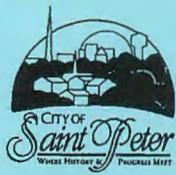


**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

City Council Goal Session, Monday, August 31, 2015
Governors' Room, Community Center – 3:00 p.m.

- I. WELCOME**
- II. RULES FOR THE DAY**
- III. WHY ARE WE HERE?**
- IV. A GAME OF SORTS**
- V. DEEP DIVE DISCUSSIONS**
 - A. Livability
 - 1. Define
 - 2. Connection of Levy to Livability
 - B. Housing Development
 - C. School/City Relationship
 - D. Magner Subdivision Property Development
 - 1. Process
 - 2. Timelines
 - 3. Review
 - E. General Fund Budget 2016
 - 1. General Fund Budget
 - 2. Projects
 - 3. Into The Future
 - F. Organizational Health
 - 1. Council/Council
 - 2. Council/Staff
 - 3. Public meetings and Interactions
 - 4. Elections – Goal Session Participation
 - G. Hospital Updates
- VI. QUICK HIT DISCUSSIONS**
 - A. Communication Tools
 - B. Downtown Priorities
 - 1. Demo by Neglect
 - 2. Americans with Disabilities Act
 - C. Cooperative Efforts
 - D. Personnel Policy
 - 1. Education
 - 2. Part-time Employees Probationary Hours
 - E. SMMPA Annual Meeting
 - F. Coalition of Greater Minnesota Cities
 - G. North Commercial District
 - H. Cultural Partnerships
 - I. Others
- VII. ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. WELCOME

II. RULES FOR THE DAY

Typically the Council will take a few moments to review the brainstorming rules. We might also delve into “Hurling Day”, determine a “break caller” and generally visit about how your time will be spent together.

III. WHY ARE WE HERE?

A review of the goals for your discussion over the next few hours and what type of reporting do you want to see happen.

IV. A GAME OF SORTS

Trying out a new game to prime the “discussion pump”. (Like you really need that pump primed! ☺)

V. DEEP DIVE DISCUSSIONS

A. LIVABILITY

1. Definition
2. Connection of levy to Livability

B. HOUSING DEVELOPMENT

An update of housing projects along with a review and discussion about the overall housing market and alternatives to meet goals set in the comprehensive plan including maintaining housing stock while providing opportunity in various segments of the housing market.

C. SCHOOL/CITY RELATIONSHIP

A review of our work together, process and actions, both past and future. This also includes designated seats of boards and commissions.

D. MAGNER SUBDIVISION PROPERTY DEVELOPMENT

1. Process
2. Timelines
3. Review

E. GENERAL FUND BUDGET 2016

1. General Fund budget
2. Projects
3. Into the Future



F. ORGANIZATIONAL HEALTH

1. Council/Council
2. Council/Staff
3. Public Meetings and Interactions
4. Elections- Goal Session Participation

G. HOSPITAL UPDATE

An update of Hospital activities with an eye towards ongoing partnership and future partnership and discussion on and review of the ongoing clinic value.

VI. QUICK HIT DISCUSSIONS

A. COMMUNICATION TOOLS

A review of tools currently used and a discussion of their value to the Council and community. Also brainstorming any new ideas for helping the community know what the City is doing.

B. DOWNTOWN PRIORITIES

1. Demo By Neglect
2. Americans with Disabilities Act

C. COOPERATIVE EFFORTS

A review of the "White Sheets".

D. PERSONNEL POLICY

1. Education
2. Part-time Employees Probationary Hours

E. SMMPA ANNUAL MEETING

A review of our relationship with SMMPA and how we participate with the other owners. I am also looking to find out if any are interested in attending the annual meeting in October.

F. COALITION OF GREATER MINNESOTA CITIES

A review of their value to us and participation into the future.



G. NORTH COMMERCIAL DISTRICT

A review of the priorities set and discussion as to whether they continue to be your goals for this area.

H. CULTURAL PARTNERSHIPS

A reflection on your meetings with Nicollet County Historical Society and with the St. Peter Arts Center. Now that you have had a chance to see, learn and think more about it, what type of relationship are you looking to have?

I. OTHERS

A discussion on any topics that may interest you. After all...it is your meeting!

V. ADJOURN

Office of the City Administrator
Todd Prafke

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What is Livability?

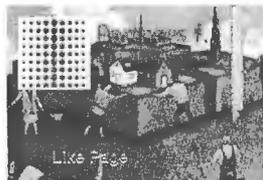


Livability is the sum of the factors that add up to a community's quality of life—including the built and natural environments, economic prosperity, social stability and equity, educational opportunity, and cultural, entertainment and recreation possibilities.

JOIN THE PARTNERSHIP!

Livability Live

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Announcements

Partners Honors Nine Individuals, Organizations, and Communities at Annual Awards
December 11, 2014

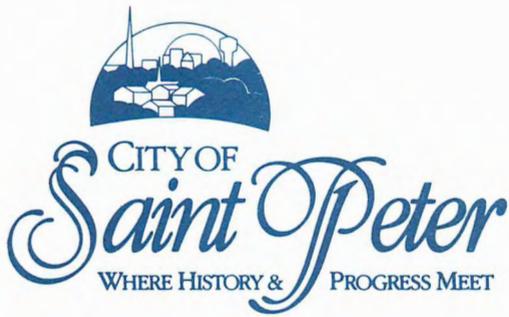
Sam Williams: The CEO as Urban Statesman
December 09, 2014

Glenda Hood Named Trustee of the Urban Land Institute
September 16, 2014

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Partners for Livable Communities
1429 21st Street, NW
Washington, DC 20036

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Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/27/2015

FROM: Todd Prafke
City Administrator

RE: Housing Subdivision

ACTION/RECOMMENDATION

None needed. For your information and discussion.

BACKGROUND

It is my hope to have updated information related to a housing subdivision at your Goal Session. The goals for our discussion will be:

- Review of the current design
- Discussion of financing issues including use of Tax Increment Financing
- Review of the affordability data that was reviewed last at your Council workshop via phone
- Discussion of Market
- Discussion on ideas to benefit other segments of the market place

Here is where we are today:

- We have been unable to work the number to eliminate the gap which now stands roughly at \$400,000 over three phases.
- We continue to pursue filing the gap with outside resources, but will not know whether that can be done in the near term.
- We have developed a short list of alternatives that the Council could pursue that may meet some of the goals articulated related to housing and demographics, although none are fully worked out yet. Those include:
 - Review of Additional Rental
 - Rehab opportunities
 - Working with another developer
 - Short term incentive such as building permit fee modification to stimulate construction over a defined period.

A number of issues should be reviewed by the Council. Although there may be other ideas out there, here is a list of some of those issues:

- Affordability
- Design of neighborhood
- Housing study and its' data

- Changes in the ownership marketplace
- Money
- Timeline
 - Market
 - School relationship
- Marketability
- Community concerns about development
- Change in the development standards exemplified by getting rid of sidewalks

So where do we go from here?

I have not been able to get the project to the threshold that you have discussed. If the project is going to go forward with that threshold, it will need an injection of funds from somewhere. We should continue to pursue that. I also think that we should look to establish a targeted rehab program to help existing housing stock within our community and for new buyers. I can discuss a bit more about that concept at your meeting.

Alternatively, you could reduce the standards or lower the threshold exemplified by removing sidewalks or not building or setting aside the land for a park.

You should know that we are not alone in this challenge. The State and nation are struggling with first time home ownership opportunities and workforce housing.

You will find attached in your packet information about this subdivision, but my overall goal for your meeting is to provide opportunity for you to know where we are at, explain and discuss some of the most pertinent issues, and solicit any direction you might have.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

\$3,100,000

General Obligation Tax Increment Financing Bonds, Series 2016A

Lot Sale Price: \$ 35,000.00

Uses of Funds

| | | |
|-------------------------------------------------|---------|------------------|
| Phase 1 Construction, Engineering & Contingency | | 2,880,743 |
| Land Acquisition | | 218,207 |
| Soft Costs | | 142,482 |
| Traverse Road | | 160,000 |
| Total Project Costs | | 3,401,432 |
| Underwriter's Discount Allowance | 1.2500% | 38,750 |
| Unused Underwriter's Discount Allowance | | - |
| Fiscal Fee & TIF | | 21,500 |
| Bond Counsel | | 8,000 |
| Pay Agent/Registrar | | 750 |
| Printing & Misc | | 1,250 |
| Rating Agency | | 12,000 |
| Capitalized Interest | | 39,330 |
| Rounding surplus | | - |
| | | <u>3,523,012</u> |

Sources of Funds

| | | |
|----------------------------|--|------------------|
| Bond Issue | | 3,100,000 |
| Cash Contribution | | 420,000 |
| Construction Fund Earnings | | 3,012 |
| | | <u>3,523,012</u> |

Bond Details

| | |
|-----------------------|------------------------------------|
| Set Sale Date | 4/1/2016 |
| Sale Date | 5/1/2016 |
| Dated Date | 6/1/2016 |
| Closing Date | 6/1/2016 |
| 1st Interest Payment | 2/1/2017 |
| Proceeds spent by: | 12/31/2016 |
| | to Dated Date |
| Purchase Price | 3,061,250.00 |
| Net Interest Cost | 640,772.50 |
| Net Effective Rate | 2.8004% |
| Average Coupon | 2.6310% |
| Yield | TBD |
| Weighted Avg Maturity | 9.4840 |
| Call Option | 2/1/2022 |
| Purchaser | Proposed for Competitive Sale |
| Bond Counsel | Briggs & Morgan |
| Pay Agent | Northland Trust |
| Tax Status | Tax Exempt, Bank Qualified |
| Continuing Disclosure | Full |
| Rebate | \$5 million Small Issuer Exemption |
| Statutory Authority | M.S. 469, 475 |

Payment Schedule & Cashflow

| 12-Month Period ending | Payment Schedule | | | | plus 5% Coverage |
|---------------------------|------------------|------------------|----------------|------------------|---------------------|
| | Principal | Interest Rate | Interest | Payment Total | |
| 6/1/2016 | - | | - | - | |
| 2/1/2017 | - | 0.600% | 39,330 | 39,330 | 39,330 |
| 2/1/2018 | 405,000 | 1.000% | 58,995 | 463,995 | 487,195 |
| 2/1/2019 | 410,000 | 1.150% | 54,945 | 464,945 | 488,192 |
| 2/1/2020 | 430,000 | 1.400% | 50,230 | 480,230 | 504,242 |
| 2/1/2021 | 455,000 | 1.550% | 44,210 | 499,210 | 524,171 |
| 2/1/2022 | 280,000 | 1.700% | 37,158 | 317,158 | 333,015 |
| 2/1/2023 | 200,000 | 1.850% | 32,398 | 232,398 | 244,017 |
| 2/1/2024 | 45,000 | 2.050% | 28,698 | 73,698 | 77,382 |
| 2/1/2025 | 50,000 | 2.200% | 27,775 | 77,775 | 81,664 |
| 2/1/2026 | 50,000 | 2.350% | 26,675 | 76,675 | 80,509 |
| 2/1/2027 | 50,000 | 2.450% | 25,500 | 75,500 | 79,275 |
| 2/1/2028 | 50,000 | 2.600% | 24,275 | 74,275 | 77,989 |
| 2/1/2029 | 55,000 | 2.750% | 22,975 | 77,975 | 81,874 |
| 2/1/2030 | 55,000 | 2.900% | 21,463 | 76,463 | 80,286 |
| 2/1/2031 | 55,000 | 3.050% | 19,868 | 74,868 | 78,611 |
| 2/1/2032 | 55,000 | 3.200% | 18,190 | 73,190 | 76,850 |
| 2/1/2033 | 60,000 | 3.300% | 16,430 | 76,430 | 80,252 |
| 2/1/2034 | 60,000 | 3.400% | 14,450 | 74,450 | 78,173 |
| 2/1/2035 | 65,000 | 3.500% | 12,410 | 77,410 | 81,281 |
| 2/1/2036 | 65,000 | 3.600% | 10,135 | 75,135 | 78,892 |
| 2/1/2037 | 65,000 | 3.700% | 7,795 | 72,795 | 76,435 |
| 2/1/2038 | 70,000 | 3.800% | 5,390 | 75,390 | 79,160 |
| 2/1/2039 | 70,000 | 3.900% | 2,730 | 72,730 | 76,367 |
| | <u>3,100,000</u> | | <u>602,023</u> | <u>3,702,023</u> | <u>3,885,157</u> |

| Collection Year | Pledged Revenues | | | Account Balances | |
|--------------------|------------------|------------------|----------------------------------|----------------------|--------------------|
| | Lot Sales | TIF Reve | Other Revenues | Surplus (deficit) | Account Balance |
| | | | Capitalized & accrued interest > | | 39,330 |
| 2016 | - | - | - | (39,330) | - |
| 2017 | 490,000 | - | - | 2,805 | 2,805 |
| 2018 | 490,000 | - | - | 1,808 | 4,613 |
| 2019 | 490,000 | 17,736 | - | 3,494 | 8,107 |
| 2020 | 490,000 | 35,471 | - | 1,301 | 9,408 |
| 2021 | 280,000 | 53,207 | - | 191 | 9,599 |
| 2022 | 173,000 | 70,942 | - | (75) | 9,524 |
| 2023 | - | 81,077 | - | 3,694 | 13,218 |
| 2024 | - | 81,077 | - | (587) | 12,631 |
| 2025 | - | 81,077 | - | 568 | 13,199 |
| 2026 | - | 81,077 | - | 1,802 | 15,001 |
| 2027 | - | 81,077 | - | 3,088 | 18,089 |
| 2028 | - | 81,077 | - | (797) | 17,292 |
| 2029 | - | 81,077 | - | 791 | 18,084 |
| 2030 | - | 81,077 | - | 2,466 | 20,550 |
| 2031 | - | 81,077 | - | 4,227 | 24,777 |
| 2032 | - | 81,077 | - | 825 | 25,602 |
| 2033 | - | 81,077 | - | 2,904 | 28,507 |
| 2034 | - | 81,077 | - | (204) | 28,303 |
| 2035 | - | 81,077 | - | 2,185 | 30,488 |
| 2036 | - | 81,077 | - | 4,642 | 35,130 |
| 2037 | - | 81,077 | - | 1,917 | 37,047 |
| 2038 | - | 81,077 | - | 4,710 | 41,758 |
| | <u>2,413,000</u> | <u>1,474,585</u> | - | | <u>41,758</u> |

\$1,620,000
General Obligation Tax Increment Financing Bonds, Series 2022A

Lot Sale Price: \$ 35,000.00

Uses of Funds

| | | |
|-------------------------------------------------|---------|------------------|
| Phase 1 Construction, Engineering & Contingency | | 1,218,184 |
| Land Acquisition | | 79,680 |
| Soft Costs | | 69,663 |
| Inflation | | <u>182,728</u> |
| Total Project Costs | | 1,550,255 |
| Underwriter's Discount Allowance | 1.2500% | 20,250 |
| Unused Underwriter's Discount Allowance | | - |
| Fiscal Fee & TIF | | 15,000 |
| Bond Counsel | | 8,000 |
| Pay Agent/Registrar | | 750 |
| Printing & Misc | | 1,250 |
| Rating Agency | | 9,000 |
| Capitalized Interest | | 18,905 |
| Rounding surplus | | - |
| | | <u>1,623,410</u> |

Sources of Funds

| | | |
|----------------------------|--|------------------|
| Bond Issue | | 1,620,000 |
| Cash Contribution | | - |
| Construction Fund Earnings | | <u>3,410</u> |
| | | <u>1,623,410</u> |

Bond Details

| | |
|-----------------------|------------------------------------|
| Set Sale Date | 4/1/2022 |
| Sale Date | 5/1/2022 |
| Dated Date | 6/1/2022 |
| Closing Date | 6/1/2022 |
| 1st Interest Payment | 2/1/2023 |
| Proceeds spent by: | 12/31/2023 |
| | <i>to Dated Date</i> |
| Purchase Price | 1,599,750.00 |
| Net Interest Cost | 307,075.00 |
| Net Effective Rate | 2.8956% |
| Average Coupon | 2.7046% |
| Yield | TBD |
| Weighted Avg Maturity | 9.4840 |
| Call Option | 2/1/2029 |
| Purchaser | Proposed for Competitive Sale |
| Bond Counsel | Briggs & Morgan |
| Pay Agent | Northland Trust |
| Tax Status | Tax Exempt, Bank Qualified |
| Continuing Disclosure | Full |
| Rebate | \$5 million Small Issuer Exemption |
| Statutory Authority | M.S. 469, 475 |

Payment Schedule & Cashflow

| 12-Month Period ending | Payment Schedule | | | | plus 5% Coverage |
|---------------------------|------------------|------------------|----------------|------------------|---------------------|
| | Principal | Interest Rate | Interest | Payment Total | |
| 6/1/2022 | - | | - | - | |
| 2/1/2023 | - | 0.600% | 18,905 | 18,905 | 18,905 |
| 2/1/2024 | 435,000 | 1.000% | 28,358 | 463,358 | 486,525 |
| 2/1/2025 | 440,000 | 1.150% | 24,008 | 464,008 | 487,208 |
| 2/1/2026 | 195,000 | 1.400% | 18,948 | 213,948 | 224,645 |
| 2/1/2027 | 15,000 | 1.550% | 16,218 | 31,218 | 32,778 |
| 2/1/2028 | 25,000 | 1.700% | 15,985 | 40,985 | 43,034 |
| 2/1/2029 | 25,000 | 1.850% | 15,560 | 40,560 | 42,588 |
| 2/1/2030 | 25,000 | 2.050% | 15,098 | 40,098 | 42,102 |
| 2/1/2031 | 25,000 | 2.200% | 14,585 | 39,585 | 41,564 |
| 2/1/2032 | 25,000 | 2.350% | 14,035 | 39,035 | 40,987 |
| 2/1/2033 | 25,000 | 2.450% | 13,448 | 38,448 | 40,370 |
| 2/1/2034 | 30,000 | 2.600% | 12,835 | 42,835 | 44,977 |
| 2/1/2035 | 30,000 | 2.750% | 12,055 | 42,055 | 44,158 |
| 2/1/2036 | 30,000 | 2.900% | 11,230 | 41,230 | 43,292 |
| 2/1/2037 | 30,000 | 3.050% | 10,360 | 40,360 | 42,378 |
| 2/1/2038 | 30,000 | 3.200% | 9,445 | 39,445 | 41,417 |
| 2/1/2039 | 30,000 | 3.300% | 8,485 | 38,485 | 40,409 |
| 2/1/2040 | 30,000 | 3.400% | 7,495 | 37,495 | 39,370 |
| 2/1/2041 | 35,000 | 3.500% | 6,475 | 41,475 | 43,549 |
| 2/1/2042 | 35,000 | 3.600% | 5,250 | 40,250 | 42,263 |
| 2/1/2043 | 35,000 | 3.700% | 3,990 | 38,990 | 40,940 |
| 2/1/2044 | 35,000 | 3.800% | 2,695 | 37,695 | 39,580 |
| 2/1/2045 | 35,000 | 3.900% | 1,365 | 36,365 | 38,183 |
| | <u>1,620,000</u> | | <u>286,825</u> | <u>1,906,825</u> | <u>2,001,221</u> |

| Collection Year | Pledged Revenues | | | Account Balances | |
|--------------------|------------------|----------------|-------------------|----------------------------------|--------------------|
| | Lot Sales | TIF Reve | Other Revenues | Surplus (deficit) | Account Balance |
| | | | | Capitalized & accrued interest > | 18,905 |
| 2022 | - | - | - | (18,905) | - |
| 2023 | 490,000 | - | - | 3,475 | 3,475 |
| 2024 | 490,000 | - | - | 2,792 | 6,267 |
| 2025 | 210,000 | 17,736 | - | 3,091 | 9,357 |
| 2026 | - | 35,471 | - | 2,693 | 12,050 |
| 2027 | - | 43,072 | - | 38 | 12,088 |
| 2028 | - | 43,072 | - | 484 | 12,572 |
| 2029 | - | 43,072 | - | 970 | 13,542 |
| 2030 | - | 43,072 | - | 1,508 | 15,050 |
| 2031 | - | 43,072 | - | 2,085 | 17,135 |
| 2032 | - | 43,072 | - | 2,702 | 19,837 |
| 2033 | - | 43,072 | - | (1,905) | 17,932 |
| 2034 | - | 43,072 | - | (1,086) | 16,847 |
| 2035 | - | 43,072 | - | (219) | 16,627 |
| 2036 | - | 43,072 | - | 694 | 17,321 |
| 2037 | - | 43,072 | - | 1,655 | 18,976 |
| 2038 | - | 43,072 | - | 2,663 | 21,639 |
| 2039 | - | 43,072 | - | 3,702 | 25,341 |
| 2040 | - | 43,072 | - | (477) | 24,865 |
| 2041 | - | 43,072 | - | 810 | 25,674 |
| 2042 | - | 43,072 | - | 2,133 | 27,807 |
| 2043 | - | 43,072 | - | 3,492 | 31,299 |
| 2044 | - | 43,072 | - | 4,889 | 36,188 |
| | <u>1,190,000</u> | <u>828,504</u> | <u>-</u> | | <u>36,188</u> |

\$1,195,000

General Obligation Tax Increment Financing Bonds, Series 2026A

Lot Sale Price: \$ 35,000.00

Uses of Funds

| | | |
|-------------------------------------------------|---------|------------------|
| Phase 1 Construction, Engineering & Contingency | | 892,057 |
| Land Acquisition | | 56,440 |
| Soft Costs | | 49,325 |
| Inflation | | 214,094 |
| Total Project Costs | | 1,211,916 |
| Underwriter's Discount Allowance | 1.2500% | 14,938 |
| Unused Underwriter's Discount Allowance | | - |
| Fiscal Fee & TIF | | 15,000 |
| Bond Counsel | | 8,000 |
| Pay Agent/Registrar | | 750 |
| Printing & Misc | | 1,250 |
| Rating Agency | | 9,000 |
| Capitalized Interest | | 13,558 |
| Rounding surplus | | - |
| | | <u>1,274,412</u> |

Sources of Funds

| | | |
|----------------------------|--|------------------|
| Bond Issue | | 1,195,000 |
| Cash Contribution | | 80,000 |
| Construction Fund Earnings | | (588) |
| | | <u>1,274,412</u> |

Bond Details

| | |
|-----------------------|------------------------------------|
| Set Sale Date | 4/1/2026 |
| Sale Date | 5/1/2026 |
| Dated Date | 6/1/2026 |
| Closing Date | 6/1/2026 |
| 1st Interest Payment | 2/1/2027 |
| Proceeds spent by: | 12/31/2026 |
| | to Dated Date |
| Purchase Price | 1,180,062.50 |
| Net Interest Cost | 219,640.83 |
| Net Effective Rate | 2.9221% |
| Average Coupon | 2.7233% |
| Yield | TBD |
| Weighted Avg Maturity | 9.4840 |
| Call Option | 2/1/2033 |
| Purchaser | Proposed for Competitive Sale |
| Bond Counsel | Briggs & Morgan |
| Pay Agent | Northland Trust |
| Tax Status | Tax Exempt, Bank Qualified |
| Continuing Disclosure | Full |
| Rebate | \$5 million Small Issuer Exemption |
| Statutory Authority | M.S. 469, 475 |

Payment Schedule & Cashflow

| 12-Month Period ending | Payment Schedule | | | Payment Total | plus 5% Coverage |
|---------------------------|------------------|------------------|----------|------------------|---------------------|
| | Principal | Interest Rate | Interest | | |
| 6/1/2026 | - | - | - | - | - |
| 2/1/2027 | - | 0.600% | 13,558 | 13,558 | 13,558 |
| 2/1/2028 | 435,000 | 1.000% | 20,338 | 455,338 | 478,104 |
| 2/1/2029 | 340,000 | 1.150% | 15,988 | 355,988 | 373,787 |
| 2/1/2030 | 15,000 | 1.400% | 12,078 | 27,078 | 28,431 |
| 2/1/2031 | 15,000 | 1.550% | 11,868 | 26,868 | 28,211 |
| 2/1/2032 | 15,000 | 1.700% | 11,635 | 26,635 | 27,967 |
| 2/1/2033 | 20,000 | 1.850% | 11,380 | 31,380 | 32,949 |
| 2/1/2034 | 20,000 | 2.050% | 11,010 | 31,010 | 32,561 |
| 2/1/2035 | 20,000 | 2.200% | 10,600 | 30,600 | 32,130 |
| 2/1/2036 | 20,000 | 2.350% | 10,160 | 30,160 | 31,668 |
| 2/1/2037 | 20,000 | 2.450% | 9,690 | 29,690 | 31,175 |
| 2/1/2038 | 20,000 | 2.600% | 9,200 | 29,200 | 30,660 |
| 2/1/2039 | 20,000 | 2.750% | 8,680 | 28,680 | 30,114 |
| 2/1/2040 | 20,000 | 2.900% | 8,130 | 28,130 | 29,537 |
| 2/1/2041 | 20,000 | 3.050% | 7,550 | 27,550 | 28,928 |
| 2/1/2042 | 20,000 | 3.200% | 6,940 | 26,940 | 28,287 |
| 2/1/2043 | 25,000 | 3.300% | 6,300 | 31,300 | 32,865 |
| 2/1/2044 | 25,000 | 3.400% | 5,475 | 30,475 | 31,999 |
| 2/1/2045 | 25,000 | 3.500% | 4,625 | 29,625 | 31,106 |
| 2/1/2046 | 25,000 | 3.600% | 3,750 | 28,750 | 30,188 |
| 2/1/2047 | 25,000 | 3.700% | 2,850 | 27,850 | 29,243 |
| 2/1/2048 | 25,000 | 3.800% | 1,925 | 26,925 | 28,271 |
| 2/1/2049 | 25,000 | 3.900% | 975 | 25,975 | 27,274 |
| | 1,195,000 | | 204,703 | 1,399,703 | 1,469,011 |

| Collection Year | Pledged Revenues | | | Account Balances | |
|--------------------|------------------|-------------|-------------------|----------------------------------|--------------------|
| | Lot Sales | TIF Reve | Other Revenues | Surplus (deficit) | Account Balance |
| | | | | Capitalized & accrued interest > | 13,558 |
| 2026 | - | - | - | (13,558) | - |
| 2027 | 490,000 | - | - | 11,896 | 11,896 |
| 2028 | 385,000 | - | - | 11,213 | 23,109 |
| 2029 | - | 17,736 | - | (10,696) | 12,413 |
| 2030 | - | 31,671 | - | 3,460 | 15,873 |
| 2031 | - | 31,671 | - | 3,704 | 19,577 |
| 2032 | - | 31,671 | - | (1,278) | 18,298 |
| 2033 | - | 31,671 | - | (890) | 17,408 |
| 2034 | - | 31,671 | - | (459) | 16,949 |
| 2035 | - | 31,671 | - | 3 | 16,952 |
| 2036 | - | 31,671 | - | 496 | 17,448 |
| 2037 | - | 31,671 | - | 1,011 | 18,458 |
| 2038 | - | 31,671 | - | 1,557 | 20,015 |
| 2039 | - | 31,671 | - | 2,134 | 22,149 |
| 2040 | - | 31,671 | - | 2,743 | 24,892 |
| 2041 | - | 31,671 | - | 3,384 | 28,276 |
| 2042 | - | 31,671 | - | (1,194) | 27,082 |
| 2043 | - | 31,671 | - | (328) | 26,753 |
| 2044 | - | 31,671 | - | 564 | 27,318 |
| 2045 | - | 31,671 | - | 1,483 | 28,801 |
| 2046 | - | 31,671 | - | 2,428 | 31,229 |
| 2047 | - | 31,671 | - | 3,399 | 34,629 |
| 2048 | - | 31,671 | - | 4,397 | 39,025 |
| | 875,000 | 619,478 | - | | 39,025 |

b

\$1,195,000

General Obligation Tax Increment Financing Bonds, Series 2026A

Lot Sale Price: \$ 35,000.00

Uses of Funds

| | | |
|-------------------------------------------------|---------|------------------|
| Phase 1 Construction, Engineering & Contingency | | 892,057 |
| Land Acquisition | | 56,440 |
| Soft Costs | | 49,325 |
| Inflation | | <u>214,094</u> |
| Total Project Costs | | 1,211,916 |
| Underwriter's Discount Allowance | 1.2500% | 14,938 |
| Unused Underwriter's Discount Allowance | | - |
| Fiscal Fee & TIF | | 15,000 |
| Bond Counsel | | 8,000 |
| Pay Agent/Registrar | | 750 |
| Printing & Misc | | 1,250 |
| Rating Agency | | 9,000 |
| Capitalized Interest | | 13,558 |
| Rounding surplus | | - |
| | | <u>1,274,412</u> |

Sources of Funds

| | | |
|----------------------------|--|------------------|
| Bond Issue | | 1,195,000 |
| Cash Contribution | | 80,000 |
| Construction Fund Earnings | | <u>(588)</u> |
| | | <u>1,274,412</u> |

Bond Details

| | |
|-----------------------|------------------------------------|
| Set Sale Date | 4/1/2026 |
| Sale Date | 5/1/2026 |
| Dated Date | 6/1/2026 |
| Closing Date | 6/1/2026 |
| 1st Interest Payment | 2/1/2027 |
| Proceeds spent by: | 12/31/2026 |
| | <i>to Dated Date</i> |
| Purchase Price | 1,180,062.50 |
| Net Interest Cost | 219,640.83 |
| Net Effective Rate | 2.9221% |
| Average Coupon | 2.7233% |
| Yield | TBD |
| Weighted Avg Maturity | 9.4840 |
| Call Option | 2/1/2033 |
| Purchaser | Proposed for Competitive Sale |
| Bond Counsel | Briggs & Morgan |
| Pay Agent | Northland Trust |
| Tax Status | Tax Exempt, Bank Qualified |
| Continuing Disclosure | Full |
| Rebate | \$5 million Small Issuer Exemption |
| Statutory Authority | M.S. 469, 475 |

Payment Schedule & Cashflow

| 12-Month Period ending | Payment Schedule | | | Payment Total | plus 5% Coverage |
|---------------------------|------------------|------------------|----------------|------------------|---------------------|
| | Principal | Interest Rate | Interest | | |
| 6/1/2026 | - | - | - | - | - |
| 2/1/2027 | - | 0.600% | 13,558 | 13,558 | 13,558 |
| 2/1/2028 | 435,000 | 1.000% | 20,338 | 455,338 | 478,104 |
| 2/1/2029 | 340,000 | 1.150% | 15,988 | 355,988 | 373,787 |
| 2/1/2030 | 15,000 | 1.400% | 12,078 | 27,078 | 28,431 |
| 2/1/2031 | 15,000 | 1.550% | 11,868 | 26,868 | 28,211 |
| 2/1/2032 | 15,000 | 1.700% | 11,635 | 26,635 | 27,967 |
| 2/1/2033 | 20,000 | 1.850% | 11,380 | 31,380 | 32,949 |
| 2/1/2034 | 20,000 | 2.050% | 11,010 | 31,010 | 32,561 |
| 2/1/2035 | 20,000 | 2.200% | 10,600 | 30,600 | 32,130 |
| 2/1/2036 | 20,000 | 2.350% | 10,160 | 30,160 | 31,668 |
| 2/1/2037 | 20,000 | 2.450% | 9,690 | 29,690 | 31,175 |
| 2/1/2038 | 20,000 | 2.600% | 9,200 | 29,200 | 30,660 |
| 2/1/2039 | 20,000 | 2.750% | 8,680 | 28,680 | 30,114 |
| 2/1/2040 | 20,000 | 2.900% | 8,130 | 28,130 | 29,537 |
| 2/1/2041 | 20,000 | 3.050% | 7,550 | 27,550 | 28,928 |
| 2/1/2042 | 20,000 | 3.200% | 6,940 | 26,940 | 28,287 |
| 2/1/2043 | 25,000 | 3.300% | 6,300 | 31,300 | 32,865 |
| 2/1/2044 | 25,000 | 3.400% | 5,475 | 30,475 | 31,999 |
| 2/1/2045 | 25,000 | 3.500% | 4,625 | 29,625 | 31,106 |
| 2/1/2046 | 25,000 | 3.600% | 3,750 | 28,750 | 30,188 |
| 2/1/2047 | 25,000 | 3.700% | 2,850 | 27,850 | 29,243 |
| 2/1/2048 | 25,000 | 3.800% | 1,925 | 26,925 | 28,271 |
| 2/1/2049 | 25,000 | 3.900% | 975 | 25,975 | 27,274 |
| | <u>1,195,000</u> | | <u>204,703</u> | <u>1,399,703</u> | <u>1,469,011</u> |

| Collection Year | Pledged Revenues | | | Account Balances | |
|--------------------|------------------|----------------|-------------------|----------------------------------|--------------------|
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| 2030 | - | 31,671 | - | 3,460 | 15,873 |
| 2031 | - | 31,671 | - | 3,704 | 19,577 |
| 2032 | - | 31,671 | - | (1,278) | 18,298 |
| 2033 | - | 31,671 | - | (890) | 17,408 |
| 2034 | - | 31,671 | - | (459) | 16,949 |
| 2035 | - | 31,671 | - | 3 | 16,952 |
| 2036 | - | 31,671 | - | 496 | 17,448 |
| 2037 | - | 31,671 | - | 1,011 | 18,458 |
| 2038 | - | 31,671 | - | 1,557 | 20,015 |
| 2039 | - | 31,671 | - | 2,134 | 22,149 |
| 2040 | - | 31,671 | - | 2,743 | 24,892 |
| 2041 | - | 31,671 | - | 3,384 | 28,276 |
| 2042 | - | 31,671 | - | (1,194) | 27,082 |
| 2043 | - | 31,671 | - | (328) | 26,753 |
| 2044 | - | 31,671 | - | 564 | 27,318 |
| 2045 | - | 31,671 | - | 1,483 | 28,801 |
| 2046 | - | 31,671 | - | 2,428 | 31,229 |
| 2047 | - | 31,671 | - | 3,399 | 34,629 |
| 2048 | - | 31,671 | - | 4,397 | 39,025 |
| | <u>875,000</u> | <u>619,478</u> | - | | <u>39,025</u> |

10



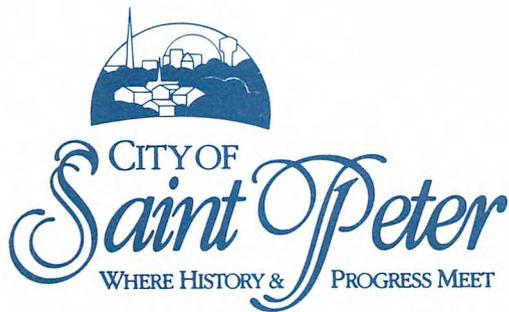
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Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 08/25/15

FROM: Todd Prafke
City Administrator

Paula O'Connell
Finance Director

RE: 2016 Preliminary Levy

ACTION/RECOMMENDATION

None needed. For Council discussion only.

BACKGROUND

We continue to work to provide a budget that is based on Council priorities for our customers and taxpayers while providing the financial resources needed to maintain a quality and quantity of staff that provide those services.

We are proposing a budget and suggesting a Levy that will increase your projected tax rate from 47.12 to 49.11 based on a gross levy increase of 5.25% or \$113,954. This change in tax rate is based on an estimated 1% increase in tax capacity. Continuing evolution of the tax capacity numbers will be available through the Nicollet County Assessor's Office after September 1st. Previous tax rates look like this:

| <u>Year</u> | <u>Rate</u> |
|-------------|-------------------|
| 2012 | 49 |
| 2013 | 50.67 |
| 2014 | 51.13 |
| 2015 | 47.12 |
| 2016 | 49.11 (estimated) |

What this means is, if a homeowner's property valuation hasn't changed from 2015, their City share of the tax bill on a \$250,000 home would increase approximately \$46.66 from the 2015 tax year. A preliminary levy certified to the County Auditor may be lowered, but not increased when the final levy is approved in December.

Goals for this discussion are:

- Provide an update on the 2015 projections and budget modifications
- Provide information on the 2016 budget progress
- Provide information that allows you to work towards a reasoned decision relative to the levy
- This budget and levy, the means by which you provide for the policies you have in place, is a substantial opportunity for you to provide input in making this the Council budget and not the Staff budget.

This discussion will include a summary explanation of the budgets that we hope will enhance your understanding of the big picture of the budget. We hope to not get into the minutia of the budget exemplified by how many stamps we use or the number of handcuff keys we purchase, but rather focus on the way this budget supports your wants and policies.

We continue to look at the General Fund and Special Revenue Fund budgets as a portion of a larger business and believe we are very cognizant of the impact that modification in any of these areas has on other portions of the City business. The 2016 budget is based on the ideas expressed below.

The changes within the budget, as compared to 2015, are very small with a few specific exceptions:

- There is a presidential election in 2016 which will increase our election costs.
- Minimum wage increase to \$9.50 as of August 1, 2016.
- Street maintenance for 2016 is planned at the same level as your 2015 budget (less the Union Street, Third Street sidewalk project, and payroll costs). Your ongoing street program provides maintenance on one of your biggest investments that is very expensive to replace.
- Gardner Road intersections at Broadway and Jefferson will have additional work (\$175,000) with the Township grant funding a majority of reconstruction of Gardner Road.
- Parks will see a \$30,000 increase in capital for resurfacing the Vets Field tennis courts (\$20,000) and a trench drain and sump in the Parks shop (\$10,000).
- The Fire Department budget includes \$34,001 increase which will: contribute a second year to a replacement fund of \$7,500 per year for equipment items that have certification expiration needs; \$15,000 for turn out gear (while we did receive an AFG Grant it will not fund your entire need), \$5,000 to replace five MSA cylinders; \$4,751 for confined space rescue; and \$1,750 for a roof saw.
- The 2015 budget includes an allocation of \$2,500 for The Third Floor youth center.
- The insurance fund doesn't have any contributions funding the 2016 year. The projected 2015 ending fund balance is \$270,000. (You may recall our target here is \$300,000)
- General Fund reserves are projected to increase to 57% of expenditures. This includes the use of \$84,236 to fund the projected 2015 operations. The percentage of reserves is higher than your policy of 35% to 50% of the 2016 year expenditures.
- The 2016 expenditures reflect the use of \$405,000 in reserves to cover the expense of Magner Subdivision improvements. (This is in addition to the \$465,000 you previously designated for this use.)
- Local Government Aid has remained the same as 2015.
- There are a number of large building permits that will generate approximately \$1,305,000 in additional revenues in 2016. This revenue is a one-time collection and we do not believe the dollars should be used to satisfy inflationary operational costs without consideration of impact to future year levies.

For 2016, we will use the same philosophy we have over the past years. We do not look at the total levy and then make cuts or additions. We look at the divisional budgets line by line and think about needs and priorities you have set, make changes, and then look at how that would influence the total.

The philosophy in the past was to bring you budgets based on the programs and service standards we have had in place without puffing it up needlessly, simply to be cut later in

October or November to show how great a job we can do budget cutting. That is to say, we bring a budget that will provide for the operation you have told us you want. In this case, the service levels are still based on the 2010 and 2011 budget modifications. Reserves are used for emergencies or efforts that are unknown to us at this time. In some past years we have used reserves for a deal that is too good to pass up or to pay an unexpected cost like we had this year for the City Hall HVAC unit. We do not believe that additional information about costs projected in a month or two will substantially impact our thoughts on needs and/or priorities so we don't plan to come back to you multiple times between now and December and modify the budget. It may be important to note that once the legislative session starts in 2016 there is always the potential for a change in the ground rules. Election results and budget surpluses or deficiencies at the State level all influence those issues and right now, we do not have any supernatural ability to predict future outcomes. Councilmembers should note that the State was in a \$1 billion surplus for this biennium and provided no additional money for the LGA formula.

We also believe the results from past budgets speak for themselves and that our budgeting philosophy has shown very positive results both from a financial and a service perspective. The positive results are measured by the deviation from budget at the end of each year. That deviation has been very, very small, as reported by the City's auditors. Further, the Council does not see a flurry of purchases at the end of each year based on the theory of, "if we don't spend it we won't get it next year." We just don't do that.

Lastly, based on State funding changes over the past eleven years, local property taxes are more heavily depended upon to make your operations go. Also, Local Government Aid (LGA) continues to make up a large portion of our General Fund budget.

Our Financial Position Today - The City, as reported by our auditors, is in very good financial shape. The General Fund ended the 2014 year with revenues under expenditures by \$42,346 and reserves decreasing to \$3,473,648. The projected change to fund balance in 2015 is an anticipated decrease of \$84,236. (This is \$68,994 greater use of reserves than expected). Lower building permit revenue and the City Hall HVAC replacement contributed to this change. The Fire Department was awarded a \$69,000 grant to purchase turn out gear in 2015.

Working Plan Thus far - The 2016 budget is not balanced. Revenues will be greater than expenditures. This is not a good or bad thing it is just the plan and we are happy that our understanding of these issues has evolved over the last number of years. Based on your Fund Balance Policy for the General Fund which says the reserve should be "35% to 50% of the following years budgeted expenditures", we believe this is the time to have discussion of what building replacement or park improvement plans you have for the future. Having fund balance above the 50% gives opportunity for the City Council to designate a portion of the fund balance for future priorities.

Based on the proposed budget we will have a projected fund balance of \$3,929,495 at the end of budget year 2016. Based on our current projections, the reserve percentage for the end of 2015 will likely be approximately 49.1%, and in 2016 at 57%.

It could be argued that you really don't need a levy increase this year as your reserves are growing. Our recommendation comes after much consideration of your projects in the next couple of years and a philosophy of "one time money in....one time money out." In addition, it is important to note that modest wage changes, increases in insurance and small adjustments to fuel and other consumable items in your budget mean that each year, assuming no other changes take place, you will see an increase in cost somewhere between \$100,000 and

\$130,000 in a \$6.7 million budget. If the State chooses to provide no additional revenue (LGA) and you choose no increase in revenue (Levy) or decrease in programs or services in any given year, you will have to make up that amount in future years. Our belief is that steady, moderate change over a number of years is better than large increases or decrease from year to year.

General fund expenditures are planned for an increase of \$317,309 over the 2015 Budget driven by personnel costs, Gardner Road, and capital. Alternatives to this increase are discussed later in the memo. Major changes have been made in the past due to the LGA reductions and trying to maintain reasonableness in our tax levy, but this year we are again confident that the State will provide the levy of LGA promised for the 2016 year. The 2016 LGA has not increased from the 2015 allocation. Again, this budget is premised on your service level decisions for 2010 and 2011 and the budget modifications that resulted.

Some of the tools used to provide the 2016 budget year include:

- Enterprise funds transfers have been estimated based on projected sales for the 2015 year, assuming rate increases and lower use possibilities in 2016. This is a very conservative approach, but we have seen consumption reductions after the initial rate increase. Transfers will remain at 6.5% of sales for the Electric, Water, Wastewater, and Stormwater budgets. Please know that the transfers are based on percentage of gross revenue, so even though they are likely to change, we believe this assumption is appropriate as a starting point.
- Health insurance costs are budgeted with an 11.9% increase.
- Wage modifications for all union and non-union are about 3%.
- New minimum wage laws effective August 1, 2014 thru August 1, 2016 are also reflected in the budgeted and projected values.
- The Streets Division still operates with an Equipment Operator position going unfilled.
- We will continue to make operational changes that we hope will reduce overtime and may mean changes when and how some activities are undertaken. Except for the police budget, we budgeted hours of overtime at the levels we have seen for 2011-2013.
- Fire Relief Association levy of \$8,000 for the 2016 year.
- We continue to self-fund a higher deductible for Property/Casualty Insurance coverage across all funds. We do not plan to transfer any funds to the insurance pool as the budget premium no longer offers a saving from the initial creation of this fund. After the claim deductibles are closed, the 2015 fund balance will be approximately \$270,000.
- 2016 Local Government Aid is not planned to be reduced from the certified amount. We plan to receive the same amount as the 2015 allocation of \$2,945,981.

Projects in 2016 that are being planned include:

- Equipment Certificate for \$415,425. These potential purchases will be discussed closer to the final budget approval and are not prioritized. The document software cost is still unknown as we are investigating the process to convert paper documents into an electronic document management program.
 - \$30,000 – Squad car (\$26,000) with Equipment set up (\$4,000)
 - Replace 13 computers from 2005-2009: \$9,425
 - Scheduling software: \$3,000
 - Body worn video camera system: \$15,000 (a place holder)
 - Bi-direction amplifier \$25,000

- Hurst tool \$35,000 (Fire Dept. This is the machine that cuts cars open.)
- Replace #16 Loader \$175,000
- Toro '16 mower for expanded parkland \$98,000
- Ballfield Maintainer \$25,000
- ??? – Document management program software

Below are items that we discussed earlier and some items we just think you should have opportunity to understand and discuss.

- Gardner Road intersections will have \$175,000 of improvements.
- Additional parks repairs of \$30,000 for improvements to facilities.
- There is no funding in the budget for Pavilion work as an amount is not known and our planning, thus far, has been to work to solicit other peoples money (OPM) once a scope is determined.
- Magner Subdivision development for City/School facilities- includes \$405,000 in the 2016 budget to transfer to the parkland dedication fund. This is an amount to add to the 2015 transfer of \$465,000 for improvements that we will likely see in 2016 and 2017 of approximately \$1.2 million. Proceeds from the sale of the ponds east of Saint Peter are also anticipated to funding this project.
- There will be other modifications to fees, which are insignificant to the budget, but more reflective of actual costs.
- The budget includes Coalition of Greater Minnesota Cities (\$15,600).
- You have also discussed other long term projects for the future that are not funded as a part of this budget. Minnesota Square Pavillion, Fire Hall, City Hall, Township road 361, and other sidewalk and street improvements.
- Enterprise funds may see changes to costs including an anticipated cost of power increase of 5% in 2016 and 3% in 2017 by Southern Minnesota Municipal Power Agency (SMMPA). The water fund will see the last of the approved increases effective on 1/1/2016. Our current projections are that Wastewater will remain steady.

Special Revenue Funds:

The Library fund is allocated the same tax levy as it has for the last three years. The fund balance is projected at 36.4% and is continuing the same programing as in 2015. The State requires a minimum maintenance of effort, which means they regulate how much is required to be contributed to library systems by cities and counties. The amount for 2016 is \$235,561 and we will be in compliance when in-kind costs are figured. With 2013-2016 showing a planned decrease in fund balance, we are going have to either make a change to programming or increase property tax levy to maintain a reasonable fund balance in the future. That future can be now or sometime before 2018. No increase is planned for the 2016 year.

The Community Center fund has not been receiving any tax levy, but the debt is being covered 100% by tax levy. The “Conduit Agreement” that is in place to fund Community Center operations will end May 2017. This decline in revenue along with the decline in leases, contribute to a negative operations in 2016. With the collection of past due rents or new leases of the unoccupied spaces, the projected fund balance will improve. However, the Council may need to make changes from the current plan. Again those changes can come between now and 2018 when the fund balance is close to negative. Some options may be that there is levy for operations in 2020 when the debt service is repaid, or revenues from a new conduit agreement made after the expiration in 2017.

Miscellaneous things to consider -

- We could come to the logical conclusion that you really don't need a levy increase this year as your reserves are growing. Please know that our recommendation comes after much consideration of your projects in the next couple of years and a philosophy of "one time money in...one time money out." In addition, it is important to note that modest wage changes, increases in insurance and small adjustments to fuel and other consumable items in your budget mean that each year, assuming no other changes take place, you will see an increase in cost somewhere between \$100,000 and \$130,000. If the State chooses to provide no additional revenue and you choose no increase in revenue or decrease in programs or services in any given year, you will have to make up that amount in future years. Our belief is that steady, moderate change over a number of years is better than large increases or decrease from year to year.
- As always, our goal is to construct a budget that meets your goals and priorities. We have provided additional information so that the Council might be able to determine if this budget does that.
- There are many, many requests that go unfilled; a large number of those are removed at the Department or the Administrative level. We continue to under-fund depreciation on assets and road maintenance. That is not only the case in Saint Peter, but in just about every community in the state.
- Our dependence on Local Government Aid remains significant.
- This budget delays some capital equipment wishes that in past years we may have funded. Some of these reductions are made because our needs have changed and others because we continue to work to be good stewards of the resources. Some are done with the hope that we can limp to another year based on cost of money or serviceability. Others are done because we believe strongly in the idea of budget responding to our customers and the services you wish to see provided.
- We will be prioritizing things like weed control and repairs throughout our various facilities and our efforts will be focused on areas with customer needs as the driving force behind the prioritization.
- You can change how you look at resource balance between Tax driven and Enterprise Funds. In the past we have maintained a very specific percentage of gross revenues of Enterprise Fund transfers to the General Fund. This budget anticipates no change in that balance. The Council could change that area if you wished. We will have the ability to discuss the general impact of changes in that balance if you wish. A slight twist to that may be the additional use of enterprise funds in a more targeted way. We can discuss this now, but it may be more valuable during your enterprise funds discussion that will come up in the near future.
- We have also assembled a list of some of the outside the box ideas that may assist us in our budget balancing. All of these need more discussion prior to any implementation because most represent a policy change and, frankly, a large shift in what our operations model has been in the past. Some of those are:
 - Additional modification to fees. (Yearly adjustments are always done)
 - Payment in lieu of taxes from other entities that are not taxed now.
 - Modification to assessment policies that put more burden on individual taxpayers rather than the General Fund. The last changes you made put additional cost on the General Fund by transferring alley skirting from assessable to be paid by the City.
 - When to take savings from Insurance Fund.
 - Additional Enterprise Funds contributing to the General Fund.

- Targeted utility increases.
 - Franchise fees (franchise fees as exemplified by a natural gas fee).
 - Use of other funds to transfer in revenues.
 - Any others you may have or we may come up with.
- It is important to understand that our reserves have increased due to cost savings implemented in prior years and one-time permit fee increases, but there are still areas of volatility that could substantially influence the final 2016 outcome. Those items that are our highest concerns include:
 - State aids; LGA in particular. A bigger picture discussion and plan may be needed in this area. That discussion could focus on alternative sources of revenue and what should or could be done to limit our dependence on LGA.
 - Budget modification from 2010 still influences us today. There is a long list of items that the Council has reviewed and Staff has moved forward with. These changes have led to modifications in the way we provide services including eliminating positions and reducing expenditures in many ways. We continue to be on target to maintain those savings, but if we don't meet the targets, the reserve outlook for ending 2015 would be reduced. Again, we are on track in this area, but it is important to be vigilant.
 - Natural or manmade events. A great example might be a relatively small natural disaster or a major crime against persons. These have the potential to tip the budget off plan with overtime and other costs. Our plan continues to contemplate that reserve funds will have to meet those needs should a disaster occur. We will continue to worry about people first and money second.
 - Supply costs and, in particular, fuel. This is just a very difficult area to project as are all energy costs. Energy and fuel affects all aspects of our operations.

Attached are some summary sheets for budgets supported by the property tax levy. These funds are reviewed and discussed by the City Council during the course of our budget process.

Tax capacities for the payable 2016 year have been estimated with a 1% increase. We believe this is a conservative number. We will have the actual numbers from the County for the final levy in December.

We have proposed operation budgets for the General Fund of \$6,898,334 and a transfer to Parkland Dedication of \$405,000, Special Revenue Funds of \$2,099,313, Debt Service Funds of \$1,752,339, Capital Funds of \$505,425 and Agency Funds of \$33,514. All purchases and projects must again be approved by the City Council if they exceed the amounts in the purchase policy.

Another important consideration is reserves. Our General Fund reserves have increased from 37.4% to 49.1% since the end of 2008 to the projected 2015 year. This has been planned so that we can meet some of the financial challenges that we face each year. This was done through cost savings and the budget modifications that you have reviewed and implemented. In addition, due in part to substantially reduced reserves in your largest enterprise funds, this level of reserve is needed to meet your cash flow needs.

Generally speaking, an increase in your levy of \$10,000 means an increase in your tax rate of .22. A decrease in your levy of \$10,000 means a decrease in your tax rate of .22.

Alternatives and Variations

There are so many variations that we could review and frankly, we would not know where to start. Here are a few that may help you think in different ways.

- Lower the gross levy to meet any Tax Rate or other goals you may wish to put in place. This provides opportunity to say we are reducing the levy. There may be value to that symbolism, but that value is a Council decision.
- Additional cuts. This would mean changes in service levels compared to the 2015 year. That is something we can review, but again our mission here has been to tell you the cost to provide services as you have directed.
- Spend down the increase in reserves which lowers the gross levy, but then it may make future years more difficult. We like the 2016 plan we have illustrated knowing that the high likelihood of things changing, especially as it relates to projects and cash needs you have committed to and the variability of State funding beyond 2016. Remember you have some bigger projects in your future so a measured and gradual increase in reserves to meet these wishes may be better than a large increase in Levy all at once. Again, this is part of that Fund Balance and policy discussion.
- Put more capital purchases on the equipment certificate, which would lower this year's levy but increase future year levies. There is \$245,611 of capital equipment remaining in the General Fund budget (includes the \$175,000 of Gardner Road intersection improvements). The converse of that is to spend reserve rather than issuance of Equipment Certificate. There are some interesting things we could do here, but all certainly fall within the realm of Council sense of what is best.
- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. Again, this is a call for the Council to make. One caution here...if we believe that changes to LGA and other funding sources is not just a one or two or three year blip, then changes to service levels or changes in taxes seem inevitable. If that is true, we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to provide a service in 2015 then in 2016 we discontinue it and then in 2017 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.
- Restrict or assign reserves within the fund balance policy to a building fund or further lower existing debt with higher interest rates. You did this with the Community Center in 2013 and could do it again or plan for a future project.
- There are many, many more.

Please let us know if we can provide any additional information or clarify anything before your goal session on Monday. We will have the usual graphs, charts and other visuals that you have seen in previous years.

Please feel free to contact us if you have any additional questions or concerns.
TP/PO

CITY OF SAINT PETER
TAX THEORY
TAX LEVY: CERTIFY IN 2015, COLLECTIBLE IN 2016

| | BUDGET | | PROJECTED | PROJECTED | PROJECTED | PROJECTED | PROJECTED | PROJECTED | |
|-----------------------------------------|-------------|-------------|-------------|-------------|-----------|-----------|-----------|-----------|-----------|
| Certified: | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
| Payable: | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 |
| General Fund | 1,275,614 | 1,275,614 | 1,305,614 | 1,308,614 | 1,408,614 | 1,558,614 | 1,708,614 | 1,858,614 | 2,008,614 |
| \$ increase (decrease) in General Fund | 90,490 | 0 | 30,000 | 3,000 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| % increase (decrease) in General Fund | 7.64% | 0.00% | 2.35% | 0.23% | 7.64% | 10.65% | 9.62% | 8.78% | 8.07% |
| Public Library | 250,133 | 220,133 | 220,133 | 220,133 | 220,133 | 231,140 | 242,697 | 254,831 | 267,573 |
| Community Center | | | | | 0 | 0 | 0 | 0 | 180,000 |
| Park Enhancement fund | | | | | 0 | 0 | 0 | 0 | 100,062 |
| N Firefighter's Relief | 10,000 | 10,000 | 10,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| Special Levies: | | | | | | | | | |
| A Bonded Indebtedness | | | | | | | | | |
| 09 Public Project Revenue Bond(SPCC) | 294,277 | 294,277 | 284,053 | 284,055 | 283,593 | 282,665 | 286,275 | 284,183 | 4,121 |
| B Certificates of Indebtedness | | | | | | | | | |
| Expired Equipment Certificates | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 08 Equipment Certificate | 51,372 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| '09 Equipment Certificate | 65,720 | 63,977 | 62,049 | 0 | 0 | 0 | 0 | 0 | 0 |
| '10 Equipment Certificate | 34,300 | 33,400 | 32,500 | 31,132 | 0 | 0 | 0 | 0 | 0 |
| '11 Equipment Certificate | 21,995 | 21,425 | 20,850 | 20,235 | 19,590 | 0 | 0 | 0 | 0 |
| '12 Equipment Certificate | 14,600 | 48,900 | 53,000 | 47,500 | 47,500 | 47,500 | 0 | 0 | 0 |
| '13 Equipment Certificate - Fire Truck | | 87,780 | 79,133 | 105,206 | 101,148 | 100,435 | 99,390 | 98,345 | 96,920 |
| '14 Equipment Certificate | | | 40,678 | 67,979 | 67,980 | 67,980 | 67,980 | 0 | 0 |
| '15 Equipment Certificate | | | | 57,500 | 50,250 | 50,250 | 50,250 | 49,980 | |
| '16 Equipment Certificate | | | | | 57,500 | 56,000 | 56,000 | 56,000 | 56,000 |
| '17 Equipment Certificate | | | | | | 56,000 | 56,000 | 56,000 | 56,000 |
| '18 Equipment Certificate | | | | 0 | | | 56,000 | 56,000 | 56,000 |
| '19 Equipment Certificate | | | | | | | 56,000 | 56,000 | 56,000 |
| '20 Equipment Certificate | | | | | | | | | 56,000 |
| C Bonds of another local unit of Gov't | | | | | | | | | |
| J Pera Employer rate inc. after 6/30/01 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Unallotment -- | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Abatement for Nash Finch | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Abatement for ISJ Clinic | 23,000 | 23,000 | 23,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Special Levies: | 505,264 | 572,759 | 595,263 | 633,607 | 647,561 | 680,830 | 691,895 | 676,508 | 401,042 |
| Levy applicable to levy limits: | na | na | 1,535,747 | na | na | 1,797,754 | 1,959,311 | 2,121,445 | 2,564,249 |
| TOTAL GROSS LEVY: | 2,041,011 | 2,078,506 | 2,131,010 | 2,170,354 | 2,284,308 | 2,478,584 | 2,651,206 | 2,797,953 | 2,965,291 |
| % increase(decrease) over prior levy | 0.00% | 1.84% | 2.53% | 1.85% | 5.25% | 8.50% | 6.96% | 5.54% | 5.98% |
| Tax Rate: City | 49.00 | 50.67 | 51.13 | 47.12 | 49.11 | 52.76 | 55.87 | 58.38 | 61.26 |
| Tax Rate: Total | | | | | | | | | |
| Taxable Market Value | 430,696,300 | 424,206,500 | 428,488,400 | 459,425,700 | | | | | |
| Exempt Market Value | 277,106,400 | 277,106,400 | 277,106,400 | 277,106,400 | | | | | |
| Net Tax Capacity | 4,165,734 | 4,102,084 | 4,167,947 | 4,605,662 | 4,651,719 | 4,698,236 | 4,745,218 | 4,792,670 | 4,840,597 |
| City | 49.004 | 50.673 | 51.13 | 46.79 | | | | | |
| County | 53.67 | 52.001 | 51.24 | 49.357 | | | | | |
| School | 16.716 | 16.752 | 17.175 | 17.003 | | | | | |
| Region 9 | 0.19 | 0.188 | 0.172 | 0.153 | | | | | |
| Multi-County | 0.367 | 0.352 | 0.322 | 0.301 | | | | | |
| Total extension rate | 119.947 | 119.966 | 120.039 | 113.604 | | | | | |

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**City Tax Comparison (not total tax bill)
1.0% increase in tax capacity**

| | | | | | |
|-------------------|-----------|-----------|--------------|-----------------------|---------|
| 2016 tax capacity | 4,651,719 | 2016 levy | \$ 2,284,308 | City extension rate = | 0.49107 |
| 2015 tax capacity | 4,605,662 | 2015 levy | \$ 2,170,354 | City extension rate = | 0.47124 |

| If, your taxable Market Value is | 2016 tax | 2015 final tax | Annual change if MV stays the same | If, your taxable Market value increased 5% | 2016 tax | Annual Change from 2015 |
|---------------------------------------------------|-----------------|-----------------|------------------------------------|--------------------------------------------|----------|-------------------------|
| <u>Homestead value with MV exclusion =</u> | | | | | | |
| \$ 60,000 | 176.78 | 169.64 | 7.14 | 63,000 | 185.62 | 15.98 |
| \$ 76,000 | 223.93 | 214.88 | 9.04 | 79,800 | 235.12 | 20.24 |
| \$ 100,000 | 352.39 | 338.16 | 14.23 | 105,000 | 379.15 | 40.99 |
| \$ 150,000 | 620.02 | 594.98 | 25.04 | 157,500 | 660.17 | 65.18 |
| \$ 250,000 | 1,155.29 | 1,108.63 | 46.66 | 262,500 | 1,222.19 | 113.56 |
| \$ 413,800 | 2,032.05 | 1,949.98 | 82.06 | 434,490 | 2,142.79 | 192.81 |
| <u>4+ rental housing =</u> | | | | | | |
| \$ 110,000 | 675.22 | 647.95 | 27.27 | 115,500 | 708.98 | 61.03 |
| \$ 150,000 | 920.75 | 883.57 | 37.18 | 157,500 | 966.79 | 83.22 |
| \$ 200,000 | 1,227.67 | 1,178.09 | 49.58 | 210,000 | 1,289.05 | 110.96 |
| \$ 250,000 | 1,534.59 | 1,472.61 | 61.97 | 262,500 | 1,611.32 | 138.70 |
| <u>Commercial/Industrial =</u> | | | | | | |
| \$ 150,000 | 1,104.90 | 1,060.28 | 44.62 | 157,500 | 1,178.56 | 118.28 |
| \$ 175,000 | 1,350.44 | 1,295.90 | 54.54 | 183,750 | 1,436.37 | 140.47 |
| \$ 200,000 | 1,595.97 | 1,531.52 | 64.45 | 210,000 | 1,694.18 | 162.67 |
| \$ 250,000 | 2,087.04 | 2,002.75 | 84.28 | 262,500 | 2,209.80 | 207.05 |
| \$ 1,000,000 | 9,453.05 | 9,071.29 | 381.76 | 1,050,000 | 9,944.12 | 872.82 |

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16GFSummary

| |
|-----------------------------------------|
| General Fund Revenue Summary |
|-----------------------------------------|

| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Budget | 2015 Projected | 2016 Proposed Budget | | change over prior Budget |
|-----------------------------------------------|------------------|------------------|------------------|------------------|-------------------|----------------------------|------------------|--------------------------------|
| Property Taxes | 1,324,535 | 1,282,135 | 1,333,157 | 1,308,614 | 1,308,614 | 1,408,614 | 100,000 | 7.64% |
| Other Taxes | 79,274 | 82,647 | 87,652 | 76,600 | 76,600 | 81,700 | 5,100 | 6.66% |
| Licenses & Permits | 163,689 | 191,506 | 316,846 | 280,140 | 236,900 | 1,463,480 | 1,183,340 | 422.41% |
| State Grants and Aids | 3,042,061 | 3,025,225 | 3,054,414 | 3,070,681 | 3,070,681 | 3,070,681 | 0 | 0.00% |
| Administrative Fees | 40,584 | 57,502 | 141,058 | 111,196 | 104,252 | 103,690 | (7,506) | -6.75% |
| Police & Fire | 129,908 | 134,344 | 138,727 | 123,500 | 123,500 | 123,200 | (300) | -0.24% |
| Streets /Refuse Sales | 18,534 | 20,064 | 21,010 | 14,800 | 15,650 | 14,800 | 0 | 0.00% |
| Recreation | 176,778 | 186,909 | 167,181 | 169,500 | 166,200 | 166,500 | (3,000) | -1.77% |
| Fines & Penalties | 91,342 | 75,969 | 67,015 | 79,000 | 79,000 | 69,000 | (10,000) | -12.66% |
| Interest & Misc Income | 168,316 | 141,708 | 112,604 | 41,752 | 48,630 | 41,752 | 0 | 0.00% |
| Transfer from other Funds | 0 | 0 | 0 | 0 | 0 | 0 | 0 | #DIV/0! |
| Utility Fund Transfers | 1,284,974 | 1,340,239 | 1,397,660 | 1,290,000 | 1,300,000 | 1,300,000 | 10,000 | 0.78% |
| Total Revenues | 6,519,995 | 6,538,248 | 6,837,324 | 6,565,783 | 6,530,027 | 7,843,417 | 1,277,634 | |
| % increase (decrease) over prior year: | 11.24% | 0.28% | 4.57% | -3.97% | -4.49% | 20.11% | | |
| % increase (decrease) over prior year budget: | | | | | | 19.46% | | |

ONE TIME REVENUES

| | |
|-----------------------|------------------|
| School permits | (405,000) |
| permits | (900,000) |
| Annual Revenue | 6,538,417 |

16GFSummary

**General Fund
Expenditure Summary**

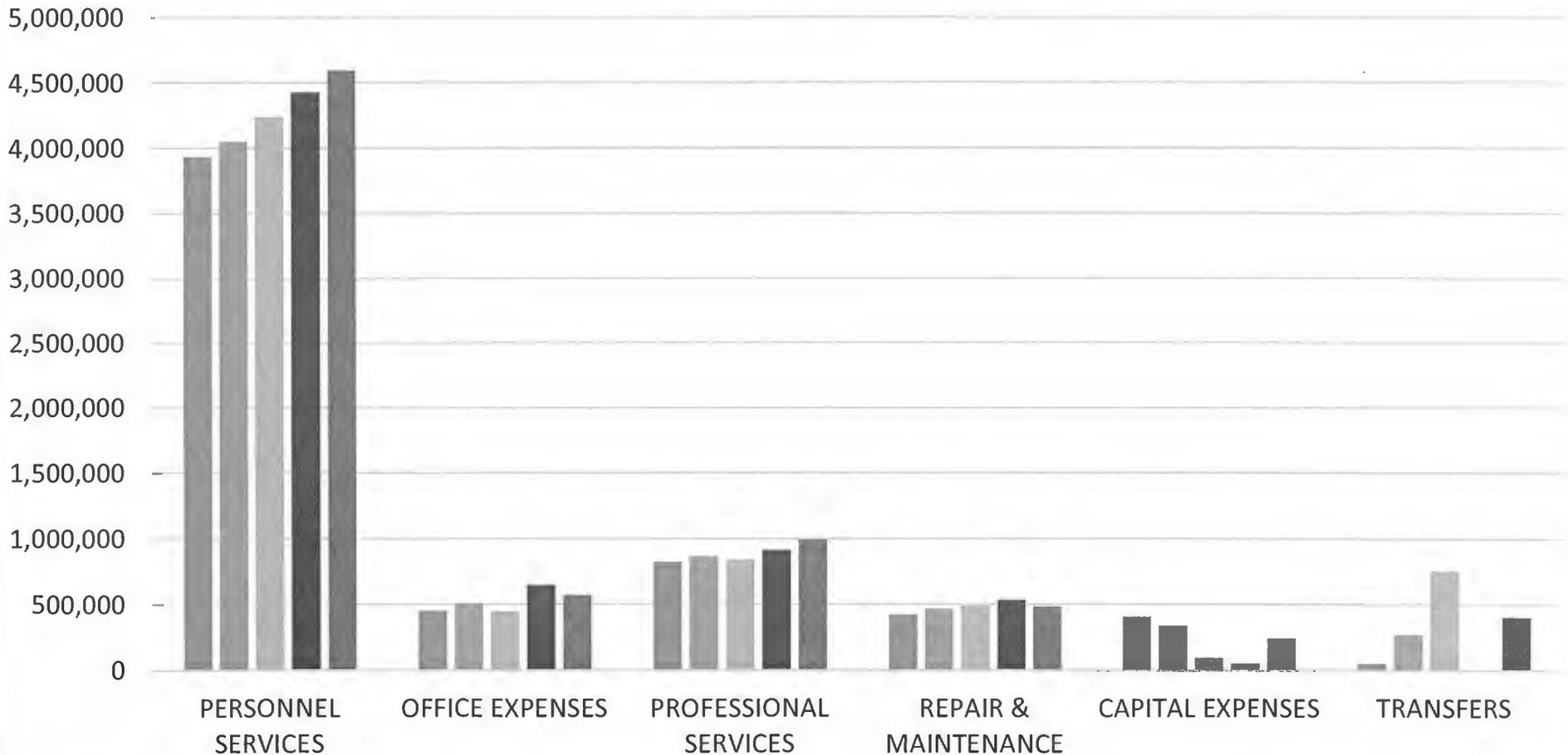
| | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Budget | 2015 Projected | 2016 Proposed Budget | | change over prior Budget |
|-----------------------------------------------|------------------|------------------|------------------|------------------|-------------------|----------------------------|----------------|--------------------------------|
| Mayor and Council | 41,541 | 37,163 | 38,177 | 41,480 | 41,480 | 56,148 | 14,668 | 35.36% |
| City Administrator | 162,336 | 169,953 | 179,621 | 176,237 | 187,569 | 197,767 | 21,530 | 12.22% |
| City Clerk | 60,582 | 61,058 | 62,688 | 67,011 | 67,111 | 69,112 | 2,101 | 3.14% |
| Elections | 17,819 | 22,443 | 14,134 | 21,590 | 21,590 | 30,442 | 8,852 | 41.00% |
| Finance Department | 213,277 | 221,268 | 233,813 | 266,052 | 261,375 | 272,910 | 6,858 | 2.58% |
| Legal Services | 155,631 | 130,006 | 140,406 | 141,000 | 141,000 | 141,000 | 0 | 0.00% |
| Municipal Building | 90,665 | 91,866 | 97,651 | 109,382 | 167,382 | 115,280 | 5,898 | 5.39% |
| Police Department | 1,956,079 | 1,973,503 | 2,072,157 | 2,128,643 | 2,150,346 | 2,153,503 | 24,860 | 1.17% |
| Fire Department | 565,048 | 563,372 | 317,252 | 366,659 | 350,487 | 374,375 | 7,716 | 2.10% |
| Building Inspections | 171,248 | 181,748 | 194,430 | 209,552 | 208,944 | 205,771 | (3,781) | -1.80% |
| Emergency Management | 1,086 | 2,411 | 1,018 | 7,770 | 7,770 | 7,772 | 2 | 0.03% |
| Community Service | 79,714 | 80,620 | 80,295 | 85,646 | 88,646 | 89,552 | 3,906 | 4.56% |
| Public Works Administration | 80,956 | 79,340 | 89,949 | 88,257 | 89,577 | 88,148 | (109) | -0.12% |
| Streets | 1,028,945 | 1,091,035 | 1,085,857 | 1,237,127 | 1,206,977 | 1,345,804 | 108,677 | 8.78% |
| Street Lighting | 104,103 | 98,428 | 87,112 | 130,000 | 130,000 | 130,000 | 0 | 0.00% |
| Senior Coordinator | 29,921 | 31,580 | 33,578 | 35,425 | 33,788 | 35,470 | 45 | 0.13% |
| Recreation and Leisure Services | 329,414 | 338,531 | 349,293 | 384,344 | 389,001 | 405,822 | 21,478 | 5.59% |
| Swimming Pool | 169,272 | 193,456 | 173,231 | 175,367 | 176,159 | 185,190 | 9,823 | 5.60% |
| Skating Rinks | 9,121 | 14,093 | 16,233 | 12,530 | 16,586 | 16,743 | 4,213 | 33.62% |
| Parks | 598,018 | 630,008 | 671,087 | 699,748 | 681,270 | 773,051 | 73,303 | 10.48% |
| Community Development | 139,788 | 187,287 | 150,815 | 162,080 | 162,080 | 167,924 | 5,844 | 3.61% |
| Unallocated - Insurance | 18,636 | 7,327 | 7,880 | 4,225 | 4,225 | 5,650 | 1,425 | 33.73% |
| Unallocated - Memberships | 24,801 | 25,524 | 27,364 | 28,400 | 28,400 | 28,400 | 0 | 0.00% |
| Unallocated - Miscellaneous | 0 | 0 | 289,560 | 2,500 | 2,500 | 2,500 | 0 | 0.00% |
| Total Expenditures | 6,048,001 | 6,232,020 | 6,413,601 | 6,581,025 | 6,614,263 | 6,898,334 | 317,309 | |
| Other Transfers Out (In) | 50,863 | 273,308 | 466,069 | 0 | 0 | 405,000 | | |
| NET OPERATIONS: | 421,131 | 32,920 | (42,346) | (15,242) | (84,236) | 540,083 | | |
| % increase (decrease) over prior year: | 6.64% | 3.04% | 2.91% | 2.61% | 3.13% | 4.29% | | |
| % increase (decrease) over prior year budget: | | | | | | 4.82% | | |
| Beginning Fund Balance | 3,061,943 | 3,483,074 | 3,515,994 | 3,473,648 | 3,473,648 | 3,389,412 | | |
| Ending Fund Balance | 3,483,074 | 3,515,994 | 3,473,648 | 3,458,406 | 3,389,412 | 3,929,495 | | |
| Percent of next year budget | 55.9% | 54.8% | 52.8% | 50.1% | 49.1% | | | |
| Percent of same year budget | | | | | | 57.0% | | |

ONE TIME EXPENSES

| | |
|---------------------------|------------------|
| Garnder rd intersections | (175,000) |
| transfer to Parkland fund | (405,000) |
| fire gear | (15,000) |
| resurface tennis courts | (20,000) |
| park shop drain | (10,000) |
| Annual Expenses | 6,678,334 |
| Annual Operations | (139,917) |

General Fund Expenditures

2012 ACTUAL
 2013 ACTUAL
 2014 ACTUAL
 2015 BUDGET
 2016 PROPOSED BUDGET



CITY OF ST. PETER LIBRARY

| | 2011 Actual | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Current Budget | 2015 Projected Year End | 2016 Proposed Budget |
|-----------------------------------------|----------------|----------------|----------------|----------------|---------------------------|-------------------------------|----------------------------|
| Property Taxes | 310,133 | 250,133 | 220,133 | 220,133 | 220,133 | 220,133 | 220,133 |
| State Grants and Aids | 49,448 | 45,365 | 45,131 | 45,265 | 45,047 | 45,047 | 45,047 |
| Administrative Fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fines & Penalties | 14,371 | 11,854 | 10,456 | 3,737 | 2,000 | 2,000 | 2,200 |
| Interest & Misc Income | 57,247 | 73,210 | 67,422 | 60,551 | 53,700 | 65,557 | 58,500 |
| Transfer from other Funds | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | 431,199 | 380,562 | 343,142 | 329,686 | 320,880 | 332,737 | 325,880 |
| Personnel Services | 177,467 | 202,320 | 202,079 | 212,411 | 215,841 | 215,841 | 239,833 |
| Office Expenses | 17,228 | 17,406 | 16,027 | 15,059 | 16,500 | 21,500 | 21,500 |
| Professional Services | 65,405 | 77,706 | 68,646 | 73,110 | 71,350 | 71,163 | 72,350 |
| Repair & Maintenance | 20,015 | 24,796 | 50,151 | 33,165 | 28,425 | 28,435 | 28,525 |
| Capital | 42,392 | 44,240 | 45,383 | 35,238 | 38,600 | 38,600 | 50,830 |
| TOTAL EXPENDITURES | 322,507 | 366,468 | 382,286 | 368,983 | 370,716 | 375,539 | 413,038 |
| NET OPERATIONS | 108,692 | 14,094 | -39,144 | -39,297 | -49,836 | -42,802 | -87,158 |
| BEGINNING FUND BALANCE | 265,730 | 374,422 | 388,516 | 349,372 | 310,075 | 310,075 | 267,273 |
| ENDING FUND BALANCE-Restricted | 39,563 | 38,459 | 30,576 | 39,563 | 39,563 | 30,576 | 30,576 |
| ENDING FUND BALANCE-Unrestricted | 334,859 | 350,057 | 318,796 | 270,512 | 220,676 | 236,697 | 149,539 |
| | | | | | 59.5% | 63.0% | 36.2% |

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CITY OF ST. PETER COMMUNITY CENTER

| | 2011 Actual | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Current Budget | 2015 Projected Year End | 2016 Proposed Budget |
|-------------------------------|----------------|----------------|----------------|----------------|---------------------------|-------------------------------|----------------------------|
| Property Taxes | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Grants and Aids | 131 | 131 | 131 | 131 | 130 | 130 | 130 |
| Interest & Misc Income | 22,094 | 33,984 | 25,298 | 25,746 | 24,400 | 21,900 | 21,600 |
| Daily/advertising/term Rents | 192,561 | 201,006 | 209,287 | 166,056 | 186,700 | 186,400 | 193,244 |
| Transfer from other Funds | 147,183 | 143,736 | 145,219 | 144,071 | 110,000 | 122,500 | 91,500 |
| Utility Fund Transfers | 53,256 | 54,801 | 54,261 | 51,625 | 52,000 | 52,000 | 52,000 |
| TOTAL REVENUES | 415,225 | 433,658 | 434,196 | 387,629 | 373,230 | 382,930 | 358,474 |
| Personnel Services | 113,182 | 123,290 | 127,663 | 132,446 | 139,119 | 139,119 | 142,373 |
| Office Expenses | 40,495 | 44,969 | 46,739 | 47,201 | 47,300 | 47,300 | 48,300 |
| Professional Services | 126,705 | 119,358 | 128,827 | 130,934 | 133,250 | 132,990 | 137,320 |
| Repair & Maintenance | 24,657 | 33,948 | 20,512 | 21,328 | 31,000 | 31,000 | 31,000 |
| Transfer to Other Funds | 11,334 | 11,428 | 11,017 | 12,834 | 0 | 0 | 0 |
| Capital | 6,770 | 26,094 | 27,438 | 20,212 | 32,300 | 24,390 | 79,974 |
| TOTAL EXPENDITURES | 323,143 | 359,087 | 362,196 | 364,955 | 382,969 | 374,799 | 438,967 |
| NET OPERATIONS | 92,082 | 74,571 | 72,000 | 22,674 | -9,739 | 8,131 | -80,493 |
| BEGINNING FUND BALANCE | 107,189 | 199,271 | 273,842 | 345,842 | 368,516 | 368,516 | 376,647 |
| ENDING FUND BALANCE | 199,271 | 273,842 | 345,842 | 368,516 | 358,777 | 376,647 | 296,154 |
| | | | | | | | 67.5% |

2

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND

| REVENUES | | (----- 2015 -----) | | | | | (----- 2016 -----) | |
|---------------------------------------------------------|-----------------------------|--------------------|----------------|-------------------|-----------------|-----------------------|---------------------|--------------------|
| | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| TAXES | | | | | | | | |
| 31010 | CURRENT PROPERTY TAX | 1,324,535 | 1,282,135 | 1,333,157 | 1,308,614 | 648,572 | 1,308,614 | 1,408,614 |
| | TOTAL TAXES | 1,324,535 | 1,282,135 | 1,333,157 | 1,308,614 | 648,572 | 1,308,614 | 1,408,614 |
| 31010 | CURRENT PROPERTY TAX | | | | | | | |
| PERMANENT NOTES: PAID JUNE AND DECEMBER OF EACH YEAR | | | | | | | | |
| OTHER TAXES | | | | | | | | |
| 31410 | HOTEL/MOTEL TAX | 1,665 | 1,795 | 1,857 | 1,600 | 1,069 | 1,600 | 1,700 |
| 31810 | CABLE TV FRANCHISE TAX | 77,609 | 80,853 | 85,795 | 75,000 | 43,316 | 75,000 | 80,000 |
| | TOTAL OTHER TAXES | 79,274 | 82,647 | 87,652 | 76,600 | 44,385 | 76,600 | 81,700 |
| LICENSES & PERMITS | | | | | | | | |
| 32111 | ON-SALE LIQUOR | 16,390 | 16,692 | 16,413 | 14,000 | 10,327 | 12,300 | 13,000 |
| 32112 | CLUB LICENSES | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 32113 | SUNDAY ON-SALE | 2,150 | 2,250 | 2,167 | 2,000 | 1,800 | 1,600 | 1,800 |
| 32114 | BOTTLE CLUB LICENSES | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 32115 | WINE LICENSES | 560 | 650 | 295 | 510 | 265 | 265 | 265 |
| 32116 | OFF-SALE LIQUOR | 1,163 | 1,150 | 900 | 900 | 750 | 750 | 750 |
| 32117 | ON-SALE 3.2 BEER-ANNUAL | 835 | 795 | 680 | 530 | 530 | 530 | 530 |
| 32118 | ON-SALE 3.2 BEER-TEMPORARY | 610 | 625 | 550 | 400 | 225 | 250 | 300 |
| 32119 | OFF-SALE 3.2 BEER-ANNUAL | 789 | 600 | 605 | 600 | 750 | 750 | 750 |
| 32163 | TREE WORKERS | 255 | 200 | 355 | 250 | 560 | 565 | 500 |
| 32164 | PEDDLERS | 1,350 | 825 | 275 | 250 | 275 | 275 | 250 |
| 32165 | HOME OCCUPATION | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 32166 | WASTE HAULERS | 360 | 360 | 360 | 360 | 0 | 360 | 360 |
| 32171 | AMUSEMENT DEVICES | 45 | 45 | 60 | 45 | 0 | 45 | 45 |
| 32172 | JUKE BOX | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 32173 | BOWLING | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 32174 | GAMBLING | 300 | 275 | 325 | 200 | 175 | 200 | 200 |
| 32175 | DANCE | 195 | 165 | 210 | 165 | 15 | 150 | 180 |
| 32176 | FIRE WORKS | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 32177 | SHOWS | 260 | 265 | 315 | 210 | 20 | 250 | 250 |
| 32180 | TOBACCO | 1,400 | 1,250 | 1,000 | 1,000 | 0 | 900 | 900 |
| 32181 | SOFT DRINK | 1,025 | 920 | 950 | 800 | 155 | 900 | 950 |
| 32182 | RENTAL HOUSING PERMITS | 34,409 | 22,450 | 28,956 | 23,200 | 3,805 | 27,000 | 30,000 |
| 32184 | MOBILE HM INSTALLATION PERM | 0 | 45 | 0 | 0 | 50 | 0 | 0 |
| 32186 | FIRE INSPECTIONS | 180 | 360 | 330 | 200 | 60 | 200 | 200 |
| 32211 | BUILDING/DEMOLITION PERMITS | 89,024 | 117,828 | 236,282 | 212,220 | 149,942 | 160,000 | 1,400,000 |
| 32212 | STATE SURCHARGES | 5,717 | 8,828 | 11,538 | 9,500 | 3,679 | 4,500 | 4,500 |
| 32213 | PLUMBER PERMIT/LICENSE | 1,704 | 3,654 | 6,482 | 3,000 | 2,355 | 3,000 | 3,000 |
| 32214 | MECHANICAL PERMITS | 1,565 | 2,770 | 4,741 | 2,000 | 14,899 | 15,000 | 2,000 |
| 32215 | SIGN PERMIT | 1,310 | 1,310 | 1,210 | 800 | 400 | 600 | 800 |
| 32241 | DOG LICENSES | 527 | 6,498 | 303 | 6,500 | 5,664 | 6,000 | 300 |
| 32242 | CAT LICENSE | 1,102 | 60 | 1,123 | 50 | 43 | 60 | 1,200 |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND

| REVENUES | | (----- 2015 -----) | | | | | (----- 2016 -----) | |
|--------------------------|--------------------|--------------------|----------------|-------------------|-----------------|-----------------------|---------------------|--------------------|
| | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| 32243 | PUBLICATION FEE | 0 | 125 | 0 | 0 | 0 | 0 | 0 |
| 32250 | PARKING PERMITS | 365 | 410 | 370 | 400 | 15 | 400 | 400 |
| 32260 | EXCAVATION PERMITS | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 32261 | MOVING PERMITS | 100 | 100 | 51 | 50 | 0 | 50 | 50 |
| TOTAL LICENSES & PERMITS | | 163,689 | 191,506 | 316,846 | 280,140 | 196,759 | 236,900 | 1,463,480 |

32115 WINE LICENSES PERMANENT NOTES:
 \$265 for annual license

32117 ON-SALE 3.2 BEER-ANNUAL PERMANENT NOTES:
 \$265 for annual license

32182 RENTAL HOUSING PERMITS PERMANENT NOTES:
 1/2 of the rentals pay each year.

32211 BUILDING/DEMOLITION PERMITS NEXT YEAR NOTES:
 high school and gustavus

STATE AID/GRANTS

| | | | | | | | | |
|------------------------|-------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 33401 | LOCAL GOVERNMENT AID | 2,616,126 | 2,616,126 | 2,908,508 | 2,945,981 | 1,472,991 | 2,945,981 | 2,945,981 |
| 33402 | HOMESTEAD CREDIT | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 33403 | EQUALIZATION AID/LPA | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 33416 | POLICE TRAINING REIMBURSEMENT | 4,649 | 4,443 | 4,505 | 4,700 | 4,665 | 4,700 | 4,700 |
| 33418 | MUNICIPAL STATE AID-STREET | 23,580 | 22,740 | 22,740 | 22,000 | 22,741 | 22,000 | 22,000 |
| 33421 | POLICE AID | 90,615 | 98,322 | 106,624 | 90,000 | 0 | 90,000 | 90,000 |
| 33422 | OTHER STATE GRANTS & AID | 307,090 | 283,594 | 12,037 | 8,000 | 5,988 | 8,000 | 8,000 |
| 33423 | CRIMINAL PREVENTION GRANTS | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 33426 | COPS | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL STATE AID/GRANTS | | 3,042,061 | 3,025,225 | 3,054,414 | 3,070,681 | 1,506,383 | 3,070,681 | 3,070,681 |

33422 OTHER STATE GRANTS & AID PERMANENT NOTES:
 pera

FEES

| | | | | | | | | |
|------------|-------------------------------|--------|--------|---------|---------|---------|---------|---------|
| 34103 | ZONING & SUBDIVISIONS FEES | 250 | 1,325 | 580 | 600 | 2,085 | 1,030 | 600 |
| 34104 | PLAN CHECKING FEES | 34,968 | 46,522 | 134,896 | 105,506 | 95,447 | 98,000 | 98,000 |
| 34105 | SALES OF MAPS & PUBLICATION | 97 | 196 | 88 | 60 | 132 | 132 | 60 |
| 34107 | ASSESSMENT SEARCHES | 5,270 | 9,385 | 5,495 | 5,000 | 4,900 | 5,000 | 5,000 |
| 34109 | REQUEST FOR MUNICIPAL FINANCE | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 34110 | RETURNED CHECK FEES | 0 | 60 | 0 | 0 | 60 | 60 | 0 |
| 34111 | ELECTION FILING FEES | 0 | 14 | 0 | 30 | 50 | 30 | 30 |
| TOTAL FEES | | 40,584 | 57,502 | 141,058 | 111,196 | 102,674 | 104,252 | 103,690 |

34107 ASSESSMENT SEARCHES PERMANENT NOTES:
 2011 fee increase

101-GENERAL FUND

| REVENUES | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | (----- 2015 -----) CURRENT BUDGET | (----- 2015 -----) Y-T-D ACTUAL | (----- 2015 -----) PROJECTED YEAR END | (----- 2016 -----) REQUESTED BUDGET | (----- 2016 -----) PROPOSED BUDGET |
|--------------------------------------|----------------|----------------|----------------|-----------------------------------------|---------------------------------------|---------------------------------------------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| POLICE & FIRE | | | | | | | | |
| 34203 POLICE REPORT | 531 | 677 | 792 | 700 | 496 | 700 | 700 | |
| 34211 INVESTIGATIONS | 755 | 700 | 605 | 400 | 20 | 400 | 400 | |
| 34213 ANIMAL CONTROL FEES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 34214 OTHER POLICE CHARGES | 69,129 | 64,216 | 64,410 | 62,000 | 59,500 | 62,000 | 62,000 | |
| 34215 IMPOUND FEES | 210 | 150 | 210 | 0 | 0 | 0 | 0 | |
| 34216 BICYCLE FEES | 11 | 11 | 14 | 50 | 13 | 50 | 50 | |
| 34217 DMV RECORDS | 70 | 75 | 35 | 350 | 25 | 50 | 50 | |
| 34221 FIRE CONTRACTS | 58,303 | 68,286 | 72,436 | 60,000 | 0 | 60,000 | 60,000 | |
| 34222 OTHER FIRE CHARGES | 900 | 230 | 225 | 0 | 300 | 300 | 0 | |
| TOTAL POLICE & FIRE | 129,908 | 134,344 | 138,727 | 123,500 | 60,354 | 123,500 | 123,200 | |
| 34214 OTHER POLICE CHARGES | | | | | | | | |
| | | | | | | | | PERMANENT NOTES: GAC; Police Liason |
| STREETS/REFUSE SALES | | | | | | | | |
| 34301 STREET, SIDEWALK, CURB REPAIR | 16,639 | 17,595 | 16,690 | 14,000 | 3,730 | 14,000 | 14,000 | |
| 34303 MATERIAL SALES | 0 | 399 | 965 | 0 | 0 | 0 | 0 | |
| 34304 EQUIPMENT RENTALS | 0 | 0 | 0 | 0 | 310 | 310 | 0 | |
| 34305 R-O-W INSPECTIONS | 0 | 0 | 500 | 0 | 0 | 0 | 0 | |
| 34402 STREET SANITATION CHARGES | 0 | 0 | 580 | 0 | 0 | 0 | 0 | |
| 34405 WEED/SNOW REMOVAL CHARGES | 1,895 | 2,070 | 2,275 | 800 | 1,540 | 1,340 | 800 | |
| TOTAL STREETS/REFUSE SALES | 18,534 | 20,064 | 21,010 | 14,800 | 5,580 | 15,650 | 14,800 | |
| 34301 STREET, SIDEWALK, CURB REPAIR | | | | | | | | PERMANENT NOTES: \$14,000 - GAC Donation. |
| RECREATION | | | | | | | | |
| 34700 CULTURE-REC CHARGES FOR SERVIC | 99,900 | 103,609 | 94,144 | 98,000 | 73,596 | 95,000 | 95,000 | |
| 34710 SENIOR REVENUES | 2,782 | 1,614 | 2,163 | 2,500 | 2,875 | 2,200 | 2,500 | |
| 34720 SWIMMING POOL FEES | 46,774 | 46,391 | 44,713 | 45,500 | 47,628 | 45,500 | 45,500 | |
| 34740 PARK & RECREATION CONCESSIONS | 12,291 | 12,022 | 12,124 | 11,000 | 14,317 | 11,000 | 11,000 | |
| 34780 PARK FEES | 2,509 | 2,174 | 3,256 | 2,500 | 2,340 | 2,500 | 2,500 | |
| 34791 CAMPGROUND FEES | 9,491 | 8,099 | 7,781 | 7,000 | 9,296 | 7,000 | 7,000 | |
| 34900 OTHER RECREATION REVENUES | 3,030 | 13,000 | 3,000 | 3,000 | 0 | 3,000 | 3,000 | |
| TOTAL RECREATION | 176,778 | 186,909 | 167,181 | 169,500 | 150,052 | 166,200 | 166,500 | |
| 34700 CULTURE-REC CHARGES FOR SERVIC | | | | | | | | CURRENT YEAR NOTES: IF ALL DAY CREATE-A-CAMP PROGRAM IS IMPLEMENTED, REGISTRATION REVENUE WILL INCREASE. |
| 34710 SENIOR REVENUES | | | | | | | | CURRENT YEAR NOTES: DANCE ADMISSION; FUNDRAISER; POSSIBLE GRANT MONEY |
| 34720 SWIMMING POOL FEES | | | | | | | | CURRENT YEAR NOTES: INCREASE CHARGE FOR FAMILY POOL PASS, LESSONS, DAILY |

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CITY OF ST. PETER
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 27, 2015

101-GENERAL FUND

REVENUES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|--------------------------------------|-------------------------------------------------------------------------------------------|--------|--------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| <u>ADMISSION AND POOL RENTALS.</u> | | | | | | | | |
| 34900 OTHER RECREATION REVENUES | | | | | | | | |
| | CURRENT YEAR NOTES: PORTION OF YOUTH FUNDS DESIGNATED TO REC PROGRAM SUPERVISOR SALARY | | | | | | | |
| <u>FINES & PENALTIES</u> | | | | | | | | |
| 35101 COURT FINES | 87,757 | 73,073 | 63,637 | 75,000 | 33,596 | 75,000 | 65,000 | |
| 35102 PARKING FINES | 3,585 | 2,896 | 3,378 | 4,000 | 1,491 | 4,000 | 4,000 | |
| 35103 FINES AND PENALTIES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 35104 TOBACCO ADMIN. PENALTY | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL FINES & PENALTIES | 91,342 | 75,969 | 67,015 | 79,000 | 35,087 | 79,000 | 69,000 | |
| <u>MISCELLANEOUS</u> | | | | | | | | |
| 36101 SPECIAL ASSESSMENT PRINCIPAL | 2,333 | 7,347 | 7,182 | 2,000 | 1,029 | 2,000 | 2,000 | |
| 36102 SPECIAL ASSESSMENT INTEREST | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 36111 LOAN PRINCIPAL PAYMENTS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 36112 LOAN INTEREST PAYMENTS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 36200 MISCELLANEOUS REVENUES | 10,943 | 20,555 | 20,576 | 4,500 | 3,586 | 4,500 | 4,500 | |
| TOTAL MISCELLANEOUS | 13,276 | 27,902 | 27,757 | 6,500 | 4,615 | 6,500 | 6,500 | |
| <u>INTEREST INCOME</u> | | | | | | | | |
| 36210 INTEREST EARNINGS | 21,893 | 2,858 | 17,576 | 17,000 | 9,804 | 17,000 | 17,000 | |
| 36215 MISCELLANEOUS RENTALS | 303 | 667 | 101 | 252 | 203 | 252 | 252 | |
| TOTAL INTEREST INCOME | 22,196 | 3,525 | 17,677 | 17,252 | 10,007 | 17,252 | 17,252 | |
| <u>RENTAL INCOME</u> | | | | | | | | |
| 36223 RENT- AG LAND | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL RENTAL INCOME | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| <u>DONATIONS & REFUNDS</u> | | | | | | | | |
| 36230 CONTRIBUTION & DONATIONS FROM | 100 | 2,100 | 300 | 0 | 100 | 0 | 0 | |
| 36231 RECREATION CONTRIBUTIONS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 36241 VENDING MACHINE COMMISSIONS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 36250 REFUNDS & REIMBURSEMENTS | 103,613 | 94,116 | 60,936 | 18,000 | 23,894 | 18,000 | 18,000 | |
| TOTAL DONATIONS & REFUNDS | 103,713 | 96,216 | 61,236 | 18,000 | 23,994 | 18,000 | 18,000 | |
| <u>FIXED ASSET DISPOSAL</u> | | | | | | | | |
| 39101 SALE OF GENERAL FIXED ASSET | 29,131 | 14,065 | 5,934 | 0 | 6,878 | 6,878 | 0 | |
| 39102 COMPENSATION FOR LOSS OF GENER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL FIXED ASSET DISPOSAL | 29,131 | 14,065 | 5,934 | 0 | 6,878 | 6,878 | 0 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND

| REVENUES | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | (----- 2015 -----) CURRENT BUDGET | (----- 2015 -----) Y-T-D ACTUAL | (----- 2015 -----) PROJECTED YEAR END | (----- 2016 -----) REQUESTED BUDGET | (----- 2016 -----) PROPOSED BUDGET |
|------------------------------------|------------------|------------------|------------------|-----------------------------------------|---------------------------------------|---------------------------------------------|-------------------------------------------|------------------------------------------|
| TRANSFER FROM OTHER FUND | | | | | | | | |
| 39200 TRANSFERS FROM OTHER FUNDS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL TRANSFER FROM OTHER FUND | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TRANSFER | | | | | | | | |
| 39221 CASH TRANSFER | 998,110 | 1,028,461 | 1,081,678 | 1,000,000 | 628,458 | 1,000,000 | 1,000,000 | |
| 39222 UTILITY CHARGE REIMBURSEMENT | 286,864 | 311,778 | 315,982 | 290,000 | 170,463 | 300,000 | 300,000 | |
| TOTAL TRANSFER | 1,284,974 | 1,340,239 | 1,397,660 | 1,290,000 | 798,920 | 1,300,000 | 1,300,000 | |
| TOTAL REVENUES | 6,519,996 | 6,538,250 | 6,837,325 | 6,565,783 | 3,594,259 | 6,530,027 | 7,843,417 | |

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 MAYOR & COUNCIL
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | | | (----- 2016 -----) | |
|----------------------------------|-------------------------------------------------------------------------------------------------------|--------|--------|--------------------|--------------|--------------------|--------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| PERSONNEL SERVICES | | | | | | | | |
| 41110-100 | MAYOR & COUNCIL WAGES | 29,613 | 29,913 | 30,188 | 30,339 | 19,942 | 30,339 | 44,000 |
| 41110-121 | MAYOR & COUNCIL PERA CONTR | 874 | 882 | 888 | 896 | 588 | 896 | 1,300 |
| 41110-122 | MAYOR & COUNCIL FICA CONTR | 752 | 761 | 771 | 771 | 508 | 771 | 1,116 |
| 41110-126 | MAYOR & COUNCIL MEDICARE C | 429 | 433 | 438 | 440 | 289 | 440 | 638 |
| 41110-131 | MAYOR & COUNCIL HEALTH INS | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 41110-133 | MAYOR & COUNCIL LIFE INSUR | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 41110-151 | MAYOR & COUNCIL WORKERS CO | 55 | 52 | 74 | 104 | 84 | 104 | 164 |
| | TOTAL PERSONNEL SERVICES | 31,723 | 32,042 | 32,358 | 32,550 | 21,410 | 32,550 | 47,218 |
| 41110-100 | MAYOR & COUNCIL WAGES | | | | | | | |
| | PERMANENT NOTES: | | | | | | | |
| | Council will review wages in odd year and if change is made it will take place in the following year. | | | | | | | |
| OFFICE EXPENSES | | | | | | | | |
| 41110-200 | MAYOR & COUNCIL OFFICE SUP | 252 | 211 | 72 | 200 | 51 | 200 | 200 |
| 41110-210 | MAYOR & COUNCIL OPERATING | 71 | 5 | 0 | 100 | 218 | 100 | 100 |
| | TOTAL OFFICE EXPENSES | 323 | 215 | 72 | 300 | 269 | 300 | 300 |
| PROFESSIONAL SERVICES | | | | | | | | |
| 41110-300 | MAYOR & COUNCIL PROFESSION | 4,505 | 50 | 0 | 2,500 | 1,338 | 2,500 | 2,500 |
| 41110-321 | MAYOR & COUNCIL TELEPHONE | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 41110-322 | MAYOR & COUNCIL POSTAGE | 32 | 6 | 2 | 0 | 374 | 0 | 0 |
| 41110-331 | MAYOR & COUNCIL TRAVEL & T | 3,769 | 2,779 | 3,815 | 4,000 | 991 | 4,000 | 4,000 |
| 41110-351 | MAYOR & COUNCIL LEGAL NOTI | 0 | 0 | 0 | 0 | 152 | 0 | 0 |
| 41110-354 | MAYOR & COUNCIL PRINTING & | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 41110-360 | MAYOR & COUNCIL INSURANCE | 162 | 333 | 379 | 380 | 331 | 380 | 380 |
| | TOTAL PROFESSIONAL SERVICES | 8,469 | 3,168 | 4,196 | 6,880 | 3,186 | 6,880 | 6,880 |
| REPAIR & MAINTENANCE | | | | | | | | |
| 41110-430 | MAYOR & COUNCIL MISCELLANE | 0 | 85 | 0 | 0 | 0 | 0 | 0 |
| 41110-433 | MAYOR & COUNCIL DUES & SUB | 1,026 | 1,652 | 1,552 | 1,750 | 1,589 | 1,750 | 1,750 |
| | TOTAL REPAIR & MAINTENANCE | 1,026 | 1,737 | 1,552 | 1,750 | 1,589 | 1,750 | 1,750 |
| 41110-433 | MAYOR & COUNCIL DUES & SUB | | | | | | | |
| | PERMANENT NOTES: | | | | | | | |
| | Sister Cities, LMC, Chamber memberships. | | | | | | | |
| CAPITAL | | | | | | | | |
| 41110-570 | MAYOR & COUNCIL EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL MAYOR & COUNCIL | | | | | | | | |
| | | 41,541 | 37,163 | 38,177 | 41,480 | 26,454 | 41,480 | 56,148 |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

| | | | | 2015 | | | 2016 | | |
|---------------------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--|
| | | | | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED | |
| | | | | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET | |
| | | | | 2012 | 2013 | 2014 | | | |
| | | | | ACTUAL | ACTUAL | ACTUAL | | | |
| PERSONNEL SERVICES | | | | | | | | | |
| 41320-100 | CITY ADMIN WAGES | 104,318 | 103,993 | 109,361 | 109,431 | 73,459 | 109,431 | 128,558 | |
| 41320-102 | CITY ADMIN WAGES-OVERTIME | 3,174 | 4,132 | 4,399 | 1,968 | 2,567 | 4,300 | 4,689 | |
| 41320-112 | CITY ADMIN CAR ALLOWANCE | 2,160 | 2,160 | 2,160 | 2,178 | 1,440 | 2,178 | 2,178 | |
| 41320-121 | CITY ADMIN PERA CONTRIBUTI | 7,792 | 7,853 | 8,137 | 8,355 | 5,703 | 8,355 | 9,994 | |
| 41320-122 | CITY ADMIN FICA CONTRIBUTI | 6,567 | 6,578 | 6,856 | 6,907 | 4,647 | 6,907 | 8,261 | |
| 41320-126 | CITY ADMIN MEDICARE CONTRI | 1,536 | 1,538 | 1,603 | 1,615 | 1,087 | 1,615 | 1,932 | |
| 41320-131 | CITY ADMIN HEALTH INSURANC | 16,214 | 16,929 | 17,238 | 18,774 | 11,805 | 18,774 | 19,128 | |
| 41320-132 | CITY ADMIN DENTAL INSURANC | 754 | 891 | 1,055 | 1,404 | 707 | 1,404 | 1,498 | |
| 41320-133 | CITY ADMIN LIFE INSURANCE | 35 | 37 | 37 | 38 | 23 | 38 | 35 | |
| 41320-134 | CITY ADMIN DISABILITY INSU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41320-142 | CITY ADMIN UNEMPLOYMENT-DI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41320-151 | CITY ADMIN WORKERS COMPENS | 644 | 605 | 571 | 817 | 657 | 817 | 1,024 | |
| TOTAL PERSONNEL SERVICES | | 143,194 | 144,716 | 151,416 | 151,487 | 102,095 | 153,819 | 177,297 | |
| OFFICE EXPENSES | | | | | | | | | |
| 41320-200 | CITY ADMIN OFFICE SUPPLIES | 2,661 | 3,303 | 2,002 | 2,750 | 1,549 | 2,750 | 2,750 | |
| 41320-210 | CITY ADMIN OPERATING SUPPL | 2,606 | 1,769 | 180 | 350 | 702 | 350 | 350 | |
| 41320-211 | CITY ADMIN MOTOR FUELS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41320-220 | CITY ADMIN REPAIR & MAINT | 0 | 0 | 0 | 300 | 0 | 300 | 300 | |
| TOTAL OFFICE EXPENSES | | 5,267 | 5,072 | 2,182 | 3,400 | 2,252 | 3,400 | 3,400 | |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 41320-300 | CITY ADMIN PROFESSIONAL SE | 4,396 | 2,981 | 1,460 | 6,000 | 12,459 | 6,000 | 6,000 | |
| 41320-321 | CITY ADMIN TELEPHONE | 1,377 | 1,513 | 1,621 | 1,800 | 859 | 1,800 | 1,800 | |
| 41320-322 | CITY ADMIN POSTAGE | 532 | 380 | 306 | 700 | 154 | 700 | 700 | |
| 41320-331 | CITY ADMIN TRAVEL & TRAINI | 5,302 | 10,884 | 4,215 | 4,000 | 2,350 | 4,000 | 4,000 | |
| 41320-340 | CITY ADMIN ADVERTISING | 1,011 | 1,701 | 1,116 | 750 | 0 | 750 | 750 | |
| 41320-351 | CITY ADMIN LEGAL NOTICES | 0 | 0 | 0 | 500 | 204 | 500 | 500 | |
| 41320-354 | CITY ADMIN PRINTING & BIND | 0 | 0 | 0 | 100 | 0 | 100 | 100 | |
| 41320-360 | CITY ADMIN INSURANCE | 1,037 | 1,932 | 2,198 | 2,200 | 2,221 | 2,200 | 2,420 | |
| TOTAL PROFESSIONAL SERVICES | | 13,655 | 19,390 | 10,916 | 16,050 | 18,246 | 16,050 | 16,270 | |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 41320-404 | CITY ADMIN EQUIP-REP&MAINT | 0 | 459 | 926 | 500 | 132 | 500 | 500 | |
| 41320-415 | CITY ADMIN EQUIPMENT RENTA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41320-430 | CITY ADMIN MISCELLANEOUS | 0 | 0 | 12,796 | 4,500 | 12,706 | 13,500 | 0 | |
| 41320-433 | CITY ADMIN DUES & SUBSCRIP | 220 | 315 | 255 | 300 | 341 | 300 | 300 | |
| TOTAL REPAIR & MAINTENANCE | | 220 | 774 | 13,976 | 5,300 | 13,179 | 14,300 | 800 | |

41320-430 CITY ADMIN MISCELLANEOUS CURRENT YEAR NOTES:
 master's education allowance.

41320-433 CITY ADMIN DUES & SUBSCRIPPERMANENT NOTES:
 MN City/County Management Assoc.; Intern'l clerk and the

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|--------------------------------------|---------|---------|---------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| <hr/> | | | | | | | | |
| Clerk Assoc-Barbara; | | | | | | | | |
| <hr/> | | | | | | | | |
| <u>CAPITAL</u> | | | | | | | | |
| 41320-570 CITY ADM OFFICE EQUIP&FURN | 0 | 0 | 1,131 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 0 | 0 | 1,131 | 0 | 0 | 0 | 0 | |
| <hr/> | | | | | | | | |
| TOTAL CITY ADMINISTRATION | 162,336 | 169,953 | 179,621 | 176,237 | 135,772 | 187,569 | 197,767 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 CITY CLERK
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|---------------------------------------|----------------------------|--------------------|---------------|---------------|---------------|---------------|--------------------|---------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 41400-100 | CITY CLERK WAGES | 44,255 | 43,736 | 45,092 | 48,106 | 27,979 | 48,106 | 49,672 | |
| 41400-102 | CITY CLERK OVERTIME WAGES | 0 | 0 | 39 | 0 | 0 | 0 | 0 | |
| 41400-121 | CITY CLERK PERA CONTRIBUTI | 3,209 | 3,172 | 3,277 | 3,608 | 2,100 | 3,608 | 3,725 | |
| 41400-122 | CITY CLERK FICA CONTRIBUTI | 2,643 | 2,587 | 2,693 | 2,983 | 1,661 | 2,983 | 3,080 | |
| 41400-126 | CITY CLERK MEDICARE CONTRI | 618 | 605 | 630 | 698 | 388 | 698 | 720 | |
| 41400-131 | CITY CLERK HEALTH INSURANC | 6,796 | 7,072 | 7,018 | 7,897 | 5,015 | 7,897 | 8,027 | |
| 41400-132 | CITY CLERK DENTAL INSURANC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41400-133 | CITY CLERK LIFE INSURANCE | 22 | 22 | 23 | 24 | 14 | 24 | 22 | |
| 41400-134 | CITY CLERK DISABILITY INSU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41400-151 | CITY CLERK WORKERS COMPENS | 273 | 258 | 246 | 355 | 286 | 355 | 386 | |
| TOTAL PERSONNEL SERVICES | | 57,816 | 57,453 | 59,017 | 63,671 | 37,443 | 63,671 | 65,632 | |
| OFFICE EXPENSES | | | | | | | | | |
| 41400-200 | CITY CLERK OFFICE SUPPLIES | 1,727 | 1,422 | 1,646 | 1,800 | 532 | 1,800 | 1,800 | |
| 41400-210 | CITY CLERK OPERATING SUPPL | 160 | 1,137 | 342 | 200 | 425 | 300 | 300 | |
| TOTAL OFFICE EXPENSES | | 1,887 | 2,559 | 1,988 | 2,000 | 956 | 2,100 | 2,100 | |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 41400-300 | CITY CLERK PROFESSIONAL SE | 72 | 331 | 239 | 200 | 235 | 200 | 240 | |
| 41400-321 | CITY CLERK TELEPHONE | 177 | 185 | 471 | 190 | 114 | 190 | 190 | |
| 41400-322 | CITY CLERK POSTAGE | 245 | 276 | 191 | 250 | 172 | 250 | 250 | |
| 41400-331 | CITY CLERK TRAVEL & TRAINI | 202 | 0 | 0 | 500 | 0 | 500 | 500 | |
| 41400-351 | CITY CLERK LEGAL NOTICES & | 161 | 248 | 181 | 200 | 66 | 200 | 200 | |
| 41400-354 | CITY CLERK PRINTING & BIND | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41400-360 | CITY CLERK INSURANCE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL PROFESSIONAL SERVICES | | 856 | 1,040 | 1,082 | 1,340 | 586 | 1,340 | 1,380 | |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 41400-404 | CITY CLERK EQUIP-REP&MAINT | 23 | 6 | 0 | 0 | 0 | 0 | 0 | |
| 41400-430 | CITY CLERK MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41400-433 | CITY CLERK DUES & SUBSCRIP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL REPAIR & MAINTENANCE | | 23 | 6 | 0 | 0 | 0 | 0 | 0 | |
| CAPITAL | | | | | | | | | |
| 41400-570 | CITY CLERK OFFICE EQUIPMEN | 0 | 0 | 600 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | | 0 | 0 | 600 | 0 | 0 | 0 | 0 | |
| TOTAL CITY CLERK | | 60,582 | 61,058 | 62,688 | 67,011 | 38,985 | 67,111 | 69,112 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 FINANCE
 EXPENDITURES

| | | | 2015 | | | 2016 | | |
|---------------------------|----------------------------|---------|---------|---------|---------|-----------|-----------|----------|
| | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | |
| 41520-100 | FINANCE WAGES | 117,333 | 124,145 | 131,670 | 146,512 | 86,117 | 146,512 | 150,641 |
| 41520-102 | FINANCE WAGES - OVERTIME | 1,047 | 47 | 0 | 0 | 0 | 0 | 0 |
| 41520-121 | FINANCE PERA CONTRIBUTIONS | 8,575 | 9,015 | 9,548 | 10,921 | 6,459 | 10,921 | 11,230 |
| 41520-122 | FINANCE FICA CONTRIBUTIONS | 6,982 | 7,247 | 7,745 | 9,084 | 5,102 | 9,084 | 9,340 |
| 41520-126 | FINANCE MEDICARE CONTRIBUT | 1,633 | 1,695 | 1,811 | 2,124 | 1,193 | 2,124 | 2,184 |
| 41520-131 | FINANCE HEALTH INSURANCE | 35,808 | 38,914 | 39,445 | 44,677 | 28,093 | 40,000 | 45,517 |
| 41520-132 | FINANCE DENTAL INSURANCE | 1,191 | 2,352 | 2,706 | 2,229 | 1,764 | 2,229 | 2,379 |
| 41520-133 | FINANCE LIFE INSURANCE | 51 | 56 | 59 | 61 | 35 | 61 | 55 |
| 41520-151 | FINANCE WORKERS COMPENSATI | 749 | 711 | 674 | 1,074 | 864 | 1,074 | 1,164 |
| | TOTAL PERSONNEL SERVICES | 173,370 | 184,182 | 193,658 | 216,682 | 129,627 | 212,005 | 222,510 |

41520-100 FINANCE WAGES CURRENT YEAR NOTES:
 addition of part time finance staff

OFFICE EXPENSES

| | | | | | | | | |
|-----------|----------------------------|-------|-------|-------|-------|-------|-------|-------|
| 41520-200 | FINANCE OFFICE SUPPLIES | 2,405 | 4,303 | 2,132 | 2,500 | 647 | 2,500 | 2,500 |
| 41520-210 | FINANCE OPERATING SUPPLIES | 454 | 1,475 | 801 | 1,000 | 1,634 | 1,000 | 1,000 |
| | TOTAL OFFICE EXPENSES | 2,859 | 5,778 | 2,933 | 3,500 | 2,281 | 3,500 | 3,500 |

41520-210 FINANCE OPERATING SUPPLIES PERMANENT NOTES:
 anti virus renewal every other year.

PROFESSIONAL SERVICES

| | | | | | | | | |
|-----------|-----------------------------|--------|--------|--------|--------|--------|--------|--------|
| 41520-300 | FINANCE PROFESSIONAL SERVI | 27,573 | 19,994 | 22,091 | 32,000 | 23,367 | 32,000 | 32,000 |
| 41520-321 | FINANCE TELEPHONE | 1,798 | 1,855 | 1,905 | 1,900 | 1,131 | 1,900 | 2,000 |
| 41520-322 | FINANCE POSTAGE | 1,617 | 1,523 | 1,849 | 1,800 | 942 | 1,800 | 1,950 |
| 41520-331 | FINANCE TRAVEL & TRAINING | 794 | 946 | 428 | 1,620 | 843 | 1,620 | 1,620 |
| 41520-340 | FINANCE ADVERTISING | 792 | 0 | 53 | 400 | 0 | 400 | 400 |
| 41520-351 | FINANCE LEGAL NOTICES & PU | 0 | 0 | 59 | 1,000 | 0 | 1,000 | 1,000 |
| 41520-354 | FINANCE PRINTING & BINDING | 0 | 0 | 0 | 100 | 0 | 100 | 100 |
| 41520-360 | FINANCE INSURANCE | 1,019 | 1,712 | 1,947 | 1,950 | 2,025 | 1,950 | 2,230 |
| | TOTAL PROFESSIONAL SERVICES | 33,594 | 26,029 | 28,332 | 40,770 | 28,309 | 40,770 | 41,300 |

41520-300 FINANCE PROFESSIONAL SERVICE PERMANENT NOTES:
 audit report; tif report; debt disclosure filing; payroll
 ach; select acct fee.

41520-331 FINANCE TRAVEL & TRAINING PERMANENT NOTES:
 GFOA (2); payroll seminars; software training

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 FINANCE
 EXPENDITURES

| | | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|---------------------------------------|----------------------------|-------------------------------------|----------------|----------------|--------------------|--------------------|--------------------|------------------|-----------------|
| | | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 41520-404 | FINANCE EQUIP-REP&MAINT | 3,398 | 5,216 | 8,830 | 5,000 | 4,181 | 5,000 | 5,500 | |
| 41520-430 | FINANCE MISCELLANEOUS (4) | | 1 | 1 | 0 | 2 | 0 | 0 | |
| 41520-433 | FINANCE DUES & SUBSCRIPTIO | 60 | 60 | 60 | 100 | 120 | 100 | 100 | |
| TOTAL REPAIR & MAINTENANCE | | 3,454 | 5,277 | 8,891 | 5,100 | 4,304 | 5,100 | 5,600 | |
| 41520-404 | FINANCE EQUIP-REP&MAINT | PERMANENT NOTES: software maint. | | | | | | | |
| 41520-433 | FINANCE DUES & SUBSCRIPTIO | PERMANENT NOTES: GFOA | | | | | | | |
| CAPITAL | | | | | | | | | |
| 41520-570 | FINANCE OFFICE EQUIPMENT & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL FINANCE | | 213,277 | 221,268 | 233,813 | 266,052 | 164,521 | 261,375 | 272,910 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 LEGAL SERVICES
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|-------------------------------------------------------|----------------|----------------|----------------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| PERSONNEL SERVICES | | | | | | | | |
| 41610-131 LEGAL SERVICES HEALTH INSU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41610-132 LEGAL SERVICES DENTAL INSU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL PERSONNEL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| PROFESSIONAL SERVICES | | | | | | | | |
| 41610-300 LEGAL - PROFESSIONAL CIVIL | 27,623 | 34,873 | 28,781 | 25,000 | 17,176 | 25,000 | 25,000 | |
| 41610-301 LEGAL -PROFESSIONAL - CRIM | 128,008 | 95,133 | 111,626 | 115,000 | 48,558 | 115,000 | 115,000 | |
| 41610-331 LEGAL SERVICES TRAVEL & TR | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL PROFESSIONAL SERVICES | 155,631 | 130,006 | 140,406 | 140,000 | 65,733 | 140,000 | 140,000 | |
| REPAIR & MAINTENANCE | | | | | | | | |
| 41610-433 LEGAL SERVICES DUES & SUBS | 0 | 0 | 0 | 1,000 | 0 | 1,000 | 1,000 | |
| TOTAL REPAIR & MAINTENANCE | 0 | 0 | 0 | 1,000 | 0 | 1,000 | 1,000 | |
| 41610-433 LEGAL SERVICES DUES & SUBSPERMANENT NOTES: | | | | | | | | |
| part of City Attorney contract for Municipal Attorney | | | | | | | | |
| workshop and publications. | | | | | | | | |
| CAPITAL | | | | | | | | |
| 41610-570 LEGAL FURNITURE & FIXTURES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL LEGAL SERVICES | 155,631 | 130,006 | 140,406 | 141,000 | 65,733 | 141,000 | 141,000 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 MUNICIPAL BUILDING
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|---------------------------------|----------------------------|-------------------------------------------------|--------|--------|---------|---------|--------------------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 41940-100 | MUNI BLDG WAGES | 25,099 | 25,255 | 25,845 | 25,744 | 18,003 | 25,744 | 26,576 | |
| 41940-102 | MUNI BLDG WAGES-OVERTIME | 0 | 0 | 0 | 229 | 0 | 229 | 236 | |
| 41940-121 | MUNI BLDG PERA CONTRIBUTIO | 1,820 | 1,831 | 1,876 | 1,948 | 1,350 | 1,948 | 2,011 | |
| 41940-122 | MUNI BLDG FICA CONTRIBUTIO | 1,428 | 1,403 | 1,412 | 1,610 | 1,001 | 1,610 | 1,662 | |
| 41940-126 | MUNI BLDG MEDICARE CONTRIB | 334 | 328 | 330 | 377 | 234 | 377 | 389 | |
| 41940-131 | MUNI BLDG HEALTH INSURANCE | 11,420 | 11,965 | 11,801 | 12,690 | 8,642 | 12,690 | 12,864 | |
| 41940-132 | MUNI BLDG DENTAL INSURANCE | 533 | 804 | 785 | 614 | 579 | 614 | 655 | |
| 41940-133 | MUNI BLDG LIFE INSURANCE | 16 | 17 | 17 | 17 | 11 | 17 | 15 | |
| 41940-151 | MUNI BLDG WORKERS COMPENSA | 835 | 801 | 987 | 1,423 | 1,145 | 1,423 | 1,542 | |
| TOTAL PERSONNEL SERVICES | | 41,485 | 42,403 | 43,053 | 44,652 | 30,967 | 44,652 | 45,950 | |
| OFFICE EXPENSES | | | | | | | | | |
| 41940-200 | MUNI BLDG OFFICE SUPPLIES | 97 | 45 | 51 | 250 | 0 | 250 | 250 | |
| 41940-210 | MUNI BLDG OPERATING SUPPLI | 1,626 | 5,023 | 1,885 | 2,200 | 1,909 | 2,200 | 2,200 | |
| 41940-211 | MUNI BLDG MOTOR FUELS | 53 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41940-220 | MUNI BLDG REP&MAINT SUPPLI | 100 | 0 | 0 | 0 | 80 | 0 | 0 | |
| TOTAL OFFICE EXPENSES | | 1,876 | 5,068 | 1,935 | 2,450 | 1,989 | 2,450 | 2,450 | |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 41940-300 | MUNI BLDG PROFESSIONAL SER | 558 | 295 | 112 | 500 | 113 | 500 | 500 | |
| 41940-321 | MUNI BLDG TELEPHONE | 859 | 821 | 860 | 900 | 722 | 900 | 900 | |
| 41940-331 | MUNI BLDG TRAVEL&TRAINING | 0 | 0 | 45 | 0 | 0 | 0 | 0 | |
| 41940-340 | MUNI BLDG ADVERTISING | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41940-354 | MUNI BLDG PRINTING&BINDING | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41940-360 | MUNI BLDG INSURANCE | 410 | 786 | 879 | 880 | 891 | 880 | 980 | |
| 41940-380 | MUNI BLDG UTILITIES | 34,959 | 37,112 | 40,058 | 37,000 | 28,397 | 41,000 | 41,500 | |
| TOTAL PROFESSIONAL SERVICES | | 36,786 | 39,015 | 41,953 | 39,280 | 30,123 | 43,280 | 43,880 | |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 41940-401 | MUNI BLDG-BLDG REP&MAINT | 3,990 | 337 | 7,947 | 18,000 | 51,217 | 72,000 | 18,000 | |
| 41940-404 | MUNI BLDG EQUIP-REP&MAINT | 5,722 | 5,044 | 2,193 | 5,000 | 3,891 | 5,000 | 5,000 | |
| 41940-430 | MUNI BLDG MISC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL REPAIR & MAINTENANCE | | 9,711 | 5,381 | 10,139 | 23,000 | 55,108 | 77,000 | 23,000 | |
| 41940-401 | MUNI BLDG-BLDG REP&MAINT | CURRENT YEAR NOTES: carpet and misc repairs. | | | | | | | |
| CAPITAL | | | | | | | | | |
| 41940-570 | MUNI BLDG OFFICE EQUIP&FUR | 806 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 41940-580 | MUNICIPAL BUILDING OTHER E | 0 | 0 | 570 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | | 806 | 0 | 570 | 0 | 0 | 0 | 0 | |
| TOTAL MUNICIPAL BUILDING | | 90,665 | 91,866 | 97,651 | 109,382 | 118,186 | 167,382 | 115,280 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 POLICE
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|------------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|------------------|--------------------|------------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 42100-100 | POLICE WAGES | 1,133,794 | 1,159,926 | 1,192,032 | 1,237,820 | 709,905 | 1,237,820 | 1,266,836 | |
| 42100-102 | POLICE WAGES - OVERTIME | 65,620 | 72,016 | 112,860 | 56,669 | 53,823 | 110,000 | 69,305 | |
| 42100-103 | POLICE OVERTIME-COP GRANT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42100-121 | POLICE PERA CONTRIBUTIONS | 152,548 | 157,458 | 171,813 | 184,978 | 107,965 | 190,000 | 189,813 | |
| 42100-122 | POLICE FICA CONTRIBUTIONS | 16,623 | 16,522 | 17,070 | 17,623 | 10,433 | 19,600 | 18,986 | |
| 42100-126 | POLICE MEDICARE CONTRIBUTI | 15,737 | 16,173 | 17,397 | 17,714 | 10,673 | 20,000 | 18,237 | |
| 42100-131 | POLICE HEALTH INSURANCE | 281,445 | 301,624 | 307,108 | 349,318 | 202,581 | 310,000 | 334,937 | |
| 42100-132 | POLICE DENTAL INSURANCE | 18,527 | 19,170 | 19,461 | 16,670 | 12,248 | 16,670 | 17,785 | |
| 42100-133 | POLICE LIFE INSURANCE | 415 | 438 | 439 | 456 | 270 | 456 | 413 | |
| 42100-142 | POLICE UNEMPLOYMENT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42100-151 | POLICE WORKERS COMPENSATIO | 25,524 | 24,563 | 25,894 | 37,620 | 30,260 | 31,000 | 40,176 | |
| TOTAL PERSONNEL SERVICES | | 1,710,232 | 1,767,890 | 1,864,075 | 1,918,868 | 1,138,158 | 1,935,546 | 1,956,488 | |
| OFFICE EXPENSES | | | | | | | | | |
| 42100-200 | POLICE OFFICE SUPPLIES | 2,614 | 2,412 | 1,741 | 3,200 | 954 | 3,200 | 3,200 | |
| 42100-210 | POLICE OPERATING SUPPLIES | 7,625 | 8,517 | 6,129 | 9,000 | 8,360 | 9,000 | 9,000 | |
| 42100-211 | POLICE MOTOR FUELS | 35,451 | 38,763 | 34,656 | 35,000 | 13,347 | 35,000 | 35,000 | |
| 42100-220 | POLICE REPAIR & MAINT. SUP | 5,692 | 6,497 | 2,649 | 4,500 | 1,702 | 4,500 | 4,500 | |
| 42100-222 | POLICE UNIFORMS | 12,652 | 17,471 | 21,377 | 19,300 | 11,239 | 19,300 | 19,300 | |
| TOTAL OFFICE EXPENSES | | 64,034 | 73,660 | 66,553 | 71,000 | 35,603 | 71,000 | 71,000 | |
| 42100-211 | POLICE MOTOR FUELS | PERMANENT NOTES: 10 Vehicles : average fleet mileage of 12,000 per vehicle per year = 132,000 fleet miles. | | | | | | | |
| 42100-220 | POLICE REPAIR & MAINT. SUP | PERMANENT NOTES: \$800 1st yr, \$1,500 2nd yr, \$2,250 3rd yr of service/squad | | | | | | | |
| 42100-222 | POLICE UNIFORMS | CURRENT YEAR NOTES: Duty weapons: \$2,200 | | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 42100-300 | POLICE PROFESSIONAL SERVIC | 8,159 | 2,934 | 7,515 | 7,000 | 7,131 | 7,000 | 7,000 | |
| 42100-321 | POLICE TELEPHONE | 13,863 | 14,028 | 12,583 | 16,500 | 8,072 | 16,500 | 16,500 | |
| 42100-322 | POLICE POSTAGE | 1,228 | 1,130 | 768 | 1,200 | 447 | 1,200 | 1,200 | |
| 42100-331 | POLICE TRAVEL & TRAINING | 21,256 | 16,811 | 20,797 | 22,530 | 8,108 | 22,530 | 22,530 | |
| 42100-340 | POLICE ADVERTISING | 0 | 223 | 0 | 500 | 0 | 500 | 500 | |
| 42100-351 | POLICE LEGAL NOTICES & PUB | 0 | 0 | 9 | 350 | 0 | 350 | 350 | |
| 42100-354 | POLICE PRINTING & BINDING | 0 | 2,476 | 2,241 | 3,000 | 298 | 3,000 | 3,000 | |
| 42100-360 | POLICE INSURANCE | 10,281 | 18,941 | 21,069 | 21,070 | 21,530 | 21,070 | 23,600 | |
| TOTAL PROFESSIONAL SERVICES | | 54,788 | 56,543 | 64,982 | 72,150 | 45,587 | 72,150 | 74,680 | |
| 42100-331 | POLICE TRAVEL & TRAINING | PERMANENT NOTES: \$600/FTE | | | | | | | |

