

# CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!

City Info Line 507-934-0675 TDD #711

The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at [barbaral@saintpetermn.gov](mailto:barbaral@saintpetermn.gov) [www.facebook.com/cityofsaintpeter](http://www.facebook.com/cityofsaintpeter)



03/04/2015



**SPECIAL ELECTION DAY** – The special election on the School District #508 bond referendum will take place on Tuesday, March 10<sup>th</sup>.

Voters in School District #508 will cast their ballots at one of four locations:

- Ward 1 (Precincts 1 and 2) – National Guard Armory, 1120 North Swift Street
- Ward 2 (Precincts 1 and 2) – Community Center, 600 South Fifth Street (in the gym)
- MVED/Old District Office Building (voters in the School District living in rural Nicollet County), 803 Davis Street
- Kasota Community Center (voters in the School District living in Le Sueur County, 200 North Webster Street in Kasota.

Polls are open from 7:00 a.m. – 8:00 p.m. and those who are not registered may do so at the polls on Election Day. Information on the proof of residence required for Election Day registration is available on the City's website at <http://www.saintpetermn.gov/elections#registering>.

Voters are reminded that State law prohibits campaign materials in the polling places on election day (this includes all areas of the public buildings the City uses for polling places as well as the parking lots), so voters must remove any buttons, shirts, bumper stickers, ribbons, or other campaign items before entering the polling place and being allowed to vote.

Absentee voting will continue at the Nicollet County Auditor/Treasurer's office for **ALL** School District #508 voters through 5:00 p.m. on Monday, March 9<sup>th</sup>. In addition, the Auditor's office will be open for absentee voting on Saturday, March 7<sup>th</sup> between 10:00 a.m. – 3:00 p.m. All absentee ballots must be received by the Auditor's Office on or before Election Day to be counted.

For more information on voting, please contact the City Administrator's Office at 934-0663 or [barbaral@saintpetermn.gov](mailto:barbaral@saintpetermn.gov).

**CITY COUNCIL ACTIONS** – Action taken by the City Council at the regular meeting of February 23, 2015 included approval for execution of an updated joint powers agreement with the River Valley Tactical Response Team; approval for purchase of two replacement Police squad cars funded by the 2015 equipment certificate; award of bids for electrical materials purchase; approval of modifications to the salaries of City Department Directors; and approval of the 2015-2016 City Administrator contract.

The next regular meeting of the City Council will be Monday, March 9 at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 934-0663. Copies of the Council packet are also available on the City's website at [www.saintpetermn.gov/city](http://www.saintpetermn.gov/city).

**CAMPAIGN SIGN ETIQUETTE** – State law allows temporary campaign signs to be up until just a few days after the special March 10<sup>th</sup> election. For a bond referendum election, it seems odd to think of "campaigning", but both sides of the issue have begun to publicize their position and signs and ribbons have begun appearing around the community. There are several regulations that must be followed for these signs/ribbons.

- Signs (or ribbons) are not allowed anywhere on public property. This includes City, County and State owned rights-of-way, structures in the City-owned boulevard and City parks. The rules of thumb we follow to determine what is City owned boulevard (or right-of-way) are as follows:

- If a public sidewalk exists, signs may be placed behind the sidewalk; or
- If no sidewalk exists, it is safe to assume that a sign placed twenty feet (20') behind the curb line will be on private property.
- Signs can only be put on private property with permission of the private property owner. When asking private property owners to place signs, candidates are encouraged to review the rules with the property owner. Oftentimes signs are initially placed correctly, only to have helpful home owners move the signs closer to the curb line in violation of the regulations or to move the sign when mowing and not return it to the legal location.
- Signs must not obstruct sightlines for drivers.
- Signs cannot be attached to City light poles, street signs, traffic control devices like stop signs, trees, shrubs, rocks, fences or other City owned structures.

If you have campaign materials on your vehicle (bumper stickers) or person (buttons), please remember that these materials are not allowed in the parking lots or buildings of City polling places. The Nicollet County Government Center property is currently an absentee polling place and as such, no campaign materials are allowed anywhere on the property, including the parking lot. That rule also applies on March 10<sup>th</sup> to the Kasota Community Center, MVED Building on Davis Street, the National Guard Armory and the Saint Peter Community Center which will all be polling places on this special Election Day. Voters will need to remove any visible campaign materials from their person before entering the polling place and anyone with a bumper sticker or other materials visible on their vehicle will not be allowed to park in the parking lot of the polling place.

For more information on campaign signs or election regulations, please contact the City Administrator's Office (934-0663).

**HELP WANTED** – The City is now accepting applications for the following positions:

- **SEASONAL POSITIONS IN PUBLIC WORKS AND RECREATION:** The City of Saint Peter is accepting applications for seasonal positions for the 2015 summer season. These are positions for which an eligibility list will be maintained until August 31, 2015. Applications available beginning Wednesday, February 11, 2015 on the City's website ([www.saintpetermn.gov](http://www.saintpetermn.gov) – only for seasonal positions); from the City Administrator's office during the hours of 8 am–

Noon and 1–5 pm, 227 S. Front Street; or by calling 507-934-0663.

**Completed applications must be received by the City Administrator's Office by 5 pm on Friday, March 13, 2015.** Faxed and/or late applications will not be accepted.

- **PUBLIC WORKS SEASONAL LABORER:** Duties include a variety of manual labor tasks associated with the care, maintenance, and cleaning of City facilities and equipment including, but not limited to, painting, washing, mowing, weeding, digging, cleaning and organizing; planting, trimming, and removal of trees and shrubs and mowing and trimming facilities. 40 hours/week. Applicants must possess a minimum valid Class C or D driver's license. Must pass pre-employment drug test; subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. Minimum age: 18. A condition of employment shall be successful completion of a background investigation. Must be at least 18 years of age for Public Works positions. Starting wage - \$9.00/hour.
- **RECREATION/LEISURE SERVICES:**
  - **SPORTS/SPECIAL EVENTS PROGRAM COORDINATOR:** Train & supervise staff, organize and implement summer sports and special event programs (Baseball, Soccer, Special Events etc.) and. Need strong organizational, motivational, planning and leadership skills. Experience with school age children. 35–40 hours/week. Mid May–End of August. Starting wage: \$11.00/hour.
  - **CREATE A CAMP COORDINATOR:** Train, supervise staff, organize and implement summer programs (Day Camps, Special Events) for 6–10 year old children. Leadership and supervisory experience with recreation activities required. Need strong organizational, motivational, planning and leadership skills. 35–40 hours/week. Mid May–Mid August. Starting wage: \$11.00/hour.
  - **SPECIALTY CAMP/PRESCHOOL COORDINATOR:** Train & supervise staff organize and implement summer programs (Lil Rascals, Specialized Day Camps, Special Events) for 3–10 year old children. Leadership and supervisory experience with recreation activities required. Need strong organizational, motivational, planning and leadership skills. 35–40 hours/week. Mid May–Mid August. Starting wage: \$11.00/hour.

- VOLUNTEER IN THE PARK COORDINATOR: Recruit, train, assign and supervise youth volunteers. Strong organizational skills and previous work with youth required. Flexible hours. 30–40 hours/week. May–August. Starting wage: \$11.00/hour.
- RECREATION LEADERS: Responsibilities include implementing youth summer recreation and sports programs and special events. Previous experience working with youth desired. Strong leadership and organizational skills required. Mid May–mid/end August. 35–40 hours/week. Starting wage: \$9.50/hour.
- PART TIME RECREATION LEADERS: Responsibilities include implementing youth summer recreation and sports programs and special events. Previous experience working with youth desired. Strong leadership and organizational skills required. Mid May–mid/end August. 20–25 hours/week. Starting wage: \$9.50/hour.
- AQUATICS PROGRAM- Aquatics Program candidates must pass pre-employment drug test; be subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations.
- HEAD LIFEGUARDS: Duties include supervision of aquatics personnel, pool patrons, and pool facility. Must have three years of lifeguard experience. Current WSI, LGT, First Aid and CPR certificates required. Strong leadership background. Minimum age: 18. Starting wage: \$10.50/hour.
- LIFEGUARD/WSI: Duties include teaching swim lessons and supervision of swimmers. Some maintenance. Full, part-time and substitute positions. Current WSI, LGT, First Aid and CPR Certificates required. Starting wage: \$9.50/hour.
- LIFEGUARD (without WSI): Duties include supervision of swimmers and some maintenance. Full, part-time and substitute positions. Current LGT, First Aid & CPR Certificates required. Minimum age: 15. Starting wage: \$9.00/hour.
- OUTDOOR POOL CASHIER: Duties include collection of pool fees, light bookkeeping, some maintenance and strong public relations skills. Part-time. Starting wage: \$7.25/hour.

**CITY MEETING CALENDAR** - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at [www.saintpetermn.gov](http://www.saintpetermn.gov).

Wednesday	March 4	5:30 p.m.	Planning and Zoning Commission
Wednesday	March 4	5:30 p.m.	Library Board
Monday	March 9	7:00 p.m.	City Council Meeting
Tuesday	March 10		<b>SPECIAL ELECTION DAY</b>
Monday	March 16	5:30 p.m.	City Council Workshop Session
Monday	March 23	7:00 p.m.	City Council Meeting
Wednesday	March 25	12:00 noon	Hospital Commission Meeting
Thursday	March 26	12:00 noon	Economic Development Authority
Friday	March 27	8:00 a.m.	Tourism and Visitors Bureau
Monday	March 30	3:00 p.m.	City Council Goal Session
Tuesday	March 31	5:30 p.m.	Heritage Preservation Commission