

**DRAFT
CITY OF SAINT PETER, MINNESOTA**

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

September 15, 2014

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted in the Conference Room of the Department of Public Works on September 15, 2014.

A quorum present, Chairperson Stu Douglas called the meeting to order at 7:00 p.m. The following Board Members were present: L. Lee Alger, Steve Alger, Charles Burgess, Stu Douglas, Bill Kautt, Michael Looft, Larry Potts and David Ringler. The following Board Members were absent: Jeff Brand and Mike Meffert. The following ex-officios were present: Jane Timmerman, Recreation & Leisure Director.

Approval of Agenda – Larry Potts made a motion, seconded by Steve Alger, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – Lee Alger made a motion, seconded by Charles Burgess, to approve the minutes of the May 19, 2014 meeting. With all in favor, the minutes were approved.

Visitors – Jeff Knutson, representing the Saint Peter Baseball Association, presented recommendations for upgrades to Vets Field. The upgrades include; creating the existing bull pen for pitchers higher and making it 10 feet taller, creating a patio area along first baseline for lawn chairs, lower the fence 3 feet down for viewing, creating sidewalk within the baseball field complex fencing to access the restrooms easier. The Advisory Board voted and approved for the St. Peter Baseball Association to do all of their recommended upgrades. Discussion was made and the Advisory Board voted to amend the current vote and re-voted to approve pending city ordinance standards the upgrades to the batting cage and the patio seating area be approved, motion passed unanimously.

Oath of Office: New Advisory Board member Michael Looft took his oath of office.

Unfinished Business:

- A. Review of Master Plan – The Advisory Board will review a first draft of the updated master plan at their next regular meeting.

New Business

- A. Proposed School/City Facilities Recommendation to the Council.
The Board discussed the priorities for the new community park proposed to be a joint School/City facility and made modifications to the resolution from October 18, 2004. The Board voted and approved the new resolution recommending an updated list of amenities, which will go to the Council.
- B. Veterans Memorial. The Advisory Board tabled this until the next regular meeting.

Reports

Jane Timmerman shared an update from Recreation & Leisure Department.

1. Summer Recreation Report – a handout was given showing the registration numbers for summer programs
2. Adult Softball Report – a handout was given showing the registration numbers
3. Blending Journey Program – a new pilot program helping immigrants with connecting within the community.

Tim Mayo reported on:

1. Area Clean up – Tim Mayo updated on all the great volunteers in the community that have been doing city clean up and Parks clean up.
2. Upper Rink for R/C Car Racing – An update was given and this activity is now done for the fall.
3. Play Structure at MVED, 801 Davis Street – The City and School are working to install play equipment by this fall.
4. Update on Washington Avenue Link Project – Shared with the group what is currently happening on the construction.

Adjournment – Lee Alger made a motion, seconded by David Ringler to adjourn the meeting. With all in favor, the meeting was adjourned at 9:05 p.m.

Stu Douglas, Chairperson

ATTEST:

Larry Potts, Recording Secretary

Note: Secretary signs when approved at next meeting, whether or not secretary was at the actual meeting. Chairperson attests to the signature.