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 POLICE
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|---------------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|---------|--------|--------------------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| 42100-331 | POLICE TRAVEL & TRAINING | CURRENT YEAR NOTES: Active Shooter tactical first-aid: Aprox. \$395/14 officers total \$5530. | | | | | | | |
| <u>REPAIR & MAINTENANCE</u> | | | | | | | | | |
| 42100-404 | POLICE EQUIP-REP&MAINT | 15,962 | 16,794 | 15,454 | 7,025 | 12,127 | 12,050 | 7,025 | _____ |
| 42100-416 | POLICE REPAIR & MAINT CONT | 11,549 | 10,941 | 13,403 | 8,000 | 1,686 | 8,000 | 8,000 | _____ |
| 42100-430 | POLICE MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| 42100-433 | POLICE DUES & SUBSCRIPTION | 20,398 | 22,578 | 21,836 | 30,000 | 20,927 | 30,000 | 30,000 | _____ |
| TOTAL REPAIR & MAINTENANCE | | 47,910 | 50,313 | 50,693 | 45,025 | 34,739 | 50,050 | 45,025 | _____ |
| 42100-416 | POLICE REPAIR & MAINT CONT | PERMANENT NOTES: Joint Records-Software Maint & Communications | | | | | | | |
| 42100-416 | POLICE REPAIR & MAINT CONT | NEXT YEAR NOTES: Joint Records-Software/Hardware Maint Contract In-Car video maint contract Voice logger maintance contract Digital Evidence maint contract | | | | | | | |
| 42100-433 | POLICE DUES & SUBSCRIPTION | PERMANENT NOTES: Drug Task Force; SWAT TEAM; Shared Records | | | | | | | |
| <u>CAPITAL</u> | | | | | | | | | |
| 42100-550 | POLICE MOTOR VEHICLES | 56,840 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| 42100-570 | POLICE OFFICE EQUIPMENT & | 22,275 | 25,097 | 25,854 | 21,600 | 9,725 | 21,600 | 6,310 | _____ |
| TOTAL CAPITAL | | 79,116 | 25,097 | 25,854 | 21,600 | 9,725 | 21,600 | 6,310 | _____ |
| 42100-550 | POLICE MOTOR VEHICLES | CURRENT YEAR NOTES: 2 squad cars (w/Equipment change over: \$8,000) \$72,000 moved to equip cert. | | | | | | | |
| 42100-550 | POLICE MOTOR VEHICLES | NEXT YEAR NOTES: 1 vehicle, CSO possibly a van--a purpose vehicle. (w/equipment change over: \$4,000) \$30,000 Moved to equip cert. | | | | | | | |
| 42100-570 | POLICE OFFICE EQUIPMENT & | CURRENT YEAR NOTES: Dictation recorders: \$ 6,500.00 Interview Room Recording: \$ 5,700.00 Voice Logger (8-channel): \$ 9,400.00 Body worn video camera system: \$10,000 changed to \$0 Dispatch printer: \$2,010.00 changed to \$0 Computer workstation replacement: \$7,200.00 changed to \$0. | | | | | | | |
| 42100-570 | POLICE OFFICE EQUIPMENT & | NEXT YEAR NOTES: 4-Pre Breath testers PBT units \$2,300 | | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 POLICE
 EXPENDITURES

| | 2012 | 2013 | 2014 | 2015 | | 2016 | | |
|----------------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| color printer \$2,000 | | | | | | | | |
| Dispatch printer: \$2,010.00 | | | | | | | | |
| Moved to equip cert: | | | | | | | | |
| Replace 13 computers from 2005-2009: \$9,425 | | | | | | | | |
| Scheduling software: \$3,000 | | | | | | | | |
| Body worn video camera system: \$15,000 | | | | | | | | |
| Bi-direction amplifier \$25,000 | | | | | | | | |
| TOTAL POLICE | 1,956,079 | 1,973,503 | 2,072,157 | 2,128,643 | 1,263,812 | 2,150,346 | 2,153,503 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 FIRE
 EXPENDITURES

| | | | | 2015 | | | 2016 | |
|---------------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------|---------|---------|-----------|-----------|----------|---------|
| 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED | |
| ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET | |
| PERSONNEL SERVICES | | | | | | | | |
| 42200-100 | FIRE WAGES | 47,304 | 51,329 | 51,245 | 52,907 | 23,774 | 52,907 | 56,269 |
| 42200-102 | FIRE WAGES - OVERTIME | 0 | 0 | 829 | 0 | 432 | 0 | 0 |
| 42200-121 | FIRE PERA CONTRIBUTIONS | 1,963 | 2,301 | 5,126 | 2,445 | 1,815 | 2,445 | 2,648 |
| 42200-122 | FIRE FICA CONTRIBUTIONS | 2,926 | 3,098 | 3,165 | 3,280 | 1,444 | 3,280 | 3,489 |
| 42200-126 | FIRE MEDICARE CONTRIBUTION | 684 | 724 | 740 | 767 | 338 | 767 | 816 |
| 42200-131 | FIRE HEALTH INSURANCE | 128,551 | 143,803 | 150,342 | 172,436 | 100,397 | 155,000 | 175,336 |
| 42200-132 | FIRE DENTAL INSURANCE | 1,191 | 1,076 | 730 | 702 | 585 | 702 | 749 |
| 42200-133 | FIRE LIFE INSURANCE | 18 | 20 | 16 | 19 | 12 | 19 | 17 |
| 42200-142 | FIRE UNEMPLOYMENT | 3,421 | 0 | 0 | 0 | 0 | 0 | 0 |
| 42200-151 | FIRE WORKERS COMPENSATION | 14,182 | 14,476 | 17,454 | 19,278 | 23,830 | 23,830 | 24,600 |
| TOTAL PERSONNEL SERVICES | | 200,239 | 216,827 | 229,647 | 251,834 | 152,628 | 238,950 | 263,924 |
| OFFICE EXPENSES | | | | | | | | |
| 42200-200 | FIRE OFFICE SUPPLIES | 124 | 212 | 210 | 250 | 140 | 250 | 250 |
| 42200-210 | FIRE OPERATING SUPPLIES | 23,005 | 10,161 | 8,525 | 12,000 | 5,334 | 12,000 | 12,000 |
| 42200-211 | FIRE MOTOR FUELS | 3,937 | 4,676 | 4,742 | 4,000 | 1,175 | 4,000 | 4,000 |
| 42200-220 | FIRE REPAIR & MAINT. SUPPL | 0 | 0 | 0 | 500 | 0 | 500 | 500 |
| TOTAL OFFICE EXPENSES | | 27,065 | 15,049 | 13,478 | 16,750 | 6,650 | 16,750 | 16,750 |
| PROFESSIONAL SERVICES | | | | | | | | |
| 42200-300 | FIRE PROFESSIONAL SERVICES | 5,044 | 6,183 | 6,075 | 5,500 | 3,658 | 5,500 | 5,500 |
| 42200-321 | FIRE TELEPHONE | 1,930 | 2,046 | 2,019 | 2,000 | 1,314 | 2,000 | 2,000 |
| 42200-322 | FIRE POSTAGE | 48 | 193 | 121 | 200 | (43) | 200 | 200 |
| 42200-331 | FIRE TRAVEL & TRAINING | 5,470 | 5,807 | 6,669 | 10,000 | 2,848 | 10,000 | 10,000 |
| 42200-340 | FIRE ADVERTISING | 390 | 539 | 35 | 250 | 0 | 250 | 500 |
| 42200-351 | FIRE LEGAL NOTICES & PUBLI | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 42200-354 | FIRE PRINTING & BINDING | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 42200-360 | FIRE INSURANCE | 4,735 | 6,527 | 6,458 | 6,460 | 6,667 | 6,667 | 7,500 |
| 42200-380 | FIRE UTILITIES | 8,051 | 9,851 | 11,571 | 12,000 | 6,008 | 12,000 | 12,000 |
| TOTAL PROFESSIONAL SERVICES | | 25,669 | 31,146 | 32,947 | 36,410 | 20,452 | 36,617 | 37,700 |
| 42200-300 | FIRE PROFESSIONAL SERVICES | PERMANENT NOTES: annual med compass physicals and fit tests | | | | | | |
| REPAIR & MAINTENANCE | | | | | | | | |
| 42200-401 | FIRE BLDG- REP&MAINT | 0 | 7,160 | 473 | 16,670 | 741 | 16,670 | 1,000 |
| 42200-404 | FIRE EQUIP- REP&MAINT | 11,981 | 12,254 | 14,737 | 15,000 | 5,281 | 15,000 | 18,000 |
| 42200-430 | FIRE MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 42200-433 | FIRE DUES & SUBSCRIPTIONS | 641 | 760 | 1,021 | 2,500 | 1,223 | 2,500 | 3,000 |
| TOTAL REPAIR & MAINTENANCE | | 12,622 | 20,174 | 16,231 | 34,170 | 7,245 | 34,170 | 22,000 |
| 42200-401 | FIRE BLDG- REP&MAINT | CURRENT YEAR NOTES: floor coating vs replacemnt as conditions of floor make cleaning and slipperyness an issue. | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 FIRE
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|-------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|---------|--------------------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| 42200-404 | FIRE EQUIP- REP&MAINT | NEXT YEAR NOTES: \$3,000 hose replacement for #511 | | | | | | | |
| CAPITAL | | | | | | | | | |
| 42200-570 | FIRE OFFICE EQUIPMENT & FU | 299,453 | 280,175 | 24,949 | 27,495 | 23,320 | 24,000 | 34,001 | |
| | TOTAL CAPITAL | 299,453 | 280,175 | 24,949 | 27,495 | 23,320 | 24,000 | 34,001 | |
| 42200-570 | FIRE OFFICE EQUIPMENT & FUCURRENT YEAR NOTES: | \$66,000 34 units of turnout gear to replace expired (if afg grant not successful)changed to \$0; \$7,500 future gear replacement fund; \$4,000 replace xp fire truck tough books computers(2); \$8,700 replace thermo imaging camera; \$5,000 replace 5 MSA cylinders due to expiration; \$2,295 replace outdated gas fan, | | | | | | | |
| 42200-570 | FIRE OFFICE EQUIPMENT & FUNEXT YEAR NOTES: | 1. \$80,000.00- 34 Units of turnout gear to replace expired gear. AFG grant awarded, changed to \$15,000. 2.-\$7,500.00 transferred to dedicated fund to replace future gear (10 year plan) 3.- \$5,000 Replace 5 MSA cylinder's due to expire and unable to continue to hydro test and certify. 4.- Moved to equip cert. -\$35,000 Replace existing hurst cutter spreader due to fact technology changes to vehicle structure has changed and metals can not be cut with old unit. Needs upgrading 5.- \$4751 for tripod and winch equipment for confined space rescue. We feel need is sufficient for quicker response to have unit in house and not to have to go to Public Works to retrieve before call. 6.-\$1750 for new roof saw. Equipment lighter and better blade capabilities for safer work on roofs. | | | | | | | |
| TOTAL FIRE | | 565,048 | 563,372 | 317,252 | 366,659 | 210,295 | 350,487 | 374,375 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|--------------------------|----------------------------|--------------------------------------------------|---------|---------|---------|---------|--------------------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| CAPITAL | | | | | | | | | |
| 42400-570 | BUILDING OFFICE EQUIP&FURN | 0 | 0 | 2,904 | 1,518 | 675 | 1,518 | 0 | |
| | TOTAL CAPITAL | 0 | 0 | 2,904 | 1,518 | 675 | 1,518 | 0 | |
| 42400-570 | BUILDING OFFICE EQUIP&FURN | CURRENT YEAR NOTES: | | | | | | | |
| | | 1 computer and 3-2013 microsoft office software. | | | | | | | |
| <hr/> | | | | | | | | | |
| TOTAL BUILDING INSPECTOR | | 171,248 | 181,748 | 194,430 | 209,552 | 128,045 | 208,944 | 205,771 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 EMERGENCY MGMT
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | | | (----- 2016 -----) | |
|--------------------------------------------------------------------------------------|--------------|--------------|--------------|--------------------|--------------|--------------------|--------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| OFFICE EXPENSES | | | | | | | | |
| 42500-200 EMERGENCY MGMT OFFICE SUPP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42500-210 EMERGENCY MGMT OPERATING S | 0 | 0 | 0 | 1,200 | 0 | 1,200 | 1,200 | |
| TOTAL OFFICE EXPENSES | 0 | 0 | 0 | 1,200 | 0 | 1,200 | 1,200 | |
| PROFESSIONAL SERVICES | | | | | | | | |
| 42500-300 EMERGENCY MGMT PROFESSIONA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42500-331 EMERGENCY MGMT TRAVEL & TR | 0 | 0 | 0 | 1,200 | 0 | 1,200 | 1,200 | |
| 42500-360 EMERGENCY MGMT INSURANCE | 35 | 9 | 10 | 10 | 9 | 10 | 12 | |
| 42500-380 EMERGENCY MGMT UTILITIES | 1,050 | 1,050 | 1,008 | 1,060 | 601 | 1,060 | 1,060 | |
| TOTAL PROFESSIONAL SERVICES | 1,086 | 1,059 | 1,018 | 2,270 | 610 | 2,270 | 2,272 | |
| REPAIR & MAINTENANCE | | | | | | | | |
| 42500-404 EMERGENCY MGMT EQUIP-REP&M | 0 | 1,352 | 0 | 4,000 | 0 | 4,000 | 4,000 | |
| 42500-433 EMERGENCY MGMT DUES & SUBS | 0 | 0 | 0 | 300 | 0 | 300 | 300 | |
| TOTAL REPAIR & MAINTENANCE | 0 | 1,352 | 0 | 4,300 | 0 | 4,300 | 4,300 | |
| 42500-404 EMERGENCY MGMT EQUIP-REP&M PERMANENT NOTES: Siren maintance and repair. | | | | | | | | |
| CAPITAL | | | | | | | | |
| 42500-570 EMERGENCY MGMT OFFICE EQUI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL EMERGENCY MGMT | 1,086 | 2,411 | 1,018 | 7,770 | 610 | 7,770 | 7,772 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

| | | (----- 2015 -----) (----- 2016 -----) | | | | | | | |
|---------------------------------------|----------------------------|-------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | 2015 | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | Y-T-D | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 42700-100 | COMMUNITY SERVICE WAGES | 46,621 | 47,270 | 47,991 | 48,770 | 30,087 | 48,770 | 50,366 | |
| 42700-102 | COMMUNITY SERVICE WAGES - | 133 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-121 | COMMUNITY SERVICE PERA CON | 3,390 | 3,427 | 3,483 | 3,658 | 2,257 | 3,658 | 3,777 | |
| 42700-122 | COMMUNITY SERVICE FICA CON | 2,612 | 2,650 | 2,535 | 3,024 | 1,633 | 3,024 | 3,123 | |
| 42700-126 | COMMUNITY SERVICE MEDICARE | 611 | 620 | 593 | 707 | 382 | 707 | 730 | |
| 42700-131 | COMMUNITY SERVICE HEALTH I | 15,838 | 16,195 | 16,065 | 17,312 | 11,360 | 17,312 | 17,621 | |
| 42700-132 | COMMUNITY SERVICE DENTAL I | 1,348 | 1,568 | 1,097 | 877 | 732 | 877 | 936 | |
| 42700-133 | COMMUNITY SERVICE LIFE INS | 22 | 24 | 24 | 24 | 14 | 24 | 22 | |
| 42700-134 | COMMUNITY SERVICE DISABILI | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-151 | COMMUNITY SERVICE WORKERS | 1,206 | 1,154 | 1,234 | 1,744 | 1,403 | 1,744 | 407 | |
| TOTAL PERSONNEL SERVICES | | 71,780 | 72,907 | 73,022 | 76,116 | 47,868 | 76,116 | 76,982 | |
| OFFICE EXPENSES | | | | | | | | | |
| 42700-200 | COMMUNITY SERVICE OFFICE S | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-210 | COMMUNITY SERVICE OPERATIN | 256 | 0 | 743 | 250 | 43 | 250 | 250 | |
| 42700-211 | COMMUNITY SERVICE MOTOR FU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-220 | COMMUNITY SERVICE REPAIR & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-222 | COMMUNITY SERVICE UNIFORMS | 108 | 412 | 183 | 350 | 68 | 350 | 350 | |
| TOTAL OFFICE EXPENSES | | 364 | 412 | 925 | 600 | 111 | 600 | 600 | |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 42700-300 | COMMUNITY SERVICE PROFESSI | 7,205 | 6,411 | 5,619 | 7,500 | 1,859 | 10,500 | 10,500 | |
| 42700-321 | COMMUNITY SERVICE TELEPHON | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-322 | COMMUNITY SERVICE POSTAGE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-331 | COMMUNITY SERVICE TRAVEL & | 0 | 250 | 0 | 250 | 0 | 250 | 250 | |
| 42700-340 | COMMUNITY SERVICE ADVERTIS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-351 | COMMUNITY SERVICE LEGAL NO | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 42700-354 | COMMUNITY SERVICE PRINTING | 0 | 0 | 0 | 100 | 0 | 100 | 100 | |
| 42700-360 | COMMUNITY SERVICE INSURANC | 366 | 640 | 728 | 730 | 696 | 730 | 770 | |
| 42700-380 | COMMUNITY SERVICE UTILITIE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL PROFESSIONAL SERVICES | | 7,571 | 7,300 | 6,347 | 8,580 | 2,554 | 11,580 | 11,620 | |
| 42700-300 | COMMUNITY SERVICE PROFESSI | PERMANENT NOTES: Vet service | | | | | | | |
| 42700-300 | COMMUNITY SERVICE PROFESSI | NEXT YEAR NOTES: Contract increase: \$10,500 | | | | | | | |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 42700-404 | COMMUNITY SERVICE EQUIP-RE | 0 | 0 | 0 | 250 | 0 | 250 | 250 | |
| 42700-430 | COMMUNITY SERVICE MISCELLA | 0 | 0 | 0 | 50 | 0 | 50 | 50 | |
| 42700-433 | COMMUNITY SERVICE DUES & S | 0 | 0 | 0 | 50 | 0 | 50 | 50 | |
| TOTAL REPAIR & MAINTENANCE | | 0 | 0 | 0 | 350 | 0 | 350 | 350 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|--------------------------------------|---------------|---------------|---------------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| CAPITAL | | | | | | | | |
| 42700-570 COMMUNITY SERVICE OFFICE E | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL COMMUNITY SERVICE | 79,714 | 80,620 | 80,295 | 85,646 | 50,533 | 88,646 | 89,552 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

| | | | | 2015 | | | 2016 | | |
|------------------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
| | | | | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED | |
| | | | | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET | |
| | | | | 2012 | 2013 | 2014 | | | |
| | | | | ACTUAL | ACTUAL | ACTUAL | | | |
| PERSONNEL SERVICES | | | | | | | | | |
| 43050-100 | PUBLIC WORKS ADMIN WAGES | 49,150 | 47,227 | 58,476 | 53,926 | 34,463 | 53,926 | 54,658 | |
| 43050-102 | PUBLIC WORKS ADMIN WAGES-O | 41 | 69 | 122 | 61 | 59 | 61 | 63 | |
| 43050-112 | PUBLIC WORKS ADMIN CAR ALL | 900 | 225 | 0 | 0 | 0 | 0 | 0 | |
| 43050-121 | PUBLIC WORKS ADMIN PERA CO | 3,628 | 3,403 | 3,962 | 4,049 | 2,470 | 4,049 | 4,104 | |
| 43050-122 | PUBLIC WORKS ADMIN FICA CO | 2,992 | 2,828 | 3,333 | 3,347 | 2,009 | 3,347 | 3,393 | |
| 43050-126 | PUBLIC WORKS ADMIN MEDICAR | 700 | 662 | 779 | 783 | 470 | 783 | 793 | |
| 43050-131 | PUBLIC WORKS ADMIN HEALTH | 11,093 | 10,618 | 8,011 | 9,325 | 3,471 | 9,325 | 6,361 | |
| 43050-132 | PUBLIC WORKS ADMIN DENTAL | 586 | 862 | 914 | 737 | 561 | 737 | 786 | |
| 43050-133 | PUBLIC WORKS ADMIN LIFE IN | 15 | (13) | 19 | 20 | 11 | 20 | 18 | |
| 43050-134 | PUBLIC WORKS ADMIN DISABIL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 43050-142 | PUBLIC WORKS ADMIN UNEMPLO | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 43050-151 | PUBLIC WORKS ADMIN WORKERS | 672 | 641 | 724 | 1,229 | 989 | 1,229 | 1,222 | |
| TOTAL PERSONNEL SERVICES | | 69,777 | 66,520 | 76,341 | 73,477 | 44,502 | 73,477 | 71,398 | |
| 43050-100 | PUBLIC WORKS ADMIN WAGES | PERMANENT NOTES: PW Director 30%; Administrative Secretary 30%; Mechanic 4% Engineer 35%; Maintenance Engineer 20%. | | | | | | | |
| 43050-112 | PUBLIC WORKS ADMIN CAR ALL | PERMANENT NOTES: mileage reimbursement in travel and training. | | | | | | | |
| OFFICE EXPENSES | | | | | | | | | |
| 43050-200 | PUBLIC WORKS ADMIN OFFICE | 468 | 898 | 351 | 800 | 138 | 800 | 800 | |
| 43050-205 | PUBLIC WORKS ADMIN MISC. E | 3,557 | 3,922 | 3,921 | 3,600 | 1,851 | 3,600 | 4,000 | |
| 43050-210 | PUBLIC WORKS ADMIN OPERATI | 514 | 380 | 206 | 600 | 575 | 900 | 2,900 | |
| 43050-211 | PUBLIC WORKS ADMIN MOTOR F | 717 | 595 | 399 | 400 | 97 | 400 | 400 | |
| 43050-220 | PUBLIC WORKS ADMN-SUPPLIES | 0 | 0 | 0 | 0 | 50 | 100 | 100 | |
| TOTAL OFFICE EXPENSES | | 5,255 | 5,796 | 4,877 | 5,400 | 2,710 | 5,800 | 8,200 | |
| 43050-210 | PUBLIC WORKS ADMIN OPERATI | NEXT YEAR NOTES: Mechanic's shop Toolbox \$2,000 | | | | | | | |
| 43050-211 | PUBLIC WORKS ADMIN MOTOR F | PERMANENT NOTES: Mechanic charges fuel here. | | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 43050-300 | PUBLIC WORKS ADMIN PROFESS | 54 | 68 | 19 | 100 | 192 | 300 | 300 | |
| 43050-321 | PUBLIC WORKS ADMIN TELEPHO | 2,534 | 2,926 | 3,022 | 4,200 | 1,930 | 4,200 | 3,200 | |
| 43050-322 | PUBLIC WORKS ADMIN POSTAGE | 388 | 576 | 418 | 600 | 34 | 500 | 550 | |
| 43050-331 | PUBLIC WORKS ADMIN TRAVEL/ | 2,007 | 1,464 | 1,196 | 2,500 | 1,315 | 2,500 | 2,000 | |
| 43050-340 | PUBLIC WORKS ADMIN ADVERTI | 67 | 231 | 382 | 0 | 0 | 0 | 200 | |
| 43050-351 | PUBLIC WORKS ADMIN LEGAL N | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 43050-354 | PUBLIC WORKS ADMIN PRINTIN | 0 | 0 | 0 | 0 | 48 | 0 | 0 | |
| 43050-360 | PUBLIC WORKS ADMIN INSURAN | 518 | 650 | 739 | 740 | 779 | 900 | 900 | |
| TOTAL PROFESSIONAL SERVICES | | 5,568 | 5,915 | 5,778 | 8,140 | 4,299 | 8,400 | 7,150 | |

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| REPAIR & MAINTENANCE | | | | | | | | |
| 43050-401 PUBLIC WORKS ADMIN BLDG-RE | 0 | 0 | 0 | 0 | 151 | 200 | 200 | |
| 43050-404 PUBLIC WORKS ADMIN EQUIP-R | 115 | 948 | 2,749 | 1,000 | 1,266 | 1,500 | 1,000 | |
| 43050-430 PUBLIC WORKS ADMIN MISCELL | 0 | 0 | 44 | 0 | 0 | 0 | 0 | |
| 43050-433 PUBLIC WORKS ADMIN DUES&SU | 240 | 160 | 160 | 240 | 80 | 200 | 200 | |
| TOTAL REPAIR & MAINTENANCE | 355 | 1,108 | 2,953 | 1,240 | 1,497 | 1,900 | 1,400 | |
| CAPITAL | | | | | | | | |
| 43050-550 PUBLIC WORKS ADMIN MOTOR V | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 43050-570 PUBLIC WORKS ADMIN OFFICE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 43050-570 PUBLIC WORKS ADMIN OFFICE | NEXT YEAR NOTES: Transmission Flusher Machine & Adapters \$8,000 Changed to \$0. Contract at Public Works-Mechanic's Shop Addition \$90,000 Changed to \$0. | | | | | | | |
| TOTAL PUBLIC WORKS ADMIN | 80,956 | 79,340 | 89,949 | 88,257 | 53,008 | 89,577 | 88,148 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 STREETS
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|---------------------------|----------------------------|--------------------|---------|---------|---------|---------|--------------------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 43100-100 | STREETS WAGES | 291,320 | 302,425 | 306,352 | 298,756 | 196,911 | 298,756 | 310,724 | _____ |
| 43100-101 | STREETS WAGES - TEMPORARY | 11,921 | 12,494 | 11,898 | 10,720 | 9,178 | 10,720 | 10,720 | _____ |
| 43100-102 | STREETS WAGES -OVERTIME | 7,903 | 14,462 | 26,656 | 17,753 | 9,080 | 17,753 | 18,475 | _____ |
| 43100-112 | STREETS CAR ALLOWANCE | 1,200 | 1,200 | 1,200 | 1,200 | 800 | 1,200 | 1,200 | _____ |
| 43100-121 | STREETS PERA CONTRIBUTION | 21,654 | 22,864 | 24,182 | 23,738 | 15,371 | 23,738 | 24,690 | _____ |
| 43100-122 | STREETS FICA CONTRIBUTION | 18,787 | 19,930 | 20,967 | 20,288 | 13,084 | 20,288 | 21,075 | _____ |
| 43100-126 | STREETS MEDICARE CONTRIBUT | 4,394 | 4,661 | 4,904 | 4,745 | 3,060 | 4,745 | 4,929 | _____ |
| 43100-131 | STREETS HEALTH INSURANCE | 66,279 | 76,767 | 81,122 | 71,855 | 53,474 | 71,855 | 73,226 | _____ |
| 43100-132 | STREETS DENTAL INSURANCE | 4,098 | 5,573 | 6,140 | 5,141 | 3,677 | 5,141 | 5,485 | _____ |
| 43100-133 | STREETS LIFE INSURANCE | 132 | 141 | 163 | 141 | 90 | 141 | 127 | _____ |
| 43100-142 | STREETS UNEMPLOYMENT-DIREC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| 43100-151 | STREETS WORKERS COMPENSATI | 17,419 | 15,797 | 18,103 | 26,370 | 21,211 | 26,370 | 27,252 | _____ |
| TOTAL PERSONNEL SERVICES | | 445,106 | 476,313 | 501,688 | 480,707 | 325,936 | 480,707 | 497,903 | _____ |

43100-100 STREETS WAGES PERMANENT NOTES:
 Authorized operating crew -
 Maintenance Superintendent-split Streets 50%, Parks 30%;
 Environmental Services 20%;
 Five Equipment Operators; One Construction Maint. Worker;
 Mechanic - split among all Public Works Sections
 based on number of motorized vehicles (Streets 37%, Parks
 13%, Public Works Admin 4%, Electric 26%, Water 4%,
 Wastewater 7%, Stormwater 4%, Environmental Services 5%;
 Maintenance Engineer-10% Streets, Parks, Electric, Water,
 Wastewater,Stormwater, and 50% Municipal Bldg.

43100-100 STREETS WAGES CURRENT YEAR NOTES:
 Streets crew operating one short due to budget cuts that
 portion will not be filled (equipment operator retired in
 mid 2010).

43100-101 STREETS WAGES - TEMPORARY CURRENT YEAR NOTES:
 Two 67 day construction workers @ \$9.00/hour

43100-101 STREETS WAGES - TEMPORARY NEXT YEAR NOTES:
 REQUESTED: Two 67 day construction workers one @ \$10.00/hour
 and one with Class B license @ \$14.00/hour. Remained at 2
 workers @ \$10/hr.

43100-102 STREETS WAGES -OVERTIME CURRENT YEAR NOTES:
 Overtime - 6% of wages to handle snow days, seal coating,
 etc.

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 STREETS
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|------------------------------|----------------------------|--------------------|----------------|----------------|----------------|----------------|--------------------|----------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| OFFICE EXPENSES | | | | | | | | | |
| 43100-200 | STREETS OFFICE SUPPLIES | 2,048 | 2,270 | 2,027 | 2,000 | 719 | 1,350 | 2,000 | |
| 43100-205 | STREETS MISC EMPLOYEE SUPP | 7,912 | 8,387 | 7,844 | 10,000 | 6,758 | 9,250 | 10,500 | |
| 43100-210 | STREETS OPERATING SUPPLIES | 31,227 | 31,749 | 24,246 | 35,000 | 15,912 | 32,000 | 35,000 | |
| 43100-211 | STREETS MOTOR FUEL | 32,621 | 47,115 | 53,678 | 55,000 | 18,708 | 48,000 | 55,000 | |
| 43100-220 | STREETS SUPPLIES REP&MAINT | 1,680 | 159 | 1,273 | 1,000 | 486 | 950 | 1,000 | |
| 43100-224 | STREETS-STREET MAINT MATER | 149,805 | 183,426 | 147,018 | 281,500 | 214,544 | 278,000 | 202,911 | |
| TOTAL OFFICE EXPENSES | | 225,294 | 273,106 | 236,086 | 384,500 | 257,128 | 369,550 | 306,411 | |

43100-200 STREETS OFFICE SUPPLIES PERMANENT NOTES:
 A split of the supplies used by the Public Works Office plus special notices for street and alley repair.

43100-205 STREETS MISC EMPLOYEE SUPP PERMANENT NOTES:
 Safety equipment 5 employees (3 pairs of safety boots per crew member allowed per year); Boot purchases \$2,250; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 = \$804; Drug testing for temporary labor 2 @ \$134 = \$268; Boots for temporary labor 2 @ \$130 = \$260; Replacement vests, safety glasses and hard hats \$600 as needed per OSHA; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$568.04 = \$2,930.20; Hearing test \$180; Misc Employee safety \$568 (MMUA group changing - cost unknown)

43100-205 STREETS MISC EMPLOYEE SUPP NEXT YEAR NOTES:
 Safety equipment 5 employees (3 pairs of safety boots per crew member allowed per year); Boot purchases \$3,000; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 = \$804; Drug testing for temporary labor 2 @ \$134 = \$268; Boots for temporary labor 2 @ \$150 = \$300; Replacement of PPE as needed per OSHA: safety vests, rain gear, hard hats, ear plugs, ear muffs, sunscreen \$1200; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$532.48 = \$2,662.40; Hearing test \$180

43100-211 STREETS MOTOR FUEL CURRENT YEAR NOTES:
 Staying with a cost plus program 2012. We will be considering tanker loads for a reduced cost to have onsite. 2015 cost increase 10%

43100-220 STREETS SUPPLIES REP&MAINT PERMANENT NOTES:
 Repair and maintenance of miscellaneous small equipment and equipment in facilities.

43100-224 STREETS-STREET MAINT MATER CURRENT YEAR NOTES:

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 STREETS
 EXPENDITURES

| | | (----- 2015 -----) (----- 2016 -----) | | | | | | | |
|-----------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|---------|--------|-----------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| 43100-360 | STREETS INSURANCE | 6,490 | 11,504 | 11,625 | 11,630 | 11,836 | 11,630 | 13,020 | |
| 43100-380 | STREETS UTILITIES | 13,057 | 11,478 | 12,248 | 13,000 | 5,324 | 10,700 | 13,000 | |
| | TOTAL PROFESSIONAL SERVICES | 43,606 | 51,055 | 45,595 | 55,920 | 39,704 | 49,920 | 82,700 | |
| 43100-300 | STREETS PROFESSIONAL SERVICE | CURRENT YEAR NOTES: Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800 Master Plan Update, complete update \$1,370.00 | | | | | | | |
| 43100-300 | STREETS PROFESSIONAL SERVICE | NEXT YEAR NOTES: Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing, Master Plan \$1200; Split for copier maintenance \$100; Cartigraph Licenses \$800 2016 Maintenance Program #8m Milling - Asphalt Patching \$3,780 chg'd to \$5,400 #9m Milling - Asphalt Full Block Replacement \$5,940 chg'd to \$5,400 #10 Crack Sealing \$39,100 | | | | | | | |
| 43100-321 | STREETS TELEPHONE | CURRENT YEAR NOTES: cell phone policy - Street Foreman and 1/2 Superintendent. | | | | | | | |
| 43100-331 | STREETS TRAVEL&TRAINING | CURRENT YEAR NOTES: MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP \$500 | | | | | | | |
| 43100-340 | STREETS ADVERTISING | PERMANENT NOTES: Seal coating notice; Sidewalk snow removal notice; seal coating and misc bids; public hearings for sidewalk project. | | | | | | | |
| 43100-351 | STREETS LEGAL NOTICES&PUBL | PERMANENT NOTES: Alley notice, recording fees, etc. | | | | | | | |
| 43100-380 | STREETS UTILITIES | PERMANENT NOTES: Hydrant and bulk water for street sweeping; 25% of Public Works facility & site - Public works office (Elect,water, and sewer) - Public site wood/metal shop (Water, sewer, refuse, natural gas); Highway 22 Bridge Light; All Utility costs are reimbursed by the utility supplying service except for natural gas. | | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 STREETS
 EXPENDITURES

| | | (----- 2015 -----) | | | (----- 2016 -----) | | | | |
|---------------------------------------|----------------------------|--------------------|----------------|----------------|--------------------|----------------|----------------|----------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 43100-401 | STREETS BLDG-REP&MAINT | 2,842 | 3,529 | 3,175 | 2,500 | 531 | 1,900 | 2,500 | |
| 43100-403 | STREETS INFRASTRUCTURE-REP | 207,997 | 205,919 | 184,003 | 239,000 | 174,835 | 235,000 | 197,190 | |
| 43100-404 | STREETS EQUIP- REP&MAINT | 74,662 | 70,375 | 95,987 | 65,000 | 36,477 | 60,000 | 66,600 | |
| 43100-415 | STREETS EQUIP RENTALS | 918 | 0 | 1,571 | 7,000 | 6,387 | 7,500 | 15,000 | |
| 43100-430 | STREETS MISC | 200 | 200 | 200 | 300 | 200 | 300 | 300 | |
| 43100-433 | STREETS DUES & SUBSCRIPTIO | 1,455 | 1,502 | 1,594 | 2,200 | 1,525 | 2,100 | 2,200 | |
| TOTAL REPAIR & MAINTENANCE | | 288,075 | 281,525 | 286,529 | 316,000 | 219,956 | 306,800 | 283,790 | |

43100-401 STREETS BLDG-REP&MAINT CURRENT YEAR NOTES:
 General repairs \$2,500

43100-403 STREETS INFRASTRUCTURE-REPCURRENT YEAR NOTES:
 To maintain an up-to-date street sealcoat program would take \$233,000 proposed 115 blocks and contract sealcoat (allows for 15% cost increase)- changed to \$150,000;
 Crack sealing \$40,000 (20,000 lbs); Alley Entrance Repair \$10,000; City sidewalk repair \$25,000 - changed to \$0; stormwater permits \$4,000; curb repair \$10,000- changed to \$0; Milling contractor for Union Street \$10,000.
 Sidewalk from Ramsey to Union \$25,000.

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43100-403 STREETS INFRASTRUCTURE-REPNEXT YEAR NOTES:
 2016 Street Maintenance Program
 #6 Seal Coat(115BL) \$132,000 chg'd to \$126,750
 #11 Alley Entrance Replacement \$20,000 chg'd to \$22,400
 #12 Sidewalk & Handicap Apr. \$25,000 chg'd to \$27,040
 #13 Curb & Gutter \$15,000 chg'd to \$17,250
 #14 Excavation Permits \$4,000 chg'd to \$3,750.

43100-404 STREETS EQUIP- REP&MAINT CURRENT YEAR NOTES:
 Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000.

43100-404 STREETS EQUIP- REP&MAINT NEXT YEAR NOTES:
 Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000. Annual Cartegraph license \$1,600.

43100-415 STREETS EQUIP RENTALS NEXT YEAR NOTES:
 Roller \$1,000
 Screener \$4,000
 Milling \$10,000

43100-433 STREETS DUES & SUBSCRIPTIOCURRENT YEAR NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 STREETS
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|----------------|--------------------|------------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance | | | | | | | | | |
| CAPITAL | | | | | | | | | |
| 43100-550 | STREETS MOTOR VEHICLES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 43100-570 | STREETS OFFICE EQUIPMENT | 1,910 | 0 | 0 | 0 | 0 | 0 | 175,000 | |
| 43100-580 | STREETS OTHER EQUIP | 24,954 | 9,037 | 15,959 | 0 | 5,892 | 0 | 0 | |
| TOTAL CAPITAL | | 26,864 | 9,037 | 15,959 | 0 | 5,892 | 0 | 175,000 | |
| 43100-570 | STREETS OFFICE EQUIPMENT | NEXT YEAR NOTES: Gardner Rd/Jefferson engineering and construction \$100,000; Garnder Rd/Broadway cost share with Nic Cty \$75,000 | | | | | | | |
| 43100-580 | STREETS OTHER EQUIP | CURRENT YEAR NOTES: Replace 1995 Dump Truck \$200,000 changed to \$0; a must replacement to continue our current program - Paver \$175,000 moved to equip cert. | | | | | | | |
| 43100-580 | STREETS OTHER EQUIP | NEXT YEAR NOTES: Moved to equip cert (all): Replace 1995 Dump Truck #38 \$200,000 (2015) Replace #16 New Loader \$150,000 Replace #16 Plow \$20,000 | | | | | | | |
| TOTAL STREETS | | 1,028,945 | 1,091,035 | 1,085,857 | 1,237,127 | 848,616 | 1,206,977 | 1,345,804 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 STREET LIGHTING
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|--------------------------------------|----------------|---------------|---------------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| <u>PROFESSIONAL SERVICES</u> | | | | | | | | |
| 43160-380 STREET LIGHTING UTILITIES | 104,103 | 98,428 | 87,112 | 130,000 | 67,628 | 130,000 | 130,000 | |
| TOTAL PROFESSIONAL SERVICES | 104,103 | 98,428 | 87,112 | 130,000 | 67,628 | 130,000 | 130,000 | |
| <u>REPAIR & MAINTENANCE</u> | | | | | | | | |
| 43160-409 STREET LIGHTING STREETLIGH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL REPAIR & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL STREET LIGHTING | 104,103 | 98,428 | 87,112 | 130,000 | 67,628 | 130,000 | 130,000 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

| | | | | (----- 2015 -----) | | | (----- 2016 -----) | |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------|--------|--------|--------------------|--------|-----------|--------------------|----------|
| | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | |
| 44100-100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-121 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-122 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-126 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-131 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-132 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-133 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-151 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL PERSONNEL SERVICES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| OFFICE EXPENSES | | | | | | | | |
| 44100-200 | 53 | 0 | 21 | 0 | 0 | 0 | 0 | |
| 44100-210 | 2,866 | 2,742 | 2,729 | 3,500 | 1,737 | 3,000 | 3,500 | |
| TOTAL OFFICE EXPENSES | 2,919 | 2,742 | 2,750 | 3,500 | 1,737 | 3,000 | 3,500 | |
| 44100-210 | SENIOR COORDINATOR OPERATIPERMANENT NOTES: Coffee; napkins; Program supplies; movie license; supplies for special events. | | | | | | | |
| 44100-210 | SENIOR COORDINATOR OPERATICURRENT YEAR NOTES: DANCES; CENTER SUPPLIES; PALS; ACTIVITIES; PROMOTIONS. | | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | |
| 44100-300 | 25,932 | 27,600 | 29,496 | 30,400 | 17,140 | 29,297 | 30,400 | |
| 44100-312 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-321 | 59 | 70 | 67 | 75 | 46 | 75 | 75 | |
| 44100-322 | 765 | 848 | 992 | 975 | 666 | 975 | 975 | |
| 44100-331 | 0 | 0 | 0 | 50 | 0 | 50 | 50 | |
| 44100-340 | 128 | 79 | 0 | 150 | 0 | 100 | 150 | |
| 44100-354 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-360 | 117 | 240 | 273 | 275 | 291 | 291 | 320 | |
| TOTAL PROFESSIONAL SERVICES | 27,002 | 28,838 | 30,828 | 31,925 | 18,142 | 30,788 | 31,970 | |
| 44100-300 | SENIOR COORDINATOR PROFESSCURRENT YEAR NOTES: NICOLLET COUNTY CONTRACT. | | | | | | | |
| 44100-300 | SENIOR COORDINATOR PROFESSNEXT YEAR NOTES: Contract ends Dec. 2015. Re-negotiate position. | | | | | | | |
| 44100-312 | SENIOR COORDINATOR TRIPS PERMANENT NOTES: Mystery trips, Pontoon boat rides @ Westwood. | | | | | | | |
| 44100-322 | SENIOR COORDINATOR POSTAGEPERMANENT NOTES: senior newsletter. | | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

| | | (----- 2015 -----) | | | (----- 2016 -----) | | | | |
|---------------------------------|-----------------------------------------------------------------|--------------------|--------|--------|--------------------|--------|-----------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| 44100-322 | SENIOR COORDINATOR POSTAGE | | | | | | | | |
| | CURRENT YEAR NOTES: | | | | | | | | |
| | MONTHLY MAILING OF SR NEWSLETTER/COST SHARED BY NICOLLET COUNTY | | | | | | | | |
| 44100-322 | SENIOR COORDINATOR POSTAGE | | | | | | | | |
| | NEXT YEAR NOTES: | | | | | | | | |
| | Bi-monthly newsletter - mailed 6 times a year | | | | | | | | |
| 44100-331 | SENIOR COORDINATOR TRAVEL | | | | | | | | |
| | PERMANENT NOTES: | | | | | | | | |
| | Senior coordinator meetings. | | | | | | | | |
| 44100-340 | SENIOR COORDINATOR ADVERTIS | | | | | | | | |
| | CURRENT YEAR NOTES: | | | | | | | | |
| | AD FOR 55 PLUS NEWSPAPER TAB | | | | | | | | |
| <u>REPAIR & MAINTENANCE</u> | | | | | | | | | |
| 44100-430 | SENIOR COORDINATOR MISCELL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44100-433 | SENIOR COORDINATOR DUES & | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | TOTAL REPAIR & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL SENIOR COORDINATOR | | 29,921 | 31,580 | 33,578 | 35,425 | 19,879 | 33,788 | 35,470 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

| | | | | 2015 | | | 2016 | |
|---------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|-----------|-----------|----------|
| | | | | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | | | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| 2012 | 2013 | 2014 | | | | | | |
| ACTUAL | ACTUAL | ACTUAL | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 45100-100 | REC/LEISURE SVC WAGES | 125,257 | 128,430 | 126,876 | 128,928 | 81,108 | 128,928 | 135,478 |
| 45100-101 | REC/LEISURE SVC WAGES-TEMP | 71,828 | 77,864 | 73,509 | 94,542 | 85,190 | 96,500 | 94,542 |
| 45100-102 | REC/LEISURE SVC WAGES-OVER | 21 | 0 | 308 | 100 | 0 | 100 | 100 |
| 45100-121 | REC/LEISURE SVC PERA CONTR | 9,015 | 10,231 | 9,157 | 9,670 | 6,084 | 9,670 | 10,161 |
| 45100-122 | REC/LEISURE SVC FICA CONTR | 11,449 | 11,996 | 11,903 | 13,676 | 9,931 | 13,676 | 14,082 |
| 45100-126 | REC/LEISURE SVC MEDICARE C | 2,678 | 2,806 | 2,784 | 3,198 | 2,322 | 3,198 | 3,293 |
| 45100-131 | REC/LEISURE SVC HEALTH INS | 34,631 | 36,048 | 36,132 | 40,858 | 32,488 | 40,858 | 50,970 |
| 45100-132 | REC/LEISURE SVC DENTAL INS | 983 | 2,093 | 2,157 | 1,623 | 1,354 | 1,623 | 2,668 |
| 45100-133 | REC/LEISURE SVC LIFE INSUR | 58 | 62 | 63 | 62 | 41 | 62 | 62 |
| 45100-134 | REC/LEISURE SVC DISABILITY | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 45100-142 | REC/LEISURE SVC UNEMPLOYME | 516 | 0 | 0 | 0 | 0 | 0 | 0 |
| 45100-151 | REC/LEISURE SVC WORKERS CO | 3,876 | 3,636 | 4,292 | 8,027 | 6,457 | 8,027 | 5,060 |
| TOTAL PERSONNEL SERVICES | | 260,311 | 273,166 | 267,183 | 300,684 | 224,976 | 302,642 | 316,416 |
| 45100-100 | REC/LEISURE SVC WAGES | PERMANENT NOTES: FT Director; FT Secretary; FT Program Supervisor; PT Open gym supervisors; | | | | | | |
| 45100-101 | REC/LEISURE SVC WAGES-TEMP | PERMANENT NOTES: GAC WORK STUDY STUDENTS; SUMMER SEASONAL STAFF; SEASONAL STAFF FOR AFTER SCHOOL PROGRAMS; ADULT SOFTBALL UMPIRES; VOLLEYBALL REFEREES; YOUTH VB COACHES; YOUTH FOOTBALL COORD.; YOUTH BASKETBALL; GYMNASTICS PROGRAM. | | | | | | |
| 45100-101 | REC/LEISURE SVC WAGES-TEMP | CURRENT YEAR NOTES: MINIMUM WAGE INCREASE AS OF AUGUST 1, 2014 | | | | | | |
| OFFICE EXPENSES | | | | | | | | |
| 45100-200 | REC/LEISURE SVC OFFICE SUP | 1,896 | 2,845 | 1,020 | 2,500 | 271 | 2,500 | 2,500 |
| 45100-210 | REC/LEISURE SVC OPERATING | 14,744 | 21,231 | 15,496 | 25,000 | 11,380 | 21,500 | 28,000 |
| 45100-211 | REC/LEISURE SVC MOTOR FUEL | 274 | 0 | 0 | 0 | 0 | 0 | 0 |
| 45100-220 | REC/LEISURE SVC SUPPLIES R | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OFFICE EXPENSES | | 16,915 | 24,076 | 16,516 | 27,500 | 11,652 | 24,000 | 30,500 |
| 45100-200 | REC/LEISURE SVC OFFICE SUP | PERMANENT NOTES: ENVELOPES, ASTROBRITE PAPER FOR FLYERS; TAPE; STAPLERS/STAPLES; POSTER BOARD; PENS; PENCILS; MARKERS; BINDERS; FOLDERS; NAMETAGS; PAPER CLIPS; POST IT NOTES; COLOR INK FOR PRINTERS; ETC. | | | | | | |
| 45100-210 | REC/LEISURE SVC OPERATING | PERMANENT NOTES: PROGRAM SUPPLIES: SUMMER REC PROGRAMS; STAFF SHIRTS; BALLFIELD STRIPING PAINT; DADDY DAUGHTER DANCE; CANDY CANE HUNT; MOVIES IN THE PARK; PICKLEBALL; TENNIS;ARTS/CRAFTS; | | | | | | |

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101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

| | | | | 2015 | | | 2016 | |
|------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|---------|--------|-----------|-----------|----------|
| | | | | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | | | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| 2012 | 2013 | 2014 | | | | | | |
| ACTUAL | ACTUAL | ACTUAL | | | | | | |
| SPECIAL EVENT SUPPLIES; ETC. | | | | | | | | |
| 45100-210 | REC/LEISURE SVC OPERATING | CURRENT YEAR NOTES: Replace worn out equipment. Program supplies; staff shirts; ball field striping paint; daddy daughter dance supplies; candy cane hunt supplies; movies and supplies for movies in the park; summer celebration; pickelball;tennis; games... | | | | | | |
| 45100-210 | REC/LEISURE SVC OPERATING | NEXT YEAR NOTES: Sand vb materials/supplies. | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | |
| 45100-300 | REC/LEISURE SVC PROFESSION | 45 | 400 | 321 | 350 | 81 | 350 | 350 |
| 45100-310 | REC/LEISURE SVC CONTRACTUA | 32,548 | 19,194 | 26,201 | 20,500 | 18,345 | 28,000 | 25,000 |
| 45100-312 | REC/LEISURE SVC TRIPS | 1,359 | 896 | 1,657 | 1,000 | 2,299 | 1,000 | 1,000 |
| 45100-321 | REC/LEISURE SVC TELEPHONE | 3,058 | 3,144 | 3,551 | 3,100 | 2,754 | 3,100 | 3,100 |
| 45100-322 | REC/LEISURE SVC POSTAGE | 1,181 | 1,247 | 1,516 | 1,300 | 914 | 1,300 | 1,300 |
| 45100-331 | REC/LEISURE SVC TRAVEL&TRA | 2,351 | 272 | 854 | 2,100 | 1,232 | 2,100 | 2,100 |
| 45100-340 | REC/LEISURE SVC ADVERTISIN | 166 | 111 | 0 | 100 | 0 | 100 | 100 |
| 45100-351 | REC/LEISURE SVC LEGAL NOTI | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 45100-354 | REC/LEISURE SVC PRINTING&B | 3,789 | 3,580 | 2,992 | 3,700 | 2,310 | 3,700 | 3,700 |
| 45100-360 | REC/LEISURE SVC INSURANCE | 1,441 | 2,644 | 3,007 | 3,010 | 3,026 | 3,010 | 3,306 |
| TOTAL PROFESSIONAL SERVICES | | 45,937 | 31,489 | 40,099 | 35,160 | 30,960 | 42,660 | 39,956 |
| 45100-300 | REC/LEISURE SVC PROFESSION | PERMANENT NOTES: City Web, Selectaccount | | | | | | |
| 45100-310 | REC/LEISURE SVC CONTRACTUA | PERMANENT NOTES: YOUTH TENNIS PROGRAM CONTRACTED WITH TENNIS ASSOCIATION; SHORELAND YOUTH GOLF PROGRA; YOUTH ENRICHMENT LEAGUE CLASSES (FENCING, CHESS, LEGOS);CHILD AND BABYSTITTING AND HOME ALONE CLASSES (AMERICAN SAFETY AND HEALTH INSTITUTE); DJ FOR DADDY DAUGHTER DANCE; PHOTOGRAPHER; BASEKETBALL/SOCCER CLINICS; MANATA SWIM CLUB; DANCE CONSERVATORY CLASSES; SOCCER ASSOCIATION PARTNERSHIP; SPHS FOOTBALL CAMP; MKTO YOUTH TACKLE FOOTBALL LEAGUE; WHY NOT PRODUCTIONS (MOVIES IN THE PARK) showing Movies in the Park. | | | | | | |
| 45100-310 | REC/LEISURE SVC CONTRACTUA | CURRENT YEAR NOTES: Youth enrichment league expanding lego program for K-5th grade (1500) | | | | | | |
| 45100-312 | REC/LEISURE SVC TRIPS | PERMANENT NOTES: SUMMER REC FIELD TRIPS. SCHOOL'S OUT TRIPS. | | | | | | |
| 45100-322 | REC/LEISURE SVC POSTAGE | PERMANENT NOTES: | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

| | | | 2015 | | | 2016 | | |
|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|---------|--------|-----------|-----------|----------|--------|
| | | | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED | |
| | | | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET | |
| 2012 | 2013 | 2014 | | | | | | |
| ACTUAL | ACTUAL | ACTUAL | | | | | | |
| WINTER, SUMMER, FALL JOINT BROCHURE WITH COMM. ED.; MAILINGS FOR EVENT/ACTIVITY PROMOTION; DAILY MAIL. | | | | | | | | |
| 45100-331 | REC/LEISURE SVC TRAVEL&TRAPERMANENT NOTES: ANNUAL MN REC & PARK ASSOCIATION STATE CONFERENCE (2); SOUTHERN MN REC AND PARK ASSOC MEETINGS; WORKSHOPS; INSERVICE TRAINING; SUMMER STAFF TRAINING. | | | | | | | |
| 45100-340 | REC/LEISURE SVC ADVERTISINPERMANENT NOTES: RECRUITMENT FOR SUMMER REC STAFF. | | | | | | | |
| 45100-354 | REC/LEISURE SVC PRINTING&BPERMANENT NOTES: PRINT 3 JOIN BROCHURES PER YEAR (SHARED COST WITH COMM/FAM ED); CAMPGROUND BROCHURES; PARK SHELTER AND COMMUNITY CENTER FACILITY PERMIT FORMS; ALCOHOL PERMITS. | | | | | | | |
| REPAIR & MAINTENANCE | | | | | | | | |
| 45100-404 | REC/LEISURE SVC EQUIP- REP | 4,476 | 7,917 | 9,146 | 8,100 | 6,125 | 8,100 | 7,250 |
| 45100-412 | REC/LEISURE SVC RENTALS-SC | 1,200 | 1,300 | 800 | 1,200 | 0 | 0 | 0 |
| 45100-430 | REC/LEISURE SVC MISC. | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 45100-433 | REC/LEISURE SVC DUES&SUBSC | 576 | 583 | 11,673 | 11,700 | 11,599 | 11,599 | 11,700 |
| TOTAL REPAIR & MAINTENANCE | | 6,252 | 9,801 | 21,619 | 21,000 | 17,724 | 19,699 | 18,950 |
| 45100-404 | REC/LEISURE SVC EQUIP- REPPERMANENT NOTES: 1/2 COPY MACHINE MAINT (SHARED WITH SPCC); ACTIVE NETWORK MAINT; YEARLY ANTI-VIRUS MAINT. | | | | | | | |
| 45100-404 | REC/LEISURE SVC EQUIP- REPCURRENT YEAR NOTES: COMPUTER UPGRADES 3 @ 375 | | | | | | | |
| 45100-412 | REC/LEISURE SVC RENTALS-SCPERMANENT NOTES: ARMORY RENT FOR GYMNASTICS PROGRAM. | | | | | | | |
| 45100-433 | REC/LEISURE SVC DUES&SUBSCPERMANENT NOTES: MRPA - 2(499); SMRPA - 2 (30); St. Peter Herald (50);Sam's Club Business membership (45). | | | | | | | |
| 45100-433 | REC/LEISURE SVC DUES&SUBSCCURRENT YEAR NOTES: GAC WEST FIELDS CONTRACT (PARKING, MAINT, IRRIGATION) 11,000 | | | | | | | |
| 45100-433 | REC/LEISURE SVC DUES&SUBSCNEXT YEAR NOTES: GAC west fields contract (parking, main, irrigation) 11,000 | | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

| | 2012 | 2013 | 2014 | 2015 | | | 2016 | |
|--------------------------------------|---------|---------|---------|----------------|--------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| <hr/> | | | | | | | | |
| CAPITAL | | | | | | | | |
| 45100-570 REC/LEISURE SVC OFFICE EQU | 0 | 0 | 3,877 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 0 | 0 | 3,877 | 0 | 0 | 0 | 0 | |
| <hr/> | | | | | | | | |
| TOTAL RECREATION/LEISURE SERVIC | 329,414 | 338,531 | 349,293 | 384,344 | 285,311 | 389,001 | 405,822 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|---------------------------------|----------------------------|--------------------|---------------|---------------|---------------|---------------|--------------------|----------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 45124-100 | SWIMMING POOL WAGES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45124-101 | SWIMMING POOL WAGES - TEMP | 80,507 | 73,829 | 73,044 | 86,805 | 77,508 | 86,805 | 91,805 | |
| 45124-102 | SWIMMING POOL WAGES - OVER | 874 | 561 | 283 | 500 | 771 | 500 | 500 | |
| 45124-122 | SWIMMING POOL FICA CONTRIB | 5,046 | 4,612 | 4,553 | 5,413 | 4,876 | 5,413 | 5,723 | |
| 45124-126 | SWIMMING POOL MEDICARE CON | 1,180 | 1,079 | 1,065 | 1,266 | 1,140 | 1,266 | 1,338 | |
| 45124-151 | SWIMMING POOL WORKERS COMP | 2,782 | 2,607 | 3,122 | 4,788 | 3,851 | 4,788 | 5,314 | |
| TOTAL PERSONNEL SERVICES | | 90,389 | 82,688 | 82,067 | 98,772 | 88,146 | 98,772 | 104,680 | |

OFFICE EXPENSES

| | | | | | | | | | |
|------------------------------|----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
| 45124-200 | SWIMMING POOL OFFICE SUPPL | 6,978 | 7,100 | 7,065 | 7,300 | 9,121 | 7,300 | 7,300 | |
| 45124-210 | SWIMMING POOL OPERATING SU | 22,258 | 18,752 | 16,263 | 22,000 | 16,185 | 22,000 | 23,000 | |
| 45124-220 | SWIMMING POOL REPAIR & MAI | 2,849 | 0 | 20 | 0 | 931 | 1,319 | 0 | |
| TOTAL OFFICE EXPENSES | | 32,085 | 25,852 | 23,348 | 29,300 | 26,237 | 30,619 | 30,300 | |

45124-200 SWIMMING POOL OFFICE SUPPLPERMANENT NOTES:
 pool concessions (Proj#746).

45124-210 SWIMMING POOL OPERATING SUPERMANENT NOTES:
 CHEMICALS (12,000); MOSS (2400); CLEANING SUPPLIES; RESCUE
 TUBES (55); FIRST AID SUPPLIES; WHISTLES/LANYARDS;
 AED PADS; 1 SUIT FOR EACH HEAD GUARD; STAFF SHIRTS;
 CULLIGAN; RED CROSS CERTIFICATION CARDS/SUPPLIES; SLIP N
 SLIDE & WRISTBANDS FOR 4TH OF JULY

45124-210 SWIMMING POOL OPERATING SUCURRENT YEAR NOTES:
 CHEMICALS (12,000); MOSS (2400); CLEANING SUPPLIES; RESCUE
 TUBES (55); 1 GUARD UMBRELLA (55); WATER TOYS (50); MATS
 (250); LIFE JACKETS (100); 2-WAY RADIOS (75); FANNY PACK
 KITS(75); BARBELS (300); EQUIPMENT CADDY (200); FUN NOODLES
 (50); DECK CHAIRS (200); RING BUOY (75); BACKBOARD WITH HEAD
 IMMOBILIZER (350); FIRST AID SUPPLIES; WHISTLES/LANYARDS;
 AED PADS; 1 SUIT FOR EACH HEAD GUARD; STAFF SHIRTS;
 CULLIGAN; RED CROSS CERTIFICATION CARDS/SUPPLIES; SLIP N
 SLIDE & WRISTBANDS FOR 4TH OF JULY

45124-210 SWIMMING POOL OPERATING SUNEXT YEAR NOTES:
 Annual red cross facility fee for swim lessons(650); 2
 rescue tubes (110); 2 guard chair umbrellas (100); water
 toys (50); 3 fanny packs (25); fun noodles (50); deck chairs
 (200); ring buoy (75); portable guard chair (600); picnic
 table umbrella (400); radio (75); 2 basketballs (50); office
 chairs (200)

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|---------------------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------|---------------|--------------------|---------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 45124-300 | SWIMMING POOL PROFESSIONAL | 3,283 | 2,507 | 3,105 | 2,500 | 2,383 | 2,100 | 2,500 | |
| 45124-321 | SWIMMING POOL TELEPHONE | 447 | 403 | 497 | 500 | 362 | 500 | 500 | |
| 45124-322 | SWIMMING POOL POSTAGE | 34 | 35 | 34 | 20 | 20 | 18 | 20 | |
| 45124-331 | SWIMMING POOL TRAVEL & TRA | 988 | 27 | 879 | 450 | 48 | 450 | 900 | |
| 45124-340 | SWIMMING POOL ADVERTISING | 67 | 12 | 0 | 75 | 0 | 75 | 75 | |
| 45124-354 | SWIMMING POOL PRINTING & B | 53 | 53 | 414 | 100 | 67 | 67 | 100 | |
| 45124-360 | SWIMMING POOL INSURANCE | 4,988 | 5,907 | 5,625 | 5,650 | 5,558 | 5,558 | 6,115 | |
| 45124-380 | SWIMMING POOL UTILITIES | 34,956 | 35,284 | 51,510 | 33,000 | 12,634 | 33,000 | 35,000 | |
| TOTAL PROFESSIONAL SERVICES | | 44,817 | 44,229 | 62,064 | 42,295 | 21,071 | 41,768 | 45,210 | |
| 45124-300 | SWIMMING POOL PROFESSIONAL | PERMANENT NOTES: Br/Nic pool license; annual pre-employment drug testing | | | | | | | |
| 45124-321 | SWIMMING POOL TELEPHONE | PERMANENT NOTES: MONTHLY PHONE REIMBURSEMENT FOR POOL MANAGER USE OF PERSONAL PHONE; FRONT COUNTER PHONE | | | | | | | |
| 45124-331 | SWIMMING POOL TRAVEL & TRA | PERMANENT NOTES: CERTIFIED POOL OPERATOR TRAINING AS NEEDED;STAFF RE-CERTIFICATION & TRAINING | | | | | | | |
| 45124-331 | SWIMMING POOL TRAVEL & TRA | NEXT YEAR NOTES: CPO training for 2 (500); staff recertification training (300); mileage (125) | | | | | | | |
| 45124-340 | SWIMMING POOL ADVERTISING | PERMANENT NOTES: EMPLOYMENT AD IN HERALD | | | | | | | |
| 45124-354 | SWIMMING POOL PRINTING & B | PERMANENT NOTES: ticket book printing. | | | | | | | |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 45124-401 | SWIMMING POOL BUILDING-REP | 1,877 | 32,844 | 2,728 | 2,000 | 373 | 2,000 | 2,000 | |
| 45124-404 | SWIMMING POOL EQUIP- REP&M | 103 | 2,976 | 3,025 | 3,000 | 1,382 | 3,000 | 3,000 | |
| 45124-430 | SWIMMING POOL MISCELLANEOU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45124-433 | SWIMMING POOL DUES & SUBSC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL REPAIR & MAINTENANCE | | 1,980 | 35,820 | 5,753 | 5,000 | 1,755 | 5,000 | 5,000 | |
| CAPITAL | | | | | | | | | |
| 45124-530 | SWIMMING POOL IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45124-570 | SWIMMING POOL OFFICE EQUIP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45124-580 | SWIMMING POOL OTHER EQUIPM | 0 | 4,868 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | | 0 | 4,868 | 0 | 0 | 0 | 0 | 0 | |
| 45124-530 | SWIMMING POOL IMPROVEMENTS | NEXT YEAR NOTES: | | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 SKATING RINKS
 EXPENDITURES

| | | (----- 2015 -----) (----- 2016 -----) | | | | | | | |
|------------------------------------|-------------------------------------|------------------------------------------------------------------------------------------|---------------|---------------|--------------|--------------|---------------|---------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 45127-100 | SKATING RINKS WAGES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 45127-101 | SKATING RINKS WAGES - TEMP | 827 | 2,443 | 2,350 | 2,500 | 2,399 | 2,500 | 2,600 | |
| 45127-122 | SKATING RINKS FICA CONTRIB | 51 | 151 | 146 | 155 | 149 | 155 | 161 | |
| 45127-126 | SKATING RINKS MEDICARE CON | 12 | 35 | 34 | 36 | 35 | 36 | 38 | |
| 45127-142 | SKATING RINKS UNEMPLOYMENT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45127-151 | SKATING RINKS WORKERS COMP | 69 | 64 | 74 | 104 | 84 | 104 | 114 | |
| TOTAL PERSONNEL SERVICES | | 959 | 2,694 | 2,604 | 2,795 | 2,666 | 2,795 | 2,913 | |
| 45127-101 | SKATING RINKS WAGES - TEMP | PERMANENT NOTES: open approx 26 hrs /week for 16 weeks. | | | | | | | |
| 45127-101 | SKATING RINKS WAGES - TEMP | CURRENT YEAR NOTES: WEATHER RELATED. | | | | | | | |
| OFFICE EXPENSES | | | | | | | | | |
| 45127-200 | SKATING RINKS OFFICE SUPPL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45127-210 | SKATING RINKS OPERATING SU | 316 | 281 | 119 | 150 | 67 | 150 | 150 | |
| 45127-211 | SKATING RINKS MOTOR FUELS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45127-220 | SKATING RINKS SUPPLIES - R | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL OFFICE EXPENSES | | 316 | 281 | 119 | 150 | 67 | 150 | 150 | |
| 45127-210 | SKATING RINKS OPERATING SUPERMANENT | NOTES: FIRST AID SUPPLIES;HOT CHOCOLATE/CUPS/NAPKINS/SPOONS | | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 45127-300 | SKATING RINKS PROFESSIONAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45127-321 | SKATING RINKS TELEPHONE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45127-322 | SKATING RINKS POSTAGE | 0 | 3 | 5 | 0 | 0 | 0 | 0 | |
| 45127-331 | SKATING RINKS TRAVEL & TRA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45127-340 | SKATING RINKS ADVERTISING | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45127-354 | SKATING RINKS PRINTING & B | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45127-360 | SKATING RINKS INSURANCE | 57 | 73 | 83 | 85 | 141 | 141 | 180 | |
| 45127-380 | SKATING RINKS UTILITIES | 7,789 | 11,042 | 13,421 | 9,500 | 8,283 | 13,500 | 13,500 | |
| TOTAL PROFESSIONAL SERVICES | | 7,846 | 11,118 | 13,510 | 9,585 | 8,423 | 13,641 | 13,680 | |
| 45127-340 | SKATING RINKS ADVERTISING | PERMANENT NOTES: Warming house hours in Herald. | | | | | | | |
| 45127-380 | SKATING RINKS UTILITIES | PERMANENT NOTES: Includes west restroom and shelter, tennis lights and hockey lights. | | | | | | | |
| 45127-380 | SKATING RINKS UTILITIES | CURRENT YEAR NOTES: ANTICIPATING LONGER SEASON (WEATHER RELATED) | | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 SKATING RINKS
 EXPENDITURES

| | | (----- 2015 -----) | | | (----- 2016 -----) | | | | |
|---------------------------------|----------------------------|--------------------|---------------|---------------|--------------------|---------------|---------------|---------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 45127-401 | SKATING RINKS BUILDINGS- R | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| 45127-404 | SKATING RINKS EQUIP- REP&M | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| 45127-430 | SKATING RINKS MISCELLANEOU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| TOTAL REPAIR & MAINTENANCE | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| CAPITAL | | | | | | | | | |
| 45127-570 | SKATING RINKS OFFICE EQUIP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| 45127-580 | SKATING RINKS OTHER EQUIPM | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| TOTAL CAPITAL | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| TOTAL SKATING RINKS | | 9,121 | 14,093 | 16,233 | 12,530 | 11,156 | 16,586 | 16,743 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 PARKS
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|---------------------------------|----------------------------|--------------------|----------------|----------------|----------------|----------------|--------------------|----------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 45200-100 | PARKS WAGES | 221,312 | 213,602 | 230,721 | 250,663 | 142,863 | 250,663 | 260,428 | _____ |
| 45200-101 | PARKS WAGES - TEMPORARY | 22,438 | 20,909 | 18,550 | 26,800 | 20,023 | 26,000 | 26,800 | _____ |
| 45200-102 | PARKS WAGES - OVERTIME | 10,198 | 10,223 | 13,006 | 9,658 | 7,660 | 9,600 | 10,037 | _____ |
| 45200-112 | PARKS CAR ALLOWANCE | 720 | 720 | 720 | 720 | 480 | 720 | 720 | _____ |
| 45200-121 | PARKS PERA CONTRIBUTIONS | 16,781 | 16,249 | 17,927 | 19,524 | 11,246 | 19,524 | 20,285 | _____ |
| 45200-122 | PARKS FICA CONTRIBUTIONS | 15,049 | 14,541 | 15,877 | 17,801 | 10,307 | 17,801 | 18,430 | _____ |
| 45200-126 | PARKS MEDICARE CONTRIBUTIO | 3,519 | 3,401 | 3,713 | 4,163 | 2,411 | 4,163 | 4,310 | _____ |
| 45200-131 | PARKS HEALTH INSURANCE | 71,667 | 71,200 | 70,498 | 86,877 | 42,265 | 71,000 | 78,155 | _____ |
| 45200-132 | PARKS DENTAL INSURANCE | 5,911 | 6,325 | 5,292 | 4,764 | 3,691 | 4,764 | 5,083 | _____ |
| 45200-133 | PARKS LIFE INSURANCE | 117 | 118 | 115 | 130 | 73 | 130 | 118 | _____ |
| 45200-142 | PARKS UNEMPLOYMENT-DIRECT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| 45200-151 | PARKS WORKERS COMPENSATION | 9,172 | 8,223 | 10,255 | 14,910 | 11,993 | 12,000 | 12,145 | _____ |
| TOTAL PERSONNEL SERVICES | | 376,884 | 365,512 | 386,675 | 436,010 | 253,011 | 416,365 | 436,511 | _____ |

45200-100 PARKS WAGES PERMANENT NOTES:
 Five full time employees, 30% superintendent and 13% of mechanic, and 20% for maintenance engineer.

45200-101 PARKS WAGES - TEMPORARY PERMANENT NOTES:
 The parks will use five summer temporary help.

45200-102 PARKS WAGES - OVERTIME PERMANENT NOTES:
 Overtime should be at 8% of wages to provide for snow removal needs, cleaning snow private sidewalks, weekend parks duty for summer.

| OFFICE EXPENSES | | | | | | | | | |
|------------------------------|----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------|
| 45200-200 | PARKS OFFICE SUPPLIES | 1,341 | 1,947 | 1,655 | 1,200 | 840 | 1,150 | 1,200 | _____ |
| 45200-205 | PARKS MISC. EMPLOYEE EXPEN | 7,087 | 7,436 | 6,681 | 9,783 | 6,433 | 9,250 | 10,250 | _____ |
| 45200-210 | PARKS OPERATING SUPPLIES | 32,163 | 29,172 | 25,055 | 34,500 | 24,369 | 31,500 | 34,500 | _____ |
| 45200-211 | PARKS MOTOR FUELS | 17,330 | 18,292 | 20,386 | 21,000 | 6,569 | 16,000 | 20,000 | _____ |
| 45200-220 | PARKS REPAIR & MAINT. SUPP | 4,437 | 3,498 | 17,484 | 14,000 | 3,318 | 16,000 | 20,000 | _____ |
| 45200-222 | PARKS UNIFORMS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| TOTAL OFFICE EXPENSES | | 62,358 | 60,346 | 71,262 | 80,483 | 41,529 | 73,900 | 85,950 | _____ |

45200-205 PARKS MISC. EMPLOYEE EXPEN PERMANENT NOTES:
 Uniform allowance for 5 employees \$325 per year = \$1,625;
 boots (3 pairs of safety boots per crew member allowed per year) for 5 employees \$1,500; hard hats, gloves, glasses, vest = \$500; MMUA safety training coordinator 5 @ \$586.04 = \$2,930.20; first aid kits \$300; boots for seasonal help \$780; drivers licenses \$60; drug testing 9 @ \$134 = \$1206 plus 10%; drug testing summer employees \$732; Hearing

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 PARKS
 EXPENDITURES

| | | (----- 2015 -----) | | | | | (----- 2016 -----) | | |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------|--------|---------|--------|--------------------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| test \$150 | | | | | | | | | |
| 45200-205 | PARKS MISC. EMPLOYEE EXPENNEXT YEAR NOTES: Uniform allowance for 5 employees \$325 per year = \$1,625; boots (3 pairs of safety boots per crew member allowed per year) for 5 employees \$2,000; Safety equipment PPE per OSHA standards hard hats, gloves, rain gear, ear muffs, ear plugs, sun glasses, vests = \$600; MMUA safety training coordinator 5 @ \$532.48 = \$2,662.40; first aid kits \$300; boots for seasonal help \$780; drivers licenses \$60; drug testing 9 @ \$134 = \$1206 plus 10%; drug testing summer employees \$732; Hearing test \$150 | | | | | | | | |
| 45200-210 | PARKS OPERATING SUPPLIES CURRENT YEAR NOTES: Miscellaneous items - maintenance for TREEmendous Play Structure \$1,000; Signage moved from capital \$2,500. | | | | | | | | |
| 45200-210 | PARKS OPERATING SUPPLIES NEXT YEAR NOTES: Miscellaneous items - maintenance for TREEmendous Play Structure \$1,000; Identification Signage for three parks \$5,000. Dog Park portable restroom \$360. | | | | | | | | |
| 45200-211 | PARKS MOTOR FUELS CURRENT YEAR NOTES: Fuel cost - Using cost plus program with tanker loads of fuel. 10% anticipated | | | | | | | | |
| 45200-220 | PARKS REPAIR & MAINT. SUPPPERMANENT NOTES: Includes such things as aglime, seed, pea rock, wood chips and other general repair items. | | | | | | | | |
| 45200-220 | PARKS REPAIR & MAINT. SUPPCURRENT YEAR NOTES: Repair and bulidngs \$8,000; General Bldg Repair | | | | | | | | |
| 45200-220 | PARKS REPAIR & MAINT. SUPPNEXT YEAR NOTES: Includes such things as aglime, seed, pea rock, wood chips and other general repair items. General Bldg repair. Soil Enhancement \$5,000. | | | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | | |
| 45200-300 | PARKS PROFESSIONAL SERVICE | 16,023 | 17,143 | 23,642 | 20,000 | 18,001 | 22,000 | 43,500 | |
| 45200-321 | PARKS TELEPHONE | 1,958 | 2,161 | 2,121 | 2,300 | 1,432 | 2,300 | 3,000 | |
| 45200-322 | PARKS POSTAGE | 8 | 26 | 75 | 40 | 22 | 40 | 40 | |
| 45200-331 | PARKS TRAVEL & TRAINING | 827 | 501 | 890 | 1,000 | 536 | 1,000 | 1,200 | |
| 45200-340 | PARKS ADVERTISING | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45200-351 | PARKS LEGAL NOTICES & PUBL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45200-354 | PARKS PRINTING & BINDING | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45200-360 | PARKS INSURANCE | 20,580 | 26,724 | 25,211 | 25,215 | 25,539 | 25,215 | 28,100 | |

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 PARKS
 EXPENDITURES

| | | (----- 2015 -----) (----- 2016 -----) | | | | | | | |
|---------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|-------------------|-----------------|-----------------------|---------------------|--------------------|
| | | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| 45200-380 | PARKS UTILITIES | 96,902 | 122,493 | 112,943 | 105,000 | 47,756 | 110,000 | 108,000 | |
| | TOTAL PROFESSIONAL SERVICES | 136,297 | 169,047 | 164,883 | 153,555 | 93,287 | 160,555 | 183,840 | |
| 45200-300 | PARKS PROFESSIONAL SERVICE | CURRENT YEAR NOTES: 2014 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer). Misc \$3,500 | | | | | | | |
| 45200-300 | PARKS PROFESSIONAL SERVICE | NEXT YEAR NOTES: 2016 Herbicide/weed spraying/weed control with fertilizer for downtown/trails, parks, fencelines, sports fields, etc. \$32,000; boat landing cleanout (in-house); engineering services & map updates \$8,000; Misc \$3,500 | | | | | | | |
| 45200-321 | PARKS TELEPHONE | CURRENT YEAR NOTES: Cell phone payments in 2013 for foreman and superintendent \$450 | | | | | | | |
| 45200-331 | PARKS TRAVEL & TRAINING | CURRENT YEAR NOTES: Expo's and MnTAP schools | | | | | | | |
| 45200-331 | PARKS TRAVEL & TRAINING | NEXT YEAR NOTES: Expo's and MnTAP schools | | | | | | | |
| 45200-340 | PARKS ADVERTISING | PERMANENT NOTES: Advertise for summer help. | | | | | | | |
| REPAIR & MAINTENANCE | | | | | | | | | |
| 45200-401 | PARKS BUILDING- REP&MAINT | 5,031 | 3,078 | 11,116 | 7,000 | 978 | 5,200 | 7,000 | |
| 45200-404 | PARKS EQUIP - REP&MAINT | 13,028 | 10,384 | 13,796 | 18,000 | 19,601 | 21,000 | 25,000 | |
| 45200-415 | PARKS EQUIPMENT RENTAL | 1,102 | 1,108 | 3,366 | 4,500 | 286 | 4,000 | 4,500 | |
| 45200-430 | PARKS MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45200-433 | PARKS DUES & SUBSCRIPTIONS | 258 | 255 | 278 | 200 | 277 | 250 | 250 | |
| | TOTAL REPAIR & MAINTENANCE | 19,419 | 14,826 | 28,557 | 29,700 | 21,141 | 30,450 | 36,750 | |
| 45200-401 | PARKS BUILDING- REP&MAINT | CURRENT YEAR NOTES: Miscellaneous Repairs | | | | | | | |
| 45200-404 | PARKS EQUIP - REP&MAINT | PERMANENT NOTES: Regular repair and maintenance | | | | | | | |
| 45200-404 | PARKS EQUIP - REP&MAINT | NEXT YEAR NOTES: Regular repair & maintenance, annual cartograph license \$550.00 | | | | | | | |
| 45200-415 | PARKS EQUIPMENT RENTAL | CURRENT YEAR NOTES: | | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

| | | | | 2015 | | | 2016 | |
|---------------------------------------|----------------------------|---------------|---------------|----------------|----------------|---------------|----------------|----------------|
| | | | | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | | | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| | | | | | | | | |
| 2012 | 2013 | 2014 | | | | | | |
| ACTUAL | ACTUAL | ACTUAL | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 46500-100 | ECONOMIC DEVMT WAGES | 65,367 | 66,684 | 68,676 | 69,792 | 45,477 | 69,792 | 76,128 |
| 46500-102 | ECONOMIC DEVMT WAGES - OVE | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 46500-112 | ECONOMIC DEVMT CAR ALLOWAN | 3,000 | 3,000 | 3,000 | 3,000 | 2,000 | 3,000 | 3,000 |
| 46500-121 | ECONOMIC DEVMT PERA CONTRI | 4,737 | 4,835 | 4,984 | 5,234 | 3,411 | 5,234 | 5,710 |
| 46500-122 | ECONOMIC DEVMT FICA CONTRI | 4,049 | 4,132 | 4,267 | 4,327 | 2,847 | 4,327 | 4,720 |
| 46500-126 | ECONOMIC DEVMT MEDICARE CO | 947 | 966 | 998 | 1,012 | 666 | 1,012 | 1,104 |
| 46500-131 | ECONOMIC DEVMT HEALTH INSU | 15,838 | 16,641 | 16,641 | 18,129 | 11,360 | 18,129 | 18,502 |
| 46500-132 | ECONOMIC DEVMT DENTAL INSU | 823 | 818 | 1,097 | 877 | 732 | 877 | 936 |
| 46500-133 | ECONOMIC DEVMT LIFE INSURA | 22 | 24 | 24 | 24 | 14 | 24 | 22 |
| 46500-142 | ECONOMIC DEVMT UNEMPLOYMEN | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 46500-151 | ECONOMIC DEVMT WORKERS COM | 285 | 375 | 356 | 515 | 414 | 515 | 592 |
| TOTAL PERSONNEL SERVICES | | 95,068 | 97,475 | 100,044 | 102,910 | 66,922 | 102,910 | 110,714 |
| OFFICE EXPENSES | | | | | | | | |
| 46500-200 | ECONOMIC DEVMT OFFICE SUPP | 461 | 817 | 664 | 500 | 479 | 500 | 500 |
| 46500-210 | ECONOMIC DEVMT OPERATING S | 236 | 216 | 347 | 200 | 185 | 200 | 300 |
| 46500-211 | ECONOMIC DEVMT MOTOR FUELS | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 46500-220 | ECONOMIC DEVMT SUPPLIES- R | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OFFICE EXPENSES | | 696 | 1,032 | 1,011 | 700 | 663 | 700 | 800 |
| PROFESSIONAL SERVICES | | | | | | | | |
| 46500-300 | ECONOMIC DEVMT PROFESSIONA | 39,796 | 80,630 | 40,746 | 50,000 | 34,946 | 50,000 | 50,000 |
| 46500-321 | ECONOMIC DEVMT TELEPHONE | 1,142 | 1,156 | 1,193 | 800 | 695 | 800 | 800 |
| 46500-322 | ECONOMIC DEVMT POSTAGE | 308 | 666 | 415 | 300 | 416 | 300 | 500 |
| 46500-331 | ECONOMIC DEVMT TRAVEL & TR | 971 | 883 | 688 | 750 | 493 | 750 | 750 |
| 46500-340 | ECONOMIC DEVMT ADVERTISING | 0 | 434 | 0 | 500 | 0 | 500 | 500 |
| 46500-351 | ECONOMIC DEVMT LEGAL NOTIC | 696 | 1,957 | 633 | 1,000 | 379 | 1,000 | 1,000 |
| 46500-354 | ECONOMIC DEVMT PRINTING & | 0 | 0 | 0 | 0 | 44 | 0 | 0 |
| 46500-360 | ECONOMIC DEVMT INSURANCE | 439 | 1,122 | 1,276 | 1,280 | 1,306 | 1,280 | 1,410 |
| TOTAL PROFESSIONAL SERVICES | | 43,351 | 86,849 | 44,951 | 54,630 | 38,280 | 54,630 | 54,960 |
| REPAIR & MAINTENANCE | | | | | | | | |
| 46500-404 | ECONOMIC DEVMT EQUIP- REP& | 68 | 316 | 617 | 0 | 35 | 0 | 0 |
| 46500-430 | ECONOMIC DEVMT MISCELLANEO | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 46500-433 | ECONOMIC DEVMT DUES & SUBS | 150 | 1,150 | 1,150 | 1,150 | 1,150 | 1,150 | 1,150 |
| TOTAL REPAIR & MAINTENANCE | | 218 | 1,466 | 1,767 | 1,150 | 1,185 | 1,150 | 1,150 |

46500-433 ECONOMIC DEVMT DUES & SUBSPERMANENT NOTES:
 St. Peter Rotary.

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 ECONOMIC DEVT
 EXPENDITURES

| | | | (----- 2015 -----) | | | (----- 2016 -----) | | |
|---------------------|---------------------------|---------------------------------------------------------------------------------------|--------------------|---------|---------|--------------------|-----------|----------|
| | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| CAPITAL | | | | | | | | |
| 46500-510 | ECONOMIC DEVT LAND ACQUIS | 0 | 0 | 3,043 | 0 | 0 | 0 | 0 |
| 46500-570 | ECONOMIC DEVT OFFICE EQUI | 455 | 465 | 0 | 2,690 | 1,903 | 2,690 | 300 |
| TOTAL CAPITAL | | 455 | 465 | 3,043 | 2,690 | 1,903 | 2,690 | 300 |
| 46500-570 | ECONOMIC DEVT OFFICE EQUI | CURRENT YEAR NOTES: \$2,010 printer for Cindy and 2 versions of office 2013 \$680. | | | | | | |
| 46500-570 | ECONOMIC DEVT OFFICE EQUI | NEXT YEAR NOTES: printer | | | | | | |
| TOTAL ECONOMIC DEVT | | 139,788 | 187,287 | 150,815 | 162,080 | 108,953 | 162,080 | 167,924 |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 INSURANCE-UNALLOCATED
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|--------------------------------------|--------|--------|--------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| PROFESSIONAL SERVICES | | | | | | | | |
| 49240-360 INSURANCE-UNALLOCATED INSU | 18,636 | 7,327 | 7,880 | 4,225 | 5,856 | 4,225 | 5,650 | |
| TOTAL PROFESSIONAL SERVICES | 18,636 | 7,327 | 7,880 | 4,225 | 5,856 | 4,225 | 5,650 | |
| TOTAL INSURANCE-UNALLOCATED | 18,636 | 7,327 | 7,880 | 4,225 | 5,856 | 4,225 | 5,650 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 MEMBERSHIPS-UNALLOCATED
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|---------------------------------------------------------|---------------|---------------|---------------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| REPAIR & MAINTENANCE | | | | | | | | |
| 49250-433 MEMBERSHIPS-UNALLOCATED DU | 24,801 | 25,524 | 27,364 | 28,400 | 18,294 | 28,400 | 28,400 | |
| TOTAL REPAIR & MAINTENANCE | 24,801 | 25,524 | 27,364 | 28,400 | 18,294 | 28,400 | 28,400 | |
| 49250-433 MEMBERSHIPS-UNALLOCATED DUPERMANENT NOTES: | | | | | | | | |
| League of MN Cities and Coalition of Greater MN | | | | | | | | |
| 49250-433 MEMBERSHIPS-UNALLOCATED DUCURRENT YEAR NOTES: | | | | | | | | |
| lmc \$9,800; cogm \$18,294 | | | | | | | | |
| 49250-433 MEMBERSHIPS-UNALLOCATED DUNEXT YEAR NOTES: | | | | | | | | |
| lmc \$9,800; cogm \$18,294 | | | | | | | | |
| TOTAL MEMBERSHIPS-UNALLOCATED | 24,801 | 25,524 | 27,364 | 28,400 | 18,294 | 28,400 | 28,400 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 MISCELLANEOUS-UNALLOCATED
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | | | (----- 2016 -----) | |
|-------------------------------------|--------|--------|--------|--------------------|-----------------|-----------------------|---------------------|--------------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| REPAIR & MAINTENANCE | | | | | | | | |
| 49260-420 MISCELLANEOUS-UNALLOCATED | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 49260-430 MISCELLANEOUS-UNALLOCATED | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL REPAIR & MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| BAD DEBT | | | | | | | | |
| 49260-905 MISCELLANEOUS-UNALLOCATED | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL BAD DEBT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| <hr/> | | | | | | | | |
| TOTAL MISCELLANEOUS-UNALLOCATED | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

101-GENERAL FUND
 TRANSFERS-OUT
 EXPENDITURES

| | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | (----- 2015 -----) CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | (----- 2016 -----) REQUESTED BUDGET | PROPOSED BUDGET |
|-----------------------------------------------------------------------------------|----------------|----------------|----------------|-----------------------------------------|-----------------|-----------------------|-------------------------------------------|--------------------|
| <u>TRANSFERS</u> | | | | | | | | |
| 49300-720 TRANSFERS-OUT OPERATING TR | 50,863 | 273,308 | 755,629 | 2,500 | 0 | 2,500 | 407,500 | |
| TOTAL TRANSFERS | 50,863 | 273,308 | 755,629 | 2,500 | 0 | 2,500 | 407,500 | |
| 49300-720 TRANSFERS-OUT OPERATING TR | | | | | | | | |
| CURRENT YEAR NOTES: youth center | | | | | | | | |
| 49300-720 TRANSFERS-OUT OPERATING TR | | | | | | | | |
| NEXT YEAR NOTES: \$405,000 (value of bldg permit) to parkland dedication fund. | | | | | | | | |
| TOTAL TRANSFERS-OUT | 50,863 | 273,308 | 755,629 | 2,500 | 0 | 2,500 | 407,500 | |
| TOTAL EXPENDITURES | 6,098,863 | 6,505,327 | 6,879,670 | 6,581,025 | 4,187,624 | 6,614,263 | 7,303,334 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 421,132 | 32,923 | (42,345) | (15,242) | (593,365) | (84,236) | 540,083 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

211-LIBRARY FUND

| REVENUES | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | (----- 2015 -----) CURRENT BUDGET | (----- 2015 -----) Y-T-D ACTUAL | (----- 2016 -----) PROJECTED YEAR END | (----- 2016 -----) REQUESTED BUDGET | (----- 2016 -----) PROPOSED BUDGET |
|---------------------------------------------------------------------------------------------------------------------|----------------|----------------|----------------|-----------------------------------------|---------------------------------------|---------------------------------------------|-------------------------------------------|------------------------------------------|
| TAXES | | | | | | | | |
| 31010 CURRENT PROPERTY TAX | 250,133 | 220,133 | 220,133 | 220,133 | 110,067 | 220,133 | 220,133 | |
| TOTAL TAXES | 250,133 | 220,133 | 220,133 | 220,133 | 110,067 | 220,133 | 220,133 | |
| STATE AID/GRANTS | | | | | | | | |
| 33422 OTHER STATE GRANTS & AID | 45,365 | 45,131 | 45,265 | 45,047 | 45,216 | 45,047 | 45,047 | |
| TOTAL STATE AID/GRANTS | 45,365 | 45,131 | 45,265 | 45,047 | 45,216 | 45,047 | 45,047 | |
| 33422 OTHER STATE GRANTS & AID | | | | | | | | |
| | | | | | | | | |
| PERMANENT NOTES: Niccollet County Allocation and Pera. | | | | | | | | |
| FEES | | | | | | | | |
| 34110 RETURNED CHECK FEES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL FEES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| FINES & PENALTIES | | | | | | | | |
| 35103 FINES AND PENALTIES | 11,854 | 10,456 | 3,737 | 2,000 | 2,299 | 2,000 | 2,200 | |
| TOTAL FINES & PENALTIES | 11,854 | 10,456 | 3,737 | 2,000 | 2,299 | 2,000 | 2,200 | |
| 35103 FINES AND PENALTIES | | | | | | | | |
| | | | | | | | | |
| CURRENT YEAR NOTES: NO OVERDUE FINES FOR ST PETER MATERIALS; CHARGES FOR COPIES AND LOST OR DAMAGED MATERIALS | | | | | | | | |
| MISCELLANEOUS | | | | | | | | |
| 36200 MISCELLANEOUS REVENUES | 0 | 0 | 0 | 0 | 57 | 57 | 0 | |
| TOTAL MISCELLANEOUS | 0 | 0 | 0 | 0 | 57 | 57 | 0 | |
| INTEREST INCOME | | | | | | | | |
| 36210 INTEREST EARNINGS | 2,287 | 1,889 | 1,802 | 1,500 | 1,098 | 1,500 | 1,500 | |
| TOTAL INTEREST INCOME | 2,287 | 1,889 | 1,802 | 1,500 | 1,098 | 1,500 | 1,500 | |
| DONATIONS & REFUNDS | | | | | | | | |
| 36230 CONTRIBUTION & DONATIONS FROM | 68,482 | 63,874 | 57,244 | 52,200 | 55,674 | 64,000 | 57,000 | |
| 36250 REFUNDS & REIMBURSEMENTS | 2,441 | 1,659 | 1,505 | 0 | 0 | 0 | 0 | |
| TOTAL DONATIONS & REFUNDS | 70,923 | 65,533 | 58,749 | 52,200 | 55,674 | 64,000 | 57,000 | |
| 36230 CONTRIBUTION & DONATIONS FROM | | | | | | | | |
| | | | | | | | | |
| CURRENT YEAR NOTES: SCHMIDT FOUND (47,000); FRIENDS OF THE LIBRARY (5200) | | | | | | | | |
| TRANSFER FROM OTHER FUND | | | | | | | | |
| 39200 TRANSFERS FROM OTHER FUNDS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL TRANSFER FROM OTHER FUND | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL REVENUES | 380,562 | 343,142 | 329,686 | 320,880 | 214,411 | 332,737 | 325,880 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

| | | (----- 2015 -----) (----- 2016 -----) | | | | | | | |
|---------------------------------|----------------------------|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | 2015 | PROJECTED | 2016 | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | Y-T-D | YEAR END | REQUESTED | BUDGET |
| PERSONNEL SERVICES | | | | | | | | | |
| 45500-100 | LIBRARY WAGES | 156,057 | 157,139 | 165,244 | 167,634 | 106,453 | 167,634 | 182,070 | _____ |
| 45500-101 | LIBRARY WAGES - TEMPORARY | 926 | 654 | 532 | 1,674 | 746 | 1,674 | 1,674 | _____ |
| 45500-102 | LIBRARY WAGES - OVERTIME | 1,591 | 741 | 1,287 | 827 | 1,476 | 827 | 840 | _____ |
| 45500-121 | LIBRARY PERA CONTRIBUTIONS | 10,630 | 10,712 | 11,544 | 8,551 | 7,131 | 8,551 | 8,583 | _____ |
| 45500-122 | LIBRARY FICA CONTRIBUTIONS | 9,732 | 9,771 | 10,306 | 10,548 | 6,679 | 10,548 | 11,444 | _____ |
| 45500-126 | LIBRARY MEDICARE CONTRIBUT | 2,276 | 2,285 | 2,411 | 2,467 | 1,562 | 2,467 | 2,676 | _____ |
| 45500-131 | LIBRARY HEALTH INSURANCE | 17,895 | 18,348 | 18,758 | 20,326 | 11,218 | 20,326 | 20,591 | _____ |
| 45500-132 | LIBRARY DENTAL INSURANCE | 2,083 | 1,218 | 1,085 | 1,974 | 704 | 1,974 | 2,106 | _____ |
| 45500-133 | LIBRARY LIFE INSURANCE | 44 | 52 | 53 | 54 | 26 | 54 | 49 | _____ |
| 45500-142 | LIBRARY UNEMPLOYMENT-DIREC | 0 | 18 | 39 | 0 | (1) | 0 | 0 | _____ |
| 45500-151 | LIBRARY WORKERS COMPENSATI | 1,086 | 1,140 | 1,152 | 1,786 | 1,437 | 1,786 | 1,995 | _____ |
| TOTAL PERSONNEL SERVICES | | 202,320 | 202,079 | 212,411 | 215,841 | 137,430 | 215,841 | 232,028 | |

45500-100 LIBRARY WAGES PERMANENT NOTES:
 Since 2007 = 1 lead librarian(FT); 1 assistant librarian (FT); 2 PT associates; 1 PT technician; 6 PT clerks; 1 seasonal.
 Since 2010 = 1 lead librarian(FT); 1 assistant librarian (FT); 1 PT associates; 1 PT technician; 7 PT clerks.

45500-101 LIBRARY WAGES - TEMPORARY PERMANENT NOTES:
 GAC Workstudy students

OFFICE EXPENSES

| | | | | | | | | | |
|------------------------------|----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------|
| 45500-200 | LIBRARY OFFICE SUPPLIES | 1,118 | 992 | 1,944 | 1,500 | 1,092 | 1,500 | 1,500 | _____ |
| 45500-210 | LIBRARY OPERATING SUPPLIES | 15,932 | 14,894 | 13,115 | 15,000 | 12,893 | 20,000 | 20,000 | _____ |
| 45500-220 | LIBRARY REPAIR & MAINT. SU | 356 | 140 | 0 | 0 | 0 | 0 | 0 | _____ |
| TOTAL OFFICE EXPENSES | | 17,406 | 16,027 | 15,059 | 16,500 | 13,985 | 21,500 | 21,500 | |

45500-200 LIBRARY OFFICE SUPPLIES PERMANENT NOTES:
 Copy paper; ink cartridges; receipt paper; general office supplies

45500-210 LIBRARY OPERATING SUPPLIES PERMANENT NOTES:
 CLEANING SUPPLIES; AQUARIUM MAINT (1500); LIGHTBULBS;
 PROCESSING MATERIALS (LABELS, BARCODES, ETC); LIBRARY CARDS;
 SOFTWARE; SUMMER READING PROGRAM; WEED KILLER; TOOLS;
 FILTERS; SOLAR SALT & DELIVERY; PROGRAM SUPPLIES

45500-210 LIBRARY OPERATING SUPPLIES NEXT YEAR NOTES:
 Revision in summer reading program entails more supplies, incentives, prizes, programs with many costs reimbursed by grants and donations. Planter for library entrance.

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|--------------------------------------|--------|--------|--------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| PROFESSIONAL SERVICES | | | | | | | | |
| 45500-300 LIBRARY PROFESSIONAL SERVI | 41,722 | 29,953 | 29,394 | 33,000 | 17,485 | 33,000 | 34,000 | |
| 45500-321 LIBRARY TELEPHONE | 1,082 | 1,134 | 1,292 | 1,200 | 716 | 1,200 | 1,200 | |
| 45500-322 LIBRARY POSTAGE | 106 | 114 | 156 | 200 | 34 | 100 | 200 | |
| 45500-331 LIBRARY TRAVEL & TRAINING | 360 | 254 | 541 | 500 | 277 | 500 | 500 | |
| 45500-340 LIBRARY ADVERTISING | 98 | 519 | 389 | 200 | 272 | 200 | 200 | |
| 45500-351 LIBRARY LEGAL NOTICES & PU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45500-354 LIBRARY PRINTING & BINDING | 135 | 0 | 0 | 0 | 99 | 100 | 0 | |
| 45500-360 LIBRARY INSURANCE | 4,075 | 6,181 | 6,240 | 6,250 | 6,062 | 6,063 | 6,250 | |
| 45500-380 LIBRARY UTILITIES | 26,103 | 28,573 | 32,812 | 30,000 | 17,257 | 30,000 | 30,000 | |
| TOTAL PROFESSIONAL SERVICES | 73,681 | 66,727 | 70,824 | 71,350 | 42,202 | 71,163 | 72,350 | |

45500-300 LIBRARY PROFESSIONAL SERV
 NEXT YEAR NOTES:
 TdS contract (25000); Overdrive contract (3100); Wowbrary (400); annual roof inspection; window cleaning; boiler license and preventive maint; RPZ testing; annual fire alarm inspection(500); annual sprinkler system test & inspection (600); annual HVAC test (500); heating preventative maint; annual service of gas fireplace (135); weed control; fall sprinkler shutdown

45500-331 LIBRARY TRAVEL & TRAINING
 PERMANENT NOTES:
 Mileage reimbursement to TdS in Mankato for Library Director meetings.

45500-331 LIBRARY TRAVEL & TRAINING
 NEXT YEAR NOTES:
 MN State Library Assoc conference; ALA membership (300); Public Lib Assoc membership (100)

REPAIR & MAINTENANCE

| | | | | | | | | |
|--------------------------------------|--------|--------|--------|--------|--------|--------|--------|--|
| 45500-401 LIBRARY REPAIR & MAINT.-BU | 9,186 | 27,859 | 8,598 | 9,000 | 2,693 | 9,000 | 9,000 | |
| 45500-404 LIBRARY REPAIR & MAINT.-EQ | 3,458 | 8,158 | 9,292 | 4,425 | 1,354 | 4,425 | 4,425 | |
| 45500-415 LIBRARY EQUIPMENT RENTAL | 5,130 | 7,422 | 7,616 | 7,600 | 7,510 | 7,510 | 7,600 | |
| 45500-430 LIBRARY MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 45500-433 LIBRARY DUES & SUBSCRIPTIO | 7,022 | 6,712 | 7,660 | 7,400 | 1,110 | 7,500 | 7,500 | |
| 45500-493 LIBRARY M.V.R.L. FEES/CONT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL REPAIR & MAINTENANCE | 24,796 | 50,151 | 33,165 | 28,425 | 12,667 | 28,435 | 28,525 | |

45500-401 LIBRARY REPAIR & MAINT.-BU
 PERMANENT NOTES:
 Ballasts/lights; roof repair; restroom repair; vandalism; boiler repair(Thermodynamics); fireplace maint; chiller repair (UHL)

45500-401 LIBRARY REPAIR & MAINT.-BU
 CURRENT YEAR NOTES:
 Replace all bulbs in high ceiling fixtures. Replace painted sprinkler(s) in sofit near fireplace and adjust sprinklers

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

| | | (----- 2015 -----) | | | (----- 2016 -----) | | | | |
|----------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|--------------------|---------|-----------|-----------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| | | in storage room to be located below hvac duct (1,061). Replace existing dry valve as repair parts are not available anymore (4,777). | | | | | | | |
| 45500-404 | LIBRARY REPAIR & MAINT.-EQ | PERMANENT NOTES: Annual vendpring license (800); Antivirus protection (1100) | | | | | | | |
| 45500-404 | LIBRARY REPAIR & MAINT.-EQ | CURRENT YEAR NOTES: ANNUAL VENDPRINT LICENSE (775)L ANNUAL ANTIVIRUS PROTECTION (1100; COMPUTER UPGRADE (325) | | | | | | | |
| 45500-415 | LIBRARY EQUIPMENT RENTAL | PERMANENT NOTES: B & T Book Lease program | | | | | | | |
| 45500-433 | LIBRARY DUES & SUBSCRIPTION | NEXT YEAR NOTES: Increase in subscription rates. | | | | | | | |
| <u>CAPITAL</u> | | | | | | | | | |
| 45500-520 | LIBRARY BUILDING/STRUCTURE | 0 | 0 | 0 | 0 | 0 | 0 | 12,230 | _____ |
| 45500-560 | LIBRARY FURNITURE AND FIXT | 0 | 2,638 | 0 | 0 | 0 | 0 | 0 | _____ |
| 45500-570 | LIBRARY OFFICE EQUIPMENT & | 6,853 | 7,200 | 2,080 | 0 | 4,068 | 0 | 0 | _____ |
| 45500-580 | LIBRARY OTHER EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | _____ |
| 45500-590 | LIBRARY BOOKS | 37,387 | 35,545 | 33,158 | 38,600 | 17,607 | 38,600 | 38,600 | _____ |
| TOTAL CAPITAL | | 44,240 | 45,383 | 35,238 | 38,600 | 21,675 | 38,600 | 50,830 | _____ |
| 45500-520 | LIBRARY BUILDING/STRUCTURE | NEXT YEAR NOTES: Replace all existing dry sprinkler heads in the high ceiling portion of the library. (12,230) Exising ones cannot be removed without breaking so required testing of the sprinkler heads is not possible. To be in compliance, we must replace them in order to be able to test and ensure viability of the system. | | | | | | | |
| 45500-590 | LIBRARY BOOKS | NEXT YEAR NOTES: Schmidt Foundation, Friends of the Library, Grants | | | | | | | |
| TOTAL LIBRARY | | 362,443 | 380,367 | 366,697 | 370,716 | 227,959 | 375,539 | 405,233 | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

211-LIBRARY FUND
 TRANSFERS-OUT
 EXPENDITURES

| | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | (----- CURRENT BUDGET | 2015 Y-T-D ACTUAL | (----- PROJECTED YEAR END | (----- 2016 REQUESTED BUDGET | (----- PROPOSED BUDGET |
|--------------------------------------|----------------|----------------|----------------|-----------------------------|-------------------------|---------------------------------|---------------------------------------|------------------------------|
| <u>TRANSFERS</u> | | | | | | | | |
| 49300-720 TRANSFERS-OUT OPERATING TR | 4,025 | 1,919 | 2,286 | 0 | 0 | 0 | 0 | |
| TOTAL TRANSFERS | 4,025 | 1,919 | 2,286 | 0 | 0 | 0 | 0 | |
| TOTAL TRANSFERS-OUT | 4,025 | 1,919 | 2,286 | 0 | 0 | 0 | 0 | |
| TOTAL EXPENDITURES | 366,468 | 382,287 | 368,984 | 370,716 | 227,959 | 375,539 | 405,233 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 14,094 | (39,145) | (39,297) | (49,836) | (13,548) | (42,802) | (79,353) | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

217-COMMUNITY CENTER

| REVENUES | 2012 ACTUAL | 2013 ACTUAL | 2014 ACTUAL | (----- CURRENT BUDGET | 2015 Y-T-D ACTUAL | (----- PROJECTED YEAR END | (----- 2016 REQUESTED BUDGET | (----- PROPOSED BUDGET |
|------------------------------------|----------------|----------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------------|---------------------------------------|------------------------------|
| year | 12 | 13 | 14 | 15 | 16 | | | |
| spccc | 2,774 | 2,903 | 2,000 | 2,000 | 1,500 | | | |
| CE | 3,474 | 3,648 | 3,830 | 4,022 | 4,223 | | | |
| mvac | 2,354 | 2,472 | 2,595 | 2,725 | 2,862 | | | |
| Kid | 4,322 | 4,538 | 4,764 | 5,003 | 5,253 | | | |
| RD | 1,376 | | 1,400 | | | | | |
| cons. | 100 | | | | | | | |
| 36224 TERM RENTS AND LEASES | | | | | | | | |
| | | | | CURRENT YEAR NOTES: SUITE 211 VACANT; SPCCC BEHIND IN RENT | | | | |
| <u>DONATIONS & REFUNDS</u> | | | | | | | | |
| 36230 CONTRIBUTIONS & DONATIONS | 116 | 0 | 540 | 0 | 66 | 0 | 0 | |
| 36241 VENDING MACHINE COMMISSIONS | 11,735 | 11,039 | 9,977 | 11,000 | 7,152 | 11,000 | 10,200 | |
| 36250 REFUNDS & REIMBURSEMENTS | 12,430 | 5,730 | 4,510 | 6,500 | 1,382 | 4,000 | 4,500 | |
| TOTAL DONATIONS & REFUNDS | 24,280 | 16,770 | 15,027 | 17,500 | 8,599 | 15,000 | 14,700 | |
| 36250 REFUNDS & REIMBURSEMENTS | | | | | | | | |
| | | | | CURRENT YEAR NOTES: STAFF CLEAN FLOORS IN MVAC AND KIDS CORNER; | | | | |
| 36250 REFUNDS & REIMBURSEMENTS | | | | | | | | |
| | | | | NEXT YEAR NOTES: Work in SPCCC and Headstart, LMC dividend | | | | |
| <u>FIXED ASSET DISPOSAL</u> | | | | | | | | |
| 39101 SALE OF GENERAL FIXED ASSETS | 0 | 0 | 308 | 0 | 150 | 0 | 0 | |
| TOTAL FIXED ASSET DISPOSAL | 0 | 0 | 308 | 0 | 150 | 0 | 0 | |
| <u>TRANSFER FROM OTHER FUND</u> | | | | | | | | |
| 39200 TRANSFERS FROM OTHER FUNDS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL TRANSFER FROM OTHER FUND | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| <u>TRANSFER</u> | | | | | | | | |
| 39221 CASH TRANSFER | 143,736 | 145,219 | 144,071 | 110,000 | 72,484 | 122,500 | 91,500 | |
| 39222 UTILITY CHARGE REIMBURSEMENT | 54,801 | 54,261 | 51,625 | 52,000 | 28,862 | 52,000 | 52,000 | |
| TOTAL TRANSFER | 198,537 | 199,480 | 195,696 | 162,000 | 101,346 | 174,500 | 143,500 | |
| 39221 CASH TRANSFER | | | | | | | | |
| | | | | PERMANENT NOTES: conduit transfer: full payment of lease agrmt will expire 5/17/2015; as of 5/17/2015 HT will pay 75% of the last 3 yr avg pmt; as of 5/17/2016 HT will pay 50% of the 3 yr avg pmt. thru the final payment of 5/2017; share of rec fees(ended 2009). | | | | |
| 39222 UTILITY CHARGE REIMBURSEMENT | | | | | | | | |
| | | | | PERMANENT NOTES: 75% reimbursement from utility funds. | | | | |
| TOTAL REVENUES | 433,658 | 434,196 | 387,629 | 373,230 | 233,267 | 382,930 | 358,474 | |

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217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

| | | | | 2015 | | | 2016 | |
|---------------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|----------------|---------------|----------------|----------------|
| | | | | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | | | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| 2012 | 2013 | 2014 | | | | | | |
| ACTUAL | ACTUAL | ACTUAL | | | | | | |
| PERSONNEL SERVICES | | | | | | | | |
| 44940-100 | COMMUNITY CENTER WAGES | 84,804 | 86,549 | 90,530 | 90,759 | 57,590 | 90,759 | 93,295 |
| 44940-101 | COMMUNITY CENTER WAGES-TEM | 0 | 0 | 0 | 0 | 133 | 0 | 0 |
| 44940-102 | COMMUNITY CENTER WAGES-OVE | 0 | 0 | 0 | 1,830 | 121 | 1,830 | 1,890 |
| 44940-121 | COMMUNITY CENTER PERA CONT | 5,713 | 5,960 | 6,349 | 5,508 | 4,234 | 5,508 | 5,687 |
| 44940-122 | COMMUNITY CENTER FICA CONT | 5,033 | 5,078 | 5,283 | 5,741 | 3,437 | 5,741 | 5,901 |
| 44940-126 | COMMUNITY CENTER MEDICARE | 1,177 | 1,188 | 1,236 | 1,343 | 804 | 1,343 | 1,380 |
| 44940-131 | COMMUNITY CENTER HEALTH IN | 21,934 | 24,558 | 24,593 | 28,353 | 18,037 | 28,353 | 28,194 |
| 44940-132 | COMMUNITY CENTER DENTAL IN | 2,135 | 1,725 | 1,645 | 1,404 | 1,171 | 1,404 | 1,498 |
| 44940-133 | COMMUNITY CENTER LIFE INSU | 33 | 35 | 35 | 38 | 23 | 38 | 35 |
| 44940-134 | COMMUNITY CENTER DISABILIT | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 44940-142 | COMMUNITY CENTER UNEMPLOYM | 396 | 351 | 63 | 0 | 0 | 0 | 0 |
| 44940-151 | COMMUNITY CENTER WORKERS C | 2,066 | 2,219 | 2,712 | 4,143 | 3,332 | 4,143 | 4,493 |
| TOTAL PERSONNEL SERVICES | | 123,290 | 127,663 | 132,446 | 139,119 | 88,882 | 139,119 | 142,373 |
| OFFICE EXPENSES | | | | | | | | |
| 44940-200 | COMMUNITY CENTER OFFICE SU | 286 | 477 | 672 | 300 | 9 | 300 | 300 |
| 44940-210 | COMMUNITY CENTER OPERATING | 44,682 | 46,262 | 46,529 | 47,000 | 23,446 | 47,000 | 48,000 |
| 44940-211 | COMMUNITY CENTER MOTOR FUE | 0 | 0 | 0 | 0 | 21 | 0 | 0 |
| 44940-220 | COMMUNITY CENTER REPAIR & | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OFFICE EXPENSES | | 44,969 | 46,739 | 47,201 | 47,300 | 23,475 | 47,300 | 48,300 |
| 44940-210 | COMMUNITY CENTER OPERATING | PERMANENT NOTES: CLEANING SUPPLIES, TOOLS, UNIFORM ALLOWANCE; ANNUAL ELEVATOR PERMIT (100) AIR HANDLER FILTERS; PAINT; GYM REFINISHING; EQUIPMENT PARTS; MATERIALS, BB NETS, FIRST AID SUPPLIES; LIGHT BULBS; SOLAR SALT; ICE MELT; VENDING (6000)proj #718 | | | | | | |
| 44940-210 | COMMUNITY CENTER OPERATING | CURRENT YEAR NOTES: Mats; Bulletin boards(400); Lcd Projector(800); Screen; Shelving; Vending(6000)Proj #718 | | | | | | |
| 44940-210 | COMMUNITY CENTER OPERATING | NEXT YEAR NOTES: Flat screen tv and cart; dvd player; planters/flowers for main entrances A & B | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | |
| 44940-300 | COMMUNITY CENTER PROFESSIO | 16,803 | 18,677 | 19,927 | 22,000 | 13,350 | 22,000 | 22,000 |
| 44940-310 | COMMUNITY CENTER CONTRACTU | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 44940-321 | COMMUNITY CENTER TELEPHONE | 861 | 836 | 1,420 | 1,200 | 1,167 | 1,200 | 1,200 |
| 44940-322 | COMMUNITY CENTER POSTAGE | 49 | 65 | 122 | 50 | 45 | 50 | 100 |
| 44940-331 | COMMUNITY CENTER TRAVEL & | 252 | 279 | 105 | 300 | 39 | 150 | 300 |
| 44940-340 | COMMUNITY CENTER ADVERTISI | 56 | 294 | 0 | 200 | 110 | 330 | 220 |
| 44940-354 | COMMUNITY CENTER PRINTING | 0 | 0 | 413 | 0 | 0 | 0 | 0 |
| 44940-360 | COMMUNITY CENTER INSURANCE | 11,572 | 11,983 | 11,376 | 11,500 | 11,260 | 11,260 | 11,500 |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

| | | | | | (----- 2015 -----) | | | (----- 2016 -----) | |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|--------------------|--------|-----------|--------------------|----------|
| | | 2012 | 2013 | 2014 | CURRENT | Y-T-D | PROJECTED | REQUESTED | PROPOSED |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | YEAR END | BUDGET | BUDGET |
| 44940-380 | COMMUNITY CENTER UTILITIES | 89,765 | 96,692 | 97,570 | 98,000 | 50,175 | 98,000 | 102,000 | |
| | TOTAL PROFESSIONAL SERVICES | 119,358 | 128,827 | 130,934 | 133,250 | 76,146 | 132,990 | 137,320 | |
| 44940-300 | COMMUNITY CENTER PROFESSIOPERMANENT NOTES: WASTE MANAGEMENT (5350); ELEVATOR PREVENTIVE MAINT (2,000), PREVENTATIVE MAINT BOILER (4012);OUTSIDE WINDOW WASHING; FALL SHUT DOWN/SPRING STARTUP; PRE-EMPLOYMENT PHYSICALS AS NEEDED; RPZ TESTING; BOILER LICENSES; ANNUAL ROOF INSPECTION (1600); SERVICE AGREEMENT FOR CHILLER (3600); WEED CONTROL (600); RYAN ELECTRIC; PAAPE (REPAIR AIR HANDLERS) | | | | | | | | |
| 44940-340 | COMMUNITY CENTER ADVERTISICURRENT YEAR NOTES: BUILDING SUPERVISOR RECRUITMENT | | | | | | | | |
| <u>REPAIR & MAINTENANCE</u> | | | | | | | | | |
| 44940-401 | COMMUNITY CENTER BLDG-REP& | 27,245 | 13,654 | 13,591 | 22,000 | 7,489 | 22,000 | 22,000 | |
| 44940-404 | COMMUNITY CENTER EQUIP-REP | 6,703 | 6,858 | 7,737 | 9,000 | 6,902 | 9,000 | 9,000 | |
| 44940-420 | DEPRECIATION | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44940-430 | COMMUNITY CENTER MISCELLAN | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | TOTAL REPAIR & MAINTENANCE | 33,948 | 20,512 | 21,328 | 31,000 | 14,391 | 31,000 | 31,000 | |
| 44940-401 | COMMUNITY CENTER BLDG-REP&PERMANENT NOTES: BALLASTS/LIGHTS; CHILLER REPAIRS; ROOF REPAIRS; FIX TOILETS; PLUMBING ISSUES; PAAPE REPAIRS; AIR HANDLER MOTORS; DOOR REPAIRS; WALL SCONCES | | | | | | | | |
| 44940-404 | COMMUNITY CENTER EQUIP-REPPERMANENT NOTES: Copier maint (shared with Rec), fix/maintain e.g. reel machine, rider/scrubber, rider carpet cleaner, vacuums, appliances, pick-up truck, mower,vacuums | | | | | | | | |
| <u>CAPITAL</u> | | | | | | | | | |
| 44940-510 | COMMUNITY CENTER LAND ACQU | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44940-520 | COMMUNITY CENTER BUILDING/ | 0 | 12,386 | 0 | 17,000 | 9,090 | 9,090 | 50,000 | |
| 44940-530 | COMMUNITY CENTER IMPROVEME | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44940-560 | COMMUNITY CENTER FURNITURE | 3,788 | 0 | 0 | 11,300 | 5,157 | 11,300 | 8,300 | |
| 44940-570 | COMMUNITY CTR OFFICE EQUIP | 22,306 | 15,052 | 20,212 | 4,000 | 0 | 4,000 | 21,674 | |
| | TOTAL CAPITAL | 26,094 | 27,438 | 20,212 | 32,300 | 14,247 | 24,390 | 79,974 | |
| 44940-520 | COMMUNITY CENTER BUILDING/CURRENT YEAR NOTES: Outfit door C with handicap entry (8500); recaulk east side windows (8500) | | | | | | | | |
| 44940-520 | COMMUNITY CENTER BUILDING/NEXT YEAR NOTES: Replace hallway carpet and rooms 217 & 219. Take out carpet and replace with tile at door B from bulletin board area to display case. Replace vinyl with ceramic tile in Senior | | | | | | | | |

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

| | | (----- 2015 -----) (----- 2016 -----) | | | | | | |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------|---------|---------|---------|-----------|-----------|
| | | 2012 | 2013 | 2014 | CURRENT | 2015 | 2016 | |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | Y-T-D | PROJECTED | REQUESTED |
| | | | | | | ACTUAL | YEAR END | BUDGET |
| | | | | | | | | PROPOSED |
| | | | | | | | | BUDGET |
| Center kitchen and around serving counter. (69,000) | | | | | | | | |
| 44940-560 | COMMUNITY CENTER FURNITURE CURRENT YEAR NOTES: Reupholster 100 chairs in Sr Center (7000); Replace brick in entry A with stamper concrete (4300) | | | | | | | |
| 44940-560 | COMMUNITY CENTER FURNITURE NEXT YEAR NOTES: Replace gym lights with T-8 lights | | | | | | | |
| 44940-570 | COMMUNITY CTR OFFICE EQUIP CURRENT YEAR NOTES: Add 2 indoor cameras to 1st floor hallways (4000) | | | | | | | |
| 44940-570 | COMMUNITY CTR OFFICE EQUIP NEXT YEAR NOTES: Replace mower (13 yrs old) with rider mower (3200); shrub trimmer (800); replace rider scrubber (17,674) | | | | | | | |
| TOTAL COMMUNITY CENTER | | 347,658 | 351,179 | 352,121 | 382,969 | 217,142 | 374,799 | 438,967 |

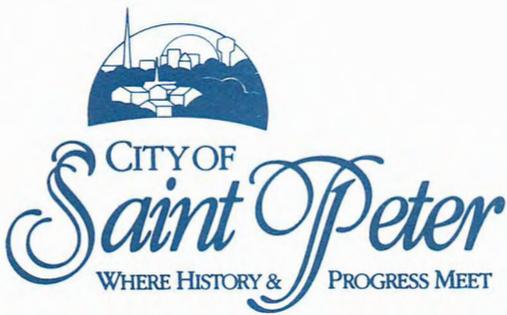
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 27, 2015

217-COMMUNITY CENTER
 COMMUNITY CENTER TFR
 EXPENDITURES

| | 2012 | 2013 | 2014 | (----- 2015 -----) | (----- 2016 -----) | | | |
|--------------------------------------|---------|---------|---------|--------------------|--------------------|--------------------|------------------|-----------------|
| | ACTUAL | ACTUAL | ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |
| <u>TRANSFERS</u> | | | | | | | | |
| 49300-720 TRANSFERS-OUT OPERATING TR | 11,428 | 11,017 | 12,834 | 0 | 0 | 0 | 0 | |
| TOTAL TRANSFERS | 11,428 | 11,017 | 12,834 | 0 | 0 | 0 | 0 | |
| TOTAL COMMUNITY CENTER TFR | 11,428 | 11,017 | 12,834 | 0 | 0 | 0 | 0 | |
| TOTAL EXPENDITURES | 359,086 | 362,196 | 364,955 | 382,969 | 217,142 | 374,799 | 438,967 | |
| REVENUE OVER/(UNDER) EXPENDITURES | 74,573 | 72,001 | 22,674 | (9,739) | 16,126 | 8,131 | (80,493) | |

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Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 07/02/2015

FROM: Todd Prafke
City Administrator

RE: Goals Session Report and takeaways

ACTION/RECOMMENDATION

None needed. For your information and review.

BACKGROUND

The goals of this memo is to provide a basic outline of the principle discussion points and priorities as the Council provided direction as a part of its' Goal Session on June 29, 2015.

In writing this memo it is not my objective to provide a complete or full review of the discussion held by the Council, but rather it is to list, with some explanatory information, the priorities for efforts and big thoughts of the meeting. The listing is done based on topic and chronology within the body of the meeting. These are not in prioritized order.

- Housing - Continue to investigate the opportunity to develop and promote "working family" housing.
 - Affordability and design remain important factors
 - Look at ways to stimulate opportunities for additional housing in the \$230,000+ range.
 - Think about opportunities to establish a housing rehab project with cooperation of local realtors and banks. Since many homes were restored after the 1998 Tornado, now might be a appropriate time to work on rehabilitation meeting the Council's overall goal of quality housing stock.
- Development of Lot #5 - It may be time to dust off the RFP from about 10 years ago and look for another alternative focusing on the Downtown priorities as a guide.
- Solace Project - Council remains supportive of the effort in it's' more original form. Staff should assist where and when it can in working with the State of Minnesota to provide for better understanding of opportunities to see a project of this nature come to fruition.
- Modifications to the Partnership White Papers were discussed. That document is attached with the changes suggested.

- Communications - Continue to enhance web and social media use. Growth of the comfort and level of information put on Facebook was noticed and is good and hope to see more growth in that area. A lighter tone and less critical responses should be strived for. No new ideas about ways to push out information were provided, but acknowledgment of the tremendous amount of effort that is put into outreach is appreciated.
- Diversity cooperative effort. Seems to feel about right and Council is supportive of the City taking a lead role in making that work with the County and School District. The overall goals are additional cultural literacy and working together with partners in our community.
- School/City Development. More effort needs to be placed on keeping the Council and overall community informed as to progress. It seems to have been quiet for a while and although the Council understands the process, long periods of quiet are not good and additional input particularly for the Council should be provided for. A community "Show and Tell" is a good idea and should be planned for fall.
- Education Incentive. Council is support of future changes to employee Education Incentive and clarification on the language that drives what the City will participate in financially and what it will not help pay for.

Members feel positive about their experiences on the Council and their ability to work together and as a team with each other and with staff. More directional effort and less direction should be the goal with project teams being given more opportunities as we continue to solve problems and address needs within the community. Continue to work at an organizational level to enhance opportunities for leadership as we will be seeing substantial changes to our employee demographics over the next 3 to 7 years.

The next 5th Monday is in August and should be targeted for the next Goal Session. Food was good and no additional or outside facilitator was recommended at this time.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

Elected Officials' Duties & Responsibilities

It is the duty of the mayor, clerk, and councilmembers to ensure the city fulfills its duties under the law and lawfully exercises its powers.

City officials can sometimes be held personally liable for failing to act or for taking unauthorized actions on the part of the city. To avoid personal-liability lawsuits, city officials should gain a working knowledge of the laws that regulate city government. Whenever there is any doubt about the validity of an action or procedure, city officials should consult their city attorney.

Role of the individual councilmember

Councilmembers' statutory duties are to be performed, almost without exception, by the council as a whole. For example, the council, not individual members, must supervise administrative officers, formulate policies, and exercise city powers.

Councilmembers should devote their official time to problems of basic policy and act as liaisons between the city and the general public. Councilmembers should be concerned, not only with the conduct of daily affairs, but also with the future development of the city.

The most important single responsibility of a council member is participation at council meetings. In statutory cities, each councilmember, including the mayor, has full authority to make and second motions, participate in discussions, and vote on every matter before the council.

In a statutory city, any two councilmembers of a five-member council or any three members of a seven-member council may call a special meeting. Care should be exercised to give proper notice, however.

Role of the council

As individuals, council members have no administrative authority. They cannot give orders or otherwise supervise city employees unless specifically directed to do so by the council. The council, however, has complete authority over all administrative affairs in the city. In Plan B cities, this authority is generally restricted to conducting investigations and establishing policies to be performed by the manager.

The major areas of council authority and responsibility are:

Judging the qualification and election of its own members

Setting and interpreting rules governing its own proceedings

Exercising all the powers of cities that the law does not delegate to others

Legislating for the city

Directing the enforcement of city ordinances

Appointing administrative personnel

Transacting city business

Managing the city's financial operations

Appointing members of the boards

Conducting the city's intergovernmental affairs

Protecting the welfare of the city and its inhabitants

Providing community leadership

Other specific powers

Role of the mayor

As the head of the city, the mayor officially speaks for both the government and the community as a whole. In all statutory cities and in most charter cities, the mayor is the presiding officer and a regular member of the city council. The mayor has all the powers and duties for the office of council member in addition to those of mayor.

In a home rule charter city, the charter spells out the duties and responsibilities of the mayor. Mayors of statutory cities have the following roles:

Official head of the city

- The mayor usually serves as the city's representative before the Minnesota Legislature, federal agencies, and other local governments.
- The mayor usually greets important visitors, gives formal and informal talks, and takes part in public events.
- The mayor often exerts leadership in city affairs. Because the mayors of statutory cities lack significant individual authority, this responsibility frequently calls for tact rather than overt acts of direction or supervisory control.

Executing official documents

Power to make some appointments

Presiding officer at council meetings

Weed inspector

- The city may also appoint assistant weed inspectors, who have the same power, authority, and responsibility of the mayor in the capacity of weed inspector

Election duties

Investigating fires

Declaring local emergencies

Read more detail on the duties and responsibilities of elected officials in the Handbook for Minnesota Cities (*Link to: <http://www.lmc.org/page/1/resource-library.jsp?pageId=1608>*)

Return to Overview of Minnesota City Government (*Link to: <http://www.lmc.org/page/1/overview-city-gov-mn.jsp>*)

Your LMC Resource

Research & Information Service staff are at the ready to help you apply our broad knowledge to the issues you're dealing with today.

Access online form to submit a question (preferred route) (*Link to: <http://www.lmc.org/page/1/submit-research-inquiry.jsp>*)
(651) 281-1200 or (800) 925-1122

More Resources on Duties & Responsibilities

The following resources provide additional information about city government in Minnesota:

View Information Memo: Meetings of City Councils (pdf) (*Link to: http://www.lmc.org/media/document/1/meetings_of_city_councils.pdf?inline=true*)

Access the Handbook for Minnesota Cities (*Link to: <http://www.lmc.org/page/1/resource-library.jsp?pageId=1459>*)

Access the HR Reference Manual (*Link to: <http://www.lmc.org/page/1/hr-reference-manual.jsp>*)

Sec. 2-6. Worker's compensation.

Subd. 1. Licenses. No license to operate a business shall be issued by the City until the applicant presents acceptable evidence of compliance with the worker's compensation insurance coverage requirement of Minnesota Statutes by providing the name of the insurance company, the policy number, and dates of coverage, or the permit to self-insure.

Subd. 2. Contractors. The City shall not enter into any contract for doing public work before receiving from all other contracting parties acceptable evidence of compliance with the worker's compensation insurance coverage requirement of Minnesota Statutes.
(Code 1989, § 2.82; Ord. No. 157(2nd Ser.), § 16, 12-12-1988)

Secs. 2-7—2-30. Reserved.**ARTICLE II. MAYOR AND CITY COUNCIL*****Sec. 2-31. Election and terms.**

Subd. 1. Date of election. The regular City election shall be held biennially on the first Tuesday after the first Monday in November in every odd-numbered year, beginning with the 1975 election.

Subd. 2. Terms and transition. The Mayor shall be elected for a two-year term at each such election. Three Councilmembers shall be elected for four-year terms at every other biennial election commencing in 1975 and three Councilmembers shall be elected for four-year terms at every other biennial City election commencing in 1977.
(Code 1989, § 2.77)

State law references—City elections; officers, terms, vacancies, M.S. § 412.02; authority to provide for four-year mayoral terms, M.S. § 412.022; terms of certain officers, M.S. 412.541.

Sec. 2-32. Salaries of mayor and Councilmembers.

Subd. 1. Effective January 1, 2008, the salary of the Mayor is fixed at \$5,278.00 per year; and the salary of each Councilmember is hereby fixed at 75 percent of the Mayor's salary.

Subd. 2. Effective January 1, 2009, the salary of the Mayor is fixed at \$5,357.00 per year; and the salary of each Councilmember is hereby fixed at 75 percent of the Mayor's salary.

Subd. 3. In addition to the annual salary stated in subdivisions 1 and 2 of this section, the Mayor and Councilmembers shall receive \$25.00 for each and every special meeting of the Council that they attend. Meetings of the Board of Review shall be considered special meetings of the Council, and members of the Council attending such meetings shall be paid as provided in subdivision 2 of this section. For purposes of this section, "special meetings" are meeting called pursuant to state law at which the council votes on any agenda item in addition to a vote to adjourn.

Subd. 4. The City Clerk-Administrator shall include reconsideration of the salaries of the Mayor and Councilmembers on a City Council agenda in the spring of each oddnumbered year.
(Code 1989, § 2.72; Ord. No. 277(2nd Ser.), § 1, 9-9-1996; Ord. No. 333(2nd Ser.), § 1, 9-10-2001; Ord. No. 381(2nd Ser.), § 1, 8-22-2005; Ord. No. 393(2nd Ser.), § 1, 10-22-2007)

***State law references**—City council generally, M.S. § 412.191; specific powers of council, M.S. § 412.221; powers of mayor and council, M.S. § 410.19; recall and removal of officers, M.S. § 410.20; city officers and employees, M.S. § 410.21, M.S. § 412.111 et seq.; composition of council in council-manager municipalities, M.S. § 412.631.

Secs. 2-33—2-52. Reserved.

ARTICLE III. OFFICERS AND EMPLOYEES*

DIVISION 1. GENERALLY

Sec. 2-53. Personnel rules and regulations.

The Council may, by resolution, establish rules setting forth the rights, duties and responsibilities of employees. Such rules may from time-to-time be amended. A copy of such rules is available in the office of the City Clerk.
(Code 1989, § 2.50)

Secs. 2-54—2-77. Reserved.

DIVISION 2. CITY CLERK-ADMINISTRATOR

Sec. 2-78. Affirmed.

Subd. 1. Office defined. The office of the City Clerk-Administrator is hereby affirmed. The Council shall appoint one person to the position of City Clerk-Administrator. The City Clerk-Administrator shall be responsible to, and serve at the pleasure of, the Council. Such officer shall have the duties and powers prescribed herein.

Subd. 2. Appointment and removal. The City Clerk-Administrator shall be appointed by a majority of the Council for a definite term and may be removed from office by affirmative action by a majority of the full Council with or without cause.

Subd. 3. Qualifications. The City Clerk-Administrator shall be selected solely on the basis of the person's executive and administrative qualifications, experience, formal education, and knowledge of accepted practices pertaining to the duties of the offices.

Subd. 4. Direction. The City Clerk-Administrator shall be subject to the supervision and direction of the Mayor and the Council as a collective body pursuant to Minnesota Statutes and consistent with applicable laws and this Code. The Council shall, at least once annually, undertake a review of the City Clerk-Administrator's performance.

Subd. 5. Functions and duties. The City Clerk-Administrator shall be the Chief Administrative Officer of the City, shall be responsible for the proper administration of all affairs of the City, and shall oversee and direct the operation of all departments, divisions, and offices of the City except as otherwise provided by law.

- (1) In fulfilling the responsibilities of the office of City Clerk-Administrator, the City Clerk-Administrator shall be empowered and required to do as follows:
 - a. Supervise and direct all department directors and administrative staff, municipal functions, and services under the control of the Council, except as otherwise provided by law;
 - b. Develop and issue administrative policies, rules, regulations, and procedures necessary to ensure the proper management of all departments, divisions, and offices;

*State law references—City officers, M.S. § 412.021; city officers and employees, M.S. § 412.111 et seq.

- c. Enforce all laws, City Code provisions, and resolutions of the City and, as necessary, make recommendations for revisions or additions;
 - d. Attend and participate in discussions at all meetings of the Council and other bodies as required. The City Clerk-Administrator shall represent the City at all functions as appropriate and not in conflict with the prerogatives of the Mayor and the Council;
 - e. Supervise the preparation of and submit an annual budget and keep the Council advised as to the financial condition of the City;
 - f. Recommend and submit for Council approval the employment or removal of all City personnel, and undertake, or delegate, the recruitment, screening, and interviewing of prospective employees;
 - g. Supervise purchasing, including the making or letting of purchases and contracts in accordance with policies established by the Council and applicable laws, and provide for the receipt of estimates, quotations, and sealed bids and submit to the Council as appropriate;
 - h. Direct all personnel matters as provided for by the personnel policies established by the Council with the authority to assign or transfer personnel, suspend for up to 30 days, and employ temporary personnel for up to 120 days; negotiate or delegate the negotiation of employee labor contracts for approval by the Council; provide system for annual employee performance appraisals and directly evaluate Department Directors;
 - i. Recommend the adoption of such measures as may be necessary or expedient for the health, safety, and welfare of the community or for the improvement of the organization and operation of municipal government;
 - j. Prepare or provide periodic reports, summaries, information, and recommendations relating to municipal services, projects, and issues for submittal to the Council;
 - k. Perform such other duties as may be placed under the City Clerk-Administrator's jurisdiction by Council action or as required by law.
- (2) In fulfilling the responsibilities of the office of City Clerk-Administrator, be empowered and required to do as follows:
- a. Supervise the conduct of local elections in accordance with the prescribed laws and regulations, give required notice of each regular and special election, record the proceedings thereof, notify officials of their elections or appointments to office, and certify to the County Auditor all appointments and the results of all municipal elections;
 - b. Maintain a minute book, noting therein all proceedings of the Council;
 - c. Maintain an ordinance book, in which shall be recorded at length all ordinances passed by the Council;
 - d. Maintain a resolution book, in which shall be recorded at length all resolutions passed by the Council;
 - e. Affix the Seal of the City to all instruments, documents, or official acts of the Mayor and the Council;
 - f. Prepare licenses and permits, and maintain records of same;
 - g. Maintain files of deeds, easements, contracts, leases and other agreements;
 - h. Issue and retain system of purchase orders;

- i. Serve as Public Information Officer on matters pertaining to this Code, Council resolutions, ordinances, proceedings, and policies; maintain good public relations with the general public; and prepare news releases and newsletters;
- j. Direct the building management functions associated with the Municipal Building;
- k. Act as the Clerk of the City; serve as custodian of the City Seal and records; sign official papers; post and publish agendas, notices, ordinances, and resolutions; and perform such other duties as imposed by the Council, law, or the best interest of the City.

Subd. 6. Bond. The City Clerk-Administrator and his Deputy shall furnish a surety bond, the premium of the bond to be paid by the City.

Subd. 7. Terms of employment. The City Clerk-Administrator shall receive such compensation as the Council shall fix by resolution and the terms of an employment agreement.

Subd. 8. General supervision. No member of the Council or the Mayor shall in any manner interfere with or prevent the City Clerk-Administrator from exercising the City Clerk-Administrator's own judgment in the administration of the City. Except for the purpose of inquiry, no member of the Council or the Mayor shall dictate to or exercise control over the administration of the City, and no member shall give orders to any Department Director or employee except through a majority vote of the Council.

(Code 1989, § 2.78; Ord. No. 148(2nd Ser.), § 1, 9-12-1988)

Sec. 2-79. Deputy City Clerk.

The City Clerk-Administrator may appoint, with the consent of the Council, a Deputy City Clerk to discharge the duties of the office of City Clerk-Administrator. The Deputy City Clerk shall be empowered and required to fulfill the responsibilities of the office under the direction and supervision of the City Clerk-Administrator. The Deputy City Clerk shall hereafter be referred to as "City Clerk." (Code 1989, § 2.78; Ord. No. 148(2nd Ser.), § 1, 9-12-1988)

Sec. 2-80. Acting City Clerk-Administrator.

The City Clerk-Administrator may appoint a temporary City Clerk-Administrator to discharge the duties of the City Clerk-Administrator's Office when the City Clerk-Administrator is absent. If the Council does not rescind or modify the appointment at the next Council meeting, the appointment is deemed ratified.

(Code 1989, § 2.78; Ord. No. 148(2nd Ser.), § 1, 9-12-1988)

Sec. 2-81. Interim City Clerk-Administrator.

In the event that the position of City Clerk-Administrator is vacated by disability, removal, or resignation, the Council shall appoint an Interim City Clerk-Administrator who shall serve until such time as an appointment to the position is made.

(Code 1989, § 2.78; Ord. No. 148(2nd Ser.), § 1, 9-12-1988)

State law references—Qualifications, term, and residency of city manager, M.S. § 412.641; powers and duties of city manager, M.S. §§ 412.651, 412.681; limitation on council powers, M.S. § 412.661.

Secs. 2-82—2-105. Reserved.

River's Edge Clinic Talking Points

Why are there discussions about making changes to River's Edge Clinic – St. Peter?

- ◆ Financial Performance
 - Clinic has been operating at a loss and has been subsidized by the hospital
- ◆ Statistical Performance
 - Decline in patient numbers
- ◆ Physician Issues
 - Dr. Jay Bauder leaving the clinic in September leaving one physician and 3 nurse practitioners.

What changes are being discussed?

- ◆ Currently River's Edge is in discussion with leaders at the Mankato Clinic and Mayo Clinic Health System to explore a collaboration that would include a primary care clinic and an urgent care clinic.
- ◆ There are not any agreements in place with either health system
- ◆ If a collaboration cannot be reached, River's Edge will explore changing the clinic model to an urgent care clinic

Other discussion items?

- ◆ The Mankato Clinic and Mayo Clinic Health System already have several collaborative programs in place with River's Edge. River's Edge is looking at options that will bring the greatest benefit to the patients.
- ◆ Nothing more is known at this time. Updates will be provided as the River's Edge executive team move through the process.

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!
City Info Line 507-934-0675 TDD #711
The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at barbaral@saintpetermn.gov www.facebook.com/cityofsaintpeter

08/26/15

CITY COUNCIL ACTIONS – Action taken by the City Council at the regular meeting of August 24, 2015 included approval for execution of a renewal contract with the Minnesota Municipal Utilities Association to provide safety training services for City staff and approval for submission of grant applications to the Department of Transportation Office of Transit for 80% funding for the operational and capital expenses of the City's transit service in 2016.

The next regular meeting of the City Council will be Monday, September 14th at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 507-934-0663. Copies of the Council packet are also available on the City's website at www.saintpetermn.gov/city.



MAKES ME WONDER (BY CITY ADMINISTRATOR TODD PRAFKE) – *Comments and more....* School is starting soon. Wow a fast summer for sure! If you have not heard yet, the City and School District are doing

great cooperative and collaborative work on the properties we each own west of town. The goal is to have a new high school and City park facilities that can be enjoyed by all while avoiding redundant and duplicative space and continuing to plan for the future including moderate growth and the changing wants and needs of the community.

Lots of work is being done on this and lots of money and time is being spent, so it is an issue you will want to watch for. There will be an Open House in the near future (September 9th) to show

folks the plans, so watch for the notices and come down and see more.

The School, the City and the County Highway Department are all participating at the Open House so there will be information ranging from the "look" of the new building, to where trails will be located, to a picture of improvements to Gardner Road and the Fort Road. Watch for updates. We hope most will be pleased by the work that has been done.

Will you attend? It makes me wonder.....



ELECTRICAL PRODUCTION - Did you know that coal still provides 34% of all electricity used in the United States? In 2003, 629 coal plants supplied 50% of all power produced. In 2015 there are just 491 coal plants remaining. While coal still remains the largest producer of electricity, it is easy to

see that coal production has been reduced due to many changes in our methods of finding energy.

So what happened? During the last ten years fracking has been the focus and with this method comes the finding of natural gas which can produce electricity cheaper than coal. Natural gas accounts for 30% of all electricity produced and experts believe it may soon surpass coal as the number one source. Nuclear still produces about 20% of our power with 61 plants scattered throughout the United States. Although most nuclear facilities are located along the east coast, there are two located in Minnesota.

Hydropower accounts for roughly 7% of the nation's power production with a total of 1,420 plants. One hydro plant located on the Grand Coulee Dam in central Washington State produces about one-third of the hydropower nationwide.

Wind power production has increased coming in at a 1% pace in 2008 up to 4.9% in 2015. This is due in part to the federal government providing tax

credits and subsidies. Couple that with the requirement placed on utility companies to purchase a percentage of their power from renewable sources and a sudden increase is realized.

Solar has been the latest to benefit from technology changes producing .6% of all power needs. City of Saint Peter staff has been preparing for solar challenges by examining "net-metering" and other benefits to customers. Solar is predicted to change the landscape of electrical production over the next few years as technology improves and option become available.

For more information on this topic, please contact the Public Works Department at 934-0670.

LABOR DAY



LABOR DAY CLOSURES – All non-emergency City offices, including the Library, Community Center and transit system, will be closed on Labor Day. In addition, the

Community Center will be closed over the Labor Day weekend, (Saturday, September 5th–Monday, September 7th) and the Library will also be closed on Saturday, September 5th.

Regular Community Center (non-summer hours) hours start Tuesday, September 8th. The revised hours will be:

Monday through Friday: 6 a.m.–10 p.m.

Saturday: 8 a.m.–8 p.m.

Sundays noon–8 p.m.

THE THIRD FLOOR YOUTH CENTER COORDINATOR NEEDED - The City of Saint Peter is looking for a Part-time Coordinator for The Third Floor Youth Center. The position begins in September.

The Third Floor is located at North Intermediate School and serves youth in grades 3 through 6 Monday through Friday from 3-5 p.m. The Coordinator works 12.5 hours/week and the wage is \$13 per hour.

The Coordinator is responsible for the operation of the youth center including scheduling and supervising Gustavus Adolphus College work study students. If interested please contact Recreation and Leisure Services Director Jane Timmerman by email, jane@saintpetermn.gov, or phone, 507-934-0667.

"A MATTER OF BALANCE" – Join this program geared for older adults that emphasizes practical strategies to manage falls. Learn to improve balance, flexibility, and strength. The program runs on Thursdays from September 3rd through November 12th in the Saint Peter Public Library

meeting room. There is no charge and participants may register by calling 934-7434. The program is sponsored by the Saint Peter Senior Center, the MN River Area Agency on Aging, and VINE.



BACK TO SCHOOL SAFETY – Schools starts soon for Saint Peter students. That makes it a great time to review back to school safety tips for drivers and pedestrians alike.

This information is a compilation of materials put out by the Minnesota Department of Public Safety

and the Minnesota Crime Prevention Association.

If your child is going to ride the bus to school you probably already know that buses are safer than cars. However, that doesn't mean the bus won't pose a danger for your child. To help prevent injuries involving school buses, here are some tips to pass on to your children:

- Have a safe place to wait for your bus, away from traffic and the street.
- Stay away from the bus until it comes to a complete stop and the driver signals you to enter.
- When being dropped off, exit the bus and walk ten giant steps away. Remember that the bus driver can see you best when you are back away from the bus.
- Use the handrail to enter and exit the bus. Backpacks are heavy and can throw a child off balance when climbing steps. Using the handrail provides an extra measure of safety.
- Be aware of street traffic around you. Drivers must follow certain rules concerning school buses, however, not everyone does and it's better to wait until you see cars come to a complete stop before you try and cross the street.
- Only cross the street at corners in the crosswalk.

Not all children will be bused to school and if your child lives close enough to walk or bike to school, here's some tips to help limit their danger:

- Instruct your child to follow traffic signals and instructions from the crossing guard and never cross the street against the light.
- Know your child's route to and from school and the time it takes. Ask them to not deviate from the established path or timeline. If your child rides a bike to school or home, practice the



route before the start of school and know where any crossing guards or help might be.

- Instruct your child to walk their bike through intersections.
- Instruct the child to walk with a buddy.
- Outfit your child with reflective material to make them more visible to traffic. Putting this material on their backpacks is also helpful. Remember that once daylight savings changes in the fall it might be dark in the mornings when they go to school or when they are coming home.
- Teach your children to lock up their bikes when they get to their destination, including when they get home. Bikes are often stolen from yards and unlocked garages.
- Get your child in the habit of always wearing a helmet when they get on their bike. Make yourself an example by wearing your helmet too.
- Ride with your child! Parents can always use the extra exercise, and a bicycle ride creates an opportunity for parent-child involvement and good quality conversation time.
- Have a safety contingency plan...just in case! Does your child know a certain neighbor whose home can be considered a "safe house" in the event of a bike or safety issue? Could your youngster carry a walkie-talkie or, if an older child, a cell phone (even if it's only for emergencies)? Parents should provide their kids with "what if" scenarios they can think through...just in case the unthinkable happens. When it comes to your child's well-being, there is no such thing as being over-prepared.

As the driver of a vehicle, whether you are taking a child to school or not, it's important to be even more alert and aware because once school begins there will be significantly more traffic in and around school zones. Here are some tips to help everyone be safer:

- Wear your seat belt! Seat belts are the best form of protection in the event of a crash. And everyone needs to be buckled up properly. That means older kids in seat belts, younger kids in booster seats and little kids in child safety seats. And you, the driver? Set an example for your children and remember to buckle up yourself.



- Remember that in Minnesota it's illegal to pass a school bus with flashing red lights. And don't think you can get away with violating this rule just because there aren't any Police Officer's around! Bus drivers

can and will pass on the license number of a driver violating this rule to the Police!

- Reduce your speed in a school zone. Legal speed limits in these areas will be posted, but you can make it even safer by slowing down even further.
- Be alert for children who might dart out between parked cars. Remember they are smaller than most vehicles and you might not see them until it is too late. And parents, teach your child to always cross at the crosswalk so that this situation doesn't happen.

That's a lot of things to think about, but parents and children also need to be aware of personal safety. Here are a few more tips to keep your child safe:

- Never label or print your child's name on the outside of backpacks, lunches or clothing. Doing so will make it possible for criminals to learn your child's name and trick them.
- Establish a "SECRET CODE WORD" with your child. Explain to your kids never to go with anyone that does not know the "code word" regardless of the circumstances.

- Explain to your children to:
 - Never talk to strangers.
 - Never get in a car with strangers.
 - Never let a stranger into their home.
 - Never let a stranger touch them.
- Never allow your child to play in a dimly lit or unsupervised

place.

- Remind your child to play and walk in a group. There is safety in numbers.
- Take a current photo of your child. Should the child go missing, having a current photo will help the Police.

This is just a sampling of ideas that you can use to keep your children safe as they go back to school. Talking to your children before school starts, and giving them gentle reminders throughout the year is a good start to ensuring everyone has a safe and enjoyable school year!

CHILD SAFETY TIP

Before departing with children/grandchildren/kids to any event, take a second, pull out your cell phone and take individual pictures of each child. That way, if the unthinkable happens and a child gets lost, you have a picture of how they are dressed and what they looked like that day.

The photo can then be immediately sent to police to aid in locating the child. Seconds can be precious in this scenario, so take a second, make it a habit and take a picture!

OPTIMAL FLUORIDE CONCENTRATION - In April, federal health officials changed the recommended amount of fluoride in drinking water for the first time since 1962. The Department of Health and Human Services (HHS) is now recommending as the optimal fluoride concentration 0.7 parts per million (ppm) instead of the previous range of 0.7 to 1.2 ppm.

According to a press release by the HHS, the change in the recommendation was made because Americans now have access to more sources of fluoride, such as toothpaste and mouthwash, than they did when water fluoridation was first introduced in the United States. As a result many Americans are getting too much fluoride, with the result being increased cases of fluorosis. Dental fluorosis is a cosmetic condition in which the effects can range from barely noticeable white spots in mild forms to staining and pitting in more severe forms.

The 1962 recommendation was given as a range because the recommendation varied by region of the country based on climate, with warmer areas having lower requirements because it was assumed that people in warmer climates drank more water than those in colder climates. This

assumption turned out to not be true, and so the new recommendation is the same for all areas of the country.

The HHS, along with the American Dental Association, believes that the new recommended level will maintain the protective decay benefits of water fluoridation and reduce the occurrence of fluorosis.

So, what does this mean for Saint Peter? The natural occurring fluoride level in our area ranges is 0.4 ppm. We have been adding fluoride to bring the level to 1.2 ppm in accordance with state law. It is expected that the state will lower the required level, but the rule-making process will take several months and perhaps as much as a year. Meanwhile, the Minnesota Department of Health (MDH) has set up a system to allow cities to request a variance to the current rules to allow a reduction in fluoridation while the new rules are still being finalized. The City of Saint Peter applied for and received the variance. In June, we turned our fluoride pumping equipment down to meet the 0.7 ppm level.

For more information on this topic, please contact the Public Works Department at 934-0670.

CITY MEETING CALENDAR - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at www.saintpetermn.gov.

| | | | |
|-----------|--------------|------------|-----------------------------------------|
| Wednesday | August 26 | 12:20 p.m. | Hospital Commission |
| Thursday | August 27 | 12:00 noon | Economic Development Authority |
| Friday | August 28 | 8:00 a.m. | Tourism and Visitors Bureau |
| Monday | August 31 | 3:00 p.m. | City Council Goal Session |
| Thursday | September 3 | 5:30 p.m. | Planning and Zoning Commission |
| Monday | September 7 | | LABOR DAY HOLIDAY – City offices closed |
| Tuesday | September 8 | 3:30 p.m. | Housing and Redevelopment Authority |
| Tuesday | September 8 | 5:30 p.m. | City Council Workshop Session |
| Monday | September 14 | 7:00 p.m. | City Council Meeting |
| Tuesday | September 15 | 5:30 p.m. | Library Board |
| Monday | September 21 | 5:30 p.m. | City Council Workshop |
| Monday | September 21 | 7:00 p.m. | Parks and Recreation Advisory Board |
| Thursday | September 24 | 12:00 noon | Economic Development Authority |
| Friday | September 25 | 8:00 a.m. | Tourism and Visitors Bureau |

| | | | |
|----------|--------------|-----------|----------------------------------|
| Monday | September 28 | 7:00 p.m. | City Council Meeting |
| Tuesday | September 29 | 5:30 p.m. | Heritage Preservation Commission |
| Thursday | October 1 | 5:30 p.m. | Planning and Zoning Commission |

City of Saint Peter, Minnesota

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Dalaina Sandland and 9 other friends

207 were here +8 this week

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PHOTOS

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Write something...

1 Scheduled Post

Scheduled for today at 10:14am See post.

City of Saint Peter, Minnesota shared Saint Peter Halloween Fun Run's photo.
Published by Susan Brunz · 1 hr Edited

Halloween Fun Run will be held Saturday, October 31st! Register now!



Saint Peter Halloween Fun Run

Looking for a spooktacular time? Sign up for the Halloween Fun Run & Walk today! Early Bird ends Friday, Oct 16 You will not want to miss being part of Southern Minnesota's Largest and Fastest Parade of Costumes. Visit www.stpeterfunrun.com

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City of Saint Peter, Minnesota
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- Valerie Willis Thr... 284 Post React 35m
- Tom Gayner 36 Post Engagen 1m
- Remy Luker
- Peggy Rylan Recent 1d
- Ashley Prax 2015 1h
- Mat Gro 2014
- Todd Prafke 2013
- Travis Sandland 2012 1h
- Lelia Leonhard 2011 1m
- Dalaina Sandland See Your FB Her
- Keith Ruffing
- Susan Brunz
- Malinda Larsen City of Saint Peter Building for a sport time? Sign up for Halloween Fun Run today! Early Bir...
- Sue Luker

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VIDEOS



NOTES

Facebook Page Communication
January 11, 2013

REVIEWS

4.9 4.9 of 5 stars · 14 reviews

Anna Kimm-Wilson — What I've seen of Saint Peter has been a pretty town. I just found this page trying to find out if 169 is still closed for construction.
December 19 2014 2 Reviews
Like Comment 1

Brett Christensen —
March 18, 2015
Like · Comment

Tell people what you think

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Saint Peter Police Department



Saint Peter Halloween Fun Run



Nicollet County Historical Society

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IT'S A MATTER OF BALANCE!
Learn to improve your balance, flexibility, and strength to help you manage falls and increase your level of activity. This award-winning program emphasizes practical strategies to manage falls.
Thu., Sep. 3 Nov. 12, 10:15 a.m. 12:15 p.m.
No charge. Saint Peter Public Library meeting room
Call Sylvia at 934-7434 to register.... See More

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City of Saint Peter, Minnesota

Published by Susan Brunz August 24 at 10.55am

The Roy T. Lindenburg Memorial Outdoor Swimming Pool is closed to the public for the season. See you next year!

Like Comment Share

Becky Braun, Kelly Doherty and Shanon Nowell like this.



Shanon Nowell Thanks for and awesome summer!
Like Reply August 24 at 2 56pm



Write a comment.

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- Tom Gayner
- Remy Luker 1m
- Peggy Ryland 1d
- Ashley Prax 1h
- Mat Gro
- Todd Prafke 1h
- Travis Sandland 1m
- Lelia Leonhardt 8m
- Dalaina Sandland 1h
- Keith Ruffing 11m
- Susan Brunz
- Malinda Larson M... 14m
- Sue Luker Prax 8h

Search



JOIN THE SAINT PETER POLICE DEPARTMENT AT THE SEVENTH ANNUAL NIGHT TO UNITE CELEBRATION

On **August 4th 2015** from **5:00 PM to 8:00 PM** we would like to invite you to join with our neighbors at the Seventh Annual Night to Unite Celebration in Veteran's Park. This is a kick-off event with attendees encouraged to go back to their own neighborhoods and celebrate this night with their neighbors. **NIGHT TO UNITE IS DESIGNED TO:** *Get to know one another in your neighborhood (Neighbors Joining Together) while enjoying music from Hot 96.7 FM. Build neighborhood involvement by bringing police and community together; and bringing awareness to crime prevention and local law enforcement efforts!*



WATER SURCHARGE - Included on this month's utility bill is the State mandated annual surcharge, "WATER SURCHG", of \$6.36 per water connection. This surcharge is included on your utility bill once each year. Each municipal water system in the State is required to collect annually from its customers a surcharge and remit it to the State Department of Health. This surcharge was established to help fund activities related to compliance with the Federal Safe Water Act. If you have any questions regarding this surcharge, please contact the State Department of Health.

NO WORRIES, FREE SERVICE...The City of Saint Peter offers **FREE** automatic bank payment from any bank. You will still receive your utility bill at the same time each month. Across the top it would be noted - ***DO NO PAY* PAID BY DRAFT**. Your payment would then be deducted from your checking or savings account on the due date each month. If you are interested in this option, please fill out the following for

AUTHORIZATION FOR AUTOMATIC UTILITY PAYMENTS

I AUTHORIZE THE CITY OF SAINT PETER'S FINANCE DEPARTMENT AND THE BANK NAMED BELOW TO INITIATE VARIABLE ENTRIES TO MY CHECKING/SAVINGS ACCOUNT FOR PAYMENT OF MY UTILITY BILL. THESE ENTRIES WILL BE MADE ON THE DUE DATE (USUALLY THE 15TH) OF EACH MONTH. THIS AUTHORIZATION WILL REMAIN IN EFFECT UNTIL I NOTIFY THE CITY TO CANCEL IT IN SUCH TIME AS TO AFFORD THE CITY A REASONABLE OPPORTUNITY TO ACT ON IT.

(CUSTOMER NAME-PLEASE PRINT) _____ (UTILITY ACCOUNT NUMBER) _____

(SERVICE ADDRESS) _____ (PHONE NUMBER) _____

(BANK NAME) _____ (BANK ADDRESS) _____

BANK ROUTING NUMBER _____ ACCOUNT _____

CIRCLE ONE: CHECKING OR SAVINGS

AUTHORIZED SIGNATURE _____ DATE _____



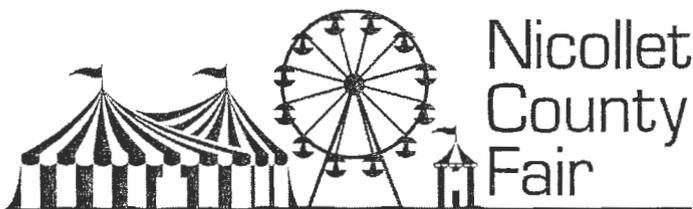
HOME OWNERS BEWARE: TREES TRIMMED/REMOVED OR TREATED TREES, SHRUBS OR VINES - If you plan to have trees cut, trimmed, pruned, removed, sprayed or otherwise treated in the city please **call 934-0661** to make sure they are licensed through the City of Saint Peter.

CIVIL WAR ENCAMPMENT

On August 8 – 9, Living Truth Fellowship (formerly known as Bethany Alliance Church) will be hosting a Civil War encampment. The encampment will include members of the 3rd Minnesota Volunteer Infantry as well as members of the U.S. Christian Commission. Come see soldiers going through drills, and get a glimpse at what life was like for them during the Civil War. Also, come learn more about the U.S. Christian Commission, which was established during the Civil War, and see the role that this important organization played in the lives of the soldiers during the war. Come visit us anytime between 10 am and 7 pm on Saturday, and between 10 am and 4 pm on Sunday. This is a FREE event. The church is located at 1400 N. Washington Avenue, Saint Peter.



Saint Peter Area Robotics is organizing teams for the fall robotics seasons. If your student is interested in being part of a Lego or robotics team bring them to an informational meeting at 7:00 pm on Tuesday, August 18, in the St. Peter Room at the Community Center. The fall season of FIRST Lego League (FLL is for grades 4-8,) kicks off with the challenge release on August 25, 2015. FIRST Tech Challenge (FTC) is designed for students in grades 7-12 and the 2015 FTC game will be announced at the kickoff event on Saturday, September 12. More details about both programs will be presented at the meeting and a discussion about team formation and coaching will follow. Registration can be done at the meeting, online, by email or by phone. More information about FIRST programs is available on their website, usfirst.org and more information about the Saint Peter Area Robotics Association at saintpeterrobotics.org.



August 5-9, 2015

Get premium books at: Chamber, Courthouse and Community Center or on the website www.nicolletcountyfair.com

Hope to see you at open class entry day Wednesday, August 5 from 11-6! Like us on Facebook!

DOWNTOWN PRIORITIES

- *Promote projects that improve or are sympathetic to the historic scale and nature of the downtown.*
- *Business development that promotes a mix of niche retail, food/beverage and entertainment. Promotion of office uses in upper floors is valuable to retail trade in the downtown.*
- *Building enhancements that are not only historically sympathetic. This should be done while promoting upper floor housing or living in the downtown. This will enhance use of businesses by creating density. This should be done while striving to maintain retail or service businesses on the lower floors of buildings.*
- *Promote uses, events, activities that set the downtown as a place of destination.*
- *Use arts and cultural activities to promote the use of downtown as a destination.*
- *Continue to provide EDA dollars to build and upgrade buildings in the downtown.*

COOPERATIVE EFFORTS (White Sheet)

SCHOOL DISTRICT

- Activity connection Senior Citizens, recreation, transit
- Facilities long term planning
 - Athletic Other Facilities, Drama, performance, arts
- Budgets
 - Levy
 - Pay
 - Others
- Athletic Association Congress goals
- Early Childhood 95% coverage might be a goal
- The Third Floor (Keep City involved)
- City/School strategy with GAC
- Child Care
- Long Range Community Planning
- Studies (Housing Demo Others)

NICOLLET COUNTY

- Compost funds
- Library
- 1/4 - 1/4 good zone
- Criminal Justice Committee
- Law enforcement share dispatch
- Emergency Planning
- Gardner Road/County Rd. 5 Turn Lanes
- Stormwater

GUSTAVUS ADOLPHUS COLLEGE

- Parking
- Performance space
- Recreational facilities
- Off-campus behavior
- Hispanic inclusion/Sister City
- Child Care
- Transit use
- Employees live in City

REGIONAL TREATMENT CENTER/STATE OF MN DEPT OF HEALTH

- Water distribution
- Future program/land/facilities
 - Parks
- Arts Association

BANKS

- Establish regular lunch meetings with them*

REALTORS

- BFF
- Promotion of opportunities for young families
- Others

COMMUNITY ORGANIZATIONS

- St. Peter Arts Center
- Nicollet County Historical Society

CHAMBER OF COMMERCE

- Promotion of Community
- Community events
- Communication efforts

GREATER MANKATO GROWTH

- REDA industrial Development
- ICLV InterCity Leadership Visit
- MSA issues
- Housing

Excerpts from the City of Saint Peter Personnel Policy....

VII. EMPLOYMENT PROCEDURES AND POLICIES.

Introductory Period. The first six months of employment will be regarded as an introductory period for all full-time employees. The introductory period for all part-time employees shall be equivalent to a period of ~~5204~~040 hours worked or one (1) year, whichever occurs first. The period will be used to evaluate the employee's ability to perform job functions and complete work assignments as well as to evaluate the employee's overall suitability for employment with the City of Saint Peter. During the introductory period, an employee may be dismissed if the employee is, in the opinion of the Supervisor and/or Department Director, unable to perform the required job functions in a satisfactory manner or if the employee's conduct is inappropriate. At the discretion of the City Administrator, an employee's introductory period may be extended for further evaluation of the employee but will in no case extend beyond twelve (12) months from the starting employment date. This extension of the introductory period, disciplinary action during the introductory period, or termination during the introductory period are not subject to the grievance procedures of this or any other policy except as may be required during Minnesota Statutes or federal law.

*The above paragraph modified by the City Council on December 10, 2012

Vacation and sick leave benefits will accrue at the appropriate rate for an employee during the introductory period but only sick leave may be used until the employee has successfully completed the introductory period.

Employees transferred or promoted to a different position will be considered to be subject to this introductory period in all respects except as regards the vacation and sick leave use prohibition.

XXI. EDUCATION

The City of Saint Peter allows and encourages many forms of in-service training to provide opportunities for improvement of an employee's skills and qualifications. These opportunities need not be limited to training for specific job functions but may include training to improve general fitness of the employee for public service.

Availability of educational opportunities will be limited by workload, staffing and financial constraints of the employee's Department.

Training such as special courses, conferences, workshops and other meetings must first be approved by the employee's immediate supervisor. The Department Director and City Administrator must also approve the request. If the training is so approved the City will pay registration fees and appropriate lodging and meal costs. Travel to and from such training, if required, will be in City vehicles when available. Personal vehicle use must follow the requirements of Section XX. Compensation for training, including travel time, will not exceed a regular work shift, including time worked on the day of training.

The employee will be expected to be at work before and after training sessions, if time permits.

Any education involving college or technical school credit must be requested in writing and approved in writing prior to course registration. The employer must be allowed no less than ten (10) working days to review a request. The request must include the type of course with a course description from the institution or sponsor, the reason for requesting the course, the expected benefit to the employee and to the City, the cost reimbursement amount requested, and time involved.

If coursework is taken for credits to be applied toward a degree program the employee will submit a degree plan of courses to be taken and a statement of the total cost reimbursement expected to be requested for this degree plan.

Time away from regular work schedule must be pre-arranged and must not adversely affect Department operations, in the opinion of the Department Director and the City Administrator. Time away from the job for this kind of education may be compensated through the use of vacation or compensatory time.

Reimbursement for coursework not suggested or required by the employer will range from half of tuition to full tuition, as determined by the City Administrator, depending on the funding available, the relevance of the employee's work and the public interest. Reimbursement for coursework grading degree credits and not suggested or required by the employer will be limited to ~~\$2,000~~1,000 per academic year and ~~\$8,000~~3,000 total reimbursement per employee. Should an employee leave the employ of the City of Saint Peter within three (3) years after completing such coursework, one half (1/2) of the reimbursement must be refunded to the City. No fees, books, materials or supplies will be reimbursed. In order to receive reimbursement, a grade of "C" or better must be obtained for the course.

Revised: 10 February 1997

XI. EMPLOYEE LEAVES.

Sick Leave. All full-time employees shall accumulate sick leave at the rate of eight (8) hours per month. Regular part-time employees shall accumulate at a rate proportional to their hours of work based on a forty (40) hour work week for full-time employees. If an employee receives compensation under the Worker's Compensation law, only that portion of his/her regular salary will be paid which will, together with said compensation received, equal his/her regular salary.

Sick leave shall only be granted for absence from duty because of illness or injury of the employee or of the employee's immediate family if the employee's presence is required by reason of the illness or injury. Minnesota Statutes 181.940 provides that an employee may use available personal sick leave to care for a sick child, adult child, spouse, sibling, parent, grandparent, or step parent in the same manner and under the same conditions as if it were the employee. Sick leave shall be granted for medical examinations and appointments, including dental and eye examinations, when no other opportunity for such appointments can be arranged outside of working hours. Sick leave not to exceed three (3) consecutive days may be used when an employee's presence is required at home or in the hospital by reason of serious illness or hospitalization of a member of the employee's immediate family. Such use of sick leave must be authorized by the employee's Immediate Supervisor and Department Director. In a case where the employee's presence is required for more than three (3) consecutive days by reason of the above circumstance within the immediate family, paid leave may, upon obtaining proper approval, be extended by the use of other forms of leave time, such as vacation or compensatory time. Such use of time shall be verified by a doctor's certificate or any such other evidence as may be required by the Immediate Supervisor or the City Administrator. Additional unpaid family leave time may be available when

Comment [BAL1]: Additional language added as a result of law change in May, 2013 by MN Legislature

Comment [BAL2]: Effective July 1, 2014, law also includes "mother-in-law, father-in-law, and grandchild" to the list of people an employee may use personal sick leave to care for. Also allows use of sick time for "safety leave" to provide or receive assistance personally or for listed relatives due to sexual assault, domestic abuse, or stalking. Employers must provide at least 160 hours for personal sick leave or safety leave in any 12-month period for all covered relatives, but the 160-hour limit cannot be imposed on time used for the employee or their children.

these paid leave options are exhausted through the provisions of the state and federal Family and Medical Leave laws. The City Administrator can provide additional information. The definition of immediate family shall be made by the City Administrator and shall normally consist of spouse, child, parent, sibling, parent-in-law, sister-in-law, brother-in-law, grandparent, grandchild, and members of household.

Proceeding section "Sick Leave" adopted: 07/23/2012

Parental Leave. Parental leave will be granted to eligible employees in accordance with Minnesota Statutes, Section 181.94. Sick leave may be utilized by an employee for doctor appointments, illness, and/or disability relating to pregnancy. Other leave under this law will be unpaid unless the employee elects to use compensatory hours or vacation hours to obtain compensation.

Employees working twenty (20) or more hours per week on a routine basis, and who have been employed by the City of Saint Peter for at least twelve (12) months, are eligible for a twelve (12) week unpaid parental leave of absence in connection with the birth or adoption of a child.

The parental leave must begin no later than twelve months after the birth or adoption, and notice of intent to take such leave must be given to the employee's department supervisor at least two (2) weeks prior to the commencement of such leave.

Comment [BAL3]: Law change effective July 1, 2014 for employers with 21 or more employees.

An employee returning from a parental leave of absence of twelve (12) weeks or less will be entitled to return to employment in the employee's former position or in a position of comparable duties, number of hours, and pay. An employee returning from a parental absence longer than one (1) month must notify the employee's department supervisor at least two (2) weeks prior to the return from leave.



SOUTHERN MINNESOTA
MUNICIPAL POWER AGENCY

Bringing power to your life.

August 20, 2015



Mr. Todd Prafke
City Administrator
City of Saint Peter
227 South Front Street
Saint Peter, MN 56082

SUBJECT: SMMPA'S 2015 ANNUAL MEETING

Dear Mr. Prafke:

I would like to officially invite you to the Agency's 2015 annual meeting on October 15 and 16 at the Sheraton Bloomington Hotel, (formerly Sofitel Hotel Minneapolis) 5601 W. 78th St., Bloomington. Registration begins at noon on the 15th with the meeting beginning at 1:00 p.m.

Our keynote speaker, Sue Kelly, has been president and CEO of the American Public Power Association (APPA) since April 2014. Prior to becoming president and CEO, Ms. Kelly was APPA's senior vice president, policy analysis and general counsel. In that capacity, she helped APPA and its members in energy policy formulation and with policy advocacy before the Federal Energy Regulatory Commission (FERC), federal courts, and other governmental and industry policy forums. From 1998–2004, Ms. Kelly was a principal with the Washington, D.C. law firm of Miller, Balis & O'Neil, P.C. She represented cooperatively and publicly owned electric utilities and their trade associations, as well as other governmental entities, assisting them with restructuring-related issues before the FERC, federal appellate courts, and state public utility commissions. In November 2010, Public Utilities Fortnightly named Ms. Kelly one of its "Groundbreaking Lawyers of 2010." Ms. Kelly is a frequent speaker on energy-related topics.

Our second speaker, Dr. Michael E. Webber, is Deputy Director of the Energy Institute, Co-Director of the Clean Energy Incubator, Josey Centennial Fellow in Energy Resources, and Associate Professor of Mechanical Engineering. In these roles he trains the next generation of energy leaders at the University of Texas at Austin through research and education at the convergence of engineering, policy, and commercialization. He has authored more than 200 publications, holds 4 patents, and serves on the advisory board for *Scientific American*. His television special *Energy at the Movies* is currently in national syndication on PBS stations, and his massive open online course (MOOC) "Energy 101" closed with record results in December. Dr. Webber holds a B.S. and B.A. from UT Austin and M.S. and Ph.D. in mechanical engineering from Stanford. He was honored as an American Fellow of the

Mr. Todd Prafke
August 20, 2015
Page 2

German Marshall Fund, an AT&T Industrial Ecology Fellow, and on three separate occasions by the University of Texas for exceptional teaching.

Our third speaker will be Eric McElvenny. Mr. McElvenny is a Marine Corps veteran and endurance athlete living in San Diego, California. He earned a mechanical engineering degree from the United States Naval Academy while preparing for his service as a Marine Corps Infantry Officer. Mr. McElvenny deployed three times with 2nd Battalion, 4th Marines and on his final tour, a memorable experience in Helmand Province, Afghanistan, was wounded after stepping on an IED. Mr. McElvenny suffered the amputation of his right leg below the knee, a life-changing opportunity that began his next journey. Faced with a physical challenge and an uncertain future, Mr. McElvenny made a promise to himself to run an Ironman Triathlon. He accomplished this goal with the strong support of friends, family and community when crossing the finish line of the 2013 Ironman World Championships. Mr. McElvenny has continued in endurance sports with over 20 triathlon finishes to include 3 full ironman races. He lives with his wife Rachel, a former naval officer, and two daughters in San Diego, CA.

Our music this year will be provided by award winning Signature Trio who will deliver the classic sound of live jazz music.

In keeping with Minnesota's "No Free Lunch" legislation, the registration fee is \$20 if you wish to have dinner. If you do not plan to have dinner there will be no registration fee. Please consider registering for the meeting and arranging for a sleeping room before the October 2nd room and meeting registration deadline. The hotel is offering a special single/double room rate of \$169. After October 2nd the special price and rooms may not be available. If you plan to attend the meeting, please make arrangements through your local SMMPA representative, Pete Moulton. Spouses are encouraged to attend, also at no charge, and are welcome to attend all meeting functions.

We have a great line-up of speakers so you may want to register now. I hope to see you at the annual meeting in Minneapolis.

Sincerely,



David P. Geschwind
Executive Director & CEO

DPG:nq

AGENDA
2015 Annual Meeting
Southern Minnesota Municipal Power Agency

Thursday, October 15

- | | |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1:00 p.m. | Welcome, Rick Kittelson, SMMPA Board President - Salon 1 through 4 |
| 1:05 p.m. | SMMPA Year in Review, Dave Geschwind, SMMPA Executive Director and Chief Executive Officer |
| 1:40 p.m. | Sue Kelly, President and CEO of the American Public Power Association <i>Current State of Public Power</i> |
| 2:30 p.m. | Break - Foyer |
| 2:50 p.m. | Dr. Michael E. Webber, Deputy Director of the Energy Institute, Co-Director of the Clean Energy Incubator, Josey Centennial Fellow in Energy Resources, and Associate Professor of Mechanical Engineering, University of Texas at Austin <i>Energy 101</i> |
| 3:40 p.m. | Eric McElvenny, decorated Marine Corps veteran and endurance athlete <i>Embrace Challenge</i> |
| 4:30 p.m. | Session Adjourned |
| 4:30 p.m. | Hospitality Hour – Garden Court |
| 5:45 – 7:00 p.m. | Dinner – Grand Ballroom |
| 7:00 – 9:00 p.m. | Entertainment (Signature Trio) – Grand Ballroom |
| 9:00 p.m. | Cards & Conversation – Grand Ballroom |

Friday, October 16

- | | |
|------------------|-------------------------------------------------------------------------------------------------------------------|
| 7:00 – 7:45 a.m. | Breakfast – Garden Court |
| 8:00 a.m. | Annual Meeting of SMMPA Representatives – Salon 1 & 2 Annual Meeting of SMMPA Board of Directors – Salon 1 & 2 |
| Lunch | Salon 1 & 2 |

SMMPA'S ANNUAL MEETING 2015



Directions:

Exit I-494 at exit 8 CR-28/E. Bush Lake Rd.
Right onto E. Bush Lake Rd.
Right onto W. 78th St.

Sheraton Bloomington Hotel
5601 West 78th St
Bloomington, MN 55439
952-835-1900





Dedicated to a Strong Greater Minnesota

August 10, 2015

Todd Prafke
City Administrator
City of St. Peter
227 South Front St.
St. Peter, MN 56082-2513



Dear Mr Prafke:

I am very honored to have been elected as the next President of the Coalition of Greater Minnesota Cities (CGMC). I want to extend a word of thanks and appreciation to our outgoing president, Heidi Omerza, for her strong leadership for the organization over the last year.

Over the last year CGMC continued its leadership role in ensuring that state leaders understand and are responsive to the needs of greater Minnesota communities. During the 2014 election season we hosted 7 legislative candidate forums, highlighted rural issues through numerous guest columns, and hosted the first of only six gubernatorial candidate debates (CGMC also had the honor of being the only local government group to host such a debate).

After the election reshuffled the balance of power in the legislature and legislative leaders called for more balance in state policy making towards greater Minnesota CGMC put together an aggressive but realistic agenda that would address longstanding needs in greater Minnesota and position our communities for economic growth and stability. This agenda included:

- Restoring the final \$45.5 million to get LGA back to its 2002 level;
- Creation of a new Work Force Housing Tax Credit to tackle the issue of insufficient housing options in Greater Minnesota;
- Continued funding for the Border to Border Broadband Infrastructure Fund;
- Creation of a new fast, flexible, employer-focused job training program for the Greater Minnesota;
- Continued funding for the very successful Greater Minnesota Business Development Public Infrastructure Grant Program;

- Funding for the Corridors of Commerce program and a new funding program for city streets both those cities who currently receive MSA funds and for those cities under 5000 in population who do not; and
- Reform of environmental rules to ensure that mandates on cities are scientifically valid, cost effective, and will actually result in improvements to water quality.

While some progress was made on economic development and environmental regulation during the 2015 session, the failure of the legislature to pass a tax bill or significant transportation bill means that there is much unfinished business that the legislature will need to address during the “short” 2016 session. An increase on LGA being the most significant item left on the table for next year.

In order to make sure these items of unfinished business get addressed by the legislature a strong coalition is needed. Together the cities of the CGMC have been able to make our communities *stronger* and protect their ongoing vitality. Another strong effort will be needed this next year both leading up to the beginning of session and during it.

Enclosed with this letter is an invoice for your 2016 CGMC dues. These dues are based on the dues policy set by the CGMC membership at the 2015 Summer Conference in Duluth. There are no changes or increases in the assessment rate that was approved. Please pay your assessment in 2015 if possible, but no later than February 1, 2016.

As rural Minnesota looks toward the future, it is important that you continue to be a part of shaping it. Thank you for your ongoing commitment to a strong Coalition.

Sincerely,



Robert Broeder, Mayor of Le Sueur
President, Coalition of Greater Minnesota Cities

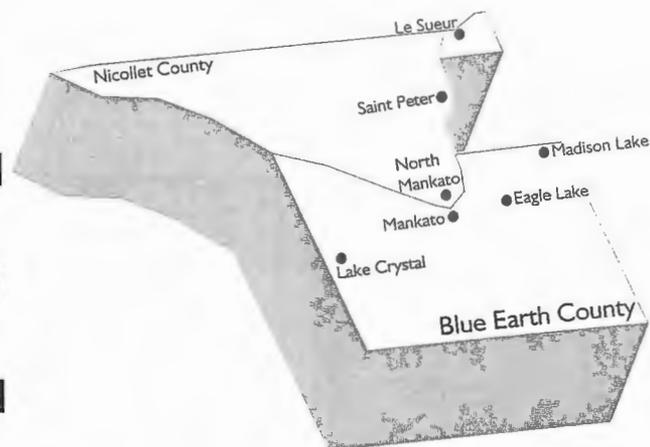
Encl

cc: Mayor Strand

North Commercial District (NCD)

- Provide efficient vehicular access to future commercial developments from Highway #169.
- Improve the pedestrian and multi-modal circulation within the North Commercial District.(NCD)
- Enhance the aesthetics of the Highway #169 corridor through design and landscaping.
- Segregate commercial activity including lighting, noise and vehicular traffic from the residentially developed neighborhoods.
- Reduce vehicular conflicts and improve the safety of the public.
- Support the goals and policies within the Highway #169 Inter-Regional Corridor Study as to access and crossings.
- Promote the provision of meeting or large group activities (City Council).
- Diverse and sustainable building design and standards emphasizing enhanced accessibility. (City Council).
- Enhanced enjoyment and utilization of Hallett's Pond site (City Council).
- Modified April 2013

Region on the RISE



Over the last three years our region has seen more than half a billion dollars in economic development investments. From new business build-outs to infrastructure and private investment, the diversity of investment types and confidence shown from these investments continue to gain state and national attention.

“Just look around the region, you can see the cranes, you can see the construction everywhere. The economy across the Midwest is doing very well, especially in this region” said Corey Brunton, President & Owner of Brunton Architects & Engineers. Brunton Architects & Engineers has seen a 20-25% growth rate in their business every year since starting their business in Mankato eight years ago. The growth of his business is not unique, many businesses in the development industry are experiencing similar situations.

The Greater Mankato marketplace is also known for its strong private – public relationships. Through these relationships and the Regional Economic Development Alliance (REDA) we all come together to leverage each other’s strengths and contribute to the strongest economic ecosystem possible. Each member of REDA recognizes that they contribute and enhance each other’s community; where people work, live or do business is not always in the same zip code.

From the communities of REDA, here are updates on what’s going on in economic development around the region:

Eagle Lake

The City of Eagle Lake has seen substantial growth. In fact, Eagle Lake has recently been recognized as the 5th fastest growing community in Minnesota. At the 2013 census Eagle Lake’s population was 2,533 and as of July 1, 2014 the population was estimated at 2,688, a 6.12% population increase. Eagle Lake has benefited from substantial growth in single family living units, both in homes and townhome construction. Residents enjoy living in a smaller community with a larger community close at hand. Also appealing to residents are beautiful city parks and easy access to a trail connecting Eagle Lake to Mankato as well as the close proximity of the Sakatah State Trail.

Lake Crystal

The City of Lake Crystal is currently focused on three key efforts: an addition to its elementary school, retail expansion in its central business district and implementation of a load management program for the city’s electrical utility customers. Additionally, the City is focusing on industrial park expansion, particularly land and infrastructure improvements, and the Economic Development Authority (EDA) is working to acquire and develop vacant lots that have gone into default. The Lake Crystal Chamber in partnership with business owners, the Mayor and the City is working to repurpose the downtown, to create a unique niche and attract retail establishments.

Le Sueur

Ongoing job growth in Le Sueur has prompted community interest in providing additional, varied housing choices for current and new residents. In

2014, Le Sueur's Economic Development Authority completed a community-wide housing study, which analyzed up-to-date population and housing market data and provided an assessment of specific housing needs along with recommendations to meet those needs. Initial actions to implement the study include seeking grant funds for housing rehabilitation purposes, creating a program to develop new homes within a tax-forfeited subdivision, providing support, including education, counseling and financial assistance, to likely homeowners in obtaining affordable housing and initiating an ongoing housing and redevelopment program.

Madison Lake

The City of Madison Lake is nearing completion of two major construction projects. The first is providing water, sewer and streets to newly annexed properties around Duck and Ballantyne Lakes. The second project with the help of Blue Earth County is the reconstruction of County State Aid Highway 26 (CSAH26) which includes reconstructing and giving a facelift to Main Street. Additionally, there is a new farmers market on Saturday mornings and the American Legion is finishing up a Veterans Memorial at North Shore Park. Madison Lake enjoys being a partner community and working together to help make the region even stronger!

Mankato

Expansion of the civic center and construction of three new multi-story buildings is underway, adding more than 200,000 square feet of new space to Mankato's City Center. Development within Eastwood Industrial Park is robust, with three new facilities under construction, including buildings for FedEx, Spee-Dee Delivery and Walmart Distribution Center. Commercial development underway includes new facilities for AT&T, CCF Bank, Dairy Queen, Graif Clothing, Kwik Trip, Little Stars Early Learning Center and the Mankato Design Center. Additionally, several hundred apartment units have been approved for construction and additional multi-family housing is proposed.

North Mankato

Construction is underway on two projects within the Northport Industrial Park. The first is a 25,000 sq. ft. new building to accommodate D & K Powder Coating. The second is a 10,000 sq. ft. addition to the existing Creative Companies building. The North Mankato Port Authority has entered into a land purchase agreement with Met-Con Companies to construct a 50,000 sq. ft. warehouse in the Industrial Park to be expanded to 150,000 sq. ft. in the future. Within the Northport Industrial Park, a 38 acre site has been given a "Primary" designation by Deliotte Consulting meaning the site is ready for immediate development of a data center.

Saint Peter

The City and the School District continue to plan the site of the voter approved \$58 million high school construction project which will commence later in 2015. The \$63 million expansion of the Regional Treatment Center began in early 2015 while the \$10 million Nicollet County Health & Human Services building will be occupied late in 2015. The central business district remains essentially 100% occupied while retail development is planned on the north Highway 169 strip. Private interests are seeking to redevelop vacant parcels in the Saint Peter Commercial Historic district to provide commercial and residential opportunities in the core of the city.

*“where people work,
live or do business
is not always in the
same zip code.”*



In 2009, the Regional Economic Development Alliance (REDA) began with a progressive group of communities and counties joining together with Greater Mankato Growth in business attraction and development efforts. REDA participants include Eagle Lake, Lake Crystal, Le Sueur, Madison Lake, Mankato, North Mankato, Saint Peter and Blue Earth County. By working together, the group is able to efficiently provide regional and individual city and county information to businesses interested in the Greater Mankato marketplace. As a result of promoting the individual strengths of each community, along with the combined assets of the regional marketplace, all experience collective success. For more information on REDA visit greatermankato.com/regional-alliance

VIP Participation Five Year Report

Table 1 – VIP participant information over the past five summers (2011-2015)

| | 2011 | 2012 | 2013 | 2014 | 2015 |
|------------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Number of Participants | 72 | 43 | 71 | 88 | 125 |
| Boys | 32 (44%) | 19 (44%) | 32 (45%) | 41 (47%) | 60 (48%) |
| Girls | 40 (56%) | 24 (56%) | 39 (55%) | 47 (53%) | 65 (52%) |
| Demographics | White: 70 (97%) Non-White: 2 (3%) Black: 2 (3%) Latino: 0 (0%) Asian: 0 (0%) | White: 37 (86%) Non-White: 6 (14%) Black: 2 (5%) Latino: 3 (7%) Asian: 1 (2%) | White: 55 (77%) Non-White: 16 (23%) Black: 5 (7%) Latino: 8 (11%) Asian: 3 (4%) | White: 60 (68%) Non-White: 28 (32%) Black: 15 (17%) Latino: 9 (10%) Asian: 4 (5%) | White: 87 (70%) Non-White: 38 (30%) Black: 16 (13%) Latino: 14 (11%) Asian: 8 (6%) |
| Participant Retention | N/A | 23 (32%) | 21 (49%) | 38 (53%) | 57 (65%) |
| New Participants | N/A | 20 | 50 | 50 | 68 |
| Average Age | N/A | N/A | 11.2 | 11.7 | 12.1 |
| Grade/Class with most participants | N/A | N/A | 4 (Class of 2021) 26 participants 37% of VIPs | 5 (Class of 2021) 29 participants 33% of VIPs | 6 (Class of 2021) 36 participants 29% of VIPs |

- Total Number of VIPs past 5 years: 260
- Estimated 5,000 hours volunteered each summer

Trends

- Participation on the rise!
- Getting closer to 50:50 Boy/Girl ratio
- Minority representation is steadily increasing (keep in mind that as of the 2010 census St. Peter's demographic was 90.1% white, 6.4% Latino, 3.3% Black, 2.3 % Asian, 4.9% Other)
- Participant retention AND new participants increasing each year
- Average age increasing

Outlook

The program, which primarily catered to participants ages 10-12, now caters to ages 10-14. This could increase to 10-16 in the next two summers. I attribute a lot of our VIP retention to the addition of age appropriate activities for older VIPs, namely the work mentoring experiences in

the community. VIPs are hard workers and want not only to volunteer, but to gain on the job skills through hands-on work experiences. Parents have appreciated these opportunities as well. It's worth examining whether or not this should be a goal of the program (the other two primary goals being community service and character development). Given the change in participant demographics over the past three summers (not only ethnicity but a major increase in participants from low income families) I see this as a valuable pillar to the program and to the young adults in the community. Giving them the opportunity to network with employers and discover new skills is key to their success during their teen years and teaches them valuable lessons for their future.

I would also look at possibly increasing both the number of volunteer opportunities AND the number of staff for VIP Weeks if these trends persist. VIP Weeks of 14-15 participants can be difficult to manage, so an additional staff member could help alleviate some of the burden for the other two. It's also worth examining whether or not the VIP Week model is the most feasible way of incorporating some of our volunteer experiences. In its defense, I would say that VIP Weeks teach lessons that cannot be easily replicated outside of this environment. VIPs also get to be with our Rec Leaders, who are phenomenal role models and individuals that our VIPs admire and strive to be like. This is also why I think it's important to have staff that represent not only both genders, but diverse backgrounds as well.

A positive aspect of having older VIPs is that they will be more easily able to transition to Rec Staff in the future. These are individuals who not only enjoy working with children, but are highly skilled at it through years of practice as a VIP. They understand our department and our programs and there's a good chance they will be individuals who will routinely apply to work here summer after summer. This goes to show that this program in a lot of ways could pay for itself when it comes full-circle and VIPs become employed staff.

Numbers are not a big issue, but the Create-A-Camp program could serve as a potential "feeder program" for VIPs. We have discussed more ways to incorporate them into our program, but for now exposing them to VIPs during VIP Week (specifically "VIP Time" with Create-A-Campers) is sufficient exposure enough. The real challenge will be as Create-A-Camper retention stays high and Create-A-Campers become older and want to participate in both programs.

I also hope that the program will not only continue to serve all willing participants in the community, but that it will also seek out individuals who can really stand to benefit the most from this program. These are individuals who do not have a lot of structure in their lives, who have challenging behavioral issues, who lack a positive social network or a strong support system, or who come from difficult home lifestyles. These are the kids that have proven to be some of our most committed VIPs during the past three summers and have, more than anything else, enjoyed being a participant in something and feeling like they belong. Keep these kids in mind and actively seek them out. They are not always the easiest to communicate and work with, but the good you are doing for them (and the community) goes a long, long way.

ARTICLE IX. - PUBLIC NUISANCES

FOOTNOTE(S):

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State Law reference— Municipal authority to define nuisances and provide for their prevention or abatement, M.S. § 412.221.

Sec. 30-232. - Maintaining a public nuisance.

Whoever by his act or failure to perform a legal duty intentionally does any of the following is guilty of maintaining a public nuisance:

- (1) Maintains or permits a condition which unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public;
- (2) Interferes with, obstructs, or renders dangerous for passage, any public street or right-of-way, or waters used by the public; or
- (3) Is guilty of any other act or omission declared by law or this article to be a public nuisance and for which no sentence is specifically provided.

(Code 1989, § 10.55(subd. 1); Ord. No. 124(2nd Ser.), § 2, 11-24-1986)

Sec. 30-233. - Unlawful act.

It is unlawful for any person to knowingly cause or create a nuisance, or permit any nuisance to be created or placed upon or to remain upon any premises owned or occupied by him.

(Code 1989, § 10.55(subd. 8); Ord. No. 124(2nd Ser.), § 2, 11-24-1986)

Sec. 30-234. - Health.

The following are hereby declared to be nuisances affecting health:

- (1) Exposed accumulation of decayed or unwholesome food or vegetable matter;
- (2) All diseased animals running at large;
- (3) All ponds or pools of stagnant water;
- (4) Carcasses of animals not buried or destroyed within 24 hours after death;
- (5) Accumulations of manure, refuse, or other debris;
- (6) Privy vaults and garbage cans which are not rodent free or fly tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;
- (7) Discharge of sewage, industrial waste, or other wastes from either point or nonpoint sources into any public well or cistern, or waters of the State so as to cause any nuisance conditions, such as the presence of significant amounts of floating solids, scum, visible oil film, excessive suspended solids, material discoloration, obnoxious odors, gas ebullition, deleterious sludge deposits, undesirable slimes or fungus growths, aquatic habitat degradation, excessive growths of aquatic plants, or other offensive or harmful effects.
- (8)

Throwing, depositing, placing, leaving, maintaining, or keeping any stockpiled material, refuse, rubbish, garbage, lawn waste, or any discarded or abandoned objects, articles, or accumulations, in or upon any street, alley, sidewalk, storm drain, inlet, catch basin, conduit or drainage structure, business place, or upon any public or private plot of land, such that it might inhibit proper stormwater drainage or become a pollutant, except when in containers, recycling bags, or other lawfully established waste disposal receptacles for scheduled collection.

- (9) All noxious weeds and other rank growths of vegetation upon public or private property;
- (10) Dense smoke, noxious fumes, gas and soot, or cinders, in unreasonable quantities;
- (11) All public exposure of persons having a contagious disease; or
- (12) Any offensive trade or business as defined by statute not operating under local license.

(Code 1989, § 10.55(subd. 2); Ord. No. 124(2nd Ser.), § 2, 11-24-1986; Ord. No. 15(3rd Ser.), § 1, 3-23-2015)

Sec. 30-235. - Morals and decency.

The following are hereby declared to be nuisances affecting public morals decency:

- (1) All gambling devices, slot machines, and punchboards, except as otherwise permitted by this Code.
- (2) Betting, bookmaking, and all apparatus used in such occupations;
- (3) All houses kept for the purpose of prostitution or promiscuous sexual intercourse, gambling houses, houses of ill fame, and bawdy houses;
- (4) All places where intoxicating liquor is manufactured or disposed of in violation of law or where, in violation of law, persons are permitted to resort for the purpose of drinking intoxicating liquor, or where intoxicating liquor is kept for sale or other disposition in violation of law, and all liquor and other property used for maintaining such a place;
- (5) Any vehicle used for the transportation of intoxicating liquor, or for promiscuous sexual intercourse, or any other immoral or illegal purpose.

(Code 1989, § 10.55(subd. 3); Ord. No. 124(2nd Ser.), § 2, 11-24-1986)

Sec. 30-236. - Peace and safety.

The following are declared to be nuisances affecting public peace and safety:

- (1) All trees, hedges, billboards, or other obstructions that prevent persons from having a clear view of all traffic approaching an intersection;
- (2) All wires and limbs of trees which are so close to the surface of a sidewalk or street as to constitute a danger to pedestrians or vehicles;
- (3) All unnecessary noises and annoying vibrations;
- (4) Obstructions and excavations affecting the ordinary use by the public streets, alleys, sidewalks, or public grounds, except under such conditions as are permitted by this Code or other applicable law;
- (5) Radio aerials or television antennas erected or maintained in a dangerous manner.
- (6)

Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and the free use of the street or sidewalk;

- (7) All hanging signs, awnings, and other similar structures over streets and sidewalks so situated so as to endanger public safety, or not constructed and maintained as provided by this Code;
- (8) The allowing of rainwater, ice, or snow to fall from any building or structure upon any street or sidewalk or to flow across any sidewalk;
- (9) Any barbed wire fence less than six feet above the ground and within three feet of a public sidewalk or way;
- (10) All dangerous, unguarded machinery in any public place, or so situated or operated on private property so as to attract the public;
- (11) Wastewater cast upon or permitted to flow upon streets to other public property;
- (12) Accumulations in the open of discarded or disused machinery, household appliances, automobile bodies unregistered or inoperable, household furnishings, or other material, or the rank growth of vegetation among the items so accumulated, or in a manner creating fire, health, or safety hazards from such accumulations;
- (13) Any well, hole, or similar excavation which is left uncovered or in such other condition as to constitute a hazard to any child or other person coming on the premises where it is located;
- (14) Obstruction to the free flow of water in a natural waterway or a public street drain, gutter, or ditch with trash or other materials;
- (15) The placing or throwing on any street, sidewalk, or other public property of any glass, tacks, nails, bottles, or other substance which may injure any person or animal or damage any pneumatic tire when passing over such substance;
- (16) The depositing of garbage or refuse on a public right-of-way or on adjacent private property;
- (17) All other conditions or things those are likely to cause injury to the person or property of anyone.

(Code 1989, § 10.55(subd. 9); Ord. No. 124(2nd Ser.), § 2, 11-24-1986)

Sec. 30-237. - Duties of city officers.

The City Clerk-Administrator or his designated department head or official shall enforce the provisions of this article. The Police Department shall enforce provisions relating to nuisances as appropriate and shall assist the other designated officers in enforcement of provisions of this section. Such officers shall have the power to inspect private premises and take all reasonable precautions to prevent the commission and maintenance of public nuisances.

(Code 1989, § 10.55(subd. 5); Ord. No. 124(2nd Ser.), § 2, 11-24-1986)

Sec. 30-238. - Abatement.

Subd. 1. Whenever the officer charged with enforcement determines that a public nuisance is being maintained or exists on premises in the City, the officer shall notify, in writing, the owner or occupant of the premises of such fact and order that such nuisance be terminated and abated. The notice shall be served in person or by certified or registered mail. If the premises are not occupied and the owner is unknown or should the property owner refuse to accept the in person or mailed notice, the notice may be served by posting it on the premises. The notice shall specify

the steps to be taken to abate the nuisance and the time, not exceeding 30 days, within which the nuisance is to be abated. If the nuisance activity is on a property with an active City permit, the enforcement actions available under that permit shall be immediately invoked upon failure to comply with the notice.

Subd. 2. If the notice is not complied with within the time specified, the enforcing officer shall report that fact forthwith to the City Clerk-Administrator. Thereafter the Clerk-Administrator may, after notice to the owner or occupant and an opportunity to be heard, provide for abating the nuisance by the City. The notice shall be served in the same manner as notice by the enforcing officer is served and shall be given at least ten days before the date stated in the notice when the City will consider the matter. If notice is given by posting, at least 30 days shall elapse between the date of posting and hearing.

Subd. 3. If the notice is not complied with within the time specified, the enforcing officer shall report that fact forthwith to the City Clerk-Administrator. Thereafter the City may pursue the legal remedies provided by statute in accordance with this article.

(Code 1989, § 10.55(subd. 6); Ord. No. 124(2nd Ser.), § 2, 11-24-1986; Ord. No. 15(3rd Ser.), § 2, 3-23-2015)

Sec. 30-239. - Recovery of cost.

Subd. 1. Personal liability. The owner of premises on which a nuisance has been abated by the City shall be personally liable for the cost to the City of the abatement, including administrative costs. As soon as the work has been completed and the cost determined, the City Clerk-Administrator or other official designated shall prepare a bill for the cost and mail it to the owner. Thereupon the amount shall be immediately due and payable at the office of the City Clerk-Administrator.

Subd. 2. Assessment. If the nuisance is a public health or safety hazard on private property, the accumulation of snow and ice on public sidewalks, the growth of weeds on private property or outside the traveled portions of streets, or unsound or insect-infected trees, the Clerk-Administrator shall, on or before September 1 next following abatement of the nuisance, list the total unpaid charges along with all other such charges as well as other charges for current services to be assessed under M.S. § 429.101 against each separate lot or parcel to which the charges are attributable. The Council may then spread the charges against such property under that statute and other pertinent statutes for certification to the County Auditor and collection along with current taxes the following year or in annual installments, not exceeding ten, as the Council may determine in each case.

(Code 1989, § 10.55(subd. 7); Ord. No. 124(2nd Ser.), § 2, 11-24-1986)

Secs. 30-240—30-256. - Reserved.