

# CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!  
City Info Line 507-934-0675 TDD #711  
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The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at [barbaral@saintpetermn.gov](mailto:barbaral@saintpetermn.gov) [www.facebook.com/cityofsaintpeter](http://www.facebook.com/cityofsaintpeter)



04/22/2015

**CITY COUNCIL ACTIONS** – Action taken by the City Council at the regular meeting of April 13, 2015 included modifications to revolving loan terms for Mary's Flowers, St. Peter Community Childcare and Tanis Brothers; approval of a short term lease with Marv Kottke for the 430 Ritt Street property; approval of an amendment to the lease with T-Mobile for their equipment on the City's water tower; approval for limited City assistance for a Safe Bar Initiative Fun Run being organized by Patrick's On Third; authorization for purchase of asphalt and quartzite stone for street maintenance work; and approval of updated standards for public improvements.

The next regular meeting of the City Council will be Monday, April 27th at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 507-934-0663. Copies of the Council packet are also available on the City's website at [www.saintpetermn.gov/city](http://www.saintpetermn.gov/city).



**MAKES ME WONDER (BY CITY ADMINISTRATOR TODD PRAFKE)** - *Pavilion news...* Well there isn't a lot of new news to report related to the Minnesota Square Park Pavilion, but I think you will

see and hear about some action in the near future.

As many may remember, a task force was established to review the needs there. The task force made a recommendation to the Council about future replacement of that structure with the Council goal being to not use tax dollars. The Council still maintains that goal.

One of the major components for work to be done is to go out and find some money to pay for it. In the

near future the Council will likely be taking some action to work with and hire some folks that are great at finding money, writing grants, and otherwise making things like this come to life. A new pavilion is needed in the future and part of our planning effort is to make sure we are ready for that time.

As the time gets nearer we now know how to start figuring out how to get some resources to make it a reality. Your help is needed, so please let me know if you know a business, a foundation, and/or an individual that might be willing to help in some way. You can contact us at 507-934-0663 or [barbaral@saintpetermn.gov](mailto:barbaral@saintpetermn.gov).

When will a new pavilion be ready for all of us to enjoy? It makes me wonder.....

**FLIP YOUR FRIDGE** - Why not recycle that old energy wasting refrigerator and replace it with a new ENERGY STAR® certified model? You'll save energy and even more with a utility rebate. The City offers rebates of \$25 on the purchase of new ENERGY STAR Refrigerators, plus an additional rebate up to \$50 to pay for recycling your old working refrigerator. Rebate forms are available from area retailers and on the website at [www.SaveEnergyInSaintPeter.com](http://www.SaveEnergyInSaintPeter.com).



Refrigerators that are 15 years or older use twice as much energy as a new ENERGY STAR certified refrigerator. Replacing an old energy-wasting refrigerator with a new ENERGY STAR certified refrigerator could save as much as \$260 in energy costs over the next five years.

**SPRING YARD WASTE COLLECTION** - The City will be collecting brush, garden waste, and grass clippings at curbside the week of May 4th. Please note –

leaves will not be picked up but can be taken to the yard waste drop-off site.

Brush and garden waste must be separated and placed parallel and adjacent to the curb (do not put it on the street or in bags) by 7:00 A.M. Monday, May 4th. Brush and tree trimmings should be less than 8' in length.

It takes more than one day to pick everything up in town, but the City will only go through an area once. Yard waste that is not out by 7:00 A.M. Monday, May 4th, will not be picked up, but can be taken to the brush drop-off site. There will be no alley pick up.

Please help us serve you better by not placing brush and grass clippings by trees, posts, utility pedestals or boxes, etc. and please do not park in front of the yard waste until pick-up is complete. Also, please do not put animal waste (dog, cat, rabbit, etc.) in soft yard waste piles as it will NOT be picked up.

The brush and soft yard waste drop-off sites located across the street from the Department of Public Works facility, 405 West St. Julien Street, at the southwest intersection of West St. Julien and Swift Streets, are open year around for the convenience of City utility customers in dropping off brush and soft yard waste. A separate bunker is now provided for dropping off fill (rocks, dirt, etc.).

FREE woodchips and sifted compost material, when available, will be at the site for City utility customers to pick up. The material is free to City utility customers, but you will have to bring your own shovels, bags or containers. Please refrain from placing foreign material in this area.

These services are provided and funded by the Environmental Service fee on City utility bills.

Again, remember that when the City crews start the spring brush, garden waste and grass collection, **LEAVES WILL NOT BE PICKED UP!**

Please call the Department of Public Works at 934-0670 if you have any questions.

**JUNK COLLECTION BEING PLANNED** – Judging by the number of phone calls that have started to come in to City Hall, residents of Saint Peter are already spring cleaning and looking to get rid of junk that has piled up in basements, attics, and garages.

A curbside appliance pickup has been scheduled for Wednesday, May 27<sup>th</sup>. Cost will be \$15 for each appliance and customers must register and pay for the collection by Monday, May 25<sup>th</sup> in the Finance Department at City Hall (227 S. Front Street). Appliances must be curbside by 8:00 am on the collection date or the fee will be forfeited.

A curbside furniture collection is also planned for Saturday, May 30<sup>th</sup>. As with the appliance

collection, the item must be registered and paid for in the Finance Department at City Hall by no later than Wednesday, May 27<sup>th</sup>. The item must be placed curbside (not in the street) by 8:00 a.m. on May 30<sup>th</sup> or the fee will be forfeited. Cost for the furniture collection is as follows:

Sofa	\$20
Mattress/Box spring	\$18
Chairs	\$15
Recliners	\$20
Hide-a-Bed	\$33
Desk	\$20
Miscellaneous	\$10
Cabinet	\$20
Chest and Mirror	\$23
Headboard	\$13
Footboard	\$13
Carpet rolls	\$18 a roll

And for those of you with electronics to dispose of, an electronics collection will take place on Saturday, May 30<sup>th</sup>, from 9:00 am-1:00 pm at the City's wastewater treatment plant located at 400 West St. Julien Street. No registration is necessary for this collection and the collection company will accept payment at the time of drop off. Costs are:

Monitors up to 20"	\$10	Large Printer/Copier	\$25
LCD monitor	\$5	DVD/VCR/cable box	\$5
LCD/Plasma TV	\$15	Stereo system/home electronics	\$5
TV - 19 or 20 inch	\$10	Appliances	\$15
TV - 25 or 26 inch	\$15	Microwave	\$5
TV - 27 or 36 inch	\$20	Computer tower, computer components, keyboard, mouse, laptop, cell phones, small electronics, batteries (excluding alkaline), heaters	Free
Console/big screen TV	\$30		
Small Printer	\$5		

And finally, if you have a bike to recycle Saturday, May 30<sup>th</sup>, from 9 am-1 pm is the date you will want to mark on your calendar. Bicycle recycling will take place along with the electronics recycling at 400 West St. Julien. All bicycles and bike parts will

be accepted. Bikes will be refurbished or recycled by an area non-profit organization.

**BUILDING BETTER NEIGHBORHOODS** - The City of Saint Peter has successfully developed the Nicollet Meadows and Washington Terrace subdivisions using the Building Better Neighborhood (BBN) program developed by the Greater Minnesota Housing Fund. The developments were intended to provide entry level home ownership opportunities for area families. Between the two developments, over 163 single family homes and 88 rental units were constructed and occupied.

One of the benefits of using the BBN standards is that the economic benefit to the community is typically higher in a BBN neighborhood than in traditionally developed neighborhoods. Modest lot sizes, narrower streets, alley accessed garages and the effective provision of utility services allow for higher estimated market values per acre when compared to other subdivision developments.

The table below compares the estimated market values per acre of six Saint Peter neighborhoods. With the exception of Windsor Pond (slab on grade/narrow lots), Washington Terrace provided a greater per acre valuation than the Lampert, Standard Lumber, Pine Pointe and Union Street neighborhoods. Future Hot Sheet articles will focus on the utility billings per acre and the property taxes generated per acre in the BBN type neighborhoods.

<u>NEIGHBORHOOD</u>	<u>ESTIMATED MARKET VALUE/ACRE</u>
Windsor Pond	\$976,251
Washington Terrace	\$727,739
Lampert Addition	\$653,966
Standard Lumber	\$627,874
Union Street	\$565,119
Pine Pointe	\$437,472

**HELP WANTED** – The City is now accepting applications for the following positions:

- **RECEPTIONIST/ACCOUNTS PAYABLE CLERK** - in the Building Department. Minimum qualifications: High School Diploma or equivalent; Knowledge of office procedures and practices; Knowledge of use of office machines exemplified by personal computer; Experience with MS Word or Excel; One year experience in any position that provides direct contact with and service to customers. Desired qualifications: Two plus years of experience working in an office setting with similar duties; Advanced training in office skills exemplified by a certificate or AAS degree in office procedures or Administrative Assistant through an

accredited post-secondary educational institution; Advanced use and knowledge of MS Word and Excel software exemplified by certification through an accredited post-secondary educational institution; Experience with a municipal accounting system; Knowledge of Use tax laws; Two or more years' experience working directly with municipal accounting, principles, practices and terminology; and Post-secondary education in Accounting or related field. \$12.00-\$13.35 per hour plus benefits including insurance and retirement. Applicants are required to complete a City application form available in the City Administrator's office at 227 South Front Street between the hours of 8:00 a.m. - 12:00 noon and 1:00 p.m. - 5:00 p.m. or by calling (507)934-0663. Completed applications must be returned no later than 5:00 pm, April 23, 2015. Interviews for this position will be held on April 28<sup>th</sup>- 29<sup>th</sup>. Faxed, emailed and/or late applications will not be accepted. AA/EOE

- **WATER RESOURCES SUPERINTENDENT** - in the Department of Public Works. Essential job functions include planning, coordinating, directing, and monitoring operation of Water Utility, Wastewater Utility, and Stormwater Utility; plan and supervise construction, operation, and maintenance of water wells, water distribution system, and water treatment facilities; plan and supervise construction of lift stations, wastewater collection system, and wastewater treatment facilities; plan and supervise construction of stormwater collection system, stormwater structures and treatment facilities; set priorities to deal with emergencies and unanticipated costs; coordinate activities with other divisions, departments, and organizations; assist with planning, design, and construction of joint projects; evaluate the need and prepare specifications for materials and equipment; maintain operating records; prepare bid specifications for service, equipment, and materials; prepare reports as requested; assist in presentation of annual budgets; set priorities. Minimum qualifications include high school diploma and satisfactory completion of technical school program for water and/or wastewater operators and eight years of responsible experience in operation of Class A, B, or C systems facility or similar industrial facility or 64 semester credits college courses related to chemical, civil, environmental, mechanical, or sanitary engineering or in business or public administration and six years' experience as a licensed water or wastewater

operator; possession of a State of Minnesota Class B Water Supply System Operator Certificate within six months of date of employment with City; State of Minnesota Class B Wastewater Treatment Facility Operator Certificate within six months of date of employment with City; possession of State of Minnesota Type IV Waste Disposal Certification within six months of date of employment with City; possession of a valid State of Minnesota Class D driver's license within one month. Desirable qualifications: knowledge of methods, materials, and tools use in construction, operation, and maintenance of water wells, distribution, and treatment systems, wastewater collection and treatment systems, stormwater collection systems, detention, and treatment; principles, practices, equipment, and chemicals used in testing water, wastewater, and stormwater; knowledge of Supervisory Control and Data Acquisition (SCADA) system; knowledge of applicable regulatory codes; ability to read and interpret

engineering plans and specifications; knowledge of OSHA regulations and safety policy; knowledge of computer operations; knowledge of laboratory certification procedures; B.S. degree in engineering, public administration or related field. NOTICE: The successful candidate must complete and pass a pre-employment physical and drug test and is subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. \$72,800 per year. Applicants are required to complete a City of Saint Peter application form available in the City Administrator's Office, 227 South Front Street, Saint Peter, Minnesota 56082-2538 or by calling (507)934-0663. Completed applications must be received by the City Administrator's Office no later than 5:00 p.m. Friday, May 1, 2015. Interviews to be conducted Thursday, May 14, 2015. Faxed, e-mailed, and/or late applications will not be accepted. AA/EOE

**CITY MEETING CALENDAR** - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at [www.saintpetermn.gov](http://www.saintpetermn.gov).

Thursday	April 23	12:00 noon	Economic Development Authority
Friday	April 24	8:00 a.m.	Tourism and Visitors Bureau
Monday	April 27	7:00 p.m.	City Council Meeting
Tuesday	April 28	5:30 p.m.	Heritage Preservation Commission
Wednesday	April 29	12:00 noon	Hospital Commission
Monday	May 4	3:30 p.m.	Housing and Redevelopment Authority
Monday	May 4	5:30 p.m.	City Council Workshop Session
Thursday	May 7	5:30 p.m.	Planning and Zoning Commission
Monday	May 11	7:00 p.m.	City Council Meeting
Tuesday	May 12	6:00 p.m.	Library Board
Friday	May 15		POLICE OFFICER MEMORIAL DAY
Monday	May 18	5:30 p.m.	City Council Workshop
Monday	May 18	7:00 p.m.	Parks and Recreation Advisory Board
Friday	May 22	8:00 a.m.	Tourism and Visitor's Bureau
Monday	May 25		MEMORIAL DAY HOLIDAY – CITY OFFICES CLOSED

Tuesday	May 26	7:00 p.m.	City Council Meeting
Tuesday	May 26	5:30 p.m.	Heritage Preservation Commission
Wednesday	May 27	12:00 noon	Hospital Commission
Thursday	May 28	12:00 noon	Economic Development Authority