

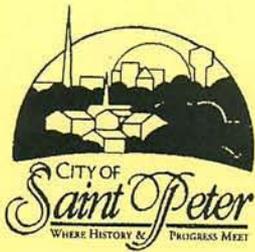
**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, January 12, 2015
Community Center Governors' Room - 7:00 p.m.

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
- IV. VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. APPROVAL OF CONSENT AGENDA ITEMS**
- VI. UNFINISHED BUSINESS**

None scheduled
- VII. NEW BUSINESS**
 - A. Tax Increment Financing District 1-12 Decertification
 - B. City of Nicollet Building Inspection Contract
 - C. 2015 Biosolids Polymer Purchase
 - D. 2015 Ferric Chloride Purchase
 - E. 2015 Caustic Soda Purchase
 - F. Special City Attorney Appointment
- VIII. REPORTS**
 - A. MAYOR**
 - B. CITY ADMINISTRATOR**
 - 1. City/County Meeting Discussion
 - 2. City Office Closure – Martin Luther King, Jr. Day
 - 3. Others
- IX. ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. **CALL TO ORDER**

Mayor Strand will call the meeting to order and lead the Pledge of Allegiance.

II. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. **APPROVAL OF MINUTES**

A copy of the minutes of the December 8, 2014 regular Council meeting is attached for approval. A MOTION is in order.

IV. **VISITORS**

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

V. **APPROVAL OF CONSENT AGENDA ITEMS**

The consent agenda, including approval of the schedule of disbursements for December 3, 2014 through December 29, 2014 and December 30, 2014 through January 7, 2015 are attached. Please see the attached staff reports and RESOLUTION.

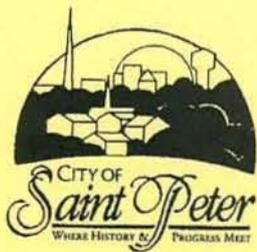
VI. **UNFINISHED BUSINESS**

None scheduled.

VII. **NEW BUSINESS**

A. **ADOPTION OF A RESOLUTION APPROVING DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-12**

Tax Increment Financing No. 1-12 was created to provide financial assistance for development of the Mankato Clinic (Daniels Clinic) property. The loan provided by the EDA has now been repaid which fulfills the obligations of the Tax Increment Financing District and staff



recommends the district be decertified. Please see the attached staff report and RESOLUTION.

B. ADOPTION OF A RESOLUTION APPROVING RENEWAL OF CITY OF NICOLLET BUILDING INSPECTION CONTRACT

The City of Nicollet has requested renewal of the building inspection services contract. The Building Department has continued to be able to provide these services without additional staffing and without negatively impacting the services provided to City residents. Approval is recommended. Please see the attached staff report and RESOLUTION.

C. ADOPTION OF A RESOLUTION APPROVING 2015 PURCHASE OF BIOSOLIDS POLYMER CHEMICALS

Written proposals have been received for the annual purchase of biosolids polymer chemicals for use in the wastewater treatment plant. Staff recommends purchase of the polymer from Hawkins Chemicals. Please see the attached staff report and RESOLUTION.

D. ADOPTION OF A RESOLUTION APPROVING 2015 PURCHASE OF FERRIC CHLORIDE CHEMICALS

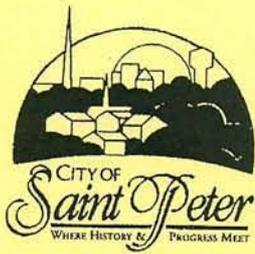
Written proposals have been received for the annual purchase of ferric chloride chemicals for use in the wastewater treatment plant. Staff recommends purchase of the chemical from Hawkins Chemicals. Please see the attached staff report and RESOLUTION.

E. ADOPTION OF A RESOLUTION APPROVING 2015 PURCHASE OF CAUSTIC SODA CHEMICALS

Written proposals have been received for the annual purchase of caustic soda for use in the wastewater treatment plant. Staff recommends purchase of the chemical from Hawkins Chemicals. Please see the attached staff report and RESOLUTION.

F. ADOPTION OF A RESOLUTION APPROVING SPECIAL CITY ATTORNEY APPOINTMENT

Staff recommends appointment of Robert Vose of the law firm of Kennedy & Graven Chartered as Special City Attorney for negotiation of the telecommunications franchises and the conduit lease. Please see the attached staff report and RESOLUTION.



VIII. REPORTS

A. MAYOR

Any reports by the Mayor will be provided at this time.

B. CITY ADMINISTRATOR

1. REPORT ON CITY/COUNTY MEETING

A report will be provided at this time on discussion at the January 8th City/County meeting.

2. REPORT ON CITY OFFICE CLOSURE

All non-emergency City offices will be closed on Monday, January 19th for the Martin Luther King, Jr. legal holiday. A report will be provided at this time.

3. OTHERS

Any further reports by the City Administrator will be provided at this time.

IX. ADJOURNMENT

Office of the City Administrator
Todd Prafke

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

**MINUTES OF THE CITY COUNCIL MEETING
DECEMBER 8, 2014**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on December 8, 2014.

A quorum present, Mayor pro tem Brand called the meeting to order at 7:00 p.m. The following members were present: Councilmembers Zieman, Kvamme, Brand, Parras, and Carlin. Absent were Mayor Strand and Councilmember Grams. The following officials were present: City Administrator Prafke, City Attorney Brandt, and City Engineers Loose and Domras.

Approval of Agenda – A motion was made by Carlin, seconded by Parras, to approve the agenda. With all in favor, the motion carried.

Approval of Minutes – A motion was made by Kvamme, seconded by Zieman, to approve the minutes of the November 24, 2014 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the November 24, 2014 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

Public Works Director Giesking Retirement Recognition- Mayor pro tem Brand presented a retirement gift (clock) to Public Works Director Giesking who will retire on December 31, 2014 after 28 years of service to the City. The Council recessed at 7:05 p.m. to allow Mr. Giesking and his family to take photos. The Council returned to open session at 7:09 p.m.

Consent Agenda – In motion by Kvamme, seconded by Parras, Resolution No. 2014-177 entitled "Resolution Approving Consent Agenda" was introduced. A complete copy of Resolution No. 2014-177 is contained in the City Administrator's book entitled Council Resolutions 20.

2014 Tax Levy/Payable 2015 – Finance Director O'Connell reviewed the process used to determine the tax levy and recommended adoption of the final levy in the amount of \$2,173,354 which is a 1.85% increase over the previous year and which is no change from the preliminary levy set in September. O'Connell noted that the projected increase in tax capacity would likely mean that property owners would actually see a decrease in the City portion of their property taxes if their property value did not increase. In motion by Kvamme, seconded by Carlin, Resolution No. 2014-178 entitled "Resolution Adopting Final 2014 Tax Levy Collectible In 2015", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-178 is contained in the City Administrator's book entitled Council Resolutions 20.

2015 General Fund Budgets – Finance Director O'Connell reviewed the proposed 2015 budgets which totaled \$11,306,138. O'Connell also reviewed the capital expenditures included in the proposed General Fund budget. Councilmember Parras asked that future materials related to budgets provide additional information on what is included under the "public safety" category. In motion by Carlin, seconded by Parras, Resolution No. 2014-179 entitled "Resolution Approving The General Fund, Special Revenue Funds, Debt Service Funds, Capital

Funds, And Agency Funds For The 2015 Fiscal Year”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-179 is contained in the City Administrator’s book entitled Council Resolutions 20.

2015 Electric Fund Budget – Finance Director O’Connell recommended approval of the 2015 Electric Fund budget in the amount of \$11,657,527. O’Connell noted that 84% of the operations cost in the budget is purchased power and that no rate increase is being recommended for 2015. O’Connell reported the fund had \$137,000 in unrestricted reserves with a \$1.2 million reserve target. In motion by Kvamme, seconded by Carlin, Resolution No. 2014-180 entitled “Resolution Adopting 2015 Electric Enterprise Fund Budget”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-180 is contained in the City Administrator’s book entitled Council Resolutions 20.

2015 Non-Union/Non-Contract Employee Wages – City Administrator Prafke recommended a two percent (2%) wage increase be provided to all non-union, non-contract employees effective January 1, 2015 or at completion of their probationary period. Prafke also recommended adoption of wage scales for Library Circulation Clerks, Public Access Production Assistants, aquatics positions, summer Recreation positions, Building Supervisors, and Public Works seasonal employees. Prafke indicated the wage scales were being recommended to ensure compliance with minimum wage changes. In motion by Zieman, seconded by Parras, Resolution No. 2014-181 entitled “Resolution Establishing 2015 Wage For Non-Union, Non-Contract Employees”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-181 is contained in the City Administrator’s book entitled Council Resolutions 20.

2015 Union Contracts – City Administrator Prafke recommended approval of the 2015 Police Officers union contract. Prafke reported the contract included a two percent (2%) wage increase and modification to language related to pricing for bullet proof vests. In motion by Kvamme, seconded by Zieman, Resolution No. 2014-182 entitled “Resolution Approving Contract By And Between The City Of Saint Peter And Law Enforcement Labor Services Local No. 241 (Police Officers) For Calendar Year 2015”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-182 is contained in the City Administrator’s book entitled Council Resolutions 20.

City Administrator Prafke recommended approval of the 2015 union contract for the Communication Technicians. Prafke noted the contract included a two percent (2%) wage increase; a reduction in the probationary period from one year to six (6) months; and a change in language related to Council approval for extended leaves. In motion by Carlin, seconded by Parras, Resolution No. 2014-183 entitled “Resolution Approving Contract By And Between The City Of Saint Peter And Law Enforcement Labor Services Local No. 242 (Communication Technicians) For Calendar Year 2015”, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-183 is contained in the City Administrator’s book entitled Council Resolutions 20.

City Administrator Prafke recommended approval of the 2015 union contract for the Parks union. Prafke stated modifications to the contract included a two percent (2%) wage increase; modification to holiday pay language; and new language regarding probationary union representation. In motion by Zieman, seconded by Parras, Resolution No. 2014-184 entitled “Resolution Approving Contract By And Between The City Of Saint Peter And International Union Of Operating Engineers Local No. 70 (Parks) For Calendar Year 2015”, was introduced.

Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-184 is contained in the City Administrator's book entitled Council Resolutions 20.

City Administrator Prafke recommended approval of the 2015 union contract for the Streets union. Prafke stated modifications to the contract included a two percent (2%) wage increase; modification to holiday pay language; modification to the severance language to match the other union groups; and new language regarding probationary union representation. In motion by Kvamme, seconded by Carlin, Resolution No. 2014-185 entitled "Resolution Approving Contract By And Between The City Of Saint Peter And International Union Of Operating Engineers Local No. 70 (Streets) For Calendar Year 2015", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-185 is contained in the City Administrator's book entitled Council Resolutions 20.

City Administrator Prafke recommended approval of the 2015 union contract for the Utilities union. Prafke stated modifications to the contract included a two percent (2%) wage increase; change in overtime notice from 48 hours to 24 hours; language related to Union representation during employee investigations; plow pay modifications; exchange of on-call language; and new language regarding probationary union representation. In motion by Parras, seconded by Carlin, Resolution No. 2014-186 entitled "Resolution Approving Contract By And Between The City Of Saint Peter And International Union Of Operating Engineers Local No. 70 (Utilities) For Calendar Year 2015, was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-186 is contained in the City Administrator's book entitled Council Resolutions 20.

Nicollet County Library Services Contract – City Administrator Prafke recommended approval be provided for execution of a library services contract with Nicollet County. Prafke reminded Councilmembers the County is required by State law to provide for a "Minimum Maintenance of Effort" for library services for rural County residents and the contract would require the County to pay \$44,600 to the City for services provided to rural residents through the Saint Peter Library. Prafke noted that while costs for library services continue to increase, the County has not increased the amount of payment to the City in a number of years. In motion by Kvamme, seconded by Carlin, Resolution No. 2014-187 entitled "Resolution Authorizing Execution Of Library Services Contract", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-187 is contained in the City Administrator's book entitled Council Resolutions 20.

Joint Park/Campus Memorandum Of Understanding – City Administrator Prafke presented a resolution that would direct staff to continue discussion and planning with the School District for a joint park/campus and require staff to provide periodic reports on the efforts to the City Council. In motion by Carlin, seconded by Parras, Resolution No. 2014-188 entitled "Resolution Directing Continued Efforts With School District #508 For Joint Park/Campus", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-188 is contained in the City Administrator's book entitled Council Resolutions 20.

Council Out Of State Travel Request –City Administrator Prafke recommended approval of the proposed resolution authorizing out of state travel by Councilmembers Parras and Carlin for their attendance at the American Public Power Association legislative rally in Washington, D.C. in March, 2015. Prafke noted approval of the resolution is required under State law and also by City policy. Prafke noted that participation in the rally helps Councilmembers better understand

electric power issues and provides City visibility among congressional staff. In motion by Kvamme, seconded by Zieman, Resolution No. 2014-189 entitled "Resolution Authorizing Elected Official Travel", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-189 is contained in the City Administrator's book entitled Council Resolutions 20.

2015 Equipment Certificate Purchase: Paver – Water Utilities Superintendent Moulton requested authorization for purchase of a replacement paver from Road Machinery Supplies in the amount of \$157,430 and purchase of a trailer from Felling, Inc. in the amount of \$16,890.05 to be funded by the 2015 equipment certificate. Moulton noted the purchase would include trade-in of the existing paver. In motion by Zieman, seconded by Parras, Resolution No. 2014-190 entitled "Resolution Authorizing 2015 Equipment Certificate Purchase (Lee Boy 8515C Asphalt Paver And Trailer)", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-190 is contained in the City Administrator's book entitled Council Resolutions 20.

Water Plant Chemicals Purchase – Water Utilities Superintendent Moulton requested approval for purchase of sodium metabisulfite chemicals for the water treatment plant in the amount of approximately \$30,000 at the rate of \$1.41 per pound from Hawkins, Inc. In motion by Kvamme, seconded by Parras, Resolution No. 2014-191 entitled "Resolution Approving Purchase Of Sodium Metabisulfite Chemicals For Water Treatment Plant", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-191 is contained in the City Administrator's book entitled Council Resolutions 20.

Reports

Mayor pro tem's Report – Mayor pro tem Brand reported the "Great Candy Cane Hunt" at the Community Center had been a great success. Brand also congratulated Gustavus on the first ever live streaming of "Christmas in Christ Chapel".

City Holiday Closures – City Administrator Prafke reminded everyone of the dates and times City offices would be closed during the holidays.

City Administrator Prafke also reported the Council would meet in goal session on December 15th and extended an invitation from retiring Public Works Director Giesking to his retirement party on December 30th at the Senior Center.

There being no further business, a motion was made by Carlin, seconded by Parras, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:29 p.m.

Timothy Strand
Mayor

ATTEST:

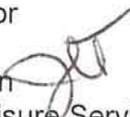
Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 1/5/15

FROM: Jane Timmerman 
Recreation & Leisure Services Director

RE: Purchase of Halloween Fun Run Shirts

ACTION/RECOMMENDATION

Approve purchase 2014 Halloween Fun Run Shirts from Goodtimes Manufacturing LLC in the amount of \$12,296.75.

BACKGROUND

This was the 11th year for the City of Saint Peter Recreation Department's annual Halloween Fun Run. Part of the HFR registration fee goes towards providing the participant with a long sleeve t-shirt with the year's logo and sponsors. Volunteers working with the event also receive a t-shirt in exchange for their service. Local sponsors support the fun run along with each participant's fee. The cost of the shirts is planned for as part of the Halloween Fun Run budget and funds are available in the 2014 Recreation Department restricted account.

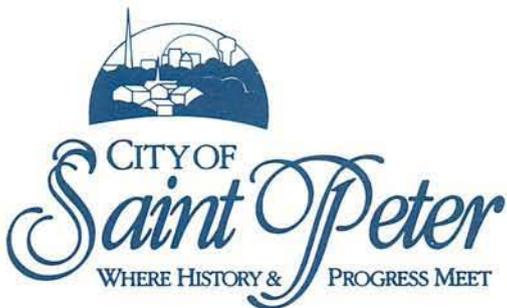
Quotes for a long sleeve t-shirt with six color imprint on front and one color imprint on back were received from the following vendors:

B. Stark	\$9.03 per shirt
4 the Team	\$8.37 per shirt
Good Times Manufacturing	\$7.95 per shirt
Promo Spark	\$8.25 per shirt

Staff recommended purchase from Good Times Manufacturing who provided the low quote.

Please feel free to contact me if you have any questions or concerns on this agenda item.

JT/



Memorandum

To: Todd Prafke
City Administrator

Date: January 5, 2015

From: Pete Moulton
Interim Director of Public Works

Re: Primary Polymer Purchase

Action

Authorize Hawkins Chemical of Minneapolis, Minnesota to furnish and deliver polymer used for primary treatment in the wastewater treatment facility in the amount of \$14,628.00.

Background

The Wastewater Utility currently uses polymer (Aqua Hawk 9932) in the primary treatment process which is currently supplied by Hawkins Inc. This fall, vendors were asked to come into our treatment facility and test their polymer on our primary influent flow to determine if the product can be considered for use. These vendors were Hawkins Inc, SVEN (Sioux Valley Environmental), and Chemisolv. Hawkins and SVEN were the two companies that tested their polymer in late 2014.

From the test in 2014, staff came to the conclusion that Hawkins supplied a superior product and that the polymer supplied by SVEN provided a chemical reaction that produced a non-uniformed floc (pin floc) which is known to not settle adequately and may add to the expense of operations in the biosolids polymer application. We are able to feed the Aqua Hawk 9932 at a lower dosage, so there is a savings there.

2015 Primary Polymer bids include cost per pound, freight and sales tax.

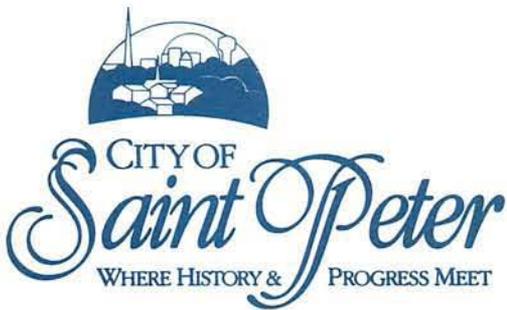
Vendor	Pounds	Price/lb	Total	Price/lb
Hawkins	9,200	\$1.59	\$14,628.00	\$1.59
SVEN	9,200	\$1.87	\$17,204.00	\$1.87
Chemisolv	9,200	no bid	no bid	no bid

Based on 2014 records staff estimates chemical usage and cost for 2015 to be:

Chemical	Est. 2015 Usage	2015 Price	Estimate Cost
Primary Polymer	9,200 lbs (2,300 lbs/tote)	\$1.59/pound	\$14,628.00

Staff recommends using the polymer product from Hawkins Chemical at a cost of \$1.59 per pound of chemical delivered. Funds are allocated in the 2015 Wastewater Budget.

Chemical Cost	\$14,628.00
Freight	\$0.00
Tax	\$0.00
Total Cost	\$14,628.00



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/06/2015

FROM: Pete Moulton

Pete

RE: Purchase of a New Fisher Snow Plow

ACTION/RECOMMENDATION

Authorize Stonebrooke Equipment of Burnsville, MN to furnish and install a Fisher MS-XV2 Plow in the amount of \$5,891.55. Declare the existing 2006 Boss Plow surplus and placed on the Minnesota state bid website for auction.

BACKGROUND

In the Public Works fleet of snow removal equipment is the 2006 Boss V-RTIII 10-foot plow which is mounted on the Streets 1-ton Unit #556. This unit is responsible to clear cul-de-sacs, dead ends and some of our larger parking lot areas.

The unit has been dependable but has also required some major repairs in the last 8-years, which include:

- Replace at least two wing springs per season
- Replace both wing spring mounts
- Replaced 2 wing cylinders
- Welded back on main A-frame, broke and plow fell off
- Currently on its third motor/ pump assembly
- Has a 6 " crack down the right side pivot hinge
- Center section is cracked and bowed out at hinge causing pin to break every couple of snow events.

In its current condition staff has noticed that the main pin that goes down thru the middle of the V portion of the plow is close to a complete failure. Rebuilding to meet our needs would be expensive in relation to replacement and it is unlikely we would receive adequate return on our investment.

Staff has looked at three models of heavy-duty plows; one being the newer version of the BOSS V-XT plow from Crysteel Equipment; the MEYER VXT from Towmaster; and the Fisher MS-XV2 from Stonebrooke Equipment. Our goal is to use the State Bid process to eliminate additional cost. Some of the highlights on the Fisher MS-XV2 that make this plow stand out from the other plow are listed below.

Fisher Plow Highlights

- Standard double-acting cylinders
- 9' 6" Trip-edge design
- Exclusive X-bracing
- Stronger center hinge and pin
- Bigger lift arm
- Steel mold board
- Curb guard and wear shoe installed

Trade-in value on the existing Boss V-RTIII plow is around \$1,000 and staff is recommending that the unit not be traded in but be declared surplus and advertised on the Minnesota state action website for resale. Staff anticipates the unit will bring in more than the \$1,000 offered for trade when advertised.

<u>Pricing Summary:</u>	<u>BASE UNIT:</u>	<u>ACCESSORIES:</u>	<u>TOTAL INSTALLED:</u>
Stonebrooke Equipment	\$5,185.00	\$706.55	\$5,891.55
Crysteel Equipment	\$6,453.52	\$1,145.77	\$7,599.26
Towmaster	\$8,165.00	\$1,064.00	\$9,229.00

Accessories: includes installation of rubber snow deflector kit, curb guard, wear shoe and labor to remove previous plow frame.

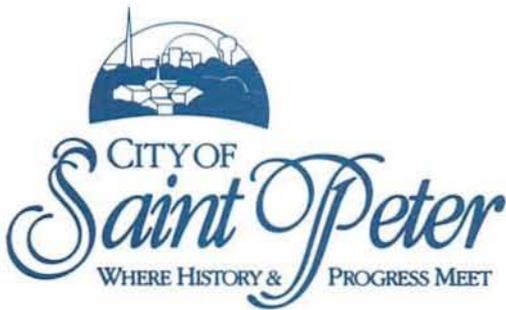
Please feel free to contact me should you have any questions or concerns about this agenda item.

FISCAL IMPACT:

The Streets Maintenance budget contains funds for this purchase.
The proceeds from the sale of the plow would be credited to the Streets Maintenance budget.

ALTERNATIVES/VARIATIONS:

Do not act: Staff will not follow through with the purchase from Stonebrooke Equipment
Negative Votes: Staff will await recommendation from the Council
Modification of the Resolution: This is always an option of the Council



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/8/2015

FROM: Todd Prafke
City Administrator

RE: Advisory Board Appointment

ACTION/RECOMMENDATION

Provide for appointment of members to various advisory boards and commissions.

BACKGROUND

Mayor Strand has recommended the following advisory board appointments:

PLANNING AND ZONING COMMISSION

Joseph Urban (2013-2015)

Andy Davis (2015-2017)

HOSPITAL AND NURSING HOME COMMISSION

Blake Combellick (2013-2017)

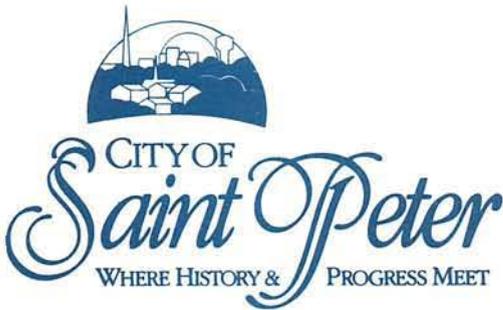
HOUSING AND REDEVELOPMENT AUTHORITY

Mary Ann Scharf (2015-2019)

Please include consideration of these advisory board appointments as part of the consent agenda.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/8/15

FROM: Todd Prafke
City Administrator

RE: Council Annual Business

ACTION/RECOMMENDATION

Approve the consent agenda which includes license renewals, Mayor pro tem appointment, designation of official newspapers and depositories, City Council rules of operation, Council liaison appointments, Council committee appointments and approval of the disbursements.

BACKGROUND

At the first regular Council meeting each January, the Council is asked to consider several annual designations, appointments and rules. All of these items have been included on the consent agenda for your consideration. Included in the consent agenda are the following actions:

- The appointment of Councilmember Zieman as Mayor pro tem
- Designation of the *Saint Peter Herald* as the official newspaper of the City. The Herald is the only option available to the City as State Statute requires the official newspaper to be a newspaper of general circulation that is published in Nicollet County.
- Designation of Nicollet County Bank, First National Bank, Hometown Bank, and Wells Federal Savings and Loan as official depositories of the City.
- Appointment of Councilmembers to liaison and committee positions.
- Renewal of annual license renewal applications.
- Adoption of the rules of operation for the City Council.
- Approval of the disbursement lists for end of the year 2014 and the beginning of 2015.

You will note one suggested change to the Council rules related to removal of items from the consent agenda. This has been done in practice, but should be officially included in the Council rules of operation if you wish to continue the practice.

Also included on the consent agenda are appointment of Councilmembers and/or staff to represent the City on several other boards or groups. With the retirement of Public Works Director Giesking it is necessary to appoint another individual to serve as the City's representative to SMMPA and the Highway 169 Coalition. My recommendations for those appointments are as follows:

SMMPA:

Interim Public Works Director
City Administrator Prafke (alternate)

HIGHWAY 169 COALITION:

Community Development Director Wille
Interim Public Works Director (alternate)

Each of these organizations will be informed of the representation change.

FISCAL IMPACT:

None.

ALTERNATIVES AND VARIATIONS:

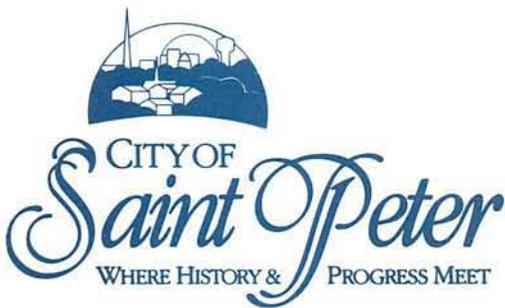
Do not act: No changes will be made by staff. However, the Council should note that an annual designation of the official depositories and newspaper for the City is required by State law.

Negative vote: No further action will be taken without additional direction from the Council. Please note that the designation of the official newspaper and the official depositories for the City is State mandated.

Modification of the resolution: This is always an option of the Council.

Please don't hesitate to contact me should you have any questions or concerns on this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/8/2015

FROM: Todd Prafke
City Administrator

RE: Election Judge Appointments – Special Election

ACTION/RECOMMENDATION

Provide for appointment of Election Judges for the March 10, 2014 special election.

BACKGROUND

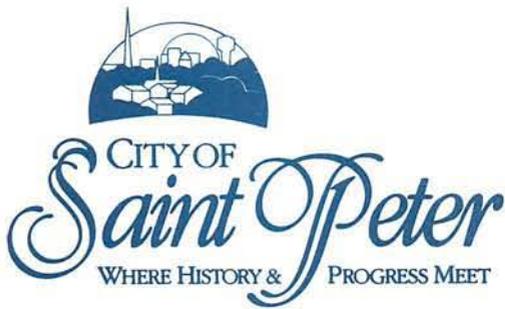
School District #508 will hold a special election on March 10, 2014. The School District has hired the City to conduct the election for them. The following individuals are recommended for appointment to serve as Election Judges for the special election:

Barbara Luker	Ashley Prax	Denny Booren	Greg Seitzer
Bev Sommers	Carol Solberg	Elizabeth Turner	Warren Michels
MaryAnn Harty	John Hall	Shirley Walter	Lelia Leonhardt
Brenda Isley	Paul Aasen	Paula VanZee	Janet Boese
Barb Luker	Nancy Luker	Marilyn Beyer	Robert Genelin
Patricia Duenwald	Leona Miller	Margaret Nelsen	Rita Scheff
Donna Green	Jolene Westphal	Tom Leonhardt	Patrick Duenwald
Raymond Jacobson	Nita Aasen	Helen Christiansen	Diane Harms
Gene Krohnberg	Angela Glassel	Maureen Scholl	Craig Drager
Jo Westphal	Tom Thorkelson	Megan Roach*	Jaide Fondie*

*Trainee Judge

The School District #508 will reimburse the City for all expenditures related to the election. Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/8/2015

FROM: Todd Prafke
City Administrator

RE: Interim Public Works Director Appointment

ACTION/RECOMMENDATION

Approve the appointment of Water Utilities Superintendent Moulton as Interim Public Works Director.

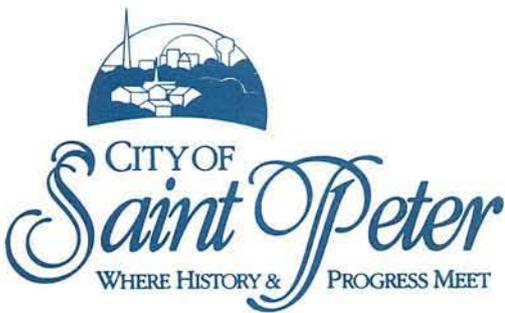
BACKGROUND

The position of Public Works Director includes several responsibilities on a daily basis. Although some of these responsibilities can easily be done by others in the Department, certain actions (i.e. dealing with personnel issues; administration of the budget; representing the City for various functions and meetings, etc...) require more authority as well as a specifically defined chain of command. With the recent retirement of Public Works Director Giesking, I recommend the temporary appointment of Water Utilities Superintendent Moulton as Interim Public Works Director until such time as a permanent Public Works Director is appointed. Although this action is not required, appointing an Interim Director will help ensure the Department continues to operate efficiently.

In recognition of the extra responsibilities this temporary appointment will have, I further recommend Mr. Moulton be compensated with an additional \$500 per month salary which will be funded through the General Fund and utilities funds.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/06/15

FROM: Paula O'Connell
Finance Director

Wayne Albers
Transit Coordinator

RE: Declaring Bus #9 Surplus

ACTION/RECOMMENDATION

Declare Transit Bus 9, a 2003 Ford E450 (VIN 1FDXE45F93HB65406) as surplus to be sold as per City policy.

BACKGROUND

Transit Bus #9 was put into service in late 2003. In 2014, the City purchased two new buses using a State capital grant. Both of these buses were put into service in November of 2014. Our State Transit Project Manager has agreed to increase the City's transit bus fleet by one bus.

The two oldest buses owned by the City are Bus #9 and Bus #817. Bus #9 currently has nearly 250,000 miles and has several repairs that are pending. While Bus #817 is an earlier model year, it only has about 75,000 miles on it. Staff believes that Bus #9 should be declared surplus and sold and that Bus #817 should remain in service. The Minnesota Department of Transportation, Office of Transit has released its' interest in Bus #9 to allow for disposal according to City policy.

The bus will be offered for public sale through the Minnesota Department of Administration online auction. If sold, proceeds from the sale, minus the cost of the listing, will be placed in the Transit fund.

Please feel free to contact me should you have any questions or comments on this agenda item.

WA/

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4 THE TEAM, LLC	embroidery	GENERAL FUND	POLICE	20.00
	fall soccer t shirts	GENERAL FUND	RECREATION/LEISURE SER	252.00
	TOTAL:			272.00
A. H. HERMEL WHOLESAL	vending machine	COMMUNITY CENTER	COMMUNITY CENTER	282.28
	TOTAL:			282.28
AFFILIATED CREDIT SERVICES	Nov collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	27.26
	TOTAL:			27.26
ALEX AIR APPARATUS, INC	air quality test/annual	GENERAL FUND	FIRE	175.00
	cap chemguard class a foam	GENERAL FUND	FIRE	455.40
	TOTAL:			630.40
ALL AMERICA PRESSURE WASHER MFG., INC.	pts for br cleaning machin	COMMUNITY CENTER	COMMUNITY CENTER	30.50
	TOTAL:			30.50
ALLIED OVERHEAD DOOR INC.	install garage dr operator	GENERAL FUND	FIRE	4,813.17
	TOTAL:			4,813.17
ALPHA WIRELESS COMMUNICATIONS CO	monthly ltr maintenance	GENERAL FUND	MUNICIPAL BUILDING	59.32
	monthly ltr maintenance	GENERAL FUND	PUBLIC WORKS ADMIN	83.04
	monthly ltr maintenance	WATER	ADMIN AND GENERAL	56.83
	monthly ltr maintenance	WASTE WATER FUND	ADMIN AND GENERAL	51.40
	monthly ltr maintenance	ELECTRIC FUND	ADMIN AND GENERAL	51.41
	TOTAL:			302.00
ANDERSON-CRANE RUBBER COMPANY INC.	leaf vac bearing	ENVIRON SERVICES F	REFUSE DISPOSAL	181.78
	TOTAL:			181.78
APPLIANCE CLINIC	repair washing machine	COMMUNITY CENTER	COMMUNITY CENTER	135.00
	TOTAL:			135.00
APT MACHINING & FABRICATING, INC	welded agitator blade	WASTE WATER FUND	SOURCE/TREATMENT	100.00
	TOTAL:			100.00
ARROW ACE HARDWARE INC	safety can gas	GENERAL FUND	MUNICIPAL BUILDING	47.99
	new cable for squad 4	GENERAL FUND	POLICE	14.99
	sprayer	GENERAL FUND	FIRE	28.99
	bulb	GENERAL FUND	FIRE	13.99
	tubing vinyl	GENERAL FUND	FIRE	5.53
	pusher snow	GENERAL FUND	FIRE	29.99
	batteries	GENERAL FUND	BUILDING INSPECTOR	11.99
	torch kit	GENERAL FUND	STREETS	46.99
	clips wall	GENERAL FUND	STREETS	2.32
	chain sash	GENERAL FUND	PARKS	11.94
	clips wall	GENERAL FUND	PARKS	2.32
	light bulbs for elevators	COMMUNITY CENTER	COMMUNITY CENTER	9.98
	building supplies	COMMUNITY CENTER	COMMUNITY CENTER	71.68
	tools	COMMUNITY CENTER	COMMUNITY CENTER	22.99
	privacy door knob	COMMUNITY CENTER	COMMUNITY CENTER	13.99
	clips wall	WATER	DISTRIBUTION AND STORA	1.16
	tools, adhesive, spotlight	WATER	DISTRIBUTION AND STORA	53.01
	recip blade	WASTE WATER FUND	COLLECTOR/LIFT STAT	14.99
	clips wall	WASTE WATER FUND	SOURCE/TREATMENT	1.16
	leaf vac cable	ENVIRON SERVICES F	REFUSE DISPOSAL	31.80

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	clips wall	ENVIRON SERVICES F	REFUSE DISPOSAL	1.16
	propane, mouse rep, spray	ELECTRIC FUND	POWER DISTRIBUTION	62.39
	clips wall	ELECTRIC FUND	POWER DISTRIBUTION	2.32
	clips wall	STORMWATER FUND	TREATMENT	1.14
	cord plug in	TRANSIT	TRANSIT/TRANSPORTATION	48.16
	treemendous hardware	RESTRICTED CONTRIB	PARKS	20.40
			TOTAL:	573.37
AUDIO EDITIONS	new adult audio	LIBRARY FUND	LIBRARY	163.58
			TOTAL:	163.58
AUTOMATIC SYSTEMS CO.	hp feed pump #4	WATER	PURIFICATION AND TREAT	9,543.00
			TOTAL:	9,543.00
BATTERIES PLUS	2-18V bosch battery	ELECTRIC FUND	POWER DISTRIBUTION	103.98
			TOTAL:	103.98
BGMN, INC	fuel induction, oil cond,	GENERAL FUND	STREETS	32.06
	fuel induction, oil cond,	GENERAL FUND	PARKS	32.06
	fuel induction, oil cond,	WATER	DISTRIBUTION AND STORA	16.03
	fuel induction, oil cond,	WASTE WATER FUND	SOURCE/TREATMENT	16.03
	fuel induction, oil cond,	ENVIRON SERVICES F	REFUSE DISPOSAL	16.03
	fuel induction, oil cond,	ELECTRIC FUND	POWER DISTRIBUTION	32.06
	fuel induction, oil cond,	STORMWATER FUND	TREATMENT	16.03
			TOTAL:	160.30
BOLTON & MENK INC	riverside park entrance	GENERAL FUND	STREETS	65.00
	staff meetings	GENERAL FUND	STREETS	127.50
	new school site	GENERAL FUND	PARKS	622.50
	staff meetings	GENERAL FUND	PARKS	102.00
	affordable housing meeting	GENERAL FUND	ECONOMIC DEVMT	195.00
	wash av link	PERM IMPROVMENT RE	STREETS	7,603.00
	th169 options	PERM IMPROVMENT RE	STREETS	1,825.00
	old mn av/st julien 10/11-	PERM IMPROVMENT RE	STREETS	11,985.50
	n 3rd st 10/11-11/7	2013B TIF #1-18 N	ECONOMIC DEVELOPMENT	320.00
	staff meetings	WATER	ADMIN AND GENERAL	51.00
	discharge permit npdes	WASTE WATER FUND	ADMIN AND GENERAL	4,409.70
	shop drawing review	WASTE WATER FUND	ADMIN AND GENERAL	65.00
	staff meetings	WASTE WATER FUND	ADMIN AND GENERAL	51.00
	staff meetings	ENVIRON SERVICES F	ADMIN AND GENERAL	51.00
	staff meetings	ELECTRIC FUND	ADMIN AND GENERAL	127.50
	downstream defenders	STORMWATER FUND	COLLECTIONS/LIFT STATI	130.00
	swppp app 10/11-11/7	STORMWATER FUND	TREATMENT	1,568.00
			TOTAL:	29,298.70
BORDER STATES ELECTRIC SUPPLY	ballast	ELECTRIC FUND	NON-DEPARTMENTAL	408.03
	4" Conduit msh	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	4,072.31
	substation battery	ELECTRIC FUND	POWER DISTRIBUTION	180.31
			TOTAL:	4,660.65
BRANDT LAW OFFICE	civil	GENERAL FUND	LEGAL SERVICES	3,611.75
	criminal	GENERAL FUND	LEGAL SERVICES	8,608.25
	beaudry	REVOLVING LOAN FUN	ECONOMIC DEVMT	41.75
	closing	WASH TERRACE HOUSI	ECONOMIC DEVMT	29.00
	paver	2015 EQUIPMENT CER	STREETS	87.00
			TOTAL:	12,377.75

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
C & S SUPPLY CO INC	mike w clothes, boots	GENERAL FUND	MUNICIPAL BUILDING	535.88	
	supplies	GENERAL FUND	STREETS	49.96	
	david olmanson	GENERAL FUND	STREETS	236.94	
	raoul B clothing allow	ENVIRON SERVICES F	ADMIN AND GENERAL	<u>101.98</u>	
			TOTAL:	924.76	
CARQUEST AUTO PARTS STORES	snowbrush/scraper	GENERAL FUND	BUILDING INSPECTOR	16.94	
	gaskets, car fresheners	GENERAL FUND	STREETS	9.10	
	clamps	GENERAL FUND	STREETS	5.72	
	lights, absorbent	GENERAL FUND	STREETS	92.67	
	gaskets, car fresheners	GENERAL FUND	PARKS	9.10	
	wiper blade	GENERAL FUND	PARKS	7.90	
	clamps	GENERAL FUND	PARKS	5.72	
	adhesives	WATER	DISTRIBUTION AND STORA	16.74	
	gaskets, car fresheners	WATER	DISTRIBUTION AND STORA	4.55	
	clamps	WATER	DISTRIBUTION AND STORA	2.86	
	oil seal, chain, flint	WASTE WATER FUND	SOURCE/TREATMENT	44.99	
	gaskets, car fresheners	WASTE WATER FUND	SOURCE/TREATMENT	4.55	
	belts	WASTE WATER FUND	SOURCE/TREATMENT	63.14	
	clamps	WASTE WATER FUND	SOURCE/TREATMENT	2.86	
	gaskets, car fresheners	ENVIRON SERVICES F	REFUSE DISPOSAL	4.55	
	clamps	ENVIRON SERVICES F	REFUSE DISPOSAL	2.86	
	silicone	ELECTRIC FUND	POWER DISTRIBUTION	6.77	
	gaskets, car fresheners	ELECTRIC FUND	POWER DISTRIBUTION	9.10	
	clamps	ELECTRIC FUND	POWER DISTRIBUTION	5.72	
	gaskets, car fresheners	STORMWATER FUND	TREATMENT	4.55	
	clamps	STORMWATER FUND	TREATMENT	<u>2.86</u>	
			TOTAL:	323.25	
	CENTERPOINT ENERGY MINNEGASCO	Nov gas bill	GENERAL FUND	FIRE	236.57
		Nov gas bill	GENERAL FUND	STREETS	75.17
		Nov gas bill	GENERAL FUND	SWIMMING POOL	45.10
		Nov gas bill	GENERAL FUND	PARKS	60.14
		Nov gas bill	LIBRARY FUND	LIBRARY	970.26
Nov gas bill		COMMUNITY CENTER	COMMUNITY CENTER	1,894.70	
Nov gas bill		WATER	PURIFICATION AND TREAT	1,017.37	
Nov gas bill		WATER	PURIFICATION AND TREAT	103.72	
Nov gas bill		WATER	ADMIN AND GENERAL	30.07	
Nov gas bill		WASTE WATER FUND	COLLECTOR/LIFT STAT	12.59	
Nov gas bill		WASTE WATER FUND	SOURCE/TREATMENT	2,182.56	
Nov gas bill		WASTE WATER FUND	ADMIN AND GENERAL	30.07	
Nov gas bill		ENVIRON SERVICES F	ADMIN AND GENERAL	30.06	
Nov gas bill		ELECTRIC FUND	ADMIN AND GENERAL	<u>75.17</u>	
			TOTAL:	6,763.55	
CENTRAL FIRE PROTECTION INC	training extg recharge	GENERAL FUND	STREETS	6.00	
	training extg recharge	GENERAL FUND	PARKS	4.80	
	training extg recharge	WATER	ADMIN AND GENERAL	2.40	
	training extg recharge	WASTE WATER FUND	ADMIN AND GENERAL	2.40	
	training extg recharge	ENVIRON SERVICES F	ADMIN AND GENERAL	2.40	
	training extg recharge	ELECTRIC FUND	ADMIN AND GENERAL	<u>6.00</u>	
			TOTAL:	24.00	
CINTAS CORPORATION #754	nov uniform cleaning	ELECTRIC FUND	ADMIN AND GENERAL	<u>516.48</u>	
			TOTAL:	516.48	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CITY OF NORTH MANKATO	stage rental HWF	RESTRICTED CONTRIB	RECREATION/LEISURE SER	400.00
			TOTAL:	400.00
COLE PAPERS INC	ice melt	GENERAL FUND	MUNICIPAL BUILDING	50.58
	cleaning supplies	LIBRARY FUND	LIBRARY	220.38
	bids for garb cans/clng su	LIBRARY FUND	LIBRARY	66.58
	cleaning supplies	LIBRARY FUND	LIBRARY	14.25
	hose and clamp	COMMUNITY CENTER	COMMUNITY CENTER	77.46
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	881.55
	lids for garb cans/clng su	COMMUNITY CENTER	COMMUNITY CENTER	266.34
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	57.01
			TOTAL:	1,634.15
COURT SPORTS AND MORE	ulman uniform allowance	GENERAL FUND	STREETS	246.00
	kennedy, josh uniform allo	GENERAL FUND	STREETS	157.00
	meyer uniform allowance	GENERAL FUND	PARKS	86.00
	wilde uniform allowance	GENERAL FUND	PARKS	90.00
	zuhlendorf uniform allowanc	GENERAL FUND	PARKS	235.00
	pks kennedy, mike uniform	GENERAL FUND	PARKS	132.00
	passon uniform allowance	COMMUNITY CENTER	COMMUNITY CENTER	51.00
	voeltz uniform allowance	WATER	ADMIN AND GENERAL	173.00
	terry kamm uniform allowan	WATER	ADMIN AND GENERAL	90.00
	thompson uniform allowanc	WATER	ADMIN AND GENERAL	71.00
	gruhut uniform allowance	WATER	ADMIN AND GENERAL	353.00
	kleespies uniform allowanc	WASTE WATER FUND	ADMIN AND GENERAL	307.00
	blackman uniform allowance	ENVIRON SERVICES F	ADMIN AND GENERAL	10.00
	amy kamm uniform allowance	STORMWATER FUND	ADMINISTRATION AND GEN	205.00
			TOTAL:	2,206.00
CREATIVE AD SOLUTIONS	retirement recognition	GENERAL FUND	PUBLIC WORKS ADMIN	14.53
			TOTAL:	14.53
CREATIVE PLAY PLACE	lil monster dash	RESTRICTED CONTRIB	RECREATION/LEISURE SER	966.00
			TOTAL:	966.00
CREATIVE SYNERGY	hfr website mgmt	RESTRICTED CONTRIB	RECREATION/LEISURE SER	500.00
			TOTAL:	500.00
CREDIT RIVER TOOLS	replace missing tools	GENERAL FUND	STREETS	33.63
	replace missing tools	GENERAL FUND	PARKS	33.63
	replace missing tools	WATER	DISTRIBUTION AND STORA	16.82
	replace missing tools	WASTE WATER FUND	SOURCE/TREATMENT	16.82
	replace missing tools	ENVIRON SERVICES F	REFUSE DISPOSAL	16.82
	replace missing tools	ELECTRIC FUND	POWER DISTRIBUTION	33.63
	replace missing tools	STORMWATER FUND	TREATMENT	16.80
			TOTAL:	168.15
CRYSTAL LAWN, INC	prepay fall 2015 irrig shu	COMMUNITY CENTER	NON-DEPARTMENTAL	90.00
			TOTAL:	90.00
CULLIGAN	solar salt	COMMUNITY CENTER	COMMUNITY CENTER	13.90
			TOTAL:	13.90
CUSTOM DOOR SALES, INC.	garage receivers	GENERAL FUND	STREETS	97.00
	garage receivers	GENERAL FUND	PARKS	97.00
	garage receivers	WATER	DISTRIBUTION AND STORA	48.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	garage receivers	WASTE WATER FUND	SOURCE/TREATMENT	48.50
	garage receivers	ENVIRON SERVICES F	REFUSE DISPOSAL	48.50
	garage receivers	ELECTRIC FUND	POWER DISTRIBUTION	97.00
	garage receivers	STORMWATER FUND	TREATMENT	48.50
			TOTAL:	485.00
JASON DAHL	biosolids license test, ce	WASTE WATER FUND	ADMIN AND GENERAL	30.00
	wastewater training meals	WASTE WATER FUND	ADMIN AND GENERAL	26.19
			TOTAL:	56.19
DANIEL SCHMIDT LIGHTING, INC.	c & i rebate State of MN	ELECTRIC FUND	NON-DEPARTMENTAL	4,337.50
			TOTAL:	4,337.50
DAVY LABORATORIES	testing	WASTE WATER FUND	SOURCE/TREATMENT	375.00
			TOTAL:	375.00
LANCE DLOUHY	exp reimburs - gen'l summe	GENERAL FUND	RECREATION/LEISURE SER	45.88
			TOTAL:	45.88
DUECO INC	hose and swivel	ELECTRIC FUND	POWER DISTRIBUTION	119.76
			TOTAL:	119.76
EARL F ANDERSEN INC	ped stop cross sign	GENERAL FUND	STREETS	740.40
			TOTAL:	740.40
EMERGENCY RESPONSE SOLUTIONS	#2 scba o-rings, button as	GENERAL FUND	FIRE	66.15
	receiver assy	GENERAL FUND	FIRE	502.61
			TOTAL:	568.76
ENVENTIS	October Service	GENERAL FUND	CITY ADMINISTRATION	69.87
	October Service	GENERAL FUND	CITY CLERK	13.82
	October Service	GENERAL FUND	FINANCE	108.76
	October Service	GENERAL FUND	MUNICIPAL BUILDING	6.46
	October Service	GENERAL FUND	POLICE	340.21
	October Service	GENERAL FUND	FIRE	151.54
	October Service	GENERAL FUND	BUILDING INSPECTOR	40.55
	October Service	GENERAL FUND	PUBLIC WORKS ADMIN	83.11
	October Service	GENERAL FUND	STREETS	47.00
	October Service	GENERAL FUND	SENIOR COORDINATOR	5.61
	October Service	GENERAL FUND	RECREATION/LEISURE SER	269.77
	October Service	GENERAL FUND	SWIMMING POOL	31.34
	October Service	GENERAL FUND	PARKS	90.33
	October Service	GENERAL FUND	ECONOMIC DEVMT	26.73
	October Service	LIBRARY FUND	LIBRARY	82.41
	October Service	PUBLIC ACCESS	PUBLIC ACCESS	13.83
	October Service	COMMUNITY CENTER	COMMUNITY CENTER	48.01
	October Service	WATER	ADMIN AND GENERAL	167.23
	October Service	WASTE WATER FUND	ADMIN AND GENERAL	191.57
	October Service	ENVIRON SERVICES F	ADMIN AND GENERAL	29.86
	October Service	ELECTRIC FUND	ADMIN AND GENERAL	138.31
	October Service	TRANSIT	TRANSIT/TRANSPORTATION	48.71
			TOTAL:	2,005.03
FAMILY FRESH MARKET	monthly staff meeting	GENERAL FUND	STREETS	8.06
	senior dance	GENERAL FUND	SENIOR COORDINATOR	46.32
	monthly staff meeting	GENERAL FUND	PARKS	6.45

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	monthly staff meeting	WATER	ADMIN AND GENERAL	3.22
	monthly staff meeting	WASTE WATER FUND	ADMIN AND GENERAL	3.22
	monthly staff meeting	ENVIRON SERVICES F	ADMIN AND GENERAL	3.22
	monthly staff meeting	ELECTRIC FUND	ADMIN AND GENERAL	8.06
	storytime supplies	RESTRICTED CONTRIB	LIBRARY	30.96
			TOTAL:	109.51
FASTENAL COMPANY	#207 anchor shackle	GENERAL FUND	STREETS	33.23
	safety earmuffs	GENERAL FUND	STREETS	17.93
	anchors, drill bit - patri	GENERAL FUND	STREETS	29.02
	ear plugs	GENERAL FUND	STREETS	18.99
	#210/#908 cutting edge/blo	GENERAL FUND	PARKS	2.44
	safety earmuffs	GENERAL FUND	PARKS	14.34
	210/908 cutting edge for b	GENERAL FUND	PARKS	1.49
	ear plugs	GENERAL FUND	PARKS	15.19
	new replacement drill	LIBRARY FUND	LIBRARY	62.00
	new replacement drill	COMMUNITY CENTER	COMMUNITY CENTER	247.99
	safety earmuffs	WATER	ADMIN AND GENERAL	7.17
	ear plugs	WATER	ADMIN AND GENERAL	7.59
	safety earmuffs	WASTE WATER FUND	ADMIN AND GENERAL	7.17
	ear plugs	WASTE WATER FUND	ADMIN AND GENERAL	7.59
	47B eye, ccble, thmble	ENVIRON SERVICES F	REFUSE DISPOSAL	53.36
	safety earmuffs	ENVIRON SERVICES F	ADMIN AND GENERAL	7.18
	ear plugs	ENVIRON SERVICES F	ADMIN AND GENERAL	7.59
	safety earmuffs	ELECTRIC FUND	ADMIN AND GENERAL	17.93
	ear plugs	ELECTRIC FUND	ADMIN AND GENERAL	18.99
			TOTAL:	577.19
TIM FISCHER	steel toe boots	COMMUNITY CENTER	COMMUNITY CENTER	179.99
			TOTAL:	179.99
FREEDOM VALUE CENTERS, INC.	nov fuel wastewater	WASTE WATER FUND	COLLECTOR/LIFT STAT	93.18
			TOTAL:	93.18
GENESIS	Nov diesel	GENERAL FUND	FIRE	299.64
	Nov diesel	GENERAL FUND	STREETS	3,076.75
	Nov diesel	GENERAL FUND	PARKS	531.18
	Nov diesel	WATER	DISTRIBUTION AND STORA	57.55
	Nov diesel	WASTE WATER FUND	COLLECTOR/LIFT STAT	228.13
	Nov diesel	ENVIRON SERVICES F	REFUSE DISPOSAL	1,509.77
	Nov diesel	ELECTRIC FUND	POWER DISTRIBUTION	466.14
	Nov diesel	TRANSIT	TRANSIT/TRANSPORTATION	353.78
			TOTAL:	6,522.94
WILLIAM GERHART	gerhart - uniform supplie	GENERAL FUND	POLICE	134.29
	gerhart - uniform supplie	GENERAL FUND	POLICE	89.98
	gerhart - uniform supplie	GENERAL FUND	POLICE	142.25
			TOTAL:	366.52
LEWIS GIESKING	mileage 8/1-12/17	GENERAL FUND	STREETS	54.69
	mileage 8/1-12/17	GENERAL FUND	PARKS	43.75
	mileage 8/1-12/17	GENERAL FUND	PARKS	1.90
	mileage 8/1-12/17	WATER	ADMIN AND GENERAL	21.87
	mileage 8/1-12/17	WASTE WATER FUND	ADMIN AND GENERAL	21.87
	mileage 8/1-12/17	ENVIRON SERVICES F	ADMIN AND GENERAL	21.87
	mileage 8/1-12/17	ELECTRIC FUND	ADMIN AND GENERAL	54.69

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	mileage 8/1-12/17	ELECTRIC FUND	ADMIN AND GENERAL	346.75
			TOTAL:	567.39
GOODTIMES MANUFACTURING	fun run t-shirts	RESTRICTED CONTRIB	RECREATION/LEISURE SER	12,296.75
			TOTAL:	12,296.75
GOPHER SPORT	adult volley ball supplies	GENERAL FUND	RECREATION/LEISURE SER	184.51
			TOTAL:	184.51
GOPHER STATE ONE-CALL INC	nov 14	WATER	DISTRIBUTION AND STORA	38.40
	nov 14	WASTE WATER FUND	COLLECTOR/LIFT STAT	38.40
	nov 14	ELECTRIC FUND	POWER DISTRIBUTION	38.45
			TOTAL:	115.25
GRAYMONT WESTERN LIME INC.	pebble lime	WASTE WATER FUND	BIOSOLIDS	4,300.97
			TOTAL:	4,300.97
GUSTAVUS ADOLPHUS COLLEGE	c & i rebate	ELECTRIC FUND	NON-DEPARTMENTAL	29,235.82
			TOTAL:	29,235.82
GUSTAVUS ADOLPHUS COLLEGE-DINING	food for wellness activity	RESTRICTED CONTRIB	NON-DEPARTMENTAL	67.33
			TOTAL:	67.33
H & L MESABI	carbide	GENERAL FUND	STREETS	118.15
	replacement cutting edges	GENERAL FUND	STREETS	8,010.60
	replacement cutting edges	GENERAL FUND	STREETS	423.75
	607 snow bucket head	GENERAL FUND	STREETS	49.78
			TOTAL:	8,602.28
JOHN HANK	boiler license	WASTE WATER FUND	ADMIN AND GENERAL	75.00
			TOTAL:	75.00
HARDWARE HANK	CARD TABLES	COMMUNITY CENTER	COMMUNITY CENTER	374.85
			TOTAL:	374.85
HAWKINS, INC.	caustic soda 50%	WATER	PURIFICATION AND TREAT	838.50
	water treatment chemicals	WATER	PURIFICATION AND TREAT	7,722.04
	waste water chemicals	WASTE WATER FUND	BIOSOLIDS	5,148.62
	waste water chemicals	WASTE WATER FUND	SOURCE/TREATMENT	206.78
	ferric chloride	WASTE WATER FUND	SOURCE/TREATMENT	4,344.24
			TOTAL:	18,260.18
DIV OF ALAMO SALES CORP	henke plow-hydr cylinder	GENERAL FUND	STREETS	1,022.20
			TOTAL:	1,022.20
HILLYARD/HUTCHINSON	rep vacuum motor on br cin	COMMUNITY CENTER	COMMUNITY CENTER	112.73
			TOTAL:	112.73
HOLIDAY COMMERCIAL	nov fuel streets	GENERAL FUND	STREETS	192.24
	nov fuel parks	GENERAL FUND	PARKS	143.03
	nov fuel water	WATER	SOURCE OF SUPPLY	44.02
	nov fuel water	WATER	PURIFICATION AND TREAT	66.03
	nov fuel water	WATER	DISTRIBUTION AND STORA	330.14
	nov fuel ww	WASTE WATER FUND	COLLECTOR/LIFT STAT	173.71
	nov fuel refuse	ENVIRON SERVICES F	REFUSE DISPOSAL	138.48
	nov fuel electric	ELECTRIC FUND	POWER DISTRIBUTION	346.68

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	nov fuel storm	STORMWATER FUND	TREATMENT	<u>213.31</u>
			TOTAL:	1,647.64
IMPACT	nov printing bills	WATER	CUSTOMER ACCOUNTS	159.56
	nov postage	WATER	CUSTOMER ACCOUNTS	374.05
	nov printing bills	WASTE WATER FUND	CUSTOMER ACCOUNTS	159.56
	nov postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	374.05
	nov printing bills	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	159.56
	nov postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	374.03
	nov printing bills	ELECTRIC FUND	CUSTOMER ACCOUNTS	159.54
	nov printing bills	ELECTRIC FUND	CUSTOMER ACCOUNTS	234.55
	nov printing bills	ELECTRIC FUND	CUSTOMER ACCOUNTS	243.93
	nov postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	<u>374.05</u>
			TOTAL:	2,612.88
INFRATECH	gas detector calibration	WATER	ADMIN AND GENERAL	112.05
	gas detector calibration	WASTE WATER FUND	ADMIN AND GENERAL	<u>112.05</u>
			TOTAL:	224.10
INGRAM BOOK COMPANY	new library materials	LIBRARY FUND	LIBRARY	149.93
	new adult fiction	LIBRARY FUND	LIBRARY	14.77
	new ref materials	LIBRARY FUND	LIBRARY	<u>16.78</u>
			TOTAL:	181.48
THE J.P. COOKE CO.	dog license tags	GENERAL FUND	CITY CLERK	<u>152.81</u>
			TOTAL:	152.81
JOHNSON AGGREGATES	sand	GENERAL FUND	STREETS	<u>892.43</u>
			TOTAL:	892.43
AMY KAMM	kam clothing 120914	STORMWATER FUND	ADMINISTRATION AND GEN	<u>30.00</u>
			TOTAL:	30.00
KASSULKE MASONRY	cut holes in gault park rr	GENERAL FUND	PARKS	280.00
	jefferson field sidewalk	GENERAL FUND	PARKS	<u>192.00</u>
			TOTAL:	472.00
KATO GLASS INC	#140 Windshield rep	TRANSIT	TRANSIT/TRANSPORTATION	<u>50.00</u>
			TOTAL:	50.00
MIKE KENNEDY	meeting per diem, mileage	GENERAL FUND	FIRE	<u>31.84</u>
			TOTAL:	31.84
KIND VETERINARY CLINIC PA	Nov boarding	GENERAL FUND	COMMUNITY SERVICE	551.40
	nov animal care	RESTRICTED CONTRIB	COMMUNITY SERVICE	<u>951.89</u>
			TOTAL:	1,503.29
KWIK TRIP INC	Nov fuel	GENERAL FUND	POLICE	1,523.19
	Nov fuel	GENERAL FUND	PARKS	247.10
	nov fuel	WATER	CUSTOMER ACCOUNTS	24.05
	nov fuel	TRANSIT	TRANSIT/TRANSPORTATION	<u>2,978.76</u>
			TOTAL:	4,773.10
LAGER'S INC	maint on rec truck-no heat	LIBRARY FUND	LIBRARY	128.57
	maint on rec truck-no heat	COMMUNITY CENTER	COMMUNITY CENTER	<u>128.58</u>
			TOTAL:	257.15

