

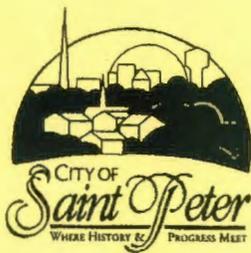
**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, August 24, 2015
Community Center Governors' Room - 7:00 p.m.

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
- IV. VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. APPROVAL OF CONSENT AGENDA ITEMS**
- VI. UNFINISHED BUSINESS**

None scheduled.
- VII. NEW BUSINESS**
 - A. MMUA Safety Contract Renewal
 - B. 2016 Transit Grant Application
- VIII. REPORTS**
 - A. MAYOR**
 - B. CITY ADMINISTRATOR**
 - 1. Labor Day Closures
 - 2. Goal Session Schedule
 - 3. Joint City/School District Show and Tell Event
 - 4. Fire Department Grant Award
 - 5. League of Minnesota Cities Regional Meetings
 - 6. Others
- IX. ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. **CALL TO ORDER**

Mayor pro tem Zieman will call the meeting to order and lead the Pledge of Allegiance.

II. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. **APPROVAL OF MINUTES**

A copy of the minutes of the August 10, 2015 meeting is provided. A MOTION is in order.

IV. **VISITORS**

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Any members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

V. **APPROVAL OF CONSENT AGENDA ITEMS**

The consent agenda, including approval of the schedule of disbursements for August 6, 2015 through August 19, 2015 is attached. Please see the attached staff reports and RESOLUTION.

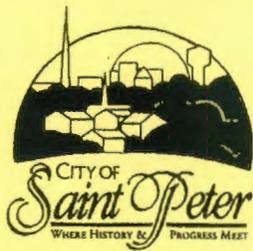
VI. **UNFINISHED BUSINESS**

None scheduled.

VII. **NEW BUSINESS**

A. **ADOPTION OF A RESOLUTION APPROVING EXECUTION OF RENEWAL SAFETY CONTRACT WITH MINNESOTA MUNICIPAL UTILITIES ASSOCIATION (MMUA)**

Staff recommends authorization be provided for execution of a one-year renewal contract with the Minnesota Municipal Utilities Association whereby MMUA would provide the services of a Safety Coordinator to work with City staff. The contract cost (\$22,364.03) is funded by the General Fund, Community Center Fund and Utilities Funds based on the



number of employees covered by the program. The training also includes specialized training for the City's Linemen. Please see the attached staff report and RESOLUTION.

B. ADOPTION OF A RESOLUTION APPROVING SUBMISSION OF 2016 TRANSIT GRANT APPLICATIONS

In order to provide continued funding for operation of the City's transit system, staff recommends authorization be provided for submission of grant applications to the State of Minnesota Office of Transit for capital and operational funding for the 2016 year. Please see the attached staff report and RESOLUTION.

VIII. REPORTS

A. MAYOR pro tem

Any reports by the Mayor pro tem will be provided at this time.

B. CITY ADMINISTRATOR

1. REPORT ON LABOR DAY CLOSURES

A report will be provided at this time on Labor Day closings.

2. REPORT ON GOAL SESSION SCHEDULE

The Council will meet in a goal session on Monday, August 31st beginning at 3:00 p.m. A report will be provided at this time.

3. REPORT ON JOINT CITY/SCHOOL DISTRICT SHOW AND TELL EVENT

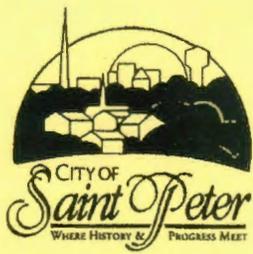
A report will be provided at this time on the September 9th "show and tell" event being hosted by the City and School District #508 to provide public information on the proposed new City park and the new High School development.

4. REPORT ON FIRE DEPARTMENT GRANT AWARD

A report will be provided at this time on a grant award recently announced for the Fire Department.

5. REPORT ON LEAGUE OF MINNESOTA CITIES REGIONAL MEETINGS

The League of Minnesota Cities has released the schedule and agenda for the fall regional meetings. A report will be provided at



this time to determine Council interest in attending an area meeting.

6. OTHERS

Any further reports by the City Administrator will be provided at this time.

IX. ADJOURNMENT

Office of the City Administrator
Todd Prafke

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

MINUTES OF THE CITY COUNCIL MEETING
AUGUST 10, 2015

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on August 10, 2015.

A quorum present, Mayor Strand called the meeting to order at 7:00 p.m. The following members were present: Councilmembers Parras, Grams, Carlin, Brand, Ziemann, Kvamme and Mayor Strand. The following officials were present: City Administrator Prafke, City Attorney Brandt and City Engineers Domras and Loose.

Approval of Agenda – A motion was made by Brand, seconded by Carlin, to approve the agenda. With all in favor, the motion carried.

Approval of Minutes – A motion was made by Parras, seconded by Ziemann, to approve the minutes of the July 27, 2015 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the July 27, 2015 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

Consent Agenda – Staff asked for the resolution to be modified to include the appointment of Angela Glassel and Tom Leonhardt as Election Judges. In motion by Kvamme, seconded by Parras, Resolution No. 2015-101 entitled, "Resolution Approving Consent Agenda" was introduced with the additional Election Judge appointments. With all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-101 is contained in the City Administrator's book entitled Council Resolutions 20.

Washington Avenue Link Project Part 1 Acceptance – Public Works Director Moulton requested the Washington Avenue Link Project Part 1 be accepted as completed and authorization be provided for final payment to Nielsen Blacktopping in the amount of \$23,357.09. Moulton reported the project was completed for \$47,319 under budget (final cost of \$629,330.45) and the warranty was already in play. Moulton also noted City staff had some additional work to do along the project route which encompassed the roadway from 300' north of St. Julien Street south to Sumner Street. Councilmembers questioned the need for curb cuts on the median at the access road and replacement of some maple trees that appear to have died. In motion by Grams, seconded by Ziemann, Resolution No. 2015-102 entitled, "Resolution Accepting Washington Avenue Link Project Part 1", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-102 is contained in the City Administrator's book entitled Council Resolutions 20.

Old Minnesota Avenue Surface Improvement Project Acceptance – Public Works Director Moulton requested final acceptance of the Old Minnesota Avenue Surface Improvement Project and requested authorization to make final payment in the amount of \$16,152.05 to OMG Midwest, Inc. Moulton indicated the final cost of \$248,538.20 was \$8,773 over the contract price due to some additional sidewalk along Union Street and moving a curb to provide for sidewalk tie-in. In motion by Carlin, seconded by Parras, Resolution No. 2015-103 entitled, "Resolution Accepting 2014 Old Minnesota Avenue Surface Improvements Project", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-103 is contained in the City Administrator's book entitled Council Resolutions 20.

Easement Vacation Request: 617 West Traverse Road – Public Works Director Moulton requested approval of a request to vacate an electric utility easement at 617 West Traverse Road. Moulton noted the alley behind the home was vacated in 1961 in exchange for an electric utility easement that was never utilized by the City. Moulton reported the property owner can't get clear title to the property without vacation of the easement. In motion by Kvamme, seconded by Brand, Resolution No. 2015-104 entitled, "Resolution Vacating An Abandoned Electric Utility Easement Within Block 29 Of Skaro And Evenson's Addition", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-104 is contained in the City Administrator's book entitled Council Resolutions 20.

Water Plant Roof Inspection – Public Works Director Moulton requested authorization to spend up to \$7,500 for an independent inspection of the Broadway Water Plant Roof. Moulton reported the roof has leaked ever since the building was constructed and staff had worked with the contractor Rice Lake Construction and project designer Bolton and Menk, Inc. to resolve the leakage issues. At this time, Moulton indicated staff felt it was important to have a third party inspect the parts of the roof that need replacement to ensure the appropriate action is taken. Councilmembers questioned who was responsible for the leak problems and who would fund repairs. City Administrator Prafke stated the City had continued to withhold over \$300,000 of the contract payment pending resolution of the problem. Prafke also stated it was premature to determine someone was at fault in the problem other than it being simply a workmanship issue. In motion by Zieman, seconded by Brand, Resolution No. 2015-105 entitled, "Resolution Authorizing Broadway Water Plant Roof Inspection", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-105 is contained in the City Administrator's book entitled Council Resolutions 20.

Water Plant Replacement Membrane Purchase – Public Works Director Moulton requested approval for purchase of 73 membranes used in Skid #3 at the water treatment plant at a cost of \$34,428 from Wigen Water Technologies, the vendor submitting the lowest cost proposal. Moulton indicated the expected life span of the membranes is 2-3 years, but the current membranes have lasted four years and the water plant budget includes funding for replacement. In motion by Grams, seconded by Parras, Resolution No. 2015-106 entitled, "Resolution Authorizing Purchase Of Replacement Membranes For Broadway Water Plant Skid #3", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-106 is contained in the City Administrator's book entitled Council Resolutions 20.

Building Supervisor Position Description – City Administrator Prafke recommended modifications to the position description for Building Supervisor including removal of the Caretaker as a supervisor and changing to the physical requirement for climbing ladders to a six foot (6') ladder instead of a thirty-six foot (36') ladder. In motion by Carlin, seconded by Parras, Resolution No. 2015-107 entitled, "Resolution Approving Modification To Position Description For Building Supervisor Position", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-107 is contained in the City Administrator's book entitled Council Resolutions 20.

City Assistance Request: Rock Bend Folk Festival – City Administrator Prafke recommended approval of a request for City assistance for the Rock Bend Folk Festival which will take place in Minnesota Square Park on September 12-13, 2015. Prafke noted the request was similar to that made in 2014. Councilmember Brand questioned if the additional handicapped stalls requested on West Elm Street should be made a permanent designation in light of the future Veterans' Memorial. Prafke indicated that handicapped parking on West Elm Street would not be much benefit for those visiting the memorial and handicapped parking

designations were already in place on West College Avenue. In motion by Carlin, seconded by Kvamme, Resolution No. 2015-108 entitled, "Resolution Authorizing City Assistance For Rock Bend Folk Festival", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2015-108 is contained in the City Administrator's book entitled Council Resolutions 20.

Reports

Mayor's Report – Mayor Strand reported on his recent activities which included the Night to Unite event which was very well attended and giving a welcome at the State Convention of the Red Men Club. City Administrator Prafke commented on the Jaws of Life demonstration at the Night to Unite event and indicated that as vehicle manufacturing changes the City might need to invest in a new Jaws of Life.

Le Sueur County/City Committee Discussion – Councilmembers Grams and Parras commented on the joint City/Le Sueur County meeting. City Administrator Prafke reported discussion at the meeting included the sewer issue at Lake Jefferson, public transportation issues, the property the City leases from Le Sueur County for the dog park, and use of the composting site by Le Sueur County townships.

Seal Coating Update – Public Works Director Moulton indicated the seal coating project was completed and staff would soon begin the process for painting of crosswalks, lane lines, turn lines and the like.

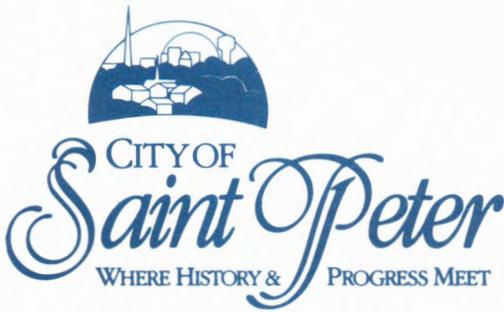
City Administrator Prafke also noted the outdoor pool would be closing August 22nd.

There being no further business, a motion was made by Parras, seconded by Carlin, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:40 p.m.

Charles Zieman
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 08/20/2015

FROM: Pete Moulton
Director of Public Works

RE: Alley Entrance Repairs: 423/429 West Wabasha Street

ACTION/RECOMMENDATION

Accept the proposal from Nielsen Blacktopping, Inc. of Kasota, MN for replacement and repair of City owned alley entrance and applying asphalt to the alley in the amount of \$13,433.

BACKGROUND

During heavy rain events sediment is leaving the north-south alley between West Wabasha Street and West Jefferson Avenue and running down the sidewalk, curb and gutter on West Jefferson Avenue before entering the City storm sewer system. This sediment creates an unsafe environment for the public.

The property owner asked staff to coordinate a solution. After reviewing the alley and the alley entrance, staff determined the best way to solve this problem would be to asphalt the alley and upgrade the alley entrance located in the right-of-way to carry the water through the alley and redirect it to the curb and gutter on West Jefferson Avenue. The owner has signed a waiver of assessment for their share of the costs and has asked to assess the cost to the property. Of the \$13,422 cost, the private property owner will pay \$11,675 with the remainder (\$1,757) being the City's responsibility under our policy for work completed in the right-of-way.

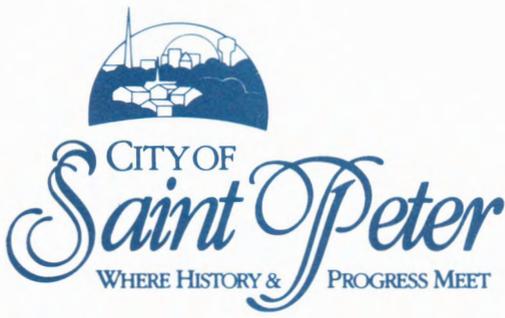
Two written proposals were received as follows.

Nielsen Blacktopping, Inc.	\$13,433.00
WW Blacktopping, Inc.	\$17,533.22

I recommend accepting the lowest cost proposal from Nielsen Blacktopping, Inc. for this work. Funding for the City's portion of the cost will be from the General Fund.

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/AK/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 19, 2015

FROM: Paula O'Connell
Director of Finance

RE: Bus Driver Appointments

ACTION/RECOMMENDATION

Approve the hiring of four part-time Bus Drivers.

BACKGROUND

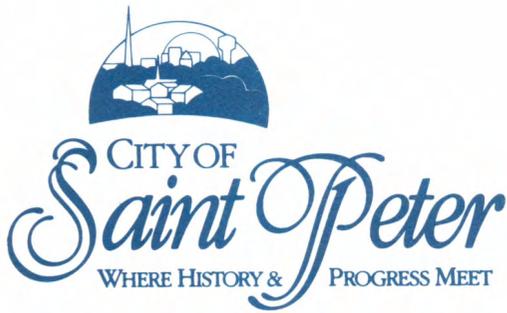
The City's transit system has received a couple of resignations since June. These resignations and the addition of a third bus during the winter months for Gustavus Adolphus College weekend contract service have led to the recommendation to hire additional Part-Time Drivers for the pool of Drivers.

After advertising in the Saint Peter Herald and on the Minnesota Works website, we received six applications for Part-time Bus Driver. All six of the applicants were interviewed.

I would like to recommend that Christopher Major, Tracy Bishop, JoAnn Trimbo and Amy Melby be appointed to the position of Part-time Bus Driver at the entry pay rate of \$14.48 per hour. The appointments will be contingent upon successful completion of a background investigation and drug testing.

If you have any further questions or need any additional information please contact me.

PO



Memorandum

TO: Todd Prafke
City Administrator

DATE: 8/19/15

FROM: Cindy Moulton
Administrative Secretary

RE: Temporary License Applications

ACTION/RECOMMENDATION

Provide approval of renewal licenses.

BACKGROUND

The City has received two temporary license applications.

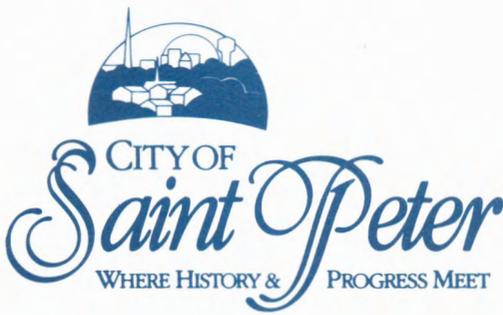
The Saint Peter Rotary Club has applied for a Temporary On-Sale Liquor License in order to sell wine and beer at the Rock Bend Folk Festival. The event will take place at Minnesota Square Park on September 12-13, 2015.

The Saint Peter Lions Club has applied for a Temporary Gambling License for an event that will take place at Gustavus Adolphus College on October 20, 2015.

Please place these items on the August 24, 2015 City Council consent agenda.

Please feel free to contact me if you have any questions or concerns about these agenda items.

CKM



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/20/2015

FROM: Todd Prafke
City Administrator

RE: Solace Project Steering Committee Appointments

ACTION/RECOMMENDATION

Provide for appointment of an additional Councilmember to the Solace Project Steering Committee.

BACKGROUND

Members may recall multiple discussions about the Solace Project. The City Council took action to support an application for funding to the State of Minnesota through the Minnesota Housing Finance Agency. That support was expressed through commitment to sell land for the project north of the Sunrise Drive Water Tower along Sunrise Drive. While that application was not awarded funding in the last cycle, the group looking to develop the project has continued to be hard at work on applying for funds in the new funding cycle.

The renewed project is envisioned generally as an apartment style facility intended to assist women who have met the criteria of drug court to be united with children, have consistent housing and receive supportive and job training services. It is no longer envisioned as a general occupancy building as was rejected by the Council.

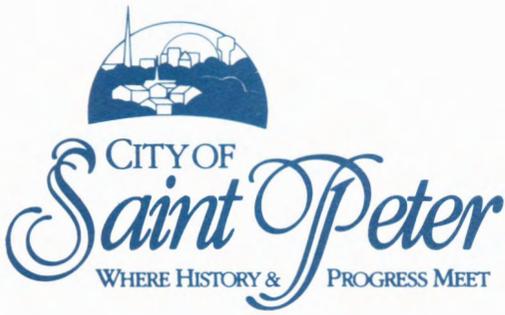
To help ensure any project that may move forward meets the needs of the community, the organizers are working to assemble a renewed Steering Committee and have asked that one additional Councilmember, myself and the Saint Peter Police Department be represented. Participating in the Steering Committee does not give Council approval of the project but does help the City be a part of helping to make sure any project that comes forward is designed to meet the needs of people from our community.

To be clear, any new application for funds, of the same type as looked for in the 2015 cycle, would need a new approval and commitment from the City Council.

As discussed at the workshop on August 17th, a resolution has been prepared providing for the appointment of Councilmember Parras as the second City Council representative on the Steering Committee. The initial Council action on this committee representation provided for Councilmember Brand's appointment.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Todd Prafke
City Administrator

DATE: 08/19/15

FROM: Paula O'Connell
Finance Director

Wayne Albers
Transit Coordinator

RE: Declaring Bus #12 Surplus

ACTION/RECOMMENDATION

Provide for a surplus property declaration for Transit Bus #12, a 2009 Ford E450 (VIN 1FDFE45S09DA88403)

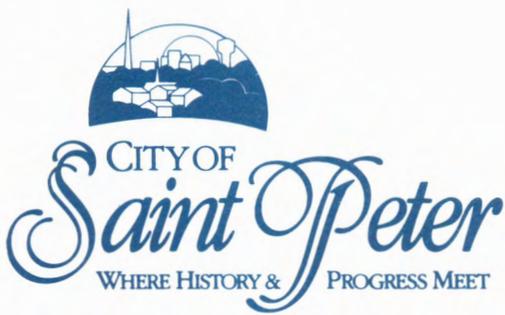
BACKGROUND

Bus 12 was put into service in late 2009 and currently has about 180,000 miles. In March of 2015 Bus 12 developed an intermittent electrical fault that prevents the bus from starting. City Mechanic Gunderson completed diagnostic tests to determine the cause of the fault. At the point where his diagnostic tools prevented further searches for the problem he recommended the bus be towed to Wolf Motors. Wolf Motors and Ford engineers have been unable to find the fault. Due to the intermittent nature of the problem Wolf Motors concluded twice that they had corrected the fault, which proved not to be the case. The bus has not run since June 25th despite repeated attempts to start it. It is expected that repair costs will continue to rise with little hope of success. The Minnesota Department of Transportation, Office of Transit projects the service life for this class of transit bus at 5 years or 150,000 miles. Office of Transit has released its interest in Bus #12 to allow for disposal according to City policy.

The bus will be publically sold through the Minnesota Department of Administration surplus property auction. The proceeds of the sale minus the cost of the listing will revert to Transit.

Please feel free to contact me should you have any questions or comments on this agenda item.

PO/wa



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/20/2015

FROM: Todd Prafke
City Administrator

RE: Introductory Period Completion

ACTION/RECOMMENDATION

Approve salary modification as recommended at the end of the introductory period of the Public Works Director.

BACKGROUND

The Public Works Director has completed his introductory period as of February 10, 2015. Mr. Moulton has done very positive work over his first six months as Public Works Director. His review memo reflects that work and the confidence I have in his abilities. He has exhibited very good technical skills, leadership skills, has displayed strong understanding our strategic vision and exhibited positive communication.

I have completed his employee evaluation and am recommending a salary modification that does the following:

- Provides for your standard salary change at the end of Introductory Period or "probation" that is within the City Administrator's authority.
- Modifies the salary for this position, keeping in mind the planned market changes that we discussed earlier this year.

The new salary would be \$88,225. This reflects an increase of \$4,000. This change was anticipated and does fall within the budget parameters discussed previously with the Council.

It is clear that the Council, through your policies and practice, provides me authority to make determination as to whether employees have completed their probationary or Introductory Period successfully. You also allow me to provide for probationary salary modifications that are within your policy. This salary change is unusual in that it is designed to move the pay for this position nearer to, as I wrote to you earlier this year, the market level I projected. I expect that pay for this position will get to the level discussed over the next two years.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AFFILIATED CREDIT SERVICES	july collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	54.32
			TOTAL:	54.32
ALL AMERICA PRESSURE WASHER MFG., INC.	tip for presure washer	GENERAL FUND	STREETS	15.50
	tip for presure washer	GENERAL FUND	PARKS	15.50
	tip for presure washer	WATER	DISTRIBUTION AND STORA	7.75
	tip for presure washer	WASTE WATER FUND	SOURCE/TREATMENT	7.75
	tip for presure washer	ENVIRON SERVICES F	REFUSE DISPOSAL	7.75
	tip for presure washer	ELECTRIC FUND	POWER DISTRIBUTION	15.50
	tip for presure washer	STORMWATER FUND	TREATMENT	7.75
			TOTAL:	77.50
ALPHA WIRELESS COMMUNICATIONS CO	pager #10 service, shop su	GENERAL FUND	FIRE	144.80
			TOTAL:	144.80
AMERICAN PUBLIC WORKS ASSOCIATION	membership moulton	GENERAL FUND	STREETS	55.94
	membership moulton	GENERAL FUND	PARKS	44.75
	membership moulton	WATER	ADMIN AND GENERAL	22.38
	membership moulton	WASTE WATER FUND	ADMIN AND GENERAL	22.38
	membership moulton	ENVIRON SERVICES F	ADMIN AND GENERAL	22.36
	membership moulton	ELECTRIC FUND	ADMIN AND GENERAL	55.94
			TOTAL:	223.75
APPLIED CONCEPTS, INC.	radar	GENERAL FUND	POLICE	2,505.80
			TOTAL:	2,505.80
AQUA SOLUTIONS, INC	lab supplies	WASTE WATER FUND	SOURCE/TREATMENT	169.00
			TOTAL:	169.00
ARROW ACE HARDWARE INC	wall hooks for calendar	GENERAL FUND	FINANCE	2.80
	bulbs	GENERAL FUND	MUNICIPAL BUILDING	17.99
	speed trailer supplies	GENERAL FUND	POLICE	9.99
	battiers & bulbs	GENERAL FUND	FIRE	39.96
	glue & bolts	GENERAL FUND	STREETS	1.24
	glue, signs, paint	GENERAL FUND	STREETS	110.44
	painting supplies	GENERAL FUND	SWIMMING POOL	26.94
	masking	GENERAL FUND	SWIMMING POOL	5.99
	cleaning supplies	GENERAL FUND	SWIMMING POOL	40.92
	bolts, bits, oil, wall pla	GENERAL FUND	PARKS	75.02
	glue & bolts	GENERAL FUND	PARKS	1.24
	goof off, belt, air filter	LIBRARY FUND	LIBRARY	40.49
	cleaning supplies, weed ki	LIBRARY FUND	LIBRARY	22.57
	goof off, belt, air filter	COMMUNITY CENTER	COMMUNITY CENTER	40.49
	goof off	COMMUNITY CENTER	COMMUNITY CENTER	6.99
	v-belt, air filter	COMMUNITY CENTER	COMMUNITY CENTER	17.58
	cleaning supplies, weed ki	COMMUNITY CENTER	COMMUNITY CENTER	90.26
	water, socket, caulk, plun	WATER	PURIFICATION AND TREAT	3.18
	glue & bolts	WATER	DISTRIBUTION AND STORA	0.62
	seed	WATER	DISTRIBUTION AND STORA	11.99
	water, socket, caulk, plun	WATER	DISTRIBUTION AND STORA	6.59
	water, socket, caulk, plun	WATER	DISTRIBUTION AND STORA	5.99
	wall hooks for calendar	WATER	ADMIN AND GENERAL	0.70
	water, socket, caulk, plun	WATER	ADMIN AND GENERAL	8.99
	aaa batteries	WATER	CUSTOMER ACCOUNTS	2.50
	glue & bolts	WASTE WATER FUND	SOURCE/TREATMENT	0.62
	lighters	WASTE WATER FUND	SOURCE/TREATMENT	0.59

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	glue	WASTE WATER FUND	SOURCE/TREATMENT	6.99
	wall hooks for calendar	WASTE WATER FUND	ADMIN AND GENERAL	0.70
	aaa batteries	WASTE WATER FUND	CUSTOMER ACCOUNTS	2.50
	glue & bolts	ENVIRON SERVICES F	REFUSE DISPOSAL	0.62
	timer, hose, bit, spark pl	ENVIRON SERVICES F	REFUSE DISPOSAL	85.67
	timer, hose, bit, spark pl	ENVIRON SERVICES F	REFUSE DISPOSAL	12.30
	wall hooks for calendar	ENVIRON SERVICES F	ADMIN AND GENERAL	0.69
	aaa batteries	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	2.49
	raid	ELECTRIC FUND	POWER DISTRIBUTION	9.98
	glue & bolts	ELECTRIC FUND	POWER DISTRIBUTION	1.24
	seed	ELECTRIC FUND	POWER DISTRIBUTION	11.99
	wall hooks for calendar	ELECTRIC FUND	ADMIN AND GENERAL	0.70
	aaa batteries	ELECTRIC FUND	CUSTOMER ACCOUNTS	2.50
	glue & bolts	STORMWATER FUND	TREATMENT	0.61
	weed & wasp spray	STORMWATER FUND	TREATMENT	23.97
	vip program supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	35.17
			TOTAL:	790.80
BATTERIES PLUS	prtable phone	GENERAL FUND	FIRE	13.45
			TOTAL:	13.45
BOLTON & MENK INC	parking lot park view mano	GENERAL FUND	STREETS	65.00
	staff mtg, msa updates	GENERAL FUND	STREETS	67.50
	msa updates	GENERAL FUND	STREETS	960.00
	sign	GENERAL FUND	PARKS	1,015.00
	mved easement	GENERAL FUND	PARKS	715.00
	staff mtg, msa updates	GENERAL FUND	PARKS	54.00
	map, update annexation, si	GENERAL FUND	ECONOMIC DEVMT	535.00
	washington ave link	PERM IMPROVMENT RE	STREETS	3,937.50
	st. julien/ 169 sewer	PERM IMPROVMENT RE	STREETS	260.00
	ped ramp sidewalk union/3r	PERM IMPROVMENT RE	STREETS	821.00
	site plan review	PARK LAND DEDICATI	PARKS	715.00
	staff mtg, msa updates	WATER	ADMIN AND GENERAL	27.00
	plant tuck pointing	WASTE WATER FUND	SOURCE/TREATMENT	229.00
	staff mtg, msa updates	WASTE WATER FUND	ADMIN AND GENERAL	27.00
	staff mtg, msa updates	ENVIRON SERVICES F	ADMIN AND GENERAL	27.00
	frost benco	ELECTRIC FUND	POWER DISTRIBUTION	682.50
	gac solar/ easement & vaca	ELECTRIC FUND	ADMIN AND GENERAL	130.00
	staff mtg	ELECTRIC FUND	ADMIN AND GENERAL	67.50
	elm st. catch basin	STORMWATER FUND	COLLECTIONS/LIFT STATI	130.00
			TOTAL:	10,465.00
BRANDT LAW OFFICE	mved	GENERAL FUND	LEGAL SERVICES	150.00
	civil	GENERAL FUND	LEGAL SERVICES	1,638.00
	criminal	GENERAL FUND	LEGAL SERVICES	7,411.50
	gardner rd	GENERAL FUND	STREETS	210.00
	saints laundry	REVOLVING LOAN FUN	ECONOMIC DEVMT	15.00
	ritt st. bldg	TORNADO DISASTER R	ECONOMIC DEVMT	300.00
	green valley	WATER	ADMIN AND GENERAL	15.00
	n. detention land	STORMWATER FUND	TREATMENT	135.00
			TOTAL:	9,874.50
C & S SUPPLY CO INC	clothing allowance	COMMUNITY CENTER	COMMUNITY CENTER	89.97
			TOTAL:	89.97
CALDWELL ASPHALT CO, INC	2015 seal coat oil	GENERAL FUND	NON-DEPARTMENTAL	13,377.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2015 seal coat oil	GENERAL FUND	STREETS	126,033.18
			TOTAL:	139,410.18
CARQUEST AUTO PARTS STORES	trailer ball	GENERAL FUND	POLICE	21.98
	shop supplies	GENERAL FUND	FIRE	12.87
	fuel pump #508	GENERAL FUND	FIRE	44.99
	plugs, sockets, caps,belts	GENERAL FUND	STREETS	7.27
	drop ball mount	GENERAL FUND	STREETS	22.99
	plugs, sockets, caps,belts	GENERAL FUND	PARKS	7.27
	expansion plugs	GENERAL FUND	PARKS	9.06
	vbelts, oil, batteries, fi	WATER	PURIFICATION AND TREAT	116.36
	plugs, sockets, caps,belts	WATER	DISTRIBUTION AND STORA	3.64
	vbelts, oil, batteries, fi	WASTE WATER FUND	SOURCE/TREATMENT	334.40
	plugs, sockets, caps,belts	WASTE WATER FUND	SOURCE/TREATMENT	3.64
	v-belt	WASTE WATER FUND	SOURCE/TREATMENT	64.97-
	plugs, sockets, caps,belts	ENVIRON SERVICES F	REFUSE DISPOSAL	3.64
	hitch pins, wipers, hydrol	ENVIRON SERVICES F	REFUSE DISPOSAL	192.24
	plugs, sockets, caps,belts	ELECTRIC FUND	POWER DISTRIBUTION	7.27
	wiper blades	ELECTRIC FUND	POWER DISTRIBUTION	15.98
	plugs, sockets, caps,belts	STORMWATER FUND	TREATMENT	3.62
			TOTAL:	742.25
CERTIFIED LABORATORIES	lube contract	GENERAL FUND	STREETS	112.94
	lube contract	GENERAL FUND	PARKS	112.94
	lube contract	WATER	DISTRIBUTION AND STORA	56.47
	lube contract	WASTE WATER FUND	SOURCE/TREATMENT	56.47
	lube contract	ENVIRON SERVICES F	REFUSE DISPOSAL	56.47
	lube contract	ELECTRIC FUND	POWER DISTRIBUTION	112.94
	lube contract	STORMWATER FUND	TREATMENT	56.45
			TOTAL:	564.68
CINTAS CORPORATION #754	uniform cleaning	ELECTRIC FUND	ADMIN AND GENERAL	523.50
			TOTAL:	523.50
CINTAS FIRST AID & SAFETY	safety cabinets stock	GENERAL FUND	CITY ADMINISTRATION	7.27
	safety cabinets stock	GENERAL FUND	CITY CLERK	7.27
	safety cabinets stock	GENERAL FUND	FINANCE	4.85
	safety cabinets stock	GENERAL FUND	POLICE	3.88
	safety cabinets stock	GENERAL FUND	BUILDING INSPECTOR	1.94
	safety cabinets stock	GENERAL FUND	PUBLIC WORKS ADMIN	0.97
	safety cabinets stock	GENERAL FUND	STREETS	10.11
	first aid supplies	GENERAL FUND	RECREATION/LEISURE SER	106.02
	safety cabinets stock	GENERAL FUND	PARKS	8.09
	safety cabinets stock	GENERAL FUND	ECONOMIC DEVMT	0.48
	first aid supplies	LIBRARY FUND	LIBRARY	8.63
	safety cabinets stock	WATER	ADMIN AND GENERAL	4.05
	safety cabinets stock	WATER	ADMIN AND GENERAL	4.36
	safety cabinets stock	WASTE WATER FUND	ADMIN AND GENERAL	4.05
	safety cabinets stock	WASTE WATER FUND	ADMIN AND GENERAL	36.82
	safety cabinets stock	WASTE WATER FUND	ADMIN AND GENERAL	4.38
	safety cabinets stock	ENVIRON SERVICES F	ADMIN AND GENERAL	4.04
	safety cabinets stock	ELECTRIC FUND	ADMIN AND GENERAL	10.11
	safety cabinets stock	ELECTRIC FUND	ADMIN AND GENERAL	13.09
			TOTAL:	240.41
COLE PAPERS INC	foam acid rest cleaner 12	GENERAL FUND	MUNICIPAL BUILDING	104.28

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	glass cleaner, towels, deg	GENERAL FUND	STREETS	68.26
	glass cleaner, towels, deg	GENERAL FUND	PARKS	68.26
	carpet cleaner	LIBRARY FUND	LIBRARY	31.60
	garbage bags	LIBRARY FUND	LIBRARY	23.04
	supplies & cleaner	LIBRARY FUND	LIBRARY	113.96
	carpet cleaner	COMMUNITY CENTER	COMMUNITY CENTER	126.40
	garbage bags	COMMUNITY CENTER	COMMUNITY CENTER	92.15
	supplies & cleaner	COMMUNITY CENTER	COMMUNITY CENTER	455.87
	glass cleaner, towels, deg	WATER	DISTRIBUTION AND STORA	34.13
	glass cleaner, towels, deg	WASTE WATER FUND	SOURCE/TREATMENT	34.13
	glass cleaner, towels, deg	ENVIRON SERVICES F	REFUSE DISPOSAL	34.13
	glass cleaner, towels, deg	ELECTRIC FUND	POWER DISTRIBUTION	68.26
	glass cleaner, towels, deg	STORMWATER FUND	TREATMENT	34.13
			TOTAL:	1,288.60
COMPUTER TECHNOLOGY SOLUTIONS, INC.	antivirus install	GENERAL FUND	FINANCE	62.50
			TOTAL:	62.50
CONSOLIDATED COMMUNICATIONS	administration	GENERAL FUND	CITY ADMINISTRATION	77.50
	city clerk	GENERAL FUND	CITY CLERK	15.33
	finance	GENERAL FUND	FINANCE	120.64
	municipal bldg	GENERAL FUND	MUNICIPAL BUILDING	7.16
	police	GENERAL FUND	POLICE	362.45
	fire	GENERAL FUND	FIRE	151.54
	building inspector	GENERAL FUND	BUILDING INSPECTOR	44.98
	pw administration	GENERAL FUND	PUBLIC WORKS ADMIN	85.12
	streets	GENERAL FUND	STREETS	52.13
	senior center	GENERAL FUND	SENIOR COORDINATOR	6.12
	rec & leisure	GENERAL FUND	RECREATION/LEISURE SER	202.12
	pool	GENERAL FUND	SWIMMING POOL	31.34
	parks	GENERAL FUND	PARKS	93.35
	economic devel	GENERAL FUND	ECONOMIC DEVMT	29.65
	library	LIBRARY FUND	LIBRARY	91.27
	community center	PUBLIC ACCESS	PUBLIC ACCESS	15.32
	community center	COMMUNITY CENTER	COMMUNITY CENTER	121.10
	water fund	WATER	ADMIN AND GENERAL	170.49
	wastewater	WASTE WATER FUND	ADMIN AND GENERAL	194.83
	refuse	ENVIRON SERVICES F	ADMIN AND GENERAL	33.12
	electric	ELECTRIC FUND	ADMIN AND GENERAL	149.88
	transit	TRANSIT	TRANSIT/TRANSPORTATION	50.22
			TOTAL:	2,105.66
CREDIT RIVER TOOLS	ring comp	GENERAL FUND	STREETS	9.35
	ring comp	GENERAL FUND	PARKS	9.35
	ring comp	WATER	DISTRIBUTION AND STORA	4.68
	ring comp	WASTE WATER FUND	SOURCE/TREATMENT	4.68
	ring comp	ENVIRON SERVICES F	REFUSE DISPOSAL	4.68
	ring comp	ELECTRIC FUND	POWER DISTRIBUTION	9.35
	ring comp	STORMWATER FUND	TREATMENT	4.66
			TOTAL:	46.75
DEMCO, INC.	misc processing supplies	LIBRARY FUND	LIBRARY	396.22
			TOTAL:	396.22
DIAMOND VOGEL PAINTS	cross walk paint	GENERAL FUND	STREETS	67.40
	spray tips	GENERAL FUND	STREETS	108.70

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	marking paint	GENERAL FUND	PARKS	216.00
			TOTAL:	392.10
DIESEL SYSTEMS	#554 clean injectors	GENERAL FUND	PARKS	141.73
			TOTAL:	141.73
BANK OF THE WEST (DITCH WITCH)	line locator repair	ELECTRIC FUND	POWER DISTRIBUTION	278.71
			TOTAL:	278.71
ELECTRIC PUMP	replacement transducer	WASTE WATER FUND	SOURCE/TREATMENT	990.00
			TOTAL:	990.00
FAMILY FRESH MARKET	misc refund	GENERAL FUND	NON-DEPARTMENTAL	5.00-
	meeting supplies,vip suppl	GENERAL FUND	STREETS	6.44
	senior center supplies	GENERAL FUND	SENIOR COORDINATOR	19.77
	senior dance supplies	GENERAL FUND	SENIOR COORDINATOR	39.69
	baseball snacks	GENERAL FUND	RECREATION/LEISURE SER	24.45
	create a camp snacks	GENERAL FUND	RECREATION/LEISURE SER	27.43
	create a camp snack bags	GENERAL FUND	RECREATION/LEISURE SER	10.00
	create a camp supplies	GENERAL FUND	RECREATION/LEISURE SER	4.79
	create a camp supplies/ ba	GENERAL FUND	RECREATION/LEISURE SER	18.27
	baseball supplies	GENERAL FUND	RECREATION/LEISURE SER	4.29
	create a camp snakes	GENERAL FUND	RECREATION/LEISURE SER	6.39
	pool concessions	GENERAL FUND	SWIMMING POOL	56.84
	pool concessions	GENERAL FUND	SWIMMING POOL	17.00
	pool watermelon feed	GENERAL FUND	SWIMMING POOL	71.88
	meeting supplies,vip suppl	GENERAL FUND	PARKS	5.15
	friday's lemonade for patr	LIBRARY FUND	LIBRARY	16.46
	distilled water	COMMUNITY CENTER	COMMUNITY CENTER	1.78
	meeting supplies,vip suppl	WATER	ADMIN AND GENERAL	2.58
	distilled water	WASTE WATER FUND	SOURCE/TREATMENT	7.12
	meeting supplies,vip suppl	WASTE WATER FUND	ADMIN AND GENERAL	2.58
	meeting supplies,vip suppl	ENVIRON SERVICES F	ADMIN AND GENERAL	2.57
	dish soap	ELECTRIC FUND	POWER DISTRIBUTION	13.98
	meeting supplies,vip suppl	ELECTRIC FUND	ADMIN AND GENERAL	6.44
	vip supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	7.98
	vip supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	11.42
	vip supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	14.14
	vip snacks	RESTRICTED CONTRIB	RECREATION/LEISURE SER	23.85
	vip supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	8.59
			TOTAL:	426.88
FASTENAL COMPANY	bolts	GENERAL FUND	STREETS	0.55
	bolts	GENERAL FUND	PARKS	0.55
	springnut, bolts	GENERAL FUND	PARKS	17.95
	bolts	WATER	DISTRIBUTION AND STORA	0.27
	bolts	WASTE WATER FUND	SOURCE/TREATMENT	0.27
	light bulbs	WASTE WATER FUND	ADMIN AND GENERAL	41.04
	bolts	ENVIRON SERVICES F	REFUSE DISPOSAL	0.27
	bolts	ELECTRIC FUND	POWER DISTRIBUTION	0.55
	bolts	STORMWATER FUND	TREATMENT	0.28
			TOTAL:	61.73
FREEDOM VALUE CENTERS, INC.	fuel	GENERAL FUND	POLICE	30.57
	fuel	WATER	DISTRIBUTION AND STORA	217.99
	july fuel	STORMWATER FUND	TREATMENT	43.25

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	fuel	TRANSIT	TRANSIT/TRANSPORTATION	<u>2,788.34</u>
			TOTAL:	3,080.15
GOODTIMES MANUFACTURING	youth flag football team s	GENERAL FUND	RECREATION/LEISURE SER	<u>1,036.50</u>
			TOTAL:	1,036.50
GRAY, PLANT, MOOTY, MOOTY & BENNETT, P	bhs debt/lease	LONG TERM CARE LEA	ADMIN AND GENERAL	<u>604.50</u>
			TOTAL:	604.50
HACH COMPANY	chemicals	WASTE WATER FUND	SOURCE/TREATMENT	50.89
	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	135.58
	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	307.14
	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	221.14
	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	131.52
	chemicals	WASTE WATER FUND	SOURCE/TREATMENT	<u>255.95</u>
			TOTAL:	1,102.22
HAMEISTER, LORI ANN	baby sitter's training	GENERAL FUND	RECREATION/LEISURE SER	<u>560.00</u>
			TOTAL:	560.00
HAWKINS, INC.	azone	GENERAL FUND	SWIMMING POOL	803.25
	sodium hydroxide	WATER	PURIFICATION AND TREAT	1,365.00
	caustic soda	WATER	PURIFICATION AND TREAT	1,170.00
	sulfuric acid	WASTE WATER FUND	SOURCE/TREATMENT	<u>339.71</u>
			TOTAL:	3,677.96
I & S GROUP	city/ school housing	GENERAL FUND	CITY ADMINISTRATION	5,000.00
	front st. substation engin	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	<u>1,852.00</u>
			TOTAL:	6,852.00
INGRAM BOOK COMPANY	new library materials	LIBRARY FUND	LIBRARY	<u>1,301.77</u>
			TOTAL:	1,301.77
INTERNATIONAL INSTITUTE OF MUNICIPAL C	iimc membership renewal-lu	GENERAL FUND	CITY ADMINISTRATION	<u>155.00</u>
			TOTAL:	155.00
KATO ROOFING INC	crane for pump installatio	WASTE WATER FUND	COLLECTOR/LIFT STAT	<u>438.75</u>
			TOTAL:	438.75
KIND VETERINARY CLINIC PA	animal care	GENERAL FUND	COMMUNITY SERVICE	311.05
	animal care- paws	RESTRICTED CONTRIB	COMMUNITY SERVICE	<u>61.54</u>
			TOTAL:	372.59
LAGER'S INC	squad maintenance	GENERAL FUND	POLICE	45.94
	#309 grommet	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>10.08</u>
			TOTAL:	56.02
LEAGUE OF MN CITIES INSURANCE TRUST	sewer backup deductible c0	PROPERTY INSURANCE	INSURANCE-UNALLOCATED	9,000.00
	sewer backup deductible c0	WASTE WATER FUND	ADMIN AND GENERAL	<u>1,000.00</u>
			TOTAL:	10,000.00
LEXIS NEXIS	subscriptions	GENERAL FUND	POLICE	<u>100.00</u>
			TOTAL:	100.00
LJP ENTERPRISES INC	may waste & recycle	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	may waste & recycle	WATER	PURIFICATION AND TREAT	<u>99.43</u>

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	may waste & recycle	WASTE WATER FUND	SOURCE/TREATMENT	128.31
	may waste & recycle	ENVIRON SERVICES F	REFUSE DISPOSAL	1,184.54
	july 2015 refuse pickup &	ENVIRON SERVICES F	REFUSE DISPOSAL	19,220.96
			TOTAL:	21,077.70
LLOYD LUMBER COMPANY	concrete mix	STORMWATER FUND	TREATMENT	129.00
			TOTAL:	129.00
LOFFLER	phone repairs	GENERAL FUND	MUNICIPAL BUILDING	155.00
			TOTAL:	155.00
MENARDS	photo contraol w/ wallplat	GENERAL FUND	FIRE	9.98
	black paint	GENERAL FUND	FIRE	24.58
			TOTAL:	34.56
METERING & TECHNOLOGY SOLUTIONS	meter inventory	WATER	NON-DEPARTMENTAL	758.21
	water meter heads	WATER	DISTRIBUTION AND STORA	357.71
			TOTAL:	1,115.92
MISC VENDOR	ANDERSON, JONI	vip gardner supplies	RESTRICTED CONTRIB RECREATION/LEISURE SER	26.29
	JORDAN DRILLING SOLUTI	boring	ELECTRIC FUND CAPITAL-DISTRIBUTION S	10,115.00
	MANTAS SWIM CLUB C/O A	operating swim club	GENERAL FUND RECREATION/LEISURE SER	374.00
	NICOLLET MEADOWS TOWNH	refund over pd rental	GENERAL FUND NON-DEPARTMENTAL	280.00
	OWATONNA PARKS & RECRE	create a camp field trip	GENERAL FUND RECREATION/LEISURE SER	98.08
	TORI'S PRECIOUS PETS	TORI'S PRECIOUS PETS: ACHF	LIBRARY FUND LIBRARY	178.00
	WANOUS, LUVERNE	entertainment for senior d	GENERAL FUND SENIOR COORDINATOR	170.00
			TOTAL:	11,241.37
MN DEPT OF HUMAN SERVICES	downtown flower watering	ENVIRON SERVICES F	REFUSE DISPOSAL	429.75
			TOTAL:	429.75
MN GOVERNMENT FINANCE OFFICERS ASSOC	conference registration	GENERAL FUND	FINANCE	225.00
	gfoa membership	GENERAL FUND	FINANCE	60.00
	gfoa annual conference	GENERAL FUND	FINANCE	225.00
			TOTAL:	510.00
MN WASTE PROCESSING	july disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	15,277.61
			TOTAL:	15,277.61
PETE MOULTON	mileage	GENERAL FUND	PUBLIC WORKS ADMIN	37.38
	mileage	GENERAL FUND	PUBLIC WORKS ADMIN	28.75
	mileage	GENERAL FUND	STREETS	152.95
	mileage	GENERAL FUND	PARKS	4.02
	mileage	GENERAL FUND	PARKS	6.32
	mileage	WATER	ADMIN AND GENERAL	16.10
	mileage	WASTE WATER FUND	ADMIN AND GENERAL	93.73
	mileage	WASTE WATER FUND	ADMIN AND GENERAL	12.65
	mileage	ELECTRIC FUND	ADMIN AND GENERAL	46.00
	mileage	ELECTRIC FUND	ADMIN AND GENERAL	22.43
			TOTAL:	420.33
MVTL LABORATORIES INC	wwtf hg testing	WASTE WATER FUND	SOURCE/TREATMENT	334.75
	wwtf nitrogen study testin	WASTE WATER FUND	SOURCE/TREATMENT	93.00
	wwtf nitrogen study testin	WASTE WATER FUND	SOURCE/TREATMENT	93.00
	wwtf salty discharge	WASTE WATER FUND	SOURCE/TREATMENT	150.00
			TOTAL:	670.75

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NAPA AUTO PARTS OF ST PETER	squad supplies	GENERAL FUND	POLICE	4.19
	air filters	GENERAL FUND	POLICE	47.01
	filters, hyd oil	GENERAL FUND	FIRE	132.07
	thermo sleeves, fuel line,	GENERAL FUND	FIRE	115.51
	shop supplies	GENERAL FUND	FIRE	113.91
	battery, starter, cores	GENERAL FUND	BUILDING INSPECTOR	211.61
	battery, starter, cores	GENERAL FUND	BUILDING INSPECTOR	31.52
	rope, bearing, fuel line,	GENERAL FUND	STREETS	36.66
	idler pulley, v-belt	GENERAL FUND	STREETS	34.18
	rope, bearing, fuel line,	GENERAL FUND	PARKS	36.66
	rope, bearing, fuel line,	WATER	DISTRIBUTION AND STORA	18.33
	seal	WATER	DISTRIBUTION AND STORA	73.80
	window regulator	WATER	CUSTOMER ACCOUNTS	40.80
	rope, bearing, fuel line,	WASTE WATER FUND	SOURCE/TREATMENT	18.33
	window regulator	WASTE WATER FUND	CUSTOMER ACCOUNTS	40.80
	rope, bearing, fuel line,	ENVIRON SERVICES F	REFUSE DISPOSAL	18.33
	coupling, bat deposit, air	ENVIRON SERVICES F	REFUSE DISPOSAL	25.41-
	window regulator	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	40.80
	rope, bearing, fuel line,	ELECTRIC FUND	POWER DISTRIBUTION	36.66
	window regulator	ELECTRIC FUND	CUSTOMER ACCOUNTS	40.80
	rope, bearing, fuel line,	STORMWATER FUND	TREATMENT	18.32
	brakes, pads, starter, bat	TRANSIT	TRANSIT/TRANSPORTATION	685.58
			TOTAL:	1,770.46
NATIONAL ASSOCIATION OF SCHOOL RESOURC	membership with nasro	GENERAL FUND	POLICE	40.00
			TOTAL:	40.00
NATIONAL FIRE SAFETY COUNCIL	educational books	GENERAL FUND	FIRE	300.00
			TOTAL:	300.00
MARGARET NELSEN	vip gardner supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	54.30
			TOTAL:	54.30
NELSON PRINTING COMPANY	busniess cards	GENERAL FUND	PUBLIC WORKS ADMIN	47.95
	envelopes for baseball	GENERAL FUND	RECREATION/LEISURE SER	1.92
	tapes	PUBLIC ACCESS	PUBLIC ACCESS	12.86
	mdh water samples	WATER	ADMIN AND GENERAL	15.08
	mdh water samples	WATER	ADMIN AND GENERAL	12.60
	handheld	ELECTRIC FUND	CUSTOMER ACCOUNTS	14.74
	ticket books	TRANSIT	TRANSIT/TRANSPORTATION	146.00
			TOTAL:	251.15
NICOLLET CTY PUBLIC HEALTH	sr. center corrdinator	GENERAL FUND	SENIOR COORDINATOR	2,441.40
			TOTAL:	2,441.40
NICOLLET COUNTY BANK	july ach fees	GENERAL FUND	FINANCE	9.34
	july ach fees	WATER	ADMIN AND GENERAL	2.34
	july ach fees	WATER	CUSTOMER ACCOUNTS	12.96
	july ach fees	WASTE WATER FUND	ADMIN AND GENERAL	2.34
	july ach fees	WASTE WATER FUND	CUSTOMER ACCOUNTS	12.96
	july ach fees	ENVIRON SERVICES F	ADMIN AND GENERAL	2.34
	july ach fees	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	12.96
	july ach fees	ELECTRIC FUND	ADMIN AND GENERAL	2.34
	july ach fees	ELECTRIC FUND	CUSTOMER ACCOUNTS	12.97
			TOTAL:	70.55

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NORTH CENTRAL LABORATORIES	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	312.09
	chemicals	WASTE WATER FUND	SOURCE/TREATMENT	<u>259.30</u>
			TOTAL:	571.39
NUTTER CLOTHING CO	uniforms- elerhart & groch	GENERAL FUND	POLICE	741.70
	uniform expense arpin	GENERAL FUND	POLICE	11.77
	uniforms	RESTRICTED CONTRIB	FIRE	<u>10.00</u>
		TOTAL:	763.47	
PAULA O'CONNELL	gfoa lodging	GENERAL FUND	FINANCE	<u>347.88</u>
			TOTAL:	347.88
OFFICEMAX	ink cartridge	GENERAL FUND	FINANCE	<u>102.99</u>
			TOTAL:	102.99
TODD PRAFKE	refund for lmc conference	GENERAL FUND	NON-DEPARTMENTAL	<u>30.00</u>
			TOTAL:	30.00
RONALD D. QUADE	minnesota fire chiefs asso	GENERAL FUND	FIRE	250.00
	meals and meeting for chie	GENERAL FUND	FIRE	21.00
	meals and meeting for chie	GENERAL FUND	FIRE	30.00
	meals and meeting for chie	GENERAL FUND	FIRE	27.78
	frame for training poster	GENERAL FUND	FIRE	<u>102.00</u>
			TOTAL:	430.78
QUICK MART ST PETER	fuel	GENERAL FUND	POLICE	749.04
	july fuel	GENERAL FUND	FIRE	<u>232.62</u>
			TOTAL:	981.66
RADIO MANKATO	night to unite advertising	RESTRICTED CONTRIB	NON-DEPARTMENTAL	<u>112.00</u>
			TOTAL:	112.00
RAMY TURF PRODUCTS	ero guard	STORMWATER FUND	TREATMENT	124.00
	seed	STORMWATER FUND	TREATMENT	<u>604.50</u>
			TOTAL:	728.50
RITA RASSBACH	thank you gifts for summer	LIBRARY FUND	LIBRARY	<u>36.46</u>
			TOTAL:	36.46
RED WING SHOE STORE	work boots	GENERAL FUND	PUBLIC WORKS ADMIN	148.49
	work boots	ELECTRIC FUND	ADMIN AND GENERAL	<u>178.49</u>
			TOTAL:	326.98
RIVER'S EDGE HOSPITAL & CLINIC	blood draw	GENERAL FUND	POLICE	41.50
	testings	GENERAL FUND	SWIMMING POOL	116.00
	testings	WASTE WATER FUND	ADMIN AND GENERAL	29.00
	testings	TRANSIT	TRANSIT/TRANSPORTATION	<u>29.00</u>
			TOTAL:	215.50
ROCHESTER MIDLAND CORPORATION	restroom deoderizers	LIBRARY FUND	LIBRARY	15.20
	restroom deoderizers	COMMUNITY CENTER	COMMUNITY CENTER	<u>60.81</u>
			TOTAL:	76.01
ROYAL TIRE, INC	#556 tires	GENERAL FUND	STREETS	<u>598.20</u>
			TOTAL:	598.20

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RUFFRIDGE JOHNSON EQUIPMENT CO., INC.	#609 switch toss	GENERAL FUND	STREETS	40.97
	#609 light switch	GENERAL FUND	STREETS	31.04
	TOTAL:			72.01
RYAN ELECTRIC OF ST PETER	light repairs	GENERAL FUND	MUNICIPAL BUILDING	101.21
	pool repair pump	GENERAL FUND	SWIMMING POOL	150.00
	repair sump pump	WATER	DISTRIBUTION AND STORA	228.37
	sunrise water tower & well	WATER	DISTRIBUTION AND STORA	75.00
	baf wet well transducer	WASTE WATER FUND	SOURCE/TREATMENT	168.75
	smmpa install cip fixtures	ELECTRIC FUND	ADMIN AND GENERAL	230.00
TOTAL:			953.33	
SAINTS BUS SERVICE	field trips for vip	GENERAL FUND	RECREATION/LEISURE SER	450.00
	field trips for create a c	GENERAL FUND	RECREATION/LEISURE SER	843.00
	TOTAL:			1,293.00
SAM'S CLUB	mini pizzas for pool conce	GENERAL FUND	SWIMMING POOL	31.44
	TOTAL:			31.44
SCHWICKERT'S, INC.	roof repair fire hall	GENERAL FUND	FIRE	294.00
	TOTAL:			294.00
SHORTY'S TIRE ONE	lower ball joints, pitman	GENERAL FUND	BUILDING INSPECTOR	522.52
	TOTAL:			522.52
ARTHUR E SIDNER	photographer- brochure & w	GENERAL FUND	RECREATION/LEISURE SER	150.00
	TOTAL:			150.00
SIMPLEX GRINNELL	repair, replace relay for	LIBRARY FUND	LIBRARY	718.00
	TOTAL:			718.00
SPS COMPANIES INC-USE #2567 MANKATO SP	coupling	WASTE WATER FUND	SOURCE/TREATMENT	21.74
	TOTAL:			21.74
ST PETER HERALD	election notice	GENERAL FUND	ELECTIONS	87.40
	election	GENERAL FUND	ELECTIONS	86.40
	hearing school-city platti	GENERAL FUND	ECONOMIC DEVMT	267.40
	annual tiff discloser	GENERAL FUND	ECONOMIC DEVMT	173.80
	transit	TRANSIT	TRANSIT/TRANSPORTATION	73.20
TOTAL:			688.20	
ST PETER LUMBER CO	gun range repair	GENERAL FUND	POLICE	95.67
	ST PETER LUMBER CO	GENERAL FUND	STREETS	1.45
	lumber trailer	GENERAL FUND	STREETS	24.46
	ST PETER LUMBER CO	GENERAL FUND	PARKS	1.16
	styrofoam	WATER	DISTRIBUTION AND STORA	27.60
	ST PETER LUMBER CO	WATER	ADMIN AND GENERAL	0.58
	ST PETER LUMBER CO	WASTE WATER FUND	ADMIN AND GENERAL	0.58
	ST PETER LUMBER CO	ENVIRON SERVICES F	ADMIN AND GENERAL	0.56
	crack sealer	ELECTRIC FUND	POWER DISTRIBUTION	9.98
	poly film	ELECTRIC FUND	POWER DISTRIBUTION	51.78
	pvc pipe adapter	ELECTRIC FUND	ADMIN AND GENERAL	1.45
	TOTAL:			215.27
	ST PETER RENTAL CENTER	washer for weed whip	ENVIRON SERVICES F	REFUSE DISPOSAL
TOTAL:				11.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
STATE INDUSTRIAL PRODUCTS	disinfectant cleaner	COMMUNITY CENTER	COMMUNITY CENTER	282.74
			TOTAL:	282.74
STREICHER'S	uniform boots	GENERAL FUND	POLICE	229.99
	practice ammo	GENERAL FUND	POLICE	300.00
	uniforms for jones	GENERAL FUND	POLICE	228.98
			TOTAL:	758.97
STUART C. IRBY CO.	transformers #508, #507	ELECTRIC FUND	NON-DEPARTMENTAL	26,041.00
	#508 transformer	ELECTRIC FUND	NON-DEPARTMENTAL	11,256.00
			TOTAL:	37,297.00
TASER INTERNATIONAL	taser cartridges	GENERAL FUND	POLICE	289.84
			TOTAL:	289.84
TIGERDIRECT.COM	external drive for storing	GENERAL FUND	RECREATION/LEISURE SER	109.38
			TOTAL:	109.38
TOTAL ENERGY SYSTEMS, LLC	#502 carburetor repair kit	GENERAL FUND	FIRE	31.35
			TOTAL:	31.35
TRAFFIC & PARKING CONTROL CO., INC.	chip seal markers	GENERAL FUND	STREETS	924.87
			TOTAL:	924.87
TWIN CITY OPTICAL CO INC	safety lasses blackman	ENVIRON SERVICES F	REFUSE DISPOSAL	46.22
			TOTAL:	46.22
US BANK	2015 a bond fee	ELECTRIC FUND	ADMIN AND GENERAL	800.00
			TOTAL:	800.00
UTILITY CONSULTANTS, INC.	coliform	WATER	PURIFICATION AND TREAT	121.00
			TOTAL:	121.00
VALLEY ENTERPRISES	mowing for ritt st.	TORNADO DISASTER R	ECONOMIC DEVMT	80.00
			TOTAL:	80.00
VERIZON WIRELESS	cell phone charges	GENERAL FUND	POLICE	349.58
	bldg phones	GENERAL FUND	BUILDING INSPECTOR	70.11
	pw phone bill	GENERAL FUND	STREETS	8.75
	pw phone bill	GENERAL FUND	PARKS	7.00
	pw phone bill	WATER	ADMIN AND GENERAL	3.50
	pw phone bill	WATER	ADMIN AND GENERAL	35.01
	pw phone bill	WASTE WATER FUND	ADMIN AND GENERAL	3.50
	pw phone bill	ENVIRON SERVICES F	ADMIN AND GENERAL	3.51
	pw phone bill	ELECTRIC FUND	ADMIN AND GENERAL	8.75
			TOTAL:	489.71
THE WALL STREET JOURNAL	2015 1yr subscription	LIBRARY FUND	LIBRARY	347.88
			TOTAL:	347.88
THE WATSON CO	concessions return & credi	GENERAL FUND	SWIMMING POOL	11.10-
	pool concessions	GENERAL FUND	SWIMMING POOL	476.11
			TOTAL:	465.01
WESCO DISTRIBUTION INC	15/\$25 kv insd cap	ELECTRIC FUND	POWER DISTRIBUTION	360.00
	rain bibs pat	ELECTRIC FUND	ADMIN AND GENERAL	170.64

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	#816, #817 fiber boxes & l	TELECOMMUNICATIONS	NON-DEPARTMENTAL	<u>7,458.70</u>
			TOTAL:	7,989.34
WHY NOT EVENTS	movie events	GENERAL FUND	RECREATION/LEISURE SER	<u>1,500.00</u>
			TOTAL:	1,500.00

===== FUND TOTALS =====

101	GENERAL FUND	183,239.39
201	PROPERTY INSURANCE	9,000.00
211	LIBRARY FUND	3,341.55
213	PUBLIC ACCESS	28.18
217	COMMUNITY CENTER	1,830.60
230	REVOLVING LOAN FUND	15.00
240	TORNADO DISASTER REV LOAN	380.00
401	PERM IMPROVMENT REVOLVING	5,018.50
404	PARK LAND DEDICATION	715.00
601	WATER	5,161.13
602	WASTE WATER FUND	6,771.48
603	ENVIRON SERVICES FUND	36,723.79
604	ELECTRIC FUND	53,493.26
605	TELECOMMUNICATIONS FUND	7,458.70
606	STORMWATER FUND	1,315.54
610	TRANSIT	3,772.34
620	LONG TERM CARE LEASE	604.50
820	RESTRICTED CONTRIBUTIONS	365.28

GRAND TOTAL: 319,234.24

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$7,500 are hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
Nielsen Blacktopping Inc.	Alley repair	\$13,433	General Fund/Assessments

2. The following employee appointments are hereby approved at the wages indicated:

<u>NAME</u>	<u>POSITION</u>	<u>WAGE RATE</u>
Christopher Major	PT Bus Driver	\$14.48/hour
Tracy Bishop	PT Bus Driver	\$14.48/hour
JoAnn Trimbo	PT Bus Driver	\$14.48/hour
Amy Melby	PT Bus Driver	\$14.48/hour

3. The following license applications are approved subject to payment of the licensing fee and compliance with City Code regulations:

Temporary On-Sale Liquor

Saint Peter Rotary	Minnesota Square Park	9/12/15 and 9/13/15
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Temporary Gambling

Saint Peter Lions Club	Gustavus Adolphus College	10/20/15
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4. Councilmember Parras is appointed to serve as the second City Council representative on the Solace Project Steering Committee.

5. The following vehicle, for which the City no longer has a need, is declared as surplus property and staff is directed to dispose of the vehicle through public sale as required by the City Code:

Transit Bus #12 2009 Ford E450 VIN#1FDFE45S09DA88403

6. The following probationary wage modification is approved:

Peter Moulton	\$88,225/year	Effective August 10, 2015
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7. The schedule of disbursements for August 6, 2015 through August 19, 2015 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 24th day of August, 2015.

Charles Zieman
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 08/20/15

FROM: Pete Moulton
Director of Public Works

RE: Renew of Safety Contract with MMUA

ACTION/RECOMMENDATION

Authorize the renewal of the safety contract with Minnesota Municipal Utilities Association (MMUA) in the amount of \$22,364.03.

BACKGROUND

The contract with MMUA for safety services has been in effect for seventeen years and has been very effective in providing for updating of safety manuals, monthly safety training, and safety inspections for 42 full-time employees and all part-time and seasonal employees. The Safety Coordinator has provided the City access to more varied training materials and ensured the City stays up-to-date with safety requirements. The Safety Coordinator's work with an in-house monthly safety committee has also been very effective in improving employee response to safety requirements and addressing safety incidents. The Safety Coordinator is an important part of the safety program, providing an "outside" observer of City practices, developing a trusted relationship with the crew where issues can be raised without retribution, and inspecting City facilities and equipment to ensure safety compliance. The MMUA Safety Coordinator also provides the specialized annual training for the Electric Linemen.

The Public Works workload is heavy and the services of an outside Safety Coordinator continue to be valuable in ensuring the City meets our responsibility for OSHA and State safety requirements. The MMUA Safety Coordinator's relationship with OSHA is also extremely valuable to the City should an accident occur that is investigated by OSHA.

The proposed contract renewal would be effective October 1, 2015 to September 30, 2016. This program is cost effective for the City and staff finds a direct correlation to the training provided and a reduction in workplace injuries. The City's workers compensation experience modification remains under the average which means we pay lower workers compensation premiums than cities with similar operations. It also means employees are at work not at home with injuries.

We have not, in recent years, made a systematic review of other service providers as we are unaware of any that would provide the comprehensive program across all disciplines (water, wastewater, electric, maintenance, etc...), meaning that we would have to assemble a couple of

programs together. That would mean some additional costs and at this point, I am unsure whether we could do it in a way that is as comprehensive as the service provided by MMUA.

I recommend authorization be provided for execution of a renewal contract with MMUA to provide safety services to the City.

FISCAL IMPACT:

Funding for the safety program is split between the General Fund, Community Center, and the utility funds based on the number of full-time employees covered from each fund.

ALTERNATIVES/VARIATIONS:

Do not act: Staff will notify MMUA the contract will not be renewed and services will expire on September 30, 2015.

Negative Vote: Staff will explore other options based on City Council direction.

Modification of the resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

PM/amg

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: July 7, 2015

Contract Number: 49-2016

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and the City of Saint Peter (Saint Peter), dated August 11, 2014, contract number 49-2015, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2015 until September 30, 2016 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Saint Peter shall pay MMUA an annual fee of twenty-two thousand three hundred sixty-four dollars and 03 cents (\$ 22,364.03) for the 2015-16 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

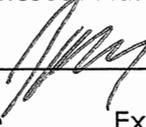
Annual Payment (\$22,364.03)

Quarterly Payments (\$ 5,591.01 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Saint Peter
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Executive Director
Date July 7, 2015

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AUTHORIZING EXECUTION OF RENEWAL SAFETY CONTRACT WITH
MINNESOTA MUNICIPAL UTILITIES ASSOCIATION (MMUA) CONTRACT**

WHEREAS, in 1998 the City entered into an agreement with the Minnesota Municipal Utilities Association (MMUA) to administer and develop a safety program; and

WHEREAS, the program provides OSHA and State-mandated safety training for the City and ensuring City safety policies are current; and

WHEREAS, the monthly safety training meetings are most effective with the MMUA Safety Coordinator leading the meetings and providing insight into the experiences of other cities which has led to a high level of employee awareness concerning safety issues; and

WHEREAS, the MMUA Safety Coordinator provides invaluable resources for the city concerning OSHA's changing requirements and OSHA's inspections and investigations; and

WHEREAS, the MMUA Safety Coordinator has regular contact with OSHA, other cities and other MMUA Safety Coordinators, which has provided the City the experience and expertise with other cities and utilities in developing the safety committee, procedures, and practices that are effective and economical.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

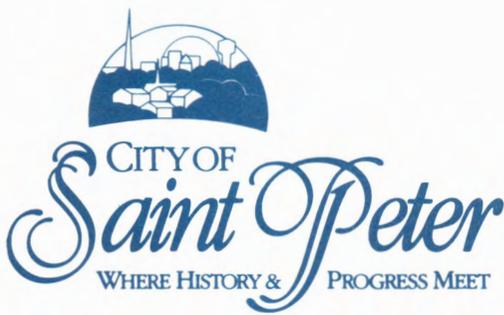
1. The City Council hereby authorizes the Mayor and City Administrator to enter into a renewal safety contract with the Minnesota Municipal Utilities Association (MMUA) to provide administrative services for the City of Saint Peter safety program for the period October 1, 2015 through September 30, 2016 for a fee of \$22,364.03.
2. Funding for the services will be provided through the General Funds and Utility Funds and the fee will be paid in quarterly increments.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August 2015.

Charles Zieman
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 17, 2015

FROM: Paula O'Connell
Director of Finance

RE: 2016 Transit Grant Applications

ACTION/RECOMMENDATION

Approve submission of grant applications for 2016 transit operation funds and vehicle capital funds to the Minnesota Department of Transportation, Office of Transit.

BACKGROUND

The 2016 goal for the Transit system is to continue growing the route service, while improving the efficiency of both the route and Dial-a-Ride services. Improved efficiency includes cost saving while providing better service to the residents of Saint Peter and Kasota. Funding from the Department of Transportation in the amount of eighty percent of the total projected operating costs will allow us to continue to provide this valuable service to the residents of the community.

(80%)	\$293,160.00	State and Federal Share
(20%)	\$73,290.00	Local (Saint Peter) Share
	<u>\$366,450.00</u>	Total Operating Cost

This projected total operating cost is \$9,700.00 over the 2015 grant application request. MN/DOT approved a grant of \$356,750.00 in 2015. It is our belief that we have additional costs going forward and that the state is willing to add funding for the City in 2016.

The Capital Funds grant is used for the replacement of buses. The deadline for the application for 2016 Capital funds is also August 28, 2015. A Capital Grant would allow for ordering a new bus in 2016 with an expected delivery date in the last quarter of 2016. In 2014 we requested and received a Capital Funds grant to purchase two buses, which were delivered in November of 2014. We requested grant funding for a third new bus in 2015 and that bus will be delivered in the last quarter of 2015.

We also intend to apply for funding to purchase a new bus in the 2016 year. To replace our 2008 with over 200,000 miles on it. MN/DOT uses a service life expectancy for these buses of 5 years or 150,000 miles. Due to the age of two of our existing buses and the mileage on them, our MN/DOT Project Manager agrees that another bus should be purchased in 2016. The state and federal share of the capital cost is also 80%. MN/DOT bases the grants on projected costs of the buses which for 2016 is \$74,000.00.

(80%) \$59,200	State and Federal Share
(20%) \$14,800	Local (Saint Peter) Share
<u>\$74,000</u>	Projected Total Replacement Cost

The Capital Grant application deadline for 2016, as mentioned, is August 28th. If approved by MN/DOT the process of equipping and pricing the bus will begin in early 2016. The final decision to order a bus would come before the Council in April. If the required revenue to pay the local share is not available at that time then the order may not be recommended or placed and there would be no cost to the City. We project that revenues will meet our needs by that time.

MN/DOT funded a study early in 2015 to determine if a consolidation of current transit services in Saint Peter and Le Sueur and an addition of rural service into surrounding counties is feasible. This study is slated to be completed in 4th quarter of 2015 and recommendations will be made at that time. The recommendations will likely provide options using all three of the Transit for the Future alternatives—Consolidation, Cooperation and Coordination. MN/DOT continues to stress its intention to cut the number of grant contracts for 2016. Staff continues to meet with Le Sueur Transit and VINE along with Nicollet, Le Sueur and Blue Earth Counties to determine if consolidation would be beneficial to our current and future users.

FISCAL IMPACT:

Should the operational grant application not be approved for submission, we would face a substantial shortage of funds. Projected revenue is anticipated to be sufficient to meet the required match if the funding from the state increases to support the higher operating cost.

ALTERNATIVES/VARIATIONS:

Do not Act: Staff will wait for your direction, however the transit grant application must be submitted no later than August 28, 2015.

Negative Vote: Staff will wait for your direction; however the transit grant application must be submitted no later than August 28, 2015.

Modification of the Resolution: This is always an option of the City Council

Please feel free to contact me should you have any questions or concerns about this agenda item.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2015-

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AUTHORIZING SUBMISSION OF TRANSIT GRANT APPLICATIONS FOR
2016**

WHEREAS, THE City operates a transit system that is funded by a combination of City and State Department of Transportation funds; and

WHEREAS, in order to continue operation of the transit system it is necessary to secure additional funding through the State of Minnesota; and

WHEREAS, grant funds are available through the State for operation and capital purchases of the transit system; and

WHEREAS, grant applications for the year 2016 have been developed which outline the proposed budget for the transit system; and

WHEREAS, the City Council finds the transit system to be a valuable benefit to the residents of the Community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. Staff is hereby authorized to submit a grant application to the Minnesota Department of Transportation, Office of Transit for operation of the transit system in 2016.
2. Staff is hereby authorized to submit a grant application to the Minnesota Department of Transportation, Office of Transit for the capital purchase of a transit bus in 2016.
3. The City of Saint Peter agrees to provide a local share of twenty percent (20%) of the total operating and Capital cost of the transit system.
4. The City Administrator is hereby authorized to execute such documents as may be necessary for the City to secure a transit grant for operation of the system and a capital purchase grant for the purchase of a bus in 2016.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August, 2015.

Charles Zieman
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Basic Police Reports
(Writing for Success)

Take a Bite From the Apple:
Best Practices for Safety
Committees

▶ 2015 Regional Meetings

Co-Sponsored Events

Events Sponsored by Other
Organizations

2015 Regional Meetings

Let's Get Together!

While Minnesota is often recognized for its many lakes, we could be known as the land of 10,000 community festivals. We love coming together with others from our area to break bread, celebrate local history and traditions, and have some fun! During the 2015 Regional Meetings, you'll get together with others from your region of the state to share ideas on common challenges and learn about League resources that can help your city—all while enjoying social time and good food with neighboring city leaders.

Attend this meeting to:

- Learn about techniques to help you be a more effective communicator
- Hear about how cities fared in the legislature this year—and what's in store for next session
- Explore the challenges of finding a comprehensive transportation funding solution that works for everyone
- Find out about tools to help your city hall be safe and secure
- Share ideas with Dave Unmacht, the League's new executive director
- Network—formally and informally—with city officials from your region

REGISTER NOW!

—Greater Minnesota Agenda

—**Fee:** \$40

—**Dates/Locations:**

- Oct. 8—Mountain Iron
Mountain Iron Community Center
8586 Enterprise Dr. S. (view map)
Mountain Iron, MN 55768

 - Oct. 20—Crookston
Crookston Inn
2200 University Ave. (view map)
Crookston, MN 56716

 - Oct. 21—Battle Lake
Lakes Area Community Center
112 West Main St. (view map)
Battle Lake, MN 56515

 - Oct. 22—Becker
Becker Community Center
11500 Sherburne Ave. (view map)
Becker, MN 55308

 - Oct. 27—Montevideo
Montevideo VFW
570 S. 1st St. (view map)
Montevideo, MN 56265

 - Oct. 28—Springfield
Springfield Area Community Center
33 S. Cass Ave. (view map)
Springfield, MN 56087

 - Oct. 29—Austin
Holiday Inn Austin
Conference Center
1701 4th St. NW (view map)
Austin, MN 55912

 - Nov. 18—Minneapolis
Ramada Minneapolis
1330 Industrial Blvd. NE (view map)
Minneapolis, MN 55413
- Stay tuned for details on the Metro Meeting!***



Basic Police Reports
(Writing for Success)

Take a Bite From the Apple:
Best Practices for Safety
Committees

► 2015 Regional Meetings

Co-Sponsored Events

Events Sponsored by Other
Organizations

Agenda—Greater Minnesota

2015 LMC Regional Meetings

1 p.m.

Let's Get Communicating: How to Build Stronger Relationships and Achieve Your Goals

Neighborhood gatherings, media interviews, special work groups, council meetings—no matter the setting—what you say, how you say it, and how you invite others to contribute can make a big difference. This skill building session will help you learn how to develop clear, positive messages and interact with others in ways that build understanding and consensus.

1:45 p.m.

Let's Get Advocating: 2015 Legislative Session Recap and What to Expect for 2016

The 2015 session may be best remembered for Sunday growler sales and the 2016 session could be the shortest in history! What do you need to know? And what do you need to be doing to make sure your legislator is aware of your needs?

2:15 p.m.

Let's Get Moving: Tackling Transportation Roadblocks for Cities

Despite great hopes and bi-partisan expressions of commitment, little to nothing seems to get done on transportation at either the federal or state levels. What's at stake? What's the problem? What will it take to resolve the gridlock and get something done? Can city officials play a helpful role? Officials from MnDOT, along with the League's IGR team, will offer an update and perspective, then engage YOU in a discussion of what together WE should do!

3 p.m.

Break

3:15 p.m.

Let's Get Prepared: City Hall Security

We all hope a tragedy at city hall won't happen in our city. But, sadly, it's already happened in far too many places with shocking results. City hall security, including safety at public meetings, is something all cities need to take seriously. LMCIT is developing tools and services to help evaluate the risk of city hall violence and be proactive in preventing it ahead of time and developing an intruder response plan.

4 p.m.

Let's Get to Know Each Other! Meet Dave Unmacht, LMC's New Executive Director

On On Aug. 1, Dave Unmacht became the League's 10th Executive Director. Meet Dave, hear his vision for the League, and share your thoughts about where LMC should be headed, what issues it needs to address, and what services it might provide to help your city.

5 p.m.

Social Time

5:30 p.m.

Dinner

6:15 p.m.

Welcome from Host Mayor

6:30 p.m.

Remarks from LMC President Steve Nasby or First Vice President Rhonda Pownell

LMC's president or first vice president will offer an update on organization priorities.

7 p.m.

Adjourn

Your LMC Resource

Contact Jamie Oxley

Training Program Coordinator

(651) 281-1250 or (800) 925-1122 joxley@lmc.org



PUBLIC SHOW AND TELL
St. Peter High School and City of
Saint Peter Park



The public is invited to a Show and Tell to be held by Independent School District #508 (ISD#508) and the City of Saint Peter to showcase their jointly planned St. Peter High School and Saint Peter Park and Recreational facilities. The Show and Tell will be held between 6:00 – 8:00 p.m. on Wednesday, September 9, 2015. The event will take place in the Senior Citizen Center at the Saint Peter Community Center (600 South Fifth Street). This is an opportunity to discuss the details of the proposed development with the project staff, architects, engineers and other members of the joint development team in advance of the public hearing scheduled for the following evening.

Information will be provided regarding the following:

- New St. Peter High School Building
- SPHS Athletic Fields
- City of Saint Peter Park
- County Road #5 Access
- Interior Parking, Traffic Circulation
- Utility Services
- Drainage and Stormwater Management
- Site Plan

We look forward to meeting with you and hope to hear your questions, comments or concerns regarding the development.