER	DISTRIBUTION AND STORA	49.87
			TOTAL:	1,206.36
REGION NINE DEVELOPMENT COMMISSION	annual mtg meal exp	GENERAL FUND	ECONOMIC DEVMT	30.00
			TOTAL:	30.00
RELIANCE ELECTRIC OF SOUTHERN MN	fix fan motor for chiller	COMMUNITY CENTER	COMMUNITY CENTER	133.67
			TOTAL:	133.67
RETROFIT RECYCLING	fluor lamps	GENERAL FUND	STREETS	8.75
	fluor lamps	GENERAL FUND	PARKS	7.00
	fluor lamps	WATER	ADMIN AND GENERAL	3.50
	fluor lamps	WASTE WATER FUND	ADMIN AND GENERAL	3.50
	fluor lamps	ENVIRON SERVICES F	ADMIN AND GENERAL	3.51
	streetlight lamps	ELECTRIC FUND	POWER DISTRIBUTION	243.36
	fluor lamps	ELECTRIC FUND	ADMIN AND GENERAL	8.75
			TOTAL:	278.37
RIVER'S EDGE HOSPITAL & CLINIC	drug screens	GENERAL FUND	SWIMMING POOL	29.00
	drug screens	GENERAL FUND	PARKS	29.00
			TOTAL:	58.00
ROYAL TIRE, INC	tires #23 van	GENERAL FUND	STREETS	235.36
	tires #813 f550	ELECTRIC FUND	POWER DISTRIBUTION	594.20
			TOTAL:	829.56
SAM'S CLUB	sr ctr supplies	GENERAL FUND	SENIOR COORDINATOR	17.46
			TOTAL:	17.46
SCANDIA CONSULTING	5 yr inspect sunrise water	WATER	CAPITAL-WATER DISTRIBU	1,500.00
	repairs to interior sunris	WATER	DISTRIBUTION AND STORA	1,836.00
			TOTAL:	3,336.00
SCHWICKERT'S, INC.	roof repairs	LIBRARY FUND	LIBRARY	1,365.00
	fix drip edge Kasota stone	LIBRARY FUND	LIBRARY	12,030.00
	roof repairs	COMMUNITY CENTER	COMMUNITY CENTER	12,386.00
			TOTAL:	25,781.00
SHORELAND COUNTRY CLUB	golf instructing	GENERAL FUND	RECREATION/LEISURE SER	585.00
			TOTAL:	585.00
SHORTY'S TIRE ONE	tires	STORMWATER FUND	TREATMENT	80.50
			TOTAL:	80.50
SIGNATURE AQUATICS INC.	pool moss	GENERAL FUND	SWIMMING POOL	1,126.13
			TOTAL:	1,126.13
SOUTHERN MN CONSTRUCTION CO INC	gault & traverse materials	GENERAL FUND	STREETS	53,518.29
	asphalt	GENERAL FUND	STREETS	24,268.79
	asphalt	WATER	DISTRIBUTION AND STORA	867.21
	class 5 gravel	WATER	ADMIN AND GENERAL	124.61
	class 5 gravel	WASTE WATER FUND	ADMIN AND GENERAL	124.61

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	class 5 gravel	ENVIRON SERVICES F	ADMIN AND GENERAL	62.30
	class 5 gravel	ELECTRIC FUND	ADMIN AND GENERAL	<u>311.53</u>
			TOTAL:	79,277.34
SOUTHERN MN MUNICIPAL POWER AGENCY	purchased power	ELECTRIC FUND	POWER SUPPLY	<u>641,423.66</u>
			TOTAL:	641,423.66
SPRING TOUCH	medians weed control	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>165.00</u>
			TOTAL:	165.00
ST PETER HERALD	june ads	GENERAL FUND	ECONOMIC DEVMT	115.20
	music in park ad	LIBRARY FUND	LIBRARY	<u>139.50</u>
			TOTAL:	254.70
ST PETER LUMBER CO	wood for picnic tables	GENERAL FUND	PARKS	11.61
	rakes ,filters, hose	WATER	PURIFICATION AND TREAT	273.61
	grass seed	WATER	DISTRIBUTION AND STORA	14.95
	hardware cloth	WASTE WATER FUND	COLLECTOR/LIFT STAT	<u>14.52</u>
			TOTAL:	314.69
ST PETER RENTAL CENTER	lawn seeder rental	GENERAL FUND	PARKS	42.75
	stihl trimer, oil.and line	WATER	PURIFICATION AND TREAT	<u>258.52</u>
			TOTAL:	301.27
ST PETER SOCCER ASSOCIATION	soccer partnership reimbus	GENERAL FUND	RECREATION/LEISURE SER	<u>4,203.40</u>
			TOTAL:	4,203.40
STAPLES ADVANTAGE	rubber bands,paper	GENERAL FUND	CITY ADMINISTRATION	9.74
	rubber bands,paper	GENERAL FUND	CITY CLERK	9.74
	rubber bands,paper	GENERAL FUND	FINANCE	6.49
	rubber bands,paper	GENERAL FUND	POLICE	5.19
	rubber bands,paper	GENERAL FUND	BUILDING INSPECTOR	2.60
	rubber bands,paper	GENERAL FUND	PUBLIC WORKS ADMIN	1.30
	labels,ribbon	GENERAL FUND	PUBLIC WORKS ADMIN	34.70
	markers,tabs,envelopes,st	GENERAL FUND	STREETS	17.66
	supplies	GENERAL FUND	SWIMMING POOL	102.12
	wrist bands	GENERAL FUND	SWIMMING POOL	77.53
	markers,tabs,envelopes,st	GENERAL FUND	PARKS	14.13
	rubber bands,paper	GENERAL FUND	ECONOMIC DEVMT	0.65
	rubber bands,paper	WATER	ADMIN AND GENERAL	5.84
	markers,tabs,envelopes,st	WATER	ADMIN AND GENERAL	7.06
	rubber bands,paper	WASTE WATER FUND	ADMIN AND GENERAL	5.85
	markers,tabs,envelopes,st	WASTE WATER FUND	ADMIN AND GENERAL	7.06
	calculator	WASTE WATER FUND	ADMIN AND GENERAL	22.00
	markers,tabs,envelopes,st	ENVIRON SERVICES F	ADMIN AND GENERAL	7.07
	rubber bands,paper	ELECTRIC FUND	ADMIN AND GENERAL	17.53
	markers,tabs,envelopes,st	ELECTRIC FUND	ADMIN AND GENERAL	<u>17.66</u>
			TOTAL:	371.92
TIMOTHY STRAND	lmc conf mileage/pkg/meals	GENERAL FUND	MAYOR & COUNCIL	<u>594.16</u>
			TOTAL:	594.16
SUMMIT PARK MHC LLC	aug lot rents	PERM IMPROVMENT RE	STREETS	<u>4,950.00</u>
			TOTAL:	4,950.00
TELIN TRANSPORTATION GROUP	#12 lift cylinders	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	109.97

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	seat belt extenders	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	21.01
			TOTAL:	130.98
JANET THOMPSON	paws walk supplies	RESTRICTED CONTRIB	COMMUNITY SERVICE	105.23
			TOTAL:	105.23
JENNIFER THORESON	refund gorman rental	GENERAL FUND	NON-DEPARTMENTAL	42.75
			TOTAL:	42.75
TIGERDIRECT.COM	missing childrens monitor	GENERAL FUND	POLICE	120.45
			TOTAL:	120.45
JANE TIMMERMAN-PETTY CASH	mileage to mkto	GENERAL FUND	RECREATION/LEISURE SER	12.21
	fishing contest	GENERAL FUND	RECREATION/LEISURE SER	19.56
	pool supplies	GENERAL FUND	SWIMMING POOL	14.13
			TOTAL:	45.90
TITAN MACHINERY	backhoe bolts	WATER	DISTRIBUTION AND STORA	42.18
			TOTAL:	42.18
TRAVERSE DES SIOUX GARDEN CENTER	mn square shrubs	GENERAL FUND	PARKS	370.73
	new plantings/paving brick	LIBRARY FUND	LIBRARY	2,225.64
			TOTAL:	2,596.37
TRAVERSE DES SIOUX LIBRARY SYSTEM	2nd half library services	LIBRARY FUND	LIBRARY	11,448.86
			TOTAL:	11,448.86
TWIN CITY OPTICAL CO INC	safety glasses - wilde	GENERAL FUND	PARKS	104.31
	safety glasses - passon	COMMUNITY CENTER	COMMUNITY CENTER	253.71
			TOTAL:	358.02
TYLER TECHNOLOGIES	annual incode software mai	GENERAL FUND	FINANCE	3,417.80
	annual incode software mai	WATER	ADMIN AND GENERAL	854.45
	annual incode software mai	WATER	CUSTOMER ACCOUNTS	1,497.18
	annual incode software mai	WASTE WATER FUND	ADMIN AND GENERAL	854.45
	annual incode software mai	WASTE WATER FUND	CUSTOMER ACCOUNTS	1,497.18
	annual incode software mai	ENVIRON SERVICES F	ADMIN AND GENERAL	854.45
	annual incode software mai	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	1,497.19
	annual incode software mai	ELECTRIC FUND	ADMIN AND GENERAL	854.45
	annual incode software mai	ELECTRIC FUND	CUSTOMER ACCOUNTS	1,497.18
			TOTAL:	12,824.33
US BANK	eda bond agent fee	ELECTRIC FUND	ADMIN AND GENERAL	431.25
	2010B agent fee	STORMWATER FUND	ADMINISTRATION AND GEN	425.00
			TOTAL:	856.25
VERIZON WIRELESS	phone service	GENERAL FUND	POLICE	348.80
			TOTAL:	348.80
VON ESSEN LOCKSMITH SERVICE	professional services	GENERAL FUND	POLICE	80.00
			TOTAL:	80.00
VON ESSEN TOWING	towing	GENERAL FUND	POLICE	220.00
	tire repairs	GENERAL FUND	POLICE	105.00
			TOTAL:	325.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
VOSS LIGHTING	light bulbs	LIBRARY FUND	LIBRARY	41.87
	light bulbs	COMMUNITY CENTER	COMMUNITY CENTER	167.50
			TOTAL:	209.37
WATER CONSRVATION SERVICE, INC.	leak survey and report	WATER	DISTRIBUTION AND STORA	2,500.00
			TOTAL:	2,500.00
THE WATSON CO	candy return	GENERAL FUND	SWIMMING POOL	17.61-
	concession items	GENERAL FUND	SWIMMING POOL	561.18
	concession items	GENERAL FUND	SWIMMING POOL	968.78
	concession items	GENERAL FUND	SWIMMING POOL	774.98
	concession items	GENERAL FUND	SWIMMING POOL	611.68
			TOTAL:	2,899.01
WELLS CONCRETE	traverse rd manhole concre	STORMWATER FUND	COLLECTIONS/LIFT STATI	288.56
			TOTAL:	288.56
WESCO DISTRIBUTION INC	elbows	ELECTRIC FUND	NON-DEPARTMENTAL	113.93
	electric meters	ELECTRIC FUND	NON-DEPARTMENTAL	384.75
	hps bulbs	ELECTRIC FUND	NON-DEPARTMENTAL	234.70
	3 box pad basements	ELECTRIC FUND	NON-DEPARTMENTAL	3,478.78
	sockets	ELECTRIC FUND	NON-DEPARTMENTAL	618.38
	vt pack	ELECTRIC FUND	NON-DEPARTMENTAL	882.79
	meters	ELECTRIC FUND	NON-DEPARTMENTAL	929.81
	multi port connectors	ELECTRIC FUND	POWER DISTRIBUTION	192.38
	meter cover	ELECTRIC FUND	POWER DISTRIBUTION	38.48
			TOTAL:	6,874.00
WILSON DEVELOPMENT SERVICES, LLC	may wash ave link services	PERM IMPROVMENT RE	STREETS	15,401.09
			TOTAL:	15,401.09

===== FUND TOTALS =====

101	GENERAL FUND	226,379.49
201	PROPERTY INSURANCE	1,423.87
211	LIBRARY FUND	36,282.91
213	PUBLIC ACCESS	214.40
217	COMMUNITY CENTER	28,137.44
230	REVOLVING LOAN FUND	130.00
240	TORNADO DISASTER REV LOAN	1,849.00
368	2008B BHS EQUIP CERTIFICA	4,223.00
401	PERM IMPROVMENT REVOLVING	37,613.18
473	2013 EQUIPMENT CERTIFICAT	4,000.00
601	WATER	129,181.98
602	WASTE WATER FUND	132,417.75
603	ENVIRON SERVICES FUND	25,598.81
604	ELECTRIC FUND	736,695.57
606	STORMWATER FUND	89,268.16
610	HEARTLAND TRANSIT	10,144.96
620	LONG TERM CARE LEASE	4,619.00
627	MEDICAL CAMPUS	2,268.00
820	RESTRICTED CONTRIBUTIONS	1,254.05

 GRAND TOTAL: 1,471,701.57

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2013 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$5,000 are hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
Schwickert's	Roof repairs	\$12,386.00	Community Center

2. The following license applications are hereby approved subject to payment of the licensing fee and compliance with City Code regulations:

TEMPORARY GAMBLING PERMIT

Jesus Assembly	722 Sunrise Dr	8/18/13
Church of St. Peter	1801 W Broadway	10/13/13

LG214 PREMISES PERMIT APPLICATION

American Legion Post 37 at Erickson's Sports Bar	220 South Minnesota	State Period
---	---------------------	--------------

TEMPORARY ON SALE WINE

St. Peter Jaycees	Nic. County Fairgrounds	8/8/13 – 8/11/13
Nicollet County Ag Society	Nic. County Fairgrounds	8/7/13
Church of St. Peter	1801 W Broadway	10/12/13

TEMPORARY ON SALE BEER

Nicollet County Ag Society	Nic. County Fairgrounds	8/7/13
Church of St. Peter	1801 W Broadway	10/12/13

3. The following equipment, for which the City no longer has a need, is hereby declared as surplus property and staff is authorized to donate the equipment to the City of Petatlan, Mexico:

4.0 Onan Generator with mounted lights	14' aluminum ladder
35' aluminum extension ladder	1,000 gallon portable tank
1 length of hard suction hose	1 strainer drafting plate adaptor
1 length soft suction hose for hydrant hook up	
1 VHF mobile radio	

4. The schedule of disbursements for July 4, 2013 through July 17, 2013 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 22nd day of July, 2013.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Waconia Office
2078 Feather Circle
Waconia, MN 55387
Phone: (952) 442-5821
Fax: (952) 442-8838
Email: shannon@daviddrown.com

July 18, 2013

City of Saint Peter
Attn: Paula O'Connell, Finance Director
224 South Front Street
Saint Peter, MN 56082

RE: \$890,000 G.O. Tax Increment Bonds – Series 2013B

Honorable Mayor, Council Members, Administrator Prafke and Mrs. O'Connell:

Per the previous action taken by the City Council, a competitive sale of the City's \$890,000 General Obligation Tax Increment Bonds, Series 2013B has been scheduled for Monday, July 22, 2013. We will be receiving bids that morning for the purchase of this bond issue, and will be presenting those bids to the City Council that evening with a recommendation regarding the award.

The purpose of the bond issue is to fund project costs associated with public improvements being constructed on North 3rd Street. It is anticipated that the new property taxes (tax increments) generated by the Shopko development will be used to make payments on the proposed bond issue.

Attached you will find a draft resolution providing for the award of the sale of the proposed bond issue. Final information pertaining to the low bid received will be incorporated into the resolution when it is received on the day of sale.

Please feel free to contact me with any questions in the interim. Thank you again for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads 'Shannon Sweeney'.