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
LGT HYDRAULIC SERVICE CO., INC.	47b hydralic valve spool	ENVIRON SERVICES F	ADMIN AND GENERAL	605.52	
			TOTAL:	605.52	
LIGHTHOUSE UNIFORM CO.	dress uniforms new members	RESTRICTED CONTRIB	FIRE	2,723.85	
			TOTAL:	2,723.85	
LJP ENTERPRISES INC	nov garbage/recycling	COMMUNITY CENTER	COMMUNITY CENTER	444.46	
	nov garbage/recycling	WATER	PURIFICATION AND TREAT	293.97	
	nov garbage/recycling	WASTE WATER FUND	SOURCE/TREATMENT	128.31	
	nov garbage/recycling	ENVIRON SERVICES F	REFUSE DISPOSAL	446.38	
	november pick up	ENVIRON SERVICES F	REFUSE DISPOSAL	19,188.36	
			TOTAL:	20,501.48	
M PETERS ENTERPRISES INC	flags	GENERAL FUND	PARKS	650.00	
			TOTAL:	650.00	
MARY'S FLOWERS	funeral plant	GENERAL FUND	POLICE	70.00	
			TOTAL:	70.00	
MATHESON TRI-GAS INC	1x bandade	GENERAL FUND	STREETS	14.86	
	1x bandade	GENERAL FUND	PARKS	14.86	
	1x bandade	WATER	DISTRIBUTION AND STORA	7.43	
	1x bandade	WASTE WATER FUND	SOURCE/TREATMENT	7.43	
	1x bandade	ENVIRON SERVICES F	REFUSE DISPOSAL	7.43	
	1x bandade	ELECTRIC FUND	POWER DISTRIBUTION	14.86	
	1x bandade	STORMWATER FUND	TREATMENT	7.45	
			TOTAL:	74.32	
MENARDS	computer supplies	GENERAL FUND	FINANCE	33.49	
	insul bshng	GENERAL FUND	FIRE	4.96	
			TOTAL:	38.45	
METRO JANITORIAL SUPPLY INC.	ice melt	LIBRARY FUND	LIBRARY	87.58	
	ice melt	COMMUNITY CENTER	COMMUNITY CENTER	87.58	
			TOTAL:	175.16	
MISC VENDOR	AG SPRAY	valve, adptr, repair	GENERAL FUND	STREETS	159.98
	BENSON, JENNIFER	REFUND FOR PRESCHOOL TRANS	TRANSIT	NON-DEPARTMENTAL	96.00
	CREATIONTECHNOLOGIES	CREATIONTECHNOLOGIES:C&I	ELECTRIC FUND	NON-DEPARTMENTAL	80.00
	FREEMAN IMAGING	Freeman Imaging:fall tour	LIBRARY FUND	LIBRARY	237.50
	PETERSON, LYNDON	PETERSON, LYNDON:SENIOR DA	GENERAL FUND	SENIOR COORDINATOR	125.00
	PRIDE HEATING	MAINTENANCE INSPECTION	COMMUNITY CENTER	COMMUNITY CENTER	950.00
	REARVIEW SAFETY	REARVIEW SAFETY:CAMERA SYS	RESTRICTED CONTRIB	FIRE	747.52
	TACTICAL SOLUTIONS	BULLET PROOF VEST	GENERAL FUND	POLICE	2,226.00
	THE KITCHEN	THE KITCHEN:HFR WALK	RESTRICTED CONTRIB	RECREATION/LEISURE SER	82.00
			TOTAL:	4,704.00	
MN BUREAU OF CRIMINAL APPREHENSION	dmt online certification	GENERAL FUND	POLICE	75.00	
	dmt online certification	GENERAL FUND	POLICE	75.00	
	dmt online certification	GENERAL FUND	POLICE	75.00	
	dmt online certification	GENERAL FUND	POLICE	75.00	
	dmt online certification	GENERAL FUND	POLICE	75.00	
			TOTAL:	375.00	
MN DEPT OF COMMERCE	3rd qtr fy indirect assess	ELECTRIC FUND	ADMIN AND GENERAL	1,744.84	
	3rd qtr fy indirect assess	ELECTRIC FUND	ADMIN AND GENERAL	266.44	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	2,011.28
MN IRON & METAL COMPANY	iron for leaf blower	ENVIRON SERVICES F ADMIN AND GENERAL		176.58
			TOTAL:	176.58
MN PIPE & EQUIPMENT	247 hydrant flags	WATER	NON-DEPARTMENTAL	556.50
			TOTAL:	556.50
MN SOUTH CENTRAL INVESTIGATORS COALITI	winter conference	GENERAL FUND	NON-DEPARTMENTAL	75.00
			TOTAL:	75.00
MN WASTE PROCESSING	nov disposal	ENVIRON SERVICES F REFUSE DISPOSAL		12,697.25
			TOTAL:	12,697.25
CINDY MOULTON	wellness to be reimbursed	RESTRICTED CONTRIB	NON-DEPARTMENTAL	39.75
			TOTAL:	39.75
PETE MOULTON	pete moulton exp reimburse	WATER	ADMIN AND GENERAL	34.16
	meals and parking	WATER	ADMIN AND GENERAL	17.50
	mileage 12/08-12/19	WATER	ADMIN AND GENERAL	76.16
	pw operations	WASTE WATER FUND	ADMIN AND GENERAL	115.36
	pw operations	ELECTRIC FUND	ADMIN AND GENERAL	5.60
	exp reim - mileage 11/24-1	STORMWATER FUND	ADMINISTRATION AND GEN	56.00
	pw operations	STORMWATER FUND	ADMINISTRATION AND GEN	26.88
			TOTAL:	331.66
MVTL LABORATORIES INC.	biosolids 503 test	WASTE WATER FUND	SOURCE/TREATMENT	1,383.00
	hwe testing	WASTE WATER FUND	SOURCE/TREATMENT	150.00
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
	hwe testing	WASTE WATER FUND	SOURCE/TREATMENT	56.00
	mei testing	WASTE WATER FUND	SOURCE/TREATMENT	12.00
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
	mei testing	WASTE WATER FUND	SOURCE/TREATMENT	12.00
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
	hwe testing	WASTE WATER FUND	SOURCE/TREATMENT	28.00
	hwe testing	WASTE WATER FUND	SOURCE/TREATMENT	28.00
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	138.40
	hwe testing	WASTE WATER FUND	SOURCE/TREATMENT	56.00
	hwe safety dis testing	WASTE WATER FUND	SOURCE/TREATMENT	150.00
	wwtf salty dist testing	WASTE WATER FUND	SOURCE/TREATMENT	150.00
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
	mei testing	WASTE WATER FUND	SOURCE/TREATMENT	12.00
	testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40
			TOTAL:	3,026.60
NAPA AUTO PARTS OF ST PETER	412 emerg service rotorkit	GENERAL FUND	POLICE	242.73
	276 oil and fuel filter	GENERAL FUND	FIRE	4.15
	77 dodge truck parts	GENERAL FUND	FIRE	223.83
	wiper blades	GENERAL FUND	BUILDING INSPECTOR	26.58
	B90 hub bearing, brake rot	GENERAL FUND	BUILDING INSPECTOR	517.23
	pin bushing kit	GENERAL FUND	BUILDING INSPECTOR	12.74
	912 battery and core dep	GENERAL FUND	PUBLIC WORKS ADMIN	105.95
	wsr fluid/hose/bulb/brake	GENERAL FUND	STREETS	31.65

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	607 wiper blades	GENERAL FUND	STREETS	12.79
	sta bil for small engines	GENERAL FUND	STREETS	13.29
	207 bulb	GENERAL FUND	STREETS	40.77
	wsr fluid/hose/bulb/brake	GENERAL FUND	PARKS	31.65
	311 air filter	GENERAL FUND	PARKS	22.50
	wsr fluid/hose/bulb/brake	WATER	DISTRIBUTION AND STORA	15.82
	5 - 2 sway bars	WATER	DISTRIBUTION AND STORA	64.58
	wsr fluid/hose/bulb/brake	WASTE WATER FUND	SOURCE/TREATMENT	15.82
	wsr fluid/hose/bulb/brake	ENVIRON SERVICES F	REFUSE DISPOSAL	15.82
	magnetic heater	ENVIRON SERVICES F	REFUSE DISPOSAL	34.88
	wsr fluid/hose/bulb/brake	ELECTRIC FUND	POWER DISTRIBUTION	31.65
	cabin air filter	ELECTRIC FUND	POWER DISTRIBUTION	8.82
	wsr fluid/hose/bulb/brake	STORMWATER FUND	TREATMENT	15.83
	141 speaker	TRANSIT	TRANSIT/TRANSPORTATION	11.40
	T12/140/141/9	TRANSIT	TRANSIT/TRANSPORTATION	479.41
			TOTAL:	1,979.89
NELSON PRINTING COMPANY	business cards	GENERAL FUND	POLICE	106.00
	UPS	WATER	ADMIN AND GENERAL	39.05
	envelopes	WATER	CUSTOMER ACCOUNTS	126.24
	mercury samples	WASTE WATER FUND	SOURCE/TREATMENT	46.38
	envelopes	WASTE WATER FUND	CUSTOMER ACCOUNTS	126.24
	envelopes	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	126.23
	UPS	ELECTRIC FUND	ADMIN AND GENERAL	13.86
	envelopes	ELECTRIC FUND	CUSTOMER ACCOUNTS	126.24
	ticket books	TRANSIT	TRANSIT/TRANSPORTATION	265.00
	140&141 clipboards	TRANSIT	TRANSIT/TRANSPORTATION	6.54
			TOTAL:	981.78
NEW PIG CORPORATION	oil pads	WASTE WATER FUND	SOURCE/TREATMENT	116.89
			TOTAL:	116.89
NICOLLET CTY PUBLIC HEALTH	WTHLY BILLING SR CTR COORD	GENERAL FUND	SENIOR COORDINATOR	2,458.00
			TOTAL:	2,458.00
NICOLLET COUNTY SHERIFF'S OFFICE	replaced bad phone line	GENERAL FUND	FIRE	739.80
			TOTAL:	739.80
NICOLLET COUNTY TREASURER	Third St taxes	GENERAL FUND	STREETS	4.48
			TOTAL:	4.48
NORTH CENTRAL INTERNATIONAL	#45 mirror	GENERAL FUND	STREETS	31.42
	\$44 thermostat	GENERAL FUND	STREETS	66.73
			TOTAL:	98.15
NORTH CENTRAL LABORATORIES	bod bottle & nist	WASTE WATER FUND	SOURCE/TREATMENT	326.13
	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	125.36
			TOTAL:	451.49
NORTHERN COMFORT, INC.	humidifier water leak	GENERAL FUND	STREETS	64.25
	humidifier water leak	GENERAL FUND	PARKS	51.40
	humidifier water leak	WATER	ADMIN AND GENERAL	25.70
	humidifier water leak	WASTE WATER FUND	ADMIN AND GENERAL	25.70
	humidifier water leak	ENVIRON SERVICES F	ADMIN AND GENERAL	25.70
	humidifier water leak	ELECTRIC FUND	ADMIN AND GENERAL	64.25
			TOTAL:	257.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NUTTER CLOTHING CO	Geldner - uniform	RESTRICTED CONTRIB FIRE		64.67
			TOTAL:	64.67
OFFICEMAX	patron printer	LIBRARY FUND	LIBRARY	449.99
			TOTAL:	449.99
OVERHEAD DOOR COMPANY OF MANKATO INC	service call	GENERAL FUND	POLICE	76.00
			TOTAL:	76.00
OWL ENGINEERING & EMC TEST LABS INC	t-mobile study	WATER	DISTRIBUTION AND STORA	750.00
			TOTAL:	750.00
AL PASSON	copier maint for august	LIBRARY FUND	LIBRARY	112.75
	copier maint for august	COMMUNITY CENTER	COMMUNITY CENTER	112.75
			TOTAL:	225.50
PEPSI-COLA OF MANKATO INC	soda	COMMUNITY CENTER	COMMUNITY CENTER	228.95
			TOTAL:	228.95
PET EXPO DIST.	routine aqua maintenance	LIBRARY FUND	LIBRARY	38.20
			TOTAL:	38.20
MATTHEW PETERS	weapon maint/mag pouch	GENERAL FUND	POLICE	142.50
	"left of bang" bk officer	GENERAL FUND	POLICE	159.75
			TOTAL:	302.25
PHOTO SHOP STUDIO	pics for youth coaches	GENERAL FUND	RECREATION/LEISURE SER	25.50
			TOTAL:	25.50
FRED POWERS	powers reimburs MWOA	WASTE WATER FUND	ADMIN AND GENERAL	25.00
	wastewater exam/meals	WASTE WATER FUND	ADMIN AND GENERAL	45.26
			TOTAL:	70.26
TODD PRAFKE-PETTY CASH	adm	GENERAL FUND	CITY ADMINISTRATION	17.63
	postage	GENERAL FUND	FINANCE	0.49
	tablecloths, ziploc	GENERAL FUND	MUNICIPAL BUILDING	16.03
	desk calendar	GENERAL FUND	ECONOMIC DEVMT	11.67
	meals, parking	GENERAL FUND	ECONOMIC DEVMT	69.00
	postage	WATER	PURIFICATION AND TREAT	2.86
	water	WATER	ADMIN AND GENERAL	11.00
			TOTAL:	128.68
RONALD D. QUADE	mtg mileage perdiems	GENERAL FUND	FIRE	124.20
	picture framing	GENERAL FUND	STREETS	18.13
	picture framing	GENERAL FUND	PARKS	14.50
	picture framing	WATER	ADMIN AND GENERAL	7.25
	picture framing	WASTE WATER FUND	ADMIN AND GENERAL	7.25
	picture framing	ENVIRON SERVICES F	ADMIN AND GENERAL	7.24
	picture framing	ELECTRIC FUND	ADMIN AND GENERAL	18.13
			TOTAL:	196.70
QUICK MART ST PETER	nov fuel	GENERAL FUND	POLICE	335.05
	nov fuel	GENERAL FUND	FIRE	1.16
			TOTAL:	336.21
QUILL	ink cartridges	GENERAL FUND	BUILDING INSPECTOR	112.39

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	ink cartridges	GENERAL FUND	STREETS	24.50
	ink cartridges	GENERAL FUND	STREETS	26.97
	ink cartridges	GENERAL FUND	PARKS	19.60
	ink cartridges	GENERAL FUND	PARKS	21.57
	ink cartridges	WATER	ADMIN AND GENERAL	9.80
	ink cartridges	WATER	ADMIN AND GENERAL	10.79
	ink cartridges	WASTE WATER FUND	ADMIN AND GENERAL	9.80
	ink cartridges	WASTE WATER FUND	ADMIN AND GENERAL	10.79
	ink cartridges	ENVIRON SERVICES F	ADMIN AND GENERAL	9.79
	ink cartridges	ENVIRON SERVICES F	ADMIN AND GENERAL	10.78
	ink cartridges	ELECTRIC FUND	ADMIN AND GENERAL	24.50
	ink cartridges	ELECTRIC FUND	ADMIN AND GENERAL	26.97
			TOTAL:	318.25
RED WING SHOE STORE	safety boots	GENERAL FUND	MUNICIPAL BUILDING	165.74
	safety boots	GENERAL FUND	PUBLIC WORKS ADMIN	247.49
	safety boots	WASTE WATER FUND	ADMIN AND GENERAL	148.74
			TOTAL:	230.49
RIVER'S EDGE HOSPITAL & CLINIC	Specimen collection	WASTE WATER FUND	ADMIN AND GENERAL	29.00
	physical, vaccination	WASTE WATER FUND	ADMIN AND GENERAL	329.02
	Specimen collection	TRANSIT	TRANSIT/TRANSPORTATION	117.00
			TOTAL:	475.02
ROCHESTER MIDLAND CORPORATION	restroom deodorizer	LIBRARY FUND	LIBRARY	14.76
	restroom deodorizer	COMMUNITY CENTER	COMMUNITY CENTER	59.05
			TOTAL:	73.81
ROYAL TIRE, INC	112 tire repair	GENERAL FUND	STREETS	773.72
	#69 tires	WATER	SOURCE OF SUPPLY	605.00
			TOTAL:	1,378.72
RYAN ELECTRIC OF ST PETER	mill pond fuse	GENERAL FUND	PARKS	131.11
	wifi for lib meeting room	LIBRARY FUND	LIBRARY	150.00
	ballast work	COMMUNITY CENTER	COMMUNITY CENTER	190.50
	vfd failure repair	WATER	PURIFICATION AND TREAT	300.00
	flow meter pump	WATER	ADMIN AND GENERAL	75.00
	ballast repair	WASTE WATER FUND	ADMIN AND GENERAL	311.47
	ballast	WASTE WATER FUND	ADMIN AND GENERAL	293.62
			TOTAL:	1,451.70
SCHWICKERT'S, INC.	city hall heat repair	GENERAL FUND	MUNICIPAL BUILDING	258.00
			TOTAL:	258.00
BRIAN SHELLUM	lineman license	ELECTRIC FUND	ADMIN AND GENERAL	53.00
			TOTAL:	53.00
SIMPLEX GRINNELL	5 yr insp - rep sprink hea	LIBRARY FUND	LIBRARY	3,297.00
	5 yr insp - replac gauges	COMMUNITY CENTER	COMMUNITY CENTER	1,950.00
			TOTAL:	5,247.00
SOUTHERN MN CONSTRUCTION CO INC	gravel stock pile	WATER	ADMIN AND GENERAL	148.42
	gravel stockpile	WATER	ADMIN AND GENERAL	131.65
	gravel stock pile	WASTE WATER FUND	ADMIN AND GENERAL	148.42
	gravel stockpile	WASTE WATER FUND	ADMIN AND GENERAL	131.65
	gravel stock pile	ENVIRON SERVICES F	ADMIN AND GENERAL	74.21

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	gravel stockpile	ENVIRON SERVICES F	ADMIN AND GENERAL	65.82
	gravel stock pile	ELECTRIC FUND	ADMIN AND GENERAL	371.06
	gravel stockpile	ELECTRIC FUND	ADMIN AND GENERAL	329.13
			TOTAL:	1,400.36
SOUTHERN MN MUNICIPAL POWER AGENCY	SOUTHERN MN MUNICIPAL POWE	ELECTRIC FUND	POWER SUPPLY	544,404.29
			TOTAL:	544,404.29
ST PETER AREA FOOD SHELF	hfr donation drive	RESTRICTED CONTRIB	RECREATION/LEISURE SER	106.00
			TOTAL:	106.00
ST PETER HERALD	hearing notice assessments	WATER	CUSTOMER ACCOUNTS	50.65
	hearing notice assessments	WASTE WATER FUND	CUSTOMER ACCOUNTS	50.65
	hearing notice assessments	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	50.65
	hearing notice assessments	ELECTRIC FUND	CUSTOMER ACCOUNTS	50.65
	paws ad	RESTRICTED CONTRIB	COMMUNITY SERVICE	258.83
			TOTAL:	461.43
ST PETER LUMBER CO	small blue print	GENERAL FUND	BUILDING INSPECTOR	33.00
	tire rack	GENERAL FUND	STREETS	9.24
	pallets for warming house	GENERAL FUND	SKATING RINKS	23.99
	tire rack	GENERAL FUND	PARKS	9.24
	ST S Well muriatic Acid	WATER	SOURCE OF SUPPLY	23.37
	hi heat silicone	WATER	PURIFICATION AND TREAT	10.99
	silicone	WATER	PURIFICATION AND TREAT	10.99
	tire rack	WATER	DISTRIBUTION AND STORA	4.62
	tire rack	WASTE WATER FUND	SOURCE/TREATMENT	4.62
	tire rack	ENVIRON SERVICES F	REFUSE DISPOSAL	4.62
	tire rack	ELECTRIC FUND	POWER DISTRIBUTION	9.24
	tire rack	STORMWATER FUND	TREATMENT	4.61
			TOTAL:	148.53
STAPLES ADVANTAGE	copy paper, breakroom supp	GENERAL FUND	CITY ADMINISTRATION	121.21
	office and breakroom suppl	GENERAL FUND	CITY CLERK	121.21
	office and breakroom suppl	GENERAL FUND	FINANCE	80.81
	office and breakroom suppl	GENERAL FUND	POLICE	64.64
	office and breakroom suppl	GENERAL FUND	BUILDING INSPECTOR	32.32
	office and breakroom suppl	GENERAL FUND	PUBLIC WORKS ADMIN	16.16
	white board for pool	GENERAL FUND	SWIMMING POOL	20.49
	office and breakroom suppl	GENERAL FUND	ECONOMIC DEVMT	8.08
	office and breakroom suppl	WATER	ADMIN AND GENERAL	72.72
	office and breakroom suppl	WASTE WATER FUND	ADMIN AND GENERAL	72.73
	office and breakroom suppl	ELECTRIC FUND	ADMIN AND GENERAL	218.17
			TOTAL:	828.54
STREICHER'S	shirts	GENERAL FUND	POLICE	134.97
			TOTAL:	134.97
SUBWAY	party sub for wellness-bow	RESTRICTED CONTRIB	NON-DEPARTMENTAL	89.78
			TOTAL:	89.78
SUNRISE PACKAGING	media processing supplies	LIBRARY FUND	LIBRARY	251.69
			TOTAL:	251.69
TIGERDIRECT.COM	replace dual video card	GENERAL FUND	FIRE	54.21
	RPLCMT MONITOR-CHILDRENS	LIBRARY FUND	LIBRARY	86.74

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	140.95
TOPPERS PLUS INC	#556 sec pin	GENERAL FUND	STREETS	30.00
			TOTAL:	30.00
TRANE	reg inspect per serv agree	COMMUNITY CENTER	COMMUNITY CENTER	1,043.00
			TOTAL:	1,043.00
MATT ULMAN	remove & install new patche	RESTRICTED CONTRIB	FIRE	60.00
			TOTAL:	60.00
US AUTO FORCE	tires	GENERAL FUND	POLICE	505.64
			TOTAL:	505.64
USA TODAY	2015 sub renewal	LIBRARY FUND	LIBRARY	292.77
			TOTAL:	292.77
UTILITY CONSULTANTS, INC.	coliform	WATER	PURIFICATION AND TREAT	121.00
			TOTAL:	121.00
VERIZON WIRELESS	phone service	GENERAL FUND	POLICE	340.56
	jet packs-nov	GENERAL FUND	BUILDING INSPECTOR	70.06
	water utility jet pack - n	WATER	ADMIN AND GENERAL	35.01
			TOTAL:	445.63
VON ESSEN TOWING	tire repair 1-14	GENERAL FUND	POLICE	20.00
			TOTAL:	20.00
WESCO DISTRIBUTION INC	vaults/box pad	ELECTRIC FUND	NON-DEPARTMENTAL	55,190.49
	250W street light	ELECTRIC FUND	NON-DEPARTMENTAL	135.60
	32V midget fuse	ELECTRIC FUND	NON-DEPARTMENTAL	230.00
			TOTAL:	55,556.09
DOUG WOLFE	wolfe- achf meeting	LIBRARY FUND	LIBRARY	218.40
			TOTAL:	218.40
YOUTH ENRICHMENT LEAGUE	fencing, chess legos instr	GENERAL FUND	RECREATION/LEISURE SER	3,212.00
			TOTAL:	3,212.00

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[Handwritten signature] 12/29/14
 Paula O'Connell

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
----- FUND TOTALS -----				
101	GENERAL FUND			59,290.37
211	LIBRARY FUND			7,126.89
213	PUBLIC ACCESS			13.83
217	COMMUNITY CENTER			10,056.82
230	REVOLVING LOAN FUND			41.75
401	PERM IMPROVMENT REVOLVING			21,413.50
432	2013B TIF #1-18 N THIRD			320.00
459	WASH TERRACE HOUSING #15			29.00
475	2015 EQUIPMENT CERTIFICAT			87.00
601	WATER			25,262.76
602	WASTE WATER FUND			29,020.30
603	ENVIRON SERVICES FUND			36,351.12
604	ELECTRIC FUND			645,376.38
606	STORMWATER FUND			2,346.96
610	TRANSIT			4,454.76
820	RESTRICTED CONTRIBUTIONS			19,405.73

	GRAND TOTAL:			860,597.17

TOTAL PAGES: 16



A handwritten signature in black ink, appearing to be 'Terry Shuck', is written over a horizontal line. The signature is stylized and cursive.

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALPHA WIRELESS COMMUNICATIONS CO	ltr radio maintenance	GENERAL FUND	MUNICIPAL BUILDING	59.32
	ltr radio maintenance	GENERAL FUND	PUBLIC WORKS ADMIN	83.04
	ltr radio maintenance	WATER	ADMIN AND GENERAL	56.83
	ltr radio maintenance	WASTE WATER FUND	ADMIN AND GENERAL	51.40
	ltr radio maintenance	ELECTRIC FUND	ADMIN AND GENERAL	51.41
			TOTAL:	302.00
AMERICAN EXPRESS TRAVEL	ax pts used for appa rally	GENERAL FUND	NON-DEPARTMENTAL	87.12-
	ax pts used for hoted for	GENERAL FUND	NON-DEPARTMENTAL	87.12-
	ax pts for hotel for appa	GENERAL FUND	NON-DEPARTMENTAL	87.12-
	ax pts used for appa rally	WATER	NON-DEPARTMENTAL	356.31-
	ax pts used for hoted for	WATER	NON-DEPARTMENTAL	356.31-
	ax pts for hotel for appa	WATER	NON-DEPARTMENTAL	356.31-
	ax pts used for appa rally	WASTE WATER FUND	NON-DEPARTMENTAL	312.30-
	ax pts used for hoted for	WASTE WATER FUND	NON-DEPARTMENTAL	312.30-
	ax pts for hotel for appa	WASTE WATER FUND	NON-DEPARTMENTAL	312.30-
	ax pts used for appa rally	ENVIRON SERVICES F	NON-DEPARTMENTAL	168.27-
	ax pts used for hoted for	ENVIRON SERVICES F	NON-DEPARTMENTAL	168.27-
	ax pts for hotel for appa	ENVIRON SERVICES F	NON-DEPARTMENTAL	168.27-
	hotel for appa rally carli	ELECTRIC FUND	ADMIN AND GENERAL	924.00
	hotel for appa rally parra	ELECTRIC FUND	ADMIN AND GENERAL	924.00
	hotel for APPA Rally prafk	ELECTRIC FUND	ADMIN AND GENERAL	924.00
			TOTAL:	0.00
HAMLINE UNIVERSITY	2015 education	GENERAL FUND	CITY ADMINISTRATION	4,234.00
			TOTAL:	4,234.00
MN CHIEFS OF POLICE	membership renewal	GENERAL FUND	POLICE	230.00
			TOTAL:	230.00
MN CRIME PREVENTION ASSOCIATION	2015 membership arpin	GENERAL FUND	POLICE	45.00
	membership	GENERAL FUND	POLICE	45.00
			TOTAL:	90.00
MN DEPT OF AGRICULTURE	pesticide license wilde	GENERAL FUND	PARKS	90.00
			TOTAL:	90.00
MN DEPT OF PUBLIC SAFETY	vehicle decals	GENERAL FUND	STREETS	12.00
	vehicle decals	GENERAL FUND	PARKS	12.00
	vehicle decals	WATER	DISTRIBUTION AND STORA	6.00
	vehicle decals	WASTE WATER FUND	SOURCE/TREATMENT	6.00
	vehicle decals	ENVIRON SERVICES F	REFUSE DISPOSAL	6.00
	vehicle decals	ELECTRIC FUND	POWER DISTRIBUTION	12.00
	vehicle decals	STORMWATER FUND	TREATMENT	6.00
			TOTAL:	60.00
MN STATE FIRE CHIEFS ASSOCIATION	MSFCA Renewal	GENERAL FUND	FIRE	264.00
			TOTAL:	264.00
MN STATE HORTICULTURAL SOCIETY	mn hort subscript d. knigh	ENVIRON SERVICES F	ADMIN AND GENERAL	34.00
			TOTAL:	34.00
MN TRANSPORTATION ALLIANCE	2015 dues	GENERAL FUND	STREETS	403.00
			TOTAL:	403.00
MN VALLEY REGIONAL FIRE FIGHTERS ASSOC	2015 dues	GENERAL FUND	FIRE	100.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	100.00
NICOLLET CTY PUBLIC HEALTH	2015 newsletter	GENERAL FUND	SENIOR COORDINATOR	165.57
			TOTAL:	165.57
NICOLLET COUNTY TREASURER	#913 plate renewal	ELECTRIC FUND	POWER DISTRIBUTION	28.00
			TOTAL:	28.00
NORTHERN GREEN EXPO	green expo registration	GENERAL FUND	PUBLIC WORKS ADMIN	25.00
	green expo registration	GENERAL FUND	STREETS	75.00
	green expo registration	GENERAL FUND	PARKS	100.00
	green expo registration	ENVIRON SERVICES F	ADMIN AND GENERAL	50.00
			TOTAL:	250.00
SAM'S CLUB	annual membership	GENERAL FUND	RECREATION/LEISURE SER	45.00
			TOTAL:	45.00
ST PETER AREA CHAMBER OF COMMERCE	2015 annual dues	GENERAL FUND	MAYOR & COUNCIL	1,174.00
			TOTAL:	1,174.00
ST PETER LUMBER CO	command strip and scoop	WATER	SOURCE OF SUPPLY	36.97
			TOTAL:	36.97
STONEBROOKE EQUIPMENT INC	#910 tool box	GENERAL FUND	PARKS	263.00
	#142 tool box	ENVIRON SERVICES F	REFUSE DISPOSAL	340.00
			TOTAL:	603.00
UNIVERSITY OF MINNESOTA	pavemt rehab education	GENERAL FUND	STREETS	140.00
			TOTAL:	140.00
US HWY 169 CORRIDOR COALITION	corridor coalition	GENERAL FUND	STREETS	1,000.00
			TOTAL:	1,000.00
WESCO DISTRIBUTION INC	hard hat, flash light kit	ELECTRIC FUND	POWER DISTRIBUTION	49.20
			TOTAL:	49.20

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4 THE TEAM, LLC	meyer uniform	GENERAL FUND	POLICE	54.00
	uniform kennedy	GENERAL FUND	STREETS	28.00
	uniform olmanson	GENERAL FUND	STREETS	112.00
	uniform dahl	WASTE WATER FUND	ADMIN AND GENERAL	14.00
	TOTAL:			208.00
ALPHA WIRELESS COMMUNICATIONS CO	new radio	GENERAL FUND	STREETS	925.00
	new radio	WASTE WATER FUND	SOURCE/TREATMENT	925.00
	TOTAL:			1,850.00
AMAZON	mouse pad	GENERAL FUND	FINANCE	13.49
	mouse pad, dvd sleeves	GENERAL FUND	POLICE	30.48
	lib materials oct-dec 8	LIBRARY FUND	LIBRARY	2,031.58
	sppa cables	PUBLIC ACCESS	PUBLIC ACCESS	36.37
	TOTAL:			2,111.92
AMERICAN CASTING & MANUFACTURING CORP	red&blue meter seals	ELECTRIC FUND	POWER DISTRIBUTION	634.28
	TOTAL:			634.28
AMERICAN ENGINEERING TESTING INC	soils and materials testin	PERM IMPROVMENT RE	STREETS	3,244.60
	TOTAL:			3,244.60
AUDIO EDITIONS	new adult audio	LIBRARY FUND	LIBRARY	594.42
	new adult audio	LIBRARY FUND	LIBRARY	147.58
	TOTAL:			742.00
BATTERIES PLUS	batteries for ocr/main sub	ELECTRIC FUND	POWER DISTRIBUTION	194.97
	TOTAL:			194.97
BGMN, INC	lube grease	GENERAL FUND	STREETS	9.50
	lube grease	GENERAL FUND	PARKS	9.50
	lube grease	WATER	DISTRIBUTION AND STORA	4.75
	lube grease	WASTE WATER FUND	SOURCE/TREATMENT	4.75
	lube grease	ENVIRON SERVICES F	REFUSE DISPOSAL	4.75
	lube grease	ELECTRIC FUND	POWER DISTRIBUTION	9.50
	lube grease	STORMWATER FUND	TREATMENT	4.75
	TOTAL:			47.50
BORDER STATES ELECTRIC SUPPLY	fuse refill 100 amp	ELECTRIC FUND	NON-DEPARTMENTAL	3,931.70
	#491 transformer ground lu	ELECTRIC FUND	NON-DEPARTMENTAL	418.21
	TOTAL:			4,349.91
C & S SUPPLY CO INC	bulbs, nuts and bolts	GENERAL FUND	FIRE	3.87
	shovel handles	GENERAL FUND	STREETS	5.59
	blackman uniform	GENERAL FUND	STREETS	99.99
	kennedy uniform	GENERAL FUND	STREETS	133.95
	kennedy uniform	GENERAL FUND	STREETS	88.96
	powers uniform	GENERAL FUND	STREETS	133.95
	olmanson uniform	GENERAL FUND	STREETS	149.95
	powers uniform	GENERAL FUND	STREETS	35.98
	shovel handles	GENERAL FUND	PARKS	5.59
	steel toes/fischer unif al	COMMUNITY CENTER	COMMUNITY CENTER	164.93
	shovel handles	WATER	DISTRIBUTION AND STORA	2.80
	terry kamm uniform	WATER	ADMIN AND GENERAL	125.95
	shovel handles	WASTE WATER FUND	SOURCE/TREATMENT	2.80
	shovel handles	ENVIRON SERVICES F	REFUSE DISPOSAL	2.80

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	47b leaf vac 2x10 dia rod	ENVIRON SERVICES F	REFUSE DISPOSAL	149.98
	hydro cylinder 47b leaf va	ENVIRON SERVICES F	ADMIN AND GENERAL	118.23
	shovel, spark plug, fuel f	ENVIRON SERVICES F	ADMIN AND GENERAL	63.68
	knight uniform	ENVIRON SERVICES F	ADMIN AND GENERAL	209.98
	shovel handles	ELECTRIC FUND	POWER DISTRIBUTION	5.59
	shovel handles	STORMWATER FUND	TREATMENT	2.80
			TOTAL:	1,507.37
CENTERPOINT ENERGY MINNEGASCO	fire	GENERAL FUND	FIRE	605.29
	CENTERPOINT ENERGY MINNEGA	GENERAL FUND	STREETS	502.55
	pool	GENERAL FUND	SWIMMING POOL	21.74
	CENTERPOINT ENERGY MINNEGA	GENERAL FUND	PARKS	402.04
	library	LIBRARY FUND	LIBRARY	1,224.81
	comm ctr	COMMUNITY CENTER	COMMUNITY CENTER	3,031.17
	gas bill for Ritt St	TORNADO DISASTER R	ECONOMIC DEVMT	529.48
	broadway	WATER	PURIFICATION AND TREAT	1,686.95
	st julien wtf	WATER	PURIFICATION AND TREAT	156.56
	CENTERPOINT ENERGY MINNEGA	WATER	ADMIN AND GENERAL	201.02
	union pump	WASTE WATER FUND	COLLECTOR/LIFT STAT	12.89
	wwtp	WASTE WATER FUND	SOURCE/TREATMENT	8,217.38
	CENTERPOINT ENERGY MINNEGA	WASTE WATER FUND	ADMIN AND GENERAL	201.02
	CENTERPOINT ENERGY MINNEGA	ENVIRON SERVICES F	ADMIN AND GENERAL	201.02
	CENTERPOINT ENERGY MINNEGA	ELECTRIC FUND	ADMIN AND GENERAL	502.55
			TOTAL:	17,452.99
CHEMSEARCH	lube contract	GENERAL FUND	STREETS	112.92
	lube contract	GENERAL FUND	PARKS	112.92
	lube contract	WATER	DISTRIBUTION AND STORA	56.46
	lube contract	WASTE WATER FUND	SOURCE/TREATMENT	56.46
	lube contract	ENVIRON SERVICES F	REFUSE DISPOSAL	56.46
	lube contract	ELECTRIC FUND	POWER DISTRIBUTION	112.92
	lube contract	STORMWATER FUND	TREATMENT	56.48
			TOTAL:	564.62
CINTAS FIRST AID & SAFETY	nov cabinet clean & restoc	GENERAL FUND	STREETS	29.98
	dec cabinet restock	GENERAL FUND	STREETS	1.49
	cabinet cleaned and organi	GENERAL FUND	RECREATION/LEISURE SER	79.10
	nov cabinet clean & restoc	GENERAL FUND	PARKS	23.98
	dec cabinet restock	GENERAL FUND	PARKS	1.19
	cold packs	LIBRARY FUND	LIBRARY	9.95
	nov cabinet clean & restoc	WATER	ADMIN AND GENERAL	11.99
	dec cabinet restock	WATER	ADMIN AND GENERAL	0.60
	nov cabinet clean & restoc	WASTE WATER FUND	ADMIN AND GENERAL	11.99
	dec cabinet restock	WASTE WATER FUND	ADMIN AND GENERAL	0.60
	nov cabinet clean & restoc	ENVIRON SERVICES F	ADMIN AND GENERAL	11.98
	dec cabinet restock	ENVIRON SERVICES F	ADMIN AND GENERAL	0.58
	nov cabinet clean & restoc	ELECTRIC FUND	ADMIN AND GENERAL	29.98
	dec cabinet restock	ELECTRIC FUND	ADMIN AND GENERAL	1.49
			TOTAL:	214.90
COLE PAPERS INC	paper plates wipes	GENERAL FUND	STREETS	46.18
	paper plates wipes	GENERAL FUND	PARKS	46.18
	hand sanitizer	LIBRARY FUND	LIBRARY	20.33
	hand sanitizer	COMMUNITY CENTER	COMMUNITY CENTER	81.32
	paper plates wipes	WATER	DISTRIBUTION AND STORA	23.09
	paper plates wipes	WASTE WATER FUND	SOURCE/TREATMENT	23.09

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	paper plates wipes	ENVIRON SERVICES F	REFUSE DISPOSAL	23.09
	paper plates wipes	ELECTRIC FUND	POWER DISTRIBUTION	46.18
	paper plates wipes	STORMWATER FUND	TREATMENT	23.08
			TOTAL:	332.54
COMPUTER TECHNOLOGY SOLUTIONS, INC.	fix bad fiber connector	LIBRARY FUND	LIBRARY	250.00
			TOTAL:	250.00
TOM CONNOR	clothing allowance	WASTE WATER FUND	ADMIN AND GENERAL	83.88
			TOTAL:	83.88
COPIER BUSINESS SOLUTIONS	ink	GENERAL FUND	STREETS	30.25
	ink	GENERAL FUND	PARKS	24.20
	ink	WATER	ADMIN AND GENERAL	12.10
	ink	WASTE WATER FUND	ADMIN AND GENERAL	12.10
	ink	ENVIRON SERVICES F	ADMIN AND GENERAL	12.10
	copier contract	ELECTRIC FUND	ADMIN AND GENERAL	30.25
			TOTAL:	121.00
CRYSTEEL TRUCK EQUIPMENT INC	#45 vinyl tap	GENERAL FUND	STREETS	150.00
	#45 donut bumper stop	GENERAL FUND	STREETS	59.90
			TOTAL:	209.90
CULLIGAN	solar salt	COMMUNITY CENTER	COMMUNITY CENTER	20.35
			TOTAL:	20.35
CUMMINS NPOWER, LLC	plant #6 gen heater repair	ELECTRIC FUND	POWER PRODUCTION	1,394.48
	plant #3 gen heater repair	ELECTRIC FUND	POWER PRODUCTION	854.98
			TOTAL:	2,249.46
CUSTOM FIRE APPARATUS, INC.	warranty gauges	GENERAL FUND	FIRE	9.65
			TOTAL:	9.65
DAKOTA SUPPLY GROUP	heat tape repair	WATER	PURIFICATION AND TREAT	30.96
	heat tape repair	WATER	PURIFICATION AND TREAT	180.00
			TOTAL:	210.96
DGR ENGINEERING	broadway generation plant	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	258.50
			TOTAL:	258.50
EARL F ANDERSEN INC	school, arrow sign, n wash	GENERAL FUND	STREETS	835.34
			TOTAL:	835.34
ESS BROTHERS & SONS, INC.	grate	STORMWATER FUND	COLLECTIONS/LIFT STATI	206.00
			TOTAL:	206.00
FAMILY FRESH MARKET	fun run water	RESTRICTED CONTRIB	RECREATION/LEISURE SER	6.93
			TOTAL:	6.93
FASTENAL COMPANY	weld shop	GENERAL FUND	STREETS	24.02
	balaclave and tube	GENERAL FUND	STREETS	7.37
	batteries	GENERAL FUND	STREETS	6.57
	#45 plow nut	GENERAL FUND	STREETS	7.05
	shop drill bits	GENERAL FUND	STREETS	2.74
	45 BOLT FOR PLOW WING	GENERAL FUND	STREETS	16.50
	balaclava	GENERAL FUND	STREETS	10.57

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	weld shop	GENERAL FUND	PARKS	24.02
	balaclave and tube	GENERAL FUND	PARKS	5.90
	batteries	GENERAL FUND	PARKS	6.57
	shop drill bits	GENERAL FUND	PARKS	2.74
	balaclava	GENERAL FUND	PARKS	8.46
	rain gutter and heat tape	WATER	PURIFICATION AND TREAT	4.06
	weld shop	WATER	DISTRIBUTION AND STORA	12.01
	batteries	WATER	DISTRIBUTION AND STORA	3.29
	shop drill bits	WATER	DISTRIBUTION AND STORA	1.37
	eye sling and plug	WATER	ADMIN AND GENERAL	38.95
	balaclave and tube	WATER	ADMIN AND GENERAL	2.95
	balaclava	WATER	ADMIN AND GENERAL	4.23
	weld shop	WASTE WATER FUND	SOURCE/TREATMENT	12.01
	batteries	WASTE WATER FUND	SOURCE/TREATMENT	3.29
	shop drill bits	WASTE WATER FUND	SOURCE/TREATMENT	1.37
	balaclave and tube	WASTE WATER FUND	ADMIN AND GENERAL	2.95
	balaclava	WASTE WATER FUND	ADMIN AND GENERAL	4.23
	weld shop	ENVIRON SERVICES F	REFUSE DISPOSAL	12.01
	paint	ENVIRON SERVICES F	REFUSE DISPOSAL	36.19
	batteries	ENVIRON SERVICES F	REFUSE DISPOSAL	3.29
	shop drill bits	ENVIRON SERVICES F	REFUSE DISPOSAL	1.37
	balaclave and tube	ENVIRON SERVICES F	ADMIN AND GENERAL	2.95
	balaclava	ENVIRON SERVICES F	ADMIN AND GENERAL	4.23
	weld shop	ELECTRIC FUND	POWER DISTRIBUTION	24.02
	batteries	ELECTRIC FUND	POWER DISTRIBUTION	6.57
	shop drill bits	ELECTRIC FUND	POWER DISTRIBUTION	2.74
	balaclave and tube	ELECTRIC FUND	ADMIN AND GENERAL	7.37
	balaclava	ELECTRIC FUND	ADMIN AND GENERAL	10.57
	weld shop	STORMWATER FUND	TREATMENT	12.01
	batteries	STORMWATER FUND	TREATMENT	3.27
	shop drill bits	STORMWATER FUND	TREATMENT	1.37
			TOTAL:	341.18
FEDEX	elections - ship to progra	GENERAL FUND	ELECTIONS	33.92
			TOTAL:	33.92
FOUR SEASONS OVERHEAD DOOR, LLC	repair park door	GENERAL FUND	STREETS	280.00
	repair park door	GENERAL FUND	PARKS	224.00
	repair park door	WATER	ADMIN AND GENERAL	112.00
	repair park door	WASTE WATER FUND	ADMIN AND GENERAL	112.00
	repair park door	ENVIRON SERVICES F	ADMIN AND GENERAL	112.00
	repair park door	ELECTRIC FUND	ADMIN AND GENERAL	280.00
			TOTAL:	1,120.00
GALLS INC	eberhart-gloves/shirts	GENERAL FUND	POLICE	62.57
	arpin - uniform	GENERAL FUND	POLICE	217.95
			TOTAL:	280.52
GENERAL SPRINKLER CORPORATION	sprinkler system repair	TORNADO DISASTER R	ECONOMIC DEVMT	600.00
			TOTAL:	600.00
GENERATIONS PHOTOGRAPHY & VINYL CREATI	#143 city logo	GENERAL FUND	PUBLIC WORKS ADMIN	25.00
	144 city logo	WASTE WATER FUND	SOURCE/TREATMENT	25.00
			TOTAL:	50.00
WILLIAM GERHART	reimbursement for GAC Clas	GENERAL FUND	POLICE	160.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	160.00
ANGELA GLASSEL	mileage reimbursement	GENERAL FUND	PUBLIC WORKS ADMIN	14.34
			TOTAL:	14.34
GOPHER STATE ONE-CALL INC	dec 2014	WATER	DISTRIBUTION AND STORA	23.71
	locates for feb '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	23.71
	locates for feb '12	ELECTRIC FUND	POWER DISTRIBUTION	23.73
			TOTAL:	71.15
GRAINGER	eyewash faucet mount	WATER	ADMIN AND GENERAL	84.68
			TOTAL:	84.68
PAUL HAGEN	embroidery	GENERAL FUND	POLICE	42.75
			TOTAL:	42.75
JENNIFER HARLOW	2014 mileage	GENERAL FUND	RECREATION/LEISURE SER	54.27
			TOTAL:	54.27
HAWKINS, INC.	water treatment	WATER	PURIFICATION AND TREAT	1,344.00
	water treatment chemicals	WATER	PURIFICATION AND TREAT	1,680.00
			TOTAL:	3,024.00
HOLIDAY COMMERCIAL	dec fuel	GENERAL FUND	POLICE	182.78
	dec fuel	GENERAL FUND	BUILDING INSPECTOR	67.49
	dec fuel	GENERAL FUND	STREETS	188.48
	dec fuel	GENERAL FUND	PARKS	109.45
	dec fuel	COMMUNITY CENTER	COMMUNITY CENTER	38.67
	nov fuel	COMMUNITY CENTER	COMMUNITY CENTER	84.19
	dec fuel	WATER	SOURCE OF SUPPLY	11.33
	dec fuel	WATER	PURIFICATION AND TREAT	16.98
	dec fuel	WATER	DISTRIBUTION AND STORA	84.94
	dec fuel	WATER	CUSTOMER ACCOUNTS	41.31
	dec fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	48.75
	dec fuel	WASTE WATER FUND	CUSTOMER ACCOUNTS	41.31
	dec fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	117.43
	dec fuel	ELECTRIC FUND	POWER DISTRIBUTION	257.70
	dec fuel	ELECTRIC FUND	CUSTOMER ACCOUNTS	41.31
	dec fuel	STORMWATER FUND	TREATMENT	104.93
			TOTAL:	1,437.05
JON HUGHES	tuition reimbursement	GENERAL FUND	POLICE	3,948.46
			TOTAL:	3,948.46
INGRAM BOOK COMPANY	new adult FIC	LIBRARY FUND	LIBRARY	104.40
	new adult fiction	LIBRARY FUND	LIBRARY	19.87
			TOTAL:	124.27
INTERNATIONAL CODE COUNCIL, INC	region III	GENERAL FUND	BUILDING INSPECTOR	399.00
			TOTAL:	399.00
INTOXIMETERS	drygas cylinder	GENERAL FUND	POLICE	112.22
			TOTAL:	112.22
JOHNSON AGGREGATES	coarse washed sand	GENERAL FUND	STREETS	778.85
			TOTAL:	778.85

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMY KAMM	mn dot concrete	STORMWATER FUND	ADMINISTRATION AND GEN	14.65
	mn dot concrete	STORMWATER FUND	ADMINISTRATION AND GEN	9.91
			TOTAL:	24.56
MIKE KENNEDY	kennedy clothing allow	GENERAL FUND	PARKS	49.99
			TOTAL:	49.99
KWIK TRIP INC	dec fuel	GENERAL FUND	POLICE	1,508.90
	nov fuel	GENERAL FUND	FIRE	28.59
	dec fuel	GENERAL FUND	BUILDING INSPECTOR	39.51
	dec fuel	GENERAL FUND	STREETS	115.94
	dec fuel	GENERAL FUND	PARKS	214.74
	dec fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	57.86
	Dec fuel	TRANSIT	TRANSIT/TRANSPORTATION	2,819.54
			TOTAL:	4,785.08
LAGER'S INC	work done on 2014 durango	GENERAL FUND	POLICE	46.35
			TOTAL:	46.35
LARKSTUR ENGINEERING & SUPPLY, INC.	#112C plow, nipple, couple	GENERAL FUND	STREETS	353.60
	leaf vac parts	ENVIRON SERVICES F	REFUSE DISPOSAL	40.99
	leaf vac parts	ENVIRON SERVICES F	REFUSE DISPOSAL	114.64
			TOTAL:	509.23
LJP ENTERPRISES INC	Dec garbage	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	Dec garbage	WATER	PURIFICATION AND TREAT	99.43
	Dec garbage	WASTE WATER FUND	SOURCE/TREATMENT	128.31
	Dec garbage	ENVIRON SERVICES F	REFUSE DISPOSAL	956.01
			TOTAL:	1,628.21
LS ENGINEERS	bdwy water tower review	WATER	DISTRIBUTION AND STORA	765.00
			TOTAL:	765.00
LUBRICATION TECHNOLOGIES, INC.	pick up and clean up	GENERAL FUND	STREETS	120.60
	pick up and clean up	GENERAL FUND	PARKS	120.60
	pick up and clean up	WATER	DISTRIBUTION AND STORA	60.30
	pick up and clean up	WASTE WATER FUND	SOURCE/TREATMENT	60.30
	pick up and clean up	ENVIRON SERVICES F	REFUSE DISPOSAL	60.30
	pu/cln up - coolant antifr	ELECTRIC FUND	POWER DISTRIBUTION	120.60
	pick up and clean up	STORMWATER FUND	TREATMENT	60.30
			TOTAL:	603.00
MARCO, INC.	CITY HALL 200	GENERAL FUND	CITY ADMINISTRATION	33.17
	CITY HALL 200	GENERAL FUND	CITY CLERK	33.17
	CITY HALL 200	GENERAL FUND	FINANCE	22.11
	CITY HALL 200	GENERAL FUND	POLICE	17.69
	CITY HALL 200	GENERAL FUND	BUILDING INSPECTOR	8.85
	CITY HALL 200	GENERAL FUND	PUBLIC WORKS ADMIN	4.42
	CITY HALL 200	GENERAL FUND	ECONOMIC DEVMT	2.21
	CITY HALL 200	WATER	ADMIN AND GENERAL	19.90
	CITY HALL 200	WASTE WATER FUND	ADMIN AND GENERAL	19.90
	CITY HALL 200	ELECTRIC FUND	ADMIN AND GENERAL	59.71
			TOTAL:	221.13
MATHESON TRI-GAS INC	weld shop 5g bandade	GENERAL FUND	STREETS	27.12
	cylinder rental	GENERAL FUND	STREETS	23.35

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
	weld shop 5g bandade	GENERAL FUND	PARKS	27.12	
	cylinder rental	GENERAL FUND	PARKS	18.68	
	weld shop 5g bandade	WATER	DISTRIBUTION AND STORA	13.56	
	cylinder rental	WATER	ADMIN AND GENERAL	9.34	
	weld shop 5g bandade	WASTE WATER FUND	SOURCE/TREATMENT	13.56	
	cylinder rental	WASTE WATER FUND	ADMIN AND GENERAL	9.34	
	weld shop 5g bandade	ENVIRON SERVICES F	REFUSE DISPOSAL	13.56	
	cylinder rental	ENVIRON SERVICES F	ADMIN AND GENERAL	9.32	
	weld shop 5g bandade	ELECTRIC FUND	POWER DISTRIBUTION	27.12	
	cylinder rental	ELECTRIC FUND	ADMIN AND GENERAL	23.35	
	weld shop 5g bandade	STORMWATER FUND	TREATMENT	13.57	
			TOTAL:	228.99	
MENARDS	sign truck 24" level	GENERAL FUND	STREETS	9.99	
	9" led tree	ENVIRON SERVICES F	ADMIN AND GENERAL	18.50	
	cabinet	ENVIRON SERVICES F	ADMIN AND GENERAL	151.93	
			TOTAL:	180.42	
METRO JANITORIAL SUPPLY INC.	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	413.89	
			TOTAL:	413.89	
METRO SALES INC	copier contract	GENERAL FUND	POLICE	84.34	
			TOTAL:	84.34	
MISC VENDOR	ADVANCED CHIROPRACTIC	dot exam	TRANSIT	TRANSIT/TRANSPORTATION	75.00
	BADGER GRAPHIC SYS	SYS:W-2, 1099'S	GENERAL FUND	FINANCE	103.81
	BADGER GRAPHIC SYS	BADGER GRAPHIC SYS:W-2, 10	WATER	ADMIN AND GENERAL	25.95
	BADGER GRAPHIC SYS	BADGER GRAPHIC SYS:W-2, 10	WASTE WATER FUND	ADMIN AND GENERAL	25.95
	BADGER GRAPHIC SYS	BADGER GRAPHIC SYS:W-2, 10	ENVIRON SERVICES F	ADMIN AND GENERAL	25.97
	BADGER GRAPHIC SYS	BADGER GRAPHIC SYS:W-2, 10	ELECTRIC FUND	ADMIN AND GENERAL	25.95
	BARRY, LINDA	2014 room cancellation	GENERAL FUND	NON-DEPARTMENTAL	47.03
	BUNKER APTS LLC	refund for tax on water ac	WATER	NON-DEPARTMENTAL	206.25
	THE CHEESE&PIE MONGERS	holiday open house	LIBRARY FUND	LIBRARY	305.53
			TOTAL:	841.44	
PETE MOULTON	mileage reiiimbursement	ELECTRIC FUND	ADMIN AND GENERAL	3.92	
	mile reimburse 12/22-1/2	STORMWATER FUND	ADMINISTRATION AND GEN	21.84	
	mileage reiiimbursement	STORMWATER FUND	ADMINISTRATION AND GEN	8.96	
			TOTAL:	34.72	
MTI DISTRIBUTING CO	mower repair	GENERAL FUND	PARKS	2,566.08	
			TOTAL:	2,566.08	
MVTL LABORATORIES INC	wtwf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40	
	mei testing	WASTE WATER FUND	SOURCE/TREATMENT	12.00	
	hwe testing	WASTE WATER FUND	SOURCE/TREATMENT	28.00	
	wtwf testing	WASTE WATER FUND	SOURCE/TREATMENT	106.40	
			TOTAL:	252.80	
NELSON PRINTING COMPANY	mailings	RESTRICTED CONTRIB	RECREATION/LEISURE SER	4.30	
			TOTAL:	4.30	
NICOLLET CTY PUBLIC HEALTH	senior ctr coord contract	GENERAL FUND	SENIOR COORDINATOR	2,458.00	
			TOTAL:	2,458.00	
NICOLLET MEADOWS TOWNHOMES, LLC	overpymt on rental - refun	GENERAL FUND	NON-DEPARTMENTAL	280.00	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	280.00
NUTTER CLOTHING CO	arpin uniform	GENERAL FUND	POLICE	47.00
			TOTAL:	47.00
OFFICEMAX	USB Drive	GENERAL FUND	FINANCE	29.99
			TOTAL:	29.99
OLD DOMINION BRUSH	intake house elbows/nozzle	ENVIRON SERVICES F	REFUSE DISPOSAL	2,592.30
			TOTAL:	2,592.30
PEPSI-COLA OF MANKATO INC	concessions	COMMUNITY CENTER	COMMUNITY CENTER	531.30
			TOTAL:	531.30
TODD PRAFKE-PETTY CASH	meals comm dev	GENERAL FUND	ECONOMIC DEVMT	8.00
	meals water dept	WATER	ADMIN AND GENERAL	15.00
			TOTAL:	23.00
QUICK MART ST PETER	dec fuel	GENERAL FUND	POLICE	341.35
			TOTAL:	341.35
QUILL	toner cartridges	LIBRARY FUND	LIBRARY	394.30
			TOTAL:	394.30
RDP TECHNOLOGIES, INC.	RDP TECHNOLOGIES, INC.	WASTE WATER FUND	BIOSOLIDS	65,202.89
			TOTAL:	65,202.89
REARVIEW SYSTEMS LLC	camera #810	GENERAL FUND	STREETS	489.58
	camera #142	ENVIRON SERVICES F	REFUSE DISPOSAL	470.00
	camera #813	ELECTRIC FUND	POWER DISTRIBUTION	470.00
			TOTAL:	1,429.58
RED WING SHOE STORE	powers boots	GENERAL FUND	STREETS	165.74
	ulman boots	GENERAL FUND	STREETS	267.74
			TOTAL:	433.48
ROYAL TIRE, INC	#28 tire disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	26.00
			TOTAL:	26.00
RYAN ELECTRIC OF ST PETER	check hs crosswalk lights	GENERAL FUND	STREETS	150.00
	heat tape repair	WATER	PURIFICATION AND TREAT	465.61
	greenhill water meter repa	WATER	DISTRIBUTION AND STORA	97.04
	repair water tower light	WATER	DISTRIBUTION AND STORA	123.49
			TOTAL:	836.14
SAM'S CLUB	COFFEE	COMMUNITY CENTER	COMMUNITY CENTER	9.68
			TOTAL:	9.68
AMBER SCHOTT	boots/sweater	GENERAL FUND	POLICE	184.99
			TOTAL:	184.99
SPRINT SOLUTIONS, INC.	connection card	GENERAL FUND	FIRE	17.33
	cell phones	COMMUNITY CENTER	COMMUNITY CENTER	16.52
	connection card	WATER	ADMIN AND GENERAL	39.99
	cell phones	WATER	ADMIN AND GENERAL	16.52
	cell phones	WASTE WATER FUND	ADMIN AND GENERAL	18.18

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	cell phones	ELECTRIC FUND	ADMIN AND GENERAL	43.92
			TOTAL:	152.46
ST PETER LUMBER CO	6x6 treated for metering	ELECTRIC FUND	POWER DISTRIBUTION	22.60
			TOTAL:	22.60
ST PETER RENTAL CENTER	snapper snow plow	WASTE WATER FUND	SOURCE/TREATMENT	2,448.00
			TOTAL:	2,448.00
STREICHER'S	expandable foam grip baton	GENERAL FUND	POLICE	89.99
			TOTAL:	89.99
STUART C. IRBY CO.	high volt sleeve testing	ELECTRIC FUND	ADMIN AND GENERAL	34.07
			TOTAL:	34.07
TACTICAL SOLUTIONS	reimbursement by state and	GENERAL FUND	POLICE	2,112.00
			TOTAL:	2,112.00
TIGERDIRECT.COM	ups battery	GENERAL FUND	FINANCE	164.19
	ups battery	GENERAL FUND	POLICE	35.61
	ups battery	LIBRARY FUND	LIBRARY	35.62
			TOTAL:	235.42
TRAVERSE DES SIOUX LIBRARY SYSTEM	software for CIPA	LIBRARY FUND	LIBRARY	213.60
			TOTAL:	213.60
UTILITY CONSULTANTS, INC.	coliform water sampling	WATER	PURIFICATION AND TREAT	121.00
			TOTAL:	121.00
VISA	meal	GENERAL FUND	NON-DEPARTMENTAL	17.14
	registration fee	GENERAL FUND	NON-DEPARTMENTAL	315.00
	lunches	GENERAL FUND	CITY ADMINISTRATION	192.13
	breakroom supplies	GENERAL FUND	MUNICIPAL BUILDING	2.14
	pants - uniform	GENERAL FUND	POLICE	239.97
	lift master receivers for	GENERAL FUND	STREETS	100.20
	tank and strainer	GENERAL FUND	STREETS	149.95
	registration for MSU job f	GENERAL FUND	RECREATION/LEISURE SER	90.00
	lift master receivers for	GENERAL FUND	PARKS	100.20
	Christmas lights	GENERAL FUND	PARKS	164.42
	development corp meal-reim	GENERAL FUND	ECONOMIC DEVMT	10.07
	port microphone/pres cart	COMMUNITY CENTER	COMMUNITY CENTER	290.50
	dehumidifier repair	WATER	PURIFICATION AND TREAT	434.35
	lift master receivers for	WATER	DISTRIBUTION AND STORA	50.10
	work boots	WATER	ADMIN AND GENERAL	127.96
	lift master receivers for	WASTE WATER FUND	SOURCE/TREATMENT	50.10
	lift master receivers for	ENVIRON SERVICES F	REFUSE DISPOSAL	50.10
	appa legislative registrat	ELECTRIC FUND	NON-DEPARTMENTAL	885.00
	lift master receivers for	ELECTRIC FUND	POWER DISTRIBUTION	100.20
	operations conference	ELECTRIC FUND	ADMIN AND GENERAL	47.21
	mmua meal	ELECTRIC FUND	ADMIN AND GENERAL	10.33
	lift master receivers for	STORMWATER FUND	TREATMENT	50.10
	storytime supp, fol grant	RESTRICTED CONTRIB	LIBRARY	29.97
			TOTAL:	3,507.14
XCEL ENERGY	hwy 22 bridge lights	GENERAL FUND	STREETS	62.95
			TOTAL:	62.95

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SCOTT ZUHLSDORF	work pants	GENERAL FUND	PARKS	<u>68.98</u>
			TOTAL:	68.98

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===== FUND TOTALS =====
101 GENERAL FUND                25,897.88
211 LIBRARY FUND                 5,351.99
213 PUBLIC ACCESS                 36.37
217 COMMUNITY CENTER             5,126.98
240 TORNADO DISASTER REV LOAN    1,129.48
401 PERM IMPROVMENT REVOLVING    3,244.60
601 WATER                        8,649.83
602 WASTE WATER FUND            78,127.77
603 ENVIRON SERVICES FUND       5,673.74
604 ELECTRIC FUND               10,953.57
606 STORMWATER FUND             594.02
610 TRANSIT                     2,894.54
820 RESTRICTED CONTRIBUTIONS     41.20
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GRAND TOTAL:                   147,721.97
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TOTAL PAGES: 10

COUNCIL BILL LIST TOTAL
FOR 12/26/14 & 1/12/15

FUND TOTALS

101	GENERAL FUND	34,201.45
201	PROPERTY INSURANCE	
211	LIBRARY FUND	5,351.99
213	Public Access	36.37
217	COMMUNITY CENTER	5,126.98
240	TORNADO DISASTER REV LOAN	1,129.48
401	PERM IMPROVEMENT REVOLVING	3,244.60
601	WATER	7,680.70
602	WASTE WATER FUND	77,248.27
603	ENVIRON SERVICES FUND	5,598.93
604	ELECTRIC FUND	13,866.18
606	STORMWATER FUND	600.02
610	HEARTLAND TRANSIT	2,894.54
627	MEDICAL CAMPUS	
820	RESTRICTED CONTRIBUTIONS	41.20
824	YOUTH CENTER GRANT	

GRAND TOTAL: \$ 157,020.71

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

- 1. The following budgeted purchases in excess of \$7,500 are hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
Goodtimes Manufacturing LLC	2014 Halloween Fun Run t-shirts	\$12,296.75	Restricted
Hawkins Chemical	Polymer chemical	\$14,628.00	Wastewater
Stonebrooke Equipment	Fisher pickup V-Plow	\$5,891.55	General

- 2. The following advisory board appointments are hereby approved for the terms indicated:

PLANNING AND ZONING COMMISSION

Joseph Urban (2013-2015)
Andy Davis (2015-2017)

HOSPITAL AND NURSING HOME COMMISSION

Blake Combellick (2013-2017)

HOUSING AND REDEVELOPMENT AUTHORITY

Mary Ann Scharf (2015-2019)

- 3. Councilmember Zieman is hereby appointed to serve as Mayor pro tem (Acting Mayor) in the absence of Mayor Strand.
- 4. The *Saint Peter Herald* is hereby designated as the official newspaper for the City of Saint Peter during the year 2015.
- 5. The following institutions are designated as the official depositories of the City of Saint Peter with limits for deposit established at the levels indicated for the year 2015:

First National Bank	to a limit of \$5,000,000
Nicollet County Bank	to a limit of \$5,000,000
Wells Federal Savings and Loan	to a limit of \$3,000,000
Hometown Bank	to a limit of \$3,000,000

- 7. The following rules and procedures shall govern the operation of the Saint Peter City Council:

CITY COUNCIL OPERATIONAL RULES

- a. *The Saint Peter City Council shall conduct regular meetings of the Council on the second and fourth Mondays of each month.*
- b. *In the event a regular meeting of the Saint Peter City Council falls on a City holiday, the Council will meet the following day.*
- c. *Special meetings of the Saint Peter City Council may be called by the Mayor, or in his absence, the Mayor pro tem, or by petition of three members of the Council.*
- d. *City Council workshops shall be held on non-meeting Mondays.*
- e. *A quorum necessary to conduct business shall consist of four members of the Council, including the Mayor.*
- f. *The Saint Peter City Council shall maintain the following standing committees of the Council:*
 - ◆ *Public Works and Utilities Committee*
 - ◆ *Finance Committee*
 - ◆ *Personnel and Code Review Committee*
- g. *City Council Standing Committees shall convene meetings only on matters referred to them by the City Council.*
- h. *The function of City Council Standing Committees shall be to study, discuss, and make recommendations on issues to be presented for consideration by the City Council.*
- i. *Meetings of the Saint Peter City Council Standing Committees shall be called by the Mayor, Committee Chairperson, or by the City Administrator.*
- j. *Members of the Saint Peter City Council Standing Committees shall consist of two members approved by the Council, one from each ward. The Mayor shall serve as an ex-officio member on all Committees.*
- k. *Notices of the Saint Peter City Council Standing Committee meetings shall be distributed to all Councilmembers and the news media as soon as conveniently possible, normally not less than seventy-two (72) hours before the meeting.*
- l. *The agenda for the Standing Committee or Special Committee meetings shall be prepared by the Chair of that Committee. Agendas for City Council meetings shall be prepared by the City Administrator. Any Councilmember may have an item placed on the agenda by informing the City Administrator of the topic.*
- m. *Agendas for Saint Peter City Council meetings shall be available to members of the Council and the news media not later than 5:00 p.m. on the Thursday preceding the date of the Council meeting. Information pertaining to agenda items shall be delivered to Councilmembers as soon as possible after that time, normally on Thursday evening.*

- n. *In the case of special meetings of the City Council, the members of the Council and the news media shall be notified seventy-two (72) hours prior to the meeting as to date, time and place in conformance with the Open Meetings Law.*
- o. *Items arising during meetings of the City Council which are not on the official agenda with appropriate background material, will not normally be acted upon until future meetings of the Council unless deemed to be an emergency by the Council.*
- p. *Explanation of the City Council agenda items will be done by the City Administrator. However, the Administrator may call on Department Directors, advisors, or consultants for further explanation.*
- q. *The procedural conduct for the meetings of the City Council shall be Robert's Rules of Order, Newly Revised.*
- r. *Minutes of the regular or special meetings of the City Council shall be available as soon as possible to the Councilmembers and shall be included in Councilmembers' packets for action at the next regular meeting of the Council.*
- s. *A majority passage of an ordinance shall consist of the affirmative vote of four members of the Council no matter how many are present and constituting a quorum, except that during a state of emergency the procedures provided for in the Saint Peter City Code shall apply.*
- t. *All regular meetings of the City Council shall include on the agenda a time for scheduling visitor comments, either relating to agenda items or bringing up new topics. A visitor who wishes to speak about an item which appears later on the agenda should so indicate when the Mayor asks; that visitor will be called upon when the item comes up for discussion. A visitor who wishes to speak about something which is not on the agenda will be called on to speak before the meeting continues. All visitors are asked to limit remarks to no more than five (5) minutes. Members of the City Council or staff may respond to the questions or comments when presented. If additional information is needed, the Council will indicate when the visitor may expect a response and from whom.*
- u. *Visitors must indicate their wish to address the Council on a workshop agenda item prior to the start of the workshop. Visitors who wish to speak will be required to provide their name, home address and to identify the agenda topic they wish to speak to. The Mayor will call on the visitor when that agenda item comes up and will allow five (5) minutes to comment. The Council reserves the right to ask questions and to respond to any question at a later time. The Council may also ask staff to contact the visitor about his/her comments at another time. When commenting, visitors must be courteous to all and limit comments to an expression of concern or constructive suggestions on the agenda topic. If a visitor's remarks appear to have strayed beyond the scope of a constructive presentation, they may be interrupted and asked to conclude their comments.*
- v. *The City Attorney shall be designated as the parliamentarian to advise the Mayor on matters of procedure at all meetings of the City Council.*

w. Members of the City Council may request removal of any consent agenda item prior to action on the consent agenda. The removed item will then be considered as a separate agenda item later in the same meeting.

8. The following Council liaison and commission appointments are approved:

Council Committees

Finance Committee	Kvamme*, Carlin
Personnel and Code Review Committee	Zieman*, Brand
Public Works and Utilities Committee	Grams*, Perras

*Indicates Chairperson

**Mayor serves as ex-officio on all Committees as per Council Rules.

Council Liaisons

Economic Development Authority	Kvamme, Zieman
Heritage Preservation Commission	Grams
Hospital and Nursing Home Commission	Carlin
Housing and Redevelopment Authority	Zieman
Human Rights Commission	Brand
Library Board	Perras
Parks and Recreation Advisory Board	Brand
Planning and Zoning Commission	Kvamme, Zieman
Region Nine Development Commission	Strand
SPRTC Security Committee	Strand, Peters
Tourism and Visitors Bureau	Brand, Kvamme
Fire Pension Board	Strand, Finance Director
SPRTC Commission	Strand, Mayor pro tem
SPRTC Executive Board	Strand, Mayor's Representative
School District #508 Cooperation Committee	Kvamme, Brand
Nicollet County Cooperation Committee	Perras, Grams
Le Sueur County Cooperation Committee	Perras, Grams
Gustavus Cooperation Committee	Strand, Carlin
Appeals and Adjustments	Kvamme, Perras, Zieman
Greater Mankato Growth	Kvamme
Sister City Committee	Strand, Carlin
Highway 169 Coalition	Strand, Grams (as alternate)
Child Care Study Group	Carlin, Kvamme, Brand
Joint City/School District #508 Sub Committee	Carlin, Kvamme

9. The following individuals are hereby appointed to serve as Election Judges for the March 10, 2015 special election:

Barbara Luker	Ashley Prax	Denny Booren	Greg Seitzer
Bev Sommers	Carol Solberg	Elizabeth Turner	Warren Michels
MaryAnn Harty	John Hall	Shirley Walter	Lelia Leonhardt
Brenda Isley	Paul Aasen	Paula VanZee	Janet Boese
Barb Luker	Nancy Luker	Marilyn Beyer	Robert Genelin
Patricia Duenwald	Leona Miller	Margaret Nelsen	Rita Scheff
Donna Green	Jolene Westphal	Tom Leonhardt	Patrick Duenwald
Raymond Jacobson	Nita Aasen	Helen Christiansen	Diane Harms

Gene Krohnberg
Jo Westphal
*Trainee Judge

Angela Glassel
Tom Thorkelson

Maureen Scholl
Megan Roach*

Craig Drager
Jaide Fondie*

10. Water Utilities Superintendent Moulton is hereby appointed as Interim Public Works Director effective January 13, 2015 until such time as a new Public Works Director is appointed. Compensation for these additional duties shall be at the rate of an additional \$500 per month to Moulton's current salary.

11. The following changes to City representation shall be made for the organizations indicated:

SMMPA:

Interim Public Works Director
City Administrator Prafke (alternate)

HIGHWAY 169 COALITION:

Community Development Director Wille
Interim Public Works Director (alternate)

12. The following property, for which the City no longer has a need, is hereby declared as surplus property and staff is directed to dispose of the property through public sale on the Minnesota Department of Administration online auction site:

Transit Bus #9, 2003 Ford E450 (VIN #1FDXE45F93HB65406)
2006 Boss Snow plow

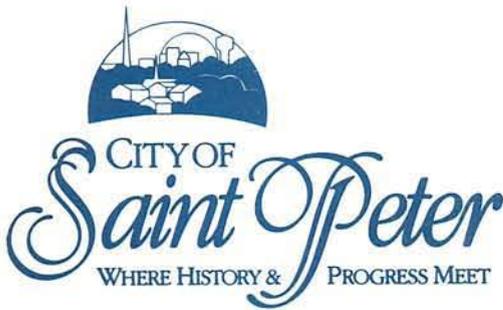
13. The schedules of disbursements for December 4, 2014 through December 31, 2014 and January 1, 2015 through January 7, 2015 are hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 12th day of January, 2015.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/08/15

FROM: Paula O'Connell
Director of Finance

RE: Decertification of Tax Increment Financing
District 1-12 (Mankato Clinic Project)

ACTION/RECOMMENDATION

Approve decertification of Tax Increment Financing District 1-12 (Mankato Clinic Project).

BACKGROUND

In October of 2002 the City of Saint Peter created redevelopment Tax Increment Financing (TIF) District No. 1-12 for the purpose of providing financial assistance to Mankato Clinic for the acquisition and redevelopment of the property on which they constructed a new medical clinic. The form of assistance provided was pay-as-you-go which provided the EDA loan payment obligated by Mankato Clinic to pay for eligible costs associated with the redevelopment of the property on which their clinic is located. The EDA loan obligation has now been fulfilled, and therefore, the City is required to decertify this tax increment district.

The process for decertifying a tax increment district includes the following:

1. The Council adopts a resolution decertifying the tax increment district.
2. A copy of the resolution, a completed decertification form, and excess increments are sent to the County Auditor
3. The County Auditor signs the form and returns it to the City; and
4. The decertification form and a copy of the resolution are sent to the Office of the State Auditor.

This district repaid the EDA loan obligation of \$208,281.65 plus interest while the district was open. The 2015 tax capacity will now include the improved value of the Mankato Clinic construction that occurred since 2002, which was \$30,782 in 2014.

Shannon Sweeney of David Drown Associate, has prepared a draft resolution providing for the decertification of TIF District 1-12 and will be available at the Council meeting on Monday evening to answer questions and provide more information.

FISCAL IMPACT:

The fiscal impact will be positive as this \$30,782 increase in tax capacity will increase the total tax capacity for the City, County and school districts levies.

ALTERNATIVES/VARIATIONS:

Do not act: The County will not receive notification to discontinue tax increments on this parcel and the State will find the district out of compliance.

Negative Votes: The County will not receive notification to discontinue tax increments on this parcel and the State will find the district out of compliance.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

PO/ss

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION APPROVING DECERTIFICATION OF TAX INCREMENT FINANCING
DISTRICT NO. 1-12 OF THE CITY OF SAINT PETER**

WHEREAS, on October 28, 2002 the City of Saint Peter (the "City") created its Tax Increment Financing District No. 1-12 (the "District") within its Municipal Development District No. 1 (the "Project"); and

WHEREAS, as of the date hereof all obligations to which tax increment from the District have been pledged have been paid in full or defeased and all other costs of the Project have been paid; and

WHEREAS, the City desires by this resolution to cause the decertification of the District after which all property taxes generated within the District will be distributed in the same manner as all other property taxes.

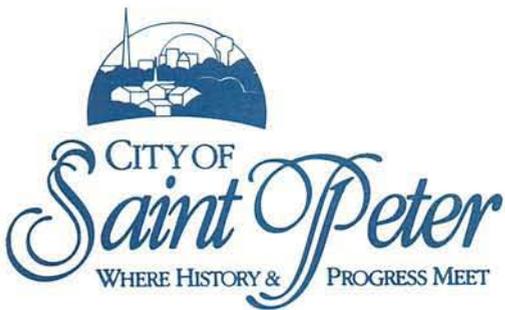
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA THAT: City staff shall take such action as is necessary to cause the County Auditor of Nicollet County to decertify the District as a tax increment financing district and to no longer remit tax increment from the District to the City.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of January, 2015.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/08/2015

FROM: Dean Busse
Building Official

RE: City of Nicollet Building Inspection Contract

ACTION/RECOMMENDATION

Approve renewal of a contract with the City of Nicollet for provision of building inspection services.

BACKGROUND

The City of Nicollet contacted the Building Department to request renewal of the building inspection services contract provided by the City of Saint Peter. We continue to have the ability to provide those services through the use of our current staffing capacity.

I would anticipate that the number of inspections would be similar to those Nicollet has had over the past couple of years. Last year Nicollet had a total of 27 permits. Those permits included commercial and residential, house, additions, shed, manufactured home and fences. The permits had an estimated value of \$1,028,776.

We have discussed efforts of this type in the past and it was my understanding that our goal has been to ensure that service and expenses are not changed within Saint Peter. Based on the level of effort and time required to provide these services to Nicollet, I believe this continues to provide a positive outcome for Saint Peter.

I would recommend that the City Council proceed with entering into this renewed agreement with the City of Nicollet.

FISCAL IMPACT:

By adding the City of Nicollet to the City of Saint Peter Building Department responsibilities, the fees collected will more than cover any expenses Saint Peter may have.

ALTERNATIVES/VARIATIONS:

Do Not Act: Should the Council choose to take no action, the current contract will have expired and no further services will be provided to Nicollet without additional Council action.

Denial: The City of Nicollet will be notified of the Council's decision.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

DB

**SERVICE CONTRACT FOR THE ADMINISTRATION OF THE STATE
BUILDING CODE BETWEEN THE CITY OF SAINT PETER, MINNESOTA AND
THE CITY OF NICOLLET, MINNESOTA**

This service contract (the "Agreement") is made and entered into this _____ day of _____ 20____, between the City of Saint Peter, Minnesota ("Saint Peter") and the City of Nicollet, Minnesota ("Nicollet"), (collectively, the "Parties").

WHEREAS, Nicollet has adopted the Minnesota State Building Code; and

WHEREAS, Nicollet is authorized and empowered to provide for various types of inspections to ensure the public health, safety and welfare of its citizens; and

WHEREAS, said building code requires a certified building inspector for the implementation of the State Building Code; and

WHEREAS, Nicollet has investigated the facts and determined that it is in the best interests of the City and its citizens to contract with a third party for administration of the state building code; and

WHEREAS, Saint Peter employs certified building inspectors who implement the State Building Code; and

WHEREAS, Saint Peter has the desire and capacity to provide for the administration of the state building code to Nicollet.

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth below, the Parties agree as follows:

1. Term. The term of this Agreement shall be for one year from the date of the last signature below. The Agreement will continue for successive one year terms unless either party gives notice of its intent not to continue the Agreement for at least sixty (60) days prior to the expiration of the current term. The Parties may also terminate this Agreement at any time, upon mutual agreement of the Parties as evidenced by an identical resolution of the city council of each city.
2. Saint Peter's Duties.
 - A. Provide State Building Code Inspection Program for Nicollet including residential and commercial plan reviews.
 - B. Conduct residential and commercial inspections.
 - C. Assist and consult with Nicollet concerning building code issues.

- D. Schedule building inspections.
 - E. Permits may be received at the office of the Saint Peter Building Inspector at Saint Peter City Hall. All payments shall be made to Nicollet.
 - F. Shall issue an annual report to the Department of Labor and Industry concerning fees and expenses as required by the Department of Labor and Industry.
 - G. Issue periodic reports to the Nicollet City Council which shall update and evaluate the Contract.
 - H. Enforce the Building Code.
 - I. Issue Certificates of Occupancy upon completion of construction.
 - J. Determine building valuations for purposes of permit fees.
 - K. Keep and maintain all open building permit files. Upon completion of the building permit, the files shall be delivered to Nicollet.
3. Nicollet's Duties.
- A. Schedule regular office hours to receive and issue building permits. Collect all building permit fees.
 - B. Collect all permits, files, plans and inspection reports upon completion of the inspection by Saint Peter and Nicollet shall retain all records pursuant to its retention schedule.
 - C. Maintain, control and administer Nicollet's Zoning Ordinances.
 - D. Nicollet Public Works shall coordinate inspection of all sewer and water service lines with Saint Peter.
4. Control and Employment Status. Saint Peter shall have control over the manner in which inspections and other services are performed under this Agreement. Saint Peter shall supply, at its own expense, all materials, supplies, equipment and tools required to accomplish the work contemplated by this Agreement. Any employees assigned by Saint Peter to perform obligations under this Agreement shall remain the exclusive employees of Saint Peter for all purposes, including but not limited to wages, salary and employee benefits. Such Saint Peter personnel shall not be entitled to any compensation, rights or benefits of any kind from Nicollet, including, without limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay or retirement benefits.

5. Fees and Billing.

- A. Fees. Nicollet shall pay Saint Peter for the services performed pursuant to this Agreement in the amount listed in the fee schedule in Appendix A which is attached hereto and incorporated in this Agreement. The fee schedule may be revised from time to time without formally amending this Agreement by an identical resolution adopted by each city council.
- B. Billing. Saint Peter shall send an itemized list of all charges owed by Nicollet for services performed each quarter, to the attention of the Nicollet City Administrator by the 15th day following the end of the quarter. Nicollet shall remit payment in full to Saint Peter within thirty (30) days of receiving the invoice. In the event this Agreement is terminated, Saint Peter shall send a final invoice within fifteen (15) days of the termination date and Nicollet shall remit payment for the final invoice within thirty (30) days after its receipt.

6. Insurance and Liability.

- A. Insurance. Saint Peter agrees to provide the following insurance coverages: (1) commercial general liability with a minimum liability limit of \$1,000,000 per occurrence; and (2) automobile liability, including owned, hired and non-owned automobiles, with a minimum liability limit of \$1,000,000 per occurrence. Said liability coverages shall be through the League of Minnesota Cities Insurance Trust (LMCIT) using standard LMCIT liability coverage forms or from another reputable insurance company authorized to do business in Minnesota. Saint Peter agrees to name Nicollet as an additional insured. Saint Peter agrees to carry workers' compensation insurance as required by state law.
- B. Liability of Saint Peter. Saint Peter agrees to defend and indemnify Nicollet, and its employees, officials, volunteers and agents from and against all claims, actions, damages, losses and expenses arising out of Saint Peter's performance or failure to perform its duties under this Agreement, except as set forth in subsection C below.
- C. Liability of Nicollet. Saint Peter, however, shall not be required to defend and indemnify Nicollet for claims or damages caused by or resulting from Nicollet's sole negligence. Nicollet agrees to defend and indemnify Saint Peter and its employees, officers, volunteers and agents, for any claims related to the interpretation of or challenges to the validity of Nicollet's ordinances.

7. General Provisions.

- A. Entire Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
- B. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties with the exception of Appendix A which may be amended as provided in Section 5 of this Agreement.
- C. Notice. Any notice, statement or other written documents required to be given under this Agreement shall be considered served and received if delivered personally to the city, or if deposited in the U.S. First Class mail, postage prepaid, as follows:

Notice to Saint Peter:
City Administrator
City of Saint Peter
227 South Front Street
Saint Peter, MN 56082-2513

Notice to Nicollet:
City Clerk/Treasurer
City of Nicollet
P.O. Box 547
Nicollet, MN 56074-0547

- D. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- E. Captions. Section headings contained in this Agreement are included for convenience only and form no part of the Agreement between the Parties.
- F. Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- G. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

- H. Savings Clause. If any court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.
- I. Assignment and Subcontracting. Saint Peter shall not assign this Contract or enter into a subcontract without the written approval of Nicollet.
- J. Entire Agreement It is understood that the entire agreement of the parties is contained herein and this Agreement supercedes all oral agreements and negotiations between the parties relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the Parties, by action of their respective city councils, caused this Agreement to be approved on the dates below.

CITY OF SAINT PETER, MINNESOTA

The City Council of Saint Peter, Minnesota, duly approved this Agreement on the ____ day of _____, 20____.

City of Saint Peter, Minnesota

By: _____
Its Mayor

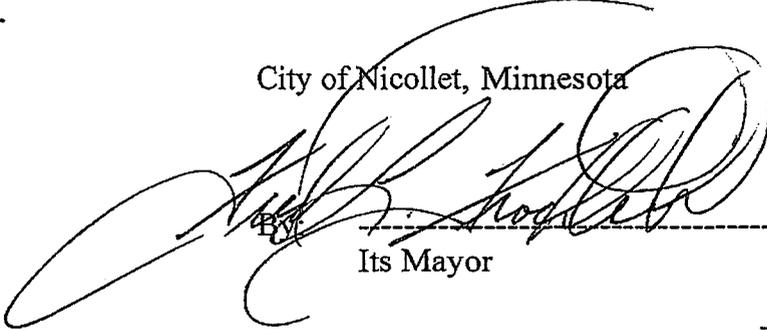
By: _____
Its City Administrator

(signatures continued on the following page)

CITY OF NICOLLET, MINNESOTA

The City Council of Saint Peter, Minnesota, duly approved this Agreement on the 8th day of December, 2014.

City of Nicollet, Minnesota



By: _____

Its Mayor

By: Vanessa Brice

Its Clerk / Treasurer

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015-

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION APPROVING EXECUTION OF 2014 CONTRACT TO PROVIDE BUILDING
INSPECTION SERVICES TO THE CITY OF NICOLLET**

WHEREAS, the City has previously entered into a contract with the City of Nicollet to provide building inspection services in Nicollet; and

WHEREAS, the existing contract expired December 31, 2014; and

WHEREAS, the proposed contract will provide revenues in the City of Saint Peter in the amount of eighty percent (80%) of the building permit fees collected in exchange for the service; and

WHEREAS, City of Saint Peter staff have been able to provide the service without impacting inspections in Saint Peter.

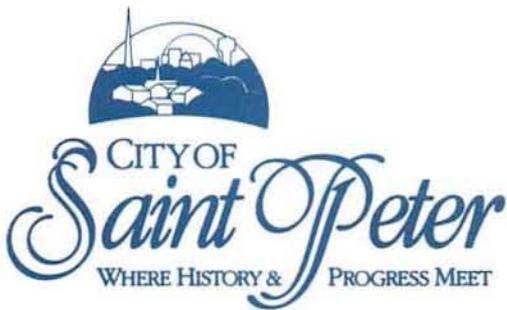
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the Mayor and City Administrator are hereby authorized to execute a new service contract for provision of building inspection services to the City of Nicollet through December 31, 2015.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of January, 2015.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/05/2015

FROM: Pete Moulton
Water Utilities Superintendent

RE: 2015 Biosolids Polymer Purchase

ACTION/RECOMMENDATION

Accept the proposal from Hawkins Chemical of Minneapolis, Minnesota to furnish and deliver polymer used for treating biosolids in the amount of \$45,540.00.

BACKGROUND

The Wastewater Utility uses polymer (Aqua Hawk 85032) in the biosolids treatment process. Hawkins has supplied this polymer for several years. It is an excellent product and helps us to meet requirements for attaining a "Class A" biosolids. The finished biosolids product not only has to be dewatered, but must be stacked in dry piles until delivered for disposal. Storage and volume are critical issues when treating biosolids. This product is critical in this process.

Two additional vendors (Chemisolv and Sioux Valley Environmental) were asked last fall to test their polymer on our biosolids and supply a proposal for 2015. Both companies completed testing, but were unable to meet the testing requirements established as neither product dewatered the biosolids at a level that meets our storage requirements. While both companies supplied proposals for this purchase, staff recommends the proposals be rejected based on the testing. Proposals were received as follows:

<u>Chemical</u>	<u>Hawkins</u>	<u>Chemisolv</u>	<u>Sioux Valley Environmental</u>
Biosolids Polymer (per lbs.)	\$2.20	\$1.85	\$2.05

Based on 2014 records and estimated 2015 usage of 20,700 (2,300 lbs/tote), staff estimates the annual cost in 2015 to be \$45,540. enable

Staff recommends purchasing the polymer from Hawkins Chemical due to the fact that the other two polymers tested did not dewater the biosolids as much as needed to stack the biosolids in our storage. Staff kept the biosolids separate during testing and found that the other two piles were slumping (would not stack) and a lot of water was running out of them. Since the City has limited storage space, purchasing either of the other polymers would mean hauling and disposal in the winter months, which adds cost and employee hours to this stage of the process.

FISCAL IMPACT:

Funds are allocated in the 2015 Wastewater Budget.

ALTERNATIVES/VARIATIONS:

Do not act: No further action will be taken without additional direction from the Council. Councilmembers should note that failure to procure this chemical will negatively impact operation of the wastewater treatment facility.

Negative Votes: Staff will await additional direction from the Council.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/amg

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION ACCEPTING PROPOSAL FOR PURCHASE OF BIOSOLIDS POLYMER

WHEREAS, the City provides an "Exceptional Quality" biosolids to customers; and

WHEREAS, the City uses a polymer to dewater the biosolids; and

WHEREAS, the existing polymer supplied by Hawkins Inc. has been tested and provides a stackable product; and

WHEREAS, staff solicited written proposals for the purchase of an annual supply and delivery of biosolids polymer; and

WHEREAS, three proposals were received on a per pound basis as follows:

<u>Hawkins</u>	<u>Chemisolv</u>	<u>Sioux Valley Environmental</u>
\$2.20	\$1.85	\$2.05

WHEREAS, staff determined that the two lowest cost polymers could not perform to City specification and storage requirements; and

WHEREAS, based on the remaining proposal from Hawkins, Inc. and the 2014 pumping amounts, the estimated cost for biosolids polymer usage for 2015 will be \$45,540.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

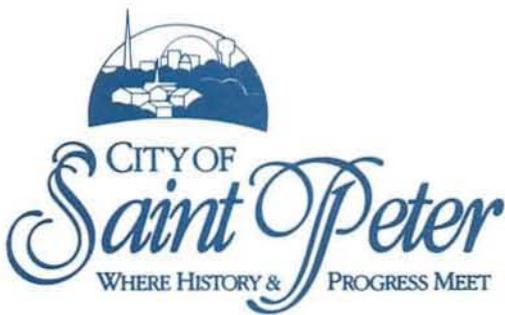
1. The proposals received from Chemisolv and Sioux Valley Environmental are hereby rejected.
2. The City Council hereby accepts the proposal of Hawkins, Inc. of Minneapolis, Minnesota to furnish and deliver an annual supply of biosolids polymer in the estimated amount of \$45,540 including freight charges.
3. Funding for the purchase shall be from the 2015 Wastewater Fund.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of January, 2015.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/05/2015

FROM: Pete Moulton
Water Utilities Superintendent

RE: Ferric Chloride

ACTION/RECOMMENDATION

Accept the proposal from Hawkins Chemical of Minneapolis, Minnesota to furnish and deliver ferric chloride to be used in the wastewater treatment process in the amount of \$40,480.00.

BACKGROUND

Ferric chloride is a chemical used in the pretreatment process at the wastewater plant to settle out solids and for phosphorus removal. With the addition of a pretreatment polymer, ferric chloride causes the solids to flocculate (gather together) which causes them to settle faster in the clarifier. The ferric chloride also absorbs the phosphorus in the water to meet our phosphorus discharge limit. Hawkins Inc. has provided several chemicals used in the wastewater treatment process since its inception in 2004, with ferric chloride being one of them.

Staff requested written proposals for purchase and delivery of an annual supply of this chemical in 2015. Two proposals were received as follows:

<u>Chemical</u>	<u>Hawkins</u>	<u>Chemisolv</u>
Ferric Chloride	\$.0920/lbs.	\$.0927/lbs

The price for 2015 is \$.0920/pound which is the same as in 2014. Staff estimates 2015 usage to be 400,000 lbs. which includes a 10% contingency if unusually high flows are encountered during rain events and would result in an estimated total cost of \$36,800. Staff recommends purchasing ferric chloride from Hawkins Inc.

FISCAL IMPACT:

Funds are allocated in the 2015 Wastewater budget for this purchase.

ALTERNATIVES/VARIATIONS:

Do not act: No further action will be taken without additional direction from the Council. However, the Council should note that operation of the wastewater plan will be negatively affected without use of this chemical.

Negative Votes: Staff will await recommendation from the Council.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/amg

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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION ACCEPTING PROPOSAL FOR PURCHASE OF FERRIC CHLORIDE

WHEREAS, the City provides excellent treatment of wastewater discharged; and

WHEREAS, the City uses ferric chloride in the pretreatment process to assist with solids removal; and

WHEREAS, the existing ferric chloride supplied by Hawkins Inc. has been a reliable product which provides adequate solids removal; and

WHEREAS, staff requested written proposals for purchase and delivery of an annual supply of ferric chloride; and

WHEREAS, two proposals were received as follows:

<u>Hawkins</u>	<u>Chemisolv</u>
\$0.0920/pound	\$0.0927/pound

WHEREAS, based on 2014 water pumping records the estimated annual cost for 2015 based on the lowest proposal would be \$36,800; and

WHEREAS, based on the proposals submitted staff recommends that the ferric chloride be purchased from Hawkins Inc..

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

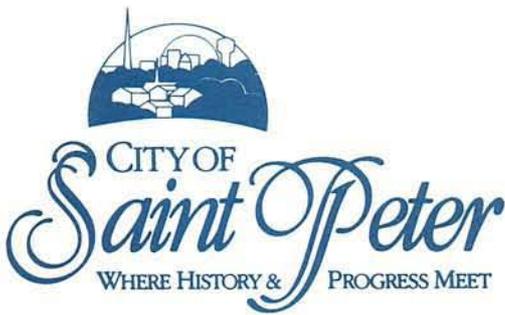
1. The City Council hereby accepts the proposal from Hawkins, Inc. of Minneapolis, Minnesota to furnish and deliver Ferric Chloride for the estimated yearly cost of \$36,800.
2. Funding will be from the 2015 Wastewater Fund.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of January, 2015.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/05/2015

FROM: Pete Moulton
Water Utilities Superintendent

RE: Caustic Soda Purchase

ACTION/RECOMMENDATION

Authorize Hawkins Inc. of Minneapolis, Minnesota to furnish and deliver caustic soda to be used in the water treatment process in the amount of \$39,800.

BACKGROUND

Staff solicited written proposals for purchase and delivery of caustic soda for water treatment. Caustic soda is used to raise the pH of the water which decreases corrosiveness. Proposals were received from Hawkins, Inc. of Minneapolis and DPC Industries, Inc. of Rosemount as follows:

<u>Hawkins, Inc.</u>	<u>DPC Industries, Inc.</u>
\$3.90 per gallon	\$4.86 per gallon

Based on the 2014 water pumping records (10,000 gallons), staff estimates the cost for caustic soda usage for 2015 to be \$39,000.

The 2015 quote price of \$3.90 per gallon is the same price paid in 2013 and 2014. There is a \$5.00 delivery charge from Hawkins, Inc. per trip to the water treatment facility that doesn't affect Hawkins' proposal. The annual cost would be increased by approximately \$800 for the delivery charges.

Staff was unable to solicit a third proposal as these are the only two companies in our area that produce the chemical products needed in our water treatment process. Any other proposals would be from delivery companies that purchase product from these companies, and they would add their markup after purchasing and delivering the product from these suppliers.

FISCAL IMPACT:

The cost is estimated at \$39,000. It is budgeted in the Wastewater fund.

ALTERNATIVES/VARIATIONS:

Do Not Act: Staff will wait for further direction.

Denial: Staff will wait for direction from the Council and work to find other alternatives. Councilmembers should note that use of this chemical is not required; rather it is critical in meeting our standards for potable water.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

PM/amg

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION ACCEPTING PROPOSAL FOR PURCHASE OF CAUSTIC SODA

WHEREAS, the City provides high quality water service to customers; and

WHEREAS, the City uses caustic soda to raise the pH of water; and

WHEREAS, caustic soda decreases corrosiveness of the water; and

WHEREAS, the City solicits written proposals on an annual basis for purchase and delivery of caustic soda; and

WHEREAS, two proposals for the purchase were received:

<u>Hawkins, Inc.</u>	<u>DPC Industries, Inc.</u>
\$3.90 per gallon	\$4.60 per gallon

WHEREAS, the anticipated cost for a yearly amount of this chemical, based on the 2014 water pumping records would be approximately \$39,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

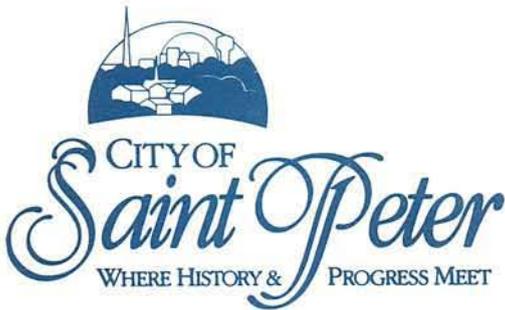
1. The City Council hereby accepts the proposal from Hawkins, Inc. of Minneapolis, Minnesota to furnish and deliver caustic soda in the amount of \$39,800 including freight charges.
2. Funding for equipment will be from the 2015 Water Budget.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of January, 2015.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 1/8/2015

FROM: Todd Prafke
City Administrator

RE: Special City Attorney for Telecom Franchise

ACTION/RECOMMENDATION

Appoint Robert "Bob" Vose from the Kennedy and Graven law firm as Special City Attorney to assist the Council and staff with work related to the renewal of franchises for local cable service providers and our Fiber Optic Conduit lease.

BACKGROUND

Members may recall a very brief update at your goal session and discussion at your last workshop related to your telecommunication franchises. You may recall that both will be open for renegotiation in the next 18 months. Eventis' franchise ends November of this year and Mediacom's end date is February of 2016. In addition, your conduit lease will be ending in a similar timeframe. The process to renegotiate these important agreements can take more than a year and it is my hope to be ready and initiate activity on all of these agreements in the first half of 2015.

To make that happen I am recommending that we hire a Special City Attorney to help us with this work. This is a specialized area of the law and I believe it requires someone involved in these issues on a regular basis. This is not something that your City Attorney deals with on a regular basis.

The Attorney I am recommending previously worked with you when these agreements were first put into place and has deep knowledge of this area of the law and the marketplace. I have asked him to submit a proposal for service provision. That proposal is attached for your review.

Bob Vose is a shareholder with Kennedy & Graven, Chartered. He practices in the areas of Government Relations and Administrative Law, and Telecommunications and Utility Law, with an emphasis in Telecommunications and Utility Law.

It would be my hope to request his appointment so work can start in the proper time line.

FISCAL IMPACT

This is funded from the General Fund in our professional service line item, but usually all or a major portion of these costs are covered by the service providers as a part of the renewal

negotiations. While it is not possible to predict exactly the time is needed, I anticipate about 25 to 60 hours for the Franchises. Mr. Vose's current proposed rate is \$175 per hour. Therefore, the total cost could range from approximately \$5,000 to about \$10,000.

ALTERNATIVES/VARIATIONS:

Do not act. Staff will wait for your direction. While we do have time to do the work, an extended delay of more than six months could put this work in a precarious position.

Negative Vote. Staff will wait for further direction from the Council.

Modification of the Resolution. This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Offices in
Minneapolis
Saint Paul
St. Cloud

470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402
(612) 337-9300 telephone
(612) 337-9310 fax
www.kennedy-graven.com
Affirmative Action, Equal Opportunity Employer

ROBERT J. V. VOSE
Attorney at Law
Direct Dial (612) 337-9275
Email: rvose@kennedy-graven.com

September 15, 2014

Mr. Todd Prafke
City Administrator
City of Saint Peter
227 South Front Street
Saint Peter, MN 56082

RE: Cable Franchise Renewal for the City of Saint Peter

Dear Todd:

It was nice to talk with you recently about the City's cable franchise renewal process. I would be pleased to assist the City with its cable franchising matters.

Attached is a list of Minnesota clients I've assisted with cable matters in recent years. This list is likely not exhaustive but is generally representative.

I typically charge \$175 for cable-related matters. If the City would like us to handle cable-related matters or you would like more information, please contact me.

Yours truly,

Robert J. V. Vose

RJV:jms
Enclosure

Recent Municipal Cable Clients

Cable Commissions and Joint Powers Organizations

- Apple Valley, Farmington, Rosemount Cable Commission
- Arlington, Gaylord, Winthrop, Gibbon Cable Commission
- Burnsville-Eagan Telecommunications Commission (commission recently dissolved)
- Lake Minnetonka Communications Commission- 12 cities
- LOGIS
- Quad Cities Communications Commission (Anoka, Ramsey, Champlin, Andover)
- Sherburne/Wright Counties Cable Commission- 10 cities
- Suburban Rate Authority- 35 metro area cities
- Chisago Lakes Cable Commission- Chisago Commission, Lindstrom, and Shafer (franchise renewal)
- Greater Grand Rapids Area Cable Commission (access programming issues)
- Southern Minnesota Cable Commission- Dodge Center, Mantorville, West Concord, Kenyon, and Blooming Prairie (general counsel)
- Southwest Minnesota Telecommunications Cooperative a/k/a "5Comm"- Heron Lake, Okabena, Lakefield, Round Lake, Brewster (municipal telecom venture)
- Winsted, Silver Lake, Lester Prairie Cable Commission (franchise renewal)

Municipalities

- Albert Lea (franchise renewal)
- Albertville (competitive franchising)
- Becker (competitive franchising, franchise renewal)
- Belle Plaine (cable access dispute)
- Bemidji (competitive franchising, franchise renewal)
- Brainerd (competitive franchising)
- Big Lake Township (competitive franchising, franchise renewal)
- Brownton (franchise renewal and transfer)
- Brooten (franchise renewal and transfer)
- Brooklyn Park (wireless siting)
- Brooklyn Center (wireless siting)
- Burnsville (cable Commission joint powers issues)
- Clinton (franchise transfer)
- Cold Spring (wireless siting)
- Cottage Grove (wireless siting)
- Credit River Township (competitive franchising)
- Detroit Lakes (franchise renewal)
- Eagan (PEG dispute, general counsel on cable matters)
- Faribault (competitive franchising)
- Freeport (franchise renewal)

- Gaylord (wireless siting)
- Glencoe (franchise transfer)
- Graceville (franchise transfer)
- Grand Rapids (franchise transfer and enforcement, municipal network)
- Hibbing (competitive franchising, franchise renewal, wireless siting)
- Hoyt Lakes (franchise renewal)
- Kasota (franchise transfer)
- Keewatin (competitive franchising, franchise transfer)
- Kimball (franchise renewal)
- Little Falls (franchise renewal and transfer)
- Livonia Township (initial franchising)
- Ludlow, IL (franchise renewal)
- Medina (competitive franchising, wireless siting)
- Moose Lake (franchise transfer, various municipal)
- Morris (franchise renewal, competitive franchising)
- Mound (wireless siting)
- Nashwauk (competitive franchising, franchise transfer)
- New Prague (competitive franchising)
- Nicollet (competitive franchising)
- Oak Grove (franchise renewal)
- Orrock Township (initial franchising)
- Otsego (competitive franchising, franchise renewal, franchise litigation)
- Owatonna (franchise renewal, competitive franchising)
- Paynesville (competitive franchising, franchise renewal)
- Pine Island
- Redwood Falls (competitive franchising, franchise renewal and transfer, wireless siting)
- Richfield (wireless siting)
- Robbinsdale (wireless siting and cable franchise enforcement)
- Rosemount (competitive franchising)
- Sandstone (wireless siting)
- Shakopee (franchise renewal, franchise enforcement, pole attachment agreement)
- Shoreview (franchise transfer and franchise renewal)
- Sleepy Eye (franchise transfer)
- St. Peter (competitive franchising, franchise renewal and transfer, conduit agreement, wireless siting)
- Stewart (franchise renewal)
- Tracy (franchise renewal)
- Virginia (franchise renewal)
- Zimmerman (franchise renewal, competitive franchising)

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION APPOINTING SPECIAL CITY ATTORNEY ROBERT VOSE FOR
TELECOMMUNICATIONS AND CONDUIT FRANCHISE/LEASE NEGOTIATIONS**

WHEREAS, the City currently has two authorized telecommunications franchises with companies doing business as Mediacom and Enventis; and

WHEREAS, both franchises will expire in the next 18 months; and

WHEREAS, the City also has a conduit lease with Enventis; and

WHEREAS, the City wishes to continue the franchises and conduit lease; and

WHEREAS, renegotiation of these leases requires special knowledge and understanding of the telecommunications industry; and

WHEREAS, the City previously utilized the services of Robert Vose of Kennedy & Graven, Chartered to work as a Special City Attorney for negotiation of the franchise agreements; and

WHEREAS, Attorney Vose is willing and able to provide the same services to the City for renewal of the franchise agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: Robert Vose is hereby appointed as Special City Attorney for the City of Saint Peter for negotiations related to renewal of the telecommunications franchise agreements with Mediacom and Enventis and renewal of the conduit lease agreement with Enventis for a fee of \$175.00 per hour.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of January, 2015.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator