

**CITY OF SAINT PETER, MINNESOTA  
AGENDA AND NOTICE OF MEETING**

City Council Goal Session, Monday, June 6, 2016  
Governors' Room, Community Center – 3:00 p.m.

- I. WELCOME**
- II. RULES FOR THE DAY**
- III. WHY ARE WE HERE?**
- IV. DEEP DIVE DISCUSSIONS**
  - A. Vital Initiatives
  - B. Quality of Life Indicators
  - C. Sidewalk Plan
  - D. Hallett's Pond Design Review
  - E. Hospital Update
  - F. The World Is Changing Fast
  - G. Discussion Frameworks
  - H. Ameresco PDAS
  - I. Solar Energy Goals
  - J. Financial Update
  - K. Dogs, Parks and Dog Parks
  - L. Urban Chickens
  - M. Organizational Health
- V. QUICK HIT DISCUSSIONS**
  - A. Flag Policy
  - B. First Lutheran Public Park/Fence
  - C. Alleys
  - D. Air Quality
  - E. Solicitors and Flyers
  - F. Cooperative Efforts
  - G. Fire Hall Update
  - H. Transit Update
  - I. City Park/High School Update
  - J. Communications
  - K. Summary and Next Time
  - L. Others
- VII. ADJOURNMENT**

Office of the City Administrator  
Todd Prafke



**I. WELCOME**

**II. RULES FOR THE DAY**

Typically the Council will take a few moments to review the brainstorming rules. We might also delve into "Hurling Day", determine a "break caller" and generally visit about how your time will be spent together.

**III. WHY ARE WE HERE?**

A review of the goals for your discussion over the next few hours and what type of reporting you want to see happen. I think you will notice this time that a lot of the topics are really at the top of the "think, plan, do" circle. That is to say "thinking" and discussing goals and strategic direction.

**IV. DEEP DIVE DISCUSSIONS**

**A. VITAL INITIATIVES**

This is the regular review with a twist. I am hoping to give you a few more ideas, ways to think about this, maybe even spend a bit more time talking about this in the big picture that is your City and its' impact on the greater community. This list is really important to the direction your ship (City) is being steered. It is always good to challenge our assumptions and either say "our ship is on course", or "Let's plot a new destination." Whether you plot a course or not, you will get someplace. I think your strength has been picking the right destination and making it happen. Without that right destination you will still end up someplace, but it may not be where you wanted to go.

**B. QUALITY OF LIFE INDICATORS**

1. What can we have an impact on?
2. What do you want to have an impact on?
3. What is the connection to our Vital Initiatives?

**C. SIDEWALK PLAN**

A review of the plan you discussed last time with some of the financial implications attached. Our goal is to test your want to do this work in one fell swoop, in smaller chunks or, maybe it is not a priority. I hope your discussion will help us know how to proceed.

**D. HALLETT'S POND DESIGN REVIEW**

A review of the plan that you told us you wanted so that construction can begin in the next 30 days. The Parks and Recreation Advisory Board has included this as a part of their plan so it is now coming to you as you



directed. Remember you planned to fund this out of maintenance money, which will work fine.

**E. HOSPITAL UPDATE**

A review of the money, space and use of your hospital and get you up to speed on some of what the Commission has been talking about.

**F. THE WORLD IS CHANGING FAST**

A review of some of the tech things that are either going on or slated to move forward in the not too distant future. Don't expect a Star Trek like demonstration, but some of these changes have policy impacts that we need to start thinking about.

1. Police
2. Public Works
3. Finance
4. Communication Efforts

**G. DISCUSSION FRAMEWORKS**

A discussion on how discussions take place, and how we relate them to getting the work of the City done.

1. Strategic Discussions
2. Tactical Discussions
  - a. How does this benefit the community?
  - b. What are our goals and are they met?
  - c. Does this fundamentally change how we do business?

**H. AMERESCO PDAS**

You met with the folks from Ameresco about a year ago and we have continued the dialog. This is an update of that dialog and setting the stage for working together on energy efficiency in a couple of areas and a start on the solar array or solar community garden concept.

1. Streetlights.
2. Building improvements.
3. Possible solar.

My hope is to get you into a position that action can be taken in the near future through understanding the nature of any future relationship.

**I. SOLAR ENERGY GOALS**



A review of the goals that you discussed at your last meeting and we have been using as the place to start our discussions. Are they sound, do they represent your current goals; do they make sense given the ongoing discussions that are being held in the community?

**J. FINANCIAL UPDATE**

A review of things you have asked for and some information we thought you should know.

**K. DOGS, PARKS AND DOG PARKS**

A request from one of your members led to this review of dog parks and where man's best friend is allowed.

**L. URBAN CHICKENS**

What can I say? You asked that we get to some more details for your discussion so we drafted an ordinance. My goal is to get direction as to what else might be needed to proceed, but it seems you want to vote. My goal is to make sure everyone understand what they are voting on and how it works.

**M. ORGANIZATIONAL HEALTH**

Our regular discussion on Council v, Council, Council v, Staff mayhem. Not really... but it is our time to self-assess how the Council is doing as a team and how we all work together.

**V. QUICK HIT DISCUSSIONS**

**A. FLAG POLICY**

This is a hard discussion to have but are we taking care of lowering flags in the way that you want? It is easy to say we do it when the President or Governor order it but frankly, it is not quite that easy and I am starting to wonder if the reverence for this honor or act is being watered down.

**B. FIRST LUTHERAN PUBLIC PARK/FENCE**

They need a bit of assistance to help with a preschool to meet State rules. I will lay it out including a possible solution(s) and look for direction on helping.

**C. ALLEYS**

A request from a Councilmember spurs this review based on the age old question, "Doesn't the City have to take care of my alley?" Legally you



don't and ... well it is a long story but it doesn't mean you can't change the ending if you have the want to and understand the implications.

**D. AIR QUALITY**

A request from a Councilmember put this one on the list. With the questions we get a lot of during the spring, "Can they really have that fire in the that fire pit?" A review of our policy, how we handle it and wanting to know if you want to change what we do.

**E. SOLICITORS AND FLYERS**

An update on this issue and does this constitute a need for a peddler permit?

**F. WHITE SHEET REVIEW**

A review of the "White Sheets" that are meant to be the basis for your partnership efforts with other government entities and groups within your community.

**G. FIRE HALL UPDATE**

An update on some of the work you asked us to undertake. Checking in to see if we are going in the right direction.

**H. TRANSIT UPDATE**

A review of our work so far, getting you up to speed on regional transit effort with counties and new with the City of Le Sueur.

**I. CITY PARK/HIGH SCHOOL UPDATE**

An update on these big projects, a few timelines and, of course, the money.

**J. COMMUNICATIONS**

Our regular review of the communication pieces and processes we do including the information we provide you.

**K. SUMMARY AND NEXT TIME**

A discussion on the big takeaways (priorities) from this Goal Session and follow-up. Also, what things you may want to see for next time like, place, food, facilitation, time allotments and any others.



**L. OTHERS**

A discussion on any topics that may interest you. After all...it is your meeting!

**VI. ADJOURN**

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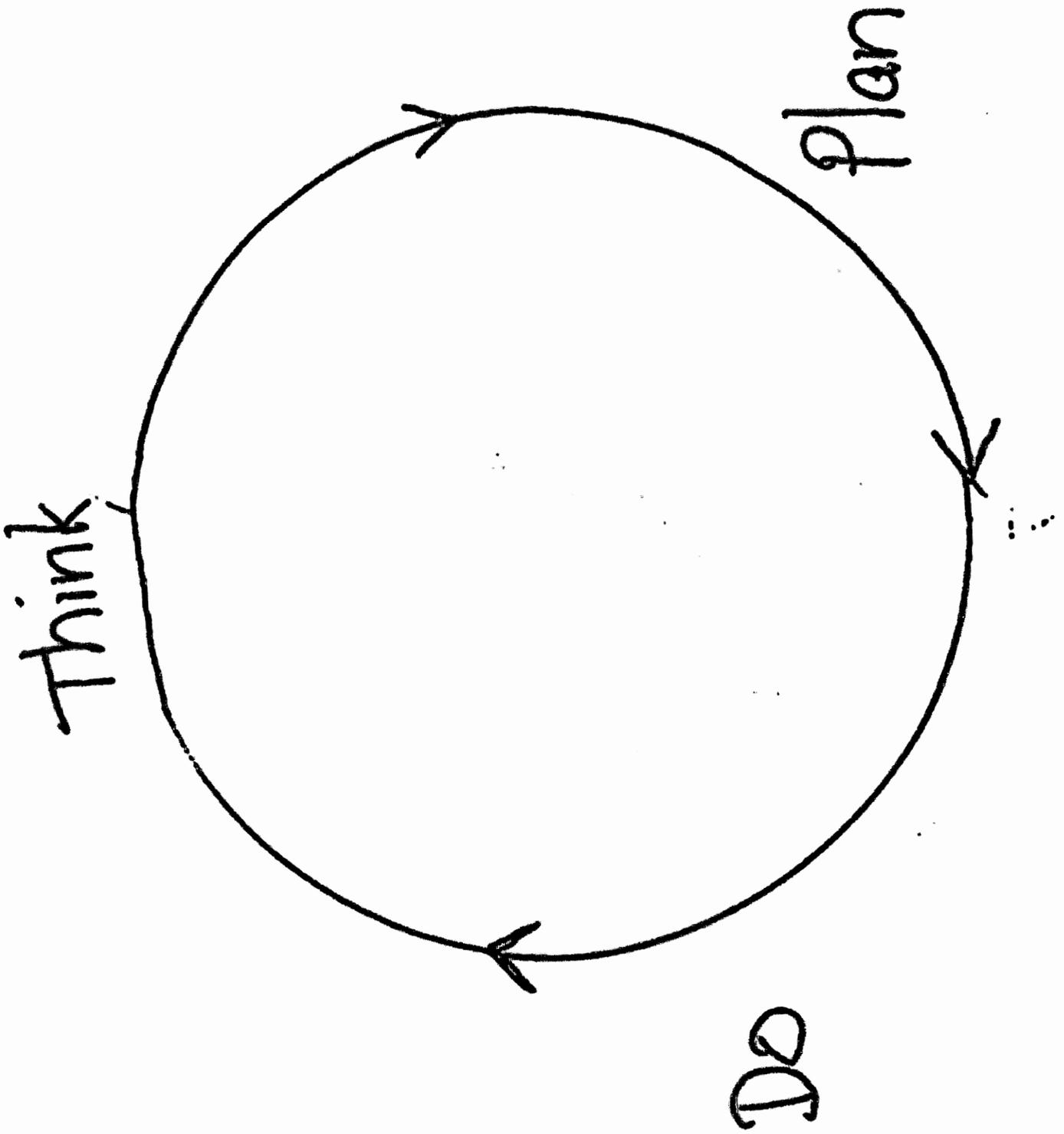
# ITEMS OF VITAL IMPORTANCE

- Exceptional schools
- Thriving business community
- Available early childhood care and educational opportunities
- Affordable housing
- Plan for changing demographics

# The Big Picture

- 2800
- 2200
- Infrastructure
- Future
- Cooperative
- Planning





Minneapolismn.gov

## City Council approves vision, goals that will guide City work for next four years

On March 28th, 2014 the Minneapolis City Council adopted the City's vision, values, goals and strategic directions that will guide the City's work for the next four years. City leaders set new goals every four years, resulting in clear priorities that provide long-term direction and clarify the core function of City government.

The adoption of the goals follows a public comment period in February and March when residents were asked to give their feedback on the draft vision, values, goals and strategic directions.

Beginning in April, department will use the new four year goals, strategic directions and values to begin crafting their individual business plans.

### Minneapolis Vision

Minneapolis is a growing and vibrant world-class city with a flourishing economy and a pristine environment, where all people are safe, healthy and have equitable opportunities for success and happiness.

### Minneapolis Values

#### We will be a city of...

##### **Equity**

Fair and just opportunities and outcomes for all people.

##### **Safety**

People feel safe and are safe.

##### **Health**

We are focused on the well-being of people and our environment.

##### **Vitality**

Minneapolis is a world class city, proud of its diversity and full of life with amenities and activities.

##### **Connectedness**

People are connected with their community, are connected to all parts of the city and can influence government.

##### **Growth**

While preserving the city's character, more

#### We work by...

##### **Innovating and being creative**

New ideas drive continuous improvement.

##### **Driving toward results**

Our efficient, effective work meets measurable goals for today and tomorrow.

##### **Engaging the community**

All have a voice and are heard.

##### **Valuing employees**

Employees are supported and take pride in public service.

##### **Building public trust**

All have access to services and information. We work in an open, ethical and transparent manner.

##### **Collaborating**

We work better together as one team. We are a valued partner in the community.

people and businesses lead to a growing and thriving economy.

## **Minneapolis Goals & Strategic Directions**

**Living well: Minneapolis is safe and livable and has an active and connected way of life**

**One Minneapolis: Disparities are eliminated so all Minneapolis residents can participate and prosper**

**A hub of economic activity and innovation: Businesses – big and small – start, move, stay and grow here**

**Great Places: Natural and built spaces work together and our environment is protected**

**A City that works: City government runs well and connects to the community it serves**

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Last updated Nov 16, 2015

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## CITY COUNCIL GOALS

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The City Council sets the vision for our City and adopts goals to reflect that vision and guide decision-making at all levels of City government. The goal setting process builds Council consensus on policies and projects that impact City residents, businesses and the community as a whole. The Administration uses the City Council vision and goals to set priorities, direct work activities, and allocate staff and financial resources.

### City Council Vision

“Champaign is an inclusive community that welcomes all. City residents enjoy a great quality of life, first class educational opportunities and easy mobility. Champaign is a vibrant community with an active center city and healthy neighborhoods. The City is designed for quality and sustainability, and has a growing economy.”

### City Council Goals 2015-2017

#### Our City Promotes Quality of Life for all Citizens

##### Strategic Initiatives

- Strengthen Community Service Partnerships
- Promote an Inclusive, Open-Minded, and Progressive Community
- Expand the Arts and Entertainment
- Expand Local Athletics
- Support the U-I to maintain its Flagship Campus in Champaign-Urbana
- Partner with Local Schools and Parkland College to Strengthen Educational Opportunities

##### Key Projects

- Prepare a Beautification Plan for the Neil Street Corridor from I-74 to Downtown
- Serve as Lead Agency and Coordinate the Community Coalition and Support the Champaign County Juvenile Assessment Center

#### Our City Promotes First-Rate Services

##### Strategic Initiatives

- ▣ Aggressively Address Infrastructure Needs
- ▣ Maintain Public Safety Responsiveness
- ▣ Support and Respond to Neighborhood Needs
- ▣ Strengthen the Partnership Between the City and the Public Library

### **Key Projects**

- ▣ Support the Library in Hiring and new Executive Director and Updating their Strategic Plan
- ▣ Complete the Construction of the Glenn Park Detention Basins and Storm Sewers (Washington Street West - Phase II)
- ▣ Complete Design, Construction Plans, and Specifications for the Storm Sewers from Russell / Washington Intersection to the University Avenue / Flora Court Area (Washington Street West - Phase III)
- ▣ Complete Preliminary Design of Drainage Improvements for the Boneyard Creek (Neil Street to University Avenue)
- ▣ Complete the Garden Hills Drainage Study
- ▣ Complete the Annual Concrete and Asphalt Street Maintenance Projects and an Evaluation of Additional Funding Alternatives for Arterial Asphalt Street Maintenance
- ▣ Complete Construction of the MCORE Green Street (Fourth Street to Neil Street) and White Street (Wright Street to Second Street) Projects and Complete Design, Construction Plans, and Specifications for the Wright Street (Springfield Avenue to Armory Street) project
- ▣ Update the Curtis Road Interchange Master Plan and Development Regulations
- ▣ Update the Zoning Regulations Pertaining to the City Center and Neighborhood Commercial Areas

## **Our City Promotes Safe and Healthy Neighborhoods**

### **Strategic Initiatives**

- ▣ Initiate and Support Programs to Reduce Gun Violence
- ▣ Continue to Strengthen Police-Community Relations
- ▣ Encourage Development of Affordable Housing
- ▣ Assure a Safe Community while Respecting the Rights of Citizens
- ▣ Support Neighborhood Development and Economic Stability in Historically Underdeveloped Areas

### **Key Projects**

- ▣ Implement the Garden Hills Action Plan Including a Pilot Rental Property Inspection Program
- ▣ Support Community Efforts to Establish a Reentry Program for Offenders Exiting the Criminal Justice System
- ▣ Implement the Bristol Place Redevelopment Plan
- ▣ Support Commercial Revitalization in Low-to-Moderate Income Neighborhoods

- ▣ Complete the Fire Station #3 Relocation Study and Begin Planning for Station Relocation
- ▣ Work with Community Members to Implement Programs Intended to Reduce Gun Violence

## **Our City Promotes Fiscal Responsibility**

### **Strategic Initiatives**

- ▣ Maintain a Healthy and Balanced City Budget
- ▣ Ensure Fair City Tax Rates and Fees
- ▣ Maintain a Fiscal Model that Balances Short and Long-Term Needs
- ▣ Be a Leader in Intergovernmental and Interagency Cooperation
- ▣ Apply Strategies to Reduce the Cost of City Services
- ▣ Promote Compact Growth Patterns to Deliver City Services Efficiently

### **Key Projects**

- ▣ Support Unit 4 School District with their Future Facility Planning
- ▣ Adopt a Stable Funding Model for VCC and 40N
- ▣ Manage Potential Revenue Decreases due to State Budget Cuts
- ▣ Continue to Advance the CORE Software Project

## **Our City Promotes Economic Opportunity**

### **Strategic Initiatives**

- ▣ Market the City
- ▣ Expand Programs for Job Creation and Employment Growth
- ▣ Attract, Retain, and Grow Workforce Talent in the Community
- ▣ Maintain a Vibrant Downtown
- ▣ Maintain the City's Positive Business Environment
- ▣ Increase Minority and Women-Owned Business Opportunities
- ▣ Promote Local Business Development

### **Key Projects**

- ▣ Structure an Economic Development Strategy around the Availability of Broadband Internet
- ▣ Develop Incentives to Support Small Businesses
- ▣ Support Existing Workforce Development Initiatives Including Workforce Development and Matchmaking
- ▣ Develop a Strategy to Promote the Reinvestment of the Commercial Area at Country Fair

## **Our City Promotes Environmental Sustainability**

### **Strategic Initiatives**

- ▣ Promote Champaign as a Green Community

- Encourage the use of Alternative Modes of Transportation
- Recruit and Retain Innovative Green Business and Industry
- Adopt Incentives and Regulations to Encourage Environmental Responsibility
- Continue to Reduce Energy Consumed by City Government
- Preserve the Mahomet Aquifer as a Long-Term Healthy Water Supply
- Promote Infill Development at the Core of the City

#### **Key Projects**

- Continue to Utilize the Ameren Act on Energy Program to Incentivize Residential Energy Efficiency Projects
- Update the Infill Incentive Policy to Promote Infill Development at Strategic Locations
- Continue to Implement the Strategies of the Sustainability Plan, Champaign Growing Greener
- Continue to Implement the Strategies of the Pedestrian Plan, Walk Champaign

## **Our City Promotes Honest, Transparent, and Inclusive Government**

#### **Strategic Initiatives**

- Engage the Community in their Government
- Provide Timely and Accurate Information about City Actions, Events, and Decisions
- Improve Availability and Public's Access to City Information
- Recruit and Retain an Inclusive City Workforce that Reflects our Diverse Community

#### **Key Projects**

- Update the City's Public Communication Plan
- Complete the Refresh of the City's Website
- Complete the Update of the 1992 ADA Transition Plan
- Continue to Digitize Old City Documents to Improve Ease of Access



# The Big Picture

- We help people.
- We are... Good stewards of resources.
- We promote... Sustainable community (environment and land use and business model for the City)
- We help... each other be successful praise those who do well, get rid of those who do poorly or are not adaptable to change.
- We are... Open with each other. We talk about money, organization, goals.
- We... support each other.
- We promote... Community above self.

## MODEL OF NEW GOVERNANCE

- Plan for experimentation and expect some failures
- Set goals not procedures
  - Focus on what works
- Treasure ideas. We need to value them.
- Manage failure by telling the public (Council and press) that it is an experiment and has risk. Do this in advance.
- Sense of humor can save us even in giant failures
- Search out risk takers.
- Understand risk levels.

## WINNING ENTREPRENEURIAL GOVERNMENT

- Peddle little/steer a lot
- Empower communities not just deliver services
- Encourage competitions (self and others)
- Emphasize principals not rules
- Fund outcomes (resources follow use)
- Customer is #1
- Concentrate on earning not spending
- Invest in prevention not cure
- Leverage the marketplace, not building programs
- Decisions made at the appropriate level
- Investment in employees
- Resources follow planning

## STRATEGIC BUSINESS ISSUES

- Getting and keeping customers
- Improved margins/efficiency/new revenue streams
- Customer service
- Product improvement
- Trust

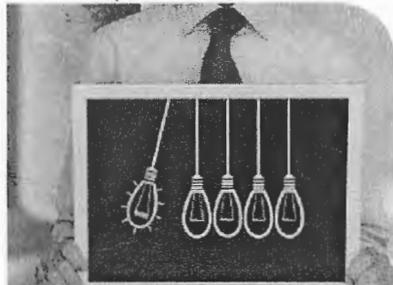
More from May-Jun 2016 issue ([Link to: http://www.lmc.org/page/1/may-jun-2016.jsp](http://www.lmc.org/page/1/may-jun-2016.jsp))

([Link to: http://www.lmc.org/magazine](http://www.lmc.org/magazine))

## The 6 Qualities of Innovation

By Karen Thoreson

Ever wonder why some cities seem to win lots of awards— or are constantly showcased as having outstanding programs? Over the last five years, the Alliance for Innovation and Arizona State University's School of



Public Affairs have studied hundreds of local governments that won national, state, or local awards, seeking to find out if there were some common denominators that these lauded organizations shared. This study revealed six qualities of innovation.

Of course, sustained innovation in any organization requires a commitment to change, a process to sustain change, intent to implement change, and the people to carry out change. Still, there are certain attributes that make organizational innovation more likely.

### 1. Inclusive Leadership

*"Never before in history has innovation offered promise of so much to so many in so short a time."* –BILL GATES

Not surprisingly, having a key leader (or leaders) driving change within the organization makes a dramatic difference. That leader could be the manager, or it might be a key elected official or the whole executive team. The important thing is not necessarily who the leader is, but the type of leadership that person or group embodies.

Leaders in innovative organizations are visionary, inclusive, proactive, and organization-centered, rather than leader-centered. These leaders promote innovation by working to develop leaders throughout the organization.

These are "unselfish" leaders, who share credit, recognize contributions, and make leadership development a higher priority than celebrating a single individual. In his book *Good to Great*, Jim Collins called this "Level 5" leadership. Organizations that cultivate inclusive, sustained leadership have a head start on producing great results.

Although all six qualities of innovation are important, perhaps the most critical is leadership, as it sustains the effort, rightly manages risk, and propels the morale of the group at all levels in order to achieve greater and greater success.

### 2. Relentless Creativity

*"Problems cannot be solved by the same kind of thinking that created them."* –ALBERT EINSTEIN

While brain science tells us that only about 20 percent of humans regularly think in creative ways, organizations that engage the entire workforce to achieve their potential are able to beat those odds. To harness its employees' talent, an organization must offer processes and policies that allow employees to give their best while on the job.

To do this, you need to create an environment that isn't satisfied with the status quo. Ask these questions: Could this be better? How have others solved this problem? Is there a different approach that would yield better results? These questions are great starts toward increasing the creativity of your team.

Critical to encouraging creativity is allowing for failure— because not all new ideas will work. Organizations need to have some good "failure and risk" conversations in the workplace. This will build employees' confidence in trying new things, and let them know that their new ideas are welcome.

### 3. Extensive Internal Collaboration

*"The secret is to gang up on the problem, rather than each other."* –THOMAS STALLKAMP

Over the course of a couple of decades, many local governments have crawled out of their silos and begun to see the value of working in cross-functional teams. In successful innovative groups, we see a real disrespect for silos. Instead, they have non-hierarchical teams charged with solving problems outside of their individual expertise—because those employees can bring fresh ideas and help rethink a problem or challenge.

The organization that identifies a problem in public works, for instance, will experience a direct benefit in bringing in non-public works staff to brainstorm solutions. It is surprising how often a diverse team of insiders and outsiders can collectively review, ask probing questions, make suggestions, and implement change.

Of the six qualities, this one has perhaps the lowest up-front cost and the fewest downsides. It is also the easiest to implement. By simply forming a team from various departments and helping them define and investigate a problem, you can grow staff engagement and morale.

### 4. Robust External Partnerships

*"The strength of the team is each individual member. The strength of each member is the team."* –PHIL JACKSON

Public/private partnerships have been around a long time. But the partnerships seen in this quality go beyond the normal quid-pro-quo approach. Public partnerships have long relied on a standard of "I give you a dollar and I get a dollar's value back." But these new partnerships are built on a platform of community benefit, rather than an individual organization's return.

Successful external partnerships look at a variety of unique factors:

Do they further one another's goals?

How do they expand beyond the simple economic-benefit criteria?

Can they develop common missions, visions, and values for the project?

Do they focus on common interests rather than differences?

Do they address ground rules, evaluation, and how to manage conflict?

Organizations that use these more unusual criteria are frequently able to craft partnerships with one or more external partners that benefit each other and the community as a whole. These partnerships are not easy to establish; it requires a willingness to trust and take risk. But it's worth it because organizations that use these approaches are able to craft partnerships—like city/school joint facility agreements or economic development projects—that are much more comprehensive and impactful than what a single organization could undertake.

5. Authentic Community Connections

"A dream you dream alone is only a dream. A dream you dream together is reality." —JOHN LENNON

After more than 100 years of the government reform movement that moved political decisions out of the smoke-filled back rooms and created a system of nonpolitical, professional management, have we become a victim of our own success?

There was a time when residents happily embraced the formation of their city because it symbolized improved safety, security, utilities, and other services. Today, though, many residents feel cut off from their local government leaders, and may have the sense that these leaders would prefer to have their own experts solve community problems.

Innovative governments have shown community and organizational benefits when citizens are authentically welcomed into the deliberations on local priorities and neighborhood improvements. Fundamental questions to test your organization against include:

If I come, will you listen?

If I speak, will you consider what I said?

How and when will I see action?

Employees, citizens, and businesses need to connect not only with their local government, but also with each other. Local governments can provide the connection points, the tools, expertise, and resources.

6. Reality-Focused, Results-Driven

"Start by doing what's necessary; then do what's possible; and suddenly you are doing the impossible." —ST. FRANCIS OF ASSISI

**Learn more**  
 about this topic  
 at the League's  
**2016 Annual  
 Conference,**  
 June 14-17 in  
 St. Paul. Register  
 at [www.lmc.org/  
 ac16mncities](http://www.lmc.org/ac16mncities).

In the end, innovation for its own sake is simply play. Organizations that care about innovation, care about results and take the time to measure whether a new practice is producing better results and for whom.

Truly innovative organizations make time at the start of a project to think about what results would signal success. They build in checkpoints beforehand to make sure a project is on track, and try to have any failure early, so that course corrections can lead to earlier success. They focus on innovations that will make a difference, that are sustainable, and that are constantly being reviewed, changed, and updated.

So, which of these six qualities of innovation do you think are strongest in your city—and which areas might you focus on to see improvement? How can you focus on one or more of these areas to map out a brighter and more successful future for your city? By making these areas an organizationwide focus, cities can reinforce the rewards of innovation. It only takes the will to start the process.

Karen Thoreson is president of the Alliance for Innovation.

This was adapted from an article that originally appeared in ICMA's Public Management magazine in 2012.

Read the May-June 2016 issue of *Minnesota Cities* magazine. (Link to: <http://www.lmc.org/page/1/may-jun-2016.jsp>)

\* By posting you are agreeing to the LMC Comment Policy (Link to: <http://www.lmc.org/page/1/comment-policy.jsp>) .

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**Culture of Innovation**  
 Find out what it takes to make  
 MINNESOTA  
 MAY JUN 2016

# COOPERATIVE EFFORTS (White Sheet)

## SCHOOL DISTRICT

- Activity connection Senior Citizens, recreation, transit
- Facilities long term planning
  - Athletic Other Facilities, Drama, performance, arts
- Budgets
  - Levy
  - Pay
  - Others
- Athletic Association Congress goals
- Early Childhood 95% coverage might be a goal
- The Third Floor (Keep City involved)
- City/School strategy with GAC
- Child Care
- Long Range Community Planning
- Studies (Housing Demo Others)

## NICOLLET COUNTY

- Compost funds
- Library
- 1/4 - 1/4 good zone
- Criminal Justice Committee
- Law enforcement share dispatch
- Emergency Planning
- Gardner Road/County Rd. 5 Turn Lanes
- Stormwater

## GUSTAVUS ADOLPHUS COLLEGE

- Parking
- Performance space
- Recreational facilities
- Off-campus behavior
- Hispanic inclusion/Sister City
- Child Care
- Transit use
- Employees live in City

## REGIONAL TREATMENT CENTER/STATE OF MN DEPT OF HEALTH

- Water distribution
- Future program/land/facilities
  - Parks
- Arts Association

## BANKS

- Establish regular lunch meetings with them\*

## REALTORS

- BFF
- Promotion of opportunities for young families
- Others

## COMMUNITY ORGANIZATIONS

- St. Peter Arts Center
- Nicollet County Historical Society

## CHAMBER OF COMMERCE

- Promotion of Community
- Community events
- Communication efforts

## GREATER MANKATO GROWTH

- REDA industrial Development
- ICLV InterCity Leadership Visit
- MSA issues
- Housing



Amenities

A+

There are lots of amenities close to this location.

[View Amenities Report](#)

Cost of living

A

Cost of living index is **7%** lower than Minnesota

[View Cost Of Living Report](#)

Crime

A

Total crimes are **35%** lower than Minnesota

[View Crime Report](#)

Education

B+

High school graduation rate is **2%** lower than Minnesota

[View Education Report](#)

Employment

C+

Median household income is **15%** lower than Minnesota

[View Employment Report](#)

Housing

B

Median home value is **18%** lower than Minnesota

[View Housing Report](#)

Weather

Reviews



Enter a State, City, Neighborhood, Address or Zip

Search » Minnesota » St. Peter Livability

# St. Peter, MN Livability

Livability	Real Estate	Demographics	Best Places	Reviews	Forum		
Livability	78	Amenities	A+	Cost of Living	A	Crime	A
Education	B+	Employment	C+	Housing	B	Weather	F

## St. Peter

# 78

EXTREMELY LIVABLE

## St. Peter

- St. Peter is ranked #19 in Minnesota
- St. Peter is ranked #3,975 in the USA

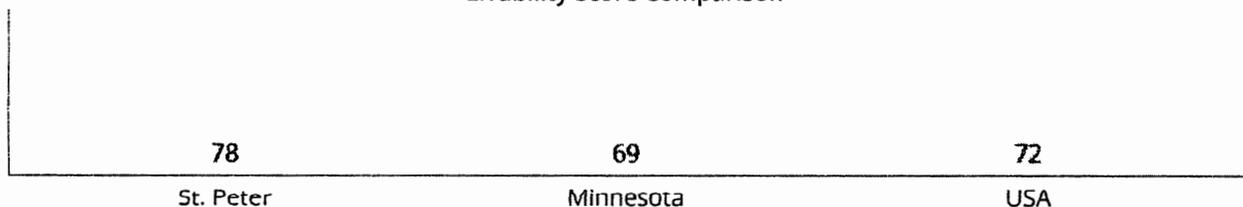
Lots of Local Amenities

Low Cost of Living

Low Crime Rates

High Graduation Rates

### Livability Score Comparison



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The following is a list of characteristics ethical leaders display (Brown & Trevino, 2006; Brown et al., 2005; Kalshoven, Den Hartog, & De Hoogh, 2013):

- Acts fairly
- Allows employees to voice opinions
- Promotes ethical conduct in others
- Expresses concern for others
- Sets clear and high ethical standards for everyone to follow, including themselves
- Consistent in all actions
- Has integrity
- Able to admit mistakes, apologize for mistakes and learn from mistakes
- Uses rewards and punishments to hold employees accountable for ethical conduct
- Trustworthy
- Practices what he/she preaches
- Communicates often about ethics
- Considers consequences of decisions
- Agreeableness\*
- Conscientiousness\*

\*Agreeableness and conscientiousness "enhance the attractiveness and credibility of the leader as an ethical leader" (Brown & Trevino, 2006, p. 602).

# St. Peter Livability Index

Gustavus Adolphus College

January 25<sup>th</sup>, 2016

Index created by:

Emily Edman, Ben Flinchbaugh, Samantha Jagler, Andrew Peters, and Chase  
Miller

## **About the Index**

This Index is a simple, comprehensive tool created for the purpose of numerically rating the livability of St. Peter, Minnesota. The Index can be used to compare St. Peter to other towns and can also be used to compare St. Peter's own progress over time. The Index was created specifically with St. Peter in mind, and the factors we included and the rating scales created for each factor reflect this focus. The Index was created with simplicity in mind, with all of the data easily obtainable. Our hope is that the Index we have created will be a useful tool for the city of St. Peter to assess its progress toward becoming an even better community.

## **Scoring System for the Index**

The St. Peter Livability Index measures 10 individual factors to assess the livability in St. Peter. Each factor is rated on a 5 point scale. The highest score a city can achieve using this index is 50 points.

## **The Ten Factors**

1. Income
2. Unemployment
3. Affordability of Housing
4. Parks and Recreation
5. Street Safety
6. Crime Rates
7. Voter Turnout
8. Education
9. Healthcare
10. Age of Population

## **How to Score Them**

### **1. Median Household Income:**

- 1 = More than \$20,000 less than National Median
- 2 = Between \$10,001 and \$20,000 less than National Median
- 3 = Within \$10,000 of National Median
- 4 = Between \$10,001 and \$20,000 more than National Median
- 5 = More than \$20,000 greater than National Median

## 2. Unemployment Rate:

- 1 = Greater than 10.1%
- 2 = 8.1% to 10%
- 3 = 5.1% to 8%
- 4 = 2.1% to 5%
- 5 = 0% to 2%

## 3. Percent of Income Spent on Housing:

- 1 = 22.6% to 25%
- 2 = 20.1% to 22.5%
- 3 = 17.6% to 20%
- 4 = 15.1% to 17.5%
- 5 = 12.5% to 15%

## 4. Acres of Park per 1,000 Residents:

- 1 = Less than 10 acres per 1,000 residents
- 2 = Between 10 and 20 acres per 1,000 residents
- 3 = Between 20 and 30 acres per 1,000 residents
- 4 = Between 30 and 40 acres per 1,000 residents
- 5 = More than 40 acres per 1,000 residents

## 5. Fatal Accidents per 100,000 People:

- 1 = 9.1 or more
- 2 = 7.1 to 9
- 3 = 5.1 to 7
- 4 = 3.1 to 5
- 5 = 1 to 3

## 6. Crimes (violent and property) per 10,000 People:

- 1 = 401 and up
- 2 = 301 to 400
- 3 = 201 to 300
- 4 = 101 to 200
- 5 = 0 to 100

### 7. Voter Turnout:

- 1 = 0% to 59.9%
- 2 = 60% to 69.9%
- 3 = 70% to 79.9%
- 4 = 80% to 89.9%
- 5 = 90% to 100%

### 8. High School Graduation Rate

- 1 = 0% to 64.9%
- 2 = 65% to 79.9%
- 3 = 80% to 89.9%
- 4 = 90% to 94.9%
- 5 = 95% to 100%

### 9. Hospital Beds Per 1,000 People

- 1 = 0 to 1.0
- 2 = 1.1 to 2.0
- 3 = 2.1 to 3.0
- 4 = 3.1 to 4.0
- 5 = More than 4.1

### 10. Median Age of Population

- 1 = Above 20.1 years of National Median Age
- 2 = Between 15.1 and 20 years of National Median Age
- 3 = Between 10.1 and 15 years of National Median Age
- 4 = Between 5.1 and 10 years of National Median Age
- 5 = Within 5 years of National Median Age

## **How to Adjust the Index**

For the sake of simplicity, this index has only 10 factors with which to measure the livability in St. Peter. If the index is missing anything extremely important to measuring St. Peter's livability, it is possible to add additional factors to the index. To do this, simply create a 5 point rating scale for the missing factor and add those points to those achieved by the other 10 factors. After adding an additional factor, the highest possible index score will increase by 5. If you are comparing St. Peter's progress over time, it would be wise to add this new factor to previous year's scores as well.

## Our Results

### 1. Income

United States: \$53,482  
St. Peter: \$56,071      Score: 3  
Mankato: \$42,929      Score: 2  
Decorah: \$50,361      Score: 3  
Waconia: \$78,086      Score: 5  
Northfield: \$58,375      Score: 3

### 2. Unemployment

United States: 5.0%  
St. Peter: 3.20%      Score: 4  
Waconia: 4.20%      Score: 4  
Decorah: 4.40%      Score: 4  
Northfield: 7.70%      Score: 3  
Mankato: 3.1%      Score: 4

### 3. Affordability of Housing

United States: 18.4%  
St. Peter: 18.4%      Score: 3  
Mankato: 15.4%      Score: 4  
Decorah: 15.5%      Score: 4  
Waconia: 21.5%      Score: 2  
Northfield: 20.1%      Score: 2

### 4. Parks and Recreation

St. Peter: 787.5 acres (68.8 acres per 1,000 residents)	Score: 5
Mankato: 600 acres (14.8 acres per 1,000 residents)	Score: 2
Northfield: 400 acres (19.4 acres per 1,000 residents)	Score: 2
Waconia: 182.2 acres (15.9 acres per 1,000)	Score: 2
Decorah: 508 acres (62.8 acres per 1,000 residents)	Score: 5

### 5. Street Safety

United States: 7.6  
St. Peter: 7.4      Score: 2  
Mankato: 5.7      Score: 3  
Northfield: 1.9      Score: 5  
Waconia: 9.3      Score: 1  
Decorah: 2.5      Score: 4

## 6. Crime Rates

United States: 947 crimes per 10,000 people	
St. Peter: 182 crimes per 10,000 people	Score: 4
Mankato: 298 crimes per 10,000 people	Score: 3
Decorah: 43 crimes per 10,000 people	Score: 5
Waconia: 128 crimes per 10,000 people	Score: 4
Northfield: 244 crimes per 10,000 people	Score: 3

## 7. Voter Turnout

United States: 55.6%	
St. Peter: 72.7%	Score: 3
Mankato: 66.8%	Score: 2
Northfield: 65.9%	Score: 2
Waconia: 82.6%	Score: 4
Decorah: 66.7%	Score: 2

## 8. Education

United States: 81.3%	
St. Peter: 89.0%	Score: 3
Waconia: 91.0%	Score: 4
Decorah: 97.5%	Score: 5
Northfield: 82.4%	Score: 3
Mankato: 79.4%	Score: 2

## 9. Healthcare

United States: 2.5 beds per 1,000 people	
St. Peter: 2.9 beds per 1,000 people	Score: 3
Mankato: 4.1 beds per 1,000 people	Score: 5
Decorah: 3.1 beds per 1,000 people	Score: 4
Waconia: 8.9 beds per 1,000 people	Score: 5
Northfield: 3.7 beds per 1,000 people	Score: 4

## 10. Age of Population

United States: 37.8	
Minnesota: 37.7	
St. Peter: 26.9	Score: 3
Mankato: 26.2	Score: 3
Decorah: 30.7	Score: 4
Waconia: 35.6	Score: 5
Northfield: 24.7	Score: 3

## Overall Index Scores:

Decorah: 40  
Waconia: 36  
St. Peter: 33  
Mankato: 30  
Northfield: 29

## **Sources:**

<http://www.census.gov/quickfacts/table/>  
<http://www.saintpetermn.gov/parks>  
<http://www.mankatomn.gov/city-services-a-z/city-services-n-z/parks>  
<http://www.movetodecorah.com/parks.html>  
<http://traveltips.usatoday.com/parks-northfield-minnesota-56480.html>  
[http://www.destinationwaconia.org/visit/parks\\_and\\_trails.php](http://www.destinationwaconia.org/visit/parks_and_trails.php)  
<http://www.waconia.org/380/Neighborhood-Parks>  
[http://livabilityindex.aarp.org/?cmp=LVABLIDX\\_MAR25\\_015](http://livabilityindex.aarp.org/?cmp=LVABLIDX_MAR25_015)  
<https://www.fbi.gov/about-us/cjis/ucr/crime-in-the-u.s/2014/crime-in-the-u.s.-2014/offenses-known-to-law-enforcement/property-crime>  
<http://www.bls.gov/>  
<http://www.bestplaces.net/>  
<https://www.cia.gov/library/publications/the-world-factbook/fields/2177.html>  
<http://www.city-data.com>  
<http://kff.org/other/state-indicator/beds-by-ownership/>  
<http://health.usnews.com/best-hospitals>

### City Festival Policy Proposal

This policy was composed by a group of students at Gustavus Adolphus college in the IEX course jt-pol-115-001 at the request of the City of St. Peter. This policy was introduced to the St. Peter City Council on 25 January, 2016.

#### I. City Event Permit Application

The City of St. Peter requires the acquisition of a City Event Permit in order to host an event of expected attendance of 100 or more persons within city limits.

A) The application provided by the Director of Recreation and Leisure Services will require the following information:

1. The full name, address and telephone number of the applicant(s) chairing the event.
2. The name and address of the person, persons, corporation or association sponsoring the activity, if any.
3. The day and hours for which the permit is desired.
4. The location and/or route for which the permit is desired.
5. The expected turnout.
6. The theme and basic logistics of the event.
7. The sale of alcohol.
8. The sale of goods.
9. The anticipated need for law enforcement and to what extent.
10. The necessity of traffic control.
11. The request for first aid kits or services.

B) An application deposit of value determined by the City Council is refundable if all compliances are met.

C) The permit application must be reviewed by the City Council no later than 30 days before the planned event.

D) Locations are reservable on a first come, first serve basis.

E) The host organization must submit an event schedule to the city council with the application. A schedule may be flexible, but must reach final form within two weeks of the event.

\*If an event takes place in a city park, a City Event Permit will constitute as a Park Usage permit. All compliances stated in the *Chapter 32 of the City Code on Parks, Recreation, and Leisure Services* must be followed alongside the compliances of a City Event Permit in such a case.

\*\*Exceedance of 100 persons without a permit will result in a fine determined by the City Council.

\*\*\*The City Council has the right to request a follow up interview with the host organization in regards to the success or downfalls of an event. This may entail further support, issues, suggestions, etc.

## **II. City Approval Policy for City Event Permit**

Approval by the St. Peter City Council is unconditionally required in obtaining a City Event Permit.

A) Event approval will be denied if the event:

1. impedes the regular flow of traffic.
  - a. No event route shall neither lead nor cross any county, state, or U.S. highway.
  - b. Adequate parking must be present in the area of the event at no charge to attendees.
  - c. A traffic control plan must be proposed in the application.
2. impedes previously scheduled city maintenance, construction, or agenda.
3. results in the exceedance of one of the following established annual event caps:
  - a. 6 fun runs
  - b. 5 parades
  - c. 4 music festivals
  - d. 4 outdoor dances
4. is exclusive to members of a certain group
5. has had a history of compliance violations.
6. causes significant damages to city or private property.
7. constitutes as a public nuisance and disturbs the general public.
8. encourages participants to engage in illegal conduct.
9. requires the aid of more than half the city police force.
10. takes place on the same day as another scheduled event.
11. the applicant has delinquent fees, charges or other outstanding financial claims with the city.
12. promotes, sponsors, or harbors any violation to the St. Peter City Code.

B) Further considerations with event approval:

1. Appeals on a City Council disapproval must be written and processed through the Board of Appeals and Adjustments.
2. Permits may be revoked at any time during, before, or after an event if the event is conducted in a manner significantly different than noted in the permit application. This entitles city officials to shut down an event at any time.
3. Financial support through services and/or grants is automatically considered by default at the discretion of the City Council under the following conditions:
  - a. Event yields benefits beyond the host organization.
  - b. Event attracts visitors from outside the local community.
  - c. Event is new with potential to grow.
  - d. Event promotes the overall sense of community.
  - e. A previously sponsored event must provide a recap of previous events in the permit application for continued support.

4. City Council grants preference to previous events that have a long standing history of positive impacts on the community and followed compliances.
5. The sponsor organization of the festival will take full responsibility for organizing, regulating, and overall function of the event. Any failed compliances will result in the withholding of the permit deposit.
6. Absence of at least one first aid kit can be a reason for revocation of the event permit. If a main organization requests for a first aid kit from the city, it will be provided at the organization's expense.

### **III. Compliances**

#### **A) Public Safety**

1. Any activities taking place on or within a body of water requires a certified lifeguard on duty. Fire department must be present if the Council deems it necessary.
2. Fires outside of a designated grate, receptacle, or ring are prohibited without notifying the council.
3. Individuals may not carry explosive materials of any size or quantity.
4. Fireworks for an event must be permitted by the City Council and must be licensed.
5. No weapons are permitted without a conceal and carry permit.
6. Police officers retain the right to investigate any suspicious activity that would result in the compromise of public safety.

#### **B) Public Courtesy**

1. Any extreme expression of personal interests or beliefs (i.e. religion, political affiliation, etc.) is prohibited at the discretion of city officials, appeals deferred to City Council.
2. No sound should exceed a level of 120 decibels.

#### **C) Curfew**

1. The event may not take place before the hours of 7:00 A.M. or later than 11:00 P.M.
2. Setup and takedown may take place within two hours of this window. Any extra efforts must be done within this time span on days prior or after the event.
3. Overnight tenting is only allowed in City Council approved areas at the discretion of the Council.

#### **D) Sanitation**

1. Proper trash and recycling receptacles must be made available to attendants.
2. Restroom facilities must be made available to attendants.
3. The host organization is responsible for cleaning up all trash from the event.

#### **E) Traffic**

1. Police must be briefed on a traffic plan if there is a need for traffic control.
2. Traffic control is required for any event that crosses or inhabits a roadway. This includes parades, fun runs, marches, or street dances.

**F) Prior Posting**

1. Prior posting for public awareness must be done at least three weeks in advance of the event.
2. Advertisements and promotions constitute as prior promotion.

**G) Promotions**

1. Any political party, business, or organization promotions at the event must be made available to all such organizations that desire to participate.
2. Denial is prohibited unless the organization represents a cause unfit for public gatherings.

**H) Sale of Goods**

1. Proper licensure must be acquired by vendors.
2. Food preparation facilities must meet current commercial vending standards.
3. The sale of illegal paraphernalia is prohibited.
4. The sale of weapons is prohibited without proper licensure.

**I) Alcohol**

1. Proper licensure must be acquired to sell alcohol.
2. Sale of alcohol is prohibited to individuals under legal age.

**J) Motorized Vehicles**

1. Proper licensure must be acquired for any motorized vehicle.
2. Vehicle speeds may not exceed posted speed limits.
3. Operation of motor vehicles may not take any time before or after sunset unless the area is properly lit.
4. All traffic laws must be obeyed.

**K) Pets and Animals**

1. Any pet must have proper restraints by the owner in the form of either a leash or cage.
2. The host organization holds the right to deny any pets or animals.

**L) Trespass**

1. Access or entrance to private property without permission is prohibited.
2. Any attendant that trespasses is subject to prosecution by law enforcement.

**M) Liability and Insurance**

1. The host organization takes full responsibility and liability for any accidents.
2. The host organization must be properly insured in the event of an accident.

**N) Damages**

1. Any damages to public or private property must be paid for, replaced, and amended by the host organization.
2. Note of any damages will be taken into consideration if the event takes place the following year.

O) Electricity and Excavation

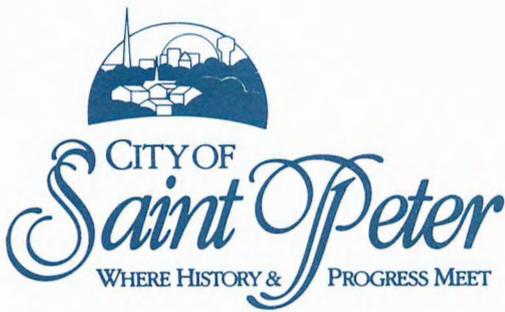
1. The City of St. Peter will provide electricity via outlets already existing on site.
2. All participating organizations may provide generators at their own expense in cases requiring any further electricity.
3. No modifications are permitted on pre-existing city wiring, circuits, or lighting.
4. No digging is permitted.

P) Law Enforcement

1. Law enforcement officers must be present if the event exceeds 500 attendants.
2. Law enforcement retains the right to investigate any suspicion of illegal activities or threats to the general public.
3. Any law enforcement services not provided by the City Council may be requested at the cost of the host organization.

Q) Failure to Comply

1. The host organization is responsible for most cases of failure to abide by these compliances having to do with their planning and the function of their event.
2. For cases out of control of the host organization involving a broken compliance that occurs during the event, City Council discretion will be taken in returning the Event Permit deposit.



## Memorandum

**TO:** Honorable Mayor Strand  
Members of the City Council

**DATE:** 11/30/2015

**FROM:** Todd Prafke  
City Administrator

**RE:** Goal Session Report and takeaways

### **ACTION/RECOMMENDATION**

None needed. For your information and review.

### **BACKGROUND**

The goal of this memo is to provide a basic outline of the principal discussion points and priorities as the Council provided direction as a part of its' Goal Session on February 29, 2016.

In writing this memo it is not my objective to provide a complete or full review of the discussion held by the Council, but rather it is to list, with some explanatory information, the priorities for efforts and big thoughts of the meeting. The listing is done based on topic and chronology within the body of the meeting. These are not in prioritized order.

- Housing – discussed multiple segments including infrastructure and housing components of the proposed subdivision. Additionally reviewed timelines for the work plan, targets, outlined and the multiple actions that the Council will need to take and the risks and risk mitigation efforts. In addition, the Council clarified its' position relative to working with a private developer on the northern 14+ acres and will review a draft RFP in the near future for meeting the goals of additional opportunities for homes in the \$230,000+ range on lots of greater square frontage. Considerable time was spent in review of this proposed project, its goals and challenges, including evolving information on infrastructure and better understanding of opportunities for mortgage products and qualification for target home buyers.
- The Council looked at its' General Fund and all of its' larger Enterprise Funds and discussed thoughts related to reserves and fund balances. The Council directed additional thought and discussion that a policy may be needed for enterprise funds similar to that which is established for the General Fund, but that reserve amounts could be somewhat lower due to the difference in cash flow patterns. In addition, there was an expression that allowing individual funds to dip below positive cash position was against Council views of best practice and that too should be included as a part of any policy in the future. Generally the Council seemed to leave this discussion with a better understanding of the inter-relationship

of the various funds which was applied later in the meeting to review of both Water and Wastewater budgets.

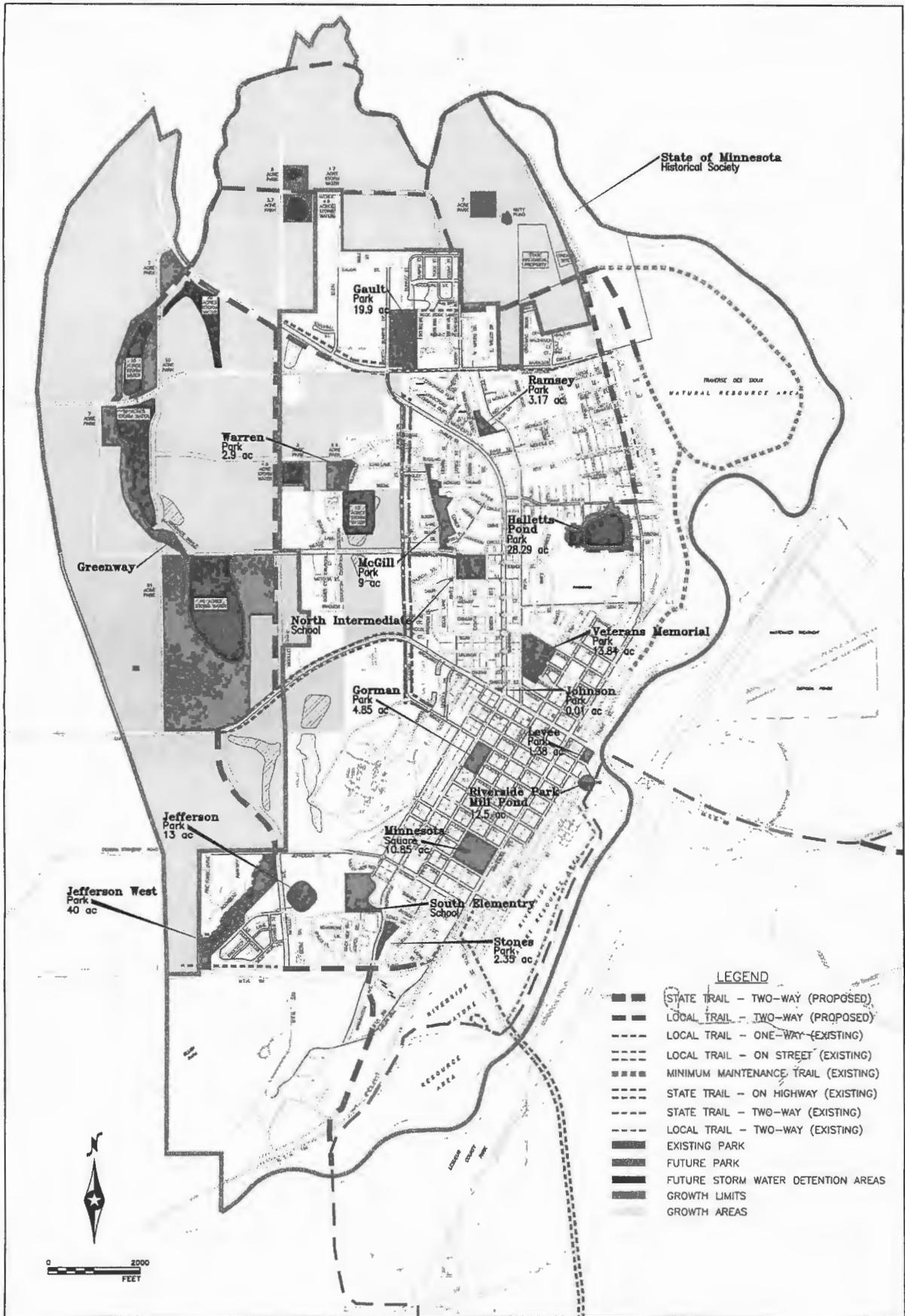
- Water and Wastewater budgets were reviewed at length and very small modifications relative to impact of Park development and fund balances was discussed. No rate modifications are proposed. Maybe most significantly, the Council discussed debt related to both funds and that transfers from Wastewater to Water may be beneficial in the near future to meet goals related to rate stabilization and individual budgets. On a related topic, the Council discussed a new idea of capping transfers to the General Fund based on budgeted needs of the General Fund as compared to actual 6.5% of sales as was used in the past.
- Council discussed modifications to the Fire Department bylaws related to use of alcohol and benefit timelines and directed change to come to a regular meeting.
- The Council also discussed opportunities related to the American Public Power Association (APPA) legislative rally and National League of Cities (NLC) conference in March of 2016
- Communications - Continue to refine web and social media use. Growth of the comfort and level of information put on Facebook, but focusing on direct communication and not growing the amount to time or energy spent on social media. The focus might be better placed on more direct forms of communication. A lighter tone and less critical responses should be strived for. More use of social media that is “of the moment” information.
- Members reviewed their discussion on alternative power and distributed generation and maintained their goals for efforts related to distributed generation development. Staff is looking to research opportunities to develop a community based solar array and continue to complete the study that was authorized in October related to interconnection of distributed generation. Staff indicated that a larger solar array may be more possible with additional assistance through SMMPA.
- Members discussed the opportunities for ensuring that tours of various city facilities were taken again this year. They have found that effort beneficial in the past.
- Community Center leases and changes to use were discussed at length. The Council’s time lie related to Room 211 and its reservation for SPC3 were discussed. And while the Council does wish to see expansion, particularly in the area of infant care the reservation deadline passed and the Council directed staff to discuss Room 211 with other interested parties. SPC3 and Kids corner were also discussed related to changes in the space used by the School District on the 1<sup>st</sup> floor and an RFP process open to them and others was discussed and a tentative time line for that effort reviewed.
- The Council reviewed a preliminary sidewalk effort with a goal to complete connecting sidewalk and trails and ensure “walkability” in areas around specific public amenities such as parks, school, and other publicly accessible spaces. Staff was directed to bring to a future workshop for additional direction.
- Members discussed a supportive effort related to an ArtPlace project with hopes of continuing to support arts and heritage efforts in the community through what is thought to be a community visioning process and working toward more cooperative efforts between the St. Peter Arts Center, Nicollet County Historical Society and the City and broader

Community. The Council indicated that staff should continue to pursue this visioning and funding opportunity as our arts and heritage assets are significant community assets that differentiate us from others.

- Council discussed the Park/HS work that was ongoing. A review of the project and project finances was done. Specific attention to the remaining portions of the project, and shortfall of currently dedicated funds of about \$320,000 which was determined to be made up for in 2017 in an unspecified way.
- Not all items on the agenda were covered.
- Location and food were good and no additional or outside facilitator was recommended at this time.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



**BOLTON & MENK, INC.**  
 Consulting Engineers & Surveyors  
 MANKATO, MN FAIRMONT, MN SLEEPY EYE, MN WILLMAR, MN  
 BURNSVILLE, MN CHASKA, MN AMES, IA

**CITY OF SAINT PETER  
 PARK & TRAIL SYSTEM**

JULY, 2004

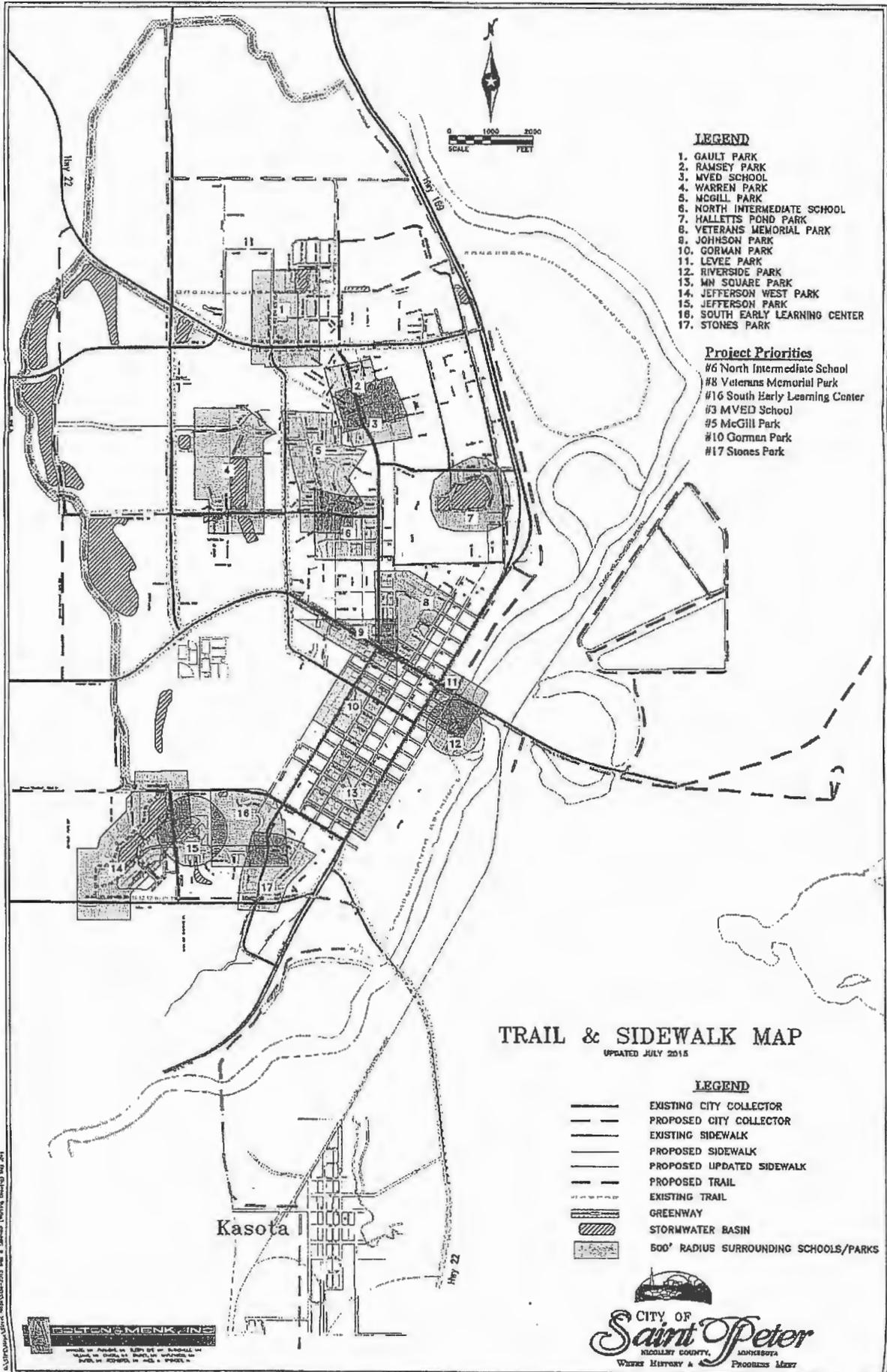
FIGURE NO. 1

## **NORTH END DEVELOPMENT PRIORITIES**

- Provide efficient vehicular access to future commercial developments from Highway #169.
- Improve the pedestrian and multi-modal circulation within the North Commercial District.(NCD)
- Enhance the aesthetics of the Highway #169 corridor through design and landscaping.
- Segregate commercial activity including lighting, noise and vehicular traffic from the residentially developed neighborhoods.
- Reduce vehicular conflicts and improve the safety of the public.
- Support the goals and policies within the Highway #169 Inter-Regional Corridor Study as to access and crossings.
- Promote the provision of meeting or large group activities (City Council).
- Diverse and sustainable building design and standards emphasizing enhanced accessibility. (City Council).
- Enhanced enjoyment and utilization of Hallett's Pond site (City Council).

## **DOWNTOWN DEVELOPMENT PRIORITIES**

- Promote projects that improve or are sympathetic to the historic scale and nature of the downtown.
- Business development that promotes a mix of niche retail, food/beverage and entertainment. Promotion of office uses in upper floors is valuable to retail trade in the downtown.
- Building enhancements that are not only historically sympathetic. This should be done while promoting upper floor housing or living in the downtown. This will enhance use of businesses by creating density. This should be done while striving to maintain retail or service businesses on the lower floors of buildings.
- Promote uses, events, activities that set the downtown as a place of destination.
- Use arts and cultural activities to promote the use of downtown as a destination.
- Continue to provide EDA dollars to build and upgrade buildings in the downtown.



**2016 Sidewalk Master Plan Priorities**

Zone	Cost	Priority
1	\$0.00	
2	\$37,762.00	
3	\$5,810.00	4
4	\$0.00	
5	\$48,029.00	5
6	\$41,536.00	1
7	\$14,626.00	
8	\$67,653.00	2
9	\$21,085.00	
10	\$6,560.00	6
11	\$4,350.00	
12	\$4,350.00	
13	\$11,488.00	
14	\$0.00	
15	\$0.00	
16	\$15,900.00	3
17	\$10,644.00	7
<b>All</b>	<b>\$289,793.00</b>	

Cumulative Total of Priorities	
P 1 + P 2 =	\$109,189.00
P 1 + P 2 + P 3 =	\$125,089.00
P 1 + P 2 + P 3 + P 4 =	\$130,899.00
P 1 + P 2 + P 3 + P 4 + P 5 =	\$178,928.00
P 1 + P 2 + P 3 + P 4 + P 5 + P 6 =	\$185,488.00
P 1 + P 2 + P 3 + P 4 + P 5 + P 6 + P 7 =	\$196,132.00

zone	cost	priority	subtotal	
6	\$ 41,536	1	\$ 41,536	N intermediate school
8	\$ 67,653	2	\$ 109,189	Veterans Memorial Park
16	\$ 15,900	3	\$ 125,089	South Early learning center
3	\$ 5,810	4	\$ 130,899	MVED school
5	\$ 48,029	5	\$ 178,928	McGill Park
10	\$ 6,560	6	\$ 185,488	Gorman Park
17	\$ 10,644	7	\$ 196,132	Stones Park
1	\$ -			Gault Park
7	\$ 14,626			Hallets Pond Park
15	\$ -			Jefferson Park
14	\$ -			Jefferson W Park
9	\$ 21,085			Johnson Park
11	\$ 4,350			Levee Park
13	\$ 11,488			MN Square Park
2	\$ 37,762			Ramsey Park
12	\$ 4,350			Riverside Park
4	\$ -			Warren Park
all	\$ 289,793		\$ 289,793	

#### Funding options:

safe routes to school grants

bond and levy	2016 tax capacity	amount+ bonding costs	add'l tax rate
1 year	4752749	\$304,793.00	6.41298
5 years	4752749	\$66,552.94	1.4003
7 years	4752749	\$48,921.21	1.02932

#### bond and assess

See attached assessment policy. The ratio of private vs city share would determine what was levied/used from reserves and what is bonded.

#### available cash funding

If 2016 budget has projected surplus of 548,083 and It is alloacted for use....the add'l use of \$289,793 would leave the general fund with a 47% fund balance reserve

...without the use of the sidewalk plan the reserve would be at 52.7% and the council would devleop a plan to keep it between 35%-50%

\$548,083 available in possible surplus of 2016 if it is a priority over the new high school Park

\$220,000 available in PIR fund. Except the idea of this fund is to have it replenished by future payments



**Legend**

- Proposed 10' Wide Trail
- Existing Concrete Walk/Trail
- Existing Gravel Trail
- Parcels

0 25 50 Feet

Source: Google Earth, Aerial, Mapbox, Bing, Esri, DeLorme, Swire, Mapbox, OpenStreetMap

# Hallet Natural Area Community Conversation

On May 12th, 2016, 50 individuals from the Saint Peter community came together to discuss the future of the Hallett Natural Area by answering the question: What can we envision as a community to make the Hallett Natural Area a place we can more fully utilize and enjoy?

To do so, the group collectively answered three subsequent questions, and the themed results are noted below.

## Conversation Summary

*Question 1: When have you had a positive experience with a natural area in a city/town?*



1. Protected Green/Natural Space



2. A place the community can gather



3. An inclusive space (all are welcome)



4. Fun activities

*Question 2: How can the Hallett Natural Area serve as a place this community can more fully utilize and enjoy?*



1. Accessible Trails

2. Clean Water

3. Spaces to Gather



4. Safe Space



5. Activities for the whole family



6. Community that cares for the space

7. Educational use

*Question 3: What actions are required of us, as a community, to best utilize this unique resource?*

### Increase water quality

Test water quality, fish quality, clarity of water, phosphorous quantification/control, toxic algae control, label storm drains, map of watershed, educate the public

### Expand Community Conversation

Research similar projects in other communities, educate on Hallett's ecosystem, continue the conversation, bring diverse perspectives and people together

### Seek Grants/Funding

Research funding opportunities and constraints, form a grant writing group to pursue available grants

### Explore Land Possibilities

Purchase adjoining land for public use, protect land from future development, create swimming area, build nature center/observatory

### Work with Local Government

Create shared vision of public and city, get clear on city process, form local group with authority to track down funding and maintain vision, work with ConAg to explore land possibilities

### Provide Activities

Sponsor events, build a canoe/kayak launch, fishing opportunities

## **SOLAR GOALS**

- No financial subsidies over the long term
- Ease City operations
- Reduce costs to customer and the City
- Positively impact cost of energy supply
- Community based opportunity
- Sustainability

# Solar PV – Scenario(s) / Economics

1 MW Solar PV System

\$0.089/kWh

Utility escalated rates – modeled by option

Agreement type – per option below

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Scenario	Delivery Method	Utility Escalation Rate (0-3%)	Cash Flow at 20 Years	Cash Flow at 25 Years	Notes
1	PPA	0.0%	NA	NA	Not economically viable
2	PPA	1.75%	NA	NA	Not economically viable
3	Lease Purchase	1.75%	\$ -	\$1,106,000	\$215 positive cash flow in yr. 21 ***
4	PPA	2.0%	\$(216,000)	\$ (32,000)	\$27k positive cash flow in yr. 27
5	PPA	2.5%	\$ (18,000)	\$ 335,000	\$42k positive cash flow in yr. 26
6 *	PPA	3.0%	\$ 229,500	\$ 777,000	**within SMMPA allowable escalation range

\* Recommended - Similar to Owatonna Public Utility on smaller scale Solar PV system - See example on page 9 below

\*\* Based on conversation with SMMPA and recent news articles

\*\*\* Opportunity to use CREBs and/or QECBs financing



# City Proposed LED Fixture Replacement

Ameresco Unit Cost range  
~ \$850 - \$1,000 per fixture, based  
on final model selected

Variables TBD in detailed study

- ◆ Metered vs un-metered
- ◆ Rates/ Municipal Utilities
- ◆ Photometrics
- ◆ City's illumination standards
- ◆ Additional design Considerations
- ◆ Implementation of remote monitoring system
- ◆ Geographical Information System (GIS) Audit, Street Light Assets



**UTLD**  
**TRADITIONNAIRE**  
**LED DOWNLIGHT**

## 2014 Street Light Energy from Preliminary Report

Street Lighting Location Analysis	Electricity (kWh)	Electricity Cost (\$)	Rate \$/kWh
Street Light Meter Hwy 22 S	11,967	\$ 1,675	\$ 0.14000
Street Light Meter Hwy 22 & 169S	2,309	\$ 282	\$ 0.12200
Street Light Meter Feed W Side by 100 N. MN	10,028	\$ 1,223	\$ 0.12194
Street Light Meter Signal Lights 169 & Broadway	4,380	\$ 534	\$ 0.12200
Street Light Meter Feed E Side by 100 Chestnut	7,990	\$ 975	\$ 0.12199
Street Light Meter Pearly Gates	2,260	\$ 276	\$ 0.12196
Street Light Meter Parking Lot 3	35,950	\$ 4,385	\$ 0.12199
Street Light Meter Signal Lights 169 & Nassau	3,167	\$ 386	\$ 0.12200
Street Light Meter Whiteway 6	38,200	\$ 4,660	\$ 0.12199
Street Light Meter Feed E Side by 605 S Front	15,300	\$ 1,867	\$ 0.12205
Street Light Meter Signal Lights 169 & Mulberry	3,400	\$ 415	\$ 0.12200
Street Light Meter Feed W Side by 228 S MN	15,643	\$ 1,908	\$ 0.12200
Street Light Meter 300-400 Blk MN Alley	36,080	\$ 4,401	\$ 0.12198
Street Light Meter Feed Pkg Lot 4 by 200 S MN	46,005	\$ 5,612	\$ 0.12199
Street Light Meter Median Outlets 200 W Locust	-	\$ -	
Street Light Meter Median Outlets 900 S MN	-	\$ -	
Street Light Meter behind 1520 S. MN	5,256	\$ 641	\$ 0.12201
Street Light Meter Signal Lights Jeff & S 169	3,610	\$ 440	\$ 0.12200
Street Light Meter 121 Madison St W	1,603	\$ 196	\$ 0.12201
Street Light Meter NW Corner Union & 169	921	\$ 65	\$ 0.07078
Unmetered Street Lighting	478,131	\$ 58,276	\$ 0.12188
<b>Total:</b>	<b>571,606</b>	<b>\$ 88,218.69</b>	

# Summary of Annual Energy Project Savings Based on Simple Cash Flow Analysis

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Financed Project Examples	Excess Energy Cost Savings Benefit
<p>\$1.4M, 20 Yr. Term, Rate 2.75 % Energy (EMCs) and LED</p>	<p><b>\$736 K</b> or \$37 k /year avg</p>

LED Opportunity Cost to St Peter  
Energy Cost Savings Difference over 20 yrs  
Year One Install vs City installed (10 yrs)

**-\$414,000**

# Key Differences – Benefits of Performance Contracting

Traditional Spec / Bid	Performance-Based
Low bid awarded based on specifications (written by staff, consultant, vendor?)	<b>Awarded based on equipment performance &amp; lifecycle costs</b>
Project costs funded by capital budget	<b>Project Payments are offset by guaranteed cost savings freeing up capital for other non energy city project needs</b>
Piecemeal approach based on available funding	<b>Comprehensive approach (6 – 12 month project completion)</b>
Performance & savings are not guaranteed	<b>Long-term performance &amp; savings are <u>guaranteed</u></b>
Contractors have no accountability to lifecycle costs	<b>Performance-based contractor is tied to guaranteeing savings over term of contract</b>
City assumes cost savings risk	<b>Ameresco shoulders cost savings guarantee and risk</b>
Multiple contracts with multiple vendors	<b>One contract, single-point accountability</b>

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# Summarize Energy Savings Project

1. *Combining a Performance Contract (PC) project with a Solar project allows the City to use excess PC Savings to fund Solar under a Lease Purchase (or City retains excess cost savings with a PPA)*
2. *A self-funded PC project allows the City to redirect Capital previously used (materials and labor) to other non-energy or essential City project needs*
3. *Excess cost savings and utility savings outweigh benefits for City to self perform LED Street Light installation*
4. Solar/PC/LED project completed in months rather multi-year construction window
5. Finance Rates may never again be this **LOW!!!**
6. *Available QECS and CREBS are limited!*
7. Economics of Ameresco's large scale purchasing: dives all Ameresco Customers costs down – **benefiting St Peter!**

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# Public Power Daily

Report offers tips on utility-scale solar costs, design options

From the April 12, 2016 issue of *Public Power Daily*

Originally published April 11, 2016

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By Jeannine Anderson

*News Editor*

Utilities considering utility-scale solar projects need to take a wide variety of factors into consideration to make sure their project will be cost-competitive, says a new report from the Smart Electric Power Alliance, or SEPA (formerly known as the Solar Electric Power Association) and Recurrent Energy, a San Francisco-based solar developer that is a wholly owned subsidiary of Canadian Solar.

The report, released on April 6, is entitled *Utility-Scale Solar: The Path to High-Value, Cost-Competitive Projects*, and it offers a number of recommendations for those that are considering utility-scale solar projects. West-facing projects, for example, can dovetail better with peak load than the more traditional south-facing projects. And solar systems that track the sun have become less expensive than they used to be, compared to fixed systems.

The report emphasizes that "not all solar projects are equal."

Industry news items drawing attention to low-cost utility-scale solar projects have been prevalent in recent months, touting prices below \$40 per megawatt-hour, the report notes. "While eye-catching, the reality is that utility-scale solar photovoltaic (PV) project economics vary widely and are dependent upon a host of drivers," said SEPA and Recurrent Energy in the report. "As utilities consider adding solar to their resource mix, understanding these drivers and their implications is necessary for securing high-value, cost-competitive projects."

Projects in good to strong solar resource locations can achieve a solar levelized cost of energy, or LCOE, of below \$50 per MWh, while projects in poor solar resource locations can achieve an LCOE below \$70/MWh, according to the analysis. LCOE is a measure that considers the lifetime project costs against lifetime production.

The report also observed that states with strong solar resources, such as Arizona and California, "can generate significantly more energy than states with sub-optimal solar resources," given the same project design.

Both hard and soft costs for solar have declined steadily in recent years and are predicted to decline further through the end of the decade," says the report. Large solar projects can achieve significant economies of scale for soft costs, compared to small projects.

Hard costs are hardware components such as modules, inverters and racking. Soft costs are non-hardware expenses such as the cost of labor and the cost of obtaining permits.

Efficient use of the 30 percent federal investment tax credit, or ITC, "can drive LCOE down dramatically," the report said, noting that some states and municipalities have separate tax exemptions for solar projects that can further reduce the cost of solar assets.

### **West-facing vs. south-facing systems**

West-facing systems may provide additional capacity at peak hours, creating an added capacity value for a project, according to the report.

South-facing solar "maximizes production around 12-1 p.m. daily," the report explained. "The typical utility, though, serving a summer peak demand driven by air conditioning load, does not experience its maximum load until around 5 p.m. At that point in time, a south-facing system's production is less than 40 percent of its average around 5 p.m. A west-facing system, however, is producing at over 70 percent of its relative peak production at 5 p.m." For utilities looking to meet peak demand, "the increased value of generation at 5 p.m. may offset the lost production during other hours."

The design of projects can matter a lot, so utilities contemplating a solar project should consider various size options, orientation, fixed vs. tracking, and other choices, including battery storage, the report said.

Design strategies that use tracking systems, in particular, "can boost capacity factor and lower LCOE," especially given the decreasing gap in costs between fixed solar systems and those that use tracking.

### **Market is tilting toward tracking systems**

Single-axis tracking systems, or SATs, that physically track the sun's motion across the sky each day, rather than being fixed and pointed directly south or west, "create more production in mid-morning and late afternoon hours, but have historically come with added costs from a more complex engineering design and racking system," the report said. This has led to south-facing fixed tilt projects being the predominant design, but the market seems to be moving toward more SATs because the cost gap between the two technologies has narrowed.

"SEPA anticipates that leveraging a tracking system rather than fixed tilt will result in a cost differential of 5 percent or less on average in the next one to two years."

With regard to pricing, the report identifies natural break points for utility-scale solar projects. The first break point occurs between 1 MW and 5 MW. On average, SEPA anticipates any non-distributed solar project at 5 MW to be priced at or below \$2 per Watt in 2016.

The second common break point occurs between 5 MW and 20 MW. SEPA anticipates 2016 pricing at or below \$1.60/Watt, on average, for these systems.

The third break point occurs between 20 MW and 50 MW. SEPA said it anticipates pricing this year for 50-MW projects to be at \$1.20/Watt or less. Beyond 50 MW "some additional economies of scale may be gained, but at diminishing levels," the report said.

Electricity generated from utility-scale renewable power plants in the U.S. is expected to grow by 9 percent in 2016, the Energy Information Administration said in February.

CITY OF ST. PETER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2016

101-GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	1,416,614.00	0.00	0.00	0.00	1,416,614.00
OTHER TAXES	81,700.00	43,124.59	45,618.12	55.84	36,081.88
LICENSES & PERMITS	1,463,480.00	8,801.68	101,640.31	6.95	1,361,839.69
STATE AID/GRANTS	3,070,681.00	0.00	11,339.75	0.37	3,059,341.25
FEES	103,690.00	1,988.60	50,559.25	48.76	53,130.75
POLICE & FIRE	123,200.00	0.00	60,669.39	49.24	62,530.61
STREETS/REFUSE SALES	14,800.00	0.00	350.00	2.36	14,450.00
RECREATION	166,500.00	23,086.66	44,941.86	26.99	121,558.14
FINES & PENALTIES	69,000.00	5,481.73	13,398.60	19.42	55,601.40
MISCELLANEOUS	6,500.00	386.47	1,435.33	22.08	5,064.67
INTEREST INCOME	17,252.00	953.58	3,930.20	22.78	13,321.80
DONATIONS & REFUNDS	18,000.00	109.66	3,953.26	21.96	14,046.74
FIXED ASSET DISPOSAL	0.00	0.00	1,727.00	0.00	( 1,727.00)
TRANSFER	1,300,000.00	109,306.57	442,205.32	34.02	857,794.68
TOTAL REVENUES	7,851,417.00	193,239.54	781,768.39	9.96	7,069,648.61
<u>EXPENDITURE SUMMARY</u>					
MAYOR & COUNCIL	56,148.00	4,352.55	18,355.02	32.69	37,792.98
CITY ADMINISTRATION	197,767.00	14,846.18	58,461.87	29.56	139,305.13
CITY CLERK	69,112.00	5,147.09	20,355.59	29.45	48,756.41
ELECTIONS	30,442.00	0.00	293.36	0.96	30,148.64
FINANCE	272,910.00	16,948.00	72,343.60	26.51	200,566.40
LEGAL SERVICES	141,000.00	9,604.75	33,202.00	23.55	107,798.00
MUNICIPAL BUILDING	115,280.00	7,877.37	39,093.69	33.91	76,186.31
POLICE	2,153,503.00	157,078.96	645,144.16	29.96	1,508,358.84
FIRE	374,375.00	20,338.40	124,368.71	33.22	250,006.29
BUILDING INSPECTOR	205,771.00	15,915.14	64,266.02	31.23	141,504.98
EMERGENCY MGHT	7,772.00	24.00	157.88	2.03	7,614.12
COMMUNITY SERVICE	89,552.00	6,375.69	25,042.74	27.96	64,509.26
PUBLIC WORKS ADMIN	88,148.00	8,442.85	30,732.92	34.87	57,415.08
STREETS	1,345,804.00	59,715.41	273,193.24	20.30	1,072,610.76
STREET LIGHTING	130,000.00	8,980.13	40,944.65	31.50	89,055.35
SENIOR COORDINATOR	35,470.00	2,748.10	11,238.70	31.69	24,231.30
RECREATION/LEISURE SERVIC	405,822.00	20,353.86	85,956.96	21.18	319,865.04
SWIMMING POOL	185,190.00	295.97	5,505.13	2.97	179,684.87
SKATING RINKS	16,743.00	1,821.92	8,260.23	49.34	8,482.77
PARKS	773,051.00	42,962.64	148,324.39	19.19	624,726.61
ECONOMIC DEVMT	167,924.00	15,605.95	51,204.60	30.49	116,719.40
INSURANCE-UNALLOCATED	5,650.00	0.00	1,357.64	24.03	4,292.36
MEMBERSHIPS-UNALLOCATED	28,400.00	0.00	18,294.00	64.42	10,106.00
TRANSFERS-OUT	407,500.00	0.00	2,500.00	0.61	405,000.00
TOTAL EXPENDITURES	7,303,334.00	419,434.96	1,778,597.10	24.35	5,524,736.90
REVENUES OVER/(UNDER) EXPENDITURES	548,083.00	( 226,195.42)	( 996,828.71)		1,544,911.71

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Cash Balance as of 4/30/16

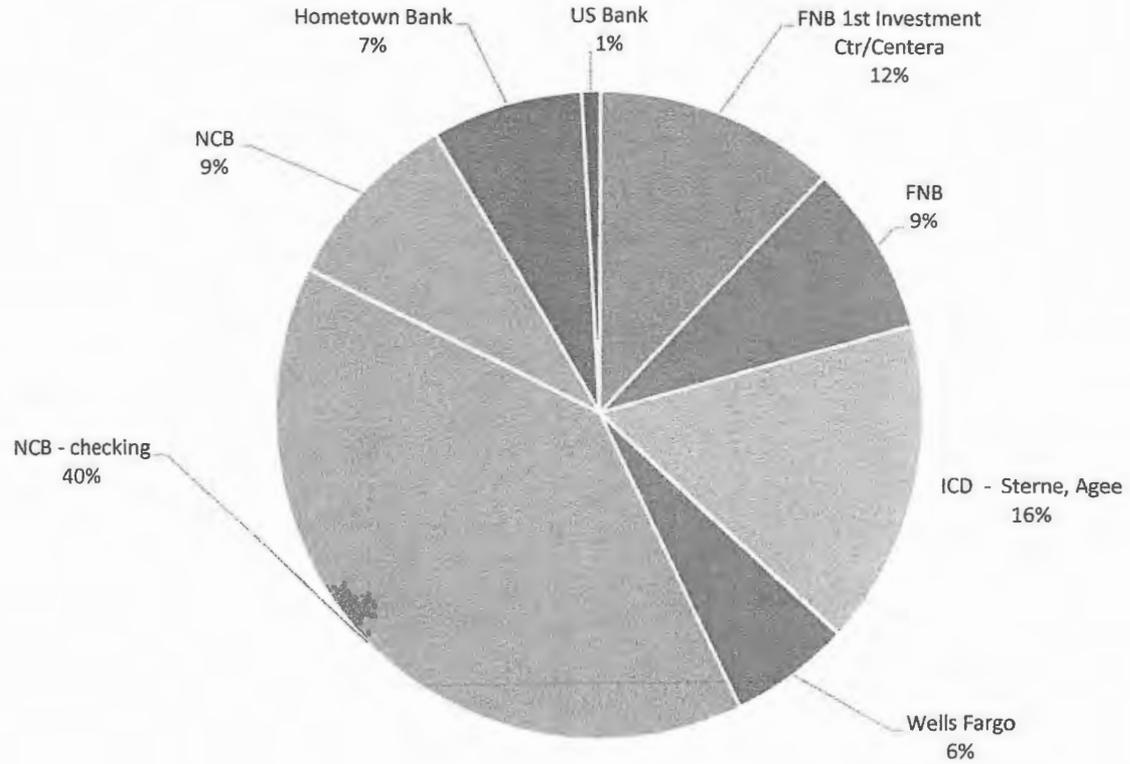
101-GENERAL FUND	2,444,952.00	
201-PROPERTY INSURANCE	267,399.30	
211-LIBRARY FUND	198,015.70	
213-PUBLIC ACCESS	254,378.78	
215-FIRE CALLS	60,086.10	
217-COMMUNITY CENTER	372,120.41	
230-REVOLVING LOAN FUND	284,074.87	
231-OLD COMMUNITY HOSPITAL	17,573.18	proposing to close to Industrial Pk debt #379
232-TIF #1-18 N THIRD RED	471.62	
234-FIREMANS RELIEF	10,888.23	
236-NICOLLET HOTEL TIF DIST	586.19	
237-NICOLLET PLAZA TIF DIST	23.50	
240-TORNADO DISASTER RLF	713,078.33	
246-NICOLLET MEADOWS #10	1,320.79	
250-1999 REVOLVING LOAN FUND	77,555.88	
260-FACADE RENOVATION RLF	36,157.67	
261-HOUSING REVOLVING LOAN	75,566.44	
262-TRAV GREEN SPEC HOME	500,000.00	
265-WASHINGTON TERRACE TIF	5,070.25	
266-JEFFERSON AVE TIF #17 TIF	203.82	
267-PARK ROW CROSSINGS TIF	0.97	
317-COMMUNITY CENTER BOND	32,932.80	
332-2013B N THIRD TIF #18	22,416.84	
340-MSA BOND 2013C	47,397.30	
368-2008B BHS EQUIP CERTI	39,201.48	
371-2011 EQUIPMENT CERTIF	(19,584.60)	2016 levy will make this balance positive
372-2012 EQUIPMENT CERTIF	(45,509.06)	2016 levy will make this balance positive
373-2013 EQUIPMENT CERTIF	2,638.47	
374-2014 EQUIPMENT CERTIF	84,813.97	
375-2015 EQUIPMENT CERTIF	57,734.39	
379-2002 INDUST PARK IMPR	(377,610.00)	Industrial Park lot sales to replenish
382-2000A GO PIR BOND DIS	(161,889.05)	Covered by Nic Meadows TIF funds
392-2004 WASH TERR #15	(191,490.88)	Covered by Wash Terrace Capital & TIF funds
393-2004 SUBDIVISIONS - WINDSOR/WELCO	6,706.76	Special assmts proposed to close to PIR fund
395-2005A MASON ST TIF BOND	(103,585.41)	Industrial Park lot sales to replenish
401-PERM IMPROVMENT REVOL	1,555,898.30	\$1,335,235.74 restricted for MSA projects
404-PARK LAND DEDICATION	59,840.15	
450-HOUSING PROJECT2000 #	(43,434.30)	Covered by Nic Meadows TIF funds
459-WASH TERRACE HOUSING	519,470.95	
460-TRAVERSE GREEN HOUSING DISTRICT	(135,634.79)	TIF Bond proceeds to be received in June
473-2013 EQUIPMENT CERTIFICATE	32,383.31	
474-2014 EQUIPMENT CERTIFICATE	5,040.05	
476-2016 EQUIPMENT CERTIFICATE	(265,847.40)	Bond Proceeds to be received in June

601-WATER	553,678.34	
602-WASTE WATER FUND	1,274,066.95	
603-ENVIRON SERVICES FUND	259,827.67	
604-ELECTRIC FUND	2,265,129.59	\$1,061,427 is bond RESERVES
605-TELECOMMUNICATIONS FU	4,312.02	
606-STORMWATER FUND	467,468.71	
610-TRANSIT	135,088.54	
620-LONG TERM CARE LEASE	140,933.67	\$106,800 is bond RESERVES
627-MEDICAL CAMPUS	26,473.82	
820-RESTRICTED CONTRIBUTI	128,109.74	
821-DARE PROGRAM FUND	59,308.51	
824-YOUTH CENTER GRANT	(4,441.50)	working with school on deficit
825-SECTION 125	(3,165.08)	fluctuates due to medical reimb'mt program
851-BENSON LIBRARY TRUST	1,841.55	
852-POETZ LIBRARY TRUST	5,355.88	
853-STRAND LIBRARY TRUST	802.98	
854-BURNS LIBRARY TRUST	657.73	
855-JOHNSON LIBRARY TRUST	1,837.15	
856-FILLER LIBRARY TRUST	582.19	
857-SNOW LIBRARY TRUST	1,103.62	
GRAND TOTAL	11,760,385.39	

Holder	Total
FNB 1st Investment Ctr/Centera	1,447,633.34
FNB	1,045,569.88
ICD - Sterne, Agee	1,946,120.45
Wells Fargo	723,590.78
NCB - checking	4,763,810.07
NCB	1,116,933.48
Hometown Bank	900,000.00
US Bank	114,400.28
<b>Grand Total</b>	<b>12,058,058.28</b>

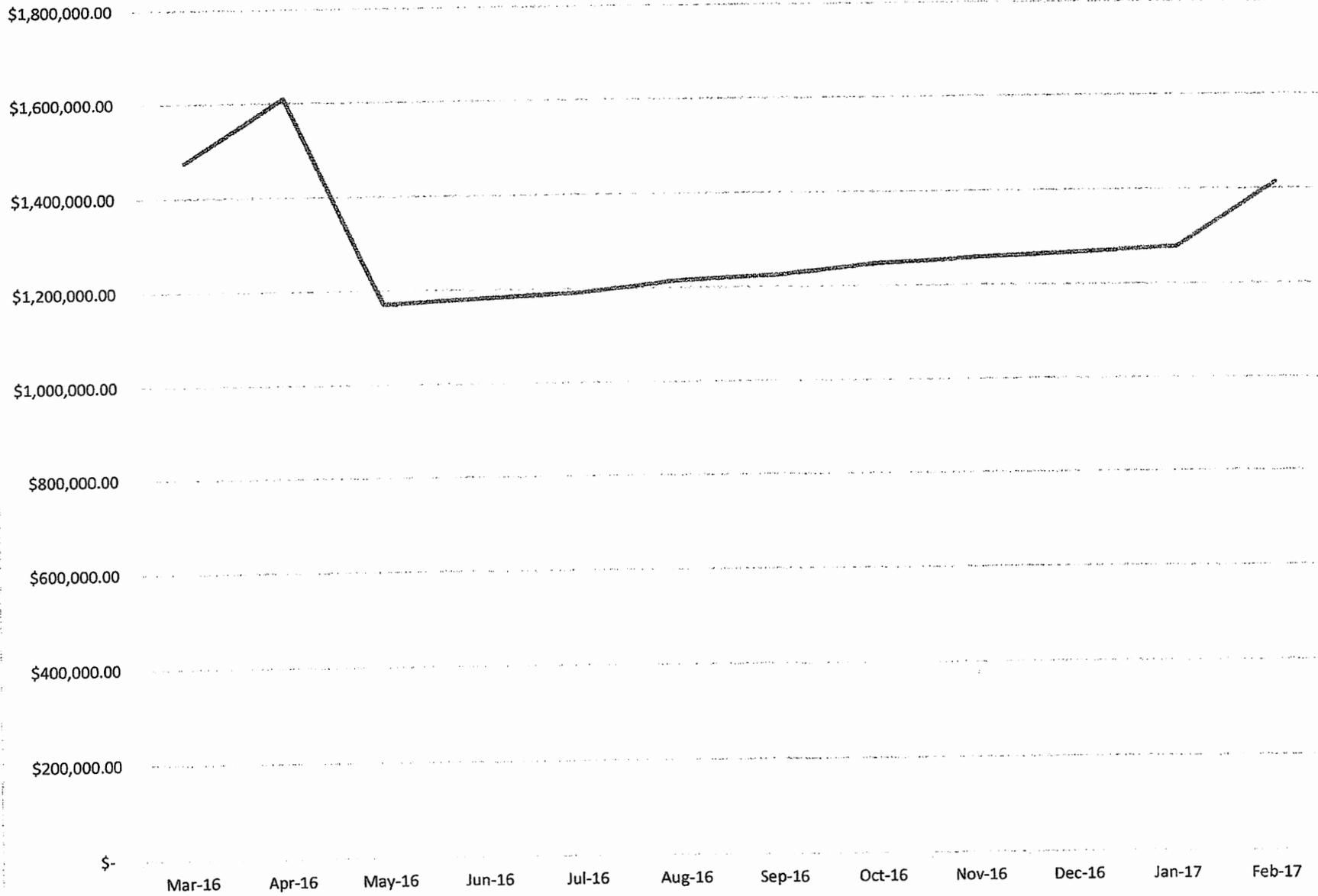
Sum of Invested

### Total Cash and Investments



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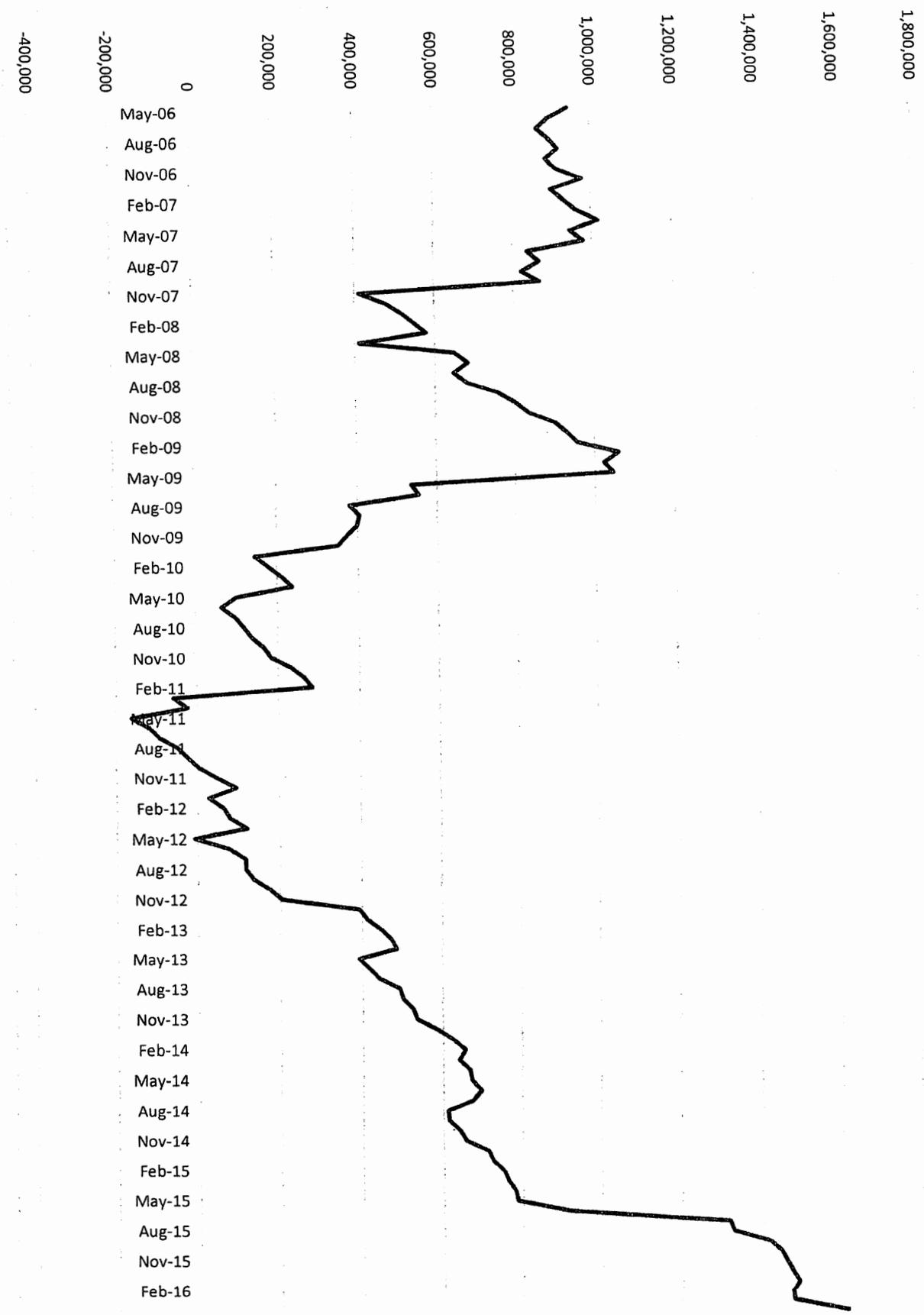
### Revolving Loan Funds Cash Projections



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10 YEAR REVOLVING LOAN CASH BALANCES



**CITY OF SAINT PETER ASSESSMENT POLICY  
GENERAL POLICY STATEMENT**

**ASSESSMENT REGULATION FOR CLASS C IMPROVEMENTS**

**Subd. 1 Sidewalk** - The cost of construction, reconstruction, and repair of sidewalks shall be assessed one hundred percent (100%) based on frontage against property abutting the side of the street on which the sidewalk is located unless it is located in a Sidewalk assessment district where separate rules for payment will apply. Sidewalks that cross alleys will be paid by the City.

**SPECIAL RULES**

**Subd. 1. Corner Lots** - For any infrastructure improvements that occur simultaneously on both the front and side yard of a corner lot the assessment will be calculated by adding the front and side yard frontage and dividing by two (2). This will establish the assessable frontage, which will be then used to calculate the total frontage for the project assessment calculation.

For infrastructure improvements that occur only on one side of a corner lot, the frontage shall be calculated using the actual frontage abutting the project.

**Subd. 2. Intersections** - The cost of water and sewer improvement in street intersections shall be included as part of the total assessable cost. The City shall pay intersection costs related to street, curb and gutter improvements.

**Subd. 3. Irregular Lot Shapes and Adjusted Frontage** - When an irregular shaped lot is abutting an infrastructure improvement, an adjustment to maintain fairness in the assessment may be made. When the amount of an assessment is determined by frontage, an equivalent front footage shall be determined by the following formula:

The sum of all sides of the lot shall be added together and divided by the number of sides and shall be the assessed frontage.

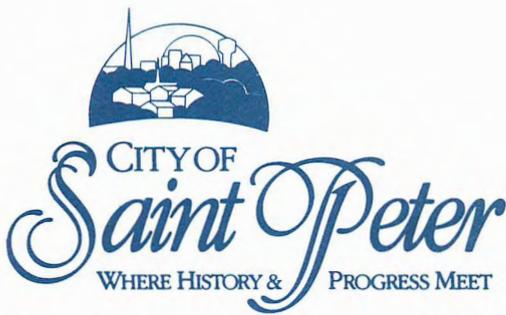
**ASSESSMENT PERIOD**

Assessments shall not be spread over a period longer than the anticipated useful life of the project to be assessed. Subject to the useful life requirement, assessment shall be spread as follows.

1.	Assessments under \$500	One Year
2.	Assessments from \$500 to \$2500	Five Years
3.	Assessments from \$2,501 to \$10,000	10 Years
4.	Assessments exceeding \$10,000	15 years or greater

19.706.0410	2021	2020	2019	2018	2017	2016 Budget	2015	2014	2013	2012	2011	2010	2009	2008
TAXABLE MARKET VALUE	177,400	177,400	177,400	177,400	177,400	177,400	159,500	153,200	153,200	159,500	171,100	177,400	177,400	
TOTAL TAXES PAID	2,218	2,188	2,159	2,130	2,102	1,960	1,862	1,870	1,924	2,010	1,996	2,020	1,930	
<i>based only on the city increase of levy value</i>														
Reserve History														
general fund														
Revenue Total	6,846,970	6,812,906	6,779,011	6,745,284	6,711,726	7,851,417	6,612,327	6,837,324	6,538,248	6,519,995	5,860,976	5,987,217	5,760,733	5,551,822
<i>tax levy</i>	2,584,861	2,550,797	2,516,902	2,483,175	2,449,617	2,284,308	2,170,354	2,131,010	2,078,506	2,041,011	2,041,011	2,020,342	1,767,886	2,020,342
<i>% of increase</i>	1.3%	1.3%	1.4%	1.4%	7.2%	5.3%	1.8%	2.5%	1.8%	0.0%	1.0%	14.3%	-12.5%	
<i>others</i>	4,262,109	4,262,109	4,262,109	4,262,109	4,262,109	5,567,109	4,441,973	4,706,314	4,459,742	4,478,984	3,819,965	3,966,875	3,992,847	3,531,480
Operating	6,846,970	6,812,906	6,779,011	6,745,284	6,711,726	6,678,334	6,609,731	6,414,670	6,505,328	6,098,864	5,717,911	5,386,974	5,399,979	5,480,016
<i>% of increase</i>	0.50%	0.50%	0.50%	0.50%	0.50%	1.0%	3.0%	-1.4%	6.7%	6.7%	6.1%	-0.2%	-1.5%	
Transfers for Parkland						405,000		465,000						
Capital not identified 2011-2015						220,000		-				7,062	85,709	66,318
Cash Balance	4,024,327	4,024,327	4,024,327	4,024,327	4,024,327	4,024,327	3,476,244	3,473,648	3,515,994	3,483,074	3,061,943	2,918,878	2,325,697	2,050,652
projections														

62



## Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 04/04/2016

**FROM:** Todd Prafke  
City Administrator

**RE:** Chicken Regulations

### **ACTION/RECOMMENDATION**

None needed. For your information and discussion only.

### **BACKGROUND**

As per Council direction, I have provided some information on sample ordinances used by cities in Minnesota to regulate the keeping and care of chickens within the City limits. You may remember that you spent a considerable amount of energy discussing the number of chickens that would be allowed.

My goal for your discussion is to organize it in a way that gives staff direction as to whether you want to pursue allowing "urban chickens" and, if so, under what circumstances they should be allowed. As you may note, some of the sample ordinances set up fencing provisions or provisions related to sex of the chickens as well as other rules.

In addition you asked that I provide some background related to nuisances and how any changes might be impacted by those ordinances. You do have ordinances related to noise, odor and upkeep that can readily apply should the upkeep on the animal(s) be insufficient. I believe that those would need very little to no changes if you pursue allowing chickens by permit. If you change your ordinance to allow them as a matter of right, then you may license or just allow them (change the definition to exclude them).

It may be helpful to remember our discussion on the difference between a goldfish and a dog. A goldfish is not mentioned in our current Ordinance. It is not prohibited and you can just go buy it and have it. A dog requires a license, but there is really no rule about how it is kept. Licenses and permits are very similar but under this example the license is in place to help ensure the dog has shots and is trackable. If you don't keep it well you could be fined for barking, but things like not picking up waste and others fall within the nuisance ordinance. The last level is a permitted use which means that you have to have a permit, but in order to get a permit you have to meet certain conditions which could be sex of chicken(s), size of lot, disposal of waste and others. This permitting is different than a license in that we are providing for stipulation not of the animal, but for the locations in which the animal is kept. There is a fundamental difference

in licensing and permitting and I hope the fish, dog and chicken example make that more clear so that you can decide what type of regulation, if any, best suits your community needs.

It is my opinion that the "permit" approach might be most effective here based on your previous goals. If that is the approach you take, the process is to change your ordinance related to farm animals allowing chickens with a permit. The permit process would need the development of stipulations or conditions which would provide for issues like the sex, number, housing and disposal of waste. Then violations would result in the pulling of the permit and the owner would no longer be allowed to keep them. In this way you have set clear conditions for allowing them and it is something that can be regulated more readily and takes it out of the realm of a ticketable offense, for the most part. Those people that are really interested in having chickens will likely be happy to meet most reasonable conditions. Those that are really not that committed will either try to do it without a permit or say, "not worth the hassle". Then the key is "reasonable" regulation and I think you have some guidance or experience from other communities that have looked at this before you.

We have attached some other samples and ideas that you may find of use. We can then look at ways to allow, permit and/or regulate if the Council desires.

Please feel free to contact me if you have any questions or concerns on this agenda item.

TP/bal

## ARTICLE IV – FARM, WILD AND EXOTIC ANIMALS

### Sec. 8.227. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

#### *Animals.*

- (1) The term “animals” includes farm animals and all other animals (wild or domestic), reptiles, game fish and feathered birds or fowl.
- (2) Exceptions:
  - (a) Dogs, cats, caged gerbils, guinea pigs, hamsters, canaries, parakeets, rabbits, nongame fish and chickens.
  - (b) Also excepted are ducks, geese and game fish in any publically owned body of water.

*Farm animals* mean cattle, horses, mules, sheep, goats, swine, ponies, ducks, geese, turkeys, guinea hens and honey bees.  
(Code 1989, § 10.22(subd. 1); Ord. No. 270(2<sup>nd</sup> Ser.), § 1, 5-13-1996)

### Sec. 8.228. Animals at Large.

It is unlawful for any person to permit domestic animals or fowls under his control to go upon the lands of another within the City.  
(Code 1989, § 10.23; Ord. No. 218(2<sup>nd</sup> Ser.), § 1, 1-13-1992)

### Sec. 8.229. Keeping.

It is unlawful for any person to keep or harbor any animal, not in transit, except animals kept:

- (1) As part of a show licensed under this Code;
  - (2) In a laboratory for scientific or experimental purposes;
  - (3) In an animal hospital or clinic for treatment by a licensed veterinarian; or
  - (4) In a municipal animal shelter.
- (Code 1989, § 10.22(subd. 1); Ord. No. 270(2<sup>nd</sup> Ser.), § 1, 5-13-1996)

### Sec. 8.230. Housing.

It is unlawful for any person to keep any animal, dog, cat, nongame fish or caged gerbil, guinea pig, hamster, canary, rabbit, chicken or parakeet in any structure infested by vermin, flies or insects.  
(Code 1989, § 10.22(subd. 2); Ord. No. 270(2<sup>nd</sup> Ser.), § 1, 5-13-1996)

**Sec. 8.231. Treatment.**

It is unlawful for any person to treat any animal, dog, cat, nongame fish, caged gerbil, guinea pig, hamster, canary, rabbit, chicken or parakeet in a cruel or inhumane manner. (Code 1989, § 10.22(subd. 3); Ord. No. 270(2<sup>nd</sup> Ser.), § 1, 5-13-1996)

**Sec. 8.232. Unlawful to keep animals, dogs, cats, rabbits for selling, trading, slaughtering purposes.**

Except as otherwise provided in this Code, it is unlawful for any person to keep or harbor or allow the breeding of any animals for the purpose of operating a business to sell, trade, slaughter or give away for slaughter. (Code 1989, § 10.22(subd. 4); Ord. No. 270(2<sup>nd</sup> Ser.), § 1, 5-13-1996)

**Sec. 8.233. Restraint or confinement.**

It is unlawful for any person to suffer or permit an animal to run at large in the streets or public places, or to be herded or driven thereon unless each animal is confined by means of bridles, halters, ropes or other means of individual restraint. (Code 1989, § 10.22(subd. 5); Ord. No. 270(2<sup>nd</sup> Ser.), § 1, 5-13-1996)

**Sec. 8.234. Trespasses.**

It is unlawful for any person to herd, drive or ride any animal over and upon any grass, turf, boulevard, City park, cemetery, garden or lot without specific permission therefor from the owner. (Code 1989, § 10.22(subd. 6); Ord. No. 270(2<sup>nd</sup> Ser.), § 1, 5-13-1996)

**Sec. 8-235. Compliance.**

Owners and caretakers of chickens being kept within the corporate boundaries of the City on either a permanent or temporary basis are required to comply with the terms of this Chapter. For the purposes of this Article, the term “temporary basis” means a period of 30 days or longer.

**Sec. 8-236. Permit Required.**

It is unlawful for any person to keep any chicken without a permit from the City.

**Sec. 8-237. Permit Fees.**

Permit fees shall be set by Resolution of the Council from time to time.

**Sec. 8-238. Permit Time.**

A permit shall be issued on an annual basis and shall expire on the 1<sup>st</sup> day of each \_\_\_\_\_ (pick month).

**Sec. 8-239. Permit Requirements.**

- (1) Applicant must demonstrate that the Applicant has constructed a chicken coop defined as a structure for housing chickens made of wood or similar materials that provides shelter for the chickens from the elements.
- (2) The Applicant must demonstrate that he has constructed a chicken run which is an enclosed outside structure for the purpose of keeping chickens.
- (3) The chicken coop and chicken run must be screened at all times with a solid fence or landscape buffer with a minimum height of four (4) feet.
- (4) Applicant must demonstrate that the chicken coop and chicken run are a minimum of 25 feet from any residential structure and from any property line.
- (5) That the chicken coop and chicken run must be set back a minimum of 25 feet from any property line.
- (6) That the chicken coop must contain a minimum of 10 square feet per chicken and the building may be no taller than six (6) feet exterior measurement.
- (7) That the Applicant must demonstrate that there is a run that does not exceed 20 square feet per chicken and does not exceed six (6) feet in height. The run must be covered.
- (8) The applicant must demonstrate written consent of 100 percent of the owners or occupants of privately or publicly owned real estate that is located adjacent (i.e. sharing property lines) on the outer boundaries of the premises for which a permit is requested or in the alternative proof that the applicant's property lines are 150 feet or more from any house.
- (9) The chicken coop must be constructed to provide adequate ventilation or insulation to maintain a coop temperature of between 32-85 degrees fahrenheit.
- (10) All coops must be adequately constructed to prevent access by rodents.
- (11) All chickens may not be housed in a residential house or in an attached or detached garage.
- (12) All grain and food stored for the use of the hens on the premises with a chicken permit shall be kept in a rodent-proof container.

**Sec. 8-240. Limitation on Number of Chickens.**

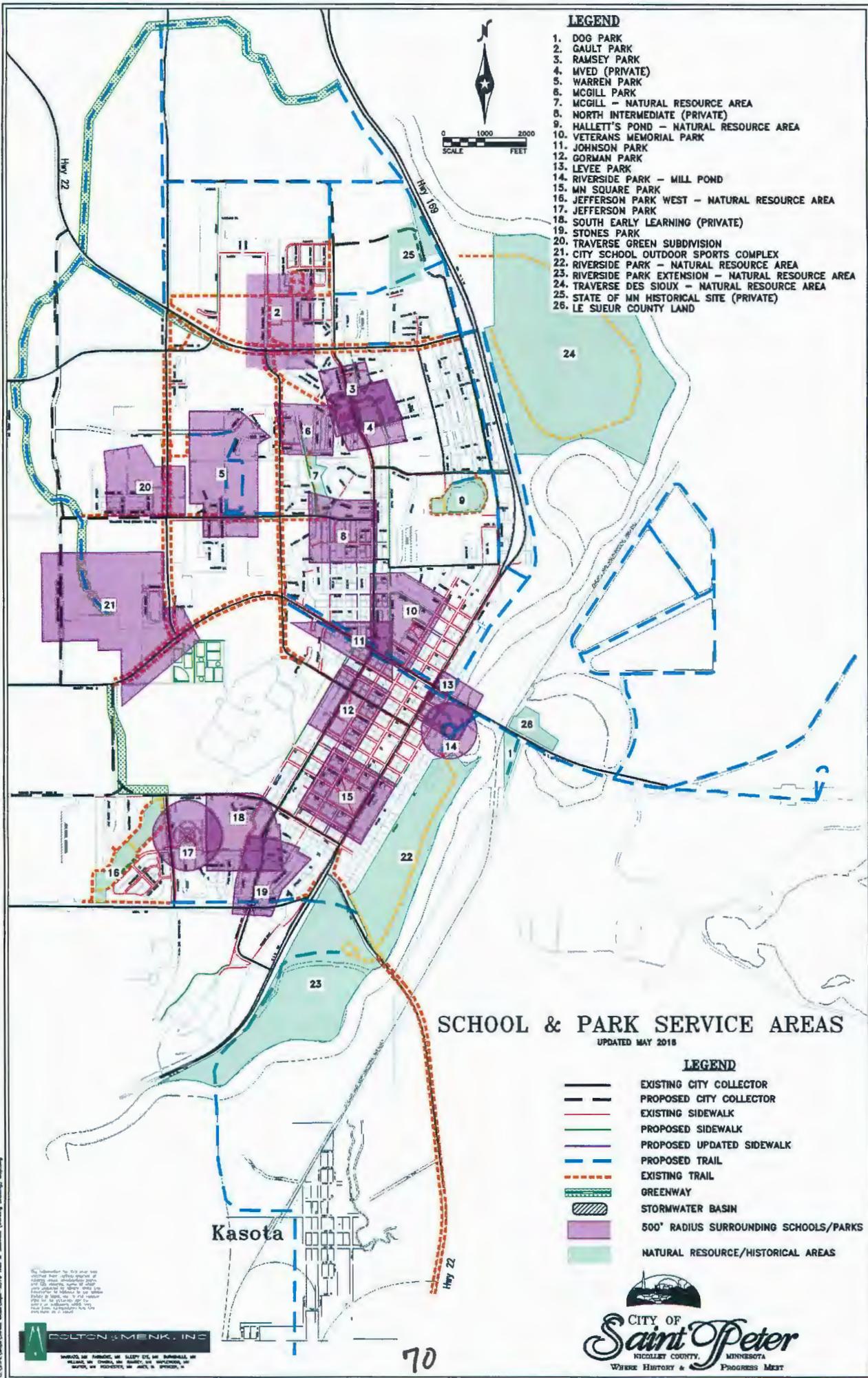
No person shall keep or allow to be kept at any one location within the City more than three (3) chickens. **WITH DOGS AND CATS, WE HAVE A COMBINATION NUMBER. ARE CHICKENS TO BE COMBINED WITH DOGS AND CATS FOR A TOTAL LIMIT OF THREE (3)?**

- (1) Is unwilling or unable to fulfill the provisions of the Ordinance;
- (2) Fails to comply with the provisions of the Ordinance;
- (3) Submits inaccurate or incomplete license information;
- (4) Fails to meet the conditions of the license;
- (5) Is creating a nuisance; or
- (6) Is endangering the public health and safety.

**Sec. 8-249. Violation – Petty Misdemeanor.**

Any violation of this Section shall be considered punished as a Petty Misdemeanor.

N:\City-Civ/Research/Council/Chicken Ordinance.doc



**LEGEND**

1. DOG PARK
2. GAULT PARK
3. RAMSEY PARK
4. MVED (PRIVATE)
5. WARREN PARK
6. MCGILL PARK
7. MCGILL - NATURAL RESOURCE AREA
8. NORTH INTERMEDIATE (PRIVATE)
9. HALLETT'S POND - NATURAL RESOURCE AREA
10. VETERANS MEMORIAL PARK
11. JOHNSON PARK
12. GORMAN PARK
13. LEVEE PARK
14. RIVERSIDE PARK - MILL POND
15. MN SQUARE PARK
16. JEFFERSON PARK WEST - NATURAL RESOURCE AREA
17. JEFFERSON PARK
18. SOUTH EARLY LEARNING (PRIVATE)
19. STONES PARK
20. TRAVERSE GREEN SUBDIVISION
21. CITY SCHOOL OUTDOOR SPORTS COMPLEX
22. RIVERSIDE PARK - NATURAL RESOURCE AREA
23. RIVERSIDE PARK EXTENSION - NATURAL RESOURCE AREA
24. TRAVERSE DES SIOUX - NATURAL RESOURCE AREA
25. STATE OF MN HISTORICAL SITE (PRIVATE)
26. LE SUEUR COUNTY LAND

**SCHOOL & PARK SERVICE AREAS**  
 UPDATED MAY 2018

**LEGEND**

- EXISTING CITY COLLECTOR
- PROPOSED CITY COLLECTOR
- EXISTING SIDEWALK
- PROPOSED SIDEWALK
- PROPOSED UPDATED SIDEWALK
- PROPOSED TRAIL
- EXISTING TRAIL
- GREENWAY
- STORMWATER BASIN
- 500' RADIUS SURROUNDING SCHOOLS/PARKS
- NATURAL RESOURCE/HISTORICAL AREAS

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BEFORE USING THESE PLANS, THE USER SHALL BE ADVISED THAT THESE PLANS ARE PRELIMINARY AND SUBJECT TO CHANGE WITHOUT NOTICE. THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL INFORMATION AND DATA PROVIDED ON THESE PLANS.



## Chapter 32 - PARKS, RECREATION AND LEISURE SERVICES

## ARTICLE I. - IN GENERAL

## Sec. 32-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Director of Recreation and Leisure Services* means the person appointed by the Council in charge of all parks, recreation and leisure services.

*Motor vehicle* means any vehicle which is self-propelled, motor-driven or animal-drawn.

*Park* means any land, building or water, owned or used by the City for public recreation.

*Vehicle* means every device in, upon or by which any person or property is or may be transported or drawn, except devices moved by human power.

(Code 1989, § 10.82(subd. 1); Ord. No. 134(2nd Ser.), §§ 1—4, 6-22-1987; Ord. No. 164(2nd Ser.), § 4, 12-12-1988)

## Sec. 32-2. - Director of Recreation and Leisure Services.

The Council shall appoint a Director of Recreation and Leisure Services and any assistants, as it may from time to time deem necessary. It shall be the duty of the Director of Recreation and Leisure Services to promulgate regulatory provisions of this chapter, and to post such signs as he deems necessary to give notice of such regulations. The Director of Recreation and Leisure Services, his assistants and the Police Department shall enforce the provisions of this chapter and shall have the authority to eject any person from any park who is acting in violation of this chapter, and to seize and confiscate any property used by any person in violation of this chapter.

(Code 1989, § 10.82(subd. 2); Ord. No. 134(2nd Ser.), §§ 1—4, 6-22-1987; Ord. No. 164(2nd Ser.), § 4, 12-12-1988)

## Secs. 32-3—32-22. - Reserved.

## ARTICLE II. - PARK REGULATIONS

## Sec. 32-23. - Unlawful acts.

It is unlawful for any person in any park to engage in any of the following prohibited conduct:

- (1) Willfully mark, deface, disfigure, injure, displace or remove any structure, equipment or park property;
- (2) Fail to cooperate in maintaining restrooms and washrooms in a neat and sanitary condition;
- (3) Dig, or remove any sand, whether submerged or not, or any soil or other materials, or make any excavation by any means;
- (4) Damage, cut, carve, transplant, or remove any tree or plant, or injure the bark, or pick the flowers or seeds, of any tree or plant. A person shall not dig in or otherwise disturb grass areas, or in any other way injure or impair the natural beauty or usefulness of any area;
- (5) Climb, stand, walk or sit upon any monument, fountain, railing, fence or upon any other

- property not designated or customarily used for such purposes;
- (6) Hunt, molest, frighten, kill, trap, chase, tease, shoot or throw missiles at any animal, reptile or bird; nor remove or have in his possession the young of any wild animal, or the eggs or nest, or young of any reptile or bird;
  - (7) Place or cause to be placed in any body of water in or adjacent to a park, any substance which will or may result in the pollution of said waters;
  - (8) Deposit any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse, or other trash. No refuse or trash shall be left anywhere on the grounds of any park, but shall be placed in the proper receptacles where these are provided; where receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere;
  - (9) Drive or ride a motor vehicle in excess of the posted speed and in no case faster than 25 miles per hour;
  - (10) Drive any vehicle in any area except the designated park roads, or parking areas, or such other areas as may be so posted;
  - (11) Park a vehicle in other than an established or designated parking area, and such use shall be in accordance with the posted directions and with the instructions of any attendant who may be present;
  - (12) Bring into or operate any boat, raft, or other water craft, whether motor-powered or not, upon any waters, except at places designated for boating by the Park Director. Such activity shall be in accordance with applicable regulations as are now or hereafter adopted;
  - (13) Leave a picnic area before the fire is completely extinguished;
  - (14) Set up tents, shacks, or any other temporary shelter for the purpose of overnight camping, nor shall any person leave, after closing hours, any movable structure or vehicle to be used for such purpose, such as house-trailer, camp-trailer, camp-wagon or the like, except as authorized and posted;
  - (15) Ride a horse except on designated bridle trails. Horses shall be thoroughly broken and properly restrained, and ridden with due care, and shall not be allowed to graze or go unattended;
  - (16) Build or attempt to build a fire except in such areas and such regulations as may be designated by the Park Director. No person shall drop, throw or otherwise scatter lighted matches, burning cigarettes or other flammable material, within any park area or on any road abutting or contiguous thereto;
  - (17) Enter an area posted as "Closed to the Public" nor shall any person use or abet the use of any area in violation of posted notices;
  - (18) Engage in loud, boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct or behavior in breach of the public peace;
  - (19) Expose or offer for sale any article or place any stand, cart, or vehicle for the transportation, sale or display of any such article, except by and under the authority and regulation of the Council;
  - (20) Paste, glue, tack or otherwise post any sign, placard, advertisement, or inscription whatever, nor shall any person erect or cause to be erected any sign whatsoever on any public lands or roads adjacent to a park.

(21) Bring into or use in any public park any bottles or glass containers.

(Code 1989, § 10.82(subd. 3); Ord. No. 134(2nd Ser.), §§ 1—4, 6-22-1987; Ord. No. 164(2nd Ser.), § 4, 12-12-1988)

Sec. 32-24. - Permits.

*Subd. 1.* All permits issued pursuant to this article shall be issued by the Director of Recreation and Leisure Services upon recommendation of the Chief of Police.

*Subd. 2.* A permit applicant shall file a written application on a form supplied by the Director of Recreation and Leisure Services stating:

- (1) The full name, address and telephone number of the applicant.
- (2) The name and address of the person, persons, corporation or association sponsoring the activity, if any.
- (3) The day and hours for which the permit is desired.
- (4) The park or portion thereof for which the permit is desired.
- (5) Any other information reasonably necessary to make a determination as to whether a permit should be issued hereunder.
- (6) Variances required from park rules and regulations.

*Subd. 3.* Standards for issuance of a use permit shall include the following:

- (1) The proposed activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park.
- (2) The proposed activity or use will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation.
- (3) The proposed activity or use that is reasonably anticipated will not include violence, crime, or disorderly conduct.
- (4) The proposed activity will not entail extraordinary or burdensome expense or police operation by the City.
- (5) The park facilities have not been reserved for other use on the date and hour requested and are available for the requested use.

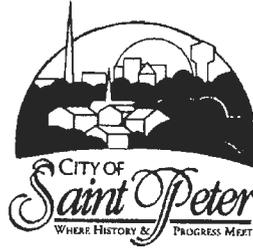
*Subd. 4.* A deposit in the amount as determined by resolution of the Council shall accompany each permit application. The deposit shall be refunded provided the applicant removes and places in receptacles, all debris, litter and trash from the park area after the event, and does not violate conditions of the permit or of this article.

*Subd. 5.* Permits shall not be issued for uses or activities for which there is a charge on admission, a request for a donation, or an offer of items for sale as a condition for participation unless the applicant is an organization which is charitable, religious, or nonprofit and the applicant is the sponsor of such use and activity.

*Subd. 6.* The Director of Recreation and Leisure Services or Chief of Police is authorized to revoke a permit immediately upon the finding of a violation of any park rule or permit condition.

*Subd. 7.* The applicant shall be liable for any loss, damage or injury sustained by virtue of the activity conducted pursuant to the permit.

(Code 1989, § 10.82(subd. 5); Ord. No. 134(2nd Ser.), §§ 1—4, 6-22-1987; Ord. No. 164(2nd Ser.), § 4, 12-12-1988)



## CITY OF SAINT PETER, MINNESOTA

### ADMINISTRATIVE POLICY ON FLAG LOWERING

Flags on City buildings and in City owned parks which are able to be lowered, shall be lowered to half-staff as outlined below:

- When directed by the President of the United States or Governor of the State of Minnesota through an official directive ordering United States flags to fly at half-mast on all buildings (not just state and federal buildings); and
- By order of the President, the flag shall be flown at half-staff upon the death of principal figures of the U.S. Government or the governor of a state, territory, or possession, as a mark of respect to their memory.
- On the day of a funeral for the line of duty death of a member of the military who is also a Saint Peter native; and
- On the day of a funeral for the line of duty death of an active member of the Saint Peter Police Department or Saint Peter Fire Department; and
- On May 15th in recognition of Peace Officer's Memorial Day; and
- On Memorial Day until noon, at which time the flag will be raised to the top of the staff; and
- At such other times as may be designated by resolution of the Saint Peter City Council.

# Office of the Governor, Mark Dayton and Tina Smith, Lt. Governor

Share:

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In keeping with appropriate flag etiquette and U.S. Code, Minnesota Governor Mark Dayton may order the state flag to be flown at half-staff. He may also order the national flag to be flown at half-staff on state property only. A state flag on state property is required by law to be flown at half-staff if the national flag is flown at half-staff.

To preserve the integrity and special significance of lowering the flag, the Governor's office will only issue proclamations to lower flags to half-staff under very limited circumstances.

Please [click here to subscribe](#) to email half-staff notifications.

## Recent Flags at Half Staff

Results 1 - 10 (30 total results)

### **Governor Dayton honors victims of San Bernardino, California tragedy**

*December 03, 2015* - Governor Mark Dayton orders all United States flags and Minnesota flags be flown at half-staff at all state and federal buildings in the state of Minnesota immediately through Monday, December 7, 2015, in memory of the victims of the San Bernardino, California tragedy.

### **Governor Dayton honors victims of Paris attacks**

*November 17, 2015* - Governor Dayton orders all United States flags and Minnesota flags be flown at half-staff at all state and federal buildings in the State of Minnesota immediately, until sunset on Thursday, November 19.

### **Governor Dayton Honors Deputy Steven Sandberg**

*October 22, 2015* - In honor and remembrance of Deputy Steven Sandberg, who was killed in the line of duty on Sunday, October 18, 2015, Governor Mark Dayton has ordered all United States flags and Minnesota flags be flown at half-staff at all state and federal buildings in the State of Minnesota, from sunrise until sunset, on Friday, October 23, 2015.

### **Honoring Victims of Roseburg, Oregon Tragedy**

*October 05, 2015* - In accordance with the proclamation issued by President Barack Obama, Governor Mark Dayton has ordered all United States flags and Minnesota flags to be flown at half-staff at all state and federal buildings in the State of Minnesota on Tuesday, October 6, sunrise to sunset, in honor of the victims of the tragedy in Roseburg, Oregon.

**National Fallen Firefighters Memorial Day**

*September 27, 2015* - In honor of firefighters who have been killed or disabled in the line of duty, Governor Mark Dayton has ordered all United States flags and Minnesota flags be flown at half-staff at all state and federal buildings in the State of Minnesota, from sunrise until sunset on Sunday, September 27, 2015.

**Governor Dayton Honors St. Paul Firefighter Shane Clifton**

*September 08, 2015* - In honor and remembrance of St. Paul Firefighter Shane Clifton, who died suddenly from a heart attack while on duty at St. Paul Fire Station #14 on August 31, 2015, Governor Mark Dayton has ordered all United States flags and Minnesota flags be flown at half-staff at all state and federal buildings in the State of Minnesota, from sunrise until sunset, on Wednesday, September 9, 2015.

**Patriot Day and A Day of Service and Remembrance**

*September 08, 2015* - In observance of the fourteenth anniversary of the September 11, 2001 terrorist attacks, Governor Mark Dayton has ordered all United States flags and Minnesota flags be flown at half-staff at all state and federal buildings in the State of Minnesota from sunrise until sunset on Friday, September 11, 2015.

**Governor Dayton Honors the Victims of the Tragedy in Chattanooga, Tennessee**

*July 21, 2015* - In accordance with the proclamation issued today by President Barack Obama, Governor Mark Dayton has ordered all United States flags and Minnesota flags to be flown at half-staff at all state and federal buildings in the State of Minnesota, from now until sunset on Saturday, July 25, in honor of the victims of the tragedy in Chattanooga, Tennessee.

**Memorial Day**

*May 25, 2015* - In accordance with the proclamation issued today by President Barack Obama, Governor Mark Dayton has ordered all United States flags and Minnesota flags to be flown at half-staff at all state and federal buildings in the State of Minnesota, from sunrise until noon on Monday, May 25, in honor of those who have served on our behalf this Memorial Day.

**Peace Officers Memorial Day**

*May 15, 2015* - President John F. Kennedy declared the first Peace Officers Memorial Day on May 15, 1962, as a tribute to peace officers and in honor of peace officers who, through their courageous deeds, lost their lives or became disabled in the line of duty. This day has been observed in our country annually ever since. On this day, and every day, it is fitting to honor those peace officers who gave their lives to protect ours, and to thank the over 10,000 law enforcement officers who serve in Minnesota's 446 law enforcement agencies, for their dedication and service to our communities. Governor Dayton has also ordered all flags at state and federal buildings in Minnesota to be flown at half-staff from sunrise to sunset on Friday, May 15, 2015, in honor and remembrance of Peace Officers who have been killed or injured in the line of duty.

Pages 1 - 2 - 3



Traverse Rd.

Trail

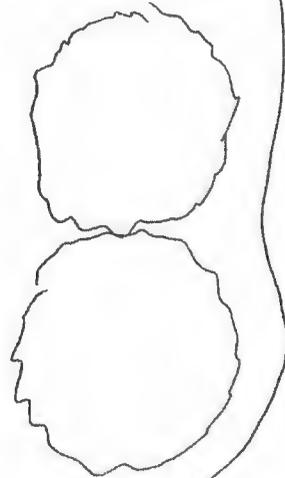


Soft. Estimate

10ft.

10ft.

Playground  
Area



## Recreational Fire Standards – City of Saint Peter

As the temperature gets warmer, more residents become interested in spending time outdoors during the evening hours and for many of you that means having recreational fires on personal property. Before you put match to firewood, it is a good idea to review the standards and guidelines for having a recreational fire.

### **MN State Fire Code (MSFC) regarding recreational fires:**

- Recreational fires must be at least 25 feet from all buildings or combustible materials. Combustible materials are things such as wood, paper, and plastics.
- Conditions which could cause a fire to spread within 25 feet of a structure shall be eliminated prior to ignition.
- Recreational fires must be constantly attended until the fire burns out completely or is extinguished.
- A minimum of one portable fire extinguisher complying with MSFC (07) Section 906 with a minimum 4-A rating or other approved on-site fire extinguishing equipment, such as dirt, sand, or garden hose shall be readily available at all times until the fire is extinguished. Examples of other approved fire extinguishing equipment would be a charged garden hose, dirt, or sand (and a means of applying it).
- The only materials permitted in a recreational fire are wood from trees, small branches, brush, or charcoal. Treated lumber materials, construction debris, garbage, plastic materials, or waste materials are not allowed to be burned in recreational fires.
- Recreational fires must be immediately extinguished if they pose a fire safety risk, if they are not in compliance with the above, or when directed to do so by a police officer, firefighter, fire warden, or DNR officer.
- The MSFC (07) does not contain any regulations for immediate extinguishment if the smoke from a recreational fire is a nuisance to an adjoining property.

### **Also Note that MN Statute defines a campfire as:**

"Campfire" means a fire set for cooking, warming, or ceremonial purposes, which is not more than three feet in diameter by three feet high, and has had the ground five feet from the base of the fire cleared of all combustible material.

**RELEVANT LINKS:**

*ACORN v. City of Frontenac.*  
714 F.2d 813 (8th Cir. 1983).

*Working America v. City of  
Bloomington,* 2015 WL  
6756089 ---F. Supp.3d ---  
(8th Cir. 2015).

*Schneider v. State,* 308 U.S.  
147, 60 S. Ct. 146 (1939).  
*Cox v. Louisiana.* 379 U.S.  
536, 85 S. Ct. 453 (1965).

*Ward v. Rock Against  
Racism.* 491 U.S. 781, 109 S.  
Ct. 2746 (1989).

*U.S. v. Kokinda.* 497 U.S.  
720, 110 S. Ct. 3115 (1990).

*Schneider v. State,* 308 U.S.  
147, 60 S. Ct. 146 (1939).  
See Part III-section H  
*Modified Green River  
ordinances.*

Time restrictions should be content neutral (applying to all door-to-door calls and narrowly tailored to fit the city's interests).

A city must be careful not to be so restrictive when establishing permissible hours that the average working person would never be home or available.

## **2. Place**

Cities can establish provisions that prohibit peddlers and transient merchants from conducting their operations at locations that would be harmful to the community. A common example of a place regulation would be reasonable location restrictions that prevent traffic hazards or interference with movement on streets and sidewalks.

## **3. Manner**

Cities can also provide reasonable prohibitions on the manner or techniques used by peddlers, solicitors, and transient merchants. Common examples of manner regulations would be to prohibit or restrict the use of:

- Whistles.
- Air horns.
- Megaphones.
- Amplifiers.
- Other loud noise devices.
- Flashing or strobe lights.
- Other devices that may be used to attract attention to the merchant, yet would have a demonstrable negative impact on the health, safety, and welfare of the community.

## **4. Alternative methods – door hangers**

Not all transient merchant activities include face-to-face interactions. An example of "alternative" activities is leaving donation request forms, restaurant menus, or other order forms on a residence's doorknob or on the windshield of a vehicle. If there is no actual contact with the homeowner, common concerns with solicitors and peddlers (invasion of privacy, fraud, or criminal activity) and the justifications for city regulations diminish.

However, the use of door hangers or other leaflets may trigger a city's authority in regard to regulating the amount of garbage accumulating on city streets and sidewalks. One remedy allows citizens to themselves indicate whether they are willing to entertain these merchants at their residences.

## Shared Transit Goals (Saint Peter)

- Provide for opportunity for additional efficiency in \$ and work (specialization?).
- No reduction in Service levels.
  - Keep specialized programs like Preschool express, GAC, Summer kids rides, One off services
- Expansion in service
  - Territory slightly to meet requests
  - Corridor LeSueur-Saint Peter-Mankato
  - Fares should reflect fund needed to meet costs.
  
- Positive relationship with LeSueur and MnDOT

# CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!  
City Info Line 507-934-0675 TDD #711  
The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at [barbaral@saintpetermn.gov](mailto:barbaral@saintpetermn.gov) [www.facebook.com/cityofsaintpeter](http://www.facebook.com/cityofsaintpeter)



05/25/2016

**CITY COUNCIL ACTIONS** – Action taken by the City Council on May 23, 2016 included...adoption of a resolution of support for the Solace Project; authorization for execution of a pre-development services contract with Southwest Minnesota Housing Partnership for Traverse Green Subdivision development; acceptance of a proposal from Wells Federal Bank for sale of \$365,000 in equipment certificates; approval of City assistance requests for BluesFest and the Fourth of July community events; and approval of two new Tree Worker license applications.

The next City Council meeting is June 13, 2016 at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 507-934-0663. Copies of the Council packet are also available on the City's website at [www.saintpetermn.gov/city](http://www.saintpetermn.gov/city).



**MAKES ME WONDER (BY CITY ADMINISTRATOR TODD PRAFKE)** – *Toying with an idea...*As I have been writing the last few "Makes me Wonders" I was thinking about other ways

to intentionally connect with people on questions or maybe policy issues or other issues facing our community. Oftentimes it's hard to find time to go to a stale, dry meeting.

A few communities have been experimenting with alternative locations and formats. So what do you think about an evening of "Pub and Policy"? Have a beer and talk about policy issues facing the City or community.

Now, under the rules I cannot buy the beer, but maybe we can set a few meetings up where we can

get together and see how it goes. Keep a meeting to a narrow band of issues and make the meeting be less "dry" through Pub and Policy discussion.

Get it...the meeting will be less "dry"! Here is another one...some of the issues discussed are easier to take with a stiff drink ;)

Anyway, let me know what you think or if you have thoughts about a topic or two. Email us at [barbaral@saintpetermn.gov](mailto:barbaral@saintpetermn.gov) or give us a ring at 507-934-0663. Are you interested in the less dry meeting option? Makes me wonder.....

**COUNCIL MEETING SCHEDULE** – The City Council Goal Session that was originally scheduled for May 31st has been rescheduled for Monday, June 6th beginning at 3:00 p.m. in the Governors' Room of the Community Center. The Goal Session will take the place of the regular workshop session that had been scheduled for June 6th.

There will be no Council workshop the week of Memorial Day.

**MEMORIAL DAY CLOSURES** - The Memorial Day (May 30th) holiday will impact several City offices as follows:

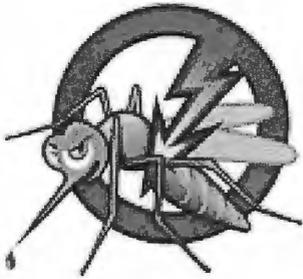
- All non-emergency City offices, including the Library and the Community Center will be closed on Monday, May 30th. Regular office hours will resume on Tuesday, May 31st.
- Transit service will NOT be running on Memorial Day.
- The Library and Community Center will also be closed on Saturday, May 28th and Sunday, May 29th.



- Because of the Memorial Day holiday there will be no *Hot Sheet* published that week.

Regular hours for all of these offices/services will resume on Tuesday, May 31st.

**MOSQUITO SPRAYING** – We occasionally receive comments and/or concerns about mosquito spraying when the public sees something on the City website about mosquito control. Sometimes the concerns are from folks who wish to avoid exposure to the mosquito control products, but surprisingly more often than not, its calls from people who hate mosquitos and think the City isn't doing enough to eradicate mosquitos.



Many years ago, the City changed its' policy related to mosquito spraying. Those of us of a certain age may remember when Public Works crews, in the wee hours of the morning, would drive around every City street towing a fog machine that left a cloud

of mosquito killing pesticides in its' wake.

As concerns came about related to the safety of the product being used not only by the City, but also by other municipalities across the United States, the process was changed and the blanket fogging of the City ended. Today, the City only sprays for mosquitos in City parks prior to community events if requested by the organizers. (Community events are large scale functions like the Fourth of July or Rock Bend Folk Festival.)

And with that limited application of mosquito control measures, residents who want to avoid the pesky bites from mosquitos are encouraged to provide for their own mosquito protection when out an about.

Make it a great summer in Saint Peter!

**OUTDOOR POOL OPENING** –

The Roy T. Lindenberg Memorial Outdoor Swimming Pool will open at 1:00 p.m. on Saturday, June 4th. There will be free admission all day. Opening day schedule includes Open Swim from 1–6 p.m. and Family Swim from 6:15–8:15 p.m. The wading pool is free of charge all summer long. Passes can be purchased in advance at the Recreation Department in the Community Center or at the pool beginning on opening day.



Need to learn how to swim? Register now for Red Cross swim lessons through the Recreation and Leisure Services Department.

For pool information, swim lesson cancellations and pool closings information, please call the pool at 934-3951, call the Recreation Hotline at 934-0070, or contact the Recreation and Leisure Services Department at (934-0667 or by email at [jenh@saintpetermn.gov](mailto:jenh@saintpetermn.gov).

Information on pool rates, hours, and policies is also available on the City's website at [www.saintpetermn.gov](http://www.saintpetermn.gov).

**TOWN-GOWN COOPERATION** – "Town-Gown" is a phrase many folks may not be familiar with. It refers to the relationship between a community and a college located in that community...or more specifically in Saint Peter, the relationship between Gustavus and the residents of Saint Peter.

Saint Peter is one of the lucky college communities that enjoy a good town-gown cooperative relationship. Some residents don't see that cooperative relationship and that may be because they aren't aware of the good deeds that students at Gustavus do for the Saint Peter community. Some of those good deeds involve Gustavus students volunteering to help with many of the City's athletic programs like the youth football, b-ball, and volleyball programs; serving as Pound Pals to help walk and play with impounded animals or volunteering at fund raising or adoption activities for P.A.W.S.; volunteering for projects in City parks like efforts to remove buckthorn in McGill Park nature area or pulling trash out of trees and brush areas in all the parks. Many students are heavily involved in giving back to the Saint Peter community through volunteer programs and activities during their tenure at Gustavus.

As Gustavus students leave for the summer break, the City would like to recognize and thank all those Gustavus students who participated in community volunteer opportunities throughout the year. You're all part of what makes Saint Peter a great place to live and work and we appreciate your contribution!

**ROUTE BUS FARES** –

Discounted fares on the ROUTE bus for students ages 5 to 17 begin May 31st and end August 19<sup>th</sup>. Students in that age group may ride the ROUTE bus for a \$1.00 cash fare instead of the normal fare of \$1.75. The ROUTE bus deviates up to two blocks from the path between scheduled stops to pick up or drop off



passengers. This means that passengers may be picked up and dropped off at stops that are not on the schedule such as Jefferson Fields, the swimming pool or Gault Park.

A passenger wishing to be picked up at a location other than a scheduled stop simply needs to call 934-6070 and request the **ROUTE** bus pick up at their location. Once on the bus the passenger should tell the Driver where he or she wishes to go, if it is not already a scheduled stop.

The City hopes the discounted fare will assist parents with their transportation needs over the summer and also encourage those who do not already use public transit to give it a try.

Please call Transit Coordinator Wayne Albers at 934-0668 with any questions concerning how the transit system can best serve your needs.

**RIVER'S EDGE HOSPITAL RECEIVES AWARDS** - The Minnesota Hospital Association (MHA) on May 20 honored innovative programs and outstanding leaders in health care at its 32nd annual awards ceremony.

River's Edge Hospital and Clinic received awards for "Best Minnesota Hospital Workplace" and "Patient Safety Improvement".

Seventeen awards were given for extraordinary achievement in categories ranging from advocacy on behalf of hospitals and volunteerism to innovation and improvement in patient care and patient safety.

"Each day, all across the state, Minnesota's hospitals and health systems are working to strengthen the health of our communities," said MHA President and CEO Lawrence Massa. "Our exceptional care teams set the bar high for patient care and for meeting the needs of their communities. Thanks to their expertise, diligence and commitment to excellence, Minnesota's hospitals continue to be among the best in the nation."

Congratulations to officials and staff at River's Edge Hospital and Clinic!

**LAWN MOWING REMINDERS** – How many times have you mowed your lawn already this spring? Once, twice, more? As residents get into the weekly mowing routine, please remember the following.

First of all.....the need to keep up with mowing. The City has already begun to receive complaints from neighbors about unsightly lawns all over the community. Weeds and grass longer than six inches in height are prohibited by the City Code and if property owners don't take care of their yards, the property



own may receive a notice to comply or, in some cases, a citation. If the property owner still doesn't comply, the City will mow the property and provide the property owner with a very expensive bill.

Secondly.....it is illegal to mow lawn clippings into the street. If someone inadvertently (or on purpose) spreads lawn clippings into the street, it is up to the property owner to make sure the clippings are swept up and properly disposed of. This is easily avoided by simply turning the mower the other direction as you near the curb line.

Finally, residents are encouraged to leave the lawn clippings on their lawns or, if you absolutely can't bring yourself to do so, bag the clippings and dispose of the materials at the yard waste compost site at the corner of North Swift/St. Julien Street. Clippings that wind up in the street eventually find their way into the storm sewer system and travel, untreated, to the Minnesota River. This increases the phosphorus level in the river and endangers wildlife and plant life. For more information about this topic, please visit [www.cleanwatermn.org](http://www.cleanwatermn.org).

**SUMMER SAFETY TIPS** – Summer vacations are right around the corner. Here are some safety tips to keep the whole family safe this summer:

- Swimming – Limit swimming activities to the City's outdoor pool where Lifeguards are on duty to keep everyone safe. Never swim alone and never leave children unattended while swimming. If children can't swim, make sure they are wearing a lifejacket when participating in all water-related sports or activities. Avoid "floaties" (inflatable floating aids), which offer a false sense of security; they do not substitute for lifejackets. If your child doesn't know how to swim, enroll him or her in American Red Cross sanctioned swimming lessons through the City's Recreation and Leisure Services Department.
- Recognize the signs if someone is drowning. The wild flailing and screaming that you see in the movies? Unfortunately, you won't often get those cues. People are too busy to scream; they're trying to breathe. Their mouths begin sinking underwater, so they can't call out. They won't wave for help; their arms instinctively push downwards to help propel their bodies higher above the surface. Watch for glassy or unfocused eyes, hyperventilation or gasping, hair over the face, or head too low in the water. Instinctively, drowning people remain upright and forget to kick in order to stay



afloat—remind them to kick, or (if possible) to relax and float on their back. They often have only 20-60 seconds before submersion, unless rescued.

- Keep your doors and windows locked – Many residential and vehicle thefts occur in homes or cars that were left unlocked. Keeping your property securely locked helps deter would be thieves who are looking for easy pickings. Keep your garage door down when not in the garage and if you have to leave something of value in your vehicle, make sure it is kept out of sight. Remove keys from the ignition (even when the vehicle is in the garage) and lock the door between the garage and the main part of your home. And keep those doors locked while you are home too. We spend a lot of time in the back yard during the summer months and it's easy for a thief to walk in the home from an unlocked front door when the family is out back.
- Never leave a child alone in the car. Aside from abduction dangers, in the summertime, car temperatures can soar very quickly -- even if it the temperature isn't ridiculously hot. Even with the windows down, a car can get very warm, very fast. Best bet; take your child with you, even if you are going into a store for just a minute. (And remember the same rules for pets. Leave them at home rather than risk leaving them alone in a scalding hot vehicle.)
- If you are headed to a place where you know there will be lots of crowds, review some ground rules before you get there. Make sure your child knows what to do in case you get separated or lost from one another. Teach him to look for a person who can help them like a uniformed police officer, park worker or even a mother with children. Pick a spot upon your arrival and designate it as your meeting place in case someone gets lost. Use your cell phone to take photos of each child so that in the event the child wanders off, you have an accurate description to aid law enforcement.
- Children who are home from school may be left alone more hours than they are during the school year. Make sure their internet use is monitored and they know the dos and don'ts about providing personal information over the internet.



- Make sure your children know not to open the (hopefully) locked door of your home to strangers.
- Bike safety is an important part of summer. Always wear your helmet and obey bike traffic laws....stopping at stop signs, signaling turns, riding with traffic, etc.... Make sure your bike is the proper fit; oversized bikes are particularly hazardous for children. Use reflectors and lights when riding at night.
- Teach children not to cross roadways in the middle of the road or from between two parked vehicles. They are small enough that drivers might not see them crossing in these unexpected areas.
- When vacation time rolls around, don't post your plans on Facebook and make sure your children refrain from doing so also. You never know which of your "friends" has a "friend" who might see it and turn out to be a thief while you are gone. Save your social media posts for when you come back.
  - Set indoor lights on timers.
  - Ask a trusted neighbor to pick up your newspaper or mail (or stop delivery of these items while you are gone).
  - Arrange for someone to mow your lawn while you are away.
- Wear sunscreen if you are going to be outside, even on cloudy days. Burns can happen in just a few minutes and have lifetime consequences.
- Picnics and barbeques can be fun for the whole family, but keep your food safe. Cook meat thoroughly and avoid cross-contamination by using separate plates for raw meats and the final product. Use a meat thermometer to check doneness. Ground beef should reach an internal temp of 160°. Keep food stored in a cool and dry place and remember a full cooler is colder than a half-empty one. Summertime is also a time for lots of mayo based salads. Make sure that these products stay cold and promptly refrigerate leftovers or throw them away.



**PET SAFETY...**It's equally important to keep our pets safe during the hot summer months. Here's some handy safety tips to protect Fido....

- Provide a shady spot for your pet to rest when outdoors; dog houses can trap heat and get really uncomfortable. Don't overexpose your pets to hot sand or asphalt which can burn their paws.
- If you own a dog with a short- or flat-face, remember these breeds can't pant as effectively as long-jawed dogs, so make sure to provide it with a cool indoor space.
- Ensure the pet's vaccinations are up-to-date since your pet will probably spend more time outdoors and in contact with other animals.
- Keep pets away from chemically-treated lawns, as well as toxic plants and flowers.
- Use a vet-recommended preventive to keep parasites like fleas, ticks, and mosquitoes at bay.
- Provide plenty of drinking water and a regular shower or dousing with a hose to cool your dog off. Or buy a shallow children's pool and let your dog use it to cool off.
- If your dog is outdoors most of the day, try putting a large chunk of ice in the pet's water dish a couple of times a day to help keep the water cool.
- Don't force your pet to swim and never leave it unattended in the water. Some dogs are not natural swimmers and they can drown if left unattended.
- Be on the lookout for heatstroke indicated by the following signs: heavy panting, quick or labored breathing, bright red tongue and gums that may be dry to the touch, or woozy movements. If your pet is experiencing these symptoms, contact your Veterinarian immediately for assistance and directions on how to safely lower the pet's temperature. Heat stroke can be just as deadly for pets as it is for people and these symptoms require immediate attention.
- Don't ignore your daily walks with your pet, but if need be, change the time so that you are walking in the cooler early morning or late evening hours.  
(Great idea for people too!) Of visit Saint

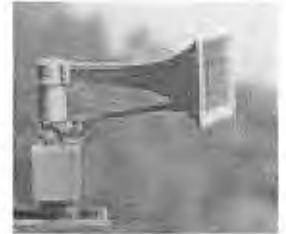


Peter's dog park with your pet which offers a safe, off-leash area to exercise your dog on a grassy surface with areas of shade. But a word of caution...there is no water available at the dog park so bring along water to quench the thirst of both your dog and yourself. And remember to always leash your pet when leaving your property. This protects not only the public, but also protects your pet.

**STORM SIRENS** – This week's unsettled weather forecast includes the possibility of some strong storms.

In the last few years, the National Weather Service (NWS) has modified how they declare severe weather warnings. Previously the warnings were issued county-wide. That meant that a severe storm could be just touching the western tip of Nicollet County and the warning would be issued for the entire county sending thousands of people who were not in the path of the storm to their emergency shelters for no reason.

So, the NWS changed how they issue warnings and now create "boxes" that are shaped like polygons (irregular shapes) to more accurately reflect the path of the storm and narrowing down the focus of the warnings may help people realize that when the sirens go off, it's time to head to the basement.



Here's a little refresher on the storm siren system:

- Sirens are sounded once. The siren sounds for about three minutes. If the siren sounds again, the severe weather threat continues and people should stay in their shelters.
  - To find out when it is safe to leave the shelter, take a battery powered radio or cell phone to the shelter with you.
  - (And here's a handy tip...if bad weather is predicted, make sure your family's cell phones are fully charged. If the power goes out it might be some time before you can get to a source to recharge your phones.)
- There is no "all clear" siren. If the siren sounds more than once, it means the danger is still in the area.
- Outdoor emergency sirens are meant for just the outdoors. They are not designed or placed to be heard indoors. The public is encouraged to use a NOAA weather radio for emergency notices while inside buildings or to sign up for any of the numerous electronic apps that provide those services.

- Area counties may have different policies about sounding the outdoor sirens. Some may trigger the siren when hail or strong winds that may create property damage are imminent. Saint

Peter only sounds the sirens when a tornado warning has been issued for our direct area. City staff takes our responsibility to protect the public very seriously and we will continue to do our best to warn the public when the threat of severe weather is in the Saint Peter area.

**CITY MEETING CALENDAR** - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at [www.saintpetermn.gov](http://www.saintpetermn.gov).

Wednesday	May 25	12:30 p.m.	Hospital Commission
Thursday	May 26	12:00 noon	Economic Development Authority
Friday	May 27	8:00 a.m.	Tourism and Visitors Bureau
Monday	May 30		MEMORIAL DAY HOLIDAY – LEGAL HOLIDAY - City offices closed
Tuesday	May 31	3:00 p.m.	City Council Goal Session
Thursday	June 2	5:30 p.m.	Planning and Zoning Commission
Monday	June 6	3:30 p.m.	Housing and Redevelopment Authority
Monday	June 6	5:30 p.m.	City Council Workshop
Monday	June 13	7:00 p.m.	City Council Meeting
Monday	June 20	5:30 p.m.	City Council Workshop
Monday	June 20	7:00 p.m.	Parks and Recreation Advisory Board
Wednesday	June 22	12:30 p.m.	Hospital Commission
Thursday	June 23	12:00 noon	Economic Development Authority
Friday	June 24	8:00 a.m.	Tourism and Visitors Bureau
Monday	June 27	7:00 p.m.	City Council Meeting
Tuesday	June 28	5:30 p.m.	Heritage Preservation Commission

## **SUMMER HOURS**

### **Saint Peter Public Library Saint Peter Community Center**

*Hours at the Saint Peter Public Library from June 4–August 27.*

Monday – Thursday, 10 a.m. to 8 p.m.

Fridays, 10 a.m. to 5 p.m.

**Saturdays, 9 a.m. to 1 p.m.** Please note that Saturday hours will be revised during the summer months.

*Community Center building hours change for the summer from June 1 through Labor Day weekend.*

Monday – Friday, 6 a.m. to 8 p.m.

**Saturdays, 9 a.m. to 4 p.m.**

Sundays – Closed except for approved reservations.

If you have any questions, or would like to inquire about room rentals, please contact the Recreation and Leisure Services Department, Suite 200 of the Saint Peter Community Center by calling 934-0667 or emailing [jenh@saintpetermn.gov](mailto:jenh@saintpetermn.gov). Hours are also listed on the City website, [www.saintpetermn.gov/library](http://www.saintpetermn.gov/library) and [www.saintpetermn.gov/community-center](http://www.saintpetermn.gov/community-center).

## **City Provides High-Quality Drinking Water**



The City of Saint Peter has a goal to provide residents with high-quality, safe, reliable drinking water that meets every federal and state water quality requirement and the City is happy to report that your drinking water is safe! The United States Congress and the Environmental Protection Agency (EPA) require all community systems to provide annual reports on the quality of the drinking water provided. This report, prepared by the City, contains information about the water source, treatment, consumer demand, contaminants

detected and other information of interest.

The City's report includes the results of monitoring done on the drinking water system for the period from January 1 to December 31, 2015. You can view the results at this link from our City website:

<http://www.saintpetermn.gov/WaterConsumerConfidenceReport.pdf>

This report is meant to advance the public's understanding of drinking water and heighten awareness of the need to protect precious water resources. It answers common questions people have about Saint Peter's water.



**Saint Peter Transit** will be discounting *cash* fares for students ages 5 to 17 on the **Route Bus** from May 31<sup>st</sup> through August 19<sup>th</sup>. The summer student **Route** fare will be \$1.00 instead of the normal \$1.75. While maintaining the schedule at our regular bus stops, the route bus can make pickups and drop offs up to two blocks off of the route. Passengers who are off the route will need to call 934-6070 and ask for an off route pickup. If you have specific

questions about how this could help you, please call Transit Coordinator Wayne Albers at 934-0668.



**“2016 Ambassadors’ Blues Fest” - Minnesota Square Park. FREE to the Public.** Bring your lawn chairs, find some shade and join us for the Annual Ambassadors’ Blues Fest in Minnesota Square. **Saturday June 11<sup>th</sup> Noon-10pm.** Bands include Ian Kimmel & the Heard, Willie West, Joyann Parker & Sweet Tea, and headlined by Mick Sterling’s Rhythm & Soul Show. Food and beverage vendors will be on site. **NO PETS** (Activity made possible by a grant provided by the Prairie Lakes Regional Arts Council from the MN Arts and Cultural Heritage Fund as appropriated by the MN State Legislature, St. Peter Tourism & Visitors Bureau, & The Carl & Verna Schmidt Foundation.)

**At some point, PAYING RENT IS LIKE THROWING MONEY AWAY!**

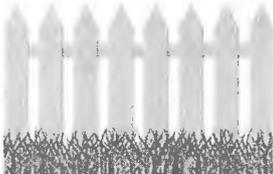


You can invest that money into a beautiful new home of your own, in a traditional designed neighborhood, at a price you can afford. **TRAVERSE GREEN**, a new neighborhood on the growing west side of Saint Peter, features home sites within walking distance of the new Saint Peter High School and adjoining municipal park. Lots a low as \$21,900!

**2 events will move you toward home!**

- **TRAVERSE GREEN OPEN HOUSE:** Wednesday, June 29, 5:30 – 7:30 p.m. \* Saint Peter Community Center Room 219., \* 601 South Fifth Street, Saint Peter, MN 56082
- **Land Rush Reservation:** Wednesday, July 13, 8 a.m. – 10 a.m. \* Governors Room \* Saint Peter Community Center \* 601 South Fifth Street \* St. Peter, MN 56082

Lots will be reserved on a first-come, first served basis. After this event, lot reservations can be secured at the Saint Peter Municipal Building, 227 South Front Street, between 8:30 a.m. – 4:30 p.m. \$200 down reserves the lot of your dreams.



**FENCES:** Before you plan on installing a fence on your property PLEASE CONTACT THE COMMUNITY DEVELOPMENT DEPARTMENT at 507-934-0661. The fence must be installed on your property. FIND YOUR PROPERTY PINS so there are NO QUESTIONS.

**AUTOMATIC UTILITY PAYMENTS**

The City of Saint Peter offers FREE automatic bank payment from any bank. You would still receive your utility bill at the same time each month. Across the top it would be noted – DO NOT PAY – PAID BY DRAFT! Your payment would then be deducted from your checking or savings account on the due date each month. If you are interested in this option, please fill out the following form.



**AUTHORIZATION FOR AUTOMATIC UTILITY PAYMENTS**

I authorize the City of Saint Peter's Finance Department and the bank named below to initiate variable entries to my checking/savings account for payment of my utility bill. These entries will be made on the due date (usually the 15<sup>th</sup>) of each month. This authorization will remain in effect until I notify the City to cancel it in such time as to afford the City a reasonable opportunity to act on it.

\_\_\_\_\_  
(Customer Name-please print)

\_\_\_\_\_  
(Utility Account Number)

\_\_\_\_\_  
(Service Address)

\_\_\_\_\_  
(Bank Name)

\_\_\_\_\_  
(Bank Address)

Bank Routing Number \_\_\_\_\_

Checking Acct \_\_\_\_\_ OR Savings Account \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

We are now open  
Friday nights from  
5 to 9



Awesome made from scratch  
breakfasts-made to order

Served Sunday 9am to 1pm

Coupon  
Get a free Two Cowboy Tot appetizer  
with the purchase of any two entrees  
for dine in service only  
Expires 06/30/2016

Coupon  
Buy one Breakfast and get the 2nd  
breakfast 1/2 off  
for dine in service only  
Expires 06/30/2016

Have an event coming up? Let  
Lone Star BBQ Catering and Event  
Center help, call us at  
507-934-3314

408 South Third Street  
Saint Peter, MN

See Where Your Fans Are Coming From

Do This Later

See where on the internet people are coming from to get to your Page, and where on your Page they're going once they arrive.

Back

Overview

Likes

Reach

Visits

Posts

People

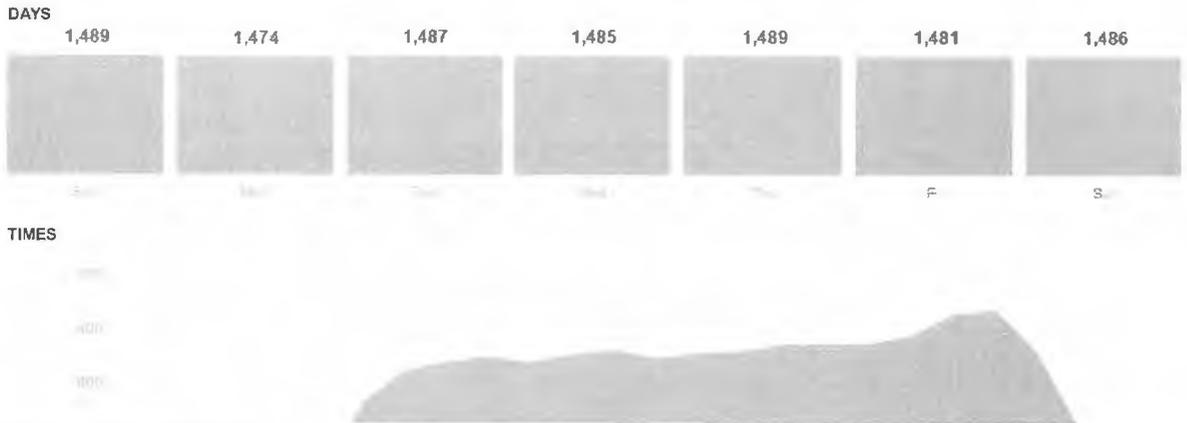
Next

When Your Fans Are Online

Post Types

Top Posts from Pages You Watch

Data shown for a recent 1-week period. Times of day are shown in your computer's local timezone.




Todd Home 20+ Find Friends 1 9

Page Notifications Insights Publishing Tools

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Events

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People

Local

Messages

All Posts Published

Published	Post	Type	Targeting	Reach	Engage
5/20/2016 1:01 am	Want to know more about what's happening in the City? Check o			43	0
05/18/2016 3:42 pm	If you would like to adopt an animal or make a donation to PAW			58	4
05/18/2016 9:44 am	SOC 05172016			683	46
05/17/2016 8:36 am	Bike Rodeo Roundup – Police Department and River's Edge H			54	1
05/14/2016 1:20 pm	May 15th is Peace Officers Memorial Day. Thanks to our Officers			557	6
05/14/2016 10:50 am	Many great happenings in Saint Peter this weekend. Lots of opp			50	0

- Steve Godtland
- Dana Jacobson Lamb
- Arnie Nimps
- Warren Hanson
- D Sr Love 4h
- Ytve Matson Prafke 8h
- Mikinley Blake Prafke
- Philly Kauffmann 22h
- Dave Marcotte 1m
- Jaye Matson Marco.. 22m
- Pat Ranum 1m
- Connor Prafke 3h
- Paul Albers 14h

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05/14/2016 10:00 am	Community Center Gym Closed May 16 - 21. The gym will be clo	49	1	0
05/13/2016 1:47 pm	Police Officer Memorial Day - Yo u may have noticed the flags on	872	40	15
05/13/2016 1:40 pm	2016 Bike Safety Rodeo Saturd ay, May 14 11 a.m. - 2 p.m. Rive	150	10	9
05/12/2016 1:40 pm	Check out our website for more recycle information at http://ww	264	13	0
05/09/2016 4:33 pm	Adult Men's Softball for Monday, May 9 has been canceled due t	621	20	2
05/08/2016 12:05 pm	Council meeting tomorrow night at 7. See the agenda and coun	87	2	0
05/06/2016 6:00 pm	When out and about this weeke nd remember to wear your seat	54	0	0
05/06/2016 9:32 am	Need a little light reading over t he weekend? Check out the Cit	67	2	1
05/04/2016 9:10 am	STATE OF THE CITY - City Admi nistrator Prafke says, "Happy St	700	19	7

-  Mark Kauffmann 1d
-  Casey Thompson 5h
-  Madison Shea Mar... 15h
-  Morgan Marcotte Sm... 2m
-  Hilary Helgeson 4m
-  Ethan Christopher ... 45m

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