Shannon Sweeney
David Drown Associates, Inc.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2013 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION ACCEPTING PROPOSAL ON THE COMPETITIVE NEGOTIATED SALE OF \$890,000 GENERAL OBLIGATION TAX INCREMENT BONDS, SERIES 2013B, AND LEVYING A TAX FOR THE PAYMENT THEREOF

WHEREAS, the City Council of the City of Saint Peter, Minnesota (the "City"), has heretofore established Municipal Development District No. 1 (the "Development District") pursuant to the provisions of Minnesota Statutes, Sections 469.124 through 469.134, and has approved a Development Program (the "Program") with respect to the Development District; and

WHEREAS, the Council has also heretofore established Tax Increment Financing District No. 1-18 as a redevelopment district within the Development District (the "Tax Increment District") under the provisions of Minnesota Statutes, Sections 469.174 through 469.179 and has approved a tax increment financing plan (the "Plan") with respect to the Tax Increment District; and

WHEREAS, pursuant to the provisions of the Program and Plan, funds are to be expended within the Development District to provide funds to finance certain capital and administration costs, consisting of public improvements within the Tax Increment District as set forth in the Plan (the "Project"); and

WHEREAS, the City Council has heretofore determined that it is necessary and expedient to issue \$890,000 General Obligation Tax Increment Bonds, Series 2013B (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapters 469 and 475, to finance the Project; and

WHEREAS, the City has retained David Drown Associates, in Minneapolis, Minnesota ("David Drown"), as its independent financial advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by David Drown; and

WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. Acceptance of Proposal. The proposal of _____ (the "Purchaser"), to purchase the Bonds in accordance with the terms established therefor and at the rates of interest hereinafter set forth, and to pay therefor the sum of \$_____, plus interest accrued to settlement, is hereby accepted and the Bonds are hereby awarded to the Purchaser. The Administrator is directed to retain the deposit of the Purchaser and to forthwith return to the unsuccessful bidders their good faith checks or drafts.

2. Bond Terms.

(a) Title; Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be dated August 1, 2013, as the date of original issue and shall be issued forthwith on or after such date in fully registered form. The Bonds shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations"). The Bonds shall mature on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2016		2025	
2017		2026	
2018		2027	

2019
2020
2021
2022
2023
2024

2028
2029
2030
2031
2032
2033

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond

shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(x) In the case of a partial prepayment of a Bond, the Holder may, in lieu of surrendering the Bonds for a Bond of a lesser denomination as provided in paragraph 5, make a notation of the reduction in principal amount on the panel provided on the Bond stating the amount so redeemed.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Bonds shall provide funds to finance the Project. Pursuant to the Plan, tax increments derived from the Tax Increment District (the "Tax Increments") established pursuant to the Plan, have been pledged to the payment of the Bonds and interest thereon. The estimated collection of Tax Increments

exceeds twenty percent of the cost of the Project. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. Proceeds of the Bonds shall be expended on costs or uses permitted by Minnesota Statutes, Sections 469.174 through 469.179, including particularly Section 469.176, Subdivision 4, and shall not be expended on any costs or devoted to any other uses.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2014, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2016		2025	
2017		2026	
2018		2027	
2019		2028	
2020		2029	
2021		2030	
2022		2031	
2023		2032	
2024		2033	

5. Redemption. Bonds maturing on February 1, 2021, and thereafter shall be subject to redemption and prepayment at the option of the City on February 1, 2020 and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date and interest thereon shall cease to accrue from and after the redemption date. Notice of redemption shall be given by registered or certified mail at least thirty days prior to the date fixed for redemption to the paying agent and to each affected registered holder of the Bonds at the address shown on the registration books.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12 of this resolution.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
NICOLLET COUNTY
CITY OF SAINT PETER

R-_____

\$_____

GENERAL OBLIGATION TAX INCREMENT BOND, SERIES 2013B

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	February 1, _____	August 1, 2013	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of Saint Peter, Nicollet County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, unless called for earlier redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2014, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month of such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Redemption. All Bonds of this issue (the "Bonds") maturing on February 1, 2021 and thereafter are subject to redemption and prepayment at the option of the Issuer on February 1, 2020, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Notice of redemption shall be given by registered or certified mail at least thirty days prior to the date fixed for redemption to the paying agent and to each affected registered holder of the Bonds at the address shown on the registration books.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The

Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$890,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on July 22, 2013 (the "Resolution"), for the purpose of providing funds to finance certain capital and administration costs consisting of public improvements within Municipal Development District No. 1 of the Issuer. This Bond is payable out of the General Obligation Tax Increment Bonds, Series 2013B Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Saint Peter, Nicollet County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration: _____ Registrable by: NORTHLAND TRUST SERVICES, INC.

Payable at: NORTHLAND TRUST SERVICES, INC.

BOND REGISTRAR'S CERTIFICATE OF AUTHENTICATION
This Bond is one of the Bonds described in the Resolution mentioned within.

CITY OF SAINT PETER
NICOLLET COUNTY, MINNESOTA

NORTHLAND TRUST SERVICES, INC.
Minneapolis, Minnesota
Bond Registrar

/s/ Facsimile _____
Mayor

/s/ Facsimile _____
Administrator

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

- TEN COM - as tenants in common
- TEN ENT - as tenants by the entireties
- JT TEN - as joint tenants with right of survivorship and not as tenants in common
- UTMA - _____ as custodian for _____
(Cust) (Minor)
under the _____ Uniform Transfers to Minors Act
(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or the Holder's attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Administrator is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month of such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Administrator to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Tax Increment Bonds, Series 2013B Fund" (the "Fund") to be administered and maintained by the Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bonds and any other general obligation tax increment bonds hereafter made payable from the Fund and issued for the Project, including any modifications or additions thereto, and the interest thereon have been fully paid. There shall be maintained in the Fund the following separate accounts to be designated the "Construction Account" and "Debt Service Account", respectively.

(a) Construction Account. To the Construction Account there shall be credited the proceeds of the sale of the Bonds, less accrued interest received thereon, less any amount paid for the Bonds in excess of the minimum bid. From the Construction Account there shall be paid all costs and expenses of the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65. Moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the collection of the taxes herein levied or the receipt of Tax Increments.

(b) Debt Service Account. There are hereby irrevocably appropriated and pledged to, and there shall be credited to, the Debt Service Account: (i) Tax Increments, in an amount sufficient, together with other sums herein pledged, to pay the annual principal and interest payments on the Bonds; (ii) accrued interest received upon delivery of the Bonds; (iii) any amount paid for the Bonds in excess of the minimum bid; (iv) any collections of all taxes herein or hereafter levied for the payment of the Bonds and interest thereon; (v) all funds remaining in the Construction Account after completion of the Project and payment of the costs thereof; (vi) all investment earnings on funds held in the Debt Service Account; and (vii) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest and any premiums for redemption of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said account as provided by law.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then-applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Original Net Tax Capacity; Tax Increments; Use of Tax Increments. The County Auditor of Nicollet County has certified the original net tax capacity of property in the Tax Increment District. The County Auditor shall determine in each year if the then current net tax capacity of property in the Tax Increment District exceeds the original net tax capacity, and shall calculate, in the manner provided in Minnesota Statutes, Section 469.177, Subdivision 3, the captured net tax capacity (as defined therein) attributable to the Tax Increment District. The City hereby determines to retain 100% of the captured tax capacity for purposes of tax increment financing. The County Auditor shall, in each such year, compute the local tax rate to be extended against the captured net tax capacity in the manner provided in Minnesota Statutes, Section 469.177, Subdivision 3, and the tax generated thereby shall constitute the Tax Increments for the year in which it is received. The County Auditor will remit to the City the Tax Increments so received. The City hereby appropriates the Tax Increments to the Debt Service Account, which appropriation shall continue until all of the Bonds and any additional bonds payable from the Debt Service Account, are paid or discharged.

17. Reservation of Rights. Notwithstanding any provisions herein to the contrary, the City reserves the right to terminate, reduce, or apply to other lawful purposes the Tax Increments herein pledged to the payment of the Bonds and interest thereon to the extent and in the manner permitted by law.

18. Tax Levy; Coverage Test. To provide moneys for payment of the principal and interest on the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Years of Tax Levy</u>	<u>Years of Tax Collection</u>	<u>Amount</u>
2014-2031	2015-2032	See Attached Levy

The tax levies are such that if collected in full they, together with estimated collections of Tax Increments and other revenues herein pledged for the payment of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

19. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

20. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

- (a) Not later than 60 days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or Program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Project"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Project; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Project, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Bonds.

24. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

25. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to enter into any assessment agreements with respect to the Tax Increment District or enter into any tax increment shortfall agreements with respect to the Tax Increment District or to use the proceeds of the Bonds or to use the Project, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

26. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (1) requirements relating to temporary periods for investments, (2) limitations on amounts invested at a yield greater than the yield on the Bonds, and (3) the rebate of excess investment earnings to the United States, if the Bonds (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceed the small-issuer exception amount of \$5,000,000. For purposes of qualifying for the exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that:

- (a) the Bonds are issued by a governmental unit with general taxing powers;
- (b) no Bond is a private activity bond;
- (c) ninety-five percent or more of the net proceeds of the Bonds are to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City); and
- (d) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities thereof, and all entities treated as one issuer with the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

27. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2013 will not exceed \$10,000,000; and
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2013 have been designated for purposes of Section 265(b)(3) of the Code.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

28. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

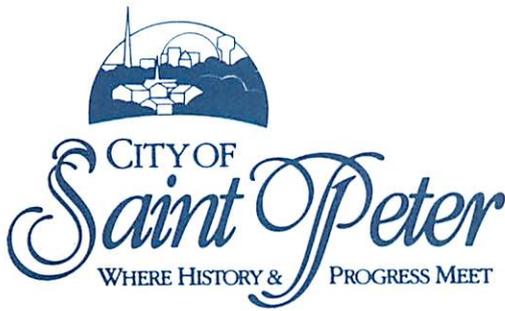
29. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of July, 2013.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 07/19/13

FROM: Lewis Giesking
Director of Public Works

RE: Compost Site Lease

ACTION/RECOMMENDATION

Authorize execution of land lease agreement with Unimin Corporation for a 10-acre site to be used for compost processing.

BACKGROUND

The City is under a directive from the Minnesota Pollution Control Agency (MPCA) to remove the composting facility from the existing location in the floodplain to a new site. Composting facilities are no longer allowed to be sited in areas subject to flooding. The City had a deadline to establish a new site by June 1, 2013; however, considering the time it has taken to work through the details for approval for a new site on property owned by Unimin Corporation, the MPCA has extended the deadline to September 30, 2013.

The steps City staff is working through to obtain an approved operational site are as follows:

- Preliminary land lease agreement with Unimin Corporation - Completed
- Obtain conditional use approval for a compost operation in Le Sueur County. (Recommended by the Le Sueur County Planning and Zoning Commission and approved by the Le Sueur County Commissioners on July 25, 2013) - Completed
- Obtain a permit from Le Sueur County for operating a compost facility in Le Sueur County - Completed
- Execute a land lease agreement with Unimin Corporation – Planned for the Council meeting on Monday evening.
- Obtain a Minnesota Pollution Control Agency permit for the operation of a compost facility - Begin process when the land lease agreement is approved.
- Reform grading at the site to create the Stormwater Treatment Basins and establish stormwater drainage on the site to the basins - Will negotiate this work with Southern Minnesota Construction (SMC) to complete the grading as per the lease agreement.
- Purchase and install a six-foot chain-link fence surrounding a controlled access to the complete site - Obtaining quotes from contractors to do this work.
- Begin operation of the site by moving yard waste materials from the existing site to the new site - Work planned for the month of September.

The action suggested for the July 22, 2013 regular Council meeting is to obtain City Council approval to execute a land lease agreement with Unimin Corporation for a 10-acre site located on County Road #460, southeast of the City of Kasota.

The City Council reviewed a draft of the land lease at a workshop on May 6, 2013. The land lease agreement includes the following provisions and stipulations:

- The area was part of a mining operation;
- Three-year lease with automatic renewals;
- Termination by either party by giving 180 days notice;
- Use of the site is limited to storing brush, tree trimmings, woodchips, grinding of wood materials, processing yard waste composting, and storing compost materials;
- Rent will be payable on an annual basis. \$500 due and payable upon execution of the lease and \$500 due and payable on November 1st of each year of the lease;
- All site work will be done by the current tenant (SMC);
- City will be required to carry insurance on the site;
- Improvements would become the property of Unimin Corporation with the exception of the perimeter fencing which would remain City property;
- The City would be required to obtain all necessary permits to operate on the site.

The original cost estimate to develop the site was \$120,000 including installation of the six-foot fence and providing the needed grading for stormwater control and treatment on the site as required in the MPCA permit.

Unimin has been very cooperative in this effort and supports the commitment to the environment that is the basis for this lease.

FISCAL IMPACT:

The rent and cost of development of the site will be funded from the Environmental Services Utility Fund.

ALTERNATIVES/VARIATIONS:

Do not act: Staff will seek City Council direction.

Negative Votes: Staff will seek City Council direction.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

LGG/vwt

LAND LEASE

THIS LAND LEASE ("Lease") is made this ____ day of _____, 2013, by and between UNIMIN CORPORATION, a corporation duly organized and existing under and by virtue under the laws of the State of Delaware and its successors and assigns, ("Unimin") and CITY OF SAINT PETER, a municipal corporation under the laws of Minnesota,, with its principal place of business at 405 West Saint Julien Street, Saint Peter, MN 56082 ("Tenant").

RECITALS

A. Unimin is the owner of the real property and improvements located in LeSueur County, Minnesota and more particularly described on Exhibit A attached hereto and depicted on Exhibit B consisting of XX acres more or less (collectively the "Property").

B. Unimin desires to Lease to Tenant, and Tenant desires to Lease from Unimin, the surface rights to the Property according to the terms of this Lease.

C. The Property is subject to that certain Lease Agreement dated January 29, 2003, entered into by and between Lundin Family, LLC, a Minnesota limited liability company, as Lessor ("Lundin") and OMG Midwest, Inc., a Delaware corporation, a successor by way of merger to Southern Minnesota Construction Company, Inc., and further conducting business in the name of Southern Minnesota Construction Company, Inc., as Lessee ("SMC"), and that First Amendment to Lease Agreement between Lundin and SMC dated January 29, 2003 (the Lease Agreement and First Amendment to Lease Agreement are collectively referred to as the "Lundin Lease")

D. The Property was purchased by Unimin on November 23, 2010, from Lundin, subject to the Lundin Lease, as more fully set forth in that Lundin Royalty Rights Agreement dated November 23, 2010, entered into by and between Unimin, Lundin and SMC (the "Royalty Rights Agreement"), and the License and Operating Agreement dated November 23, 2010, entered into by and between Unimin and SMC (the "License and Operating Agreement"). The Lundin Lease, Royalty Rights Agreement, and the License and Operating Agreement are collectively referred to as the "SMC Agreements".

E. This Lease shall be subject to all the terms and rights granted to SMC pursuant to the SMC Agreements.

F. This Lease shall only be binding upon Unimin if consented to by SMC.

FOR VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged and the Recitals of mutual covenants contained in this Lease, the parties, intending to be legally bound, hereby agree as follows:

1. Term of Lease. Subject to Early Termination as hereinafter provided, the initial term of this Lease shall be for a period beginning on the 1st day of _____, 2013 and ending on the 31st day of December, 2015. (the "Initial Term"). This Lease shall automatically renew for successive three (3) year terms (each a "Renewal Term") unless terminated by Unimin or Tenant in writing at least One Hundred Eighty (180) days prior to the beginning of a Renewal Term. The Initial Term and any Renewal Term are collectively referred to as the "Term". Tenant shall surrender possession of the Property upon termination of this Lease. Any possession by Tenant after termination creates a tenancy at sufferance and will not operate to renew or extend this Lease.

A. Early Termination by Unimin. Notwithstanding the foregoing, if Unimin or SMC determine in good faith that Tenant's use of the Property conflicts with Unimin's or SMC's actual or proposed mining, processing or other activities related to the Property, Unimin may terminate this Lease upon at least One Hundred Eighty (180) days prior notice to Tenant (the "Early Termination Notice"). Subject to Section 1.B below, this Lease shall terminate on the date specified in the Early Termination Notice (the "Early Termination Date"). Rent shall be prorated on a daily basis as of the Early Termination Date.

B. Relocation. Following the Termination Notice, Unimin shall use reasonable efforts to locate other land owned by Unimin that would be suitable for the Permitted Use, as hereinafter defined (the "Other Land"). If Unimin is able to locate Other Land that Tenant wishes to occupy, Unimin agrees to reimburse Tenant for reasonable costs related to transporting the Permitted Use product located at the Property to the Other Land (the "Transportation Costs"), in an amount not to exceed the lesser of (i) Seventy Percent (70%) of the Transportation Costs; or (ii) Five Thousand and No/100 Dollars (\$5,000.00).

If Tenant relocates to Other Land, then this Lease shall remain in full force and effect, except that the Other Land shall be substituted for the Property.

2. Use of Property. Tenant shall, during the Term of this Lease, and subject to all terms and conditions hereinafter set forth, occupy and use the Property solely for the purpose of storing brush, tree trimmings, woodchips, grinding of wood materials, developing windrows of yard and garden waste for composting, and storing compost materials (the "Permitted Use"). Tenant shall not permit any other occupants upon the Property, and agrees not to create or permit a nuisance on the Property. Except as specifically described in this Lease, Tenant shall not alter the Property and shall not place any fixtures or improvements thereon without the prior written consent of Unimin. Tenant accepts the Property in its present condition, "as is," the Property being currently suitable for Tenant's Permitted Use. Unimin shall not be required to make any improvements to the Property.

3. **Rent.** Tenant shall pay to Unimin as rent for the use and possession of the Property, the sum of Five Hundred and No/100 Dollars (\$500.00) per year calendar payable as follows, to-wit: Five Hundred and No/100 Dollars (\$500.00) upon execution of this Lease, and Five Hundred and No/100 Dollars (\$500.00) on or before each November 1 thereafter during the Initial Term and any Renewal Term ("Rent").

4. **Waste or Nuisance.** Tenant shall not (i) commit or permit the commission by others of any waste on the Property, (ii) maintain, commit or permit the maintenance or commission of any nuisance on the Property, or (iii) use or permit the use of the Property for any unlawful purposes.

5. **Alterations and Liens.** Except as to property site preparation limited to installation of fencing and leveling of the Property, Tenant shall not make or permit any other person to make any alterations to the Property or any other improvement thereon without the prior written consent of Unimin. It is understood and agreed between the parties that any improvements of any kind and nature that may be done to or upon the Property during the Term by Tenant shall inure to the Property and become the property of Unimin unless permission to remove the improvement shall be obtained in writing from Unimin. Tenant shall keep the Property free and clear from any and all liens, claims and demands for work performed, materials furnished or operations conducted thereon at the instance and request of the Tenant.

A. Tenant acknowledges that the Property is a permitted mine in the name of SMC pursuant to government authority, and that only authorized companies may perform Property site work. Tenant hereby agrees to contract with SMC, or such other contractor consented to by SMC for all Property site preparation work, and any subsequent Property site work during the Term of this Lease.

6. **Entry by Unimin.** Tenant shall permit Unimin or Unimin's agents, representatives, or employees, and Unimin hereby expressly retains the right, to enter the Property at any time for the purpose of inspecting the Property or for any other purpose incidental to the ownership or management of the Property.

7. **Hold Harmless.** Tenant shall indemnify and hold Unimin and its officers, directors, shareholders, representatives and agents, and the property of Unimin, including the Property, free and harmless from any and all claims, suits, causes of action, liabilities, loss, damage or expenses resulting from Tenant's occupation and use of the Property including any claim, liability, loss or damage arising by reason of the injury to or death of any person or persons or by reason of damage to any property caused by the condition of the Property, the condition of any improvements or personal property in or on the Property, or the acts and omissions of Tenant or any person in or on the Property with the express or implied consent of Tenant. Duties of Tenant under this Section 7 shall extend to any claim, liability or loss or damage arising by reason of the injury to or death of (i) Tenant, (ii) any agent, officer or employee of Tenant, and (iii) any independent contractor hired by Tenant to perform work or render services on the Property.

8. Subleasing and Assigning. Tenant shall not encumber, assign, sublease or otherwise transfer this Lease, any right or interest in this Lease or any right or interest in the Property without the express written consent of Unimin.

9. Insolvency of Tenant. Should Tenant become insolvent as herein defined, Unimin may, by giving written notice to the Tenant or to the person appointed to manage the affairs of Tenant at the address for such person appearing in the official records of the Court which appointed him, terminate this Lease and forfeit Tenant's interest in the Property and any crop or crops growing on the Property. For purposes of this Section 9, Tenant shall be conclusively presumed to have become insolvent if he (i) be adjudged a bankrupt, (ii) has a receiver appointed to take possession of all or substantially all of his property because of insolvency, (iii) makes a general assignment for the benefit of creditors, or (iv) allows any judgment against him to remain unsatisfied or unbonded for a period of thirty (30) days or a longer period.

10. Insurance. Tenant agrees during the term of this Lease to maintain liability insurance in a minimum amount of One Million (\$1,000,000.00) Dollars per occurrence. Tenant hereby agrees to provide Unimin with a certificate of such coverage reflecting Unimin as an additional insured.

11. Remedies on Default.

A. Default by Tenant. If Tenant defaults under this Lease, Unimin shall provide written notice to Tenant specifying the nature of the claimed default. If Tenant fails to cure such default within thirty (30) days of the date of such notice is received by Tenant, this Lease will terminate at Unimin's election. On termination of this Lease, all rights of Tenant to the Property shall terminate.

B. Default by Unimin. If Unimin defaults under this Lease, Tenant shall provide written notice to Unimin specifying the nature of the claimed default. If Unimin fails to cure such default within thirty (30) days of the date such notice is received by Unimin, Tenant may seek specific performance of this Lease.

12. Notices. Any notice required or permitted to be given by any party upon the other is given in accordance with this Lease by delivering it: (i) personally to an officer of Unimin or Tenant; (ii) if mailed by United States registered or certified mail, return receipt requested, postage prepaid; (iii) if transmitted by electronic mail, followed by mailed notice as above required; or (iv) if deposited cost paid with a nationally recognized, reputable overnight courier, properly addressed as follows:

To Unimin:	Unimin Corporation	AND	Unimin Corporation
	Attn: Jeff Jurewicz		Attn: Richard M. Solazzo
	35496 468 th St.		Senior Vice President
	Kasota, MN 56050		258 Elm Street
	Facsimile: (507) 931-7392		New Canaan, CT 06840

To Tenant: City of Saint Peter
Attn: Lewis Giesking
405 West Saint Julien Street
Saint Peter, MN 56082

Notices shall be deemed effective on the earlier of the date of receipt or the date of deposit as aforesaid; provided, however, that if notice is given by deposit, that the time for response to any notice by the other party shall commence to run two (2) business days after any such deposit. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified.

13. Security Interest. As security for the payment of Rent and the faithful performance and strict fulfillment of all the covenants of Tenant in this Lease contained, Tenant does hereby grant a security interest to Unimin, in and to all Permitted Use materials, and Property Site improvements, together with proceeds, products and replacement for all the foregoing; and all accounts, including accounts receivable, and other rights to payment of Tenant of every type and description, whether now existing or hereafter arising. Upon any default on the part of Tenant in paying Rent or in performing any of the covenants of this Lease, and at any time thereafter, Unimin shall have, in addition to the rights and remedies granted hereby, all rights and remedies of a secured party under the Uniform Commercial Code or other applicable law, and Unimin may require Tenant to assemble said property and make it available to Unimin at a place to be designated by Unimin that is reasonably convenient to both parties. Expenses of retaking, holding, preparing for sale, selling and the like, shall include the reasonable attorneys' fees and legal expenses of Unimin. Tenant agrees to execute such financial statements as may be required with the terms hereof.

14. Firearms. Tenant and, if applicable, Tenant's employees, agents and contractors will not be permitted to hunt or carry firearms on the Property. Tenant agrees not to cut any fences on the Property and to keep the gates on the Property (if any) closed and locked.

15. General Terms.

A. Severability. Each provision, section, sentence, clause, phrase, and word of this Lease is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Lease, provided that: (i) each party receives the substantial benefit of its bargain with respect to the transaction contemplated hereby; and (ii) the ineffectiveness of such provision would not result in such a material change as to cause completion of the transactions contemplated hereby to be unreasonable.

B. Entire Lease. This Lease with all attached exhibits and addenda or amendments signed by the parties constitutes the entire Lease between Tenant and Unimin and supersedes all

other written or oral Leases between them. The parties can modify this Lease only by a writing signed by Tenant and Unimin. There are no verbal Leases that change this Lease and no waiver of any of its terms will be effective unless in writing executed by the parties.

C. Governing Law; Jurisdiction. This Lease shall be governed and construed in accordance with the laws of the State of Minnesota without regard to its conflict of laws principles. Each party submits to the jurisdiction of the federal and state courts located in the State of Minnesota in any action or proceeding arising out of or related to this Lease.

D. Multiple Originals, Counterparts, Signatures. Tenant and Unimin will each sign two originals of this Lease. This Lease may be executed in counterparts, each of which shall be deemed an original, and which together shall constitute a single, integrated contract. A facsimile and/or electronic signature to this Agreement shall be enforceable to the same extent as an original.

E. Successors and Assigns. This Lease shall run with the Property and shall be binding upon and inure to the benefit of the heirs, personal representatives, successors and permitted assigns of the respective parties.

F. Captions. The paragraph headings or captions appearing in this Lease are for convenience only, are not a part of this Lease and are not to be considered in interpreting this Lease.

G. Remedies. Except where expressly limited herein, no right or remedy herein conferred on or reserved to Unimin or Tenant are intended to be exclusive of any other right or remedy herein or by law provided but each shall be cumulative in and in addition to.

H. Fencing. Upon termination of this Lease, Tenant may, at Tenant's expense, remove all fencing erected by Tenant at the Property.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

TENANT:

CITY OF SAINT PETER

UNIMIN:

UNIMIN CORPORATION

By: _____

Its: _____

By: _____

Its: _____

Richard M. Solazzo

Senior Vice President

CONSENT OF OMG MIDWEST, INC.

OMG Midwest, Inc. hereby acknowledges that it is a party to the Lease Agreement, Royalty Rights Agreement, and the License and Operating Agreement, and notwithstanding the foregoing, consents to the terms of this Lease.

OMG MIDWEST, INC.

By: _____

Its: _____

EXHIBIT A

Legal Description

Tract E, Registered Land Survey No. 1, LeSueur County, Minnesota.

.....

.....

.....

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2013 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AUTHORIZING EXECUTION OF LAND LEASE FOR NEW COMPOST
PROCESSING SITE**

WHEREAS, the Minnesota Pollution Control Agency (MPCA) is requiring relocation of the City's compost processing site from the current floodplain location to a new site by September 30, 2013; and

WHEREAS, the City has identified a 10-acre site on Le Sueur County Road #460, just southeast of the City of Kasota, that is suitable for a compost processing site; and

WHEREAS, the owner of the proposed site, Unimin Corporation, has agreed to lease the 10-acre site to the City for compost processing; and

WHEREAS, the proposed site can be developed to meet MPCA and Le Sueur County Environmental Services Agency requirements; and

WHEREAS, this site will be graded to control stormwater runoff to a stormwater treatment basin to be constructed on the site; and

WHEREAS, a six-foot (6') chain link fence will be constructed around the perimeter of the site with a gate to control access to the site; and

WHEREAS, the site will only be accessed by government employees for yard waste and tree trimmings/brush delivery, compost processing and removal; and

WHEREAS, the City of Kasota and the Kasota Township Board have been contacted about the development of the site in their areas; and

WHEREAS, the Le Sueur County Planning and Zoning Commission recommended issuance of a conditional use permit for a composting operation at the proposed site; and

WHEREAS, the Le Sueur County Board of Commissioners granted a conditional use permit for the composting operation; and

WHEREAS, the Le Sueur County Environmental Services Agency has granted a permit for a composting operation on the proposed site; and

WHEREAS, the City will continue to operate a drop-off site for Saint Peter residents to drop off yard waste, tree trimmings and brush at the current location on North Swift Street; and

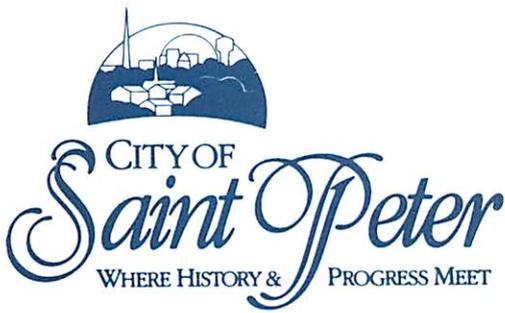
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the City Council hereby authorizes the Mayor and City Administrator to execute a land lease agreement with UNIMIN Corporation for lease of their property to be used as a compost processing site by the City of Saint Peter.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of July 2013.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 07/19/13

FROM: Lewis Giesking
Director of Public Works

RE: Washington Avenue Link Project Advance Federal Funding Agreement

ACTION/RECOMMENDATION

Authorize execution of an agency agreement between the City and the Minnesota Department of Transportation (MnDOT) for MnDOT to act as the City's agent in acceptance of federal aid related to the Washington Avenue Link Project.

BACKGROUND

The City has been awarded federal funding for a portion of the cost of the Washington Avenue Link Project in the amount of \$1,405,000. The remainder of the \$5,000,000 project cost will be funded using Municipal State Aid Funds, and Utility Funds for utilities that are being replaced and/or upgraded. The State has determined that MnDOT is the agency within the State to administer Federal aid in relation to street projects. MnDOT has a standard agreement for the City to authorize MnDOT to act as the City's agent for accepting this Federal Aid money.

Staff recommends approval of the fiscal agent agreement.

FISCAL IMPACT:

There is no additional project cost for MnDOT to act as the City's agent.

ALTERNATIVES/VARIATIONS:

Do not act: Staff will seek City Council direction.

Negative vote: Staff will seek City Council direction.

Modification of the resolution: This is always an option of the City Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

LGG/vwt



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

1960 Premier Drive • Mankato, MN 56001-5900
Phone (507) 625-4171 • Fax (507) 625-4177
www.bolton-menk.com

MEMORANDUM

Date: July 17, 2013

To: Lew Giesking, Director of Public Works

From: Jeffrey A. Domras, P.E. *AD*

Subject: Washington Avenue Link Advance Federal Funding Agreement
165-126-005, 165-126-006, STPM 5213(117)

Attached are four copies of an agency agreement between the City of Saint Peter and MnDOT which allows for MnDOT to act as the City's agent in accepting federal aid in connection with the Washington Avenue Link project. The City has a total of \$1,405,000 of federal funding for the project of which \$829,000 is available in fiscal year 2013 and the remaining \$576,000 available in fiscal year 2015.

The agreement is for Advance Construction because we plan to begin construction prior to the year the money is designated in the State Transportation Improvement Program (STIP). The Federal funds designated for the project will become available in their respective fiscal years or sooner if funds are available.

The City Council must pass a resolution approving the agreement and then sign all four copies and send to Lynnette Roshell at MnDOT for signature. A fully executed copy will be returned to the City for your records.

Please let me know if you have any questions.



STATE OF MINNESOTA AGENCY AGREEMENT
BETWEEN
DEPARTMENT OF TRANSPORTATION
AND
CITY OF SAINT PETER

FOR FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION
FOR
S.P. 165-126-005 and 165-126-006; M.P. STPM 5213(117))

This agreement is entered into by and between City of Saint Peter ("City") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT"),

Agency Agreement No. 99923 which has been executed between the City and MnDOT, appoints MnDOT as the City's agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the City; and

Pursuant to Minnesota Statutes Section 161.36, the City desires MnDOT to act as the City's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds; and

The City is proposing a federal aid project to reconstruct Washington Avenue hereinafter referred to as the "Project"; and

The Project has been determined to be eligible for the expenditure of federal aid funds and is programmed in the approved federally approved STIP for the fiscal years 2013 and 2015; and the project is identified in MnDOT records as State Project 165-126-005 and 165-126-006, and in Federal Highway Administration ("FHWA") records as Minnesota Project STPM 5213(117)); and

The City desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and

It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year, if sufficient funding and obligation authority are available; and

The City desires to temporarily provide City State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal year designated in the STIP; and

MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

- III. **AUTHORIZED REPRESENTATIVES.** Each authorized representative will have responsibility to administer this agreement and to ensure that all payments due to the other party are paid pursuant to the terms of this agreement.
- A. The City authorized representative is Tim Loose, Bolton & Menk, 1960 Premier Drive, Mankato, MN 56001, phone 507-625-4171 or his successor.
- B. MnDOT's authorized representative is Lynnette Roshell, Minnesota Department of Transportation, State Aid for Local Transportation, 395 John Ireland Boulevard, Mail Stop 500, St Paul, MN 55155, phone 651-366-3822, or her successor.
- IV. **TORT LIABILITY.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- V. **ASSIGNMENT.** Neither party will assign or transfer any rights or obligations under this agreement without prior written approval of the other party.
- VI. **AMENDMENTS.** Any amendments/supplements to this Agreement must be in writing and be executed by the same parties who executed the original agreement, or their successors in office.
- VII. **TERM OF AGREEMENT.** This agreement will be effective upon execution by the City and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily fulfilled, whichever occurs first.
- VIII. **TERMINATION.** This agreement may be terminated by the City or MnDOT at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the City as set forth in this Agreement. In the event of such a termination the City will be entitled to reimbursement for MnDOT-approved federally eligible expenses incurred for work satisfactorily performed on the Project to the date of termination subject to the terms of this agreement.

Remainder of this page left intentionally blank

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

CITY

City certifies that the appropriate person(s) have executed the contract on its behalf as required by applicable resolutions, ordinances, or charter provisions

By: _____

Date: _____

Title: _____

By: _____

Date: _____

Title: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: Director
State Aid for Local Transportation

Date: _____

COMMISSIONER OF ADMINISTRATION

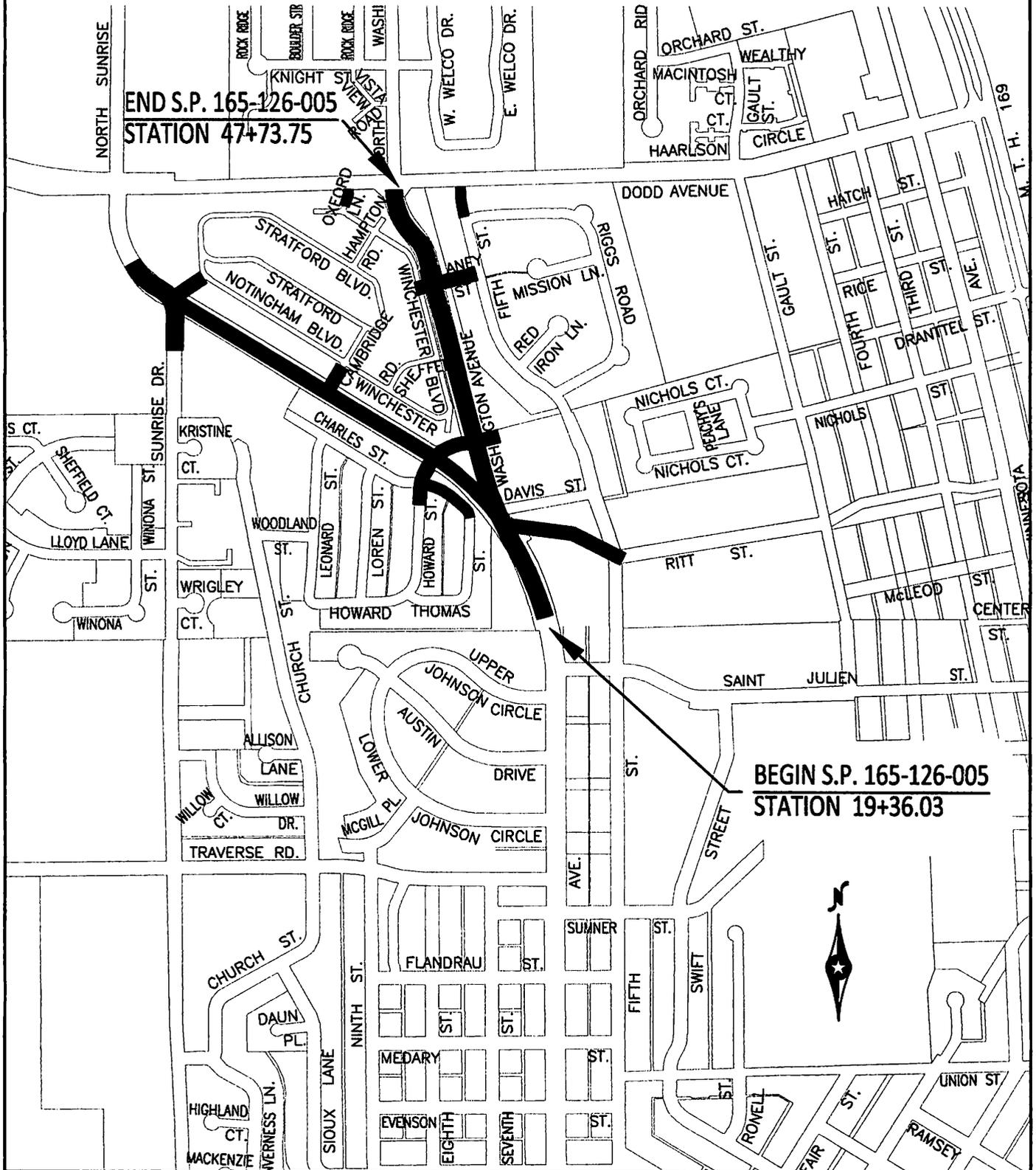
By: _____

Date: _____

CITY OF SAINT PETER

NORTH WASHINGTON AVENUE REALIGNMENT (LINK)

S.P. 165-126-005



CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2013 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**ADOPTION OF A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGENCY
AGREEMENT BETWEEN THE CITY OF SAINT PETER AND THE MINNESOTA
DEPARTMENT OF TRANSPORTATION (MNDOT) FOR MNDOT TO ACT AS THE CITY'S
AGENT IN ACCEPTING FEDERAL AID IN RELATION TO THE WASHINGTON AVENUE
LINK PROJECT**

WHEREAS, the City has received federal grant funds to be used to fund a portion of the Washington Avenue Link Project cost; and

WHEREAS, the environmental assessment study for the project has been approved by the Federal Highway Administration; and

WHEREAS, the City has held open houses and neighborhood meetings to receive citizen input into the design of the Washington Avenue Link Project; and

WHEREAS, the project plans have been completed and have been submitted to the Federal Highway Administration for final approval; and

WHEREAS, the Minnesota Department of Transportation is the fiscal agent to administer the federal funds for the project; and

WHEREAS, a written agreement is proposed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

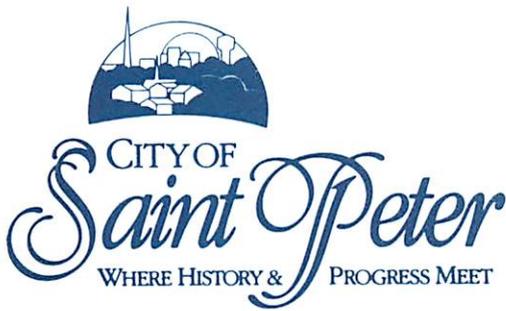
1. The City Council hereby agrees that pursuant to Minnesota Statute Section 161.36, the Commissioner of Transportation be appointed as agent of the City of Saint Peter to accept as its agent, federal-aid funds which may be made available for eligible transportation related projects.
2. The Mayor and the City Administrator are hereby authorized and directed for and on behalf of the City to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement Number 04289", a copy of which said agreement was before the City Council and which shall be maintained in the files of the City Administrator's Office.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of July, 2013.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 07/19/13

FROM: Lewis Giesking
Director of Public Works

RE: Washington Avenue Link Project Part 1 Plan Approval

ACTION/RECOMMENDATION

Approve the plans and specifications for Part 1 of the Washington Avenue Link Project (Sumner Street to 300 feet north of St. Julien Street).

BACKGROUND

During the process of project review with the Technical Advisory Committee, while doing the environmental assessment study, it was determined to expand the scope of the Washington Avenue Link Project to add sidewalk and reconstruct Washington Avenue from Sumner Street to Dodd Avenue. This portion of the project completes a pedestrian connection from North Washington Avenue to Traverse Road and provides not only across town roadway for vehicular traffic, but a cross-town connection for pedestrian traffic. In addition, it completes the sidewalk interconnection between all of the schools in the school district within the City.

The Federal Highway Administration (FHWA) agreed with this proposed project scope; therefore, all of the neighborhood meetings and public meetings reviewed the project based on this total concept. The environmental assessment study was completed and approved by FHWA and the final project design was completed using the same scope of project. Project plans were submitted to FHWA for final review and approved in early May.

In June, the FHWA advised the City's engineers that the portion of the project from Sumner Street to 300 feet north of St. Julien Street should be separated out from the remainder of the project. FHWA wanted to be clear as to what portion of the project was receiving federal funding and wanted that portion of the project bid separately. To meet this requirement, the project is separated into two plan sets.

As the Washington Avenue improvements from Sumner Street to 300 feet north of St. Julien Street are funded by Municipal State Aid funds only, the project can proceed to bid and construction. It is proposed to allow a contractor to submit a bid now and construct the portion of Washington Avenue from Sumner to north of St. Julien either this fall or next spring. Our hope is that these options related to construction timeline may provide for more competitive bidding for this portion of the project.

The project cost is estimated to be \$780,000

FISCAL IMPACT:

This project will be funded with Municipal State Aid Funds.

ALTERNATIVES/VARIATIONS:

Do not act: Staff will seek City Council direction.

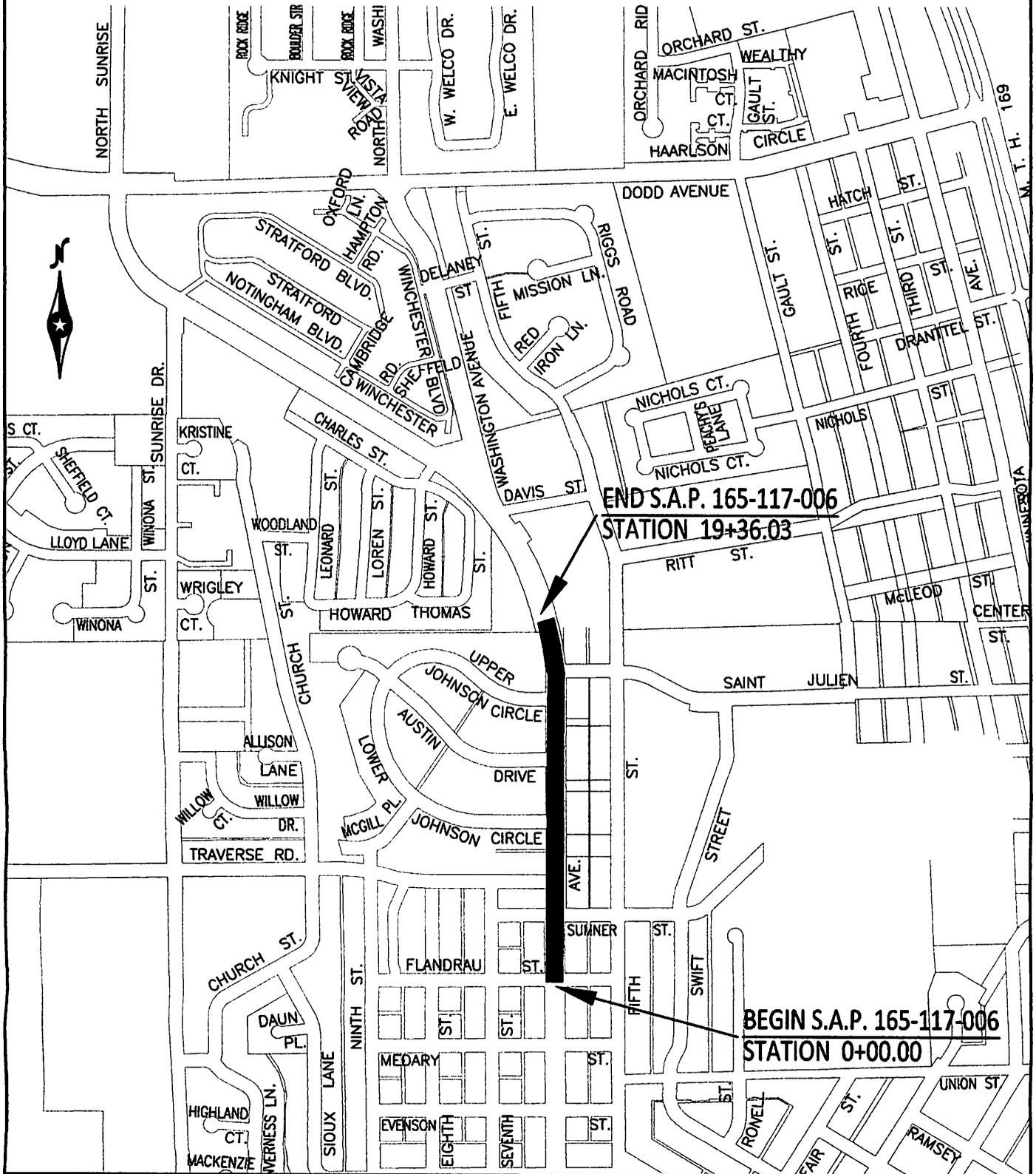
Negative Votes: Staff will seek City Council direction.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

LGG/vwt

CITY OF SAINT PETER
NORTH WASHINGTON AVENUE ROADWAY IMPROVEMENTS
S.A.P. 165-117-006



CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2013 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION APPROVING DESIGN OF PART ONE OF THE WASHINGTON AVENUE LINK
PROJECT (SUMNER STREET TO THREE HUNDRED FEET [300'] NORTH OF WEST ST.
JULIEN STREET)**

WHEREAS, the City has been working on a project to reconstruct North Washington Avenue from Sumner Street to Dodd Avenue; and

WHEREAS, the north portion of the project (Part 2) is funded with a combination of Federal funds, Municipal State Aid funds and utility funds and the south portion of the project (Part 1) is funded by Municipal State Aid funds; and

WHEREAS, the Federal Highway Administration (FHA) has advised the City the north and south portions of the project must be bid separately to clearly identify which portion of the project will receive federal funding; and

WHEREAS, Part 1 of the Washington Avenue Link Project from Sumner Street to 300 feet north of St. Julien Street has been assembled as a separate set of plans and specifications; and

WHEREAS, the Federal Highway Administration is continuing their plan review of the north end of the project; and

WHEREAS, Part 1 can be approved for construction and the date for receipt of bids can be set.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The City Council hereby approves the plans and specifications for reconstruction of Part 1 of the Washington Avenue Link Project.
2. Bids for the project shall be received by the City Administrator's Office on Tuesday, August 20, 2013 at 10:00 AM.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 22nd day of July, 2013.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator