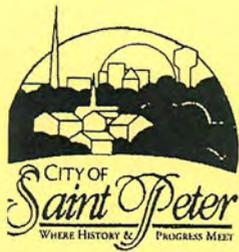


**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, August 25, 2014
Community Center Governors' Room - 7:00 p.m.

- I. **CALL TO ORDER**
- II. **APPROVAL OF AGENDA**
- III. **APPROVAL OF MINUTES**
- IV. **VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. **APPROVAL OF CONSENT AGENDA ITEMS**
- VI. **UNFINISHED BUSINESS**
 - A. Nicollet Avenue Electric Materials Bid No. 2
- VII. **NEW BUSINESS**
 - A. Veterans Memorial Location Request
 - B. North Industrial Park Land Sale
- VIII. **REPORTS**
 - A. **MAYOR**
 - B. **CITY ADMINISTRATOR**
 - 1. Highway 169 Detour
 - 2. Child Care Study Group Update
 - 3. Washington Avenue Link Project Update
 - 4. Others
- IX. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. CALL TO ORDER

Mayor Strand will call the meeting to order and lead the Pledge of Allegiance.

II. APPROVAL OF AGENDA

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. APPROVAL OF MINUTES

A copy of the minutes of the August 11, 2014 regular meeting is attached for approval. A MOTION is in order.

IV. VISITORS

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

V. APPROVAL OF CONSENT AGENDA ITEMS

The consent agenda, including approval of the schedule of disbursements for August 7, 2014 through August 20, 2014 are attached. Please see the attached staff reports and RESOLUTION.

VI. UNFINISHED BUSINESS

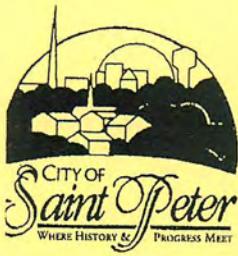
A. **ADOPTION OF A RESOLUTION ACCEPTING PROPOSAL FOR NICOLLET AVENUE ELECTRIC PROJECT BID NO. 2**

Staff has received proposals for the purchase of three electric pad mounts and boxes for the completion an electric distribution circuit adjacent to Nicollet Avenue. Please see the attached staff report and RESOLUTION.

VII. NEW BUSINESS

A. **ADOPTION OF A RESOLUTION APPROVING LOCATION OF VETERANS MEMORIAL**

Staff has drafted a resolution based on Council direction providing space in Minnesota Square Park for the placement of a memorial honoring the service of local veterans. In addition, the resolution sets time frames for design criteria and



a process for review of a design to be submitted by the Saint Peter Area Veterans Memorial Committee. Please see the attached staff report and RESOLUTION.

B. ADOPTION OF A RESOLUTION APPROVING SALE OF NORTH INDUSTRIAL PARK PROPERTY

Staff recommends entering a Purchase Agreement for the sale of approximately 101,527 square feet of land in the North Industrial Park for an amount of \$106,603.35 to INHIII dba EI Micro Circuits. Please see the attached staff report and RESOLUTION.

VIII. REPORTS

A. MAYOR

Any reports by the Mayor will be provided at this time.

B. CITY ADMINISTRATOR

1. REPORT ON HIGHWAY 169 DETOUR

A report will be provided at this time on the Highway 169 detour.

2. REPORT ON CHILD CARE STUDY GROUP

A report will be provided at this time on discussion at the last meeting of the Child Care Study group.

3. REPORT ON WASHINGTON AVENUE LINK PROJECT

An update will be provided at this time on the Washington Avenue Link Project.

4. OTHERS

Any further reports by the City Administrator will be provided at this time.

IX. ADJOURNMENT

Office of the City Administrator
Todd Prafke

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

**MINUTES OF THE CITY COUNCIL MEETING
AUGUST 11, 2014**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on August 11, 2014.

A quorum present, Mayor Strand called the meeting to order at 7:00 p.m. The following members were present: Councilmembers Zieman, Kvamme, Brand, Parras, Grams, and Mayor Strand. Absent was Councilmember Carlin. The following officials were present: City Administrator Prafke, City Attorney Brandt, and City Engineer Loose.

Approval of Agenda – A motion was made by Brand, seconded by Parras, to approve the agenda. With all in favor, the motion carried.

Approval of Minutes – A motion was made by Kvamme, seconded by Grams, to approve the minutes of the July 28, 2014 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the July 28, 2014 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 18.

A motion was made by Zieman, seconded by Brand, to approve the minutes of the August 4, 2014 special City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the August 4, 2014 special City Council meeting is contained in the City Administrator's book entitled Council Proceedings 18.

Visitors – McKenzie McCann, Rosie Hernandez, Jameson Klein, Harun Warsame, Amari Lambert, and Dunia Warsame of the City's Volunteers in the Park program, addressed the Council to provide information on the VIP program and to explain why the program is beneficial to them. Mayor Strand congratulated the VIP members for their presentation and the good work they do in the community.

Consent Agenda – In motion by Kvamme, seconded by Brand, Resolution No. 2014-114 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-114 is contained in the City Administrator's book entitled Council Resolutions 20.

Payroll Clerk Position Creation – Finance Director O'Connell requested authorization to increase the authorized staffing levels in the Finance Department by the creation of a part-time position of Payroll Clerk. O'Connell indicated the workload in the Department has continued to increase and she recommended creation of the position, adoption of the proposed job description, establishment of pay equity points at 180, and establishing the starting wage at \$12.00 per hour. City Administrator Prafke stated the General Fund would be able to finance the position through the end of 2014 and staff would include the new position in 2015 budget calculations. O'Connell also noted the employee would have limited duties and creating the position would help alleviate the audit finding regarding segregation of duties. In motion by Kvamme, seconded by Grams, Resolution No. 2014-115 entitled "Resolution Approving Creation Of Additional Part-Time Position In Finance Department", was introduced. Upon roll

call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-115 is contained in the City Administrator's book entitled Council Resolutions 20.

2014 Transit Grant Application – Finance Director O'Connell recommended approval be provided for submission of two grant applications to the Minnesota Office of Transit for funding for the operation and capital (bus purchase) expenses of the Transit system in 2015. O'Connell indicated the grant funds would provide 80% of the budget for 2015 and noted that travel and training for transit operations was previously funded separately, but would now be included in the general operations budget. O'Connell also pointed out that even if the capital fund grant was approved, the new bus would only be purchased if the City's fare revenues supported the City's 20% match requirement. In motion by Kvamme, seconded by Grams, Resolution No. 2014-116 entitled "Resolution Authorizing Submission Of Transit Grant Applications For 2015", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-116 is contained in the City Administrator's book entitled Council Resolutions 20.

Sanitary Sewer Project Proposals – Water Utilities Superintendent Moulton, appearing on behalf of Public Works Director Giesking, provided a recommendation to accept the proposal from Chard Tiling in the amount of \$31,551.40 for a project to make repairs to a portion of the North Interceptor Sewer which has high levels of inflow and infiltration during high water events. Moulton reported staff would provide by-pass pumping and soil restoration to keep the cost of the work lower and 120' of additional sewer under Highway 169 would still need to be repair/lined in either 2015 or 2016. In motion by Kvamme, seconded by Zieman, Resolution No. 2014-117 entitled "Resolution Accepting Proposal For Sanitary Sewer Project In Highway 169 Median North of Union Street", was introduced with a change to the resolution to indicate funding for the project would come from Wastewater funds. Upon roll call, with all in favor, the Resolution was declared passed and adopted as modified. A complete copy of Resolution No. 2014-117 is contained in the City Administrator's book entitled Council Resolutions 20.

Reports

Highway 169 Detour- City Administrator Prafke reported the Highway 169 detour would begin at 6:00 p.m. and MnDOT was detouring all Highway 169 traffic from Le Sueur to Saint Peter west of Saint Peter on Broadway Avenue, Nicollet County Road 20 and Sibley County Road 8. Prafke cautioned the public several times that changes to traffic control devices are being made as part of the detour and east-west traffic on Broadway Avenue will no longer be stopping at the intersections with Sunrise Drive and Washington Avenue. Prafke also noted the north entrance to Lincoln Drive will be closed during the detour and only the south entrance will be open with Lincoln Drive temporarily being made a two-way road with a turnaround in the north parking lot.

Veteran's Memorial – City Administrator Prafke reported staff will be meeting with the Veteran's Memorial Committee for further discussion on potential locations.

Downtown Flower Program – City Administrator Prafke informed the Council the downtown flowers are beginning to flourish and in 2015 the plantings would begin in January (rather than April) so that the flowers will be larger during the summer. Prafke also noted that the flowers are being watered by State Hospital patients who are accompanied by a staff member during the watering process.

There being no further business, a motion was made by Parras, seconded by Brand, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:32 p.m.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



TO: Todd Prafke
City Administrator

DATE: 08/20/14

FROM: Lewis Giesking
Public Works Director

RE: DewEze Slope Mower Replacement

ACTION/RECOMMENDATION

Authorize the purchase of a 2014 Harper DewEze All Terrain Slopes Mower, Model ATM – 72LC from Midwest Specialty Sales Inc., of Fridley, Minnesota at a cost of \$32,534.00. It is also requested that the existing 2009 Harper DewEze be declared surplus and traded in.

BACKGROUND

The Harper DewEze slope mower is scheduled to be replaced in 2014. This piece of equipment is necessary for the stormwater utility department to maintain the existing stormwater basins. The rough terrain, mole holes, and the slopes of the stormwater water ponds are hard on the equipment. Due to the difficult mowing conditions the older slope mower has been in the mechanics shop frequently needing repairs on various items.

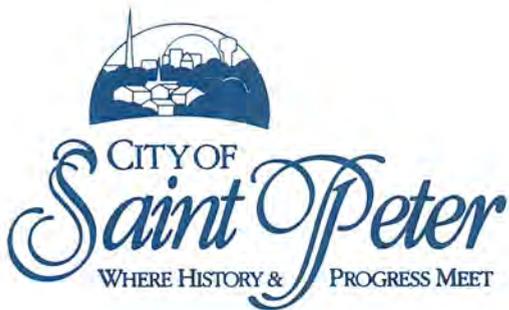
Additional mowing units are not comparable as this mower is a specialty mower made for side slopes and mowing on steep banks. Other mowers can sometimes mow on these banks, but the operators' safety is sometimes at risk, staff has operated this unit and is comfortable that the mower provides the needed safety features not available on other mowers. The Harper DewEze has a self-leveling feature which assures the operator of a safer operating condition when mowing on steep stormwater basin slopes. The DewEze side slope mower has performed well for the stormwater utility department and is assembled for this type of work. Due to the specialty of this mower there aren't comparable quotes to be received from other vendors.

Staff is recommending purchase of the 2014 Harper DewEze with 72" cut and self leveling features from Midwest Specialty Sales.

Harper DewEze Base Price	\$43,720.00
Government Agency Discount (5%)	- \$ 2,186.00
Trade-in (2009 DewEze)	- \$ 9,000.00
<hr/> Total Cost to City	<hr/> = \$32,534.00

FISCAL IMPACT:

This is a budgeted purchase and funds will come from Stormwater.



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 11, 2014

FROM: Lewis Giesking 
Director of Public Works

RE: Repairs to Unit # 48

ACTION/RECOMMENDATION

It is recommended the City Council approve the repairs to the Moldboard Area Side Shift and Tilt from ZIEGLER Cat in the amount of \$8,000.00.

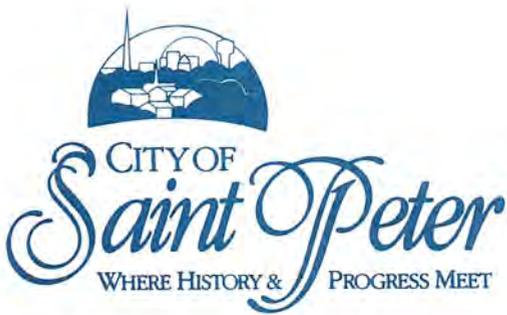
BACKGROUND

Unit #48 is a 1998 ZIEGLER CAT 143H Road Grader with 3,609 hours. This unit does many different operations for the City of Saint Peter including but not limited to; snow removal, grading roads, and large areas such as a new sports field. This Grader, which is now 16 years old, is also used heavily in the summer with the ripping thru asphalt as we do full depth patching thru out the City thus putting a lot of ware on the moldboard area and the side shift. These repairs have never been done on this machine before so it's good that it has lasted this long. These repairs need to be done by a certified CAT Mechanic; ZIEGLER is our certified dealer for such repairs. The repairs would be done at the local ZIEGLER dealer in Mankato, MN. The dealership is close enough to just drive the machine over from Public Works so there is no need to load and transport the grader to there location, therefore saving some transportation costs.

Fiscal Impact:

The cost will be from 2014 Streets Maintenance Budget, PO# 4278.

LGG/TM/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 20, 2014

FROM: Pete Moulton
Water Utilities Superintendent

RE: Water Meter Inventory Purchase

ACTION/RECOMMENDATION

Approve the purchase of water inventory products from Minnesota Pipe & Equipment of Farmington Minnesota in the amount of \$7,105.50.

BACKGROUND

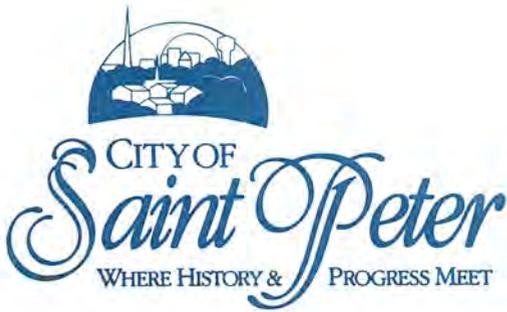
Staff is in the process of restocking some of the City's water meter hardware inventory and request for quote specification was distributed to water product vendors for replacement water meters. Quotes were supplied as follows:

Summary of Quotes:

Minnesota Pipe and Equipment- Farmington	\$ 7,105.50
HD Supply Waterworks – Eden Prairie	\$ 7,288.00
Dakota Supply Group – Burnsville	\$ 8,415.20

The Water Utility budget contains money allocated for the purpose of these items.

Staff recommends that Minnesota Pipe & Equipment be approved to furnish and deliver the specified materials.



Memorandum

To: Todd Prafke
City Administrator

Date: August 19, 2014

Fr: Cindy Moulton *Cindy*
Administrative Secretary

Re: Licenses

ACTION/RECOMMENDATION

Provide approval of licenses.

BACKGROUND

The annual Oktoberfest has been scheduled for September 25 – 27, 2014 in parking Lot #5. The Ambassadors have applied for the following temporary licenses: On Sale Liquor, Beer and Dance order to hold the event.

Please place these items on the August 25, 2014 City Council consent agenda.

FISCAL IMPACT:

None other than receipt of the permit fees.

ALTERNATIVES/VARIATIONS:

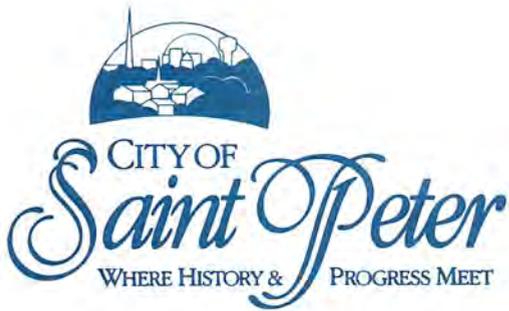
Do Not Act: No further action will be taken without Council direction.

Denial: The applicants will be informed of the Council decision.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about these agenda items.

CKM



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/20/2014

FROM: Todd Prafke
City Administrator

RE: Election Judge Appointments

ACTION/RECOMMENDATION

Provide for appointment of additional Election Judges for the 2014 elections.

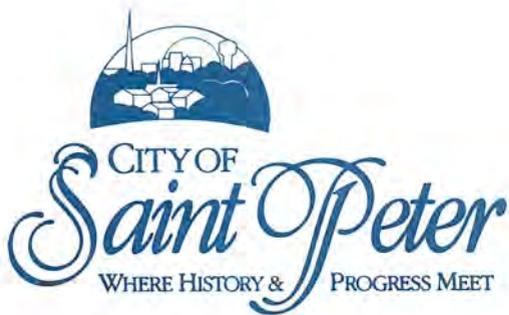
BACKGROUND

A general election is scheduled for November 4, 2014. Because of the number of expected voters for the general election, additional judges are recommended for appointment. The following list of individuals is recommended for appointment:

Elizabeth Turner	Helen Christianson	Patrick Duenwald
Angela Glassel	Terri Pongratz	Sue Prax
Wayne Albers	Tom Leonhardt	Marian Nygard
Sandra Francis	Erin Krenik	Becky Grabow
Shirley Walter	Brenda Isley	Jolene Westphal
Elaine Bonnema	Emily Carpenter (trainee)	Marilyn Beyer

Election judge wages have been included in the 2014 election budget. Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 20, 2014

FROM: Paula O'Connell Dean Busse
Director of Finance Building Official

RE: Receptionist/Accounts Payable Clerk

ACTION/RECOMMENDATION

Authorize the appointment of Lori Olson to the position of Receptionist/Accounts Payable Clerk in the Building Department at a starting wage of \$11.50 per hour.

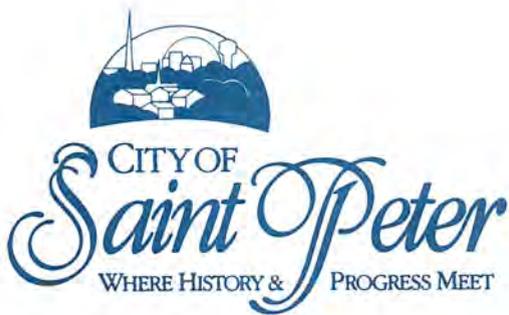
BACKGROUND

The Finance and Building Departments have had an opening in the joint Receptionist/Accounts Payable Clerk position since August 1st. Five candidates were interviewed for the position. Following a reference check, we recommend Lori Olson be appointed to the position at the wage rate of \$11.50 per hour. We further recommend that following the successful completion of her six month probation period, she be provided to a probationary raise equal to the percentage amount provided on January 1, 2015 to other non-union, non-contract employees.

Ms. Olson is available to start immediately.

Please include this appointment on the consent agenda.

If you have any further questions or need any additional information on this agenda item, please contact us.



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/22/2014

FROM: Todd Prafke
City Administrator

RE: School City Committee update

ACTION/RECOMMENDATION

Mayor Strand is recommending that Councilmembers Carlin and Kvamme be appointed to the School/City Facilities Group. Councilmember Parris will be appointed as an alternate should either Carlin or Kvamme be unable to attend.

BACKGROUND

Members may recall that we have discussed, on numerous occasions, the joint development of property commonly referred to as the Lambert Farm and the Hermel Property.

You may also remember that we will be providing \$10,000 towards the hire of professional parks planning and design work in conjunction with the School's preliminary work for the potential placement and building of a new High School.

At your last two workshops I alerted you to some important work and committee activities related to this. You heard from us that we would update you as preliminary work took place.

Some work has started at the staff level and will continue with members of a committee.

I anticipate that the committee will meet twice before September 29th. Those dates will fall between August 26th and September 8th with a second meeting between the dates of September 15-25 with a full School Board/City Council meeting on September 29th. That meeting on the 29th will include a discussion about cooperative planning so far as well as other issues. The time and location of the full meeting has yet to be determined, but please mark your calendars for that meeting on September 29th.

I point this out as each of you indicated your wish to be on this sub-committee and, while I know all have interest, the agreement with the School is that only two elected officials from each entity will participate. That means that some may be disappointed, but please know that I anticipate regular updates and joint meetings as this process continues so you will not be far out of the loop at any time.

The first meeting of staff was very positive and laid the framework for the joint planning. Again, these two parcels will be looked at as one for planning processes and as the planning and design unfolds, consideration of maintenance, new property lines and ownership and other positive cooperative efforts will be discussed.

Lastly, it will be important for the Parks and Recreation Advisory Board to use the data it has and make some recommendations relative to the number of ball fields, soccer fields, green space and passive park areas that we need to serve the community. These recommendations will be used as a significant portion of the planning process and must be completed before the fourth week in September. Recreation and Leisure Services Director Timmerman and Public Works Director Giesking will help ensure that takes place and is shared with the Joint Planning Team.

This continues to be a tremendous opportunity for development of facilities that are jointly used and jointly funded, while avoiding redundancy and having a positive impact on the community.

Please feel free to contact me if you have additional questions or concerns on this agenda item.

TP/bal

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AFFILIATED CREDIT SERVICES	credit bureau	ELECTRIC FUND	CUSTOMER ACCOUNTS	111.17
			TOTAL:	111.17
ALPHA WIRELESS COMMUNICATIONS CO	pager repair	GENERAL FUND	FIRE	149.30
	reporgram radios	TRANSIT	TRANSIT/TRANSPORTATION	475.00
			TOTAL:	624.30
ARROW ACE HARDWARE INC	cleaning supplies	GENERAL FUND	POLICE	21.47
	paint, cleaning supplies,	GENERAL FUND	FIRE	184.92
	insect spray, plexiglass,	GENERAL FUND	SWIMMING POOL	150.56
	grinder, sprinkler, tube, cab	GENERAL FUND	PARKS	213.52
	glue, carpet blade	LIBRARY FUND	LIBRARY	34.97
	280' trim line	COMMUNITY CENTER	COMMUNITY CENTER	15.99
	oil, nipple, coupling	WATER	PURIFICATION AND TREAT	20.95
	round up/poly tubing	WASTE WATER FUND	COLLECTOR/LIFT STAT	14.15
	nipple, bushing	WASTE WATER FUND	SOURCE/TREATMENT	8.37
	sheeting, clamp, cap	ENVIRON SERVICES F	REFUSE DISPOSAL	56.88
	ant bait	ELECTRIC FUND	POWER DISTRIBUTION	4.99
	bypass lopper	STORMWATER FUND	TREATMENT	41.06
	bus seat cleaning supplies	TRANSIT	TRANSIT/TRANSPORTATION	29.46
	brace, epoxy, glue	RESTRICTED CONTRIB	RECREATION/LEISURE SER	18.96
			TOTAL:	816.25
AUDIO EDITIONS	adult audio	LIBRARY FUND	LIBRARY	176.42
	new adult audio	LIBRARY FUND	LIBRARY	156.85
			TOTAL:	333.27
BACHMAN'S, INC.	PW ADMIN SPLIT 210	GENERAL FUND	STREETS	79.80
	PW ADMIN SPLIT 210	GENERAL FUND	PARKS	63.84
	PW ADMIN SPLIT 210	WATER	ADMIN AND GENERAL	31.92
	PW ADMIN SPLIT 210	WASTE WATER FUND	ADMIN AND GENERAL	31.92
	14 hydrangea	ENVIRON SERVICES F	REFUSE DISPOSAL	349.45
	PW ADMIN SPLIT 210	ENVIRON SERVICES F	ADMIN AND GENERAL	31.92
	12 arborvitae	ELECTRIC FUND	ADMIN AND GENERAL	79.80
			TOTAL:	668.65
BRANDT LAW OFFICE	civil	GENERAL FUND	LEGAL SERVICES	1,578.50
	criminal	GENERAL FUND	LEGAL SERVICES	10,248.50
	land purchase option	2002 INDUST PARK I	ECONOMIC DEVELOPMENT	116.00
	roundabout	PERM IMPROVMENT RE	STREETS	14.50
			TOTAL:	11,957.50
BRAUN INTERTEC CORPORATION	soil testing holiday inter	PERM IMPROVMENT RE	STREETS	74.75
	soil testingholiday inters	PERM IMPROVMENT RE	STREETS	445.50
	soil testing brown st	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	122.00
			TOTAL:	642.25
CALDWELL ASPHALT CO, INC	sealcoat 2014	GENERAL FUND	STREETS	123,790.81
	sealcoat 2014	GENERAL FUND	STREETS	13,820.18
	fog seal 2014	GENERAL FUND	STREETS	13,187.28
	fog seal 2014	GENERAL FUND	PARKS	5,000.00
			TOTAL:	155,798.27
CARQUEST AUTO PARTS STORES	oil	GENERAL FUND	STREETS	4.74
	relay	GENERAL FUND	STREETS	21.36
	hose clamps	GENERAL FUND	STREETS	2.96

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	hyd hose, crimp #44	GENERAL FUND	STREETS	105.18
	fuel pump	GENERAL FUND	STREETS	64.93
	fitting	GENERAL FUND	PARKS	4.19
	oil	GENERAL FUND	PARKS	4.74
	shocks #68	GENERAL FUND	PARKS	119.32
	hose clamps	GENERAL FUND	PARKS	2.96
	rubber gloves	LIBRARY FUND	LIBRARY	38.38
	rubber gloves	COMMUNITY CENTER	COMMUNITY CENTER	153.50
	brake fluid for truck	COMMUNITY CENTER	COMMUNITY CENTER	6.39
	12v5 amp greenhill	WATER	SOURCE OF SUPPLY	29.09
	hyd hose #69	WATER	DISTRIBUTION AND STORA	101.19
	oil	WATER	DISTRIBUTION AND STORA	2.37
	hose clamps	WATER	DISTRIBUTION AND STORA	1.48
	ball mount	WASTE WATER FUND	SOURCE/TREATMENT	198.75
	oil	WASTE WATER FUND	SOURCE/TREATMENT	2.37
	lamp, belt	WASTE WATER FUND	SOURCE/TREATMENT	58.91
	hose clamps	WASTE WATER FUND	SOURCE/TREATMENT	1.48
	oil	ENVIRON SERVICES F	REFUSE DISPOSAL	2.37
	o-ring	ENVIRON SERVICES F	REFUSE DISPOSAL	0.97
	hose clamps	ENVIRON SERVICES F	REFUSE DISPOSAL	1.48
	oil	ELECTRIC FUND	POWER DISTRIBUTION	4.74
	hose clamps	ELECTRIC FUND	POWER DISTRIBUTION	2.96
	grease	STORMWATER FUND	TREATMENT	24.99
	oil	STORMWATER FUND	TREATMENT	2.37
	hose clamps	STORMWATER FUND	TREATMENT	1.48
			TOTAL:	965.65
CENTERPOINT ENERGY MINNEGASCO	gas	GENERAL FUND	FIRE	59.64
	gas	GENERAL FUND	STREETS	60.29
	gas	GENERAL FUND	SWIMMING POOL	1,792.01
	gas	GENERAL FUND	PARKS	48.23
	gas	LIBRARY FUND	LIBRARY	435.86
	gas	COMMUNITY CENTER	COMMUNITY CENTER	1,069.92
	gas	WATER	PURIFICATION AND TREAT	82.29
	gas	WATER	PURIFICATION AND TREAT	25.30
	gas	WATER	ADMIN AND GENERAL	24.12
	gas	WASTE WATER FUND	COLLECTOR/LIFT STAT	12.59
	gas	WASTE WATER FUND	SOURCE/TREATMENT	124.53
	gas	WASTE WATER FUND	ADMIN AND GENERAL	24.12
	gas	ENVIRON SERVICES F	ADMIN AND GENERAL	24.11
	gas	ELECTRIC FUND	ADMIN AND GENERAL	60.29
			TOTAL:	3,843.30
CINTAS CORPORATION #754	uniform cleaning for july	ELECTRIC FUND	ADMIN AND GENERAL	555.48
			TOTAL:	555.48
CINTAS FIRST AID & SAFETY	supplies	GENERAL FUND	SWIMMING POOL	146.28
	supplies	LIBRARY FUND	LIBRARY	153.51
			TOTAL:	299.79
COLE PAPERS INC	tt cups cloth boxed towels	GENERAL FUND	STREETS	82.87
	tt cups cloth boxed towels	GENERAL FUND	PARKS	82.87
	cleaning supplies	LIBRARY FUND	LIBRARY	187.00
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	748.02
	tt cups cloth boxed towels	WATER	DISTRIBUTION AND STORA	41.43
	tt cups cloth boxed towels	WASTE WATER FUND	SOURCE/TREATMENT	41.43

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	tt cups cloth boxed towels	ENVIRON SERVICES F	REFUSE DISPOSAL	41.43
	tt cups cloth boxed towels	ELECTRIC FUND	POWER DISTRIBUTION	82.87
	tt cups cloth boxed towels	STORMWATER FUND	TREATMENT	41.44
			TOTAL:	1,349.36
COMMUNITY AND FAMILY EDUCATION	2014 shared brochure cost	GENERAL FUND	SWIMMING POOL	390.35
			TOTAL:	390.35
COPIER BUSINESS SOLUTIONS	toshiba maint final	GENERAL FUND	RECREATION/LEISURE SER	57.93
	toshiba maint final	COMMUNITY CENTER	COMMUNITY CENTER	57.93
			TOTAL:	115.86
CREDIT RIVER TOOLS	torq wrench	GENERAL FUND	STREETS	19.80
	water nozzle main shop	GENERAL FUND	STREETS	9.99
	torq wrench	GENERAL FUND	PARKS	19.80
	water nozzle main shop	GENERAL FUND	PARKS	9.99
	torq wrench	WATER	DISTRIBUTION AND STORA	9.90
	water nozzle main shop	WATER	DISTRIBUTION AND STORA	5.00
	torq wrench	WASTE WATER FUND	SOURCE/TREATMENT	9.90
	water nozzle main shop	WASTE WATER FUND	SOURCE/TREATMENT	5.00
	torq wrench	ENVIRON SERVICES F	REFUSE DISPOSAL	9.90
	water nozzle main shop	ENVIRON SERVICES F	REFUSE DISPOSAL	5.00
	torq wrench	ELECTRIC FUND	POWER DISTRIBUTION	19.80
	water nozzle main shop	ELECTRIC FUND	POWER DISTRIBUTION	9.99
	torq wrench	STORMWATER FUND	TREATMENT	9.90
	water nozzle main shop	STORMWATER FUND	TREATMENT	4.98
			TOTAL:	148.95
CRYSTAL LAWN, INC	spring start up 169	ENVIRON SERVICES F	REFUSE DISPOSAL	126.48
	spring start up 169	ENVIRON SERVICES F	REFUSE DISPOSAL	73.29
	spring start up 169	ENVIRON SERVICES F	REFUSE DISPOSAL	65.55
			TOTAL:	265.32
CULLIGAN	drinking water	GENERAL FUND	SWIMMING POOL	104.35
	solar salt	COMMUNITY CENTER	COMMUNITY CENTER	66.85
			TOTAL:	171.20
DIAMOND VOGEL PAINTS	traffic paint and tips	GENERAL FUND	STREETS	670.73
			TOTAL:	670.73
DOUGLAS-KERR UNDERGROUND, LLC	N third street	2013B TIF #1-18 N	ECONOMIC DEVELOPMENT	55,596.66
			TOTAL:	55,596.66
DRANTTEL SALES & SERVICE	needle	GENERAL FUND	FIRE	21.00
	oil	ENVIRON SERVICES F	REFUSE DISPOSAL	35.90
			TOTAL:	56.90
ENVENTIS	7/7-8/7 phone svc	GENERAL FUND	CITY ADMINISTRATION	69.82
	7/7-8/7 phone svc	GENERAL FUND	CITY CLERK	13.81
	7/7-8/7 phone svc	GENERAL FUND	FINANCE	108.69
	7/7-8/7 phone svc	GENERAL FUND	MUNICIPAL BUILDING	6.45
	7/7-8/7 phone svc	GENERAL FUND	POLICE	340.02
	7/7-8/7 phone svc	GENERAL FUND	FIRE	151.48
	7/7-8/7 phone svc	GENERAL FUND	BUILDING INSPECTOR	40.52
	7/7-8/7 phone svc	GENERAL FUND	PUBLIC WORKS ADMIN	83.06
	7/7-8/7 phone svc	GENERAL FUND	STREETS	46.97

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/7-8/7 phone svc	GENERAL FUND	SENIOR COORDINATOR	5.61
	7/7-8/7 phone svc	GENERAL FUND	RECREATION/LEISURE SER	123.52
	7/7-8/7 phone svc	GENERAL FUND	SWIMMING POOL	31.32
	7/7-8/7 phone svc	GENERAL FUND	PARKS	90.27
	7/7-8/7 phone svc	GENERAL FUND	ECONOMIC DEVMT	26.72
	7/7-8/7 phone svc	LIBRARY FUND	LIBRARY	82.35
	7/7-8/7 phone svc	PUBLIC ACCESS	PUBLIC ACCESS	13.83
	7/7-8/7 phone svc	COMMUNITY CENTER	COMMUNITY CENTER	47.98
	7/7-8/7 phone svc	WATER	ADMIN AND GENERAL	167.15
	7/7-8/7 phone svc	WASTE WATER FUND	ADMIN AND GENERAL	191.45
	7/7-8/7 phone svc	ENVIRON SERVICES F	ADMIN AND GENERAL	29.84
	7/7-8/7 phone svc	ELECTRIC FUND	ADMIN AND GENERAL	138.24
	7/7-8/7 phone svc	TRANSIT	TRANSIT/TRANSPORTATION	48.68
			TOTAL:	1,857.78
ERICKSON OIL PRODUCTS INC	july fuel	GENERAL FUND	POLICE	165.08
	fuel	STORMWATER FUND	TREATMENT	204.63
			TOTAL:	369.71
FAMILY FRESH MARKET	food for senior dance	GENERAL FUND	SENIOR COORDINATOR	50.35
	bwls,rub alc,fruit, marsh	GENERAL FUND	RECREATION/LEISURE SER	10.72
	fruit,nuts,barbasol,oil,ho	GENERAL FUND	RECREATION/LEISURE SER	49.56
	ice	GENERAL FUND	RECREATION/LEISURE SER	8.58
	concessions	GENERAL FUND	SWIMMING POOL	82.76
	water melon feed	GENERAL FUND	SWIMMING POOL	77.87
	tide, water	WASTE WATER FUND	SOURCE/TREATMENT	39.91
			TOTAL:	319.75
TIM FISCHER	safety boots	COMMUNITY CENTER	COMMUNITY CENTER	179.99
			TOTAL:	179.99
FLEETPRIDE	valves	GENERAL FUND	FIRE	74.48
			TOTAL:	74.48
FOUR SEASONS OVERHEAD DOOR, LLC	new lift master main shop	GENERAL FUND	STREETS	393.75
	new lift master main shop	GENERAL FUND	PARKS	315.00
	new lift master main shop	WATER	ADMIN AND GENERAL	157.50
	new lift master main shop	WASTE WATER FUND	ADMIN AND GENERAL	157.50
	new lift master main shop	ENVIRON SERVICES F	ADMIN AND GENERAL	157.50
	new lift master main shop	ELECTRIC FUND	ADMIN AND GENERAL	393.75
			TOTAL:	1,575.00
FROZEN YOGURT CREATIONS	frozen yogurt concessions	GENERAL FUND	SWIMMING POOL	100.00
	pool concessions	GENERAL FUND	SWIMMING POOL	37.50
			TOTAL:	137.50
GALLS INC	uniform	GENERAL FUND	POLICE	134.45
			TOTAL:	134.45
GOPHER STATE ONE-CALL INC	locates for july	WATER	DISTRIBUTION AND STORA	109.65
	locates for july	WASTE WATER FUND	COLLECTOR/LIFT STAT	109.65
	locates for july	ELECTRIC FUND	POWER DISTRIBUTION	109.65
			TOTAL:	328.95
GRAFIX SHOPPE	kit for 2014 durango 1-14	GENERAL FUND	POLICE	920.00
			TOTAL:	920.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JOHN HANK	mileage-mwoa conference	WASTE WATER FUND	ADMIN AND GENERAL	131.60
			TOTAL:	131.60
HEIMAN INC.	module display #511	GENERAL FUND	FIRE	130.05
	adapter #511	GENERAL FUND	FIRE	28.00
			TOTAL:	158.05
IMPACT	july bills postage	WATER	CUSTOMER ACCOUNTS	366.14
	printing july bills	WATER	CUSTOMER ACCOUNTS	159.35
	july bills postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	366.14
	printing july bills	WASTE WATER FUND	CUSTOMER ACCOUNTS	159.35
	july bills postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	366.13
	printing july bills	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	159.35
	july bills postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	366.14
	flyuer	ELECTRIC FUND	CUSTOMER ACCOUNTS	168.41
	printing july bills	ELECTRIC FUND	CUSTOMER ACCOUNTS	159.33
			TOTAL:	2,270.34
INGRAM BOOK COMPANY	returns from 1/22/14	LIBRARY FUND	LIBRARY	75.77-
	new library materials	LIBRARY FUND	LIBRARY	1,837.75
	library books	LIBRARY FUND	LIBRARY	476.93
			TOTAL:	2,238.91
KIND VETERINARY CLINIC PA	july pound svc	GENERAL FUND	COMMUNITY SERVICE	1,151.90
	july paws	RESTRICTED CONTRIB	COMMUNITY SERVICE	826.89
			TOTAL:	1,978.79
KWIK TRIP INC	fuel for july 2014	GENERAL FUND	PARKS	301.05
	fuel for july 2014	WATER	DISTRIBUTION AND STORA	100.77
			TOTAL:	401.82
LAGER'S INC	cushion credit	GENERAL FUND	POLICE	27.00-
	perform a/c fuse relocatio	GENERAL FUND	POLICE	162.19
	full svc vehicle wash	GENERAL FUND	STREETS	23.46
	#411 alighment	GENERAL FUND	PARKS	45.94
			TOTAL:	204.59
LEAGUE OF MN CITIES INSURANCE TRUST	2013 add'l premium	GENERAL FUND	MAYOR & COUNCIL	1.09
	2013 add'l premium	GENERAL FUND	CITY ADMINISTRATION	8.39
	2013 add'l premium	GENERAL FUND	CITY CLERK	3.61
	2013 add'l premium	GENERAL FUND	FINANCE	9.91
	2013 add'l premium	GENERAL FUND	MUNICIPAL BUILDING	14.52
	2013 add'l premium	GENERAL FUND	POLICE	380.93
	2013 add'l premium	GENERAL FUND	FIRE	11.83
	2013 add'l premium	GENERAL FUND	BUILDING INSPECTOR	8.08
	2013 add'l premium	GENERAL FUND	COMMUNITY SERVICE	18.16
	2013 add'l premium	GENERAL FUND	PUBLIC WORKS ADMIN	10.65
	2013 add'l premium	GENERAL FUND	STREETS	266.31
	2013 add'l premium	GENERAL FUND	RECREATION/LEISURE SER	63.14
	2013 add'l premium	GENERAL FUND	SWIMMING POOL	45.93
	2013 add'l premium	GENERAL FUND	SKATING RINKS	1.09
	2013 add'l premium	GENERAL FUND	PARKS	150.87
	2013 add'l premium	GENERAL FUND	ECONOMIC DEVMT	5.24
	2013 add'l premium	LIBRARY FUND	LIBRARY	16.95
	2013 add'l premium	PUBLIC ACCESS	PUBLIC ACCESS	0.52
	2013 add'l premium	COMMUNITY CENTER	COMMUNITY CENTER	39.88

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2013 add'l premium	WATER	SOURCE OF SUPPLY	10.63
	2013 add'l premium	WATER	PURIFICATION AND TREAT	75.41
	2013 add'l premium	WATER	DISTRIBUTION AND STORA	44.03
	2013 add'l premium	WATER	ADMIN AND GENERAL	8.68
	2013 add'l premium	WATER	CUSTOMER ACCOUNTS	1.24
	2013 add'l premium	WASTE WATER FUND	BIOSOLIDS	7.95
	2013 add'l premium	WASTE WATER FUND	COLLECTOR/LIFT STAT	80.07
	2013 add'l premium	WASTE WATER FUND	SOURCE/TREATMENT	97.34
	2013 add'l premium	WASTE WATER FUND	ADMIN AND GENERAL	11.35
	2013 add'l premium	WASTE WATER FUND	CUSTOMER ACCOUNTS	1.24
	2013 add'l premium	ENVIRON SERVICES F	REFUSE DISPOSAL	67.18
	2013 add'l premium	ENVIRON SERVICES F	ADMIN AND GENERAL	5.46
	2013 add'l premium	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	0.69
	2013 add'l premium	ELECTRIC FUND	POWER PRODUCTION	5.26
	2013 add'l premium	ELECTRIC FUND	POWER DISTRIBUTION	127.21
	2013 add'l premium	ELECTRIC FUND	ADMIN AND GENERAL	28.35
	2013 add'l premium	ELECTRIC FUND	CUSTOMER ACCOUNTS	5.23
	2013 add'l premium	STORMWATER FUND	COLLECTIONS/LIFT STATI	19.03
	2013 add'l premium	STORMWATER FUND	TREATMENT	5.47
	2013 add'l premium	STORMWATER FUND	ADMINISTRATION AND GEN	66.61
	2013 add'l premium	STORMWATER FUND	CUSTOMER ACCOUNTS	0.69
	2013 add'l premium	TRANSIT	TRANSIT/TRANSPORTATION	92.78
			TOTAL:	1,819.00
LENCO ARMORED VEHICLES	lenco bearcat	2014 EQUIPMENT CER	POLICE	297,296.00
			TOTAL:	297,296.00
LEXIS NEXIS	jun subscription fee	GENERAL FUND	POLICE	100.00
			TOTAL:	100.00
LJP ENTERPRISES INC	july svc	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	july svc	WATER	PURIFICATION AND TREAT	99.43
	july svc	WASTE WATER FUND	SOURCE/TREATMENT	128.31
	july svc	ENVIRON SERVICES F	REFUSE DISPOSAL	1,669.95
	july ref pickup	ENVIRON SERVICES F	REFUSE DISPOSAL	18,705.00
			TOTAL:	21,047.15
LOWE'S	thompson protector treemen	RESTRICTED CONTRIB	PARKS	370.38
			TOTAL:	370.38
MANKATO NORTH MANKATO YOUTH FOOTBALL	youth tackle football	GENERAL FUND	RECREATION/LEISURE SER	4,815.00
			TOTAL:	4,815.00
MARTIN-MCALLISTER	personnel evaluations	GENERAL FUND	POLICE	2,700.00
			TOTAL:	2,700.00
MENARDS	pool algae x-tra	GENERAL FUND	SWIMMING POOL	118.93
	waterproof, mineral spirit	RESTRICTED CONTRIB	PARKS	204.58
			TOTAL:	323.51
METRO JANITORIAL SUPPLY INC.	cleaning supp	COMMUNITY CENTER	COMMUNITY CENTER	212.02
			TOTAL:	212.02
METRO SALES INC	copier under contract	GENERAL FUND	RECREATION/LEISURE SER	172.49
	copier/printer maint charg	LIBRARY FUND	LIBRARY	503.56-
	copier/printer maint charg	LIBRARY FUND	LIBRARY	364.23

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	copier under contract	COMMUNITY CENTER	COMMUNITY CENTER	172.50
			TOTAL:	205.66
MIKE'S COUNTRYSIDE BODY SHOP INC	#611 body & glass	GENERAL FUND	STREETS	551.92
			TOTAL:	551.92
MISC VENDOR	2 PIGS BBQ	GENERAL FUND	POLICE	145.00
	COMBS, BRIAN	GENERAL FUND	RECREATION/LEISURE SER	910.00
	SCHAFFER, JILL	GENERAL FUND	NON-DEPARTMENTAL	128.25
	WANOUS, LUVERNE	GENERAL FUND	SENIOR COORDINATOR	160.00
			TOTAL:	1,343.25
MITY-LITE	cart to transport tables	COMMUNITY CENTER	COMMUNITY CENTER	351.56
			TOTAL:	351.56
MN DEPT OF HUMAN SERVICES	mow 1716 n 5th	GENERAL FUND	NON-DEPARTMENTAL	150.00
	downtown plant watering	ENVIRON SERVICES F	REFUSE DISPOSAL	690.00
			TOTAL:	840.00
MN STATE FIRE CHIEFS ASSOCIATION	2014 annual conference	GENERAL FUND	FIRE	240.00
			TOTAL:	240.00
MN WASTE PROCESSING	july disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	14,993.38
			TOTAL:	14,993.38
MOTOROLA SOLUTIONS, INC	power cords	TRANSIT	TRANSIT/TRANSPORTATION	21.00
			TOTAL:	21.00
PETE MOULTON	mileage 7/21-8/1	WATER	ADMIN AND GENERAL	10.64
	mileage 7/21-8/1	WASTE WATER FUND	ADMIN AND GENERAL	34.16
	mileage 7/21-8/1	STORMWATER FUND	ADMINISTRATION AND GEN	59.92
			TOTAL:	104.72
MTI DISTRIBUTING CO	#311 coolant reservior asm	GENERAL FUND	PARKS	110.45
			TOTAL:	110.45
NAPA AUTO PARTS OF ST PETER	rotorkit, disc pads #412,	GENERAL FUND	POLICE	282.55
	2 light bulbs 2-13	GENERAL FUND	POLICE	39.88
	foam cleaner	GENERAL FUND	POLICE	11.98
	belts, filters, relay	GENERAL FUND	FIRE	281.34
	cable tie, air brke cond,	GENERAL FUND	FIRE	36.55
	shop tool, filters, scaler	GENERAL FUND	STREETS	154.59
	oil filter caps, filters,	GENERAL FUND	STREETS	222.34
	belt, core, batt, blower m	GENERAL FUND	STREETS	965.30
	shop tool, filters, scaler	GENERAL FUND	PARKS	154.59
	filters #407	GENERAL FUND	PARKS	8.19
	plugs, termo, shocks ret	GENERAL FUND	PARKS	131.76
	shop tool, filters, scaler	WATER	DISTRIBUTION AND STORA	77.30
	filters	WATER	CUSTOMER ACCOUNTS	0.99
	batt, cruise switch #107,	WASTE WATER FUND	COLLECTOR/LIFT STAT	192.45
	shop tool, filters, scaler	WASTE WATER FUND	SOURCE/TREATMENT	77.30
	shop tool, filters, scaler	ENVIRON SERVICES F	REFUSE DISPOSAL	77.30
	oil seal	ENVIRON SERVICES F	REFUSE DISPOSAL	19.08
	distributor, core, radiato	ENVIRON SERVICES F	REFUSE DISPOSAL	194.34
	filters	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	0.99
	shop tool, filters, scaler	ELECTRIC FUND	POWER DISTRIBUTION	154.59

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	filters, gasket	ELECTRIC FUND	POWER DISTRIBUTION	5.86
	core, compressor #812, 66	ELECTRIC FUND	POWER DISTRIBUTION	276.02
	filters	ELECTRIC FUND	CUSTOMER ACCOUNTS	0.99
	shop tool, filters, scaler	STORMWATER FUND	TREATMENT	77.30
	filters	STORMWATER FUND	TREATMENT	14.36
	battery	STORMWATER FUND	TREATMENT	80.76
	cap #T9	TRANSIT	TRANSIT/TRANSPORTATION	11.91
	ac line #T11	TRANSIT	TRANSIT/TRANSPORTATION	106.86
	motor oil #11, spray lube	TRANSIT	TRANSIT/TRANSPORTATION	20.05
			TOTAL:	3,677.52
MARGARET NELSEN	vip garden supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	113.61
			TOTAL:	113.61
NELSON PRINTING COMPANY	first aid manuals	GENERAL FUND	RECREATION/LEISURE SER	38.50
	envelopes	GENERAL FUND	RECREATION/LEISURE SER	1.56
	stamp	GENERAL FUND	SWIMMING POOL	5.80
	first aid manuals	GENERAL FUND	SWIMMING POOL	38.50
	ups mailing	WATER	ADMIN AND GENERAL	33.36
	ups handhelds	ELECTRIC FUND	CUSTOMER ACCOUNTS	13.71
	envelopes hfr	RESTRICTED CONTRIB	RECREATION/LEISURE SER	25.50
			TOTAL:	156.93
NICOLLET COUNTY RECORDER/ABSTRACTER	recording fees-saints laun	REVOLVING LOAN FUN	ECONOMIC DEVMT	46.00
	recording fees-fair empori	REVOLVING LOAN FUN	ECONOMIC DEVMT	46.00
	mort. registry tax-saints	REVOLVING LOAN FUN	ECONOMIC DEVMT	182.79
	mort. registry tax-fair em	REVOLVING LOAN FUN	ECONOMIC DEVMT	46.00
	recording fees-k&c stelter	FACADE RENOVATION	ECONOMIC DEVMT	46.00
	mort. registry tax-k&c ste	FACADE RENOVATION	ECONOMIC DEVMT	11.50
			TOTAL:	378.29
NICOLLET COUNTY TREASURER	213 nassau balance taxes	GENERAL FUND	ECONOMIC DEVMT	103.07
			TOTAL:	103.07
NICOLLET COUNTY BANK	july ach payroll/ap	GENERAL FUND	FINANCE	9.00
	july ach payroll/ap	WATER	ADMIN AND GENERAL	2.25
	utility bills july ach	WATER	CUSTOMER ACCOUNTS	12.36
	july ach payroll/ap	WASTE WATER FUND	ADMIN AND GENERAL	2.25
	utility bills july ach	WASTE WATER FUND	CUSTOMER ACCOUNTS	12.36
	july ach payroll/ap	ENVIRON SERVICES F	ADMIN AND GENERAL	2.25
	utility bills july ach	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	12.36
	july ach payroll/ap	ELECTRIC FUND	ADMIN AND GENERAL	2.25
	utility bills july ach	ELECTRIC FUND	CUSTOMER ACCOUNTS	12.37
			TOTAL:	67.45
NICOLLET FIRE DEPARTMENT	maint for july '14 - june	GENERAL FUND	FIRE	729.00
			TOTAL:	729.00
NORTH CENTRAL INTERNATIONAL	#44 floor mat, door plate	GENERAL FUND	STREETS	303.45
	#44 throttle stop	GENERAL FUND	STREETS	15.15
			TOTAL:	318.60
NORTHERN SAFETY TECHNOLOGY, INC.	equipment for new dodge du 2014	EQUIPMENT CER	POLICE	1,051.25
			TOTAL:	1,051.25
NUTTER CLOTHING CO	uniform	GENERAL FUND	POLICE	19.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	19.00
OFFICEMAX	optical mice, binders	GENERAL FUND	FINANCE	22.00
	ups	GENERAL FUND	BUILDING INSPECTOR	64.99
	ups	GENERAL FUND	ECONOMIC DEVMT	64.99
	printer	LIBRARY FUND	LIBRARY	229.99
			TOTAL:	381.97
PEPSI-COLA OF MANKATO INC	pop	COMMUNITY CENTER	COMMUNITY CENTER	621.80
			TOTAL:	621.80
PET EXPO DIST.	aquarium maintenance, supp	LIBRARY FUND	LIBRARY	143.14
	aquarium supp	LIBRARY FUND	LIBRARY	122.00
	aquarium supp	LIBRARY FUND	LIBRARY	4.49
			TOTAL:	269.63
PETER'S SODDING SERVICE	sod 1731 riggs rd	GENERAL FUND	STREETS	35.00
	sod installed 1006 n 5th	WATER	DISTRIBUTION AND STORA	75.00
			TOTAL:	110.00
SCOT PETERSON	mileage-mwoa confernce	WASTE WATER FUND	ADMIN AND GENERAL	131.60
			TOTAL:	131.60
PONGRATZ FENCE&FAB	jeff chain link fence	GENERAL FUND	PARKS	956.80
			TOTAL:	956.80
ASHLEY PRAX	election judge	GENERAL FUND	ELECTIONS	181.56
			TOTAL:	181.56
RONALD D. QUADE	hazmat class per diem	GENERAL FUND	FIRE	115.00
			TOTAL:	115.00
QUICK MART ST PETER	july fuel	GENERAL FUND	FIRE	256.77
			TOTAL:	256.77
QUILL	ink cartridges	GENERAL FUND	MAYOR & COUNCIL	71.62
	ink cartridges	GENERAL FUND	CITY ADMINISTRATION	15.25
	ink cartridges	GENERAL FUND	CITY ADMINISTRATION	71.62
	ink cartridges	GENERAL FUND	CITY CLERK	15.25
	ink cartridges	GENERAL FUND	FINANCE	10.17
	ink cartridges	GENERAL FUND	POLICE	8.14
	ink cartridges	GENERAL FUND	BUILDING INSPECTOR	4.07
	ink cartridges	GENERAL FUND	BUILDING INSPECTOR	44.26
	ink cartridges	GENERAL FUND	PUBLIC WORKS ADMIN	2.03
	ink cartridges	GENERAL FUND	STREETS	40.50
	ink cartridges	GENERAL FUND	PARKS	32.40
	ink cartridges	GENERAL FUND	ECONOMIC DEVMT	1.02
	ink cartridges	GENERAL FUND	ECONOMIC DEVMT	85.95
	ink cartridges	LIBRARY FUND	LIBRARY	101.69
	ink cartridges	WATER	ADMIN AND GENERAL	16.20
	ink cartridges	WATER	ADMIN AND GENERAL	9.15
	ink cartridges	WASTE WATER FUND	ADMIN AND GENERAL	16.20
	ink cartridges	WASTE WATER FUND	ADMIN AND GENERAL	9.15
	ink cartridges	ENVIRON SERVICES F	ADMIN AND GENERAL	16.20
	ink cartridges	ELECTRIC FUND	ADMIN AND GENERAL	40.50
	ink cartridges	ELECTRIC FUND	ADMIN AND GENERAL	27.46

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	638.83
RIVER'S EDGE HOSPITAL & CLINIC	d&a screenings	GENERAL FUND	PARKS	29.00
	d&a screenings	COMMUNITY CENTER	COMMUNITY CENTER	58.00
	d&a screenings	WATER	ADMIN AND GENERAL	29.00
	physical	WASTE WATER FUND	ADMIN AND GENERAL	146.00
	d&a screenings	WASTE WATER FUND	ADMIN AND GENERAL	29.00
	d&a screenings	ENVIRON SERVICES F	ADMIN AND GENERAL	88.00
	d&a screenings	ELECTRIC FUND	ADMIN AND GENERAL	29.00
	d&a screenings	STORMWATER FUND	ADMINISTRATION AND GEN	29.00
	d&a screenings	TRANSIT	TRANSIT/TRANSPORTATION	88.00
			TOTAL:	525.00
TOM ROESSLER JR.	hazmat class per diem	GENERAL FUND	FIRE	115.00
			TOTAL:	115.00
NICOLE RUHLAND	concession supp	GENERAL FUND	SWIMMING POOL	59.88
			TOTAL:	59.88
SAINTS BUS SERVICE	field trip create a camp	GENERAL FUND	RECREATION/LEISURE SER	299.38
			TOTAL:	299.38
SAM'S CLUB	summer prog snacks	GENERAL FUND	RECREATION/LEISURE SER	30.62
			TOTAL:	30.62
SCHWICKERT'S, INC.	repair lib roof	LIBRARY FUND	LIBRARY	1,970.00
	roof repairs	COMMUNITY CENTER	COMMUNITY CENTER	3,425.00
			TOTAL:	5,395.00
SEBCO BOOKS	new juvenile materials	LIBRARY FUND	LIBRARY	411.55
			TOTAL:	411.55
SELECT ACCOUNT	admin fee	GENERAL FUND	CITY ADMINISTRATION	3.49
	admin fee	GENERAL FUND	CITY CLERK	2.18
	admin fee	GENERAL FUND	FINANCE	5.80
	admin fee	GENERAL FUND	MUNICIPAL BUILDING	1.52
	admin fee	GENERAL FUND	POLICE	28.38
	admin fee	GENERAL FUND	BUILDING INSPECTOR	5.57
	admin fee	GENERAL FUND	COMMUNITY SERVICE	2.18
	admin fee	GENERAL FUND	PUBLIC WORKS ADMIN	1.60
	admin fee	GENERAL FUND	STREETS	2.96
	admin fee	GENERAL FUND	RECREATION/LEISURE SER	6.28
	admin fee	GENERAL FUND	PARKS	11.20
	admin fee	GENERAL FUND	ECONOMIC DEVMT	2.18
	admin fee	LIBRARY FUND	LIBRARY	2.73
	admin fee	COMMUNITY CENTER	COMMUNITY CENTER	3.27
	admin fee	WATER	DISTRIBUTION AND STORA	5.35
	admin fee	WATER	ADMIN AND GENERAL	1.97
	admin fee	WATER	CUSTOMER ACCOUNTS	0.44
	admin fee	WASTE WATER FUND	SOURCE/TREATMENT	3.17
	admin fee	WASTE WATER FUND	ADMIN AND GENERAL	2.21
	admin fee	WASTE WATER FUND	CUSTOMER ACCOUNTS	0.45
	admin fee	ENVIRON SERVICES F	REFUSE DISPOSAL	4.36
	admin fee	ENVIRON SERVICES F	ADMIN AND GENERAL	0.88
	admin fee	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	0.45
	admin fee	ELECTRIC FUND	POWER DISTRIBUTION	6.54

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	admin fee	ELECTRIC FUND	ADMIN AND GENERAL	7.90
	admin fee	ELECTRIC FUND	CUSTOMER ACCOUNTS	2.63
	admin fee	STORMWATER FUND	COLLECTIONS/LIFT STATI	1.63
	admin fee	STORMWATER FUND	ADMINISTRATION AND GEN	4.52
	admin fee	STORMWATER FUND	CUSTOMER ACCOUNTS	0.45
	admin fee	TRANSIT	TRANSIT/TRANSPORTATION	4.31
			TOTAL:	126.60
SHOPKO STORES OPERATING CO., LLC	balloons, pump -camp	GENERAL FUND	RECREATION/LEISURE SER	11.61
	detergent, softener	WATER	PURIFICATION AND TREAT	34.22
			TOTAL:	45.83
SIMPLEX GRINNELL	replace batt in fire alarm	COMMUNITY CENTER	COMMUNITY CENTER	268.49
	replacement batteries	COMMUNITY CENTER	COMMUNITY CENTER	90.00
			TOTAL:	358.49
SOUTHERN MN CONSTRUCTION CO INC	tac oil	GENERAL FUND	STREETS	1,519.02
	tac oil pan patching	GENERAL FUND	STREETS	1,490.88
	pan patching asphalt	GENERAL FUND	STREETS	1,768.82
	pan patching	GENERAL FUND	STREETS	1,831.95
	1300 blks third	GENERAL FUND	STREETS	771.13
	s 7th, church st	WATER	DISTRIBUTION AND STORA	921.58
	gravel pile	WATER	ADMIN AND GENERAL	139.01
	gravel pile	WASTE WATER FUND	ADMIN AND GENERAL	139.01
	gravel pile	ENVIRON SERVICES F	ADMIN AND GENERAL	69.50
	gravel pile	ELECTRIC FUND	ADMIN AND GENERAL	347.53
	s 7th, church st	STORMWATER FUND	COLLECTIONS/LIFT STATI	921.58
			TOTAL:	9,920.01
SOUTHERN MN MUNICIPAL POWER AGENCY	july purchased power	ELECTRIC FUND	POWER SUPPLY	710,067.57
			TOTAL:	710,067.57
ST LOUIS MRO, INC.	pre-employ drug tests	GENERAL FUND	SWIMMING POOL	49.50
			TOTAL:	49.50
ST PETER GREENHOUSE & FLORAL	flowers - surgery	GENERAL FUND	STREETS	10.00
	flowers - surgery	GENERAL FUND	PARKS	10.00
	flowers - surgery	WATER	DISTRIBUTION AND STORA	5.00
	flowers - surgery	WASTE WATER FUND	SOURCE/TREATMENT	5.00
	flowers - surgery	ENVIRON SERVICES F	REFUSE DISPOSAL	5.00
	flowers - surgery	ELECTRIC FUND	POWER DISTRIBUTION	10.00
	flowers - surgery	STORMWATER FUND	TREATMENT	5.00
			TOTAL:	50.00
ST PETER HERALD	receptionist/pybl clerk ad	GENERAL FUND	FINANCE	24.20
	receptionist/pybl clerk ad	GENERAL FUND	BUILDING INSPECTOR	24.20
	summer brochure printing	GENERAL FUND	RECREATION/LEISURE SER	739.65
	bdg demo notification	GENERAL FUND	ECONOMIC DEVMT	43.20
	annual tif disclosure noti	GENERAL FUND	ECONOMIC DEVMT	195.40
			TOTAL:	1,026.65
ST PETER LUMBER CO	vall valve	GENERAL FUND	STREETS	16.29
	poly film/level	WATER	DISTRIBUTION AND STORA	98.98
	patcher	WASTE WATER FUND	COLLECTOR/LIFT STAT	15.99
			TOTAL:	131.26

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ST PETER TENNIS ASSOC.	tennis camp	GENERAL FUND	RECREATION/LEISURE SER	688.00
	one half program jun-jul	GENERAL FUND	RECREATION/LEISURE SER	<u>1,154.00</u>
			TOTAL:	1,842.00
STAPLES ADVANTAGE	toner, markers	GENERAL FUND	STREETS	46.66
	toner, markers	GENERAL FUND	PARKS	37.33
	toner, markers	WATER	ADMIN AND GENERAL	18.67
	toner, markers	WASTE WATER FUND	ADMIN AND GENERAL	18.67
	toner, markers	ENVIRON SERVICES F	ADMIN AND GENERAL	18.66
	toner, markers	ELECTRIC FUND	ADMIN AND GENERAL	<u>46.66</u>
			TOTAL:	186.65
STOPTECH LTD.	sleeve 9'	GENERAL FUND	POLICE	<u>53.87</u>
			TOTAL:	53.87
STREICHER'S	baton cap	GENERAL FUND	POLICE	<u>12.99</u>
			TOTAL:	12.99
TASER INTERNATIONAL	holster	GENERAL FUND	POLICE	<u>64.71</u>
			TOTAL:	64.71
TELIN TRANSPORTATION GROUP	a/c condenser bus 9	TRANSIT	TRANSIT/TRANSPORTATION	<u>918.84</u>
			TOTAL:	918.84
THERMODYNAMICS	hvac repair city hall	GENERAL FUND	MUNICIPAL BUILDING	<u>1,000.00</u>
			TOTAL:	1,000.00
TIRE ASSOCIATES	#408 loader tires	GENERAL FUND	STREETS	<u>114.88</u>
			TOTAL:	114.88
TOUGH RUGGED LAPTOPS	laptops for infield data e	GENERAL FUND	BUILDING INSPECTOR	<u>1,703.70</u>
			TOTAL:	1,703.70
TRAVERSE DES SIOUX LIBRARY SYSTEM	annual fee for svc wowbrar	LIBRARY FUND	LIBRARY	<u>400.00</u>
			TOTAL:	400.00
US POSTMASTER	postage fall brochure 2014	GENERAL FUND	RECREATION/LEISURE SER	458.57
	add'l postage of fall broc	GENERAL FUND	RECREATION/LEISURE SER	<u>94.08</u>
			TOTAL:	552.65
VERIZON WIRELESS	july cell phone svc	GENERAL FUND	POLICE	340.44
	jet pack july '14	WATER	ADMIN AND GENERAL	<u>35.01</u>
			TOTAL:	375.45
ANGELA VOIT	water aerobics	GENERAL FUND	SWIMMING POOL	<u>84.00</u>
			TOTAL:	84.00
VON ESSEN TOWING	tire repair	GENERAL FUND	POLICE	87.00
	towing	GENERAL FUND	POLICE	70.00
	labor,mount,balance tires	GENERAL FUND	PARKS	66.00
	labor,mount,balance tires	ENVIRON SERVICES F	REFUSE DISPOSAL	15.00
	labor,mount,balance tires	TRANSIT	TRANSIT/TRANSPORTATION	<u>63.00</u>
			TOTAL:	301.00
THE WATSON CO	pool concessions	GENERAL FUND	SWIMMING POOL	455.48
	pool concessions	GENERAL FUND	SWIMMING POOL	<u>487.03</u>

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	pool concessions	GENERAL FUND	SWIMMING POOL	439.07
			TOTAL:	1,381.58
MICHAEL WEICHERDING	boiler license renewal	GENERAL FUND	MUNICIPAL BUILDING	45.00
			TOTAL:	45.00
WHY NOT EVENTS	movies in the parks	GENERAL FUND	RECREATION/LEISURE SER	1,500.00
			TOTAL:	1,500.00
XCEL ENERGY	hwy 22 bridge lights	GENERAL FUND	STREETS	42.10
			TOTAL:	42.10
YOUTH ENRICHMENT LEAGUE	chess program	GENERAL FUND	RECREATION/LEISURE SER	567.00
	fencing program	GENERAL FUND	RECREATION/LEISURE SER	1,880.00
			TOTAL:	2,447.00

===== FUND TOTALS =====

101	GENERAL FUND	215,327.40
211	LIBRARY FUND	6,767.46
213	PUBLIC ACCESS	14.35
217	COMMUNITY CENTER	8,033.55
230	REVOLVING LOAN FUND	320.79
260	FACADE RENOVATION - HIST	57.50
379	2002 INDUST PARK IMPRV#13	116.00
401	PERM IMPROVMENT REVOLVING	534.75
432	2013B TIF #1-18 N THIRD	55,596.66
474	2014 EQUIPMENT CERTIFICAT	298,347.25
601	WATER	3,201.50
602	WASTE WATER FUND	2,850.35
603	ENVIRON SERVICES FUND	38,193.58
604	ELECTRIC FUND	713,485.24
606	STORMWATER FUND	1,739.17
610	TRANSIT	1,879.89
820	RESTRICTED CONTRIBUTIONS	1,559.92

 GRAND TOTAL: 1,348,025.36

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$7,500 are hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
Midwest Specialty Sales Inc	DewEze slope mower	\$32,534.00	Stormwater
Ziegler	Road grader repair	\$8,000.00	General
MN Pipe & Equipment	Water Meters	\$7,105.50	Water

2. The following license applications are hereby approved subject to compliance with City Code regulations and payment of the license fee:

Temporary On Sale Beer

St. Peter Ambassadors Parking Lot #5 9/25/14 – 9/27/14

Temporary On Sale Liquor

St. Peter Ambassadors Parking Lot #5 9/25/14 – 9/27/14

Temporary Show License

St. Peter Ambassadors Parking Lot #5 9/25/14 – 9/27/14

3. The following individuals are hereby appointed to serve as Election Judges for the City of Saint Peter for the November 4, 2014 general election:

Elizabeth Turner	Helen Christianson	Patrick Duenwald
Angela Glassel	Terri Pongratz	Sue Prax
Wayne Albers	Tom Leonhardt	Marian Nygard
Sandra Francis	Erin Krenik	Becky Grabow
Shirley Walter	Brenda Isley	Jolene Westphal
Elaine Bonnema	Emily Carpenter (trainee)	Marilyn Beyer

4. The following employee appointment is hereby approved at the wage indicated:

<u>NAME</u>	<u>POSITION</u>	<u>WAGE</u>
Lori Olson	Receptionist/Accounts Payable Clerk	\$11.50*

*Upon successful completion of 6 month probation, will receive same percentage wage increase as non-union, non-contract employees for 2015.

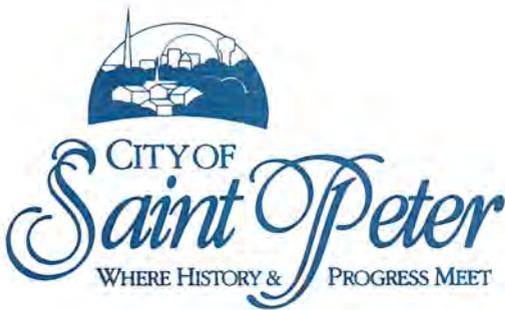
5. Councilmembers Carlin and Kvamme shall be appointed as the City's representatives to the joint planning committee with the City and School District #508. Councilmember Parras shall serve as the alternate City member in the event Carlin or Kvamme are unable to attend a meeting.
6. The schedule of disbursements for August 7, 2014 through August 20, 2014 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 25th day of August, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 08/22/14

FROM: Lewis Giesking
Director of Public Works

RE: Nicollet Avenue Electric Materials Bid No. 2

ACTION/RECOMMENDATION

Authorize WESCO Distribution, Inc to furnish and deliver specified "Switchgear Vaults and Box Pads" as per written proposal for Bid No. 2 - Nicollet Avenue Electric Project.

BACKGROUND

As you recall, at the May 12, 2014 City Council meeting the Council rejected Bid No. 2 based on the recommendation from the City's electrical engineer. DGR Engineering identified that the materials did not meet the specifications. City staff has since clarified the specification and solicited written proposal. Three written proposals were received that meet specifications.

Installation of these materials will complete the new electric distribution circuit from the Broadway Substation to the new Sunrise Substation. Staff plans to utilize previously installed conduit located on Nicollet Avenue to assist with this installation.

A connecting link to the electric distribution circuit would also be constructed on Traverse Road from Nicollet Avenue to the Windsor Pond Subdivision. The circuit is necessary to provide redundancy in the area, and to provide reliability, allowing the Broadway and Sunrise Substation transformers to distribute electricity throughout the western part of the city in the event of the loss of a transformer at the Front Street Substation. City electric staff will supply the labor to install the necessary materials.

In addition, this work provides the distribution system needed for future growth to the west of Nicollet Avenue. The following proposals were received:

Company	Quantity	Cost Each	Delivery	Total
WESCO Distribution, Inc.	3	\$18,396.83	Included	\$55,190.49
JT Services	3	\$18,863.00	Included	\$56,589.00
Border States	3	\$18,896.74	Included	\$56,690.22

Staff recommends that WESCO Distribution Inc. be authorized to furnish the specified equipment in the Bid No. 2 package for \$55,190.49.

FISCAL IMPACT:

The purchase of these materials will be funded from the Electric Fund reserves as discussed previously.

ALTERNATIVES/VARIATIONS:

Do Not Act: The materials will not be purchased and no further action will be taken without additional direction from the City Council.

Negative Votes: The materials will not be purchased and no further action will be taken without additional direction from the City Council.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AUTHORIZING PURCHASE OF SWITCHGEAR VAULTS AND BOX PADS
FOR NICOLLET AVENUE ELECTRIC PROJECT**

WHEREAS, it is the City Council 's goal to provide a reliable source of electricity for all of the City's customers; and

WHEREAS, the City planned for the installation of a west electric distribution circuit interconnecting Broadway Substation to the Sunrise Substation; and

WHEREAS, the City installed conduit parallel to the underground transmission line to accommodate this installation; and

WHEREAS, the underground transmission line has been installed and the Sunrise Substation is complete and operational; and

WHEREAS, three subdivisions are fed electricity from one direction; and

WHEREAS, the south portion of this new circuit would provide a second feed for Welco West, Westview, and Windsor Pond Subdivisions; and

WHEREAS, Bid No. 1 and Bid No. 3 for this electric project were already accepted and Bid No. 2 was rejected as it did not comply with the required bid specifications; and

WHEREAS, three written proposals were received for Bid No. 2 - switchgear vault and box pads as follows:

WESCO	\$55,190.49
JT Services	\$56,589.00
Border States	\$56,690.22

WHEREAS, the purchase of materials is within the budget allocated for purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

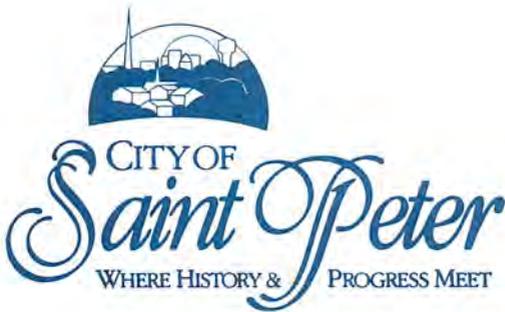
1. Staff is directed to purchase materials for Bid No. 2: switchgear vaults and box pads from WESCO Distribution Incorporated, of Fridley, Minnesota, in the amount of \$55,190.49.
2. Purchase of materials to be funded from the electric utility reserves

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 25th day of August, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/20/2014

FROM: Todd Prafke
City Administrator

RE: Veteran's Memorial Location

ACTION/RECOMMENDATION

Approve the resolution providing a specific location at Minnesota Square Park for the placement of a Veterans Memorial and establishment of an approval process including design criteria and need for operational rules.

BACKGROUND

Members may recall that at a previous Council meeting two presentations were provided as part of your Visitors agenda. Those presentations were from Bob Lambert, Chair of the Saint Peter Area Veterans Memorial Committee and Eric Oleson and Eric Sahnaw of the Committee's design firm Oleson and Hobbie Architects from Mankato.

This issue is particularly emotional for many and justifiably so. While we are not discussing Veterans and their valued service, we are discussing something that represents their efforts, commitments, and sacrifice. It can be very hard to separate the two.

While the Council has clearly expressed support for a veterans memorial, you have not previously come to an agreement on location or scale of the memorial. Recently, Council directed staff to meet with members of the Memorial Committee and review opportunities for use of Gorman Park. While the Memorial Committee determined it had no interest in Gorman Park, it provided an opportunity for additional discussion hoping to find middle ground on a Memorial. I believe that the central theme or tenant that can be agreed to by most might be articulated as:

- Focus on Veterans as individuals and their service. Any memorial should have a local focus.
- Promotion of their service to provide freedom while always desiring peace.
- A design that is simple, like the Vietnam Veterans Memorial, paying tribute to the veterans of our community in a way that is accessible and on a human scale.

Maybe this quote can serve as a bit of inspiration for this overall thought. (This is not a suggestion for use; just a quote that I think gets to the point well.)

"The soldier above all others prays for peace, for it is the soldier who must suffer and bear the deepest wounds and scars of war."

Douglas MacArthur

The attached resolution is in response to that discussion and opportunity to find agreement on location and design.

The final action would be on the part of the Council and would include approval of the full design and location and acceptance of the project, project rules and policies.

FISCAL IMPACT:

There is no fiscal impact known for this action at this time.

ALTERNATIVES AND VARIATIONS:

Do not act. Staff will wait for further direction, but frankly I don't know that any substantial wait for action will yield any improved results and I believe that a continued wait for action would make the situation more difficult for the community and the City.

Negative vote. Staff will inform the parties.

Modification to the resolution. This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION APPROVING LOCATION OF VETERANS MEMORIAL IN MINNESOTA SQUARE
PARK**

WHEREAS, the City of Saint Peter owns parks and other recreational facilities; and

WHEREAS, Minnesota Square Park was deeded to the City for the enjoyment of the public; and

WHEREAS, the City Council has received a request from the Saint Peter Area Veterans Memorial Committee to all the long term use of a portion of Minnesota Square Park for the placement of a memorial to honor local veterans and their service to country and community; and

WHEREAS, the City Council believes that it is an appropriate use of Minnesota Square Park to honor local veterans; and

WHEREAS, the City Code contains regulations related to land use including setbacks, corner sight lines and other topics which would need to be followed if a memorial is constructed; and

WHEREAS, from time to time the City Council sets forth additional rules related to development of structures in City parks.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

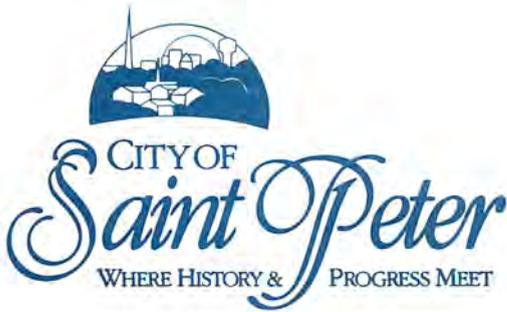
1. The City Council approves the use of 3,500 square feet of land located near the corner of College Avenue and South Minnesota Avenue in Minnesota Square Park, for the placement of a memorial honoring local veterans and their service to country and community.
2. The Saint Peter Area Veterans Memorial Committee shall be required to develop and submit a plan for financing and construction of a memorial as well as rules related to the placement of names at the memorial and other rules or policies as needed to maintain the operation of the memorial at the time of construction and into the future.
3. The memorial design, rules and policies shall be submitted to the Saint Peter Parks and Recreation Advisory Board for approval prior to approval of the City Council. The City Council will establish a set of generalized design criteria prior to September 30th that shall be used by the Parks and Recreation Advisory Board in its review of the design.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 25th day of August, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 08/22/14

FROM: Russ Wille
Community Development Director

RE: North Industrial Park – Lot Sale

ACTION/RECOMMENDATION

Authorize sale of Lot 4, Block 2, North Industrial Park Subdivision to IHN III, LLC.

BACKGROUND

In 2003, the City of Saint Peter developed the North Industrial Park Subdivision upon the former Saint Peter Airport property. The City has been working to develop the park and has marketed the sale of properties. A price of \$1.05 per square foot was established by previous City Council resolution. That price would convert to \$45,738 per acre.

At this time, IHN III, LLC (d.b.a. E.I. Microcircuits) wishes to purchase Lot 4, Block 2, North Industrial Park Subdivision at the advertised price. The 101,527 square foot property was advertised for sale at \$106,603.25.

The City Attorney has prepared a proposed Purchase Agreement by and between the City and IHN III, LLC. IHN III, LLC has consented to the terms of the agreement and have executed the agreement prior to City Council action as per City practice.

There is no pending development planned for this site at the current time. IHN III would like to acquire ownership to provide them with the site control necessary to plan a potential future expansion of their Saint Peter operations.

FISCAL IMPACT:

The property would be sold at the advertised price of \$1.05/square foot. The total sale would be \$106,603.35. These funds would be placed in the debt service fund which pays for infrastructure improvements in the North Industrial Park Subdivision.

ALTERNATIVES/VARIATIONS:

Do not act: No action will be taken.

Negative Votes: IHN III, LLC would be notified of the City Council's rejection.

Modification of the Resolution: This is always an option of the Council. However, any alteration of the proposed agreement would need to garner the consent of IHN III, LLC.

Please feel free to contact me should you have any questions or concerns about this agenda item.

RW

PURCHASE AGREEMENT

1. PARTIES. This Purchase Agreement is made on July 25, 2014, by and between the City of Saint Peter, a municipal corporation, CITY, and IHN III, LLC, a Minnesota limited liability company, or its assigns, IHN.

2. OFFER/ACCEPTANCE. IHN offers to purchase and CITY agrees to sell real property legally described as follows, to-wit:

Lot 4, Block 2, North Industrial Park Subdivision;

located at Mason Street, City of St. Peter, County of Nicollet, State of Minnesota.

3. ACCEPTANCE DEADLINE. This offer to purchase, unless accepted sooner, shall be null and void at 11:59 p.m., July 18, 2014, and in such event all earnest money shall be refunded to IHN.

4. PRICE AND TERMS. The price for the real property included in this sale is One Hundred Six Thousand Six Hundred Three and 35/100ths Dollars (\$106,603.35) which IHN shall pay in cash on or before August 15, 2014, the date of closing.

5. DEED/MARKETABLE TITLE. Upon performance by IHN, CITY shall execute and deliver a Warranty Deed, transferring the above parcel to IHN.

6. CITY'S BOUNDARY LINE, ACCESS, RESTRICTIONS AND LIEN WARRANTIES. CITY warrants that there is a right of access to the real property from a public right of way. CITY warrants that there has been no labor or material furnished to the property for which payment has not been made. CITY warrants that there are no present violations of any restriction relating to the use of improvement of the property. These warranties shall survive the delivery of the deed.

7. DISCLOSURE OF NOTICES. CITY has not received any notice from any governmental authority as to violation of any law, ordinance or regulation, if the property is subject to restrictive covenants, CITY has not received any notice from any person as to a breach of the covenants.

8. POSSESSION. CITY shall deliver possession of the property not later than the day of closing.

9. EXAMINATION OF TITLE. Within a reasonable time after acceptance of this Agreement CITY shall furnish IHN with a Registered Property Abstract. IHN shall have ten (10) business days after receipt of the Registered Property Abstract either to have IHN'S attorney examine the title and provide CITY with written objections or, at IHN'S own expense, to make an application for a Title Insurance Policy and notify CITY of the application. IHN shall have ten (10) business days after receipt of the Commitment for Title Insurance to provide CITY with a copy of the Commitment and written objections. IHN shall be deemed to have waived any title objections not made within the applicable ten (10) day period for above.

10. TITLE CORRECTIONS AND REMEDIES. CITY shall have 120 days from receipt of IHN'S written title objections to make title marketable. Upon receipt of IHN'S title objections, CITY shall, within ten (10) business days, notify IHN of CITY'S intention to make title marketable within the 120 day period. Liens or encumbrances for liquidated amounts which can be released by payment or escrow from proceeds of closing shall not delay the closing. Cure of the defects by CITY shall be reasonable, diligent, and prompt. Pending correction of title, all payments required herein and the closing shall be postponed.

TIME IS OF THE ESSENCE FOR ALL PROVISIONS OF THIS CONTRACT.

11. SPECIAL CONDITIONS AND CONTINGENCIES

- A. Building and zoning laws, ordinances, state and federal regulations, easements as shown on the Plat;
- B. **Title.** CITY warrants and represents that at the time of Closing CITY shall have good and marketable title to the property subject to: (A) Building and zoning laws, ordinances, state and federal regulations; (B) Restrictions relating to use or improvement of the property without effective forfeiture provisions; (C) Reservation of any mineral rights by the State of Minnesota; (D) No prefabricated metal buildings with corrugated metal siding profiles.
- C. **Development Covenants.** Site development and building construction will be in accordance with the Uniform Building Code and zoning ordinance of the City of Saint Peter. These requirements will apply to all new construction as well as reconstruction and remodeling. These requirements are in addition to any applicable law and/or ordinance and shall govern in case of differences.

- D. **Exterior Building Materials.** The use of native Kasota stone or brick is strongly encouraged in the development. Architectural precast concrete (pointed), rock face or split face block, flat pre-finished metal and glass curtain walls are also permitted. No prefabricated metal buildings with corrugated metal siding profiles will be permitted.

12. RISK OF LOSS. Pending close of this transaction, the risk of loss or damage to the Property by fire or other casualty or its taking or damage by condemnation shall be on **CITY**.

13. TAXES AND ASSESSMENTS. Real property taxes shall be prorated and adjusted on a daily basis. **CITY** shall pay through the date of the Closing. Taxes for all prior years shall be paid by **CITY**.

14. CLOSING COSTS. The following costs shall be paid by **CITY**:

- A. Registered Property Abstract with all certificates;
- B. Preparation of Warranty deed;
- C. State Deed Tax;

The following costs shall be paid by **IHN**:

- A. Preparation of Mortgage;
- B. Recording fees; and
- C. Title Insurance Premium.

15. NOTICES. All notices required herein shall be in writing and delivered personally or mailed to the address as shown at Paragraph 1, above and if mailed, are effective as of the date of mailing.

16. MINNESOTA LAW. This contract shall be governed by the laws of the State of Minnesota.

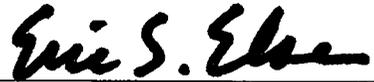
17. SURVIVAL OF CONDITIONS. The Special Conditions, as set forth at paragraph 11, shall survive the delivery of a Warranty Deed.

Dated: _____, 2014

CITY OF SAINT PETER, MINNESOTA

IHN III, LLC

By _____
Timothy Strand, Mayor



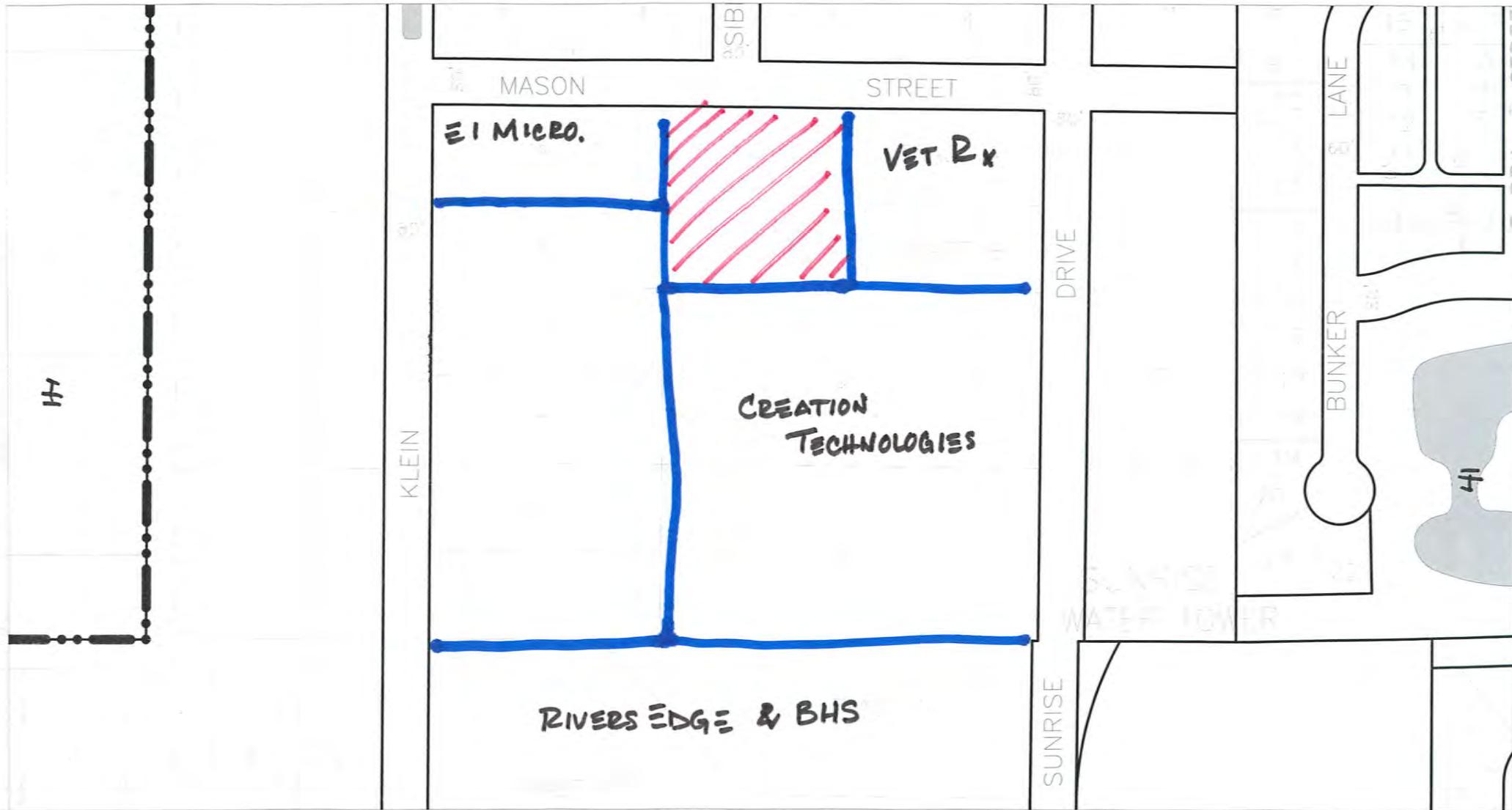
Eric S. Else, President

By _____
Todd Prafke, City Administrator

Closing shall be at the office of:

BRANDT LAW OFFICE
Attorneys at Law
219 W. Nassau, Box 57
St. Peter, MN 56082
Tel: (507) 931-6940

IHN III, LLC Purchase Agreement



CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION AUTHORIZING SALE OF LOT 4, BLOCK 2, NORTH INDUSTRIAL PARK
SUBDIVISION TO IHN III, LLC

WHEREAS, the City of Saint Peter has caused the development of the North Industrial Park Subdivision and is currently marketing the sale of property within the development; and

WHEREAS, IHN III, LLC has proposed to purchase Lot 4, Block 2, North Industrial Park Subdivision to increase the size of their industrial lot; and

WHEREAS, the City has proposed entering into a purchase agreement with IHN III, LLC providing the terms of sale.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNSOTA THAT:

1. The sale of Lot 4, Block 2, North Industrial Park Subdivision to IHN III, LLC at a price of \$106,603.35 is hereby authorized.
2. The City Administrator and Mayor are authorized to execute the proposed purchase agreement by and between the City and IHN III, LLC.
3. The City Attorney is ordered to prepare the document required for the sale and the Mayor and City Administrator are authorized to execute the sale on behalf of the City Council.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 25th day of August, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator