

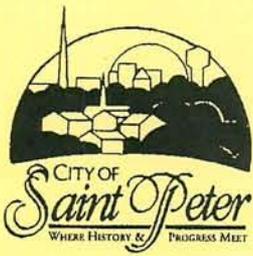
**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, January 13, 2014
Community Center Governors' Room - 7:00 p.m.

- I. **CALL TO ORDER**
- II. **OATH OF OFFICE**
- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF MINUTES**
- V. **VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- VI. **APPROVAL OF CONSENT AGENDA ITEMS**
- VII. **UNFINISHED BUSINESS**

None scheduled
- VIII. **NEW BUSINESS**
 - A. Revolving Loan Request: JAEL Properties, LLC
 - B. Electric Generation Sets Maintenance Agreement
 - C. Sidewalk/Trails "No Winter Maintenance" Designation
 - D. Polar Bear Plunge Request
 - E. Council Out of State Travel Request
 - F. Purchasing Agent and Purchase Request
 - G. Taxi Cab License Application
- IX. **REPORTS**
 - A. **MAYOR**
 - B. **CITY ADMINISTRATOR**
 - 1. City/County Meeting Discussion
 - 2. Fire Truck Donation
 - 3. City Office Closure – Martin Luther King, Jr. Day
 - 4. Deer Feeding
 - 5. Others
- X. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. CALL TO ORDER

Mayor Strand will call the meeting to order and lead the Pledge of Allegiance.

II. OATH OF OFFICE

City Administrator Prafke will administer the Oath of Office to new Councilmembers Grams and Parras. Following the oath, the City Council will recess the meeting for a few moments to allow the new Councilmembers a photo opportunity with their family and friends.

III. APPROVAL OF AGENDA

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

IV. APPROVAL OF MINUTES

A copy of the minutes of the December 9, 2013 regular Council meeting is attached for approval. A MOTION is in order.

V. VISITORS

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

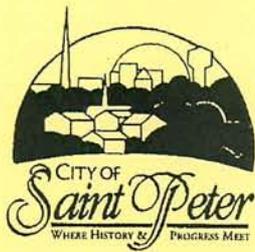
Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

VI. APPROVAL OF CONSENT AGENDA ITEMS

The consent agenda, including approval of the schedule of disbursements for December 6, 2013 through December 26, 2013 and December 27, 2013 through January 9, 2013 are attached. Please see the attached staff reports and RESOLUTION.

VII. UNFINISHED BUSINESS

None scheduled.



VIII. NEW BUSINESS

A. ADOPTION OF A RESOLUTION APPROVING REVOLVING LOAN REQUEST FOR JAEL PROPERTIES LLC

The Economic Development Authority recommends approval of a request for a revolving loan to JAEL Properties LLC for a birthing center. Please see the attached staff report and RESOLUTION.

B. ADOPTION OF A RESOLUTION APPROVING EXECUTION OF MAINTENANCE AGREEMENT FOR ELECTRIC GENERATION UNITS

Staff recommends accepting the quote from Cummins NPower for maintenance of the City's electric generation units. Please see the attached staff report and RESOLUTION.

C. ADOPTION OF A RESOLUTION DESIGNATING CERTAIN TRAILS AND SIDEWALKS AS "NO WINTER MAINTENANCE"

Staff recommends the "no winter maintenance" designation for certain trails and sidewalks be extended for the 2013-2014 and 2014-2015 winter seasons. Please see the attached staff report and RESOLUTION.

D. ADOPTION OF A RESOLUTION APPROVING REQUEST FOR USE OF HALLETT'S POND FOR POLAR BEAR PLUNGE EVENT

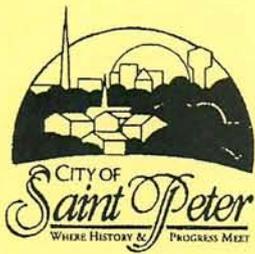
Sheriff Lange has requested use of Hallett's Pond to conduct a Special Olympics Polar Bear Plunge event on February 2nd. Staff recommends approval. Please see the attached staff report and RESOLUTION.

E. ADOPTION OF A RESOLUTION APPROVING CITY COUNCIL OUT OF STATE TRAVEL REQUEST

As required by State Statute and City resolution, any out-of-state travel by City Councilmembers requires formal approval by the City Council. Please see the attached staff report and RESOLUTION.

F. ADOPTION OF A RESOLUTION APPROVING PURCHASING AGENT AND PURCHASE REQUEST

Staff recommends the Council approve a request for the City to act as purchasing agent for the River Valley Tactical Team and to authorize purchase of a replacement armored vehicle for the Team. Please see the attached staff report and RESOLUTION.



G. ADOPTION OF A RESOLUTION APPROVING TAXI CAB LICENSE APPLICATION

Staff recommends approval of an application for a taxi cab license for Kato Cab and approval of the fare schedule. Please see the attached staff report and RESOLUTION.

IX. REPORTS

A. MAYOR

Any reports by the Mayor will be provided at this time.

B. CITY ADMINISTRATOR

1. REPORT ON CITY/COUNTY MEETING

A report will be provided at this time on discussion at the January 8th City/County meeting.

2. REPORT ON FIRE TRUCK DONATION

The donated fire truck has finally made it to Petatlan. A report will be provided at this time.

3. REPORT ON CITY OFFICE CLOSURE

All non-emergency City offices will be closed on Monday, January 20th for the Martin Luther King, Jr. legal holiday. A report will be provided at this time.

4. DEER FEEDING

A report will be provided at this time on issues surrounding feeding of deer.

5. OTHERS

Any further reports by the City Administrator will be provided at this time.

X. ADJOURNMENT

Office of the City Administrator
Todd Prafke

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

**MINUTES OF THE CITY COUNCIL MEETING
DECEMBER 9, 2013**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on December 9, 2013.

A quorum present, Mayor pro tem Pfeifer called the meeting to order at 7:04 p.m. The following members were present: Councilmembers Zieman, Pfeifer, Kvamme, Eichmann, Brand, and Carlin. Absent was Mayor Strand. The following officials were present: City Administrator Prafke, City Attorney Brandt, and City Engineers Domras and Loose.

Approval of Agenda – A motion was made by Carlin, seconded by Brand, to approve the agenda. With all in favor, the motion carried.

Public Hearing: Street Right-Of-Way Vacation Request – Mayor pro tem Pfeifer opened the public hearing on the proposed vacation of street right-of-way for a portion of North Third Street located north of Union Street at 7:02 p.m. City Administrator Prafke reviewed the rules and procedures the Council has adopted for public hearings. Community Development Director Wille reported the vacation of the portion of right-of-way was agreed to in the development agreement with Northern-Con Agg during the platting process for Hallett Pond Addition. Wille also reported the Planning and Zoning Commission recommended approval of the vacation. There being no further speakers, the hearing was declared closed at 7:05 p.m.

Approval of Minutes – A motion was made by Zieman, seconded by Carlin, to approve the minutes of the November 25, 2013 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the November 25, 2013 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 18.

Consent Agenda – In motion by Carlin, seconded by Kvamme, Resolution No. 2013-185 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-185 is contained in the City Administrator's book entitled Council Resolutions 19. Councilmember Carlin questioned if one of the Volunteer Firefighter appointees was female. City Administrator Prafke indicated she was indeed female and would be the first female Firefighter in the Department.

Washington Avenue Link Improvement Project Part 2 Bid Award – Public Works Director Giesking recommended awarding the bid for construction of Part 2 of the Washington Avenue Link Improvement Project to Chard Tiling and Excavating in the amount of \$2,630,199.97 to be funded by Federal grant funds, Municipal State Aid funds and utility funds. Giesking noted the project would be constructed beginning in Spring, 2014. In motion by Eichmann, seconded by Kvamme, Resolution No. 2013-186 entitled "Resolution Awarding Bid For Washington Avenue Link Improvement Project Part 2", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-186 is contained in the City Administrator's book entitled Council Resolutions 19.

2013 Tax Levy/Payable 2014 – Finance Director O'Connell and City Administrator Prafke recommended approval of the 2013 tax levy in the total amount of \$2,131,010 which was \$9,514 less than the preliminary levy. In motion by Eichmann, seconded by Carlin, Resolution No. 2013-187 entitled "Resolution Adopting The Final 2013 Tax Levy Collectible In 2014", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-187 is contained in the City Administrator's book entitled Council Resolutions 19.

2014 General Fund Budget – Finance Director O'Connell and City Administrator Prafke recommended approval of the General Fund and various other budgets for the year 2014 which were based on the previously adopted tax levy. In motion by Zieman, seconded by Carlin, Resolution No. 2013-188 entitled "Resolution Approving The General Fund, Special Revenue Funds, Debt Service Funds, Capital Funds, And Agency Funds For The 2014 Fiscal Year", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-188 is contained in the City Administrator's book entitled Council Resolutions 19.

2014 Environmental Services Budget – Finance Director O'Connell recommended approval of the 2014 Environmental Services budget in the total amount of \$801,590. O'Connell recommended no rate increase for this fund unless the refuse contract bids would require an increase in the spring. City Administrator Prafke pointed out to the Council that the budget included the City's provision of the downtown flower program. In motion by Carlin, seconded by Eichmann, Resolution No. 2013-189 entitled "Resolution Adopting 2014 Environmental Services Enterprise Budget", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-189 is contained in the City Administrator's book entitled Council Resolutions 19.

2014 Stormwater Budget – Finance Director O'Connell recommended approval of the 2014 Stormwater budget in the amount of \$2,232,272. O'Connell indicated no rate increase was being recommended and if a rate change was needed, it would be considered in 2015. City Administrator Prafke indicated the budget included "placeholder monies" for the purchase of land for stormwater ponds. In motion by Kvamme, seconded by Zieman, Resolution No. 2013-190 entitled "Resolution Adopting The 2014 Stormwater Enterprise Fund Budget", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-190 is contained in the City Administrator's book entitled Council Resolutions 19.

City Administrator Contract – City Attorney Brandt recommended approval of a resolution modifying the City Administrator's contract by extending the term of the contract and providing for a wage increase of 3%. Brandt reported on the accomplishments of City Administrator Prafke during 2013 and the positive evaluation Mr. Prafke had received from the City Council. In motion by Zieman, seconded by Carlin, Resolution No. 2013-191 entitled "Resolution Modifying City Administrator's Employment Contract", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-191 is contained in the City Administrator's book entitled Council Resolutions 19.

North Third Street Right-Of-Way Vacation – Community Development Director Wille provided the Planning and Zoning Commission recommendation to approve the vacation of a portion of North Third Street right-of-way north of Union Street as provided for in the development agreement with Northern-Con Agg for Hallett Pond Addition. In motion by Brand, seconded by Eichmann, Resolution No. 2013-192 entitled "Resolution Vacating Abandoned North Third

Street Right-Of-Way Within The Final Plat Of Hallett Pond Addition”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-192 is contained in the City Administrator’s book entitled Council Resolutions 19.

Refuse Hauling Contract Bid Authorization – City Administrator Prafke recommended authorization be provided for receipt of bids for a five year refuse and recycling contract based on the current system utilized. Prafke noted that as per previous Council discussion, the bids would include an alternate bid that would provide for recycling collection every week versus every other week. Prafke also noted the contracts would include an escalator clause for pricing, modified insurance requirements based on changes in State Statute, and a better defined requirement for the contractor to provide promotional/instructional materials to the City for distribution to residential utility customers. In motion by Kvamme, seconded by Brand, Resolution No. 2013-193 entitled “Resolution Authorizing Receipt Of Bids For Refuse Hauling Contract”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-193 is contained in the City Administrator’s book entitled Council Resolutions 19.

Decertification Of Tax Increment Financing District No. 1-6 – Finance Director O’Connell recommended the decertification of Tax Increment Financing District No. 1-6 which was the site of the former movie theater. O’Connell noted that the purchase of the land by Nicollet County ended the taxation of the property which meant no further increments would be generated. O’Connell recommended decertification to eliminate the time and expense of tax increment financing district reports. Councilmember Kvamme questioned how much money had been generated by the district. O’Connell noted that \$212,000 plus interest was originally projected to be generated, but the actual amount collected was \$190,000. In motion by Carlin, seconded by Eichmann, Resolution No. 2013-194 entitled “Resolution Approving The Decertification Of Tax Increment Financing District No. 1-6 Of The City Of Saint Peter”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-194 is contained in the City Administrator’s book entitled Council Resolutions 19.

2014 Municipal Fee Schedule – City Administrator Prafke recommended approval of the 2014 municipal fee schedule which will be effective January 1, 2014 and which included about a dozen changes. Prafke noted the changes are often precipitated by policy changes, rising costs, adding services, removing services and/or the ability of private contractors to provide the service. Prafke noted it was important to have written fees in place to ensure the City covers the cost of providing a service and in the event of a disaster for FEMA reimbursement. Prafke noted the proposed changes included standardizing copying costs, addressing new Public Works fees; incorporating the changes in the transit fares which was approved in August; increasing Community Center room rental rates to cover the cost of setup/take down of rooms and wear and tear on the furniture; and eliminating fines for overdue books at the library. Prafke noted that the Library Board was recommending elimination of the fines, but patrons would still need to pay for lost or damaged books and if a book was overdue the patron would not be allowed access to the public computers. In motion by Brand, seconded by Carlin, Resolution No. 2013-195 entitled “Resolution Establishing Year 2014 License Fees, Permit Fees, And Other Charges For Municipal Services”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2013-195 is contained in the City Administrator’s book entitled Council Resolutions 19.

Reports

Mayor pro tem Report – Mayor pro tem Pfeifer reported he had attended the retirement party for outgoing Bolton and Menk, Inc. President Jon Rippke.

Downtown Christmas Lights – City Administrator Prafke provided information on the experiment underway with the downtown Christmas lights and reported only the trunks of the young trees were being strung with lights because the branches were not large enough to support the lights. Prafke also reported the Sentence to Serve crews had helped with the decorating.

Council Meeting Schedule – City Administrator Prafke reminded the public and the Council that the Council workshops on December 16th and 30th and the regular meeting of December 23rd had been cancelled.

Snow Emergency Notifications – City Administrator Prafke encouraged residents to sign up for the Nixle community notification system or to call the City information line to learn of snow emergency declarations. Prafke also reminded everyone of the sidewalk clearance rules and urged people to keep walkways cleared.

Councilmember Eichmann expressed his thanks to the Saint Peter community for allowing him to serve on the Council. Eichmann indicated his service on the Council had been educational and entertaining and it had been an honor to serve Saint Peter.

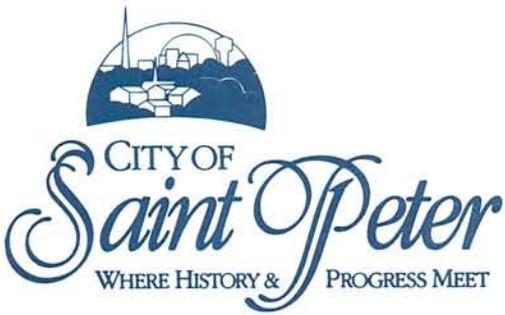
Councilmember Pfeifer thanked all of the Councilmembers he had worked with during his 24 years on the City Council and thanked everyone for “putting up” with him. Pfeifer indicated he was proud to be a member of the City Council.

There being no further business, a motion was made by Eichmann, seconded by Carlin, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:17 p.m.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

To: Pete Moulton
Water Utilities Superintendent

Date: December 10, 2013

From: Scot Peterson
Wastewater Foreman

OK
LSP
12/16/13

OIC
PTM
12/13/13

Re: 2014 Ferric Chloride Purchase Order

ACTION

Authorize Hawkins Chemical of Minneapolis Minnesota to furnish and deliver Ferric Chloride to be used in the waste water treatment process in the amount of \$39,744 for the calendar year 2014.

BACKGROUND

Hawkins has provided several chemicals used in the wastewater treatment process since its inception in 2004, with ferric chloride being one of them. Staff requested written proposals from two other vendors; Chemisolv and Freemont Industries.

<u>Chemical</u>	<u>Hawkins</u>	<u>Chemisolv</u>	<u>Freemont Industries</u>
Ferric Chloride	\$.092/lbs.	\$.098/lbs	No Bid

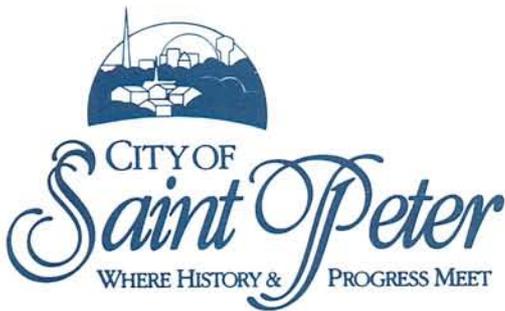
Based on 2013 records, staff estimates chemical usage and cost for 2014 to be:

<u>Chemical</u>	<u>Est. 2014 Usage</u>	<u>2014 Price</u>	<u>Estimate Cost</u>
Ferric Chloride	400,000 lbs	\$.092 /lbs.	\$36,800

The price for 2014 is \$.092/pound which is less (\$.1015) than 2013. Staff estimates 2014 usage to be 400,000 lbs. plus staff has added an 8% contingency if unusually high flows are encountered for a total request of 432,000 lbs at a total cost of \$39,744. Ferric Chloride is used for Primary Treatment in removing solids and phosphorus. Staff recommends purchasing ferric chloride from Hawkins Inc. attached is purchase order # 4108 for your approval.

Funds are allocated in the 2014 Wastewater Budget.

Chemical Cost	\$39,744.00
Freight	\$0.00
Tax	\$0.00 (exempt in 2014)
<u>Total Cost</u>	<u>\$39,744.00</u>



Memorandum

To: Lewis Giesking
Public works Director

OK
LGG
12/16/13

Date: December 11, 2013

From: Pete Moulton
Water Utilities Superintendent

PTM

Chris Voeltz
Water Foreman

CV

RE: Caustic Soda Purchase

OK
PTM
12/13/13

Action:

Authorize Hawkins Inc. of Minneapolis, Minnesota to furnish and deliver caustic soda to be used in the water treatment process in the amount of \$39,800.

Background:

Staff solicited written proposals for purchase and delivery of caustic soda for its water treatment process from Hawkins, Inc. of Minneapolis and DPC Industries, Inc. of Rosemount. Caustic Soda is used to raise the pH of the water to decrease corrosiveness.

The quote tabulation is as follows:

<u>Chemical</u>	<u>Hawkins, Inc.</u>	<u>DPC Industries, Inc.</u>
Caustic Soda	\$3.90 per gallon	\$4.86 per gallon

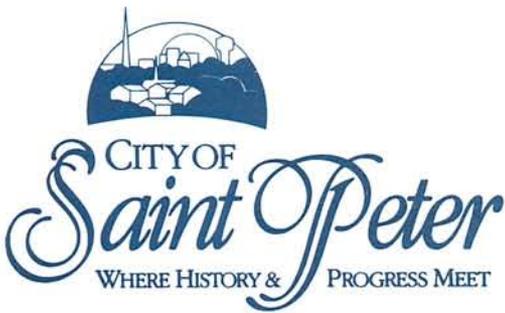
Based on the 2013 water pumping records, staff estimates caustic soda usage for 2014 to be:

<u>Chemical</u>	<u>2013 Usage</u>	<u>2014 price</u>	<u>Estimated Cost</u>
Caustic Soda	10,000 gallons	X \$3.90 per gallon	\$39,000

The 2014 quote price of \$3.90 per gallon is the same price the utility paid in 2013. There is a \$5.00 delivery charge from Hawkins, Inc. per trip to the water treatment facility, not per chemical that doesn't affect this price quote.

Staff was unable to solicit a third quote as these are the only two companies in our area that produce the chemical products needed in our water treatment process. Any other quotes would be from delivery companies that purchase product from these companies, and they would add their markup after purchasing and delivering the product from these suppliers.

Chemical Cost:	\$39,000
Freight:	\$800
Tax:	Exempt
Total Cost:	\$39,800



Memorandum

To: Lewis Giesking
Public Works Director

Date: December 11, 2013

From: Pete Moulton *PTM*
Water Utilities Superintendent

Chris Voeltz *CV*
Water Foreman

RE: Sodium Metabisulfite Purchase

*OK
PTM
12/13/13*

Action:

Authorize Hawkins Inc. of Minneapolis, Minnesota to furnish and deliver sodium metabisulfite to be used in the water treatment process in the amount of \$30,000.

Background:

Staff solicited formal written proposals for purchase and delivery of sodium metabisulfite for its water treatment process from Hawkins, Inc. of Minneapolis and DPC Industries, Inc. of Rosemount. Sodium metabisulfite is a chemical used to clean the reverse osmosis membranes.

The quote tabulation is as follows:

<u>Chemical</u>	<u>Hawkins, Inc.</u>	<u>DPC Industries, Inc.</u>
Sodium Metabisulfite	\$1.41 per lbs.	Did Not Bid

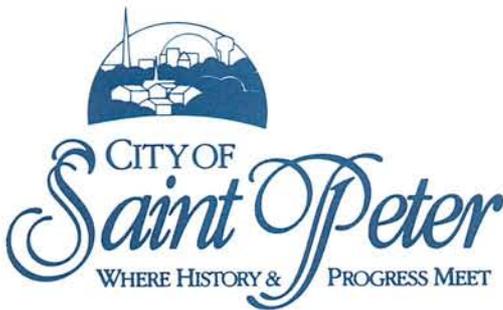
Based on the 2013 water pumping records, staff estimates for chemical usage for 2014 to be:

<u>Chemical</u>	<u>2013 Usage</u>	<u>2014 price</u>	<u>Estimate cost</u>
Sodium Metabisulfite	21,000 lbs.	\$1.41 per pound	\$29,610.00

The 2014 quoted price of \$1.41 per pound is a reduction of \$.04 per pound that the utility in 2013. There is a \$5.00 delivery charge from Hawkins, Inc. per trip to the water treatment facility.

Staff was unable to solicit a second and third quote due to the infrequent demand of this chemical and its use in Minnesota. Any other quotes would be from delivery companies that purchase product from Hawkins Inc. and they would add their markup after purchasing and delivering the product from these suppliers.

Chemical Cost	\$29,610
Freight	\$ 390
Tax	Exempt
Total Cost	\$30,000



Memorandum

To: Lewis Giesking
Director of Public Works

*LSG
OK
12/19/13*

Date: December 12, 2013

From: Pete Moulton
Water Utilities Superintendent

PTM

Scot Peterson
Wastewater Foreman

*OK
PTM
12/18/13*

Re: Primary Polymer Purchase

Action

Authorize Hawkins Chemical of Minneapolis, Minnesota, to furnish and deliver polymer used for primary treatment in the wastewater treatment facility in the amount of \$15,180.00.

Background

The Wastewater Utility currently uses polymer (Aqua Hawk 9932) in the primary treatment process which is currently supplied by Hawkins Inc. This fall vendors were asked to come into our treatment facility and test their polymer on our primary influent flow to determine if the product can be considered for use. These vendors were Hawkins Inc, Fremont Industries, and Chemisolv. Hawkins was the only company that tested their polymer in 2013. Fremont Industries and Chemisolv polymer were tested in 2012. From the test in 2012 staff came to the conclusion that Hawkins supplied a superior product and that the polymer supplied by Fremont Industries and Chemisolv provided a chemical reaction that produced a non-uniformed floc (pin floc) which is known to not settle adequately and may add to the expense of operations in the biosolids polymer application. We are able to feed the Aqua Hawk 9932 at a lower dosage, so there is a savings there.

2013 Primary Polymer bids include cost per pound, freight and sales tax.

<u>Vendor</u>	<u>Pounds</u>	<u>Price/lb</u>	<u>Freight</u>	<u>Tax</u>	<u>Total</u>	<u>Price per/lb</u>
Hawkins	9,200	\$1.65	\$0	exempt	\$15,180.00	\$1.65
+Fremont	9,200	\$1.51	\$0	exempt	\$13,892.00	\$1.51
*+Chemisolv	9,200	\$1.34	\$0	exempt	\$12,328.00	\$1.34

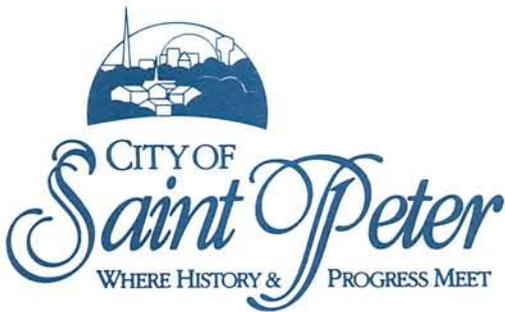
*(received past the date deadline) + (did not test product prior to bidding)

Based on 2013 records staff estimates chemical usage and cost for 2014 to be:

<u>Chemical</u>	<u>Est 2014 Usage</u>	<u>2014 Price</u>	<u>Estimate Cost</u>
Primary Polymer	9,200 lbs (2,300lbs/toe)	\$1.65/pound	\$15,180.00

Staff recommends using the polymer product from Hawkins Chemical at a cost of \$1.65 per pound of chemical delivered. Funds are allocated in the 2014 Wastewater Budget.

<i>Chemical cost</i>	\$15,180.00
<i>Freight</i>	\$0.00
<i>Tax</i>	\$0.00 (exempt in 2014)
Total Cost	\$15,180.00



Memorandum

To: Lewis Giesking
Director of Public Works

Date: December 10, 2013

From: Pete Moulton *PTM*
Water Utilities Superintendent

Scot Peterson
Wastewater Foreman

*O/C
PTM
12/18/13*

Re: 2014 Biosolids Polymer

Action

Authorize Hawkins Chemical of Minneapolis Minnesota, to furnish and deliver polymer used for treating biosolids in the wastewater treatment facility in the amount of \$45,540.00.

Background

The Wastewater Utility uses polymer (Aqua Hawk 85032) in the biosolids treatment process. Hawkins has supplied this polymer for several years. It is an excellent product and has never been an issue in meeting our requirements of attaining a "Class A" biosolids.

Two additional vendors were asked this summer to test their polymer on our biosolids and supply a quote for 2014. They were Chemisolv and Freemont Industries, both companies completed testing but were unable to meet the testing requirements established. The finished biosolids product not only has to be dewatered but must also meet a fecal requirement for a "Class A" biosolids.

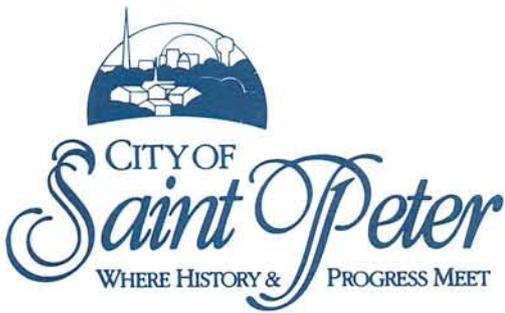
Two of the three vendors have elected not to supply a quote for Biosolids Polymer. The quote for 2014 is the same as 2013 and funds are allocated in the 2014 Wastewater Budget.

<u>Chemical</u>	<u>Hawkins</u>	<u>Chemisolv</u>	<u>Freemont Industries</u>
Biosolids Polymer	\$2.20/pound	No Bid	No Bid

Based on 2013 records, staff estimates chemical usage and cost for 2014 to be:

<u>Chemical</u>	<u>Est. 2014 Usage</u>	<u>2014 Price</u>	<u>Estimate Cost</u>
Biosolids Polymer	20,700 (2,300 lbs/tote)	\$2.20/pound	\$45,540.00

<i>Chemical Cost</i>	\$45,540.00
<i>Tax</i>	\$0.00 (exempt in 2014)
<u><i>Delivery Charges</i></u>	<u>\$0.00</u>
<i>Total Cost</i>	\$45,540.00



Memorandum

TO: Todd Prafke
City Administrator

DATE: December 6, 2013

FROM: Lewis Giesking *Lew*
Public Works Director

RE: Ultra Violet Disinfection - Replacement Bulbs and Parts

ACTION/RECOMMENDATION

Authorize Great Northern Environmental of Oakdale, Minnesota to supply 72 sleeves, 36 ultraviolet (UV) lamps and Wiper Kits for a total price of \$45,393.00.

BACKGROUND

The City's wastewater is disinfected using by ultraviolet light using a Trojan – Model 4000 Plus. The Model 4000 Plus contains two banks of 36 bulbs for a total of 72 bulbs. These bulbs vary in intensity to complete the bacteria kill. The request is for replacement of 72 sleeves, one entire bank of 36 bulbs (36 lamps) including the newly designed bulb, wipers, seals, bearings, sleeves and ballast replacement kits to operate the Trojan 4000 plus. The "new" bulbs will provide a life expectancy of 12,000 hours (2-years) whereas the existing "old" style bulb has a 5,000 hour (1-year) life.

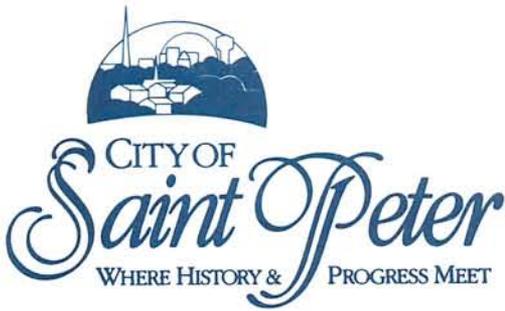
Staff proposes to replace 72 sleeves, 36 bulbs (12,000 hr. lamps), 18 wiper seal/bearing packages (2 kits). Great Northern Environmental (formally Engineering America Inc.) supplied the original Model 4000 Plus and provides sales and service to the upper Midwest area. Installation of the sleeves, lamps, wipers/seals and will be completed by City staff.

Great Northern Environmental also has proprietary rights to supply original equipment which is used to calculate proper disinfection dosage and insures the proper performance of the lamps. Trojan guarantees lifetime disinfection with their products when used "whole" as a unit. Formal written proposals were not prepared for this reason as competitive bids could not be received.

Great Northern Environmental is offering the City a discount on the sleeves of 13.2% (\$395.20 per sleeve versus \$343.00) if the City orders the materials in 2013 and takes delivery after January 15, 2014. Staff wishes to take advantage of this discount (\$3,758.40). The funds for this equipment would come from the 2014 Wastewater budget and made payable in late January or early February of 2014

Purchase Summary:

72 Quartz Sleeves @ \$343.00 ea	\$24,696.00
36 UV Lamps @ \$449.55 ea	\$16,183.80
2 - 18 Wipers / Seal Kits @ \$1,956.60 ea (X2)	\$ 3,913.20
Tax	\$ 0.00 (exempt in 2014)
Freight	\$ 600.00
Total Cost	\$45,393.00



Memorandum

To: Lewis Giesking
Director of Public Works

Date: December 10, 2013

LGS *OK*
12/16/13

From: Pete Moulton
Water Utilities Superintendent

Scot Peterson
Wastewater Foreman

OK
PTM
12/13/13

Re: Lime

Action

Authorize Graymont (WI) LLC, of Superior, Wisconsin to furnish and deliver pebble lime to be used in the biosolids treatment process in the amount of \$25,795.50.

Background

The Wastewater Utility uses lime in the biosolids treatment process to mix with aerobically dewatered sludge to cause a chemical reaction raising the pH of the mixed material. Lime adds heat in the mixing chamber which pasteurizes the material. The final product is a "Class 'A' Exceptional Quality" biosolids. The lime product currently used is a high quality "pebble lime" which breaks down slowly generating heat in moist conditions. The lime mixes in the vessel for approximately 30 minutes and is delivered to dry storage by a conveyer belt. The product is then stored on-site for up to 180 days.

Three vendors were contacted to supply bids pertaining to Calcium Oxide Pebble Quick Lime ¾ inch, for 2014. The vendors are Graymont (WI) LLC, Mississippi Lime and Carmeuse Lime.

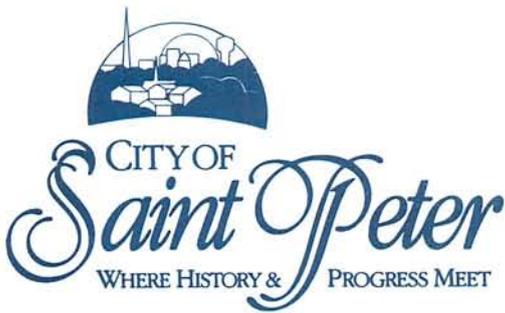
<u>Chemical/Freight</u>	<u>Graymont</u>	<u>Mississippi Lime</u>	<u>Carmeuse Lime</u>
Lime/Ton	\$159.97	\$145.00	\$160.68
Freight/Ton	included	\$ 64.00	\$ 58.00
<i>Total Cost / Ton</i>	<i>\$159.97</i>	<i>\$209.00</i>	<i>\$218.69</i>

Based on 2013 records, staff estimates chemical usage and cost for 2014 to be:

<u>Chemical</u>	<u>Est. 2014 Usage</u>	<u>2014 Price</u>	<u>Estimate Cost</u>
Lime	150 Ton	\$159.97/Ton	\$23,995.50

Fuel surcharges are based on current fuel prices and mileage of 223 miles.

Chemical Cost	\$23,995.50
Tax	\$0.00 (exempt in 2014)
Fuel Surcharges	\$1,800.00
<u>Delivery Charges</u>	<u>\$0.00</u>
Total Cost	\$25,795.50



Memorandum

TO: Lewis Giesking
Public Works Director

*OK
LGG
12/16/13*

DATE: December 11, 2013

FROM: Pete Moulton
Water Utilities Superintendent

Chris Voeltz *CV*
Water Foreman

*OK
TMM
12/13/13*

RE: Antiscalant Purchase

ACTION:

It is recommended the City Council authorize Professional Water Technologies of Vista, California to furnish and deliver antiscalant to be used in the water treatment process in the amount of \$21,000.

BACKGROUND:

Staff solicited written proposals for purchase and delivery of antiscalant for its water treatment process. Antiscalant is a sequestering agent which keeps minerals dissolved in the reverse osmosis process that will prevent the membranes from plugging and causing permanent damage.

The quote tabulation is as follows.

Chemical	Prof. Water Tech.	C. Emery Nelson	GE Water & Proc. Tech.
Antiscalant	\$1.05 per pound	\$1.99 per pound	\$2.27 per pound

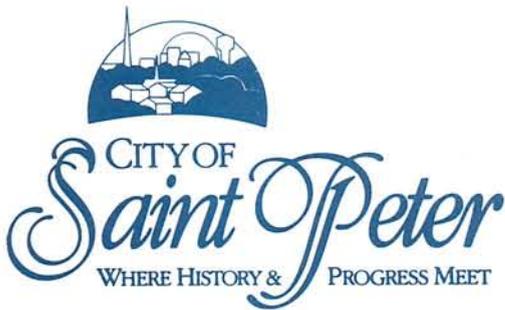
Based on the 2013 water pumping records, staff estimates the chemical usage for 2014 to be:

Chemical	2013 Usage	2014 Price	Estimate Cost
Antiscalant	20,000 pounds	\$1.05 per pound	\$21,000

The 2014 quoted price of \$1.05 per pound matches the price per pound from 2013.

Included in the price quotation from Professional Water Technologies is four service visits, assistance with a clean in place (CIP) procedure, review of operator log sheets, water sampling, and troubleshooting.

Chemical Cost	\$21,000
Freight	\$ 0
Tax	Exempt
Total Cost	\$21,000



Memorandum

TO: Todd Prafke
City Administrator

DATE: 1/6/2014

FROM: Lewis Giesking *Lear*
Director of Public Works

RE: 2014 Bulk Maintenance Fluid Purchase

ACTION RECOMMENDATION

It is recommended the City Council approve a bulk purchase order for maintenance fluids from Lubrication Technologies Inc. off of the state bid in the amount not to exceed \$9,000.00.

BACKGROUND

Maintenance fluids are a large expense for the successful operation of the City's fleet of vehicles and equipment. Due to the increasing amount of emission equipment on vehicles and more finicky fluid specifications a wider variety of fluids are needed to maintain our fleet. Through the use of multi-use and extended change interval fluids (synthetic), a savings can be realized through minimum downtime and inventory. Public Works staff needs only to acquire one bid off the state bid for the various fluids needed to maintain the City's fleet. The quoted prices are as follows: (note the price increases on only two fluids)

Oil	2013	Lubetech	Anticipated amount(gallons)
5W20	\$8.55/gallon	\$8.55/gallon	110
15W40	\$9.55/gallon	\$9.55/gallon	220
Universal 424 hydraulic	\$8.88/gallon	\$8.88/gallon	110
DEF	Not used	\$2.83/gallon	165
30wt transmission	\$11.28/gallon	\$11.27/gallon	55
Multi-vehicle ATF	\$14.96/gallon	\$14.26/gallon*	110
XLIFE Coolant	\$10.26/gallon	\$10.26/gallon	110

The total for bulk fluids for 2014 is \$7,879.58. A purchase order of \$9,000.00 gives a little leeway for emergency purchase of a fluid that we may need sometime this year.

Fiscal Impact:

The 2014 Budget includes funding for this purchase under a Public Works split.

LGG/TM/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/08/14

FROM: Jane Timmerman *JT*
Recreation & Leisure Services Director

RE: Community center purchase

ACTION/RECOMMENDATION

Approve the purchase of an auto scrubber from Cole Papers in the amount of \$10,874.

BACKGROUND

The auto scrubber that we currently use was purchased in November 2002 for \$13,900 and was repaired once in January 2010 when it was determined that cost to repair was more cost effective than replacing it. At this time, that is no longer the case and staff recommends purchase of a new auto scrubber.

There are only two businesses that are able to provide us with the type of machine that we need; Hillyard and Cole Papers. Quotes have been received and are both within budget and very similar. I recommend we accept the bid from Cole Papers. Maintenance staff prefers the Taski Swingo XP from Cole Papers because it is more maneuverable due to its' physical size and the pads on the machine oscillate instead of spin which will perform more effectively on our floors.

<u>Company</u>	<u>Quote</u>
Hillyard	\$10,988
Cole Papers	\$10,874

This replacement was planned for in the 2014 Saint Peter Community Center budget.

JT/



Memorandum

TO: Todd Prafke
City Administrator

DATE: 1/7/14

FROM: Jane Timmerman 
Recreation & Leisure Services Director

RE: Purchase of Halloween Fun Run Shirts

ACTION/RECOMMENDATION

Approve purchase 2013 Halloween Fun Run Shirts from Goodtimes Manufacturing LLC in the amount of \$15,668.80.

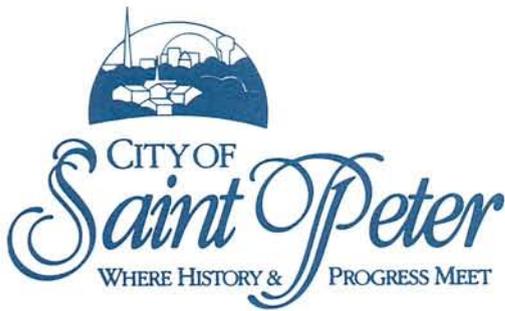
BACKGROUND

This was the tenth year for the City of Saint Peter Recreation Department's annual Halloween Fun Run. Included in the registration fee for participants is a long sleeve t-shirt with the year's logo and sponsors. Volunteers that worked on the event also received a t-shirt in exchange for their service. These expenditures were included in the Halloween Fun Run budget. Local sponsors support the fun run along with participant's fees. The cost of the shirts is planned for in the 2013 Recreation Department restricted account for the HFR.

Typically we would request quotes from various local vendors. This year, due to the intricate design of the shirt, the only vendor in the area capable of producing the desired results was Goodtimes Manufacturing. We were confident in their ability since Goodtimes has proven their ability to respond to our needs with high quality shirts delivered on time with accurate sizes and numbers. They also sponsored and donated all of our Lil' Monster Dash medals.

Please feel free to contact me if you have any questions or concerns on this agenda item.

JT/



Memorandum

TO: Todd Prafke
City Administrator

FROM: Cindy Moulton
Administrative Secretary

RE: License Renewals

DATE: 1/7/14

ACTION/RECOMMENDATION

Provide approval of several renewal license applications.

BACKGROUND

The Church of St. Peter will be holding their annual fundraiser on March 29, 2014 at the Church of St. Peter, 1801 W. Broadway. They have applied for the following temporary licenses in order to hold the event; On Sale Wine, On Sale Beer, Soft Drink and an LG220 Application for Exempt Permit.

Hansen Sanitation has submitted a renewal application for their Solid Waste Hauler Permit. The licensing period will be retroactive to January 1, 2014 through December 31, 2014.

Please include these items on the January 13, 2014 City Council consent agenda.

Please feel free to contact me if you have any questions or concerns about this agenda item.

CKM



Memorandum

TO: Todd Prafke
City Administrator

DATE: 12/20/13

FROM: Jane Timmerman 
Recreation & Leisure Services Department
Director

RE: Employee appointment

ACTION/RECOMMENDATION

Appoint Tim Nuessmeier as part time Building Supervisor in the Recreation & Leisure Services Department at the wage rate of \$8.40 per hour.

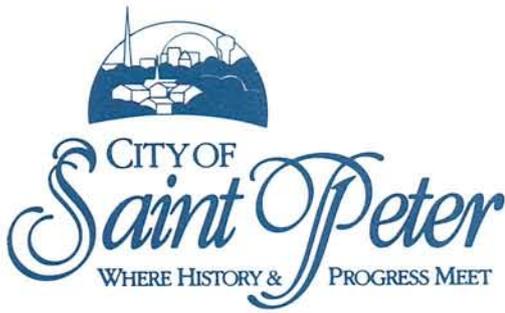
BACKGROUND

Recruitment for an additional Building Supervisors was needed to adequately schedule night and weekend hours in the St. Peter Community Center.

Mr. Nuessmeier has worked with customers as a small business owner. He is familiar with the general clean up and maintenance that a facility needs.

I recommend the appointment of Tim Nuessmeier to the position of part time Building Supervisor at the St. Peter Community Center at the wage of \$8.40 per hour.

Please feel free to contact me if you have any questions or concerns about this agenda item.



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/10/2014

FROM: Todd Prafke
City Administrator

RE: Advisory Board Appointment

ACTION/RECOMMENDATION

Provide for the appointment of an advisory board member as a part of the consent agenda.

BACKGROUND

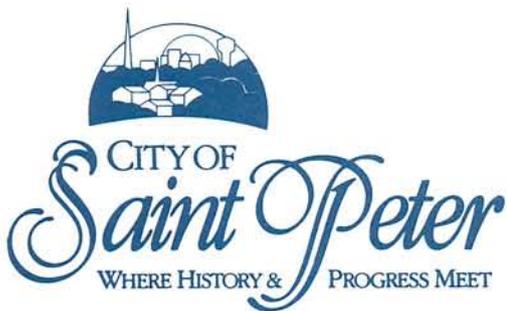
Mayor Strand has recommended the reappointment of an additional City Council advisory board members for the term indicated:

PARKS AND RECREATION ADVISORY BOARD
David Ringler (2014-2016)

The candidate has indicated his willingness to be reappointed and have committed to making the regular meetings of the board.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/7/14

FROM: Todd Prafke
City Administrator

RE: Council Annual Business

ACTION/RECOMMENDATION

Approve the consent agenda which includes license renewals, Mayor pro tem appointment, designation of official newspapers and depositories, City Council rules of operation, Council liaison appointments, Council committee appointments and approval of the disbursements.

BACKGROUND

At the first regular Council meeting each January, the Council is asked to consider several annual designations, appointments and rules. All of these items have been included on the consent agenda for your consideration. Included in the consent agenda are the following actions:

- The appointment of Councilmember Brand as Mayor pro tem
- Designation of the *Saint Peter Herald* as the official newspaper of the City. The Herald is the only option available to the City as State Statute requires the official newspaper to be a newspaper of general circulation that is published in Nicollet County.
- Designation of Nicollet County Bank, First National Bank, Hometown Bank, and Wells Federal Savings and Loan as official depositories of the City.
- Appointment of Councilmembers to liaison and committee positions.
- Renewal of annual license renewal applications.
- Adoption of the rules of operation for the City Council.
- Approval of the disbursement lists for end of the year 2013 and the beginning of 2014.

FISCAL IMPACT:

None.

ALTERNATIVES AND VARIATIONS:

Do not act: No changes will be made by staff. However, the Council should note that an annual designation of the official depositories and newspaper for the City is required by State law.

Negative vote: No further action will be taken without additional direction from the Council. Please note that the designation of the official newspaper and the official depositories for the City is State mandated.

Modification of the resolution: This is always an option of the Council.

Please don't hesitate to contact me should you have any questions or concerns on this agenda item.

TP/bal

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A. H. HERMEL WHOLESAL	vending/concessions	COMMUNITY CENTER	COMMUNITY CENTER	346.84
			TOTAL:	346.84
ADS CONCRETE LIFTING	main street sidewalk	GENERAL FUND	STREETS	350.00
			TOTAL:	350.00
AFFILIATED CREDIT SERVICES	november 2013 collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	70.79
			TOTAL:	70.79
ALL AMERICA PRESSURE WASHER MFG., INC.	quick coupler set	WASTE WATER FUND	SOURCE/TREATMENT	9.89
			TOTAL:	9.89
ALPHA WIRELESS COMMUNICATIONS CO	november ltr radio mainten	GENERAL FUND	MUNICIPAL BUILDING	58.53
	november ltr radio mainten	GENERAL FUND	PUBLIC WORKS ADMIN	81.94
	november ltr radio mainten	WATER	ADMIN AND GENERAL	56.08
	november ltr radio mainten	WASTE WATER FUND	ADMIN AND GENERAL	50.72
	november ltr radio mainten	ELECTRIC FUND	ADMIN AND GENERAL	50.73
			TOTAL:	298.00
AMAZON	library materials	LIBRARY FUND	LIBRARY	864.90
			TOTAL:	864.90
AMERICAN PUMP COMPANY	6"&8" discharge hoses	STORMWATER FUND	CAPITAL-GENERAL PLANT	4,800.10
			TOTAL:	4,800.10
AMERICAN WATER WORKS ASSOCIATION	2014 dues lewis giesking	WATER	ADMIN AND GENERAL	183.00
			TOTAL:	183.00
ROBERT ANDREE	election assistance	GENERAL FUND	ELECTIONS	37.50
			TOTAL:	37.50
DAVE ARPIN	uniform allowance	GENERAL FUND	POLICE	88.46
			TOTAL:	88.46
ARROW ACE HARDWARE INC	velcro	GENERAL FUND	POLICE	6.39
	batteries	GENERAL FUND	FIRE	70.48
	batteries	GENERAL FUND	BUILDING INSPECTOR	17.09
	shop vac tool	GENERAL FUND	STREETS	2.35
	filter,sealant,lights	GENERAL FUND	STREETS	16.12
	heater cord hooks	GENERAL FUND	SKATING RINKS	2.66
	shop vac tool	GENERAL FUND	PARKS	2.35
	christm bulbs,htr,filter	GENERAL FUND	PARKS	444.02
	filter,sealant,lights	GENERAL FUND	PARKS	16.12
	plbg supp,clnr,ring	COMMUNITY CENTER	COMMUNITY CENTER	56.01
	valves,nipples,bushing	WATER	SOURCE OF SUPPLY	147.84
	shop vac tool	WATER	DISTRIBUTION AND STORA	1.18
	filter,sealant,lights	WATER	DISTRIBUTION AND STORA	8.06
	shop vac tool	WASTE WATER FUND	SOURCE/TREATMENT	1.18
	filter,sealant,lights	WASTE WATER FUND	SOURCE/TREATMENT	8.06
	spray paint	WASTE WATER FUND	SOURCE/TREATMENT	10.67
	rust treatment,screen fibe	WASTE WATER FUND	SOURCE/TREATMENT	25.60
	shop vac tool	ENVIRON SERVICES F	REFUSE DISPOSAL	1.18
	filter,sealant,lights	ENVIRON SERVICES F	REFUSE DISPOSAL	8.06
	lopper,pop up yard bag	ENVIRON SERVICES F	REFUSE DISPOSAL	129.26
	shop vac tool	ELECTRIC FUND	POWER DISTRIBUTION	2.35
	filter,sealant,lights	ELECTRIC FUND	POWER DISTRIBUTION	16.12

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	bolts	STORMWATER FUND	COLLECTIONS/LIFT STATI	11.73
	shop vac tool	STORMWATER FUND	TREATMENT	1.16
	filter, sealant, lights	STORMWATER FUND	TREATMENT	8.07
			TOTAL:	1,014.11
AUDIO EDITIONS	new adult audio	LIBRARY FUND	LIBRARY	177.42
			TOTAL:	177.42
B & B ENTERPRISE	tags	GENERAL FUND	FIRE	75.03
			TOTAL:	75.03
BOBCAT OF MANKATO	210&908mirrors	GENERAL FUND	PARKS	79.41
	210&908broom brstl&cut edg	GENERAL FUND	PARKS	801.44
			TOTAL:	880.85
BOLTON & MENK INC	staff mtgs	GENERAL FUND	STREETS	124.69
	msa myrtle st, & hship fun	GENERAL FUND	STREETS	820.00
	staff mtgs	GENERAL FUND	PARKS	99.75
	mn sq, land purch10/12-11/8	GENERAL FUND	PARKS	475.00
	169 options10/12-11/8/13	PERM IMPROVMENT RE	STREETS	2,262.50
	OLD MN/ST JULIEN10/12-11/8	PERM IMPROVMENT RE	STREETS	17,435.50
	n 3rd st imp 10/12-11/8/13	WATER	CAPITAL-WATER DISTRIBU	798.83
	h2o research10/12-11/8	WATER	PURIFICATION AND TREAT	331.70
	staff mtgs	WATER	ADMIN AND GENERAL	49.88
	n 3rd st imp 10/12-11/8/13	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	798.83
	staff mtgs	WASTE WATER FUND	ADMIN AND GENERAL	49.88
	staff mtgs	ENVIRON SERVICES F	ADMIN AND GENERAL	49.86
	staff mtgs	ELECTRIC FUND	ADMIN AND GENERAL	124.69
	n 3rd st imp 10/12-11/8/13	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	798.84
	BRWN ST BASIN10/12-11/8/13	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	5,091.50
	chatham&n 4th imp11/8/13	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	357.00
			TOTAL:	29,668.45
CARQUEST AUTO PARTS STORES	bal puller, hose mender	GENERAL FUND	STREETS	5.74
	plow lights, hyd hose, lamp	GENERAL FUND	STREETS	303.93
	htr hose connector	GENERAL FUND	RECREATION/LEISURE SER	3.61
	#809 lift support	GENERAL FUND	PARKS	112.65
	bal puller, hose mender	GENERAL FUND	PARKS	5.74
	spark plug	LIBRARY FUND	LIBRARY	1.41
	spark plug	COMMUNITY CENTER	COMMUNITY CENTER	1.41
	bal puller, hose mender	WATER	DISTRIBUTION AND STORA	2.87
	rust trmt, threadlok, cleanr	WASTE WATER FUND	SOURCE/TREATMENT	32.09
	bal puller, hose mender	WASTE WATER FUND	SOURCE/TREATMENT	2.87
	bal puller, hose mender	ENVIRON SERVICES F	REFUSE DISPOSAL	2.87
	ethanol treatment	ENVIRON SERVICES F	REFUSE DISPOSAL	30.36
	bal puller, hose mender	ELECTRIC FUND	POWER DISTRIBUTION	5.74
	lift support	ELECTRIC FUND	POWER DISTRIBUTION	43.18
	bal puller, hose mender	STORMWATER FUND	TREATMENT	2.86
	return fleetranner	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	83.85-
			TOTAL:	473.48
CINTAS CORPORATION #754	nov uniforms	ELECTRIC FUND	ADMIN AND GENERAL	372.57
			TOTAL:	372.57
CINTAS FIRST AID & SAFETY	first aid supplies	GENERAL FUND	RECREATION/LEISURE SER	52.56
			TOTAL:	52.56

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CODY & SONS	patch 500 blk s 3rd	GENERAL FUND	STREETS	350.00
			TOTAL:	350.00
COLE PAPERS INC	kleenex,towels,bags	GENERAL FUND	STREETS	64.81
	bags,t tissue,towels	GENERAL FUND	STREETS	65.55
	kleenex,towels,bags	GENERAL FUND	PARKS	64.81
	bags,t tissue,towels	GENERAL FUND	PARKS	65.55
	clnr,rowels,bags	LIBRARY FUND	LIBRARY	146.14
	tissues,cloths,soap	LIBRARY FUND	LIBRARY	77.38
	clnr,rowels,bags	COMMUNITY CENTER	COMMUNITY CENTER	584.59
	tissues,cloths,soap	COMMUNITY CENTER	COMMUNITY CENTER	309.52
	kleenex,towels,bags	WATER	DISTRIBUTION AND STORA	32.41
	bags,t tissue,towels	WATER	DISTRIBUTION AND STORA	32.78
	kleenex,towels,bags	WASTE WATER FUND	SOURCE/TREATMENT	32.41
	bags,t tissue,towels	WASTE WATER FUND	SOURCE/TREATMENT	32.78
	kleenex,towels,bags	ENVIRON SERVICES F	REFUSE DISPOSAL	32.41
	bags,t tissue,towels	ENVIRON SERVICES F	REFUSE DISPOSAL	32.78
	kleenex,towels,bags	ELECTRIC FUND	POWER DISTRIBUTION	64.81
	bags,t tissue,towels	ELECTRIC FUND	POWER DISTRIBUTION	65.55
	kleenex,towels,bags	STORMWATER FUND	TREATMENT	32.40
	bags,t tissue,towels	STORMWATER FUND	TREATMENT	32.76
			TOTAL:	1,769.44
COMFORT SYSTEMS, INC.	inst blwr motor pw furnace	GENERAL FUND	STREETS	203.55
	inst blwr motor pw furnace	GENERAL FUND	PARKS	162.84
	inst blwr motor pw furnace	WATER	ADMIN AND GENERAL	81.42
	inst blwr motor pw furnace	WASTE WATER FUND	ADMIN AND GENERAL	81.42
	inst blwr motor pw furnace	ENVIRON SERVICES F	ADMIN AND GENERAL	81.42
	inst blwr motor pw furnace	ELECTRIC FUND	ADMIN AND GENERAL	203.55
			TOTAL:	814.20
COMPUTER TECHNOLOGY SOLUTIONS, INC.	backup tape cartridges	GENERAL FUND	CITY ADMINISTRATION	4.71
	backup tape cartridges	GENERAL FUND	FINANCE	16.97
	backup tape cartridges	GENERAL FUND	POLICE	21.69
	backup tape cartridges	GENERAL FUND	FIRE	2.83
	backup tape cartridges	GENERAL FUND	BUILDING INSPECTOR	2.83
	backup tape cartridges	GENERAL FUND	PUBLIC WORKS ADMIN	6.60
	backup tape cartridges	GENERAL FUND	STREETS	1.89
	backup tape cartridges	GENERAL FUND	RECREATION/LEISURE SER	12.26
	backup tape cartridges	GENERAL FUND	PARKS	0.94
	backup tape cartridges	GENERAL FUND	ECONOMIC DEVMT	1.89
	backup tape cartridges	LIBRARY FUND	LIBRARY	30.18
	computer w/dvd	PUBLIC ACCESS	PUBLIC ACCESS	1,487.70
	backup tape cartridges	PUBLIC ACCESS	PUBLIC ACCESS	0.94
	2nd hard drive	PUBLIC ACCESS	PUBLIC ACCESS	101.53
	backup tape cartridges	COMMUNITY CENTER	COMMUNITY CENTER	0.94
	backup tape cartridges	WATER	ADMIN AND GENERAL	4.72
	backup tape cartridges	WASTE WATER FUND	ADMIN AND GENERAL	2.83
	backup tape cartridges	ENVIRON SERVICES F	REFUSE DISPOSAL	0.94
	backup tape cartridges	ELECTRIC FUND	ADMIN AND GENERAL	12.31
	backup tape cartridges	STORMWATER FUND	ADMINISTRATION AND GEN	1.89
	backup tape cartridges	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	0.89
			TOTAL:	1,717.48
COPIER BUSINESS SOLUTIONS	contract overage 11/10-12/	GENERAL FUND	RECREATION/LEISURE SER	45.52
	contract overage 11/10-12/	COMMUNITY CENTER	COMMUNITY CENTER	45.52

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	91.04
CREATIVE SYNERGY	hfr website update/mainten	RESTRICTED CONTRIB	RECREATION/LEISURE SER	500.00
			TOTAL:	500.00
CREDIT RIVER TOOLS	tray w/holders,pvc cutter	GENERAL FUND	STREETS	24.83
	socket adapters	GENERAL FUND	STREETS	8.43
	tray w/holders,pvc cutter	GENERAL FUND	PARKS	24.83
	socket adapters	GENERAL FUND	PARKS	8.43
	tray w/holders,pvc cutter	WATER	DISTRIBUTION AND STORA	12.41
	socket adapters	WATER	DISTRIBUTION AND STORA	4.22
	tray w/holders,pvc cutter	WASTE WATER FUND	SOURCE/TREATMENT	12.41
	socket adapters	WASTE WATER FUND	SOURCE/TREATMENT	4.22
	tray w/holders,pvc cutter	ENVIRON SERVICES F	REFUSE DISPOSAL	12.41
	socket adapters	ENVIRON SERVICES F	REFUSE DISPOSAL	4.22
	tray w/holders,pvc cutter	ELECTRIC FUND	POWER DISTRIBUTION	24.83
	socket adapters	ELECTRIC FUND	POWER DISTRIBUTION	8.43
	tray w/holders,pvc cutter	STORMWATER FUND	TREATMENT	12.42
	socket adapters	STORMWATER FUND	TREATMENT	4.21
			TOTAL:	166.30
CRYSTAL VALLEY	lm diesel #336336	ELECTRIC FUND	POWER PRODUCTION	22,275.00
			TOTAL:	22,275.00
CULLIGAN	muni bldg softener rental	GENERAL FUND	MUNICIPAL BUILDING	29.50
	cc solar salt delivered	COMMUNITY CENTER	COMMUNITY CENTER	10.64
			TOTAL:	40.14
CUSTOM DOOR SALES, INC.	gate receiver	GENERAL FUND	STREETS	33.52
	gate receiver	GENERAL FUND	PARKS	26.82
	gate receiver	WATER	ADMIN AND GENERAL	13.41
	gate receiver	WASTE WATER FUND	ADMIN AND GENERAL	13.41
	gate receiver	ENVIRON SERVICES F	ADMIN AND GENERAL	13.41
	gate receiver	ELECTRIC FUND	ADMIN AND GENERAL	33.52
			TOTAL:	134.09
DAKOTA SUPPLY GROUP	100w encoder remotes	WATER	DISTRIBUTION AND STORA	183.60
			TOTAL:	183.60
DGR ENGINEERING	2013 distrib design	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	1,638.00
	sub imprvmnts 11/30/13	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	307.00
	brdwy gen plnt 11/30/13	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	519.00
			TOTAL:	2,464.00
DISPLAY SALES COMPANY	downtown flags	GENERAL FUND	PARKS	99.39
			TOTAL:	99.39
DITCH WITCH	trade vermeer vac unit	ELECTRIC FUND	NON-DEPARTMENTAL	11,000.00-
	#913 fx30vac & trailer	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	46,104.64
			TOTAL:	35,104.64
DRANTTEL SALES & SERVICE	winter oil	ENVIRON SERVICES F	REFUSE DISPOSAL	45.98
			TOTAL:	45.98
DUECO INC	#21 labor & parts	ELECTRIC FUND	POWER DISTRIBUTION	2,758.71
			TOTAL:	2,758.71

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
EARL F ANDERSEN INC	name plates & post stabili	GENERAL FUND	STREETS	343.92
	9" name plates	GENERAL FUND	STREETS	227.49
	TOTAL:			571.41
ECONO FOODS	election supplies	GENERAL FUND	ELECTIONS	30.56
	senior dance supplies	GENERAL FUND	SENIOR COORDINATOR	36.00
	craft nite/open house supl	LIBRARY FUND	LIBRARY	7.47
	brdwy water plant supp	WATER	PURIFICATION AND TREAT	52.10
	TOTAL:			126.13
EMERGENCY APPARATUS MAINT.	nfpa pump test	GENERAL FUND	FIRE	225.00
	TOTAL:			225.00
EMERGENCY RESPONSE SOLUTIONS	repair broken assembly	GENERAL FUND	FIRE	247.03
	TOTAL:			247.03
BETHANN EMLEY	youth ctr supplies	YOUTH CENTER GRANT	YOUTH CENTER	87.81
	TOTAL:			87.81
ERICKSON OIL PRODUCTS INC	november fuel	GENERAL FUND	POLICE	93.72
	november fuel	WATER	SOURCE OF SUPPLY	23.03
	november fuel	WATER	PURIFICATION AND TREAT	34.55
	november fuel	WATER	DISTRIBUTION AND STORA	172.74
	november fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	90.59
	november fuel	STORMWATER FUND	TREATMENT	146.96
	TOTAL:			561.59
FASTENAL COMPANY	safety glasses	GENERAL FUND	STREETS	38.31
	wshrs,nuts,conn,blts,cabl	GENERAL FUND	STREETS	108.42
	safety glasses	GENERAL FUND	PARKS	30.65
	wshrs,nuts,conn,blts,cabl	GENERAL FUND	PARKS	108.42
	wshrs,nuts,conn,blts,cabl	WATER	DISTRIBUTION AND STORA	54.21
	safety glasses	WATER	ADMIN AND GENERAL	15.32
	wshrs,nuts,conn,blts,cabl	WASTE WATER FUND	SOURCE/TREATMENT	54.21
	safety glasses	WASTE WATER FUND	ADMIN AND GENERAL	15.32
	wshrs,nuts,conn,blts,cabl	ENVIRON SERVICES F	REFUSE DISPOSAL	54.21
	safety glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	15.33
	wshrs,nuts,conn,blts,cabl	ELECTRIC FUND	POWER DISTRIBUTION	108.42
	safety glasses	ELECTRIC FUND	ADMIN AND GENERAL	38.31
	wshrs,nuts,conn,blts,cabl	STORMWATER FUND	TREATMENT	54.20
	TOTAL:			695.33
GALLS INC	uniform allowance	GENERAL FUND	POLICE	33.98
	TOTAL:			33.98
GENERATIONS PHOTOGRAPHY & VINYL CREATI	signs camper dump station	GENERAL FUND	PARKS	20.00
	signs bus loading zone	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	50.00
	TOTAL:			70.00
GENESIS	november diesel	GENERAL FUND	FIRE	270.82
	november diesel	GENERAL FUND	STREETS	1,466.60
	november diesel	WATER	DISTRIBUTION AND STORA	141.24
	november diesel	WASTE WATER FUND	COLLECTOR/LIFT STAT	109.22
	november diesel	ENVIRON SERVICES F	REFUSE DISPOSAL	1,611.74
	november diesel	ELECTRIC FUND	POWER DISTRIBUTION	307.62
	november diesel	STORMWATER FUND	TREATMENT	332.16

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	november diesel	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	517.10
			TOTAL:	4,756.50
LEWIS GIESKING	7/26-8/27/13 adjustment	GENERAL FUND	STREETS	0.18-
	12/2 mileage adjustment	GENERAL FUND	STREETS	0.47-
	12/2 mileage adjustment	GENERAL FUND	STREETS	2.05-
	10/7-10/30mileage	GENERAL FUND	STREETS	10.79
	10/7-10/30mileage	GENERAL FUND	STREETS	1.92
	12/3-12/13mileage	GENERAL FUND	STREETS	2.64
	12/3-12/13mileage	GENERAL FUND	STREETS	9.05
	mileage 12/18-12/20/13	GENERAL FUND	STREETS	1.41
	mileage 12/18-12/20/13	GENERAL FUND	STREETS	14.01
	7/26-8/27/13 adjustment	GENERAL FUND	PARKS	0.14-
	12/2 mileage adjustment	GENERAL FUND	PARKS	0.37-
	10/7-10/30mileage	GENERAL FUND	PARKS	8.63
	10/7-10/30mileage	GENERAL FUND	PARKS	7.06
	12/3-12/13mileage	GENERAL FUND	PARKS	2.11
	mileage 12/18-12/20/13	GENERAL FUND	PARKS	1.13
	7/26-8/27/13 adjustment	WATER	ADMIN AND GENERAL	0.07-
	12/2 mileage adjustment	WATER	ADMIN AND GENERAL	0.19-
	12/2 mileage adjustment	WATER	ADMIN AND GENERAL	0.09-
	10/7-10/30mileage	WATER	ADMIN AND GENERAL	4.32
	12/3-12/13mileage	WATER	ADMIN AND GENERAL	1.06
	mileage 12/18-12/20/13	WATER	ADMIN AND GENERAL	0.57
	7/26-8/27/13 adjustment	WASTE WATER FUND	ADMIN AND GENERAL	0.07-
	12/2 mileage adjustment	WASTE WATER FUND	ADMIN AND GENERAL	0.19-
	10/7-10/30mileage	WASTE WATER FUND	ADMIN AND GENERAL	4.32
	12/3-12/13mileage	WASTE WATER FUND	ADMIN AND GENERAL	1.06
	mileage 12/18-12/20/13	WASTE WATER FUND	ADMIN AND GENERAL	0.57
	7/26-8/27/13 adjustment	ENVIRON SERVICES F	ADMIN AND GENERAL	0.06-
	12/2 mileage adjustment	ENVIRON SERVICES F	ADMIN AND GENERAL	0.18-
	10/7-10/30mileage	ENVIRON SERVICES F	ADMIN AND GENERAL	4.31
	10/7-10/30mileage	ENVIRON SERVICES F	ADMIN AND GENERAL	2.77
	12/3-12/13mileage	ENVIRON SERVICES F	ADMIN AND GENERAL	1.06
	mileage 12/18-12/20/13	ENVIRON SERVICES F	ADMIN AND GENERAL	0.56
	7/26-8/27/13 adjustment	ELECTRIC FUND	ADMIN AND GENERAL	0.18-
	7/26-8/27/13 adjustment	ELECTRIC FUND	ADMIN AND GENERAL	10.14-
	12/2 mileage adjustment	ELECTRIC FUND	ADMIN AND GENERAL	0.47-
	12/2 mileage adjustment	ELECTRIC FUND	ADMIN AND GENERAL	4.02-
	10/7-10/30mileage	ELECTRIC FUND	ADMIN AND GENERAL	10.79
	10/7-10/30mileage	ELECTRIC FUND	ADMIN AND GENERAL	134.75
	12/3-12/13mileage	ELECTRIC FUND	ADMIN AND GENERAL	2.64
	12/3-12/13mileage	ELECTRIC FUND	ADMIN AND GENERAL	87.50
	mileage 12/18-12/20/13	ELECTRIC FUND	ADMIN AND GENERAL	1.41
			TOTAL:	297.57
GOODTIMES MANUFACTURING	football shirts	GENERAL FUND	RECREATION/LEISURE SER	364.50
	vip summer shirts	RESTRICTED CONTRIB	RECREATION/LEISURE SER	784.00
			TOTAL:	1,148.50
GOPHER STATE ONE-CALL INC	november 2013 locates	WATER	DISTRIBUTION AND STORA	32.85
	november 2013 locates	WASTE WATER FUND	COLLECTOR/LIFT STAT	32.85
	november 2013 locates	ELECTRIC FUND	POWER DISTRIBUTION	32.85
			TOTAL:	98.55
GREEN TOUCH SYSTEMS LLC	road guard 8 salt additive	GENERAL FUND	STREETS	579.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	road guard 8 salt additive	GENERAL FUND	STREETS	842.92
			TOTAL:	1,421.92
GUSTAVUS ADOLPHUS COLLEGE	sept,oct,nov svcs	GENERAL FUND	RECREATION/LEISURE SER	750.95
	sept,oct,nov svcs	LIBRARY FUND	LIBRARY	156.72
			TOTAL:	907.67
GUSTAVUS ADOLPHUS COLLEGE P.O.	november postage	GENERAL FUND	CITY ADMINISTRATION	27.64
	november postage	GENERAL FUND	CITY CLERK	23.97
	november postage	GENERAL FUND	FINANCE	128.87
	november postage	GENERAL FUND	POLICE	61.24
	november postage	GENERAL FUND	FIRE	2.55
	november postage	GENERAL FUND	BUILDING INSPECTOR	26.42
	november postage	GENERAL FUND	PUBLIC WORKS ADMIN	31.81
	november postage	GENERAL FUND	RECREATION/LEISURE SER	11.25
	november postage	GENERAL FUND	ECONOMIC DEVT	92.81
	november postage	LIBRARY FUND	LIBRARY	9.42
	november postage	COMMUNITY CENTER	COMMUNITY CENTER	7.14
	november postage	WATER	ADMIN AND GENERAL	20.60
	november postage	WATER	CUSTOMER ACCOUNTS	86.86
	november postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	86.86
	november postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	86.86
	november postage	ELECTRIC FUND	ADMIN AND GENERAL	0.71
	november postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	86.86
	november postage	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	3.77
	november postage	RESTRICTED CONTRIB	COMMUNITY SERVICE	21.61
			TOTAL:	817.25
GUSTAVUS ADOLPHUS COLLEGE-DINING	holiday open house cake	LIBRARY FUND	LIBRARY	45.96
			TOTAL:	45.96
HACH COMPANY	reagents,pocket chlorine s	WATER	PURIFICATION AND TREAT	550.42
			TOTAL:	550.42
HAWKINS, INC.	sodium hydro,sodium metab	WATER	PURIFICATION AND TREAT	2,218.50
	ferric chloride	WASTE WATER FUND	SOURCE/TREATMENT	5,122.34
			TOTAL:	7,340.84
HICKORY TECH	phone svc 11/8-12/7/13	GENERAL FUND	CITY ADMINISTRATION	77.99
	phone svc 11/8-12/7/13	GENERAL FUND	CITY CLERK	15.42
	phone svc 11/8-12/7/13	GENERAL FUND	FINANCE	121.40
	phone svc 11/8-12/7/13	GENERAL FUND	MUNICIPAL BUILDING	7.21
	phone svc 11/8-12/7/13	GENERAL FUND	POLICE	364.82
	phone svc 11/8-12/7/13	GENERAL FUND	FIRE	151.48
	phone svc 11/8-12/7/13	GENERAL FUND	BUILDING INSPECTOR	45.26
	phone svc 11/8-12/7/13	GENERAL FUND	PUBLIC WORKS ADMIN	85.21
	phone svc 11/8-12/7/13	GENERAL FUND	STREETS	52.46
	phone svc 11/8-12/7/13	GENERAL FUND	SENIOR COORDINATOR	6.15
	phone svc 11/8-12/7/13	GENERAL FUND	RECREATION/LEISURE SER	129.34
	phone svc 11/8-12/7/13	GENERAL FUND	SWIMMING POOL	31.32
	phone svc 11/8-12/7/13	GENERAL FUND	PARKS	93.51
	phone svc 11/8-12/7/13	GENERAL FUND	ECONOMIC DEVT	29.84
	phone svc 11/8-12/7/13	LIBRARY FUND	LIBRARY	91.82
	phone svc 11/8-12/7/13	PUBLIC ACCESS	PUBLIC ACCESS	15.43
	phone svc 11/8-12/7/13	COMMUNITY CENTER	COMMUNITY CENTER	47.98
	phone svc 11/8-12/7/13	WATER	ADMIN AND GENERAL	212.34

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	phone svc 11/8-12/7/13	WASTE WATER FUND	ADMIN AND GENERAL	194.94
	phone svc 11/8-12/7/13	ENVIRON SERVICES F	ADMIN AND GENERAL	33.33
	phone svc 11/8-12/7/13	ELECTRIC FUND	ADMIN AND GENERAL	150.62
	phone svc 11/8-12/7/13	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	50.29
			TOTAL:	2,008.16
HILLYARD/HUTCHINSON	squeegee kit	COMMUNITY CENTER	COMMUNITY CENTER	122.12
			TOTAL:	122.12
IMPACT POWER TECHNOLOGIES	batteries	GENERAL FUND	EMERGENCY MGMT	1,351.93
			TOTAL:	1,351.93
INGRAM BOOK COMPANY	new adult fiction	LIBRARY FUND	LIBRARY	11.49
	new library materials	LIBRARY FUND	LIBRARY	285.59
	new library materials	LIBRARY FUND	LIBRARY	168.14
	new library materials	LIBRARY FUND	LIBRARY	307.68
			TOTAL:	772.90
INTERNATIONAL CODE COUNCIL, INC	training, dean b	GENERAL FUND	NON-DEPARTMENTAL	399.00
			TOTAL:	399.00
LOREN JANSEN	uniform allowance	GENERAL FUND	POLICE	127.50
			TOTAL:	127.50
JLS DISTRIBUTING, INC	mech bay fuel stabilizer	GENERAL FUND	STREETS	13.44
	mech bay fuel stabilizer	GENERAL FUND	PARKS	13.44
	mech bay fuel stabilizer	WATER	DISTRIBUTION AND STORA	6.72
	mech bay fuel stabilizer	WASTE WATER FUND	SOURCE/TREATMENT	6.72
	mech bay fuel stabilizer	ENVIRON SERVICES F	REFUSE DISPOSAL	6.72
	mech bay fuel stabilizer	ELECTRIC FUND	POWER DISTRIBUTION	13.44
	mech bay fuel stabilizer	STORMWATER FUND	TREATMENT	6.72
			TOTAL:	67.20
JOHNSON AGGREGATES	coarse washed sand	GENERAL FUND	STREETS	721.77
			TOTAL:	721.77
K.R. SCHOELER ENTERPRISES, INC.	non-fuming cleaner descale	GENERAL FUND	STREETS	56.96
	non-fuming cleaner descale	GENERAL FUND	PARKS	56.96
	non-fuming cleaner descale	WATER	DISTRIBUTION AND STORA	28.48
	non-fuming cleaner descale	WASTE WATER FUND	SOURCE/TREATMENT	28.48
	non-fuming cleaner descale	ENVIRON SERVICES F	REFUSE DISPOSAL	28.48
	non-fuming cleaner descale	ELECTRIC FUND	POWER DISTRIBUTION	56.96
	non-fuming cleaner descale	STORMWATER FUND	TREATMENT	28.50
			TOTAL:	284.82
KEEPERS, INC.	tie tacks	GENERAL FUND	POLICE	13.02
	uniform allowance	GENERAL FUND	POLICE	172.97
	uniform allowance	GENERAL FUND	COMMUNITY SERVICE	50.98
			TOTAL:	236.97
KENDELL DOORS & HARDWARE, INC.	key blanks	GENERAL FUND	STREETS	27.65
	key blanks	GENERAL FUND	PARKS	27.65
	key blanks	WATER	DISTRIBUTION AND STORA	13.82
	key blanks	WASTE WATER FUND	SOURCE/TREATMENT	13.82
	key blanks	ENVIRON SERVICES F	REFUSE DISPOSAL	13.82
	key blanks	ELECTRIC FUND	POWER DISTRIBUTION	27.65

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	key blanks	STORMWATER FUND	TREATMENT	13.83
			TOTAL:	138.24
KIND VETERINARY CLINIC PA	nov vet svcs	GENERAL FUND	COMMUNITY SERVICE	1,063.26
	nov paws vet svcs	RESTRICTED CONTRIB	COMMUNITY SERVICE	1,058.01
			TOTAL:	2,121.27
KRIS ENGINEERING, INC.	3' cutting edges	GENERAL FUND	STREETS	662.58
	4' cutting edges	GENERAL FUND	STREETS	897.02
			TOTAL:	1,559.60
KWIK TRIP INC	november fuel	GENERAL FUND	POLICE	1,986.62
	november fuel	GENERAL FUND	BUILDING INSPECTOR	46.19
	november fuel	GENERAL FUND	PARKS	127.89
	november fuel	WATER	ADMIN AND GENERAL	23.52
	november fuel	WASTE WATER FUND	ADMIN AND GENERAL	23.53
	november fuel	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	2,661.57
			TOTAL:	4,869.32
LAGER'S INC	#507 battery	GENERAL FUND	FIRE	240.00
			TOTAL:	240.00
LEAGUE OF MN CITIES INSURANCE TRUST	skid steer hit bldg	GENERAL FUND	STREETS	1,000.00
	skid steer hit bldg	PROPERTY INSURANCE	INSURANCE-UNALLOCATED	1,850.00
	transit claim	PROPERTY INSURANCE	INSURANCE-UNALLOCATED	6,664.42
			TOTAL:	9,514.42
LJP ENTERPRISES INC	nov waste svc	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	nov waste svc	WATER	PURIFICATION AND TREAT	99.42
	nov waste svc	WASTE WATER FUND	SOURCE/TREATMENT	218.29
	nov waste svc	ENVIRON SERVICES F	REFUSE DISPOSAL	1,160.97
			TOTAL:	1,923.14
LOCATORS & SUPPLIES, INC.	safety vest	GENERAL FUND	STREETS	9.92
	safety vest	GENERAL FUND	PARKS	7.93
	safety vest	WATER	ADMIN AND GENERAL	3.97
	safety vest	WASTE WATER FUND	ADMIN AND GENERAL	3.97
	safety vest	ENVIRON SERVICES F	ADMIN AND GENERAL	3.96
	safety vest	ELECTRIC FUND	ADMIN AND GENERAL	9.92
	safety vests pat m	ELECTRIC FUND	ADMIN AND GENERAL	81.88
			TOTAL:	121.55
LUBRICATION TECHNOLOGIES, INC.	oil	GENERAL FUND	POLICE	22.86
	oil	GENERAL FUND	POLICE	22.86
	oil	GENERAL FUND	STREETS	251.12
	used antifreeze drum pick	GENERAL FUND	STREETS	7.00
	oil	GENERAL FUND	PARKS	251.12
	used antifreeze drum pick	GENERAL FUND	PARKS	7.00
	oil	WATER	DISTRIBUTION AND STORA	125.56
	used antifreeze drum pick	WATER	DISTRIBUTION AND STORA	3.50
	oil	WASTE WATER FUND	SOURCE/TREATMENT	125.56
	used antifreeze drum pick	WASTE WATER FUND	SOURCE/TREATMENT	3.50
	oil	ENVIRON SERVICES F	REFUSE DISPOSAL	125.56
	used antifreeze drum pick	ENVIRON SERVICES F	REFUSE DISPOSAL	3.50
	oil	ELECTRIC FUND	POWER DISTRIBUTION	251.12
	used antifreeze drum pick	ELECTRIC FUND	POWER DISTRIBUTION	7.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
	oil	STORMWATER FUND	TREATMENT	125.54	
	used antifreeze drum pick	STORMWATER FUND	TREATMENT	3.50	
	oil	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	22.86-	
	oil	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	15.26	
			TOTAL:	1,328.70	
BARBARA A LUKER	council reception supplies	GENERAL FUND	MAYOR & COUNCIL	24.97	
	council reception supplies	GENERAL FUND	MAYOR & COUNCIL	40.20	
	election mileage	GENERAL FUND	ELECTIONS	25.54	
			TOTAL:	90.71	
MACQUEEN EQUIPMENT INC	flex hose guide tyger tail	WASTE WATER FUND	COLLECTOR/LIFT STAT	53.35	
			TOTAL:	53.35	
MATHESON TRI-GAS INC	cylinder rental	GENERAL FUND	STREETS	26.19	
	cylinder rental	GENERAL FUND	PARKS	20.95	
	cylinder rental	WATER	ADMIN AND GENERAL	10.47	
	cylinder rental	WASTE WATER FUND	ADMIN AND GENERAL	10.47	
	cylinder rental	ENVIRON SERVICES F	ADMIN AND GENERAL	10.47	
	cylinder rental	ELECTRIC FUND	ADMIN AND GENERAL	26.19	
			TOTAL:	104.74	
METRO JANITORIAL SUPPLY INC.	cleaner	COMMUNITY CENTER	COMMUNITY CENTER	309.22	
			TOTAL:	309.22	
METRO SALES INC	copier charges	LIBRARY FUND	LIBRARY	436.98	
			TOTAL:	436.98	
MISC VENDOR	HOLIDAY SHARING TREE	util flyer ad refund	GENERAL FUND	NON-DEPARTMENTAL	25.00
	LOOFT, MIKE	elections assistance	GENERAL FUND	ELECTIONS	75.00
	PARIS, NATHAN	consultant planner	GENERAL FUND	ECONOMIC DEVMT	208.25
	SOUTHERN MN BASKETBALL	JR JAMMERS INSTRUCTION	GENERAL FUND	RECREATION/LEISURE SER	238.00
				TOTAL:	546.25
MN COUNTY ATTORNEYS ASSOC.	forms	GENERAL FUND	POLICE	40.62	
				TOTAL:	40.62
MN DEPT OF COMMERCE	3rd qtr fy 2014 indirect a	ELECTRIC FUND	ADMIN AND GENERAL	1,609.59	
	3rd qtr fy 2014 indirect a	ELECTRIC FUND	ADMIN AND GENERAL	379.47	
				TOTAL:	1,989.06
MN IRON & METAL COMPANY	curb shoes	GENERAL FUND	STREETS	470.25	
				TOTAL:	470.25
MN MUNICIPAL UTILITIES ASSOCIATION	dot drug testing	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	97.50	
				TOTAL:	97.50
MN PIPE & EQUIPMENT	5#bottle chlorine(granular	WATER	DISTRIBUTION AND STORA	95.60	
	seat, valves, washrs, pins	WATER	DISTRIBUTION AND STORA	649.47	
	seat&main valve, cross arm	WATER	DISTRIBUTION AND STORA	449.63	
	#74a32 sewer cover	WASTE WATER FUND	NON-DEPARTMENTAL	214.31	
				TOTAL:	1,409.01
MN SOUTH CENTRAL INVESTIGATORS COALITI	2-2014 winter law enf conf	GENERAL FUND	NON-DEPARTMENTAL	200.00	
				TOTAL:	200.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MN WASTE PROCESSING	nov disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	12,531.11
			TOTAL:	12,531.11
PETE MOULTON	mileage plbg board,water c	WATER	ADMIN AND GENERAL	178.54
	mileage hwe site visit	WASTE WATER FUND	ADMIN AND GENERAL	99.44
	mileage 12/9-12/20/13	STORMWATER FUND	ADMINISTRATION AND GEN	6.78
			TOTAL:	284.76
MVTL LABORATORIES INC	calcium carb testing	WASTE WATER FUND	BIOSOLIDS	42.00
	salty dis	WASTE WATER FUND	SOURCE/TREATMENT	303.00
	mercury testing	WASTE WATER FUND	SOURCE/TREATMENT	320.00
			TOTAL:	665.00
NAPA AUTO PARTS OF ST PETER	hitchpin	GENERAL FUND	POLICE	7.63
	#412 rotorkit	GENERAL FUND	POLICE	307.99
	i joint return	GENERAL FUND	FIRE	74.53-
	wiper blade,extensin	GENERAL FUND	FIRE	28.95
	wiper blade,extensin	GENERAL FUND	FIRE	4.25
	#276 brake pads	GENERAL FUND	FIRE	17.51
	hose clamps,nitrile glvs,f	GENERAL FUND	STREETS	94.18
	hose clamps,nitrile glvs,f	GENERAL FUND	PARKS	94.18
	#311 fog lights	GENERAL FUND	PARKS	54.21
	dehumidifier belt	WATER	PURIFICATION AND TREAT	10.82
	hose clamps,nitrile glvs,f	WATER	DISTRIBUTION AND STORA	47.09
	alternatr,battery,fuel pum	WATER	DISTRIBUTION AND STORA	486.92
	hose clamps,nitrile glvs,f	WASTE WATER FUND	SOURCE/TREATMENT	47.09
	hose clamps,nitrile glvs,f	ENVIRON SERVICES F	REFUSE DISPOSAL	47.09
	gasket set,head gasket	ENVIRON SERVICES F	REFUSE DISPOSAL	279.59
	belt	ELECTRIC FUND	POWER PRODUCTION	6.18
	hose clamps,nitrile glvs,f	ELECTRIC FUND	POWER DISTRIBUTION	94.18
	#83 battery	ELECTRIC FUND	POWER DISTRIBUTION	118.26
	hose clamps,nitrile glvs,f	STORMWATER FUND	TREATMENT	47.07
			TOTAL:	1,718.66
NELSON PRINTING COMPANY	binders, calendars	GENERAL FUND	FIRE	39.46
	ups shipments	WATER	ADMIN AND GENERAL	43.46
	envelopes	WATER	CUSTOMER ACCOUNTS	59.12
	calendar	WATER	CUSTOMER ACCOUNTS	2.38
	envelopes	WASTE WATER FUND	CUSTOMER ACCOUNTS	59.12
	calendar	WASTE WATER FUND	CUSTOMER ACCOUNTS	2.38
	envelopes	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	59.10
	calendar	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	2.37
	envelopes	ELECTRIC FUND	CUSTOMER ACCOUNTS	59.12
	calendar	ELECTRIC FUND	CUSTOMER ACCOUNTS	2.38
	markers	STORMWATER FUND	ADMINISTRATION AND GEN	7.87
	ticket books	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	258.64
			TOTAL:	595.40
NICOLLET COUNTY TREASURER	election svcs	GENERAL FUND	ELECTIONS	3,247.36
			TOTAL:	3,247.36
NICOLLET COUNTY BANK	nov ach ap & pr	GENERAL FUND	FINANCE	9.19
	nov ach ap & pr	WATER	ADMIN AND GENERAL	2.29
	nove ach utility bills	WATER	CUSTOMER ACCOUNTS	11.64
	nov ach ap & pr	WASTE WATER FUND	ADMIN AND GENERAL	2.29
	nove ach utility bills	WASTE WATER FUND	CUSTOMER ACCOUNTS	11.64

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	nov ach ap & pr	ENVIRON SERVICES F	ADMIN AND GENERAL	2.29
	nove ach utility bills	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	11.64
	nov ach ap & pr	ELECTRIC FUND	ADMIN AND GENERAL	2.29
	nove ach utility bills	ELECTRIC FUND	CUSTOMER ACCOUNTS	11.63
			TOTAL:	64.90
NICOLLET COUNTY PUBLIC HEALTH	sr ctr prog coord nov	GENERAL FUND	SENIOR COORDINATOR	2,300.00
			TOTAL:	2,300.00
NIELSEN BLACKTOPPING, LLC	2012 sidewalk final pay es	GENERAL FUND	STREETS	3,532.00
	hydrant&curb stop replcmen	WATER	DISTRIBUTION AND STORA	1,458.50
	hydrant&curb stop replcmen	WATER	DISTRIBUTION AND STORA	4,171.00
	3rd st asphalt patch	WATER	DISTRIBUTION AND STORA	3,600.00
	final pay request 27 co #1	ELECTRIC FUND	POWER DISTRIBUTION	3,399.00
			TOTAL:	16,160.50
NORTH AMERICAN SALT COMPANY	bulk road salt	GENERAL FUND	STREETS	6,785.38
			TOTAL:	6,785.38
NORTH CENTRAL INTERNATIONAL	filters	GENERAL FUND	NON-DEPARTMENTAL	31.53
	#45 gasket & hose	GENERAL FUND	STREETS	11.36
	marker lights	GENERAL FUND	STREETS	12.73
	#47 heater	GENERAL FUND	STREETS	123.57
	marker lights	GENERAL FUND	PARKS	12.73
	marker lights	WATER	DISTRIBUTION AND STORA	6.36
	marker lights	WASTE WATER FUND	SOURCE/TREATMENT	6.36
	marker lights	ENVIRON SERVICES F	REFUSE DISPOSAL	6.36
	marker lights	ELECTRIC FUND	POWER DISTRIBUTION	12.73
	marker lights	STORMWATER FUND	TREATMENT	6.37
			TOTAL:	230.10
NORTH CENTRAL LABORATORIES	nitrate iron plus/comb pro	WASTE WATER FUND	SOURCE/TREATMENT	848.05
			TOTAL:	848.05
NUTTER CLOTHING CO	alterations jay l	GENERAL FUND	POLICE	40.00
			TOTAL:	40.00
OFFICEMAX	kybrd wrst rcker	GENERAL FUND	PUBLIC WORKS ADMIN	21.36
	computer speakers	GENERAL FUND	STREETS	23.51
	battery back ups	LIBRARY FUND	LIBRARY	96.17
			TOTAL:	141.04
PEPSI-COLA OF MANKATO INC	vending/concessions	COMMUNITY CENTER	COMMUNITY CENTER	428.05
			TOTAL:	428.05
POLLARDWATER.COM-EAST	pwr lift mag,dolly,chocks	WASTE WATER FUND	CAPITAL-GENERAL PLANT	853.68
	pwr lift mag,dolly,chocks	STORMWATER FUND	CAPITAL-TREATMENT SYST	853.67
			TOTAL:	1,707.35
TODD PRAFKE-PETTY CASH	postage	GENERAL FUND	CITY ADMINISTRATION	1.10
	pop	GENERAL FUND	CITY ADMINISTRATION	4.50
	break room soap,scrubber	GENERAL FUND	MUNICIPAL BUILDING	5.00
	meals	GENERAL FUND	ECONOMIC DEVMT	32.00
	postage	GENERAL FUND	ECONOMIC DEVMT	4.56
	meal	WATER	ADMIN AND GENERAL	20.00
			TOTAL:	67.16

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RONALD D. QUADE	seminar fees,per diem	GENERAL FUND	FIRE	60.00
	certified letter postage	GENERAL FUND	FIRE	6.11
	TOTAL:			66.11
QUICK MART ST PETER	november fuel	GENERAL FUND	POLICE	459.89
	november fuel	GENERAL FUND	FIRE	133.15
	TOTAL:			593.04
RDO EQUIPMENT CO.	#68 lamp jd444h	WASTE WATER FUND	COLLECTOR/LIFT STAT	83.69
	TOTAL:			83.69
THE RETROFIT COMPANIES, INC.	fall cip oct 2nd	ELECTRIC FUND	POWER DISTRIBUTION	21.56
	TOTAL:			21.56
RIVER'S EDGE HOSPITAL & CLINIC	drug screen	WASTE WATER FUND	ADMIN AND GENERAL	29.00
	TOTAL:			29.00
ROYAL TIRE, INC	#90k tires	WASTE WATER FUND	COLLECTOR/LIFT STAT	1,146.64
	#813tire repairs	ELECTRIC FUND	POWER DISTRIBUTION	568.28
	TOTAL:			1,714.92
SAM'S CLUB	sr ctr prog supplies	GENERAL FUND	SENIOR COORDINATOR	74.14
	warming house supplies	GENERAL FUND	SKATING RINKS	65.77
	library holiday open house	LIBRARY FUND	LIBRARY	44.00
	TOTAL:			183.91
SANDLAND, JEAN	uniform allowance	GENERAL FUND	POLICE	44.99
	TOTAL:			44.99
AMBER SCHOTT	uniform allowance	GENERAL FUND	POLICE	56.00
	TOTAL:			56.00
SELECT ACCOUNT	admin fee	GENERAL FUND	CITY ADMINISTRATION	3.13
	admin fee	GENERAL FUND	CITY CLERK	1.95
	admin fee	GENERAL FUND	FINANCE	5.20
	admin fee	GENERAL FUND	MUNICIPAL BUILDING	1.36
	admin fee	GENERAL FUND	POLICE	25.43
	admin fee	GENERAL FUND	BUILDING INSPECTOR	4.99
	admin fee	GENERAL FUND	COMMUNITY SERVICE	1.95
	admin fee	GENERAL FUND	PUBLIC WORKS ADMIN	1.44
	admin fee	GENERAL FUND	STREETS	2.66
	admin fee	GENERAL FUND	RECREATION/LEISURE SER	5.63
	admin fee	GENERAL FUND	PARKS	10.03
	admin fee	GENERAL FUND	ECONOMIC DEVMT	1.95
	admin fee	LIBRARY FUND	LIBRARY	2.45
	admin fee	COMMUNITY CENTER	COMMUNITY CENTER	2.93
	admin fee	WATER	DISTRIBUTION AND STORA	4.79
	admin fee	WATER	ADMIN AND GENERAL	1.77
	admin fee	WATER	CUSTOMER ACCOUNTS	0.39
	admin fee	WASTE WATER FUND	SOURCE/TREATMENT	2.84
	admin fee	WASTE WATER FUND	ADMIN AND GENERAL	1.98
	admin fee	WASTE WATER FUND	CUSTOMER ACCOUNTS	0.40
	admin fee	ENVIRON SERVICES F	REFUSE DISPOSAL	3.91
admin fee	ENVIRON SERVICES F	ADMIN AND GENERAL	0.79	
admin fee	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	0.40	
admin fee	ELECTRIC FUND	POWER DISTRIBUTION	5.86	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	admin fee	ELECTRIC FUND	ADMIN AND GENERAL	7.08
	admin fee	ELECTRIC FUND	CUSTOMER ACCOUNTS	2.36
	admin fee	STORMWATER FUND	COLLECTIONS/LIFT STATI	1.46
	admin fee	STORMWATER FUND	ADMINISTRATION AND GEN	4.05
	admin fee	STORMWATER FUND	CUSTOMER ACCOUNTS	0.40
	admin fee	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	3.88
			TOTAL:	113.46
SIBLEY AGGREGATES	so 3rd st	WATER	DISTRIBUTION AND STORA	2,070.99
			TOTAL:	2,070.99
DON SIEBERG	senior dance entertainment	GENERAL FUND	SENIOR COORDINATOR	155.00
			TOTAL:	155.00
SOUTH CENTRAL COLLEGE	dot inspect recertif	GENERAL FUND	PUBLIC WORKS ADMIN	90.00
			TOTAL:	90.00
SOUTHERN MN CONSTRUCTION CO INC	stockpile gravel	WATER	ADMIN AND GENERAL	146.50
	stockpile gravel	WASTE WATER FUND	ADMIN AND GENERAL	146.50
	grade composite site--fina	ENVIRON SERVICES F	CAPITAL-GENERAL PLANT	6,819.29
	stockpile gravel	ENVIRON SERVICES F	ADMIN AND GENERAL	73.24
	stockpile gravel	ELECTRIC FUND	ADMIN AND GENERAL	366.25
			TOTAL:	7,551.78
SOUTHERN MN MUNICIPAL POWER AGENCY	nov purchased power	ELECTRIC FUND	POWER SUPPLY	542,092.06
			TOTAL:	542,092.06
ST PETER HERALD	annual renewal	GENERAL FUND	NON-DEPARTMENTAL	49.40
	zoning ad	GENERAL FUND	ECONOMIC DEVMT	199.10
	3rd st vacation	GENERAL FUND	ECONOMIC DEVMT	92.98
	conditional use hearing ad	GENERAL FUND	ECONOMIC DEVMT	50.53
	bldg supvr ad	COMMUNITY CENTER	COMMUNITY CENTER	173.76
			TOTAL:	565.77
ST PETER LUMBER CO	ant killer	WATER	PURIFICATION AND TREAT	8.00
	pvc	WATER	DISTRIBUTION AND STORA	18.90
			TOTAL:	26.90
STAPLES ADVANTAGE	tape,hi-liters,post-its,la	GENERAL FUND	CITY ADMINISTRATION	26.82
	tape,hi-liters,post-its,la	GENERAL FUND	CITY CLERK	26.82
	tape,hi-liters,post-its,la	GENERAL FUND	FINANCE	17.88
	tape,hi-liters,post-its,la	GENERAL FUND	POLICE	14.31
	tape,hi-liters,post-its,la	GENERAL FUND	BUILDING INSPECTOR	7.15
	tape,hi-liters,post-its,la	GENERAL FUND	PUBLIC WORKS ADMIN	3.58
	rotate date stamp	GENERAL FUND	STREETS	21.31
	foldrs,paper,spill kit	GENERAL FUND	STREETS	29.49
	rotate date stamp	GENERAL FUND	PARKS	17.05
	foldrs,paper,spill kit	GENERAL FUND	PARKS	23.59
	tape,hi-liters,post-its,la	GENERAL FUND	ECONOMIC DEVMT	1.79
	rotate date stamp	WATER	ADMIN AND GENERAL	8.52
	tape,hi-liters,post-its,la	WATER	ADMIN AND GENERAL	16.09
	foldrs,paper,spill kit	WATER	ADMIN AND GENERAL	11.80
	rotate date stamp	WASTE WATER FUND	ADMIN AND GENERAL	8.52
	tape,hi-liters,post-its,la	WASTE WATER FUND	ADMIN AND GENERAL	16.11
	foldrs,paper,spill kit	WASTE WATER FUND	ADMIN AND GENERAL	11.80
	rotate date stamp	ENVIRON SERVICES F	ADMIN AND GENERAL	8.52

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	foldrs,paper,spill kit	ENVIRON SERVICES F	ADMIN AND GENERAL	11.78
	rotate date stamp	ELECTRIC FUND	ADMIN AND GENERAL	21.31
	tape,hi-liters,post-its,la	ELECTRIC FUND	ADMIN AND GENERAL	48.28
	foldrs,paper,spill kit	ELECTRIC FUND	ADMIN AND GENERAL	29.49
			TOTAL:	382.01
SUN UP CONSTRUCTION INC.	composte ste damage repair	ENVIRON SERVICES F	REFUSE DISPOSAL	440.20
			TOTAL:	440.20
TOPPERS PLUS INC	556a plow motor	GENERAL FUND	STREETS	406.13
			TOTAL:	406.13
TOWMASTER, INC.	#40conv kit hyd to elec	GENERAL FUND	STREETS	668.32
			TOTAL:	668.32
TRANE	annual pm--quarterly billi	COMMUNITY CENTER	COMMUNITY CENTER	1,071.96
			TOTAL:	1,071.96
TRAVERSE DES SIOUX LIBRARY SYSTEM	patron's internet filter s	LIBRARY FUND	LIBRARY	131.48
			TOTAL:	131.48
UNIVERSITY OF MINNESOTA	1/13-1/15 bldg conf	GENERAL FUND	NON-DEPARTMENTAL	350.00
			TOTAL:	350.00
US AUTO FORCE	tires	GENERAL FUND	POLICE	751.52
			TOTAL:	751.52
US BANK	2010c bond agent fee	ELECTRIC FUND	ADMIN AND GENERAL	425.00
			TOTAL:	425.00
US POSTMASTER	mail winter rec/comm ed br	GENERAL FUND	RECREATION/LEISURE SER	498.88
			TOTAL:	498.88
USA BLUE BOOK	dura float mech switch	WATER	PURIFICATION AND TREAT	69.77
			TOTAL:	69.77
USA TODAY	2014 renewal	LIBRARY FUND	LIBRARY	298.47
			TOTAL:	298.47
VALLEY ASPHALT PRODUCTS INC	asphalt cold mix	GENERAL FUND	STREETS	1,385.37
			TOTAL:	1,385.37
VERIZON WIRELESS	phone svc 11/2-12/1/13	GENERAL FUND	POLICE	349.04
	water jet pack	WATER	ADMIN AND GENERAL	34.56
			TOTAL:	383.60
VISA	c.b.o. license renewal	GENERAL FUND	NON-DEPARTMENTAL	110.00
	vets mem,goal session,jeff	GENERAL FUND	CITY ADMINISTRATION	72.40
	sympathy plant	GENERAL FUND	POLICE	53.69
	car printer cables	GENERAL FUND	POLICE	63.00
	jkt,binoc,mag loadr,unifor	GENERAL FUND	POLICE	588.90
	st cloud school meal	GENERAL FUND	POLICE	23.03
	uniform allowance	GENERAL FUND	POLICE	270.59
	deliver&return 512pump mea	GENERAL FUND	FIRE	7.68
	comm ed director meeting m	GENERAL FUND	RECREATION/LEISURE SER	7.95
	great candy cane hunt cane	GENERAL FUND	RECREATION/LEISURE SER	229.25

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	pickleball set	GENERAL FUND	RECREATION/LEISURE SER	227.98
	pickleball set	GENERAL FUND	RECREATION/LEISURE SER	27.25
	christmas lights dwntwn	GENERAL FUND	PARKS	82.03
	spdc adgenda mtg meal	GENERAL FUND	ECONOMIC DEVMT	13.40
	safety boots	WATER	ADMIN AND GENERAL	144.95
	sc cloud school meals	ELECTRIC FUND	ADMIN AND GENERAL	27.98
	transformer school meal	ELECTRIC FUND	ADMIN AND GENERAL	8.81
	f.o.l.- ya supplies	RESTRICTED CONTRIB	LIBRARY	138.30
			TOTAL:	2,097.19
VON ESSEN TOWING	towing	GENERAL FUND	POLICE	195.00
	tire repair	GENERAL FUND	POLICE	30.00
	19a towing	GENERAL FUND	PARKS	50.00
	#106mount tires&disposal	WATER	DISTRIBUTION AND STORA	52.00
	#205 tires	WATER	CUSTOMER ACCOUNTS	40.00
	#205 tires	WASTE WATER FUND	CUSTOMER ACCOUNTS	40.00
	#205 tires	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	40.00
	#205 tires	ELECTRIC FUND	CUSTOMER ACCOUNTS	40.00
			TOTAL:	487.00
WASTE MANAGEMENT OF SOUTHERN MINNESOTA	change in service	ENVIRON SERVICES F	NON-DEPARTMENTAL	5.00
	nov refuse pickup, disposa	ENVIRON SERVICES F	REFUSE DISPOSAL	18,788.85
			TOTAL:	18,793.85
WATER CONSRVATION SERVICE, INC.	leak locatell/20/13nassau&	WATER	DISTRIBUTION AND STORA	460.12
			TOTAL:	460.12
WENZEL AUTO ELECTRIC CO	snorkel #508 service	GENERAL FUND	FIRE	151.89
			TOTAL:	151.89
WESCO DISTRIBUTION INC	#449 9" heat shrinks	ELECTRIC FUND	NON-DEPARTMENTAL	210.33
	#631 screwin base w/hdwr	ELECTRIC FUND	NON-DEPARTMENTAL	7,925.64
	#764 ct 100:5 do-nut	ELECTRIC FUND	NON-DEPARTMENTAL	374.06
			TOTAL:	8,510.03
WHISKEY RIVER	council goal session 11/26	GENERAL FUND	MAYOR & COUNCIL	197.76
			TOTAL:	197.76
WILSON DEVELOPMENT SERVICES, LLC	aug wash ave link	PERM IMPROVMENT RE	STREETS	5,740.85
			TOTAL:	5,740.85
TOM WINSELL	tuition&book reimbursement	GENERAL FUND	POLICE	2,076.99
			TOTAL:	2,076.99
WOLF MOTOR COMPANY, INC.	repair fuel leak	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	40.36
	#817 seat cushion	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	82.61
			TOTAL:	122.97
DOUG WOLFE	tds mileage 7/11-11/25/13	LIBRARY FUND	LIBRARY	135.60
			TOTAL:	135.60
YOUTH ENRICHMENT LEAGUE	contract for chess&fencing	GENERAL FUND	RECREATION/LEISURE SER	1,440.00
	contract for chess&fencing	RESTRICTED CONTRIB	RECREATION/LEISURE SER	528.00
			TOTAL:	1,968.00
ZEP SALES & SERVICE	zep-o-zorb floor dry	GENERAL FUND	STREETS	90.16

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	zep-o-zorb floor dry	GENERAL FUND	PARKS	90.16
	zep-o-zorb floor dry	WATER	DISTRIBUTION AND STORA	45.08
	zep-o-zorb floor dry	WASTE WATER FUND	SOURCE/TREATMENT	45.08
	zep-o-zorb floor dry	ENVIRON SERVICES F	REFUSE DISPOSAL	45.08
	zep-o-zorb floor dry	ELECTRIC FUND	POWER DISTRIBUTION	90.16
	zep-o-zorb floor dry	STORMWATER FUND	TREATMENT	45.09
			TOTAL:	450.81
ZIEGLER INC	wire & change config	WASTE WATER FUND	COLLECTOR/LIFT STAT	271.65
			TOTAL:	271.65

===== FUND TOTALS =====

101	GENERAL FUND	53,100.61
201	PROPERTY INSURANCE	8,514.42
211	LIBRARY FUND	3,526.87
213	PUBLIC ACCESS	1,605.60
217	COMMUNITY CENTER	3,963.09
401	PERM IMPROVMENT REVOLVING	25,438.85
601	WATER	20,307.28
602	WASTE WATER FUND	11,982.55
603	ENVIRON SERVICES FUND	42,785.18
604	ELECTRIC FUND	623,082.69
606	STORMWATER FUND	12,839.11
610	HEARTLAND TRANSIT	3,675.16
820	RESTRICTED CONTRIBUTIONS	3,029.92
824	YOUTH CENTER GRANT	87.81
GRAND TOTAL:		813,939.14

Paula O'Connell
City Clerk
12/26/13

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALEX AIR APPARATUS, INC	chemguard class a foam	GENERAL FUND	FIRE	755.00
			TOTAL:	755.00
ARROW ACE HARDWARE INC	bulbs, extension cord	GENERAL FUND	CITY ADMINISTRATION	8.33
	bulbs, extension cord	GENERAL FUND	CITY CLERK	8.33
	bulbs, extension cord	GENERAL FUND	FINANCE	5.55
	bulbs, extension cord	GENERAL FUND	POLICE	4.44
	extension cord	GENERAL FUND	POLICE	74.80
	battery,paint,key	GENERAL FUND	POLICE	19.29
	hook,snps,pwr strip,tape,b	GENERAL FUND	FIRE	95.98
	bulbs, extension cord	GENERAL FUND	BUILDING INSPECTOR	2.22
	bulbs, extension cord	GENERAL FUND	PUBLIC WORKS ADMIN	1.11
	filters&snow pusher	GENERAL FUND	STREETS	12.39
	spray paint(signs)	GENERAL FUND	STREETS	23.47
	bolts	GENERAL FUND	PARKS	1.50
	filters&snow pusher	GENERAL FUND	PARKS	12.39
	bulbs, extension cord	GENERAL FUND	ECONOMIC DEVMT	0.56
	clnr,trap,sno pusher,rid i	LIBRARY FUND	LIBRARY	52.20
	clnr,trap,sno pusher,rid i	COMMUNITY CENTER	COMMUNITY CENTER	208.81
	nipple,pipe tee,bushing,pl	WATER	PURIFICATION AND TREAT	28.27
	handheld shower	WATER	PURIFICATION AND TREAT	19.23
	filters&snow pusher	WATER	DISTRIBUTION AND STORA	6.19
	bulbs, extension cord	WATER	ADMIN AND GENERAL	5.00
	filters&snow pusher	WASTE WATER FUND	SOURCE/TREATMENT	6.19
	bulbs	WASTE WATER FUND	SOURCE/TREATMENT	16.02
	paste joint	WASTE WATER FUND	SOURCE/TREATMENT	5.33
	bulbs, extension cord	WASTE WATER FUND	ADMIN AND GENERAL	5.00
	filters&snow pusher	ENVIRON SERVICES F	REFUSE DISPOSAL	6.19
	bolts,pole pruner	ENVIRON SERVICES F	REFUSE DISPOSAL	567.89
	rust trtmnt vehicle spray	ELECTRIC FUND	POWER DISTRIBUTION	11.75
	filters&snow pusher	ELECTRIC FUND	POWER DISTRIBUTION	12.39
	bulbs, extension cord	ELECTRIC FUND	ADMIN AND GENERAL	14.99
	filters&snow pusher	STORMWATER FUND	TREATMENT	6.19
	paws-totes	RESTRICTED CONTRIB	COMMUNITY SERVICE	70.96
			TOTAL:	1,312.96
BLACK HILLS AMMUNITION	ammunition	GENERAL FUND	POLICE	359.50
			TOTAL:	359.50
BRANDT LAW OFFICE	civil	GENERAL FUND	LEGAL SERVICES	2,581.00
	criminal	GENERAL FUND	LEGAL SERVICES	8,075.00
	welco	2004 SUBDIVISIONS	ECONOMIC DEVMT	70.00
	roundabout	PERM IMPROVMENT RE	STREETS	294.00
	washington ave link	PERM IMPROVMENT RE	STREETS	1,057.00
	green valley	WATER	ADMIN AND GENERAL	56.00
	bids	ELECTRIC FUND	ADMIN AND GENERAL	84.00
	contract amendment	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	140.00
			TOTAL:	12,357.00
BRIGGS AND MORGAN	msa bond fees	PERM IMPROVMENT RE	STREETS	9,054.00
			TOTAL:	9,054.00
BUREAU OF CRIMINAL APPREHENSION	cjdn connect	GENERAL FUND	POLICE	270.00
			TOTAL:	270.00
C & S SUPPLY CO INC	gortex gloves	GENERAL FUND	STREETS	18.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	josh k,matt u clothing	GENERAL FUND	STREETS	188.57
	gortex gloves	GENERAL FUND	PARKS	18.00
	mike k clothing	GENERAL FUND	PARKS	46.99
	gortex gloves	WATER	DISTRIBUTION AND STORA	9.00
	gortex gloves	WASTE WATER FUND	SOURCE/TREATMENT	9.00
	fred p boots,scott p cloth	WASTE WATER FUND	ADMIN AND GENERAL	313.59
	gortex gloves	ENVIRON SERVICES F	REFUSE DISPOSAL	9.00
	swiv bench vise,ch saw pts	ENVIRON SERVICES F	REFUSE DISPOSAL	116.46
	gortex gloves	ELECTRIC FUND	POWER DISTRIBUTION	18.00
	gortex gloves	STORMWATER FUND	TREATMENT	8.98
			TOTAL:	755.59
CEM CORPORATION	plastic pans&air sheild ki	WASTE WATER FUND	BIOSOLIDS	196.49
			TOTAL:	196.49
CENTERPOINT ENERGY MINNEGASCO	gas dec '13	GENERAL FUND	FIRE	531.10
	gas dec '13	GENERAL FUND	STREETS	481.28
	gas dec '13	GENERAL FUND	SWIMMING POOL	48.20
	gas dec '13	GENERAL FUND	PARKS	385.02
	gas dec '13	LIBRARY FUND	LIBRARY	1,131.33
	gas dec '13	COMMUNITY CENTER	COMMUNITY CENTER	2,919.38
	gas dec '13	WATER	PURIFICATION AND TREAT	1,723.71
	gas dec '13	WATER	PURIFICATION AND TREAT	191.87
	gas dec '13	WATER	ADMIN AND GENERAL	192.51
	gas dec '13	WASTE WATER FUND	COLLECTOR/LIFT STAT	14.17
	gas dec '13	WASTE WATER FUND	SOURCE/TREATMENT	7,735.53
	gas dec '13	WASTE WATER FUND	ADMIN AND GENERAL	192.51
	gas dec '13	ENVIRON SERVICES F	ADMIN AND GENERAL	192.52
	gas dec '13	ELECTRIC FUND	ADMIN AND GENERAL	481.28
			TOTAL:	16,220.41
CINTAS FIRST AID & SAFETY	ear muffs	GENERAL FUND	STREETS	15.36
	vehicle kits&ear plugs	GENERAL FUND	STREETS	56.59
	ear muffs	GENERAL FUND	PARKS	12.29
	vehicle kits&ear plugs	GENERAL FUND	PARKS	45.27
	ear muffs	WATER	ADMIN AND GENERAL	6.14
	vehicle kits&ear plugs	WATER	ADMIN AND GENERAL	22.63
	ear muffs	WASTE WATER FUND	ADMIN AND GENERAL	6.14
	vehicle kits&ear plugs	WASTE WATER FUND	ADMIN AND GENERAL	22.63
	ear muffs	ENVIRON SERVICES F	ADMIN AND GENERAL	6.14
	vehicle kits&ear plugs	ENVIRON SERVICES F	ADMIN AND GENERAL	22.63
	ear muffs	ELECTRIC FUND	ADMIN AND GENERAL	15.36
	vehicle kits&ear plugs	ELECTRIC FUND	ADMIN AND GENERAL	56.59
			TOTAL:	287.77
COLE PAPERS INC	floor mat	GENERAL FUND	STREETS	24.54
	floor mat	GENERAL FUND	PARKS	24.54
	floor mat	WATER	DISTRIBUTION AND STORA	12.27
	floor mat	WASTE WATER FUND	SOURCE/TREATMENT	12.27
	floor mat	ENVIRON SERVICES F	REFUSE DISPOSAL	12.27
	floor mat	ELECTRIC FUND	POWER DISTRIBUTION	24.54
	floor mat	STORMWATER FUND	TREATMENT	12.25
			TOTAL:	122.68
COP STOP SHOP	head lamp,socks	GENERAL FUND	POLICE	43.95
	key holder	GENERAL FUND	POLICE	12.83

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	56.78
COURT SPORTS AND MORE	tim f clothing allowance	COMMUNITY CENTER	COMMUNITY CENTER	76.00
	amy k clothing	STORMWATER FUND	ADMINISTRATION AND GEN	32.00
			TOTAL:	108.00
CREDIT RIVER TOOLS	cordless impact wrench rep	GENERAL FUND	STREETS	22.85
	cordless impact wrench rep	GENERAL FUND	PARKS	22.85
	cordless impact wrench rep	WATER	DISTRIBUTION AND STORA	11.43
	cordless impact wrench rep	WASTE WATER FUND	SOURCE/TREATMENT	11.43
	cordless impact wrench rep	ENVIRON SERVICES F	REFUSE DISPOSAL	11.43
	cordless impact wrench rep	ELECTRIC FUND	POWER DISTRIBUTION	22.85
	cordless impact wrench rep	STORMWATER FUND	TREATMENT	11.41
			TOTAL:	114.25
CRYSTAL LAWN, INC	jefferson fields raised he	GENERAL FUND	PARKS	165.00
	sprinkler head	WATER	DISTRIBUTION AND STORA	76.30
	169 hwy irrig valve soleno	ENVIRON SERVICES F	REFUSE DISPOSAL	194.47
			TOTAL:	435.77
CUES	video clamp&resisitor	WASTE WATER FUND	COLLECTOR/LIFT STAT	41.81
			TOTAL:	41.81
CULLIGAN	cc solar salt delivered	COMMUNITY CENTER	COMMUNITY CENTER	9.95
			TOTAL:	9.95
DAVY LABORATORIES	water suitability	WASTE WATER FUND	SOURCE/TREATMENT	366.84
			TOTAL:	366.84
BANK OF THE WEST (DITCH WITCH)	5" repair clamp	ELECTRIC FUND	POWER DISTRIBUTION	212.95
			TOTAL:	212.95
DPC INDUSTRIES, INC.	potassium permaganate	WATER	PURIFICATION AND TREAT	900.00
			TOTAL:	900.00
DUECO INC	#21install&modify front bu	PROPERTY INSURANCE	INSURANCE-UNALLOCATED	11,118.44
			TOTAL:	11,118.44
ED'S PLUMBING	mn sq ppz valves replaced	GENERAL FUND	PARKS	577.30
			TOTAL:	577.30
EMERGENCY RESPONSE SOLUTIONS	transmitter assy	GENERAL FUND	FIRE	439.12
	fire boots	GENERAL FUND	FIRE	155.34
			TOTAL:	594.46
ERICKSON OIL PRODUCTS INC	december fuel	GENERAL FUND	POLICE	59.37
			TOTAL:	59.37
FAMILY FRESH MARKET	council reception	GENERAL FUND	MAYOR & COUNCIL	23.03
	card	GENERAL FUND	MAYOR & COUNCIL	4.58
	disinfectant	GENERAL FUND	POLICE	1.95
	flowers - baby gift	GENERAL FUND	POLICE	34.87
	mouse trap	GENERAL FUND	FIRE	2.30
	senior dance	GENERAL FUND	SENIOR COORDINATOR	53.97
	holiday open house	LIBRARY FUND	LIBRARY	17.41
	disinfectant	WATER	CUSTOMER ACCOUNTS	0.49

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	fruit basket	WASTE WATER FUND	ADMIN AND GENERAL	35.00
	disinfectant	WASTE WATER FUND	CUSTOMER ACCOUNTS	0.49
	disinfectant	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	0.48
	disinfectant	ELECTRIC FUND	CUSTOMER ACCOUNTS	0.49
	disinfectant	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	7.58
			TOTAL:	182.64
FASTENAL COMPANY	wires/cable intsallation t	GENERAL FUND	STREETS	2.69
	cable ties	GENERAL FUND	STREETS	29.16
	wires/cable intsallation t	GENERAL FUND	PARKS	2.69
	cable ties	GENERAL FUND	PARKS	29.16
	wires/cable intsallation t	WATER	DISTRIBUTION AND STORA	1.35
	cable ties	WATER	DISTRIBUTION AND STORA	14.58
	wires/cable intsallation t	WASTE WATER FUND	SOURCE/TREATMENT	1.35
	cable ties	WASTE WATER FUND	SOURCE/TREATMENT	14.58
	wires/cable intsallation t	ENVIRON SERVICES F	REFUSE DISPOSAL	1.35
	cable ties	ENVIRON SERVICES F	REFUSE DISPOSAL	14.58
	wires/cable intsallation t	ELECTRIC FUND	POWER DISTRIBUTION	2.69
	cable ties	ELECTRIC FUND	POWER DISTRIBUTION	29.16
	wires/cable intsallation t	STORMWATER FUND	TREATMENT	1.34
	cable ties	STORMWATER FUND	TREATMENT	14.58
			TOTAL:	159.26
FERGUSON WATERWORKS #2516	#719 mtr flange set	WATER	NON-DEPARTMENTAL	123.44
	mtr direct read	WATER	DISTRIBUTION AND STORA	548.80
			TOTAL:	672.24
GENESIS	december fuel	GENERAL FUND	FIRE	606.25
	december fuel	GENERAL FUND	STREETS	8,397.03
	december fuel	GENERAL FUND	PARKS	1,413.44
	december fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	183.83
	december fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	288.46
	december fuel	ELECTRIC FUND	POWER DISTRIBUTION	782.75
	december fuel	STORMWATER FUND	TREATMENT	294.32
	december fuel	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	829.19
			TOTAL:	12,795.27
GILLUND ENTERPRISES INC	clnr condr supplement	GENERAL FUND	STREETS	141.11
	clnr condr supplement	GENERAL FUND	PARKS	141.11
	clnr condr supplement	WATER	DISTRIBUTION AND STORA	70.56
	clnr condr supplement	WASTE WATER FUND	SOURCE/TREATMENT	70.56
	clnr condr supplement	ENVIRON SERVICES F	REFUSE DISPOSAL	70.56
	clnr condr supplement	ELECTRIC FUND	POWER DISTRIBUTION	141.11
	clnr condr supplement	STORMWATER FUND	TREATMENT	70.56
			TOTAL:	705.57
GOODTIMES MANUFACTURING	fun run t-shirts	RESTRICTED CONTRIB	RECREATION/LEISURE SER	15,668.80
			TOTAL:	15,668.80
GUSTAVUS ADOLPHUS COLLEGE P.O.	december postage	GENERAL FUND	MAYOR & COUNCIL	5.94
	december postage	GENERAL FUND	CITY ADMINISTRATION	30.92
	december postage	GENERAL FUND	CITY CLERK	21.93
	december postage	GENERAL FUND	FINANCE	121.71
	december postage	GENERAL FUND	POLICE	40.37
	december postage	GENERAL FUND	FIRE	2.96
	december postage	GENERAL FUND	BUILDING INSPECTOR	2.55

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	december postage	GENERAL FUND	PUBLIC WORKS ADMIN	53.34
	december postage	GENERAL FUND	RECREATION/LEISURE SER	5.10
	december postage	GENERAL FUND	RECREATION/LEISURE SER	0.51
	december postage	GENERAL FUND	ECONOMIC DEVMT	12.57
	december postage	LIBRARY FUND	LIBRARY	2.39
	december postage	PUBLIC ACCESS	PUBLIC ACCESS	1.53
	december postage	COMMUNITY CENTER	COMMUNITY CENTER	3.57
	december postage	WATER	ADMIN AND GENERAL	1.77
	december postage	WATER	CUSTOMER ACCOUNTS	90.22
	december postage	WASTE WATER FUND	ADMIN AND GENERAL	8.18
	december postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	90.22
	december postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	90.22
	december postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	90.21
	december postage	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	6.12
			TOTAL:	682.33
H & L MESABI	cutting edges	GENERAL FUND	STREETS	16,077.43
			TOTAL:	16,077.43
HACH COMPANY	salt solution,cartridge	WATER	PURIFICATION AND TREAT	190.15
			TOTAL:	190.15
JENNIFER HARLOW	mileage1/29-12/23/13	GENERAL FUND	RECREATION/LEISURE SER	20.62
			TOTAL:	20.62
HAWKINS, INC.	sodium hydro	WATER	PURIFICATION AND TREAT	1,170.00
	poly&polymier	WASTE WATER FUND	BIOSOLIDS	5,407.88
	poly&polymier	WASTE WATER FUND	SOURCE/TREATMENT	820.00
	ferric chloride	WASTE WATER FUND	SOURCE/TREATMENT	5,137.52
			TOTAL:	12,535.40
DIV OF ALAMO SALES CORP	#607mushroom shoe,nose gua	GENERAL FUND	STREETS	699.95
			TOTAL:	699.95
HOLIDAY COMMERCIAL	december fuel	GENERAL FUND	POLICE	235.74
	december fuel	GENERAL FUND	BUILDING INSPECTOR	33.85
	december fuel	GENERAL FUND	BUILDING INSPECTOR	35.57
	december fuel	GENERAL FUND	STREETS	196.81
	december fuel	GENERAL FUND	PARKS	316.52
	december fuel	WATER	SOURCE OF SUPPLY	31.78
	december fuel	WATER	PURIFICATION AND TREAT	47.68
	december fuel	WATER	DISTRIBUTION AND STORA	238.38
	december fuel	WATER	CUSTOMER ACCOUNTS	43.29
	december fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	96.17
	december fuel	WASTE WATER FUND	CUSTOMER ACCOUNTS	43.29
	december fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	145.55
	december fuel	ELECTRIC FUND	POWER DISTRIBUTION	354.17
	december fuel	ELECTRIC FUND	CUSTOMER ACCOUNTS	43.30
	december fuel	STORMWATER FUND	TREATMENT	94.26
			TOTAL:	1,956.36
IMPACT	nov bills printing	WATER	CUSTOMER ACCOUNTS	137.35
	nov bills postage	WATER	CUSTOMER ACCOUNTS	361.06
	nov bills printing	WASTE WATER FUND	CUSTOMER ACCOUNTS	137.35
	nov bills postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	361.06
	nov bills printing	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	137.35

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	nov bills postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	361.04
	nov bills printing	ELECTRIC FUND	CUSTOMER ACCOUNTS	137.36
	nov bills postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	361.06
	nov bills flyer	ELECTRIC FUND	CUSTOMER ACCOUNTS	288.74
			TOTAL:	2,282.37
INGRAM BOOK COMPANY	new library materials	LIBRARY FUND	LIBRARY	1,721.65
			TOTAL:	1,721.65
AMY KAMM	clothing allowance	STORMWATER FUND	ADMINISTRATION AND GEN	153.40
			TOTAL:	153.40
TERRY KAMM	clothing allowance	WATER	ADMIN AND GENERAL	63.99
			TOTAL:	63.99
KEEPRS, INC.	shipping on returned pants	GENERAL FUND	POLICE	16.99
	ammunition	GENERAL FUND	POLICE	318.10
			TOTAL:	335.09
KIND VETERINARY CLINIC PA	dec vet svcs	GENERAL FUND	COMMUNITY SERVICE	1,309.99
	dec paws vet svcs	RESTRICTED CONTRIB	COMMUNITY SERVICE	1,331.62
			TOTAL:	2,641.61
KWIK TRIP INC	december fuel	GENERAL FUND	POLICE	2,458.97
	december fuel	GENERAL FUND	BUILDING INSPECTOR	33.04
	december fuel	GENERAL FUND	PARKS	289.64
	december fuel	WATER	ADMIN AND GENERAL	21.12
	december fuel	WASTE WATER FUND	ADMIN AND GENERAL	21.11
	december fuel	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	2,792.13
			TOTAL:	5,616.01
LAGER'S INC	#109 nozzle	GENERAL FUND	POLICE	21.64
	#312 air filter	GENERAL FUND	POLICE	25.13
	#front end alignment	GENERAL FUND	PARKS	69.56
			TOTAL:	116.33
LEXIS NEXIS	nov & dec '13 subscription	GENERAL FUND	POLICE	200.00
			TOTAL:	200.00
LJP ENTERPRISES INC	dec waste svc	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	dec waste svc	WATER	PURIFICATION AND TREAT	99.42
	dec waste svc	WASTE WATER FUND	SOURCE/TREATMENT	128.31
	dec waste svc	ENVIRON SERVICES F	REFUSE DISPOSAL	608.62
			TOTAL:	1,280.81
MARCO, INC.	11/23-12/22 contract	GENERAL FUND	CITY ADMINISTRATION	32.61
	11/23-12/22 contract	GENERAL FUND	CITY CLERK	32.61
	11/23-12/22 contract	GENERAL FUND	FINANCE	21.74
	11/23-12/22 contract	GENERAL FUND	POLICE	17.39
	11/23-12/22 contract	GENERAL FUND	BUILDING INSPECTOR	8.70
	11/23-12/22 contract	GENERAL FUND	PUBLIC WORKS ADMIN	4.35
	11/23-12/22 contract	GENERAL FUND	ECONOMIC DEVMT	2.17
	11/23-12/22 contract	WATER	ADMIN AND GENERAL	19.57
	11/23-12/22 contract	WASTE WATER FUND	ADMIN AND GENERAL	19.57
	11/23-12/22 contract	ELECTRIC FUND	ADMIN AND GENERAL	58.70
			TOTAL:	217.41

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MATHESON TRI-GAS INC	cylinder rental	GENERAL FUND	STREETS	26.98
	cylinder rental	GENERAL FUND	PARKS	21.58
	cylinder rental	WATER	ADMIN AND GENERAL	10.79
	cylinder rental	WASTE WATER FUND	ADMIN AND GENERAL	10.79
	cylinder rental	ENVIRON SERVICES F	ADMIN AND GENERAL	10.80
	cylinder rental	ELECTRIC FUND	ADMIN AND GENERAL	26.98
			TOTAL:	107.92
MISC VENDOR SEW BOUTIQUE	zipper pull install	ELECTRIC FUND	ADMIN AND GENERAL	5.00
			TOTAL:	5.00
MN CITY-COUNTY MGMT ASSOC	member dues todd 5'13-4'14	GENERAL FUND	CITY ADMINISTRATION	116.40
			TOTAL:	116.40
MN IRON & METAL COMPANY	floor plate	ELECTRIC FUND	POWER DISTRIBUTION	128.25
			TOTAL:	128.25
MN PIPE & EQUIPMENT	quick joint gaskets	WATER	DISTRIBUTION AND STORA	173.07
			TOTAL:	173.07
MN WASTE PROCESSING	dec disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	13,098.27
			TOTAL:	13,098.27
PETE MOULTON	cell phone reimbursement	WATER	ADMIN AND GENERAL	100.00
	12/23-12/31/13mileage	WATER	ADMIN AND GENERAL	13.56
	11/25-12/6/13 mileage	WATER	ADMIN AND GENERAL	24.30
	12/23-12/31/13mileage	WASTE WATER FUND	ADMIN AND GENERAL	8.48
	11/25-12/6/13 mileage	WASTE WATER FUND	ADMIN AND GENERAL	25.99
	12/23-12/31/13mileage	STORMWATER FUND	ADMINISTRATION AND GEN	8.47
	11/25-12/6/13 mileage	STORMWATER FUND	ADMINISTRATION AND GEN	31.07
			TOTAL:	211.87
MVTL LABORATORIES INC	hwe testing	WASTE WATER FUND	SOURCE/TREATMENT	144.00
	testing	WASTE WATER FUND	SOURCE/TREATMENT	159.00
			TOTAL:	303.00
NAPA AUTO PARTS OF ST PETER	wrangler wiper blade	GENERAL FUND	POLICE	17.08
	agm battery,battery,radiat	GENERAL FUND	POLICE	516.84
	ext,belt,wipr bld,relay	GENERAL FUND	FIRE	78.39
	diesel exhst,clnrs,tuneup	GENERAL FUND	FIRE	68.72
	wiper blades	GENERAL FUND	BUILDING INSPECTOR	16.22
	mud flaps,headlight,filter	GENERAL FUND	STREETS	104.05
	#47air brk dryer core 12/2	GENERAL FUND	STREETS	158.18
	at filter kit	GENERAL FUND	PARKS	64.03
	battery,pump,press hose	GENERAL FUND	PARKS	288.09
	tool	WATER	PURIFICATION AND TREAT	3.20
	#22 battery	WATER	DISTRIBUTION AND STORA	95.89
	steering pump#107	WASTE WATER FUND	COLLECTOR/LIFT STAT	55.59
	#406wiper blades	STORMWATER FUND	TREATMENT	24.10
	penetrating oil	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	7.68
	#9headlight	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	13.39
	#9 starter fluid	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	2.13
	brake pads,ign coil #12,11	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	272.04
			TOTAL:	1,469.26
NELSON PRINTING COMPANY	envelopes	GENERAL FUND	POLICE	422.69

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	422.69
NICOLLET COUNTY RECORDER/ABSTRACTER	3rd st vacation abstract f	GENERAL FUND	ECONOMIC DEVMT	46.00
			TOTAL:	46.00
NORTH CENTRAL INTERNATIONAL	filters	GENERAL FUND	NON-DEPARTMENTAL	52.06
	filters	GENERAL FUND	NON-DEPARTMENTAL	17.16
	hood bumpers	GENERAL FUND	STREETS	42.28
			TOTAL:	111.50
NUTTER CLOTHING CO	2 alterations	GENERAL FUND	POLICE	40.00
			TOTAL:	40.00
PAULA O'CONNELL	cell phone reimbursement	GENERAL FUND	FINANCE	100.00
			TOTAL:	100.00
PET EXPO DIST.	routine aquarium maintenanc	LIBRARY FUND	LIBRARY	77.09
			TOTAL:	77.09
MATTHEW PETERS-PETTY CASH	card,vehicle registr	GENERAL FUND	POLICE	15.20
	postage	GENERAL FUND	POLICE	74.29
	meals	GENERAL FUND	POLICE	42.76
	paws walk supplies	RESTRICTED CONTRIB	COMMUNITY SERVICE	5.08
			TOTAL:	137.33
TODD PRAFKE-PETTY CASH	meal	GENERAL FUND	ECONOMIC DEVMT	8.00
	meal	WATER	ADMIN AND GENERAL	16.41
	meal	WASTE WATER FUND	ADMIN AND GENERAL	17.61
			TOTAL:	42.02
QUICK MART ST PETER	december fuel	GENERAL FUND	POLICE	544.49
	december fuel	GENERAL FUND	FIRE	72.60
			TOTAL:	617.09
RECREATION SUPPLY COMPANY	Tube&adaptr,repair kit	GENERAL FUND	SWIMMING POOL	339.54
			TOTAL:	339.54
RIVER'S EDGE HOSPITAL & CLINIC	dot exam	GENERAL FUND	FIRE	180.00
	dot exam	GENERAL FUND	FIRE	180.00
	dot exM	GENERAL FUND	FIRE	180.00
	dot exam	GENERAL FUND	FIRE	180.00
			TOTAL:	720.00
ROYAL TIRE, INC	2 wheels	GENERAL FUND	STREETS	175.27
			TOTAL:	175.27
SELZLER-BAHR, HIEDI	mileage1/16-12/31/13	GENERAL FUND	RECREATION/LEISURE SER	41.25
			TOTAL:	41.25
SIEMENS WATER TECHNOLOGIES	worm gear &wheel for scum	WASTE WATER FUND	SOURCE/TREATMENT	3,793.00
			TOTAL:	3,793.00
SOUTHERN MN CONSTRUCTION CO INC	#50disposal	PERM IMPROVMENT RE	STREETS	675.00
			TOTAL:	675.00
SPRINT SOLUTIONS, INC.	cell phone svc11/15-12/14/	GENERAL FUND	FIRE	19.56

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	cell phone svc11/15-12/14/	WATER	ADMIN AND GENERAL	39.99
	on call phones11/15-12/14/	WATER	ADMIN AND GENERAL	25.86
	on call phones11/15-12/14/	WASTE WATER FUND	ADMIN AND GENERAL	26.29
	on call phones11/15-12/14/	ELECTRIC FUND	ADMIN AND GENERAL	26.28
			TOTAL:	137.98
ST PETER AREA TOURISM & VISITORS BUREA	october lodging tax procee	GENERAL FUND	NON-DEPARTMENTAL	116.42
	november lodging tax proce	GENERAL FUND	NON-DEPARTMENTAL	2,579.30
			TOTAL:	2,695.72
ST PETER HERALD	holiday greeting	GENERAL FUND	CITY ADMINISTRATION	186.00
	refuse bids	ENVIRON SERVICES F	ADMIN AND GENERAL	107.13
			TOTAL:	293.13
ST PETER LUMBER CO	broom handle	GENERAL FUND	BUILDING INSPECTOR	8.54
			TOTAL:	8.54
STAPLES ADVANTAGE	copy paper,adding mach tap	GENERAL FUND	CITY ADMINISTRATION	73.41
	copy paper,adding mach tap	GENERAL FUND	CITY CLERK	73.41
	copy paper,adding mach tap	GENERAL FUND	FINANCE	48.94
	copy paper,adding mach tap	GENERAL FUND	POLICE	39.15
	desk pad	GENERAL FUND	FIRE	5.33
	copy paper,adding mach tap	GENERAL FUND	BUILDING INSPECTOR	19.58
	copy paper,adding mach tap	GENERAL FUND	PUBLIC WORKS ADMIN	9.79
	green copy	GENERAL FUND	PUBLIC WORKS ADMIN	11.75
	erasers,file pockets	GENERAL FUND	STREETS	9.33
	desk pad	GENERAL FUND	STREETS	5.33
	erasers,file pockets	GENERAL FUND	PARKS	7.46
	calendar	GENERAL FUND	PARKS	25.64
	copy paper,adding mach tap	GENERAL FUND	ECONOMIC DEVMT	4.89
	copy paper,adding mach tap	WATER	ADMIN AND GENERAL	44.04
	erasers,file pockets	WATER	ADMIN AND GENERAL	3.73
	desk pad	WATER	ADMIN AND GENERAL	5.33
	copy paper,adding mach tap	WASTE WATER FUND	ADMIN AND GENERAL	44.04
	erasers,file pockets	WASTE WATER FUND	ADMIN AND GENERAL	3.73
	erasers,file pockets	ENVIRON SERVICES F	ADMIN AND GENERAL	3.74
	copy paper,adding mach tap	ELECTRIC FUND	ADMIN AND GENERAL	132.13
	erasers,file pockets	ELECTRIC FUND	ADMIN AND GENERAL	9.33
	scissors	STORMWATER FUND	ADMINISTRATION AND GEN	10.68
			TOTAL:	590.76
STREICHER'S	ammunition	GENERAL FUND	POLICE	377.11
			TOTAL:	377.11
SUMMIT PARK MHC LLC	appraisal fees	PERM IMPROVMENT RE	STREETS	5,000.00
			TOTAL:	5,000.00
JANET THOMPSON	paws walk supplies	RESTRICTED CONTRIB	COMMUNITY SERVICE	84.84
			TOTAL:	84.84
TIGERDIRECT.COM	replacement ups	ELECTRIC FUND	ADMIN AND GENERAL	157.59
	upgraded 1 gb switch	ELECTRIC FUND	ADMIN AND GENERAL	68.93
	larger ups	ELECTRIC FUND	ADMIN AND GENERAL	164.19
			TOTAL:	390.71
TOPPERS PLUS INC	9' cutting edge	GENERAL FUND	STREETS	240.47-

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9'cutting edge	GENERAL FUND	STREETS	256.50
	9'cutting edges	GENERAL FUND	STREETS	513.00
	8'cutting edge	GENERAL FUND	PARKS	235.13
	8' cutting edge	GENERAL FUND	PARKS	219.09
			TOTAL:	983.25
USA BLUE BOOK	2013 level transmitter	WATER	PURIFICATION AND TREAT	381.96
			TOTAL:	381.96
VON ESSEN LOCKSMITH SERVICE	keys	GENERAL FUND	POLICE	74.80
			TOTAL:	74.80
WERNER ELECTRIC SUPPLY	cutting reel	GENERAL FUND	FIRE	135.46
			TOTAL:	135.46
WESCO DISTRIBUTION INC	#556 2s meters	ELECTRIC FUND	NON-DEPARTMENTAL	85.50
	#556 2s meters	ELECTRIC FUND	NON-DEPARTMENTAL	85.50
			TOTAL:	171.00
WIGEN COMPANIES, INC.	gaskets	WATER	PURIFICATION AND TREAT	146.88
			TOTAL:	146.88
XCEL ENERGY	hwy 22 bridge lights	GENERAL FUND	STREETS	67.73
			TOTAL:	67.73

===== FUND TOTALS =====

101	GENERAL FUND	58,161.55
201	PROPERTY INSURANCE	11,118.44
211	LIBRARY FUND	3,002.07
213	PUBLIC ACCESS	1.53
217	COMMUNITY CENTER	3,662.17
393	2004 SUBDIVISIONS - PIR	70.00
401	PERM IMPROVMENT REVOLVING	16,080.00
601	WATER	7,620.56
602	WASTE WATER FUND	25,819.94
603	ENVIRON SERVICES FUND	16,077.15
604	ELECTRIC FUND	4,134.12
606	STORMWATER FUND	773.61
610	HEARTLAND TRANSIT	4,070.26
820	RESTRICTED CONTRIBUTIONS	17,161.30
GRAND TOTAL:		167,752.70

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BLUE EARTH COUNTY	patrol mdt's	GENERAL FUND	POLICE	450.00
			TOTAL:	450.00
COPIER BUSINESS SOLUTIONS	copier contract jan-mar '1	GENERAL FUND	STREETS	33.36
	copier contract jan-mar '1	GENERAL FUND	PARKS	26.69
	copier contract jan-mar '1	WATER	ADMIN AND GENERAL	13.34
	copier contract jan-mar '1	WASTE WATER FUND	ADMIN AND GENERAL	13.34
	copier contract jan-mar '1	ENVIRON SERVICES F	ADMIN AND GENERAL	13.34
	copier contract jan-mar '1	ELECTRIC FUND	ADMIN AND GENERAL	33.36
			TOTAL:	133.43
CRYSTAL LAWN, INC	2014 start up/shut down pw	GENERAL FUND	STREETS	35.10
	2014 prepay shut down	GENERAL FUND	PARKS	396.00
	2014 start up/shut down je	GENERAL FUND	PARKS	327.60
	2014 start up/shut down pw	GENERAL FUND	PARKS	28.08
	2014 start up/shut down br	WATER	PURIFICATION AND TREAT	151.20
	2014 start up/shut down su	WATER	DISTRIBUTION AND STORA	144.00
	2014 start up/shut down pw	WATER	ADMIN AND GENERAL	14.04
	2014 start up/shut down pw	WASTE WATER FUND	ADMIN AND GENERAL	14.04
	2014 start up/shut downhwy	ENVIRON SERVICES F	REFUSE DISPOSAL	540.00
	2014 start up/shut down pw	ENVIRON SERVICES F	ADMIN AND GENERAL	14.04
	2014 start up/shut down pw	ELECTRIC FUND	ADMIN AND GENERAL	35.10
			TOTAL:	1,699.20
CULLIGAN	muni bldg softener rental	GENERAL FUND	MUNICIPAL BUILDING	27.60
			TOTAL:	27.60
FIRST NATIONAL BANK	\$365,000 equip cert 2008b	2008B BHS EQUIP CE	DEBT SERVICE PAYMENTS	40,000.00
	\$365,000 equip cert 2008b	2008B BHS EQUIP CE	DEBT SERVICE PAYMENTS	4,223.00
			TOTAL:	44,223.00
GREATER MANKATO GROWTH	1st qtr econ dvlp agr dues	GENERAL FUND	ECONOMIC DEVMT	6,373.00
			TOTAL:	6,373.00
LEAGUE OF MINNESOTA CITIES	leadrsihp conf stephen g	GENERAL FUND	MAYOR & COUNCIL	315.00
			TOTAL:	315.00
MID-STATES ORGANIZED CRIME INFO. CENTE	2014 annual membership fee	GENERAL FUND	POLICE	150.00
			TOTAL:	150.00
MN CHIEFS OF POLICE	member dues 2014	GENERAL FUND	POLICE	230.00
			TOTAL:	230.00
MN DEPT OF AGRICULTURE	2014 pesticide license r w	GENERAL FUND	PARKS	15.00
	2014 pesticide license dan	ENVIRON SERVICES F	ADMIN AND GENERAL	15.00
	2014 pesticide license rao	ENVIRON SERVICES F	ADMIN AND GENERAL	15.00
			TOTAL:	45.00
MN DEPT OF LABOR & INDUSTRY	cc boiler 101027 cert	COMMUNITY CENTER	COMMUNITY CENTER	10.00
			TOTAL:	10.00
MN DEPT OF PUBLIC SAFETY	2014 decals	GENERAL FUND	STREETS	12.00
	2014 decals	GENERAL FUND	PARKS	12.00
	2014 decals	WATER	DISTRIBUTION AND STORA	6.00
	2014 decals	WASTE WATER FUND	SOURCE/TREATMENT	6.00
	2014 decals	ENVIRON SERVICES F	REFUSE DISPOSAL	6.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2014 decals	ELECTRIC FUND	POWER DISTRIBUTION	12.00
	2014 decals	STORMWATER FUND	TREATMENT	6.00
			TOTAL:	60.00
MN POLLUTION CONTROL AGENCY	jan conf reg pete m	WASTE WATER FUND	ADMIN AND GENERAL	300.00
			TOTAL:	300.00
MN RECREATION & PARK ASSOCIATION	2014 mrpa membership dir,s	GENERAL FUND	RECREATION/LEISURE SER	499.00
			TOTAL:	499.00
MN STATE FIRE DEPT ASSOC.	2014 membership dues	GENERAL FUND	FIRE	315.00
			TOTAL:	315.00
MN WASTEWATER OPERATORS ASSOC.	mwoa 2 yrs dues john h	WASTE WATER FUND	ADMIN AND GENERAL	25.00
	mwoa 2 yrs dues scot p	WASTE WATER FUND	ADMIN AND GENERAL	25.00
	mwoa 2 yrs dues tom c	WASTE WATER FUND	ADMIN AND GENERAL	25.00
			TOTAL:	75.00
NICOLLET COUNTY TREASURER	welco w forclsre parc purc	2004 SUBDIVISIONS	ECONOMIC DEVMT	463,000.00
			TOTAL:	463,000.00
PEPSI-COLA OF MANKATO INC	concessions	COMMUNITY CENTER	COMMUNITY CENTER	612.35
			TOTAL:	612.35
JOHN A PERRA	1999a 245,000 tif bond	VOLMARY TWNHOMES T	DEBT SERVICE PAYMENTS	19,700.00
	1999a 245,000 tif bond	VOLMARY TWNHOMES T	DEBT SERVICE PAYMENTS	2,265.87
			TOTAL:	21,965.87
SAM'S CLUB	annual business membership	GENERAL FUND	RECREATION/LEISURE SER	45.00
			TOTAL:	45.00
SOUTHERN MN INITIATIVE FOUNDATION	smif annual contribution	GENERAL FUND	ECONOMIC DEVMT	1,000.00
			TOTAL:	1,000.00
SOUTHERN MN REC & PARK ASSOC	2014 owatonna smrpa member	GENERAL FUND	RECREATION/LEISURE SER	30.00
			TOTAL:	30.00
SPRING TOUCH	2014 prepay weed control	LIBRARY FUND	LIBRARY	398.16
	2014 prepay weed control	COMMUNITY CENTER	COMMUNITY CENTER	597.25
			TOTAL:	995.41
ST PETER AREA CHAMBER OF COMMERCE	2014 annual membership	GENERAL FUND	MAYOR & COUNCIL	1,162.00
			TOTAL:	1,162.00
US HWY 169 CORRIDOR COALITION	2014 membership dues	GENERAL FUND	STREETS	1,000.00
			TOTAL:	1,000.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
101	GENERAL FUND			12,482.43
211	LIBRARY FUND			398.16
217	COMMUNITY CENTER			1,219.60
368	2008B BHS EQUIP CERTIFICA			44,223.00
381	VOLMARY TWNHOMES TIF#9			21,965.87
393	2004 SUBDIVISIONS - PIR			463,000.00
601	WATER			328.58
602	WASTE WATER FUND			408.38
603	ENVIRON SERVICES FUND			603.38
604	ELECTRIC FUND			80.46
606	STORMWATER FUND			6.00

	GRAND TOTAL:			544,715.86

TOTAL PAGES: 3

COUNCIL BILL LIST TOTAL
FOR 12/24/13 & 1/13/14

FUND TOTALS

101	GENERAL FUND	70,643.98
201	PROPERTY INSURANCE	11,118.44
211	LIBRARY FUND	3,400.23
213	PUBLIC ACCESS	1.53
217	COMMUNITY CENTER	4,881.77
368	2008B BHS EQUIP CERTIFICA	44,223.00
381	VOLLMARY TWNHOMES TIF#9	21,965.87
393	2004 SUBDIVISIONS - PIR	463,070.00
401	PERM IMPROVEMENT REVOLVING	16,080.00
601	WATER	7,949.14
602	WASTE WATER FUND	26,228.32
603	ENVIRON SERVICES FUND	16,680.53
604	ELECTRIC FUND	4,214.58
606	STORMWATER FUND	779.61
610	HEARTLAND TRANSIT	4,070.26
820	RESTRICTED CONTRIBUTIONS	17,161.30

GRAND TOTAL: \$ 712,468.56

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014-01

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$5,000 are hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
Hawkins	Ferric Chloride Chemical.. Not to Exceed	\$39,744.00	Wastewater
Hawkins	Caustic Soda chemical....Not to Exceed	\$39,800.00	Water
Hawkins	Sodium Metabisulfite chemical..Not to Exceed	\$30,000.00	Water
Hawkins	Polymer chemicalNot to Exceed	\$15,180.00	Wastewater
Hawkins	Polymer chemicalNot to Exceed	\$45,540.00	Wastewater
Great Northern Environmental	Ultraviolet lighting parts	\$45,393.00	Wastewater
Graymont LLC	LimeNot to Exceed	\$25,795.50	Wastewater
Professional Water Technologies	AntiscalantNot to Exceed	\$21,000.00	Water
Lubrication Technologies Inc	Maintenance Fluids.....Not to Exceed	\$9,000.00	General/Utilities
Cole Papers	Auto Scrubber	\$10,874.00	Comm Center
Goodtimes Manufacturing	Fun Run shirts	\$15,668.80	Restricted Funds

2. The following business licenses are hereby approved subject to compliance with City Code regulations and payment of the licensing fee:

Temporary On Sale Wine

Church of St. Peter 1801 Broadway 3/29/14

Temporary On Sale Beer

Church of St. Peter 1801 Broadway 3/29/14

Temporary Soft Drink

Church of St. Peter 1801 Broadway 3/29/14

LG220 Application for Exempt Permit

Church of St. Peter 1801 Broadway 3/29/14

Solid Waste Hauler Permit

Hansen Sanitation 1/1/14 – 12/31/14

- 3. the following employee appointment is hereby approved at the wage indicated:

<u>NAME</u>	<u>POSITION</u>	<u>WAGE RATE</u>
Timothy Nuessmeier	Part-time Building Supervisor	\$8.40/hour

- 4. The following advisory board appointment is hereby approved for the term indicated:

PARKS AND RECREATION ADVISORY BOARD

David Ringler (2014-2016)

- 5. Councilmember Brand is hereby appointed to serve as Mayor pro tem (Acting Mayor) in the absence of Mayor Strand.
- 6. The *Saint Peter Herald* is hereby designated as the official newspaper for the City of Saint Peter during the year 2014.
- 7. The following institutions are designated as the official depositories of the City of Saint Peter with limits for deposit established at the levels indicated for the year 2014:

First National Bank	to a limit of \$5,000,000
Nicollet County Bank	to a limit of \$5,000,000
Wells Federal Savings and Loan	to a limit of \$3,000,000
Hometown Bank	to a limit of \$3,000,000

- 8. The following rules and procedures shall govern the operation of the Saint Peter City Council:

CITY COUNCIL OPERATIONAL RULES

- 1. *The Saint Peter City Council shall conduct regular meetings of the Council on the second and fourth Mondays of each month.*
- 2. *In the event a regular meeting of the Saint Peter City Council falls on a City holiday, the Council will meet the following day.*

3. *Special meetings of the Saint Peter City Council may be called by the Mayor, or in his absence, the Mayor pro tem, or by petition of three members of the Council.*
4. *City Council workshops shall be held on non-meeting Mondays.*
5. *A quorum necessary to conduct business shall consist of four members of the Council, including the Mayor.*
6. *The Saint Peter City Council shall maintain the following standing committees of the Council:*
 - ◆ *Public Works and Utilities Committee*
 - ◆ *Finance Committee*
 - ◆ *Personnel and Code Review Committee*
7. *City Council Standing Committees shall convene meetings only on matters referred to them by the City Council.*
8. *The function of City Council Standing Committees shall be to study, discuss, and make recommendations on issues to be presented for consideration by the City Council.*
9. *Meetings of the Saint Peter City Council Standing Committees shall be called by the Mayor, Committee Chairperson, or by the City Administrator.*
10. *Members of the Saint Peter City Council Standing Committees shall consist of two members approved by the Council, one from each ward. The Mayor shall serve as an ex-officio member on all Committees.*
11. *Notices of the Saint Peter City Council Standing Committee meetings shall be distributed to all Councilmembers and the news media as soon as conveniently possible, normally not less than seventy-two (72) hours before the meeting.*
12. *The agenda for the Standing Committee or Special Committee meetings shall be prepared by the Chair of that Committee. Agendas for City Council meetings shall be prepared by the City Administrator. Any Councilmember may have an item placed on the agenda by informing the City Administrator of the topic.*
13. *Agendas for Saint Peter City Council meetings shall be available to members of the Council and the news media not later than 5:00 p.m. on the Thursday preceding the date of the Council meeting. Information pertaining to agenda items shall be delivered to Councilmembers as soon as possible after that time, normally on Thursday evening.*
14. *In the case of special meetings of the City Council, the members of the Council and the news media shall be notified seventy-two (72) hours prior to the meeting as to date, time and place in conformance with the Open Meetings Law.*
15. *Items arising during meetings of the City Council which are not on the official agenda with appropriate background material, will not normally be acted upon*

until future meetings of the Council unless deemed to be an emergency by the Council.

16. *Explanation of the City Council agenda items will be done by the City Administrator. However, the Administrator may call on Department Directors, advisors, or consultants for further explanation.*
 17. *The procedural conduct for the meetings of the City Council shall be Robert's Rules of Order, Newly Revised.*
 18. *Minutes of the regular or special meetings of the City Council shall be available as soon as possible to the Councilmembers and shall be included in Councilmembers' packets for action at the next regular meeting of the Council.*
 19. *A majority passage of an ordinance shall consist of the affirmative vote of four members of the Council no matter how many are present and constituting a quorum, except that during a state of emergency the procedures provided for in Saint Peter City Code Section 2.74 shall apply.*
 20. *All regular meetings of the City Council shall include on the agenda a time for scheduling visitor comments, either relating to agenda items or bringing up new topics. A visitor who wishes to speak about an item which appears later on the agenda should so indicate when the Mayor asks; that visitor will be called upon when the item comes up for discussion. A visitor who wishes to speak about something which is not on the agenda will be called on to speak before the meeting continues. All visitors are asked to limit remarks to no more than five (5) minutes. Members of the City Council or staff may respond to the questions or comments when presented. If additional information is needed, the Council will indicate when the visitor may expect a response and from whom.*
 21. *Visitors must indicate their wish to address the Council on a workshop agenda item prior to the start of the workshop. Visitors who wish to speak will be required to provide their name, home address and to identify the agenda topic they wish to speak to. The Mayor will call on the visitor when that agenda item comes up and will allow five (5) minutes to comment. The Council reserves the right to ask questions and to respond to any question at a later time. The Council may also ask staff to contact the visitor about his/her comments at another time. When commenting, visitors must be courteous to all and limit comments to an expression of concern or constructive suggestions on the agenda topic. If a visitor's remarks appear to have strayed beyond the scope of a constructive presentation, they may be interrupted and asked to conclude their comments.*
 22. *The City Attorney shall be designated as the parliamentarian to advise the Mayor on matters of procedure at all meetings of the City Council.*
9. The following Council liaison and commission appointments are approved:

Council Committees

Finance Committee	Kvamme*, Carlin
Personnel and Code Review Committee	Zieman*, Brand
Public Works and Utilities Committee	Grams*, Parras

*Indicates Chairperson

**Mayor serves as ex-officio on all Committees as per Council Rules.

Council Liaisons

Economic Development Authority	Kvamme, Zieman
Heritage Preservation Commission	Carlin/Grams
Hospital and Nursing Home Commission	Zieman
Housing and Redevelopment Authority	Zieman
Human Rights Commission	Brand
Library Board	Parras
Parks and Recreation Advisory Board	Brand
Planning and Zoning Commission	Kvamme, Zieman
Region Nine Development Commission	Strand
SPRTC Security Committee	Strand, Peters
Tourism and Visitors Bureau	Grams, Brand
Fire Pension Board	Strand, Finance Director
SPRTC Commission	Strand, Mayor pro tem
SPRTC Executive Board	Strand, Mayor's Representative
School District #508 Cooperation Committee	Kvamme, Brand
Nicollet County Cooperation Committee	Zieman, Parras
Le Sueur County Cooperation Committee	Kvamme, Parras
Gustavus Cooperation Committee	Strand, Carlin
Appeals and Adjustments	Kvamme, Parras, Zieman
Greater Mankato Growth	Kvamme
Sister City Committee	Strand, Carlin

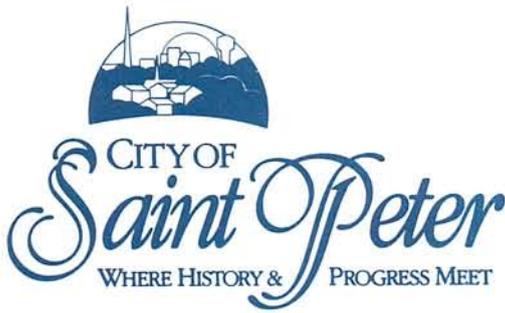
10. The schedules of disbursements for December 6, 2013 through December 26, 2013 and December 27, 2013 through January 9, 2014 are hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 13th day of January, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/10/14

FROM: Russ Wille
Community Development Director

RE: River Valley Birth Center – Revolving Loan Application

ACTION/RECOMMENDATION

Adopt the attached resolution approving a \$65,008 revolving loan to JAEL Properties, LLC to partially finance the purchase and renovation of the 526 West Park Row property and to partially finance the acquisition of fixtures, furnishings, equipment and supplies related to the start-up of the River Valley Birth Center.

BACKGROUND

Erika Urban is a Minnesota State Licensed Midwife who has been serving the Southern Minnesota area since 2009. Ms. Urban's practice is predominately comprised of providing midwifery services focused on birthing. Her practice has continued to grow and Erika and her husband Joe are proposing the establishment of a birthing center which would be the first in Minnesota to be located outside of the Twin Cities or Duluth metropolitan areas.

Ericka and Joe have recently created JAEL Properties, LLC which will own the real estate of the business venture. They have also created River Valley Birth Center, LLC which will serve as the operating entity.

The birth center would be established at 526 West Park Row which is currently utilized as a licensed, residential rental unit. In 2013, the City Council amended the zoning ordinance to create the opportunity to establish a birth center within the residential neighborhoods as a Conditional Use Permit (CUP). After a public hearing, the Board of Zoning Appeals and Adjustments has provided for the conditional approval of the Conditional Use Permit.

The proposed birth center must also achieve accreditation from the Commission for the Accreditation of Birth Center (CABC) as a condition of obtaining a license from the Minnesota Department of Health. The CABC standards address the organization, administration, facility, staffing, record keeping and procedures that must be followed to achieve and maintain accreditation.

At this time Erika maintains an office in Mankato. Her service territory extends approximately one hour from Mankato in each direction. Her practice is restricted to attending to births in the

home of the expectant mother. Restricting her practice to home births has significantly stalled the growth of her business.

If two of Erika's expectant mothers go into labor at the same time, one of the mothers must proceed to a traditional hospital setting for delivery. The only other alternative would be to obtain the services of another practicing Midwife which is problematic in rural portions of Minnesota. If a birthing center were available to support Erika's practice, the two mothers could be in labor simultaneously under Erika's care and supervision at 526 West Park Row.

A business plan regarding the establishment of a birthing center was reviewed by the Economic Development Authority. The business plan was prepared with the assistance of the Small Business Development Center in Mankato.

The start-up costs of the Birth Center have been calculated to be \$240,821. Erika is seeking a loan of \$65,008 the established revolving loan funds to partially finance the start-up of the business. She has received a loan commitment from Pioneer Bank (Mankato) and will commit \$26,999 of her own funds to initiate the business. The source and use of the \$240,821 is as follows:

	<u>PIONEER</u>	<u>EDA</u>	<u>OWNER</u>	<u>TOTAL</u>
Real Estate	\$135,000	\$24,500	\$ 0	\$159,500
Remodel	0	29,408	0	\$ 29,408
FF&E	0	11,100	0	\$ 11,100
Working Cap.	0	0	15,000	\$ 15,000
Misc.	0	0	10,813	\$ 10,813
Line of Credit	15,000	0	0	\$ 15,000
TOTALS:	\$150,000	\$65,008	\$25,813	\$240,821

An agreement to purchase the 526 West Park Row property has been executed establishing a sale price of \$159,500. The property was evaluated by J.T. Miller Company, Inc. on October 13, 2013. A fair market value of \$184,551 was suggested by the evaluation. The taxable market value of \$179,100 has been established by Nicollet County for taxation purposes.

The anticipated cost of remodeling has been based upon estimates received from area construction contractors. Niemeyer Construction (St. Peter) will coordinate the reconstruction, plumbing and electrical components of the remodeling. Mehlretter Custom Carpentry (Mankato) will install the flooring and entry door. Copies of their project estimates were reviewed by the EDA.

Approximately \$11,100 in fixtures, furnishing and equipment will be needed to get the birth center operational. Specific items to be acquired include furniture for the waiting area (living room) as well as office furnishings such as a desk, file cabinets and chairs. The birthing rooms must each be equipped and furnished with beds, chairs and the medical equipment necessary for labor and delivery.

Additional funds of approximately \$10,813 will be used to pay the legal, licensing, malpractice insurance and accreditation expenses associated with starting the birth center. Finally, working capital of \$15,000 will be financed and maintained by Erika to be used as a revolving line of credit. Evidence of the liquidity of the \$15,000 will be verified at the time of loan closing.

At this time, Erika is attending to approximately 4-5 home births per month. She has already booked 13 deliveries for the first quarter of 2014. She has also found it necessary to turn down work due to a practice limited to home birthing.

The financial projections included in the EDA application were prepared with the assistance of the Small Business Development Center. The SBDC consultant suggested that the projections were conservative and that the numbers contained within the profit and loss statement reviewed by the EDA reflect half of the bookings through 2013 and into the first quarter of 2014.

Revenue projections for 2014 are based on providing 46 deliveries at the birth center. This volume of business is consistent with what is currently being accomplished via home births. The total capacity of a new two delivery room, birthing center would be approximately 20 - 30 births per month. The third year revenue projections included in the application anticipate up to 12 births per month.

EDA members noted that while the projected increase in the number of births is encouraging, the birth center would cash flow even if the number of deliveries at the birth center were to remain at existing levels.

After review of the loan application and subsequent to receiving the staff report regarding the financing, the EDA recommended approval of a \$65,008 revolving loan as per the terms included in the prepared resolution.

FISCAL IMPACT:

A \$65,008 loan would be provided from the established revolving loan account(s). The loan would be amortized on a twenty year schedule with a balloon payment due at the end of the tenth year. Recently adopted loan guidelines would contemplate a single five year balloon extension. Monthly payments of \$360.53 would be established.

ALTERNATIVES/VARIATIONS:

Do not act: No further action will be taken without additional direction from the Council.

Negative Votes: The loan would not be provided as requested.

Modification of the Resolution: The City Council could suggest alternative terms or conditions of the loan which would need to be acceptable to the applicant.

Please feel free to contact me should you have any questions or concerns about this agenda item.

RJW

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION APPROVING \$65,008 REVOLVING LOAN TO JAEL PROPERTIES, LLC TO
PARTIALLY FINANCE ACQUISITION, REMODELING AND RECONSTRUCTION OF
PROPERTY AT 526 WEST PARK ROW**

WHEREAS, the Economic Development Authority (EDA) administers the Revolving Loan Fund;
and

WHEREAS, the EDA was granted power to administer the loan program and to make
recommendations to the City Council for disbursement of new loans; and

WHEREAS, guidelines have been established which govern and determine the criteria of the
revolving loan program; and

WHEREAS, JAEL Properties, LLC has submitted an application requesting funds to partially
finance the acquisition, remodeling and reconstruction of the existing residential structure
located at 526 West Park Row; and

WHEREAS, after the remodeling and construction, the structure will be used as a birthing center
comprised of two birthing rooms; and

WHEREAS, the project is an eligible activity of the revolving loan program; and

WHEREAS, the EDA has reviewed the loan request submitted by the JAEL Properties, LLC and
has recommended approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT
PETER, NICOLLET COUNTY, MINNESOTA, THAT: a \$65,008 revolving loan to JAEL
Properties, LLC is hereby approved to partially finance the acquisition, remodeling and
reconstruction of the 526 West Park Row property upon the following terms:

1. The loan shall be amortized on a twenty (20) year schedule though due and payable
after ten (10) years via balloon payment.
2. The annual interest rate of the loan shall be fixed at 3.0%.
3. The loan shall be secured by a recorded mortgage which may be subordinate to a first
mortgage to be filed by Pioneer Bank in an amount not to exceed \$135,000.
4. The loan shall be secured by a security position recorded against the fixtures,
furnishings, equipment, inventory and accounts receivable of the River Valley Birth
Center, LLC.

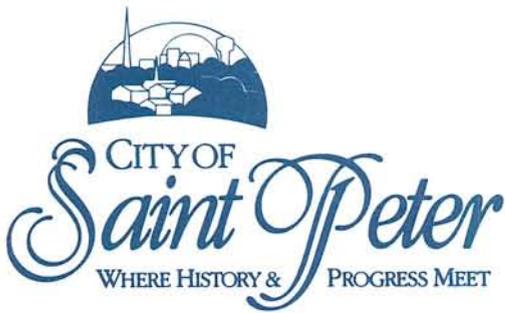
5. The loan shall be secured by a personal guarantee executed by Erika Urban and her husband Joseph.
6. The loan shall be immediately due and payable should the birthing center cease operations or relocate either within or outside of the City of Saint Peter.
7. The loan recipient shall submit year-end business financial reports to the Community Development Director on an annual basis for review and monitoring.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 1/8/14

FROM: Lewis Giesking
Director of Public Works

RE: Electric Generation Maintenance Agreement

ACTION/RECOMMENDATION

Accept a proposed maintenance agreement contract for the Broadway Generation Plant generators and for the City's other emergency generators for five years from Cummins NPower LLC in the amount of \$60,836.08 per year.

BACKGROUND

The City's five year maintenance contract for the Broadway Generation Plant and the City's other emergency generators with Ziegler Power Systems (CAT) ended on December 31, 2013. The cost for maintaining the City's seventeen generators was \$89,896 per year in 2013. The maintenance program was first put in place in 2008 and was updated in 2010, with the addition of the new Broadway Water Treatment Plant generator and the new St. Julien Water Plant generator. Staff has obtained quotes for another five year maintenance contract.

The need to have reliable emergency generators has been reinforced in Saint Peter in 1998, when a tornado destroyed most of the City's electrical distribution system. The need was reinforced in 2006, when another tornado went around the south end of the city knocking down sections of the electric transmission line on the west and east sides of the community and effectively isolating the City from the electric transmission system. With all of the City's generators operating, the City can produce approximately 17 megawatts (MW) of electricity. The yearly peak use of electricity is approximately 21.25 MW with load control in operation.

The 12 MW Broadway Generation Plant is under contract with the Southern Minnesota Municipal Power Agency (SMMPA) to supply electric power to the transmission grid. The 25 year contract was put in place in 2004 and provides \$36,000 per month in revenue for the City. The City owns the Generation Plant and is obligated to maintain the Generation Plant so it is available at any given moment. The Midwest Independent System Operator (MISO) determines when the plant is to be used to provide electricity to the transmission system. The City can utilize the plant for emergencies. The plant currently averages operations of about 200 hours per year; however, it is anticipated the use of the plant will increase in the next 3 plus years as coal-fired generation plants are removed from the transmission grid. The original design anticipated the Broadway Generation Plant would normally operate about 1,000 hours per year and our contract stipulated that as a maximum use amount

The City's other emergency generators serve a variety of City facilities as follows:

- St. Julien Water Treatment Plant and Public Works Facilities

- St. Julien Well House (Wells 6,7,8,9,10)
- Broadway Water Treatment Plant
- Wastewater Treatment Plant
- Main Lift Station (Union Street)
- Community Center/Library
- Freeman (South) Wastewater Lift Station
- Greenhill Water Pumping Station
- Kasota Wastewater Lift Station and Jefferson Water Plant – portable generator
- Union Street Stormwater Pumping Station
- Municipal Building (City Hall)

These generators are important to the City during emergencies to provide drinking water, wastewater treatment services, emergency housing, and law enforcement and administrative services.

The City does not have the manpower or the equipment to properly maintain the generators. By utilizing a vendor, all of the equipment for testing is kept up-to-date. The vendors also replace batteries and fluids on the prescribed cycles such as oil and radiator fluid. The various testing is performed on an annual, semi-annual, twice in five years and once in five years basis. The City's Mechanic oversees the program.

Three quotes have been received for generator maintenance for a five-year period:

Quotes received were as follows (Prices are the Annual Average of the 5 Year Contract):

<u>GENERATORS</u>	<u>ZIEGLER (CAT)</u>	<u>CUMMINS</u>	<u>ISTATE</u>
Generation Plant	\$59,171.09	\$30,411.81	\$34,987.20
St. Julien Water Treatment Plant	\$6,593.49	\$3,896.88	\$4,021.00
Broadway Water Treatment Plant	\$8,339.64	\$3,286.35	\$4,166.00
Wastewater Treatment Plant	\$12,252.69	\$5,721.45	\$7,423.00
North Lift Station	\$6,905.01	\$3,107.12	\$5,261.00
Community Center	\$4,545.42	\$2,855.70	\$3,906.80
Small Gensets	\$16,140.61	\$11,556.77	\$17,534.00
Annual Total	\$113,947.95	\$60,836.08	\$77,299.20
Five Year Contract Total	\$569,739.75	\$304,180.40	\$386,496.00

FISCAL IMPACT:

Funding for the agreement will be split between the General Fund and the various utility funds based on the location and use of the generator with an annual total cost of \$60,836.08.

ALTERNATIVES/VARIATIONS:

Do not act: No further action will be taken without additional direction from the Council.

Negative Votes: Staff will seek Council direction.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

LGG/amg

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION REWARDING MAINTENANCE CONTRACTS FOR BROADWAY
GENERATION PLANT GENERATORS AND THE CITY'S EMERGENCY GENERATORS**

WHEREAS, the City operates the Broadway generation plant and all emergency generators;
and

WHEREAS, these generators are required to supply electric power to essential City resources
in an emergency; and

WHEREAS, the City has experienced two major tornado events, one in 1998 and one in 2006,
the aftermath of which demonstrated the value of the emergency generators; and

WHEREAS, the City has committed to maintaining electric power during and after catastrophic
events by installing emergency generators related to essential City facilities; and

WHEREAS, electricity is necessary for the City to maintain the water supply, wastewater
treatment, law enforcement, emergency housing, operation of the electric distribution system,
cooling in the summer, heating in the winter and keeping businesses operable; and

WHEREAS, a preventative maintenance program reduces the risk of an emergency generator
not being available in an emergency; and

WHEREAS, three vendors provided proposals for the maintenance program as follows:

<u>GENERATORS</u>	<u>ZIEGLER (CAT)</u>	<u>CUMMINS</u>	<u>ISTATE</u>
Generation Plant	\$59,171.09	\$30,411.81	\$34,987.20
St. Julien Water Treatment Plant	\$6,593.49	\$3,896.88	\$4,021.00
Broadway Water Treatment Plant	\$8,339.64	\$3,286.35	\$4,166.00
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Small Gensets	\$16,140.61	\$11,556.77	\$17,534.00
Annual Total	\$113,947.95	\$60,836.08	\$77,299.20
Five Year Contract Total	\$569,739.75	\$304,180.40	\$386,496.00

WHEREAS, Cummins NPower LLC has provided acceptable maintenance service for the City in
the past; and

WHEREAS, Cummins NPower LLC has the resources to inspect, maintain, and repair the various generators from a variety of vendors.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

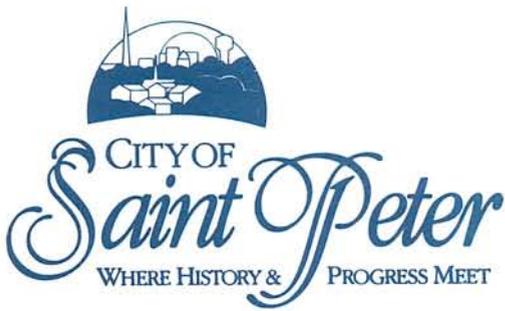
1. The City Council hereby accepts the proposal for the maintenance work from Cummins NPower LLC in the amount of \$60,836.08 per year.
2. Funding for the contract shall be from the General Fund or appropriate Utility fund based on the location of the particular generator.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 1/8/14

FROM: Lewis Giesking
Director of Public Works

RE: Sidewalk/Trail "No Winter Maintenance" Designations

ACTION/RECOMMENDATION

Establish certain trails/sidewalks as "no winter maintenance" for the winter of 2013/2014 and 2014/2015.

BACKGROUND

The City removes snow from the City-wide trail system and sidewalks on the back side of developed properties, sidewalks adjacent to undeveloped properties and sidewalks adjacent to or on City property. The total mileage of trails and sidewalks for which City crews are responsible for snow removal is 16.5 miles or 33 lane miles (two-way traffic). Often, City crews will have to make two passes to clear snow from trails and sidewalks. The amount of trails and sidewalks has increased by approximately five miles in the last five years.

City Code Section 42-80, defines a trail as follows: *"Trail means any paved or unpaved roadway for pedestrian and nonmotorized traffic as such roadway is depicted on the City's Trail Master Plan, a copy of which shall be filed with the City Clerk-Administrator as amended from time to time. Trails shall be distinguished from sidewalks or the portion of roadway used for motor vehicle traffic by signage, physical barrier, striping, marking or other similar device."*

A one way trail is 6 feet wide, whereas a two-way trail is required to be 10 feet wide.

City Code Section 42-23 defines a sidewalk as follows: *"Sidewalk means any paved roadway designed primarily for pedestrian traffic as such roadway is depicted on the City's Sidewalk Master Plan, a copy of which shall be filed with the City Clerk-Administrator as amended from time to time."*

Sidewalks are a minimum of 6 feet wide to comply with handicap standards.

City staff is also responsible to follow-up on snow removal on sidewalks adjacent to private property, based on complaints. In December 2009, the City Council established certain trails and/or sidewalks as having no maintenance for snow removal for the winter of 2009/2010. In October 2010, the list was expanded. In the fall of 2011, a "no maintenance" sidewalk/trail list was established for a two-year period for the winters of 2011/2012 and 2012/2013. After

receiving our first snowfall this year in December, City staff realized that the "no maintenance" designation had not been extended for this winter.

The City's goal is to provide service to the community and access while being cost conscious and reducing the number of trails/sidewalks to an amount that City staff can normally clear in a 24 hour period. Even with the "no maintenance" trails/sidewalk designation as proposed, City crews often are taking more than 24 hours to clear snow from sidewalks/trails.

Trails/sidewalks selected for the "no maintenance" designations are typically on one side of streets that have trails/sidewalks on both sides of the street and in areas of limited development. Sidewalks in the center of some parks are proposed for "no maintenance" designation for the winter; however, the perimeter sidewalks of parks would be cleared of snow.

The proposed "no maintenance" list of trails/sidewalks total 5.8 miles or 11.6 lane miles that would not be cleared of snow. This reduces the amount of trails/sidewalks requiring maintenance by 35%.

At this time I am proposing the following list of sidewalks and trails be designated as "not maintenance" for the winter seasons of 2013/2014 and 2014/2015. This is the same list as has been utilized in past winters.

- Trail around West Jefferson Park
- Trail along Highway 99 south of Nicollet Meadows
- Trail on south side of Broadway Avenue – Sunrise to Gardner Road
- Trail on west side of Sunrise Drive – Broadway Avenue to Grace Street
- Trail on north side of Broadway Avenue - west of Nicollet Avenue
- Trail on east side of Nicollet Avenue – Broadway Avenue to Nicollet County Road Highway #15
- Trail on south and east side of Clark Storm water Basin
- Trail on north side of Dodd Avenue (Highway 22) west of Klein Street
- Trail on south side of Dodd Avenue (Highway 22) from Sunrise Drive to Nicollet County Highway #15
- Sidewalk on the east side of Washington Avenue north of East Welco Drive
- Trail on the east side of Gault Park Storm water Basin
- Sidewalk on the north side of Dodd Avenue east of the connect at the Welco South Storm water Basin
- Sidewalk on the north side of Dodd Avenue (Highway 22) along Orchard Ridge Subdivision
- Sidewalk on the east side of Gault Park from Dodd Avenue to Knight Street
- Sidewalk in the center of Gorman Park
- Sidewalk in the center of Minnesota Square Park
- Sidewalk north side of Traverse Road from Edgerton Street to Nicollet Avenue
- Sidewalk east side Nicollet Avenue from Highway 99 to Menk Drive
- Sidewalk west side of Menk Drive to Jefferson Avenue
- Trail on the east side of Nicollet County Road #20 from Dodd Road (State Highway 22) to 280' north of Dodd Road
- Trails from Nicollet County Road #20 through the Industrial Park to Sunrise Drive
- The sidewalk from Union Street down into the park on the east side of Minnesota Avenue
- Trail from Kwik Trip to Nielsen Import Autos
- Trail from St. Julien Street around Hallett's Pond by Shopko to Old Minnesota Avenue

FISCAL IMPACT:

I cannot give you an exact cost savings as it is dependent on a number of factors including conditions, amount and number of removals of snow and location, but we believe it reduces potential costs by approximately 35% as compared to doing all locations.

ALTERNATIVES/VARIATIONS:

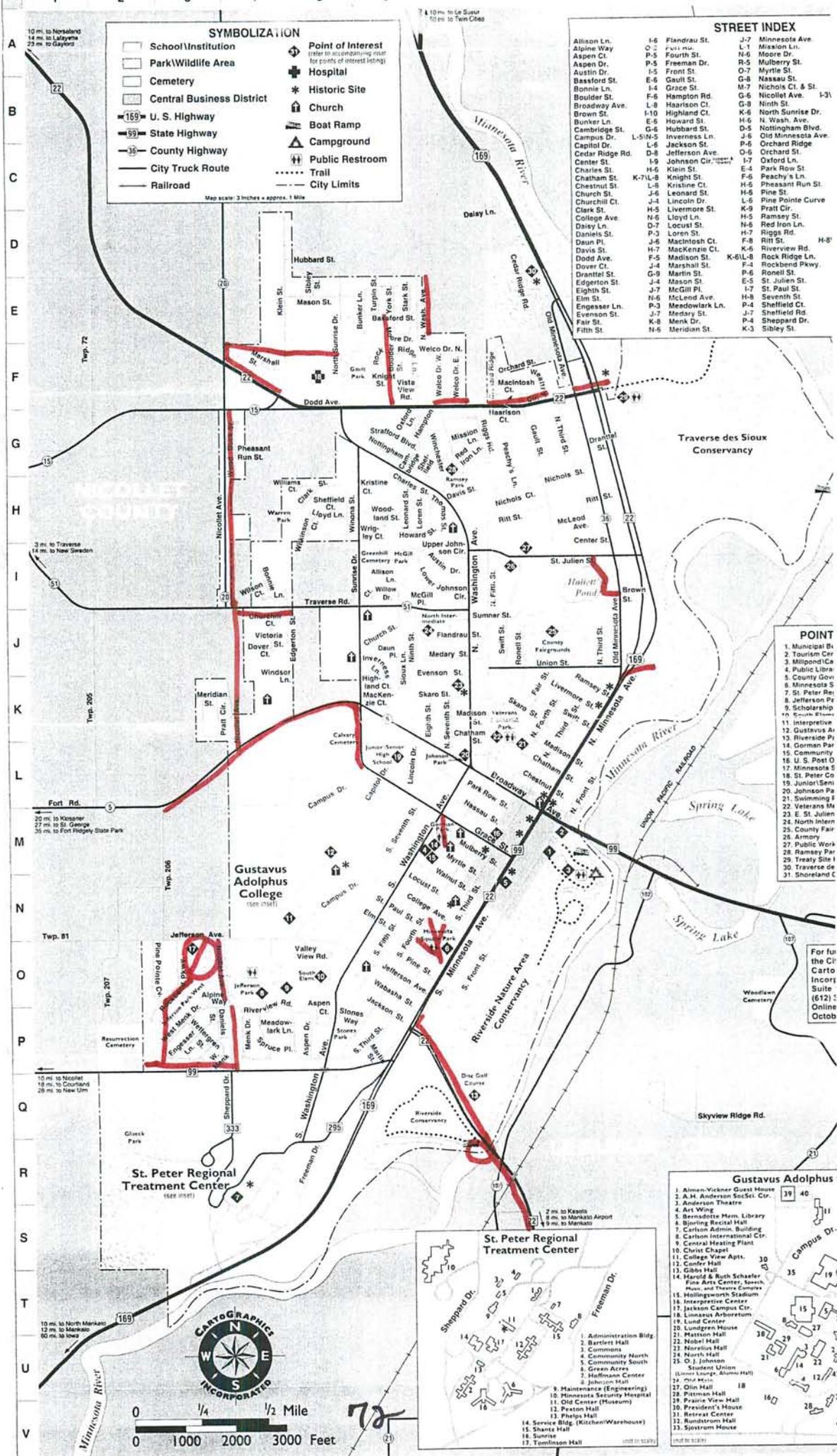
Do not act: Snow will be removed from all trails and sidewalks.

Negative Votes: Staff will seek Council direction.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns on this agenda item.

LGG/amg



SYMBOLIZATION

	School/Institution		Point of Interest (refer to accompanying index for points of interest listing)
	Park/Wildlife Area		Hospital
	Cemetery		Historic Site
	Central Business District		Church
	U. S. Highway		Boat Ramp
	State Highway		Campground
	County Highway		Public Restroom
	City Truck Route		Trail
	Railroad		City Limits

Map scale: 3 Inches = approx. 1 Mile

STREET INDEX

Allison Ln.	I-6 Flandrau St.	J-7 Minnesota Ave.
Alpine Way	O-2 Front St.	L-1 Mission Ln.
Aspen Ct.	P-5 Fourth St.	H-6 Moore Dr.
Aspen Dr.	P-5 Freeman Dr.	R-5 Mulberry St.
Austin Dr.	I-5 Front St.	O-7 Myrtle St.
Basford St.	E-6 Gault St.	G-8 Nassau St.
Bonnie Ln.	I-4 Grace St.	H-7 Nichols Ct. & St.
Boulevard St.	F-6 Hampton Rd.	G-6 Nicoll Ave.
Broadway Ave.	L-8 Haarson Ct.	K-8 Ninth St.
Brown St.	I-10 Highland Ct.	G-8 North Sunrise Dr.
Bunker Ln.	E-6 Howard St.	H-6 Orchard Ridge
Cambridge St.	G-6 Hubbard St.	D-6 Nottingham Blvd.
Campus Dr.	L-5-N-5 Inverness Ln.	J-6 Old Minnesota Ave.
Capital Dr.	I-6 Jackson St.	P-6 Orchard Ridge
Cedar Ridge Rd.	D-8 Jefferson Ave.	O-6 Orchard St.
Center St.	I-9 Johnson Cir.	I-7 Oxford Ln.
Charles St.	H-6 Klein St.	E-4 Park Row St.
Chatham St.	K-7-L-8 Knight St.	F-6 Peachy's Ln.
Chestnut St.	L-8 Kristine Ct.	H-6 Pheasant Run St.
Church St.	J-6 Leonard St.	H-6 Pine St.
Churchill Ct.	H-4 Lincoln Dr.	L-6 Pine Pointe Curve
Clark St.	H-5 Livermore St.	K-9 Pratt Cir.
College Ave.	N-6 Lloyd Ln.	H-5 Ramsey St.
Daisy Ln.	D-7 Locust St.	H-6 Red Iron Ln.
Daniel St.	P-3 Loren St.	H-7 Riggs Rd.
Daun Pl.	J-6 Macintosh Ct.	F-8 Ritt St.
Davis St.	H-7 MacKenzie Ct.	K-6 Riverview Rd.
Dodd Ave.	F-5 Madison St.	K-6-L-8 Rock Ridge Ln.
Dover Ct.	J-4 Marshall St.	F-4 Rockbend Pkwy.
Drantel St.	G-9 Martin St.	P-6 Ronell St.
Edgerton St.	J-4 Mason St.	E-5 St. Julien St.
Eighth St.	A-7 McGill Pl.	I-7 St. Paul St.
Elm St.	N-6 McLeod Ave.	H-8 Seventh St.
Engesser Ln.	P-3 Meadowlark Ln.	P-4 Sheffield Ct.
Everson St.	J-7 Medary St.	J-7 Sheppard Dr.
Fair St.	K-8 Menk Dr.	P-4 Sheppard Dr.
Fifth St.	H-6 Meridian St.	K-3 Sibley St.

POINT

- Municipal Bldg.
- Tourism Ctr.
- Millpond/CA
- Public Library
- County Gov.
- Minnesota S.
- St. Peter Res.
- Jafferson Pr.
- Scholarship
- South Pointe
- Interpretive
- Gustavus Ar.
- Riverside Pl.
- German Par.
- Community
- U. S. Post O.
- Minnesota S.
- St. Peter Co.
- Junior/Semi
- Johnson Pa.
- Swimming F.
- Veterans Me.
- St. Julien
- North Intern.
- County Fair
- Ramsay Par.
- Treaty Site 1
- Traverse de
- Shoreland C.

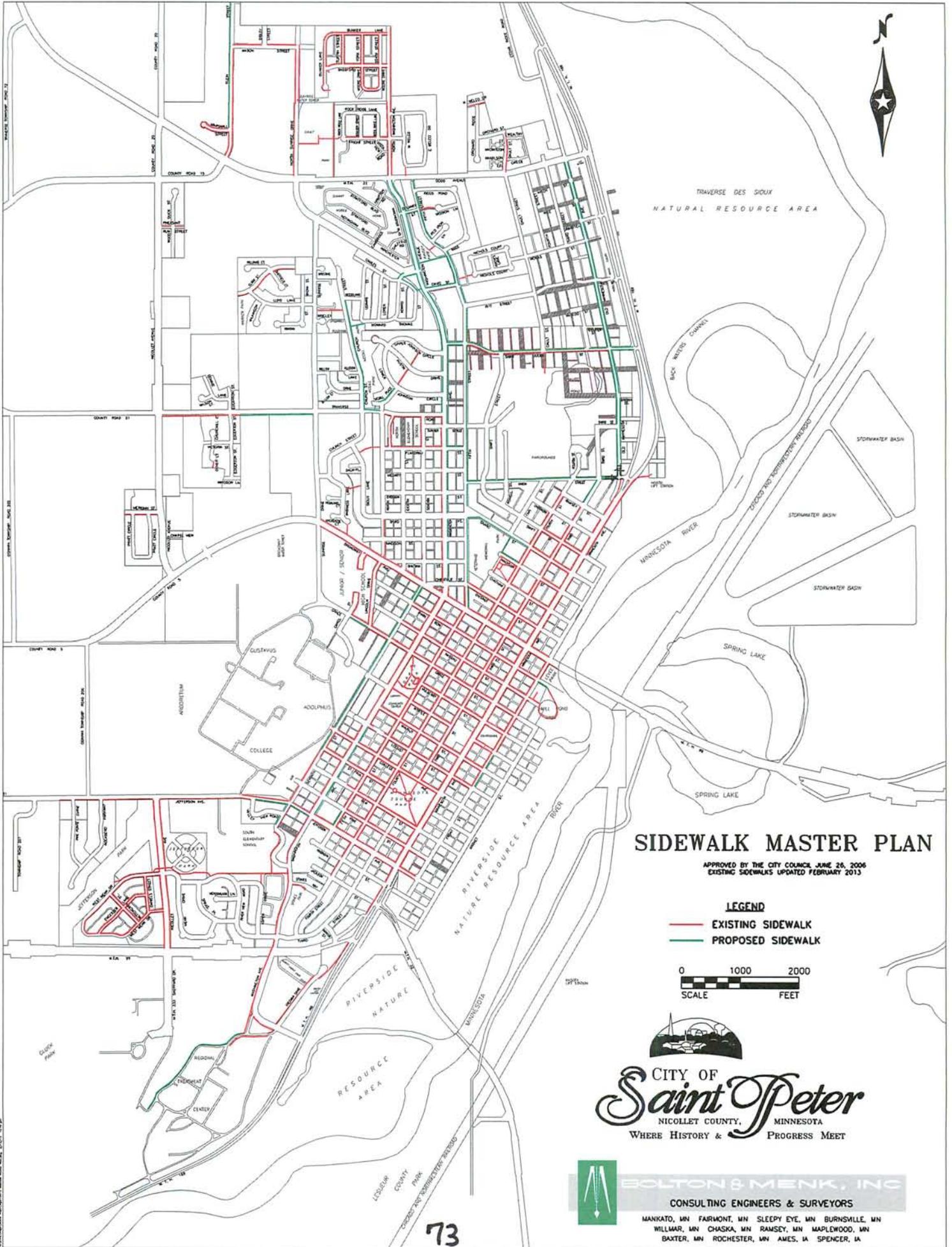
Gustavus Adolphus

- Almon-Vickner Guest House
- A.H. Anderson Soc'l. Cir.
- Anderson Theatre
- Art Wing
- Bernadotte Mem. Library
- Bowling Recital Hall
- Carlson Admin. Building
- Carlson International Cir.
- Central Heating Plant
- Christ Chapel
- College View Apts.
- Confer Hall
- Globe Hall
- Harold & Ruth Schaefer Fine Arts Center, Music, and Theatre Complex
- Hollingsworth Stadium
- Interpretive Center
- Jackson Campus Cir.
- Lund Center
- Lundgren House
- Masterson Hall
- Nobel Hall
- Noxell Hall
- North Hall
- O.J. Johnson Student Union (Glass Encage, Alumni Hall)
- Old Main
- Olin Hall
- Peterson Hall
- Prairie View Hall
- President's House
- Retreat Center
- Rundstrom Hall
- Spruett House

St. Peter Regional Treatment Center

- Administration Bldg.
- Bartlett Hall
- Commons
- Community March
- Community South
- Green Acres
- Hoffmann Center
- Johnson Hall
- Maintenance (Engineering)
- Minnesota Security Hospital
- Old Center (Museum)
- Pexton Hall
- Phelps Hall
- Service Bldg. (Kitchen/Warehouse)
- Shante Hall
- Sunrise
- Tomlinson Hall



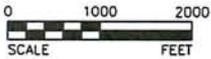


SIDEWALK MASTER PLAN

APPROVED BY THE CITY COUNCIL, JUNE 26, 2006
 EXISTING SIDEWALKS UPDATED FEBRUARY 2013

LEGEND

- EXISTING SIDEWALK
- PROPOSED SIDEWALK



CITY OF
Saint Peter
 NICOLLET COUNTY, MINNESOTA
 WHERE HISTORY & PROGRESS MEET

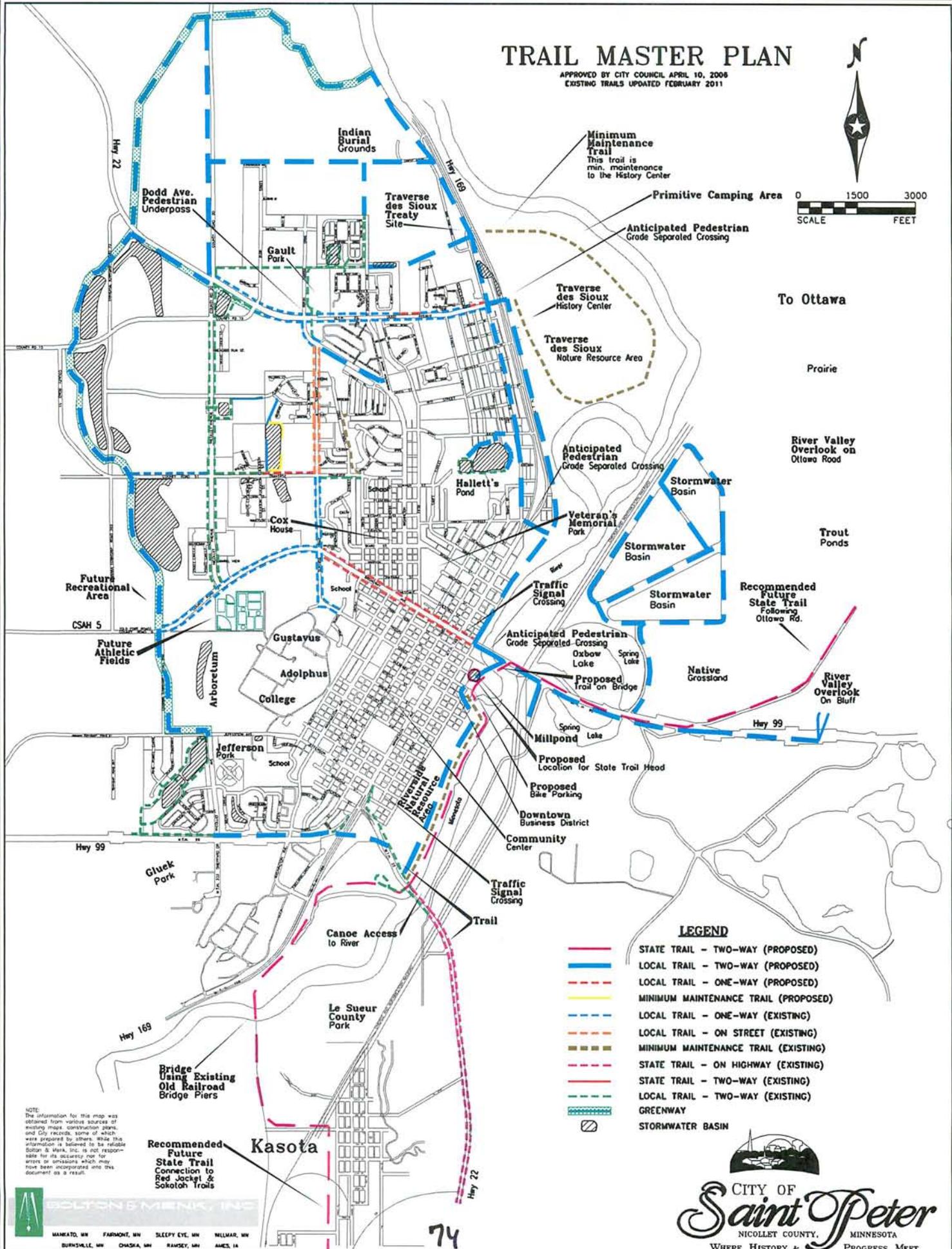


BOLTON & MENK, INC
 CONSULTING ENGINEERS & SURVEYORS

MANKATO, MN FARMONT, MN SLEEPY EYE, MN BURNSVILLE, MN
 WILLMAR, MN CHASKA, MN RAMSEY, MN MAPLEWOOD, MN
 BAXTER, MN ROCHESTER, MN AMES, IA SPENCER, IA

TRAIL MASTER PLAN

APPROVED BY CITY COUNCIL APRIL 10, 2006
EXISTING TRAILS UPDATED FEBRUARY 2011



LEGEND

- STATE TRAIL - TWO-WAY (PROPOSED)
- LOCAL TRAIL - TWO-WAY (PROPOSED)
- - - LOCAL TRAIL - ONE-WAY (PROPOSED)
- MINIMUM MAINTENANCE TRAIL (PROPOSED)
- - - LOCAL TRAIL - ONE-WAY (EXISTING)
- - - LOCAL TRAIL - ON STREET (EXISTING)
- - - MINIMUM MAINTENANCE TRAIL (EXISTING)
- - - STATE TRAIL - ON HIGHWAY (EXISTING)
- STATE TRAIL - TWO-WAY (EXISTING)
- - - LOCAL TRAIL - TWO-WAY (EXISTING)
- GREENWAY
- STORMWATER BASIN

NOTE:
The information for this map was obtained from various sources of existing maps, construction plans, and GIS records, some of which were prepared by others. While this information is believed to be reliable, Bolton & Menk, Inc. is not responsible for its accuracy nor for errors or omissions which may have been incorporated into this document as a result.

BOLTON & MENK, INC.
MANKATO, MN FARMINGTON, MN SLEEPY EYE, MN WELLMAR, MN
BURNSVILLE, MN CHASKA, MN RAINY, MN AMES, IA

CITY OF Saint Peter
NICOLET COUNTY, MINNESOTA
WHERE HISTORY & PROGRESS MEET

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014-

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION ESTABLISHING 'NO WINTER MAINTENANCE' TRAILS FOR THE WINTERS
OF 2013- 2014 AND 2014-2015**

WHEREAS, the City Council may use its' discretionary authority to make a designation as proposed to save time and money and provide for better snow clearing efforts in areas that are heavier used or with fewer alternative routes, and

WHEREAS, the mileage of City-owned trails has grown faster than the City's ability to remove snow in a 24-hour period; and

WHEREAS, several trails are located in undeveloped areas on both sides of streets; and

WHEREAS, some trails could be left with snow during the winter with little impact on the trail system; and

WHEREAS, the goal of staff remains to clear snow from sidewalks and trails in a 24-hour period.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the City Council hereby establishes the following trails and sidewalks as "no winter maintenance" for the period December 1, 2013 to May 1, 2015:

Trails:

1. Around West Jefferson Park
2. Along Hwy 99 south of Nicollet Meadows
3. South side of Broadway Avenue – Sunrise to Gardner Road
4. West side of Sunrise Drive – Broadway Avenue to Grace Street
5. North side of Broadway Avenue - west of Nicollet Avenue to Gardner Road
6. East side of Nicollet Avenue – Broadway Avenue to Nicollet County Road Hwy #15
7. South and east side of Clark Storm water Basin
8. North side of Dodd Avenue (Hwy 22) west of Klein Street
9. South side of Dodd Avenue (Hwy 22) from Sunrise Drive to Nicollet County Hwy #15
10. Trail on the east side of Gault Park Stormwater Basin
11. Trail on the east side of Nicollet County Road #20 from Dodd Road (State Highway 22) to 280' north of Dodd Road
12. Trails from Nicollet County Road #20 through the Industrial Park to Sunrise Drive
13. Trail from Kwik Trip to Neilson Import Autos
14. Trail from St. Julien Street around Hallett's Pond by Shopko to Old Minnesota Avenue

Sidewalks:

15. East side of North Washington Avenue north of East Welco Drive

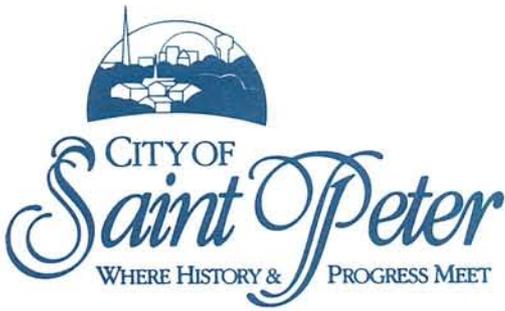
16. North side of Dodd Avenue (Hwy 22) east of the connect at the Welco South Stormwater Basin
17. North side of Dodd Avenue (Hwy 22) along Orchard Ridge Subdivision
18. East side of Gault Park from Dodd Avenue to Knight Street
19. Center of Gorman Park
20. Center of Minnesota Square Park
21. North side of Traverse Road from Edgerton Street to Nicollet Avenue
22. East side Nicollet Avenue from Hwy 99 to Menk Drive
23. West side from Menk Drive to Jefferson Avenue
24. Union Street down into the park on the east side of Minnesota Avenue

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/7/14

FROM: Todd Prafke
City Administrator

RE: Polar Bear Plunge Request

ACTION/RECOMMENDATION

Provide authorization for the use of Hallett's Pond for the Special Olympics Polar Bear Plunge fundraising event.

BACKGROUND

Sheriff David Lange has submitted a request for use of Hallett's Pond for the eighth annual Polar Bear Plunge event on February 1st beginning at 1:00 p.m.

Special Olympics will provide a certificate of insurance, in an amount not less than \$1,500,000 per occurrence. The Certificate will name the City of Saint Peter as an additional insured for the event. Sheriff Lange and his staff will oversee the event.

Staff recommends approval.

FISCAL IMPACT:

There should be no cost to the City for this authorization.

ALTERNATIVES AND VARIATIONS:

Vote in favor: The organizers will be notified of your approval.

Negative vote: The organizers will be notified of your denial. However, please be aware that the event has already been advertised by the Special Olympics as part of their nationwide advertisement for the Polar Bear Plunge.

Modification of the resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

TP/bal

OFFICE OF SHERIFF

NICOLLET COUNTY

Dave Lange
Sheriff

501 South Minnesota Ave.
P.O. Box 117
St. Peter, MN 56082
(507) 931-1570
Admin. Fax: (507) 931-1577
Jail Fax: (507) 931-4466
Dispatch Fax: (507) 934-7169
www.co.nicollet.mn.us

Karl Jensen
Chief Deputy

November 19, 2013

Mayor Tim Strand and Council Members
277 South Front Street
St. Peter, MN 56082

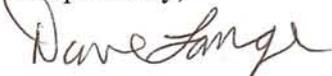
Mayor and Council,

Plans are underway for the eighth annual Polar Bear Plunge. This event has been a very successful event for the past several years. This is a fundraiser for the Special Olympics that is usually presented by Law Enforcement personnel. It would be our intent to conduct this activity at Hallet's pond on February 1, 2014 at 1 pm. That location and date have already been given to the Special Olympics for advertisement.

With this letter I am requesting your approval to conduct this activity at Hallet's pond and for any support the city is willing to give towards this cause. In the past the Fire Department assists in cutting the hole in the ice and the city has supplied some bleachers as well last year. Special Olympics will be covering all insurance for this event and I will advise them to issue a certificate of insurance to the city for the event as well. I have also made contact with management at Shopko and explained the event to them. They too are willing to work with us during the event as well.

I would be more than happy to attend one of your meetings to give you more details if needed. More information on the activity can be located at the Special Olympics web address www.plungemn.org.

Respectfully,



Sheriff Dave Lange



CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

RESOLUTION AUTHORIZING USE OF HALLETT'S POND FOR POLAR BEAR PLUNGE

WHEREAS, a request has been made by organizers of the Special Olympics Polar Bear Plunge to utilize Hallett's Pond for their event on February 1, 2014; and

WHEREAS, the fundraising activity has previously been held at Hallett's Pond with no adverse impact; and

WHEREAS, the event is insured by Special Olympics and staffed by local law enforcement personnel.

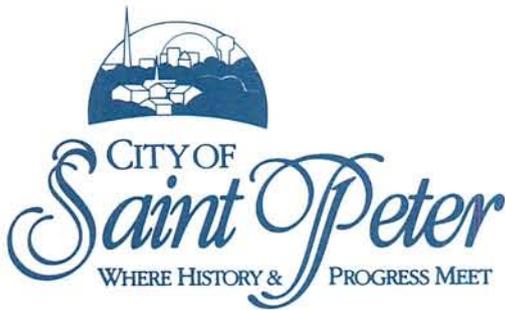
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the request to utilize Hallett's Pond for the Polar Bear Plunge event on February 1, 2014 is hereby approved contingent upon receipt of a certificate of insurance, in the amount of not less than \$1,500,000 per occurrence, naming the City of Saint Peter as an additional insured.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/7/14

FROM: Todd Prafke
City Administrator

RE: Council Out Of State Travel Request

ACTION/RECOMMENDATION

Approve out of state travel requests for Councilmember Kvamme and Mayor Strand as required by the elected official travel policy.

BACKGROUND

The City Council has adopted an elected officials travel policy which requires Council approval for out of state travel by any elected official. Councilmember Kvamme and Mayor Strand wish to travel to Washington D.C. as part of the American Public Power Association (APPA) rally in March. Total anticipated cost for participate in the event is approximately \$6,500.

Should the Council approve the travel request, a resolution has been prepared for your consideration.

FISCAL IMPACT:

Sufficient funding will be included in the Electric Fund budget for this expenditure. We will be using accumulated air miles to fund purchase of the airfare for the Council if we have sufficient miles available.

ALTERNATIVES/VARIATIONS:

No action: No further action will take place without additional direction from the Council.

Negative vote: No travel will take place.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

TP/bal

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

RESOLUTION AUTHORIZING ELECTED OFFICIAL TRAVEL

WHEREAS, the City Council has adopted an "elected official travel policy" as required by State Statutes; and

WHEREAS, Councilmember Kvamme and Mayor Strand have expressed interest in attending the American Public Power Association legislative rally in Washington, D.C. in March, 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

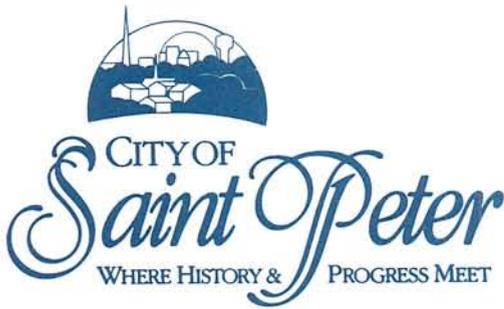
1. Authorization is hereby provided for Councilmember Kvamme and Mayor Strand to travel to Washington, D.C. as part of the APPA rally in March, 2014 at a cost of approximately \$6,500.
2. Staff is authorized to pre-pay hotel, airfare, and conference registration fees on behalf of the members traveling to the APPA rally.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/10/14

FROM: Matt Peters
Chief of Police

RE: Armored Vehicle Joint Purchase

ACTION/RECOMMENDATION

Approve the resolution authorizing the City of Saint Peter to be purchasing agent and directing the purchase of a Lenco Bearcat Special Service vehicle in accordance with City of Saint Peter purchasing policy.

BACKGROUND

The City of Saint Peter Police Department is a member of the River Valley Tactical Team (RVTT). Member agencies are the Mankato Department of Public Safety, Blue Earth County Sheriff's Office, Le Sueur County Sheriff's Office, Nicollet County Sheriff's Office, and North Mankato Police Department. Gold Cross Ambulance provides two paramedics that volunteer their time for training and respond to all calls with the RVTT.

The Tactical Team currently operates an armored personnel carrier. This vehicle is the Cadillac Gage Ranger which was made for the US Air Force from the late 1970's through the early 1980's. The Air Force renamed the vehicle the "Peacekeeper". Mankato DPS stores and maintains the Peacekeeper which was built in February of 1982. There is an extensive maintenance record associated with this vehicle with numerous documented problems and issues. MDPS has put in a transmission, numerous batteries, several carburetors, repeated electrical failures with wiring issues and failures to start and run properly.

The vehicle is 31 years old and it shows. One file dated March 26, 2001 states the vehicle is in excess of military base authorizations and specifically states the vehicle has outlived its life expectancy and recommends it be sent to DRMO (military surplus). This recommendation is from an Air Force vehicle maintenance superintendent. The interiors were semi refurbished and sent out to receiving agencies with work to be done. We have had the vehicle since June of 2001 and put an additional 12 years of service onto a vehicle that was already determined to be too costly to maintain and inefficient.

We certainly are not putting the mileage on the vehicle as the military did. If we had, it would most likely not be in service anymore. This vehicle is not reliable and has quit on us in critical situations by overheating and failing to run. The armament on the vehicle is outdated and the integrity of the armor is unknown after 31 years. The original ballistic rating was for a 7.62 x 51mm NATO round which is similar to a .308 cal. round. The vehicle has extremely limited

operational value. It is often nothing more than “visual intimidation” over *true* ballistic protection. We certainly have used the vehicle as cover since it is better than nothing; however, the integrity of the armament is a major concern.

A new tactical rescue vehicle has been a priority of the team for over ten years. The team needs a vehicle that can safely and reliably respond to crisis situations. This vehicle requires .50 caliber ballistic armament for the protection of officers and civilians that will be placed inside of it. Our nation has seen an increase in violence and tragedies against innocent people and children. Workplace violence and school shootings have caused substantial damage to communities. Our ability to protect and rescue citizens is jeopardized when we are operating with unreliable equipment with insufficient ballistic capabilities.

The RVTT equipment van is even older, with a manufacture date of 1978. It is 35 years old and is also showing signs of deterioration. The van does not have any ballistic protection so its use is limited to transportation and mobile command. We are doing our best to keep these vehicles operational, but age is definitely a factor.

The purchase of the equipment has been agreed upon and budgeted by each member of the joint agency. Each jurisdiction has agreed to reimburse the City of Saint Peter for the jurisdiction’s share of the purchase. The split will be between the six jurisdiction members of the River Valley Tactical Team (RVTT) to reduce individual agency costs.

FISCAL IMPACT:

The current MN Dept. of Administration, Material Management state contract for Lenco Armored Vehicles, including the Icor Technologies robot, totals \$334,267.65. Individual agencies would be responsible for *approximately* \$55,711.28 per agency. The City’s share was budgeted as a part of the 2014 Equipment Certificate budget.

ALTERNATIVES/VARIATIONS:

Do not act: RVTT will wait for further direction.

Negative vote: RVTT will attempt to keep the current fleet in operational condition. (This option is not cost effective and could cause unwarranted danger to the team and community members.)

Modification of the Resolution: This is always an option of the Council however, should the Council make modifications, the RVTT member agencies would be asked to review the changes.

Please feel free to contact me should you have any questions or concerns about this agenda item.

MP



h8



Proposed River Valley TRT Unit



85



Proposed River Valley TRT ICOR Mini-CALIBER Robot

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION APPROVING CITY SERVICE AS PURCHASING AGENT AND APPROVING
PURCHASE OF ARMORED VEHICLE FOR RIVER VALLEY TACTICAL TEAM**

WHEREAS, the City, through the Police Department, participates in a joint agency made up of six jurisdictions called the River Valley Tactical Team (RVTT); and

WHEREAS, the general mission of this joint agency is provide higher level tactical security, response to hostage and other events, joint preparedness for potentially higher violence and larger disturbances and to reduce individual agency costs; and

WHEREAS, member agencies are the Mankato Department of Public Safety, Blue Earth County Sheriff's Office, Le Sueur County Sheriff's Office, Nicollet County Sheriff's Office, North Mankato Police Department, and the City of Saint Peter Police Department; and

WHEREAS, from time to time larger pieces of equipment are recommended for purchase by RVTT; and

WHEREAS, the City of Saint Peter has acted as a purchasing agent in the past; and

WHEREAS, the RVTT has requested the purchase of an armored tactical vehicle to replace the surplus purchased 1982 Cadillac Gage Ranger with multiple mechanical and potential armor deficiencies; and

WHEREAS, the City, along with the other participating members, have each budgeted for the replacement purchase of such a vehicle; and

WHEREAS the State of Minnesota offers such a vehicle through the State bid process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

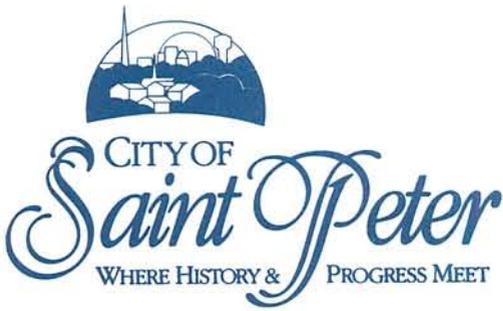
1. The City of Saint Peter shall act as purchasing agent for a Lenco Armored Vehicle, including the Icor Technologies robot for the sum of \$334,267.65, from the State bid system.
2. Funding for the City's share of the vehicle, in the amount of approximately \$55,711.28 shall be provided from the 2014 Equipment Certificate when issued.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/7/14

FROM: Todd Prafke
City Administrator

RE: Taxi License Application

ACTION/RECOMMENDATION

Provide approval for a taxi cab license.

BACKGROUND

Paul Hendrycks, dba Kato Cab, Inc., has submitted a Taxicab License application in order to provide taxi service in Saint Peter. At the present time, Mr. Hendrycks plans to operate four taxis:

- 2002 white Chevy Impala
- 2003 red Chevy Impala
- 2002 tan Chevy Impala
- 2006 silver Chevy Uplander

The applicant has provided a copy of his insurance and indicated the rates would no be more than \$1.75 per mile. Mr. Hendrycks has also submitted the automobile inspection reports and the information needed for background checks on each of the drivers. The licensing period will be January 14, 1024 – January 13, 2015.

Nothing has been found in the background investigation that would prohibit issuance of this license.

FISCAL IMPACT:

None other than receipt of the permit fees.

ALTERNATIVES/VARIATIONS:

Do Not Act: No further action will be taken without Council direction.

Denial: The applicants will be informed of the Council decision.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP

KATO CAB, INC.

722 ½ N. RIVERFRONT DR.

MANKATO, MN. 56001

PHONE (507) 388-7433

FAX (507) 345-5062

December 27th, 2013

To Whom It May Concern;

Rates will be no more than \$1.75 per mile.

Sincerely,



Paul Hendrycks

Owner

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING TAXI LICENSE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following license application be approved subject to compliance with all requirements of the City Code and payment of the licensing fee:

Taxi Cab

Paul Hendrycks dba Kato Cab

1/14/14/ - 1/13/15

2. As per the fare schedule submitted by Kato Cab, the City Council approves the Kato Cab rates which shall be limited to "no more than \$1.75 per mile".

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of December, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator